

***Eureka City Schools Board of Education***

2100 J Street - Eureka, CA 95501

**Regular Meeting**

6:30 PM

**December 9, 2021**

**AGENDA**

**A. CALL TO ORDER OF STUDY SESSION (3:30 p.m. - Room 116)**

**B. STUDY SESSION**

- (1) Sexual Harassment Prevention Training with School & College Legal Services of California (Ellie Austin)

**C. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

**D. CLOSED SESSION (Room 118)**

- (2) Conference with Legal Counsel – Existing Litigation (Gov. Code §54956.9(d)(1)) - OAH CASE NUMBER 2021060361
- (3) Employee Discipline, Dismissal, Release, Accept the Resignation of a Public Employee (GC § 54957)
- (4) Public Employee Performance Evaluation (Gov. Code §54957) Title: Superintendent
- (5) Public Employee Appointment (Gov. Code §54957) - See Personnel Action Report Consent Agenda Item No. M(25)
- (6) Public Employment (Gov. Code §54957) - See Personnel Action Report Consent Agenda Item No. M(25)
- (7) Conference with Labor Negotiator Superintendent Van Vleck Regarding Eureka Teachers Association, Classified White and Blue Collar Units, and/or Unrepresented Employees (Confidential and Classified and Certificated Management) (GC § 54957.6)

**E. RECONVENING OF OPEN SESSION**

**F. REPORT OUT FROM CLOSED SESSION**

**G. PLEDGE OF ALLEGIANCE TO THE FLAG**

**H. BOARD RECOGNITION**

- (8) Apple Pin Awards

**I. ANNUAL ORGANIZATIONAL MEETING BUSINESS**

- (9) Election of Board President for December 2021 through December 2022
- (10) Election of Board Clerk for December 2021 through December 2022

- (11) Board Meeting Dates and Times for January 2022 through December 2022
- (12) Selection of One Board Member Who Shall Have One Vote to Elect a Person to the County Committee on School District Organization
- (13) Annual Review of Board Policy/Administrative Regulation 5116.1 - Intradistrict Open Enrollment
- (14) Annual Review of Board Policy/Administrative Regulation 6145 Extracurricular and Cocurricular Activities

*The Board of Trustees reserves the right to change the order in which agenda items are discussed and/or acted upon at this meeting. Subject to further action by the Board, this meeting will proceed as provided in this agenda. Items may be added to this agenda for discussion or action only as permitted by law.*

**J. ADJUSTMENT TO THE AGENDA**

- (15) Approval of Agenda

**K. INFORMATION**

- (16) Student Reports
- (17) Superintendent's Reports
- (18) Board Members' Reports

**L. PUBLIC COMMENT ON NON-AGENDA ITEMS**

***\* IN ORDER TO ADDRESS THE BOARD, PLEASE COMPLETE THE GREEN SPEAKER'S FORM AT THE DOOR AND GIVE TO THE BOARD PRESIDENT.***

*Individual speakers shall be allowed three (3) minutes to address the Board on each non-agenda or agenda item. The Board shall limit the total time for public input on each item to twenty (20) minutes (BB 9323(b)).*

**M. CONSENT CALENDAR**

- (19) Approval of Budget Development Calendar

*Referred to the Board by:*

*Paul Ziegler, Assistant Superintendent of Business Services*

- (20) Approval of Pre-Qualified Contractors and Sub-Contractors

*Referred to the Board by:*

*Paul Ziegler, Assistant Superintendent of Business Services*

- (21) Approval of November 2021 Warrants

*Referred to the Board by:*

*Paul Ziegler, Assistant Superintendent of Business Services*

- (22) Approval of Annual Board Member Stipend Payments for Board Meetings Attended in 2021

*Referred to the Board by:*



*Fred Van Vleck, Ed.D., Superintendent*

- (23) Approval of Minutes from the Regular Meeting on November 18, 2021

*Referred to the Board by:*

*Fred Van Vleck, Ed.D., Superintendent*

- (24) Approval and Adoption of the 2022-2023 Calendar, 2022-2023 Quarter Calendar, and 2022-2023 Holiday Schedule

*Referred to the Board by:*

*Renae Will, Director of Personnel Services and Public Affairs*

- (25) Approval of Personnel Action Report No. 7

*Referred to the Board by:*

*Renae Will, Director of Personnel Services and Public Affairs*

- (26) Approval of Field Trip Requests: Various Field Trips - Eureka High School

*Referred to the Board by:*

*Renae Will, Director of Personnel Services and Public Affairs*

- (27) Approval of Memorandum of Understanding (MOU) between Eureka City Schools and WestEd

*Referred to the Board by:*

*Paul Ziegler, Assistant Superintendent of Business Services*

- (28) Approval of Resolution #21-22-008, Revised Date for Observance of Abraham Lincoln's Birthday in 2022-2023 School Calendar

*Referred to the Board by:*

*Renae Will, Director of Personnel Services and Public Affairs*

- (29) Approval of Declaration of Equipment as Surplus and Authorization to Sell

*Referred to the Board by:*

*Paul Ziegler, Assistant Superintendent of Business Services*

- (30) Approval of Resolution 21-22-009 California State Preschool Program 1106 Continued Funding Application Fiscal Year 2022-2023

*Referred to the Board by:*

*John Leonard, Director of Student Services*

## **N. DISCUSSION/ACTION**

- (31) 2021-22 First Interim Report

*Referred to the Board by:*

*Paul Ziegler, Assistant Superintendent of Business Services*

- (32) Designation of Citizens' Oversight Committee (COC) Members

*Referred to the Board by:*

*Paul Ziegler, Assistant Superintendent of Business Services*

- (33) New Classified White Collar Job Description – Lead After-School Program Assistant

*Referred to the Board by:*

*Renae Will, Director of Personnel Services and Public Affairs*

(34) Adoption of Educator Effectiveness Block Grant Expenditure Plan

*Referred to the Board by:*

*Paul Ziegler, Assistant Superintendent of Business Services*

**O. DISCUSSION**

(35) Interdistrict Transfers Between Students at Eureka City Schools and South Bay Union School District

*Referred to the Board by:*

*Fred Van Vleck, Ed.D., Superintendent*

**P. PUBLIC HEARING**

(36) Public Comment on Changes to the 2021-2024 Collective Bargaining Agreement between the Governing Board and Eureka Teachers Association/CTA/NEA

*Referred to the Board by:*

*Renae Will, Director of Personnel Services and Public Affairs*

**Q. CLOSED SESSION (continued)**

(37) Conference with Labor Negotiator Superintendent Van Vleck Regarding Eureka Teachers Association, Classified White and Blue Collar Units, and/or Unrepresented Employees (Confidential and Classified and Certificated Management) (GC § 54957.6)

**R. RECONVENING OF OPEN SESSION (continued)**

**S. REPORT OUT FROM CLOSED SESSION (continued)**

**T. DISCUSSION/ACTION (continued)**

(38) Certify Public Disclosure Summary and Ratify Changes to the 2021-2024 Collective Bargaining Agreement Between Eureka City Schools Governing Board and the Eureka Teachers Association/CTA/NEA

**U. INFORMATIONAL ONLY ITEMS**

(39) Information Only: January 2022 - Review of CDE Calendar of Events

**V. ADJOURNMENT**

*Notice: Documents and materials relating to an open session agenda that are provided to the Board less than 72 hours prior to a regular meeting will be available for public inspection and copying at the Eureka City Schools District Office, Superintendent's Office (Room 108), 2100 J Street, Eureka, CA 95501.*

*Notice: Eureka City Schools adheres to the Americans with Disabilities Act. Should you require special accommodations or auxiliary aids and services in order to participate in the Board meeting, please contact the Superintendent's Office (Room 108) in writing three days prior to the meeting at 2100 J Street, Eureka, CA 95501.*

*Notice: Regular Board meetings may be digitally recorded. Per Board policy, recordings may be erased or destroyed 30 days after the meeting.*

*Notice: The Governing Board reserves the right to take action on any item listed on this agenda.*

*Eureka City Schools Board of Education*

**AGENDA ITEM**

Agenda Title: Sexual Harassment Prevention Training with School & College  
Legal Services of California (Ellie Austin)

Meeting Date: December 9, 2021

Item:

**ATTACHMENTS:**

Description

- ▣ Materials - Study Session (SCLS)



**SCHOOL & COLLEGE LEGAL SERVICES**  
**OF CALIFORNIA**

**EUREKA CITY SCHOOLS**

**SEXUAL HARASSMENT AND  
ABUSIVE CONDUCT  
PREVENTION TRAINING**

December 9, 2021

*Presented by:*

Ellie R. Austin  
Of Counsel

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**Ellie R. Austin**  
**Of Counsel**  
**eaustin@sclscal.org**

## **Areas of Expertise**

**Collective Bargaining**  
**Personnel**  
**Title IX & the Clery Act**  
**Website Accessibility**



## **Experience**

Ms. Austin's practice focuses on collective bargaining negotiations and personnel matters. She assists school districts, county offices of education, and community college districts in negotiating collective bargaining agreements, resolving grievances and unfair practice charges, and handling personnel matters. Ms. Austin also assists clients with Title IX and Clery Act compliance, as well as investigations of alleged discrimination or harassment.

Prior to joining SCLS, Ms. Austin practiced special education law representing public school districts at a law firm in Southern California for over 3 ½ years, where she worked extensively on matters pending before the California Office of Administrative Hearings. She developed expertise in analyzing special education documents, including IEPs, multidisciplinary assessments, and transition plans, for legal compliance. While in law school, she interned at a human rights NGO in Thailand teaching English to refugee women and Thai schoolchildren. Her capstone project for her M.P.A. degree involved a qualitative research study which identified common barriers facing community college students in Oregon as they transferred to four-year institutions.

## **Education**

B.A. Humboldt State University, Geography *magna cum laude* (2007)  
J.D. Drexel University School of Law (2011)  
M.P.A. University of Oregon (2016)

**School and College Legal Services (SCLS)** is a joint powers authority serving school districts, county offices of education, SELPAs, and community colleges in over fifteen counties in Northern California. Our primary focus, as a *preventative law firm*, is helping clients avoid future costly legal problems. We are a collaborative office, working to ensure our clients receive the most legally defensible advice in the most efficient manner possible.



**SCHOOL & COLLEGE LEGAL SERVICES**  
**OF CALIFORNIA**



# SCHOOL & COLLEGE LEGAL SERVICES OF CALIFORNIA

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December 9, 2021

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SCHOOL & COLLEGE LEGAL SERVICES  
OF CALIFORNIA

## Sexual Harassment and Abusive Conduct Prevention Training

December 2, 2021

Presented by:  
Ellie R. Austin, Of Counsel  
School & College Legal Services of California

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### Training Objectives

Familiarize Trustees with District obligations to:

1. Recognize sexual harassment in the work environment and educational environment;
2. Implement policies and practices to prevent sexual harassment from happening.
3. Conduct a thorough investigation if a complaint is filed, take appropriate action to stop it from recurring, and limit potential damages.

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### Pre-Test

Please complete the Pre-Test to assess your knowledge of sexual harassment issues.

At the end of the training, we will revisit answers based on the information we will discuss today.



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## Sexual Harassment Prevention Training is Required by Law

- Supervisors must receive at least 2 hours of sexual harassment prevention training every 2 years and within 6 months of employment
- By 1/1/21, nonsupervisory employees must receive at least 1 hour of sexual harassment training every 2 years and within 6 months of employment

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## “Every Two Years”

**Effective September 28, 2020:**

- “An employee who has received training in compliance with this section within the prior two years either from a current, a prior, or an alternate or a joint employer, or who received a valid work permit from the Labor Commissioner that required the employee to receive training in compliance with this section within the prior two years, shall be given, and required to read and to acknowledge receipt of, the employer’s anti-harassment policy within six months of assuming the employee’s new position. That employee shall then be put on a two year tracking schedule based on the employee’s last training. The current employer shall have the burden of establishing that the prior training was legally compliant with this section.”

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## General School Duties Regarding Sexual Harassment

- Prevent discrimination/harassment from occurring;
- Thoroughly investigate complaints of discrimination/harassment; and
- Take immediate and effective corrective action to stop discrimination/harassment when it occurs.

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## Prevent Sexual Harassment

- Establish a written policy prohibiting sexual harassment
- Distribute and post policy
- Train supervisors
- Inform employees and students on how to file a complaint
- Take complaints seriously
- Notify of resources available
- Notify that retaliation is prohibited

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## ECS Policies and Regulations

- **Staff –**
  - BP/AR 4030 – Nondiscrimination in Employment
  - E 4030 – Nondiscrimination in Employment
  - BP 4119.11, 4219.11, 4319.11 – Sexual Harassment
- **Students –**
  - BP 0410 – Nondiscrimination in District Programs and Activities
  - BP/AR 1312.3 – Uniform Complaint Procedures
  - BP 5145.3 – Nondiscrimination/Harassment – Students
  - BP/AR 5145.7 – Sexual Harassment – Students

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## ECS Policies and Regulations

- BP 4030 – Nondiscrimination in Employment
  - Prohibits discrimination on the basis of sex, sexual orientation, gender, gender identity, and gender expression.
  - Requires supervisory/management employees who observe or have knowledge of discrimination or harassment to report to the Superintendent or designee.
  - Makes any district employees who engages in discrimination, harassment, or retaliation subject to discipline, up to and including dismissal.

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## ECS Policies and Regulations

- AR 4030 – Employee Complaint Procedure
  - Step 1 – Complaint may be submitted to Supervisor, District complaint coordinator, Superintendent or complaint hotline or ombudsman (if available)
  - Step 2 – District Investigation
  - Step 3 – Written Report of Findings
  - Step 4 – Appeal to Board – either party may appeal w/in 10 business days of receiving written report of findings. Board hearing, with decision due w/in 10 business days of hearing.
  - Complainant may also file with applicable administrative agency(ies) (e.g., DFEH, EEOC, etc.)

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## ECS Policies and Regulations

- BP 5145.3 – Nondiscrimination/Harassment – Students
  - Prohibits unlawful discrimination, including discriminatory harassment, intimidation, or bullying that may result from physical, verbal, nonverbal, or written conduct.
  - Includes – hostile educational environment through prohibited conduct that is so severe, persistent, or pervasive that it affects a student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; has the effect of substantially or unreasonably interfering with a student's academic performance; or otherwise adversely affects a student's educational opportunities.

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## ECS Policies and Regulations

- AR 1312.3 – Student Complaint Procedure
  - Step 1 – Complaint filed with District coordinator w/in 6 months
    - Step 1.5 – Informal resolution processes (i.e., mediation) (where appropriate)
  - Step 2 – District Investigation
  - Step 3 – Final Written Decision (within 60 calendar days of receipt of complaint)
  - Step 4 – Appeal to CDE – either party may appeal w/in 15 calendar days of receipt of District decision
  - Complainant may also file with applicable administrative agency(ies) (e.g., CDE, OCR, etc.)

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## Sexual Harassment: An Overview

What is Sexual Harassment?

Unwelcome conduct of a sexual nature which interferes with an employee's performance of his/her job duties or a student's academic performance

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## Applicable Laws

- Fair Employment and Housing Act (CA)
- Title VII of the Civil Rights Act of 1964 (Federal)
- Title IX of the Education Amendments of 1972 (Federal)
- Education Code (CA)

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## California Fair Employment and Housing Act (FEHA)

*True or False?*

- Sex, sexual orientation, gender, gender identity and gender expression are all protected bases under the FEHA.
- California law identifies 17 specific protected bases for employment discrimination, harassment and retaliation.

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## FEHA

- Prohibits “discrimination” and “harassment” on the basis of sex, gender, gender identity, gender expression, or sexual orientation
- Also prohibits harassment on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic condition, marital status, age, or military and veteran status

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## Important Terms to Know

- Sex: “male” or “female” sex categories (biological or physical characteristics, e.g., testicles for males; menstruation for females)
- Gender: socially constructed roles, behaviors, activities and attributes that society considers appropriate for men and women.
- Gender identity: one’s internal sense of being a man or woman (or boy or girl). For transgender people, birth-assigned sex and their own internal sense of gender identity don’t match.
- Gender expression: refers to all the external characteristics and behaviors that are socially defined as either masculine or feminine, such as clothing, grooming, mannerisms, speech patterns and social interactions.
- Sexual orientation: the preferred term used when referring to an individual’s physical and/or emotional attraction to the same and/or opposite gender. “Gay,” “lesbian,” “bisexual” and “straight” are all examples of sexual orientations. A person’s sexual orientation is distinct from a person’s gender identity and expression.

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## FEHA

- Employers have a duty to take “all reasonable steps necessary to prevent harassment from occurring” (Government Code § 12940(j)(1))
- See the Department of Fair Employment and Housing brochure

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## District Liability Under FEHA

- District is liable to employee, student or third party if the District -
  1. Knows or should have known of harassment, and
  2. Fails to take effective measures to stop it.
- Strict liability for harassment by a supervisor

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## Personal Liability Under FEHA

*True or False?*

- An employee can be personally liable for sexual harassment.

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## Personal Liability Under FEHA

An employee is personally liable for harassment regardless of whether the employer knows or should have known of the conduct and fails to take immediate and corrective action.

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## FEHA Regulations

### Written policy requirements:

1. Must include a list of all current protected categories under FEHA;
2. Must include a statement protecting employees from unlawful acts/conduct under FEHA of coworkers, managers, supervisors, and third parties;
3. Must make clear that contractors, unpaid interns and volunteers are protected under the policy;
4. Must inform complainants that complaints receive:
  - a. Designation of confidentiality, to the extent possible;
  - b. Timely responses;
  - c. Impartial and timely investigations by qualified personnel;
  - d. Documentation and tracking for reasonable progress;
  - e. Appropriate options for remedial actions and resolutions; and
  - f. Timely closure.

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## FEHA Regulations

### Training Requirements:

1. Instructing supervisors on their obligation to report sexual harassment, discrimination, and retaliation of which they become aware;
2. Include training inclusive of harassment based on gender identity, gender expression, and sexual orientation;
3. Covering appropriate remedial measures to correct harassing behavior;
4. Reviewing the definition of "abusive conduct"; and
5. Maintaining, for three years, all written or recorded materials that comprise the training, including copies of all webinars, all written questions and responses from webinars and e-learning, all sign-in sheets, and all certificates of attendance or completion issued, in addition to the already-required names of supervisory employees trained, the date of the training, the type of training and the name of the training provider.

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## FEHA Regulations

### Publication and Dissemination Requirements:

- Employers must disseminate the new written policy to employees by using **one or more** of the following methods:
  1. Printed copy with an acknowledgement form for the employee to sign and return;
  2. Via email with an acknowledgement return form;
  3. Posted on company intranet with a tracking system to ensure that employees have read and acknowledged receipt of the policy;
  4. Discuss the policy upon hire and/or during a new orientation session (Title 2 CCR § 11023(e)); and/or
  5. Employers must translate the written policy into every language that is used as the "spoken" language by at least 10% of the workforce.
- Also, in accordance with Education Code § 231.5, a copy of the district's policy on sexual harassment must be provided to every employee each school year – such as by one of the methods described above.

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## FEHA Changes as of January 1, 2020

- A complaint alleging any [harassment or discrimination of employees or applicants for employment] shall not be filed after the expiration of **three years** from the date upon which the unlawful practice or refusal to cooperate occurred.

(Cal. Gov. Code § 12960, subd. (e).)

- *Previously, complainants had only one year in which to file a complaint. Now recommend to retain training records for at least three years.*

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## FEHA

### *Hypothetical*

Carl has been a district administrator for 5 years. Carl approaches another administrator, Terry, and tells him that she identifies as a transgender woman and is beginning the process of transitioning at work. From now on, Carl would like to be called Kay, will be wearing clothing consistent with an identity as a woman, and prefers the use of feminine pronouns.

As the weeks pass, Kay's coworkers become accustomed to her new name and appearance, but some of them inadvertently refer to Kay as "Carl" and use the masculine pronoun "he," especially when telling stories about things that happened before Kay's transition. Usually, the coworkers quickly correct themselves when this happens. Terry, however, pointedly says "good morning, Carl," when Kay passes by, and makes comments like "nice dress, dude."

Kay, embarrassed, says nothing to Terry or anyone else about these comments for months.

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## FEHA

What advice would you give Kay?

- Kay should keep her head down and try to focus on work. Not everyone is going to be comfortable with her gender transition and she should expect some negative comments and remarks.
- Kay has a claim for discrimination and harassment because of gender identity and gender expression against the Board because of Terry's treatment of her, as well as because of her coworkers' occasional use of the wrong name and pronoun. Those coworkers should be reprimanded and notes placed in their files.
- Kay has a claim against Terry and the Board because of Terry's negative comments and purposeful, repeated use of the wrong name and pronouns. Her coworkers' occasional and accidental mistakes do not create a situation of discrimination or harassment.

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## FEHA

The best answer is:

- C. Kay may have a claim against Terry and the Board because of Terry's negative comments and purposeful, repeated use of the wrong name and pronouns. Her coworkers' occasional and accidental mistakes do not create a situation of discrimination or harassment.

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## DFEH Posting Requirements

- Employers must post a poster on discrimination in employment and the illegality of sexual harassment in a prominent and accessible location.
- Employers must post a poster developed by DFEH regarding transgender rights in a prominent and accessible location.

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## Title VII of the Federal Civil Rights Act of 1964

A federal law that prohibits employment discrimination based on gender, including sexual harassment



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## Title VII – Sexual Harassment

Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitutes sexual harassment when (1) submission to such conduct is made either explicitly or implicitly a term or condition of the individual's employment, (2) submission to or rejection of such conduct ... is used as the basis for employment decisions affecting such individual or (3) such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment.

(29 CFR §1604.11)

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## *Bostock v. Clayton County, Georgia*

- In 2020, the U.S. Supreme Court ruled that “sex discrimination” under Title VII of the Civil Rights Act of 1964 applied to discrimination based on sexual orientation and gender identity in the workplace.
- An employer violates Title VII when it discriminates against an employee based, at least in part, on sex based on sexual orientation or gender identity, as such discrimination requires the employer to intentionally treat employees differently because of their sex.

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## Comparing Title VII and FEHA

### Federal Title VII

- Negligence theory only [Employer not automatically liable].
- Employer not liable if:
  - Employer exercised reasonable care; and
  - Employee unreasonably failed to take advantage of opportunities to avoid harm.
- 15 employees or more.
- No application to independent contractors, volunteers and unpaid interns.

### California FEHA

- Strict liability [Employer automatically liable for harassment by managers and supervisors].
- Employer has no defense if manager or supervisor is harasser.
- All employers, even those employing one person or sole proprietors.
- Includes independent contractors, volunteers and unpaid interns.

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## Comparing Title VII and FEHA

*True or False?*

- Unpaid interns and volunteers are protected under federal laws against sexual harassment.
- California law is broader than federal law in providing protection against sexual harassment.

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## Title IX of the Education Amendments of 1972

- A federal law that prohibits sex discrimination (including sexual harassment) in education programs or activities that receive federal funds
- Enforced by the U.S. Department of Education, Office for Civil Rights (OCR)



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## Title IX Sexual Harassment

- (1) Unwelcome conduct on the basis of sex that a reasonable person would determine is so “**severe, pervasive and objectively offensive**” that it effectively denies a person equal access to the recipient’s education program or activity;
- (2) **Quid pro quo** harassment; or
- (3) Sexual assault, dating violence, domestic violence, or stalking as defined in the Clery Act/Violence Against Women Act (“VAWA”).

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## Title IX Sex-Based Discrimination

- Title IX prohibits sex-based discrimination
- Sex-based discrimination includes:
  - Sexual harassment
  - Sexual violence
  - Discrimination based on gender stereotypes
  - Gender-based discrimination
- Does NOT prohibit discrimination on the basis of sexual orientation (but California law does)

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## 2020 Title IX Regulations

- Effective August 14, 2020
- Significant changes:
  - Only a formal complaint (filed by the Complainant or signed by Title IX Coordinator) initiates the grievance process (formal investigation process).
  - Grievance process includes notice of allegations, opportunity to respond to summary of evidence prior to completion of investigation, and receipt of investigation report.
  - Grievance process requires a decision-maker to issue a written determination regarding responsibility. Decision-maker cannot be the Title IX Coordinator.
  - Requires an appeal process for both parties.
  - Title IX Coordinators, investigators, decision-makers, and informal resolution facilitators must receive training.
  - Allows schools to provide *supportive measures* (formerly interim remedies) to both parties. However, must offer supportive measures to a Complainant with or without the filing of a formal complaint.

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## Title IX Coordinator

### Title IX Coordinator Responsibilities:

1. Oversee the school's response to Title IX reports and complaints and identifies and addresses any patterns or systemic problems revealed by such reports and complaints;
2. Must have knowledge of the requirements of Title IX and of the school's own policies and procedures on sex discrimination; and
3. Must be informed of all complaints raising Title IX issues throughout the school.

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## ECS Title IX Coordinator

- Who?

TITLE IX

504 and Title IX Coordinator  
 Gary Storts  
 Assistant Superintendent, Educational Services  
 2100 J St, Eureka 95501  
 707-441-3363  
[stortsg@eureka-cityschools.org](mailto:stortsg@eureka-cityschools.org)

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## California Education Code

- “It is the policy of the State of California ... that all persons, regardless of their sex, should enjoy freedom from discrimination of any kind in the educational institutions of the state” (Education Code § 231.5)
- Sexual harassment is prohibited as a form of sexual discrimination
- Enforcement of Education Code complaints is through Board Policy

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## Cal. Education Code § 231.5

Effective 1/1/20, LEAs that serve high school students will have to develop a poster in accordance with the following requirements:

- The poster shall be no smaller than 8.5 by 11 inches and use at least 12-point font;
- The poster shall be displayed in English and any primary language spoken by 15 percent or more of the pupils enrolled at the schoolsite;
- The language in the poster shall be age appropriate and culturally relevant, and the schoolsite may partner with local, state, or federal agencies, or nonprofit organizations, for these purposes;

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Cal. Education Code § 231.5, cont.

- The poster shall display, at a minimum, all of the following:
  - The rules and procedures for reporting a charge of sexual harassment;
  - The name, phone number, and email address of an appropriate schoolsite official to contact to report a charge of sexual harassment; and
  - The rights of the reporting pupil, the complainant, and the respondent, and the responsibilities of the schoolsite in accordance with the applicable written policy on sexual harassment.
- The poster is required to be displayed prominently and conspicuously in each bathroom and locker room at the schoolsite.

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Cal. Education Code § 220

“No person shall be subjected to discrimination on the basis of disability, **gender, gender identity, gender expression**, nationality, race or ethnicity, religion, **sexual orientation**, or any other characteristic contained in the definition of hate crimes set forth in Section 422.55 of the Penal Code, including immigration status, in any program or activity conducted by an educational institution that receives, or benefits from, state financial assistance or enrolls pupils who receive state student financial aid”

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Nondiscrimination in Sex-Segregated School Programs

Effective 1/1/14, a pupil shall be permitted to participate in sex-segregated school programs and activities, including athletic teams and competitions, and use facilities consistent with his or her **gender identity**, irrespective of the gender listed on the pupil’s records.

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## Types of Sexual Harassment

- Quid Pro Quo
- Hostile Work/Educational Environment

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## Quid Pro Quo

- “This for that”
- Occurs when one employee (in a position of power or authority over the other) explicitly or implicitly conditions a job, job benefits, or absence of job detriments on the other employee’s acceptance of sexual conduct or conditions
- Can also occur when academic benefits are conditioned on the acceptance of sexual conduct or conditions

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## Quid Pro Quo

### *True or False?*

- The promise of a reward or threat of punishment in exchange for sexual favors must be explicit in order to constitute quid pro quo sexual harassment.
- An employee who gives in to the demand for sex in order to avoid negative consequences forfeits his or her claim for quid pro quo sexual harassment.

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## Quid Pro Quo

### *Hypothetical*

Sara is the Executive Director of We Love Children Charter School. She approaches Nancy, a teacher at the school, and says, "Hi Nancy. I've seen you at the gym. You seem to have a great time in Zumba! And so sexy! Nancy, I'd love to take you to Tahoe this weekend. Just the two of us." Nancy is stunned and intimidated by the attention. She says, "Well Sara, I'm flattered, but I'm not interested." Sara smiles and says, "Well, I had to ask. But I get it. I'll leave you alone." Sara does not proposition or engage in any unwelcome conduct toward Nancy again. Three months later Nancy is late to work for three days and Sara warns her that she will be reprimanded if she is late again.

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## Quid Pro Quo

Choose the best answer:

- A. Nancy can establish a claim for quid pro quo sexual harassment because Sara should never have asked a subordinate on a date.
- B. Nancy cannot establish a claim for quid pro quo sexual harassment because there is no evidence that she is a lesbian.
- C. Nancy's claim for quid pro quo sexual harassment is weak because there is no evidence that Sara was offering job benefits if Nancy said yes, or threatening punishment if Nancy said no.

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## Quid Pro Quo

The best answer:

- C. Nancy's claim for quid pro quo sexual harassment is weak because there is no evidence that Sara was offering job benefits if Nancy said yes, or threatening punishment if Nancy said no.

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## Hostile Work/Education Environment

Occurs when a supervisor/teacher or coworker engages in unwelcome sexual conduct that is sufficiently severe or pervasive\* to unreasonably interfere with the employee's/student's job/academic performance or create an intimidating, hostile or offensive working/academic environment

\* Under Title IX, must be severe AND pervasive

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## Hostile Work/Education Environment

### *True or False?*

- To prove hostile work environment sexual harassment, the complaining party does not need to show that they suffered an adverse employment action.
- To prove hostile work environment sexual harassment, the complaining party must show that they were subjected to unwanted sexual attention that was both severe and pervasive.

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## Cal. Education Code § 201

“Harassment on school grounds directed at an individual on the basis of personal characteristics or status creates a hostile environment and jeopardizes equal educational opportunity as guaranteed by the California Constitution and the United States Constitution.”

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## Key Elements of Sexual Harassment

- Unwelcome – Illegal harassment is based on unwelcome conduct
- Sexual – Sexual in nature or gender-based (because of sex)
- Severe or Pervasive\* – Conduct must be sufficiently severe or pervasive to alter the working/academic conditions of the complainant

\* Under Title IX, must be severe AND pervasive

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## Key Element: Severe or Pervasive



Severity



Frequency

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## Key Elements of Sexual Harassment

- Offensive, both objectively and subjectively
  - Objectively: A reasonable person, similarly situated, would find the conduct offensive
  - Subjectively: The victim actually finds the conduct offensive
- Totality of the Circumstances

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## Totality of the Circumstances

1. Whether the conduct was verbal or physical, or both;
2. How frequently it occurred;
3. Whether the conduct was hostile and patently offensive;
4. Whether the alleged harasser was a co-worker or a supervisor;
5. Whether others joined in perpetuating the harassment; and
6. Whether the harassment was directed at more than one individual.

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## Hostile Work Environment

*Hypothetical*

Tamika starts as a supervisor for the Commission in Yuba County. The other four supervisors and all the field crews at the Yuba County office are men. Eve, the District Administrator does not think women should be field supervisors and resents that headquarters is “forcing an affirmative action case” on her office.

Eve tells the other supervisors and crew members, “the field is no place for a woman.” She tells Tamika’s crew to “keep an eye on her” and “use your own judgment in the field.” During office meetings, around the office, and in emails, Eve consistently refers to Tamika as “little one,” “Wonder Girl,” “Oprah Jr.,” and similar names.

Tamika tells Eve she is undermining her, but Eve tells her to “grow a pair or you’ll never make it out there.”

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## Hostile Work Environment

Choose the best answer:

- A. Eve’s use of diminutive nicknames and undermining of Tamika’s authority is OK because Tamika needs to demonstrate the ability to supervise men in what can be an inherently crude environment.
- B. Eve’s nicknames and statements undermining Tamika’s authority have created a hostile work environment.
- C. Because Eve has no interest in Tamika sexually, her hostile behavior is not actionable as sexual harassment.

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## Hostile Work Environment

The best answer:

**B. Eve's nicknames and statements undermining Tamika's authority have created a hostile work environment.**

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## Hostile Work Environment

*True or False?*

- An employee can file a claim for sexual harassment even if the supervisor took no adverse employment action (e.g., termination, failure to hire, demotion), against the employee.
- Sexual desire is a key element to any claim for sexual harassment.

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## Commonly Misunderstood Issues in Sexual Harassment

- Motive does not excuse the conduct
- Confidentiality
- Third party concerns
- Both sexes protected
- Sexual favoritism
- Sexual harassment outside the workplace

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## Commonly Misunderstood Issues in Sexual Harassment

### *Hypothetical*

Cody and two office technicians, Parker and Rachel, are openly in a sexual relationship. Cody regularly calls them to the office for “special consultations.” Their sexual congress is audible through the door.

Cody gives Parker and Rachel preferred shifts, bonuses, and training denied to others. Cody allows Parker and Rachel to use Drew, Logan, and Timothy, other office technicians, to do their work and run personal errands for them.

Drew, Logan, and Timothy are disgusted but work together to make sure they excel at all assignments.

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## Commonly Misunderstood Issues in Sexual Harassment

Choose the best answer:

- A. Drew and Logan can successfully maintain a sexual harassment/hostile work environment – widespread sexual favoritism claim against Parker and Rachel but not Cody.
- B. Timothy, who has never been harassed by Cody, cannot maintain a successful action for sexual harassment/hostile work environment – widespread sexual favoritism.
- C. Drew, Logan and Timothy can successfully sue Cody, Parker, Rachel and the Board for sexual harassment/ hostile work environment – widespread sexual favoritism.

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## Commonly Misunderstood Issues in Sexual Harassment

The best answer:

- C. Drew, Logan and Timothy can successfully sue Cody, Parker, Rachel and the Board for sexual harassment/ hostile work environment – widespread sexual favoritism.

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## Retaliation is Illegal

- Retaliation – Denying employment benefits or other adverse treatment towards an individual because he/she opposed harassing or discriminatory conduct
- What is protected?
  - Filing a complaint
  - Seeking advice about filing a complaint
  - Assisting someone with filing a complaint
  - Participating in an investigation
- “Third party reprisals” are also actionable as retaliation under Title IX

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## Abusive Conduct

- Employers should also prevent abusive conduct.
- Abusive conduct is an employer’s or employee’s conduct in the workplace, with malice, that a reasonable person would find hostile, offensive, and unrelated to an employer’s legitimate business interests. (Government Code § 12950.1(g)(2))

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## Abusive Conduct

- **Abusive Conduct may include:**
  - Repeated infliction of verbal abuse, like the use of derogatory remarks, insults, epithets
  - Verbal or physical conduct that a reasonable person would find threatening, intimidating, or humiliating
  - Gratuitous sabotage or undermining of a person’s work performance
- A single act will not constitute abusive conduct unless it is especially severe or egregious

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## Abusive Conduct

### No independent cause of action

Abusive conduct (“bullying”) is not in and of itself a violation of FEHA unless it can be shown to have been substantially motivated by a protected characteristic.

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## Abusive Conduct

### *True or False?*

- The FEHA makes it unlawful to engage in behavior that a reasonable person in the employee’s place would find demeaning?

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## Abusive Conduct

### *Hypothetical*

Jason is a new employee and having difficulty learning the office protocols. He asks his supervisor Ming for assistance. In a loud, sarcastic voice, audible throughout the open work station area, Ming tells Jason: “I’ve showed you how to do this simple, simple, simply simple three simple step procedure over and over and over. You should have been paying attention. I won’t show you again!”

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## Abusive Conduct

Choose the best answer:

- A. Jason can sue Ming for abusive conduct.
- B. Jason should have paid better attention earlier.
- C. Ming's actions constitute abusive workplace conduct, and can likely be disciplined for violation of workplace behavior policies.
- D. Ming's conduct exposes the District to liability for unlawful discrimination.

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## Not All Unwelcome Communication is Illegal Harassment

"We simply recognize that, like Title VII, the FEHA is not a civility code and is not designed to rid the workplace of vulgarity."

California Supreme Court in *Lyle v. Warner Bros. Television Productions* (2006) 38 Cal.4th 264

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## How Sexual Harassment is Reported

### *True or False?*

In California, if the employee does not take advantage of the established internal complaint process, the employer has a complete defense to an action for sexual harassment.

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## How Sexual Harassment is Reported

- A complainant can:
  - Follow the procedure in District/College policies
  - Report directly to DFEH or EEOC (or OCR)
- Supervisors should take action if they:
  - Actually know about sexual harassment, or
  - Reasonably believe that sexual harassment is occurring

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## Who May Receive a Report of Sexual Harassment?

- Immediate supervisor
- Coordinator for Nondiscrimination in Employment or similar position
- Superintendent/President or designee
- Human resources or personnel department
- Board members
- Department of Fair Employment and Housing
- Equal Employment Opportunity Commission
- U.S. Department of Education Office for Civil Rights

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## ECS Sexual Harassment Complaint Procedures

- **Staff –**
  - BP/AR 4030 – Nondiscrimination in Employment
- **Students –**
  - Uniform Complaint Procedures (BP/AR 1312.3)

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## Reporting

*Hypothetical*

Jan has been employed by the District for 20 years, and is one of the most senior employees in her unit. She is well respected by her coworkers and the students she assists.

One day, when walking back to work from her lunch break, Jan overhears two students gossiping about a student that Jan is assigned to assist (Tyler). From what she overhears, the two students believe that Tyler has been acting strangely because he was approached by a much older student in one of his extra-curricular clubs to engage in sexual activities. The students gossiped that Tyler "did it" with the other student so that he could get a leadership position in the club.

What should Jan do with this information?

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## Reporting

Choose the best answer:

- A. Jan should ignore the gossip. She didn't notice Tyler acting strange, and she does not have a responsibility to report unless *she* believes there is reasonable likelihood of truth to the accusations.
- B. Jan should investigate the rumor by speaking with the gossiping students and Tyler, and then reporting the incident if she believes it may be sexual harassment.
- C. Jan should report the information she learned to the appropriate school official.

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## Reporting

The best answer:

- C. Jan should report the information she learned to the appropriate school official.

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## Investigate Complaints

- Credible and impartial trained investigator
- Effective, timely, thorough and fair investigation
- Give both parties a fair opportunity to present their versions of what occurred
- Interview any witnesses
- Assess credibility
- Ensure the investigation process is clear to all
- Maintain confidentiality of process
- Caution the accused against retaliation
- Document the investigation and maintain records of all claims

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## Take Immediate and Effective Corrective Action

- Is immediate action necessary, e.g., interim remedies/supportive measures?
- Is there sufficient evidence to sustain the allegation?
- If unlawful harassment, then implement appropriate measures, including discipline
- Make the victim whole
- Be sure the inappropriate conduct or harassment has stopped
- Ensure no retaliation occurs
- Keep victim informed of actions to the extent appropriate

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## Remedies Available for Sexual Harassment

- Consequences of Discrimination/Harassment to the Victim
- Victim Remedies
- Student Body/District Community Remedies
- Consequences to the Harasser

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## What to Do if You are Accused of Sexual Harassment?

- Objectively review your challenged behavior
- Review the policy on sexual harassment
- Conform your conduct to the expectations of your job
- Cooperate with investigation and resolution
- Do not retaliate against accuser or witnesses
- Recognize that employees/students have a right to a working/educational environment that is free from sexual harassment

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## Legislative Changes effective January 1, 2020

- Any School District (including COEs and Charters) that serves students in grades 9-12 must create a poster that notifies pupils of their sexual harassment prevention policy and display “**prominently and conspicuously**” in each bathroom and locker room.

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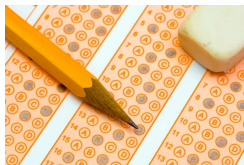
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## Answers to Pre-Test



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## Recap and Strategies to Prevent Sexual Harassment

- Disseminate the sexual harassment policy at least annually
- Conduct sexual harassment training
- Promptly investigate all sexual harassment complaints
- Discipline those who engage in inappropriate and/or illegal conduct
- Do not participate in sexual harassment

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## Additional Resources

- California Department of Fair Employment and Housing, [www.dfeh.ca.gov](http://www.dfeh.ca.gov)
- U.S. Equal Employment Opportunity Commission, [www.eeoc.gov](http://www.eeoc.gov)
- U.S. Department of Education Office for Civil Rights, [www.ed.gov/ocr](http://www.ed.gov/ocr)

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## Questions?



Information in this presentation, including but not limited to PowerPoint handouts and presenters' comments, is summary only and not legal advice. We advise you consult with legal counsel to determine how this information may apply to your specific facts and circumstances.

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## **PRE-TEST**

The following pretest allows you to assess your knowledge of sexual harassment issues. At the end of the training session, you will revisit your answers based on the information you received during training. (Answers appear in Answers to Pre-Test attachment.)

1. A person (student or employee) who is concerned about the behavior of another must tell that person of the concerns before reporting it to a school official as sexual harassment. T or F
2. A student who complains of sexual harassment by other students in her class should be required to withdraw and enroll in the class the next semester. T or F
3. A school employee can be held personally liable for unlawful sexual harassment. T or F
4. A school supervisor should take action if he/she actually knows about sexual harassment or if he/she reasonably believes that sexual harassment is at issue. T or F
5. If an employee grabs another employee's "private parts" just as a joke, the behavior isn't harassment. T or F
6. Sexual harassment based on gender identity is unlawful. T or F
7. A supervisor should tell an employee who complains of sexually harassing conduct not to file a police report until the school has completed its investigation. T or F
8. Name two steps the school can take to help prevent sexual harassment.  

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9. If you have any questions about your responsibilities with regard to sexual harassment, you should call \_\_\_\_\_.

# SEXUAL HARASSMENT

## FACT SHEET

DFEH



Sexual harassment is a form of discrimination based on sex/gender (including pregnancy, childbirth, or related medical conditions), gender identity, gender expression, or sexual orientation. Individuals of any gender can be the target of sexual harassment. Unlawful sexual harassment does not have to be motivated by sexual desire. Sexual harassment may involve harassment of a person of the same gender as the harasser, regardless of either person's sexual orientation or gender identity.

## THERE ARE TWO TYPES OF SEXUAL HARASSMENT

1. **“Quid pro quo”** (Latin for “this for that”) sexual harassment is when someone conditions a job, promotion, or other work benefit on your submission to sexual advances or other conduct based on sex.
2. **“Hostile work environment”** sexual harassment occurs when unwelcome comments or conduct based on sex unreasonably interferes with your work performance or creates an intimidating, hostile, or offensive work environment. You may experience sexual harassment even if the offensive conduct was not aimed directly at you.

The harassment must be severe or pervasive to be unlawful. A single act of harassment may be sufficiently severe to be unlawful.

## SEXUAL HARASSMENT INCLUDES MANY FORMS OF OFFENSIVE BEHAVIORS

BEHAVIORS THAT MAY BE SEXUAL HARASSMENT:

1. Unwanted sexual advances
2. Offering employment benefits in exchange for sexual favors
3. Leering; gestures; or displaying sexually suggestive objects, pictures, cartoons, or posters
4. Derogatory comments, epithets, slurs, or jokes
5. Graphic comments, sexually degrading words, or suggestive or obscene messages or invitations
6. Physical touching or assault, as well as impeding or blocking movements

Actual or threatened retaliation for rejecting advances or complaining about harassment is also unlawful.

Employees or job applicants who believe that they have been sexually harassed or retaliated against may file a complaint of discrimination with DFEH within three years of the last act of harassment or retaliation.

DFEH serves as a neutral fact-finder and attempts to help the parties voluntarily resolve disputes. If DFEH finds sufficient evidence to establish that discrimination occurred and settlement efforts fail, the Department may file a civil complaint in state or federal court to address the causes of the discrimination and on behalf of the complaining party. DFEH may seek court orders changing the employer's policies and practices, punitive damages, and attorney's fees and costs if it prevails in litigation. Employees can also pursue the matter through a private lawsuit in civil court after a complaint has been filed with DFEH and a Right-to-Sue Notice has been issued.

## EMPLOYER RESPONSIBILITY & LIABILITY

All employers, regardless of the number of employees, are covered by the harassment provisions of California law. Employers are liable for harassment by their supervisors or agents. All harassers, including both supervisory and non-supervisory personnel, may be held personally liable for harassment or for aiding and abetting harassment. The law requires employers to take reasonable steps to prevent harassment. If an employer fails to take such steps, that employer can be held liable for the harassment. In addition, an employer may be liable for the harassment by a non-employee (for example, a client or customer) of an employee, applicant, or person providing services for the employer. An employer will only be liable for this form of harassment if it knew or should have known of the harassment, and failed to take immediate and appropriate corrective action.

Employers have an affirmative duty to take reasonable steps to prevent and promptly correct discriminatory and harassing conduct, and to create a workplace free of harassment.

A program to eliminate sexual harassment from the workplace is not only required by law, but it is the most practical way for an employer to avoid or limit liability if harassment occurs.



# SEXUAL HARASSMENT

## FACT SHEET



### CIVIL REMEDIES

- **Damages for emotional distress from each employer or person in violation of the law**
- **Hiring or reinstatement**
- **Back pay or promotion**
- **Changes in the policies or practices of the employer**

### ALL EMPLOYERS MUST TAKE THE FOLLOWING ACTIONS TO PREVENT HARASSMENT AND CORRECT IT WHEN IT OCCURS:

- 1.** Distribute copies of this brochure or an alternative writing that complies with Government Code 12950. This pamphlet may be duplicated in any quantity.
- 2.** Post a copy of the Department's employment poster entitled "California Law Prohibits Workplace Discrimination and Harassment."
- 3.** Develop a harassment, discrimination, and retaliation prevention policy in accordance with 2 CCR 11023. The policy must:
  - Be in writing.
  - List all protected groups under the FEHA.
  - Indicate that the law prohibits coworkers and third parties, as well as supervisors and managers with whom the employee comes into contact, from engaging in prohibited harassment.
  - Create a complaint process that ensures confidentiality to the extent possible; a timely response; an impartial and timely investigation by qualified personnel; documentation and tracking for reasonable progress; appropriate options for remedial actions and resolutions; and timely closures.
  - Provide a complaint mechanism that does not require an employee to complain directly to their immediate supervisor. That complaint mechanism must include, but is not limited to including: provisions for direct communication, either orally or in writing, with a designated company representative; and/or a complaint hotline; and/or access to an ombudsperson; and/or identification of DFEH and the United States Equal Employment Opportunity Commission as additional avenues for employees to lodge complaints.
  - Instruct supervisors to report any complaints of misconduct to a designated company representative, such as a human resources manager, so that the company can try to resolve the claim internally. Employers with 50 or more employees are required to

include this as a topic in mandated sexual harassment prevention training (see 2 CCR 11024).

- Indicate that when the employer receives allegations of misconduct, it will conduct a fair, timely, and thorough investigation that provides all parties appropriate due process and reaches reasonable conclusions based on the evidence collected.
- Make clear that employees shall not be retaliated against as a result of making a complaint or participating in an investigation.

**4.** Distribute its harassment, discrimination, and retaliation prevention policy by doing one or more of the following:

- Printing the policy and providing a copy to employees with an acknowledgement form for employees to sign and return.
- Sending the policy via email with an acknowledgment return form.
- Posting the current version of the policy on a company intranet with a tracking system to ensure all employees have read and acknowledged receipt of the policy.
- Discussing policies upon hire and/or during a new hire orientation session.
- Using any other method that ensures employees received and understand the policy.

**5.** If the employer's workforce at any facility or establishment contains ten percent or more of persons who speak a language other than English as their spoken language, that employer shall translate the harassment, discrimination, and retaliation policy into every language spoken by at least ten percent of the workforce.

**6.** In addition, employers who do business in California and employ 5 or more part-time or full-time employees must provide at least one hour of training regarding the prevention of sexual harassment, including harassment based on gender identity, gender expression, and sexual orientation, to each non-supervisory employee; and two hours of such training to each supervisory employee. Training must be provided within six months of assumption of employment. Employees must be trained during calendar year 2020, and, after January 1, 2021, training must be provided again every two years. Please see Gov. Code 12950.1 and 2 CCR 11024 for further information.

### TO FILE A COMPLAINT

**Department of Fair Employment and Housing**

dfeh.ca.gov

Toll Free: 800.884.1684

TTY: 800.700.2320

DFEH-185-ENG / April 2020



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# LEGAL UPDATE

**June 25, 2020**

**To: Superintendents, Member School Districts (K-12)**

**From: Loren W. Soukup, Senior Associate General Counsel** LS

**Subject: United States Supreme Court Rules that Civil Rights Law  
Protects LGBT Employees  
Memo No. 38-2020**

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The Supreme Court of the United States ruled on June 15, 2020 that “sex discrimination” under Title VII of the Civil Rights Act of 1964 applies to discrimination based on sexual orientation and gender identity in the workplace. (*Bostock v. Clayton County, Georgia* 590 U.S. \_\_\_, (2020 WL 3146686) (2020)). Because more than half of the 50 states do not prohibit employment discrimination based on transgender or sexual orientation, this ruling is a major victory for LGBT employees.

Under Title VII of the Civil Rights Act of 1964, an employer is prohibited from discriminating “because of sex.” The United States Supreme Court, by a 6-3 vote, held that an employer violates Title VII when it discriminates against an employee based, at least in part, on sex, and discrimination based on sexual orientation or gender identity requires the employer to intentionally treat employees differently because of their sex. While the Supreme Court acknowledged that the intent of Congress may not have been to include sexual orientation or gender identity within the definition of “sex” when it enacted the Civil Rights Act of 1964, it gave no weight to the legislative history because the language of the statute clearly prohibits the discriminatory practice.

Discrimination based on sexual orientation and gender identity in the workplace is already prohibited under California law so this decision will not have a significant impact for California employees. However, this decision will likely have significance when interpreting the definition of “sex” under Title IX, as it applies to students.

Please contact our office with questions regarding this Legal Update or any other legal matter.

*The information in this Legal Update is provided as a summary of law and is not intended as legal advice. Application of the law may vary depending on the particular facts and circumstances at issue. We, therefore, recommend that you consult legal counsel to advise you on how the law applies to your specific situation.*

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## LEGAL UPDATE

May 20, 2020

**To: Superintendents, Member School Districts (K-12)**

**From: Monica D. Batanero, Sr. Assoc. General Counsel**  
**Kaitlyn A. Schwendeman, Schools Legal Counsel**

*MDB*  
*KAS*

**Subject: New Title IX Regulations Effective August 14, 2020**  
**Memo No. 32-2020**

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The Department of Education on May 6, 2020, issued much-awaited final regulations on how K-12 school districts and college campuses must respond to allegations of sexual harassment. Secretary of Education Betsy DeVos said the final regulations under Title IX — which prohibits sex discrimination in federally funded educational institutions — were issued after considering various stakeholder comments and as many as 124,000 public comments made since the proposed guidelines were issued in November 2018.

The overall intent of the new Title IX regulations is to provide students accused of sexual misconduct with stronger due process protections. As a result, there are many additional requirements that include very specific grievance and investigation procedures that must be adopted by educational institutions.

The new regulations are scheduled to take effect August 14, 2020, and will require modification of current sexual harassment policies, including investigation procedures.

This office is offering a webinar, entitled “New Title IX Regulations for 2020-2021,” on June 3, 2020, from 1:00 p.m. to 4:00 p.m. where we will cover in more detail the new requirements under Title IX. You may register here: [DETAILS/REGISTER](https://scscal.org/workshop/new-title-ix-regulations-for-2020-2021-k-12-ccd/).<sup>1</sup>

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<sup>1</sup> <https://scscal.org/workshop/new-title-ix-regulations-for-2020-2021-k-12-ccd/>

Some of the more notable changes are detailed below:

### **NEW TERMINOLOGY**

The regulations define the following terms to ensure consistency and clarity:

- ***Complainant*** means an individual who is alleged to be the victim of conduct that could constitute sexual harassment.
- ***Respondent*** means an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.
- ***Recipient*** means elementary and secondary schools, as well as postsecondary institutions, that receive Federal financial assistance.

### **DEFINITION OF SEXUAL HARASSMENT<sup>2</sup>**

The new regulations provide that there are only three categories of conduct that could constitute sexual harassment under Title IX:

(1) unwelcome conduct on the basis of sex that a reasonable person would determine is so “severe, pervasive and objectively offensive” that it effectively denies a person equal access to the recipient’s education program or activity;

(2) quid pro quo harassment;<sup>3</sup> or

(3) sexual assault,<sup>4</sup> dating violence,<sup>5</sup> domestic violence,<sup>6</sup> or stalking<sup>7</sup> as defined in the Clery Act/Violence Against Women Act (“VAWA”).

**What this means:** The final regulations continue the 1997 Guidance and 2001 Guidance approach of including as sexual harassment unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature by an employee, by another student, or by a third party. However, when determining whether conduct meets the definition of sexual harassment, particularly under category 1 (hostile environment), the conduct must be severe, pervasive ***and*** objectively offensive. Previously, the legal standard was that the conduct has to be either severe or pervasive. This will result in a huge shift in how we analyze whether sexual conduct creates a hostile environment for a complainant and will make it more difficult for a complainant to argue that he/she has been subjected to a hostile environment due to sexual harassment. Notably, under the new regulations a single instance of harassment on the basis of sex can no longer be considered sexual harassment pursuant to the hostile environment analysis.

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<sup>2</sup> 34 CFR § 106.30

<sup>3</sup> Quid pro quo sexual harassment is defined as “an employee of the recipient conditioning the provision of an aid, benefit, or service of the recipient on an individual’s participation in unwelcome sexual conduct.”

<sup>4</sup> 20 U.S.C. § 1092(f)(6)(A)(v)

<sup>5</sup> 34 U.S.C. § 12291(a)(10)

<sup>6</sup> 34 U.S.C. § 12291(a)(8)

<sup>7</sup> 34 U.S.C. § 12291(a)(30)



It is important to note that conduct that falls under the other two categories – quid pro quo and Clery Act/VAWA offenses - do not have to meet the elements of “severe, pervasiveness, and objective offensiveness” such that a single instance of sufficiently severe harassment on the basis of sex may have the systemic effect of denying the victim equal access to an education program or activity.

Lastly, recipients may continue to address harassing conduct that does not meet the Title IX definition of sexual harassment under other provisions of the recipient’s own code of conduct.

### **DESIGNATION OF A TITLE IX COORDINATOR**<sup>8</sup>

The Department of Education (“DOE”) has clarified that each recipient must designate *and* authorize at least one employee to coordinate its efforts with its responsibilities under Title IX. The employee must be referred to as the “Title IX Coordinator” and the recipient must notify applicants for admission and employment, students, parents or legal guardians of elementary and secondary school students, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the recipient, of the name and title, office address, electronic mail address, and telephone number of the employee designated as the Title IX Coordinator.

**What this means:** The DOE has expanded the groups of individuals/organizations that must be notified of the Title IX Coordinator’s information. The recipient must prominently display on its website, if any, of the Title IX Coordinator’s contact information and the recipient’s sexual harassment prevention policy and in each handbook catalog that it makes available to the individuals who now must be notified of the Title IX Coordinator’s information. In addition, the contact information of the Title IX Coordinator must now include either the name or title of the individual and the email address (which was not required previously).

Most importantly, the regulations clarify the independent compliance and investigatory responsibilities of the Title IX Coordinator. Title IX Coordinators must be given independent authority to monitor and implement a recipient’s compliance under Title IX. The Title IX Coordinator must be free from conflicts of interest and bias, and must be trained on, among other things, how to serve impartially.<sup>9</sup>

### **GENERAL RESPONSE TO SEXUAL HARASSMENT**<sup>10</sup>

A recipient with *actual knowledge* of sexual harassment in an *education program or activity* of the recipient must respond promptly in a manner that is not deliberately indifferent. A recipient is deliberately indifferent only if its response to sexual harassment is clearly unreasonable in light of the known circumstances.

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<sup>8</sup> 34 CFR § 106.8

<sup>9</sup> 34 CFR § 106.45(b)(1)(iii)

<sup>10</sup> 34 CFR § 106.44

- ➔ **Actual knowledge** means *notice* of sexual harassment or allegations of sexual harassment to a recipient's Title IX Coordinator or any official of the recipient who has authority to institute corrective measures on behalf of the recipient, or to any employee of an elementary and secondary school.
- ➔ **Notice** results whenever any elementary and secondary school employee, any Title IX Coordinator, or any official with authority: witnesses sexual harassment; hears about sexual harassment or sexual harassment allegations from a complainant (i.e., a person alleged to be the victim) or a third party (e.g., the complainant's parent, friend, or peer); receives a written or verbal complaint about sexual harassment or sexual harassment allegations; or by any other means.
- ➔ **Education program or activity** includes locations, events, or circumstances over which the recipient exercised substantial control over both the respondent and the context in which the sexual harassment occurs, and also includes any building owned or controlled by a student organization that is officially recognized by a postsecondary institution, e.g., off-campus housing, fraternity/sorority houses, etc.

These final regulations emphasize that any person may trigger a recipient's response obligations by reporting sexual harassment to the Title IX Coordinator using contact information that the recipient must post on the recipient's website. The person who reports does not need to be the complainant (i.e., the person alleged to be the victim); a report may be made by "any person" who believes that sexual harassment may have occurred and requires a recipient's response.

A recipient's response must treat complainants and respondents equitably by offering **supportive measures** to a complainant, and by following a grievance process now required under the new Title IX regulations before the imposition of any disciplinary sanctions or other actions that are not supportive measures, against a respondent.<sup>11</sup> The Title IX Coordinator must promptly contact the complainant to discuss the availability of supportive measures, consider the complainant's wishes with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint.

- ➔ **Supportive measures**<sup>12</sup> means non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or respondent before or after the filing of a formal complaint or where no formal complaint has been filed. Such measures are designed to restore or preserve equal access to the recipient's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the recipient's educational environment or deter sexual harassment.
- ➔ **Supportive measures** may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, campus escort services, mutual restrictions on contact between the parties, changes in work or housing locations,

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<sup>11</sup> 34 CFR § 106.44(a)

<sup>12</sup> 34 CFR § 106.30

leaves of absence, increased security and monitoring of certain areas of the campus, and other similar measures. The recipient must maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the ability of the recipient to provide the supportive measures.

The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures.<sup>13</sup>

With or without a formal complaint, a recipient must comply with the requirement to offer supportive services.<sup>14</sup>

**What this means:** Previously, a recipient’s duty to investigate and remediate sexual misconduct was triggered when a “responsible employee” knew or should have known about the sexual harassment/sex discrimination. Not only do the new regulations no longer use the term “responsible employee,” the regulations also eliminated the concept of constructive notice (aka “should have known”).

For post-secondary educational institutions, notice of sexual harassment/sex discrimination only occurs when that institution’s Title IX Coordinator or any official who has authority to institute corrective measures on behalf of the recipient receives notice of sexual harassment or allegations of sexual harassment. Notice includes, but is not limited to, a report of sexual harassment to the Title IX Coordinator and the filing of a formal complaint.

For K-12 educational institutions, when *any* employee receives notice from a student or employee of sexual harassment or allegations of sexual harassment, the recipient is deemed to have actual knowledge, thereby triggering the recipient’s duty to promptly respond. So, all K-12 employees are considered officials with authority to institute corrective measures and schools may not exempt any classification of employee, such as counselors or classified employees.

The new regulations also eliminated the previously-used term “interim measures” and instead use the term “supportive services.”

### **JURISDICTIONAL ISSUES**<sup>15</sup>

Sexual harassment that occurs off campus and does not occur in an *education program or activity* of the recipient (as defined above) will not be covered under Title IX. Therefore, sexual harassment that occurs off campus via social media that targets a student, for example, may not fall under the provision of Title IX. However, this type of misconduct may still be in violation of the recipient’s code of conduct and so the recipient’s response would be pursuant to that policy.

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<sup>13</sup> 34 CFR § 106.30

<sup>14</sup> 34 CFR § 106.45

<sup>15</sup> 34 CFR § 106.44(a)

In addition, Title IX no longer applies for acts committed outside the United States even if the misconduct occurred in a recipient's education program or activity, e.g., study abroad program.<sup>16</sup> However, other policies may apply, e.g., a code of conduct policy, that would require a response from the recipient.

**What this means:** Recipients must be careful to first identify if they have jurisdiction over sexual misconduct in order to determine if Title IX applies. However, even if a recipient does not have jurisdiction under Title IX, it may have jurisdiction under another policy or provision. For example, for K-12 school districts, bullying via social media that occurs off campus may be within a recipient's jurisdiction and subject the offending student to discipline. However, that same conduct may not require a recipient to investigate under Title IX.

### **FORMAL COMPLAINT**<sup>17</sup>

A formal complaint means a document filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment against a respondent and requesting that the recipient investigate the allegation of sexual harassment. At the time of filing a formal complaint, a complainant must be participating in or attempting to participate in the education program or activity of the recipient with which the formal complaint is filed. A formal complaint may be filed with the Title IX Coordinator in person, by mail, or by electronic mail.

**What this means:** The definition of "formal complaint" precludes a third party from filing a formal complaint, which is defined as a document that must be filed by a complainant or signed by the Title IX Coordinator. However, as mentioned earlier, any person who believes that sexual harassment may have occurred may report sexual harassment which would then trigger a recipient's responsibility to determine if supportive services are necessary under the circumstances. Furthermore, a complainant may not submit a formal complaint anonymously, as it requires their physical or digital signature. While a Title IX Coordinator may sign a formal complaint based upon an anonymous report, the identity of the complainant will be disclosed if known.

### **NOTICE OF ALLEGATIONS**<sup>18</sup>

Upon receipt of a formal complaint, a recipient must provide the following information through written notice to the parties who are known:

1. Notice of the recipient's grievance process that complies with this section, including any informal resolution process.
2. Notice of the allegations of sexual harassment potentially constituting sexual harassment, including sufficient details known at the time and with sufficient time to prepare a response before any initial interview. Sufficient details include the identities of the

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<sup>16</sup> 34 CFR § 106.8(d)

<sup>17</sup> 34 CFR § 106.30

<sup>18</sup> 34 CFR § 106.45(b)(2)



parties involved in the incident, if known, the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident, if known.

The written notice must include a statement that the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility is made at the conclusion of the grievance process. The written notice must inform the parties that they may have an advisor of their choice, who may be, but is not required to be, an attorney, and may inspect and review evidence obtained during the investigation.

The written notice must inform the parties of any provision in the recipient's code of conduct that prohibits knowingly making false statements or knowingly submitting false information during the grievance process.

If, in the course of an investigation, the recipient decides to investigate allegations about the complainant or respondent that are not included in the notice, the recipient must provide notice of the additional allegations to the parties whose identities are known.

**What this means:** The intent of the new Title IX regulations is to provide an equitable process that affords due process to the parties involved, particularly the respondent. Providing respondents with specific details about the allegations provides them a better opportunity to defend themselves, which is central to due process.

### **RESPONSE TO A FORMAL COMPLAINT**<sup>19</sup>

In response to a formal complaint, a recipient must adopt and follow a grievance process that complies with the following elements:

1. Treat complainants and respondents equitably by providing remedies to a complainant where a determination of responsibility for sexual harassment has been made against the respondent, and by following a grievance process that complies with this section before the imposition of any disciplinary sanctions or other actions that are not supportive measures as defined in § 106.30, against a respondent. Remedies must be designed to restore or preserve equal access to the recipient's education program or activity. Such remedies may include the same individualized services described in § 106.30 as "supportive measures"; however, remedies need not be non-disciplinary or non-punitive and need not avoid burdening the respondent;
2. Require an objective evaluation of all relevant evidence – including both inculpatory and exculpatory evidence – and provide that credibility determinations may not be based on a person's status as a complainant, respondent, or witness;
3. Require that any individual designated by a recipient as a Title IX Coordinator, investigator, decision-maker, or any person designated by a recipient to facilitate an informal resolution process, not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent.

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<sup>19</sup> 34 CFR § 106.45(b)(1)

A recipient must ensure that Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process, receive training on the definition of sexual harassment in § 106.30, the scope of the recipient's education program or activity, how to conduct an investigation and grievance process including hearings, appeals, and informal resolution processes, as applicable, and how to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias. A recipient must ensure that decision-makers receive training on any technology to be used at a live hearing and on issues of relevance of questions and evidence, including when questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant. A recipient also must ensure that investigators receive training on issues of relevance to create an investigative report that fairly summarizes relevant evidence. Any materials used to train Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process, must not rely on sex stereotypes and must promote impartial investigations and adjudications of formal complaints of sexual harassment;

4. Include a presumption that the respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process;
5. Include reasonably prompt time frames for conclusion of the grievance process, including reasonably prompt time frames for filing and resolving appeals and informal resolution processes if the recipient offers informal resolution processes, and a process that allows for the temporary delay of the grievance process or the limited extension of time frames for good cause with written notice to the complainant and the respondent of the delay or extension and the reasons for the action. Good cause may include considerations such as the absence of a party, a party's advisor, or a witness; concurrent law enforcement activity; or the need for language assistance or accommodation of disabilities;
6. Describe the range of possible disciplinary sanctions and remedies or list the possible disciplinary sanctions and remedies that the recipient may implement following any determination of responsibility;
7. State whether the standard of evidence to be used to determine responsibility is the preponderance of the evidence standard or the clear and convincing evidence standard, apply the same standard of evidence for formal complaints against students as for formal complaints against employees, including faculty, and apply the same standard of evidence to all formal complaints of sexual harassment;
8. Include the procedures and permissible bases for the complainant and respondent to appeal;
9. Describe the range of supportive measures available to complainants and respondents; and

10. Not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.

**What this means:** The two most notable changes are the never before required training requirements for Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process and the requirement that recipients apply the same standard of evidence for formal complaints against students as for formal complaints against employees, including faculty. For example, if a collective bargaining agreement requires a clear and convincing standard for formal complaints against employees, then that same standard would have to be applied for formal complaints against students. The two standards of evidence that a recipient must choose from are preponderance of the evidence (more likely than not or >50%) or clear and convincing evidence (substantially more likely than not or ~75%).

Regarding the new training requirements for Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process, there is no minimum hourly training requirement, but instead the training must include the following components: the definition of sexual harassment, the scope of the recipient's education program or activity, how to conduct an investigation and grievance process including hearings, appeals, and informal resolution processes, as applicable, and how to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias. Decision-makers specifically must receive training on any technology to be used at a live hearing and on issues of relevance of questions and evidence, including when questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant. A recipient also must ensure that investigators receive training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.

### **DISMISSAL OF A FORMAL COMPLAINT**<sup>20</sup>

The recipient must investigate the allegations in a formal complaint. If the conduct alleged in the formal complaint would not constitute sexual harassment as defined in § 106.30 even if proved, did not occur in the recipient's education program or activity, or did not occur against a person in the United States, then the recipient must dismiss the formal complaint with regard to that conduct for purposes of sexual harassment under Title IX or this part; such a dismissal does not preclude action under another provision of the recipient's code of conduct.

The recipient may dismiss the formal complaint or any allegations therein, if at any time during the investigation or hearing: a complainant notifies the Title IX Coordinator in writing that the complainant would like to withdraw the formal complaint or any allegations therein; the respondent is no longer enrolled or employed by the recipient; or specific circumstances prevent the recipient from gathering evidence sufficient to reach a determination as to the formal complaint or allegations therein. Upon dismissal of a formal complaint, the recipient must promptly send written notice of the dismissal and reason(s) therefore simultaneously to the parties.

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<sup>20</sup> 34 CFR § 106.45(b)(3)

**What this means:** The Title IX regulations now specify when a recipient must dismiss a complaint under Title IX. In addition, a complainant can request to dismiss a formal complaint, but the recipient is not required to dismiss the complaint.

### **EMERGENCY REMOVAL**<sup>21</sup>

Nothing in this part precludes a recipient from removing a respondent from the recipient's education program or activity on an emergency basis, provided that the recipient undertakes an individualized safety and risk analysis, determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual harassment justifies removal, and provides the respondent with notice and an opportunity to challenge the decision immediately following the removal. This provision may not be construed to modify any rights under the Individuals with Disabilities Education Act, Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act.

**What this means:** A recipient may only remove a respondent from his/her education program or activity after considering several criteria in order to determine if the respondent must be removed to ensure the physical health or safety of any student. In addition, a respondent is entitled to some form of due process immediately following his/her removal from his/her education program or activity. This "due process" may be a hearing or meeting with an administrator responsible for conducting the individualized safety and risk analysis for the sole purpose of providing the respondent the opportunity to challenge the decision.

### **INVESTIGATION OF A FORMAL COMPLAINT**<sup>22</sup>

When investigating a formal complaint and throughout the grievance process, a recipient must—

1. Ensure that the burden of proof and the burden of gathering evidence sufficient to reach a determination regarding responsibility rests on the recipient and not on the parties. Furthermore, the recipient cannot access, consider, disclose, or otherwise use a party's records that are made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in the professional's or paraprofessional's capacity, or assisting in that capacity, and which are made and maintained in connection with the provision of treatment to the party, unless the recipient obtains that party's voluntary, written consent to do so for a grievance process under this section (if a party is not an "eligible student," as defined in 34 CFR § 99.3, then the recipient must obtain the voluntary, written consent of a "parent," as defined in 34 CFR § 99.3);
2. Provide an equal opportunity for the parties to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence;
3. Not restrict the ability of either party to discuss the allegations under investigation or to gather and present relevant evidence;

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<sup>21</sup> 34 CFR § 106.44(c)

<sup>22</sup> 34 CFR § 106.45(b)(5)

4. Provide the parties with the same opportunities to have others present during any grievance proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice, who may be, but is not required to be, an attorney, and not limit the choice or presence of advisor for either the complainant or respondent in any meeting or grievance proceeding; however, the recipient may establish restrictions regarding the extent to which the advisor may participate in the proceedings, as long as the restrictions apply equally to both parties;
5. Provide, to a party whose participation is invited or expected, written notice of the date, time, location, participants, and purpose of all hearings, investigative interviews, or other meetings, with sufficient time for the party to prepare to participate;
6. Provide both parties an equal opportunity to inspect and review any evidence obtained as part of the investigation that is directly related to the allegations raised in a formal complaint, including the evidence upon which the recipient does not intend to rely in reaching a determination regarding responsibility and inculpatory or exculpatory evidence whether obtained from a party or other source, so that each party can meaningfully respond to the evidence prior to conclusion of the investigation. Prior to completion of the investigative report, the recipient must send to each party and the party's advisor, if any, the evidence subject to inspection and review in an electronic format or a hard copy, and the parties must have at least 10 days to submit a written response, which the investigator will consider prior to completion of the investigative report. The recipient must make all such evidence subject to the parties' inspection and review available at any hearing to give each party equal opportunity to refer to such evidence during the hearing, including for purposes of cross-examination; and
7. Create an investigative report that fairly summarizes relevant evidence and, at least 10 days prior to a hearing (if a hearing is required or otherwise provided) or other time of determination regarding responsibility, send to each party and the party's advisor, if any, the investigative report in an electronic format or a hard copy, for their review and written response.

**What this means:** The investigation procedure that recipients must now adopt must be followed in order to provide the parties, particularly the respondent, with due process. The regulations make clear that it is the recipient's responsibility, not the parties', to gather evidence sufficient to reach a determination regarding responsibility and the burden of proof rests with the recipient.

Each party is now entitled to review, prior to the completion of the investigation report, all evidence, inculpatory and exculpatory, that is directly related to the allegations raised in the formal complaint. Practically speaking, this will be accomplished by the investigator providing a copy of the draft investigation report prior to the completion of the report and allow each party at least 10 days to submit a written response, which the investigator will consider prior to completion of the investigative report.

## **HEARINGS**<sup>23</sup>

For postsecondary institutions, the recipient's grievance process must provide for a live hearing. At the live hearing, the decision-maker(s) must permit each party's advisor to ask the other party and any witnesses all relevant questions and follow-up questions, including those challenging credibility.

Such cross-examination at the live hearing must be conducted directly, orally, and in real time by the party's advisor of choice and never by a party personally, notwithstanding the discretion of the recipient to otherwise restrict the extent to which advisors may participate in the proceedings. At the request of either party, the recipient must provide for the live hearing to occur with the parties located in separate rooms with technology enabling the decision-maker(s) and parties to simultaneously see and hear the party or the witness answering questions.

Only relevant cross-examination and other questions may be asked of a party or witness. Before a complainant, respondent, or witness answers a cross-examination or other question, the decision-maker(s) must first determine whether the question is relevant and explain any decision to exclude a question as not relevant.

If a party does not have an advisor present at the live hearing, the recipient must provide without fee or charge to that party, an advisor of the recipient's choice, who may be, but is not required to be, an attorney, to conduct cross-examination on behalf of that party.

Questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence about the complainant's prior sexual behavior are offered to prove that someone other than the respondent committed the conduct alleged by the complainant, or if the questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to prove consent.

If a party or witness does not submit to cross-examination at the live hearing, the decision-maker(s) must not rely on any statement of that party or witness in reaching a determination regarding responsibility; provided, however, that the decision-maker(s) cannot draw an inference about the determination regarding responsibility based solely on a party's or witness's absence from the live hearing or refusal to answer cross-examination or other questions. Live hearings pursuant to this paragraph may be conducted with all parties physically present in the same geographic location or, at the recipient's discretion, any or all parties, witnesses, and other participants may appear at the live hearing virtually, with technology enabling participants simultaneously to see and hear each other.

Recipients must create an audio or audiovisual recording, or transcript, of any live hearing and make it available to the parties for inspection and review.

For recipients that are elementary and secondary schools, and other recipients that are not postsecondary institutions, the recipient's grievance process may, but need not, provide for a

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<sup>23</sup> 34 CFR § 106.45(b)(6)(i)



hearing. With or without a hearing, after the recipient has sent the investigative report to the parties and before reaching a determination regarding responsibility, the decision-maker(s) must afford each party the opportunity to submit written, relevant questions that a party wants asked of any party or witness, provide each party with the answers, and allow for additional, limited follow-up questions from each party.

With or without a hearing, questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence about the complainant's prior sexual behavior are offered to prove that someone other than the respondent committed the conduct alleged by the complainant, or if the questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to prove consent. The decision-maker(s) must explain to the party proposing the questions any decision to exclude a question as not relevant.

**What this means:** Postsecondary institutions are now required to conduct a live hearing conducted by a neutral decision-maker (hearing officer or panel) who will review the evidence and make a decision as to culpability. The decision-maker cannot be the Title IX Coordinator or the investigator. The hearing can be conducted via video conference and it must always be recorded. The parties must be allowed to ask relevant questions and cross-examine witnesses.

If a party does not have an advisor present at a live hearing, the recipient must provide an advisor of the recipient's choice to conduct cross-examination on behalf of that party. A party cannot conduct questioning on their own behalf. Therefore, if a party does not have an advisor, the recipient will need to provide one, which can be an employee of the recipient; however, the recipient chooses the advisor.

Recipients that are elementary and secondary schools are not required to conduct live hearings to determine culpability. However, the parties must be given the opportunity to submit written, relevant questions they wanted asked of any party or witness after receiving the investigation report. The recipient will then provide each party with the answers to their questions and then allow for additional, limited follow-up questions from each party.

### **STANDARD OF EVIDENCE**<sup>24</sup>

The final regulations were revised to clearly require a recipient's grievance process to state up front which of the two permissible standards of evidence the recipient has selected and then to apply that selected standard to all formal complaints of sexual harassment, including those against employees.

### **DETERMINATION REGARDING RESPONSIBILITY**<sup>25</sup>

The decision-maker(s), who cannot be the same person(s) as the Title IX Coordinator or the investigator(s), must issue a written determination regarding responsibility. To reach this determination, the recipient must apply the standard of evidence that it applies to all formal

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<sup>24</sup> 34 CFR § 106.45(b)(1)(vii)

<sup>25</sup> 34 CFR § 106.45(b)(7)

complaints of sexual harassment – either preponderance of the evidence or clear and convincing evidence.

The written determination must include the following elements:

1. Identification of the allegations potentially constituting sexual harassment;
2. A description of the procedural steps taken from the receipt of the formal complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, methods used to gather other evidence, and hearings held;
3. Findings of fact supporting the determination;
4. Conclusions regarding the application of the recipient's code of conduct to the facts;
5. A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the recipient imposes on the respondent, and whether remedies designed to restore or preserve equal access to the recipient's education program or activity will be provided by the recipient to the complainant; and
6. The recipient's procedures and permissible bases for the complainant and respondent to appeal.

The recipient must provide the written determination to the parties simultaneously. The determination regarding responsibility becomes final either on the date that the recipient provides the parties with the written determination of the result of the appeal, if an appeal is filed, or if an appeal is not filed, the date on which an appeal would no longer be considered timely.

The Title IX Coordinator is responsible for effective implementation of any remedies.<sup>26</sup>

**What this means:** A recipient must now ensure that an individual, other than the Title IX Coordinator or investigator, reviews all the evidence and makes a determination regarding a respondent's responsibility under Title IX. In small elementary and secondary districts, this will require that the Title IX Coordinator be an employee other than the chief administrative officer.

### **APPEALS**<sup>27</sup>

A recipient must offer both parties an appeal from a determination regarding responsibility, and from a recipient's dismissal of a formal complaint or any allegations therein, on the following bases:

1. Procedural irregularity that affected the outcome of the matter;

<sup>26</sup> 34 CFR § 106.45(b)(7)(iv)

<sup>27</sup> 34 CFR § 106.45(b)(8)



2. New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter; and
3. The Title IX Coordinator, investigator(s), or decision-maker(s) had a conflict of interest or bias for or against complainants or respondents generally or the individual complainant or respondent that affected the outcome of the matter.

A recipient may offer an appeal equally to both parties on additional bases. As to all appeals, the recipient must:

1. Notify the other party in writing when an appeal is filed and implement appeal procedures equally for both parties;
2. Ensure that the decision-maker(s) for the appeal is not the same person as the decision-maker(s) that reached the determination regarding responsibility or dismissal, the investigator(s), or the Title IX Coordinator;
3. Ensure that the decision-maker(s) for the appeal is unbiased and meets the training requirements under Title IX;
4. Give both parties a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome;
5. Issue a written decision describing the result of the appeal and the rationale for the result; and
6. Provide the written decision simultaneously to both parties.

**What this means:** Both parties must now be offered the opportunity to appeal a determination regarding responsibility. Previously, recipients generally only provided the complainant with an opportunity to appeal a determination regarding responsibility. Also, the decision-maker for the appeal must meet the same training requirement as the Title IX Coordinator.

### **INFORMAL RESOLUTION**<sup>28</sup>

A recipient may not require as a condition of enrollment or continuing enrollment, or employment or continuing employment, or enjoyment of any other right, waiver of the right to an investigation and adjudication of formal complaints of sexual harassment consistent with this section. Similarly, a recipient may not require the parties to participate in an informal resolution process under this section and may not offer an informal resolution process unless a formal complaint is filed.

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<sup>28</sup> 34 CFR § 106.45(b)(9)

However, at any time prior to reaching a determination regarding responsibility the recipient may facilitate an informal resolution process, such as mediation, that does not involve a full investigation and adjudication, provided that the recipient –

1. Provides to the parties a written notice disclosing: the allegations, the requirements of the informal resolution process including the circumstances under which it precludes the parties from resuming a formal complaint arising from the same allegations, provided, however, that at any time prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and resume the grievance process with respect to the formal complaint, and any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared;
2. Obtains the parties' voluntary, written consent to the informal resolution process; and
3. Does not offer or facilitate an informal resolution process to resolve allegations that an employee sexually harassed a student.

**What this means:** Recipients are not required to develop and implement an informal resolution process. However, if a recipient chooses to develop an informal resolution process, it cannot be offered unless a formal complaint has been filed.

### **RECORDKEEPING**<sup>29</sup>

A recipient must maintain for a period of seven (7) years records of –

1. Each sexual harassment investigation including any determination regarding responsibility and any audio or audiovisual recording or transcript required under Title IX, any disciplinary sanctions imposed on the respondent, and any remedies provided to the complainant designed to restore or preserve equal access to the recipient's education program or activity;
2. Any appeal and the result therefrom;
3. Any informal resolution and the result therefrom; and
4. All materials used to train Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process. A recipient must make these training materials publicly available on its website, or if the recipient does not maintain a website, the recipient must make these materials available upon request for inspection by members of the public.

**What this means:** Recipients must now maintain records regarding every phase of a sexual harassment investigation under Title IX for at least seven years. Previously, there was no express requirement on maintaining records for a specific period of time.

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<sup>29</sup> 34 CFR § 106.45(b)(10)



### **TRAINING MATERIALS PUBLICATION REQUIREMENT**<sup>30</sup>

Each recipient must publish on its website the training materials used to train its Title IX Coordinator.

**What this means:** If the training materials are proprietary, and thus copyrighted, we recommend you list the materials by its title, but not make them available on your website. You can further state on your website that the materials may be available for inspection with the Title IX Coordinator.

### **REMEDIAL ACTION**<sup>31</sup>

The DOE has clarified that it may require a recipient to take remedial action for discriminating in violation of Title IX **and** for violating Title IX regulations.

**What this means:** A recipient that does not follow the requirements of Title IX, such as not designating an employee as a Title IX Coordinator, failing to offer supportive services, failing to send written notice after dismissing a complainant's allegations, or not following its grievance procedures, may be found to have violated Title IX, even if the violation does not, itself, constitute sex discrimination.

### **RIGHTS OF PARENTS**<sup>32</sup>

The regulations expressly recognize the legal rights of parents/guardians to act on behalf of a complainant or respondent on any Title IX matter.

**What this means:** Parents/guardians cannot be prevented from representing their child or acting on their behalf on any Title IX matter. However, once a child attains the age of majority (18), he/she holds his/her educational rights, unless he/she is conserved, and can act on their own behalf. However, an adult child can assign his/her educational rights to his/her parent/guardian so that the parent/guardian can act on their child's behalf.

Please contact our office with questions regarding this Legal Update or any other legal matter.

*The information in this Legal Update is provided as a summary of law and is not intended as legal advice. Application of the law may vary depending on the particular facts and circumstances at issue. We, therefore, recommend that you consult legal counsel to advise you on how the law applies to your specific situation.*

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<sup>30</sup> 34 CFR § 106.45(b)(10)(i)(D)

<sup>31</sup> 34 CFR § 106.3

<sup>32</sup> 34 CFR § 106.6(g)

(Including Unlawful Discrimination and Retaliation)

Clearly state your complaint. Describe each incident of alleged misconduct separately. Attach additional pages as necessary.

For each incident provide the following information:

- 1) Dates(s) of alleged misconduct;
- 2) Name(s) of individuals(s) who engaged in the misconduct;
- 3) A description of the misconduct;
- 4) Witnesses (if any);
- 5) If applicable, why you believe the alleged misconduct was because of the unlawful discriminatory basis or bases you identified; and
- 6) If applicable, why you believe you were retaliated against for filing a complaint or asserting your right to be free from unlawful discrimination on any of the bases you identified above.

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What would you like the District to do in response to your complaint? What remedy are you seeking?

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I certify that this information is correct to the best of my knowledge.

\_\_\_\_\_  
*Signature of Complainant*

\_\_\_\_\_  
*Date*

Send **Original** to: \_\_\_\_\_

# Eureka City SD

## Board Policy

### Nondiscrimination In District Programs And Activities

BP 0410

#### Philosophy, Goals, Objectives and Comprehensive Plans

The Board of Education is committed to providing equal opportunity for all individuals in district programs and activities. District programs, activities, and practices shall be free from unlawful discrimination, including discrimination against an individual or group based on race, color, ancestry, nationality, national origin, immigration status, ethnic group identification, ethnicity, age, religion, marital status, pregnancy, parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information; a perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.

(cf. 1240 - Volunteer Assistance)  
(cf. 4030 - Nondiscrimination in Employment)  
(cf. 4032 - Reasonable Accommodation)  
(cf. 4033 - Lactation Accommodation)  
(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)  
(cf. 4161.8/4261.8/4361.8 - Family Care and Medical Leave)  
(cf. 5131.2 - Bullying)  
(cf. 5145.3 - Nondiscrimination/Harassment)  
(cf. 5145.7 - Sexual Harassment)  
(cf. 5145.9 - Hate-Motivated Behavior)  
(cf. 5146 - Married/Pregnant/Parenting Students)  
(cf. 6145 - Extracurricular and Cocurricular Activities)  
(cf. 6145.2 - Athletic Competition)  
(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)  
(cf. 6164.6 - Identification and Education Under Section 504)  
(cf. 6178 - Career Technical Education)  
(cf. 6200 - Adult Education)

All individuals shall be treated equitably in the receipt of district and school services. Personally identifiable information collected in the implementation of any district program, including, but not limited to, student and family information for the free and reduced-price lunch program, transportation, or any other educational program, shall be used only for the purposes of the program, except when the Superintendent or designee authorizes its use for another purpose in accordance with law. Resources and data collected by the district shall not be used, directly or by others, to compile a list, registry, or database of individuals based on race, gender, sexual orientation, religion, ethnicity, national origin, or immigration status or any other category identified above.

(cf. 3540 - Transportation)  
(cf. 3553 - Free and Reduced Price Meals)  
(cf. 5145.13 - Response to Immigration Enforcement)

District programs and activities shall be free of any racially derogatory or discriminatory school or athletic team names, mascots, or nicknames.

The Superintendent or designee shall annually review district programs and activities to ensure the removal of any derogatory or discriminatory name, image, practice, or other barrier that may unlawfully prevent an individual or group in any of the protected categories stated above from accessing district programs and activities. He/she shall take prompt, reasonable actions to remove any identified barrier. The Superintendent or designee shall report his/her findings and recommendations to the Board after each review.

(cf. 1330 - Use of Facilities)

All allegations of unlawful discrimination in district programs and activities shall be investigated and resolved in accordance with the procedures specified in AR 1312.3 - Uniform Complaint Procedures.

(cf. 1312.3 - Uniform Complaint Procedures)

Pursuant to 34 CFR 104.8 and 34 CFR 106.9, the Superintendent or designee shall notify students, parents/guardians, employees, employee organizations, applicants for admission and employment, and sources of referral for applicants about the district's policy on nondiscrimination and related complaint procedures. Such notification shall be included in the annual parental notification distributed pursuant to Education Code 48980 and, as applicable, in announcements, bulletins, catalogs, handbooks, application forms, or other materials distributed by the district. The notification shall also be posted on the district's web site and social media and in district schools and offices, including staff lounges, student government meeting rooms, and other prominent locations as appropriate.

(cf. 1113 - District and School Web Sites)  
(cf. 1114 - District-Sponsored Social Media)  
(cf. 4112.9/4212.9/4312.9 - Employee Notifications)  
(cf. 5145.6 - Parental Notifications)

In addition, the annual parental notification shall inform parents/guardians of their children's right to a free public education regardless of immigration status or religious beliefs, including information on educational rights issued by the California Attorney General. Alternatively, such information may be provided through any other cost-effective means determined by the Superintendent or designee. (Education Code 234.7)

The district's nondiscrimination policy and related informational materials shall be published in a format that parents/guardians can understand. In addition, when 15 percent or more of a school's students speak a single primary language other than English, those materials shall be translated

into that other language.

#### Access for Individuals with Disabilities

District programs and facilities, viewed in their entirety, shall be in compliance with the Americans with Disabilities Act (ADA) and any implementing standards and/or regulations. When structural changes to existing district facilities are needed to provide individuals with disabilities access to programs, services, activities, or facilities, the Superintendent or designee shall develop a transition plan that sets forth the steps for completing the changes.

(cf. 6163.2 - Animals at School)  
(cf. 7110 - Facilities Master Plan)  
(cf. 7111 - Evaluating Existing Buildings)

The Superintendent or designee shall ensure that the district provides appropriate auxiliary aids and services when necessary to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of a service, program, or activity. These aids and services may include, but are not limited to, qualified interpreters or readers, assistive listening devices, assistive technologies or other modifications to increase accessibility to district and school web sites, notetakers, written materials, taped text, and Braille or large-print materials. Individuals with disabilities shall notify the Superintendent or principal if they have a disability that requires special assistance or services. Reasonable notification should be given prior to a school-sponsored function, program, or meeting.

(cf. 6020 - Parent Involvement)  
(cf. 9320 - Meetings and Notices)  
(cf. 9322 - Agenda/Meeting Materials)

The individual identified in AR 1312.3 - Uniform Complaint Procedures as the employee responsible for coordinating the district's response to complaints and for complying with state federal civil rights laws is hereby designated as the district's ADA coordinator. He/she shall receive and address requests for accommodation submitted by individuals with disabilities, and shall investigate and resolve complaints regarding their access to district programs, services, activities, or facilities.

Assistant Superintendent of Educational Services  
2100 J Street  
Eureka, CA 95501  
(707) 441-3363

Legal Reference:  
EDUCATION CODE  
200-262.4 Prohibition of discrimination  
48980 Parental notifications



48985 Notices to parents in language other than English  
 51007 Legislative intent: state policy  
**GOVERNMENT CODE**  
 8310.3 California Religious Freedom Act  
 11000 Definitions  
 11135 Nondiscrimination in programs or activities funded by state  
 12900-12996 Fair Employment and Housing Act  
 54953.2 Brown Act compliance with Americans with Disabilities Act  
**PENAL CODE**  
 422.55 Definition of hate crime  
 422.6 Interference with constitutional right or privilege  
**CODE OF REGULATIONS, TITLE 5**  
 4600-4670 Uniform complaint procedures  
 4900-4965 Nondiscrimination in elementary and secondary education programs  
**UNITED STATES CODE, TITLE 20**  
 1400-1482 Individuals with Disabilities in Education Act  
 1681-1688 Discrimination based on sex or blindness, Title IX  
 2301-2415 Carl D. Perkins Vocational and Applied Technology Act  
 6311 State plans  
 6312 Local education agency plans  
**UNITED STATES CODE, TITLE 29**  
 794 Section 504 of the Rehabilitation Act of 1973  
**UNITED STATES CODE, TITLE 42**  
 2000d-2000d-7 Title VI, Civil Rights Act of 1964  
 2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended  
 2000h-2000h-6 Title IX  
 12101-12213 Americans with Disabilities Act  
**CODE OF FEDERAL REGULATIONS, TITLE 28**  
 35.101-35.190 Americans with Disabilities Act  
 36.303 Auxiliary aids and services  
**CODE OF FEDERAL REGULATIONS, TITLE 34**  
 100.1-100.13 Nondiscrimination in federal programs, effectuating Title VI  
 104.1-104.39 Section 504 of the Rehabilitation Act of 1973  
 106.1-106.61 Discrimination on the basis of sex, effectuating Title IX, especially:  
 106.9 Dissemination of policy

#### Management Resources:

#### CSBA PUBLICATIONS

Updated Legal Guidance: Protecting Transgender and Gender Nonconforming Students  
 Against Sex Discrimination, July 2016

#### CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS

Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to  
 Assist California's K-12 Schools in Responding to Immigration Issues, April 2018

#### CALIFORNIA DEPARTMENT OF FAIR EMPLOYMENT AND HOUSING PUBLICATIONS

California Law Prohibits Workplace Discrimination and Harassment

#### U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Examples of Policies and Emerging Practices for Supporting Transgender Students, May 2016  
Dear Colleague Letter: Title IX Coordinators, April 2015  
Dear Colleague Letter, May 26, 2011  
Dear Colleague Letter: Harassment and Bullying, October 2010  
Notice of Non-Discrimination, Fact Sheet, August 2010  
Dear Colleague Letter: Electronic Book Readers, June 29, 2010  
Nondiscrimination in Employment Practices in Education, August 1991  
U.S. DEPARTMENT OF JUSTICE PUBLICATIONS  
2010 ADA Standards for Accessible Design, September 2010  
Accessibility of State and Local Government Websites to People with Disabilities, June 2003  
WORLD WIDE WEB CONSORTIUM PUBLICATIONS  
Web Content Accessibility Guidelines, December 2008  
WEB SITES  
CSBA: <http://www.csba.org>  
California Office of the Attorney General: <http://oag.ca.gov>  
California Department of Education: <http://www.cde.ca.gov>  
California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>  
Safe Schools Coalition: <http://www.casafeschools.org>  
Pacific ADA Center: <http://www.adapacific.org>  
U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>  
U.S. Department of Justice, Civil Rights Division, Americans with Disabilities Act:  
<http://www.ada.gov>  
U.S. Equal Employment Opportunity Commission: <http://www.eeoc.gov>  
World Wide Web Consortium, Web Accessibility Initiative: <http://www.w3.org/wai>

Policy EUREKA CITY UNIFIED SCHOOL DISTRICT  
adopted: October 22, 2018 Eureka, California

# Eureka City SD

## Board Policy

### Uniform Complaint Procedures

BP 1312.3

#### Community Relations

The Board of Education recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages early resolution of complaints whenever possible. To resolve complaints which may require a more formal process, the Board adopts the uniform system of complaint processes specified in 5 CCR 4600-4670 and the accompanying administrative regulation.

#### Complaints Subject to UCP

The district's uniform complaint procedures (UCP) shall be used to investigate and resolve the following complaints:

1. Any complaint alleging district violation of applicable state or federal laws or regulations governing any program subject to the UCP which is offered by the district, including adult education programs; After School Education and Safety programs; agricultural career technical education; American Indian education centers and early childhood education program assessments; bilingual education; California Peer Assistance and Review programs for teachers; state career technical and technical education, career technical, and technical training programs; federal career technical education; child care and development programs; child nutrition programs; compensatory education; consolidated categorical aid programs; Economic Impact Aid; the federal Every Student Succeeds Act; migrant education; Regional Occupational Centers and Programs; school safety plans; special education programs; California State Preschool Programs; Tobacco-Use Prevention Education programs; and any other district-implemented state categorical program that is not funded through the local control funding formula pursuant to Education Code 64000

(cf. 3553 - Free and Reduced Price Meals)

(cf. 3555 - Nutrition Program Compliance)

(cf. 5131.62 - Tobacco)

(cf. 5148 - Child Care and Development)

(cf. 5148.2 - Before/After School Programs)

(cf. 5148.3 - Preschool/Early Childhood Education)

(cf. 6159 - Individualized Education Program)

(cf. 6171 - Title I Programs)

(cf. 6174 - Education for English Learners)

(cf. 6175 - Migrant Education Program)

(cf. 6178 - Career Technical Education)

(cf. 6178.1 - Work-Based Learning)  
(cf. 6178.2 - Regional Occupational Center/Program)  
(cf. 6200 - Adult Education)

2. Any complaint, by a student, employee, or other person participating in a district program or activity, alleging the occurrence of unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) in district programs and activities, including in those programs or activities funded directly by or that receive or benefit from any state financial assistance, based on the person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, immigration status, ethnic group identification, age, religion, marital status, pregnancy, parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55, or based on the person's association with a person or group with one or more of these actual or perceived characteristics (5 CCR 4610)

(cf. 0410 - Nondiscrimination in District Programs and Activities)  
(cf. 5145.3 - Nondiscrimination/Harassment)  
(cf. 5145.7 - Sexual Harassment)

3. Any complaint alleging district noncompliance with the requirement to provide reasonable accommodation to a lactating student on school campus to express breast milk, breastfeed an infant child, or address other breastfeeding-related needs of the student (Education Code 222)

(cf. 5146 - Married/Pregnant/Parenting Students)

4. Any complaint alleging district noncompliance with requirements to provide a pregnant or parenting student the accommodations specified in Education Code 46015, including those related to the provision of parental leave, right of return to the school of previous enrollment or to an alternative education program, if desired, and possible enrollment in school for a fifth year of instruction to enable the student to complete state and Board-imposed graduation requirements (Education Code 46015)

5. Any complaint alleging district noncompliance with the prohibition against requiring students to pay fees, deposits, or other charges for participation in educational activities (5 CCR 4610)

(cf. 3260 - Fees and Charges)  
(cf. 3320 - Claims and Actions Against the District)

6. Any complaint alleging district noncompliance with applicable requirements of Education Code 52060-52077 related to the implementation of the local control and accountability plan, including the development of a local control funding formula budget overview for parents/guardians (Education Code 52075)

(cf. 0460 - Local Control and Accountability Plan)  
(cf. 3100 - Budget)

7. Any complaint alleging noncompliance with requirements related to the development of a school plan for student achievement or the establishment of a school site council, as required for the consolidated application for specified federal and/or state categorical funding (Education Code 64000-64001, 65000-65001)

(cf. 0420 - School Plans/Site Councils)

8. Any complaint, by or on behalf of a student who is a foster youth as defined in Education Code 51225.2, alleging district noncompliance with any requirement applicable to the student regarding placement decisions; the responsibilities of the district's educational liaison to the student; the award of credit for coursework satisfactorily completed in another school, district, or country; school or records transfer; or the grant of an exemption from Board-imposed graduation requirements (Education Code 48853, 48853.5, 49069.5, 51225.1, 51225.2)

(cf. 6173.1 - Education for Foster Youth)

9. Any complaint, by or on behalf of a student who transfers into the district after the second year of high school and is a homeless child or youth as defined in 42 USC 11434a, a former juvenile court school student currently enrolled in the district, a child of a military family as defined in Education Code 49701, or a migrant student as defined in Education Code 54441, or by or on behalf of an immigrant student participating in a newcomer program as defined in Education Code 51225.2 in the third or fourth year of high school, alleging district noncompliance with any requirement applicable to the student regarding the grant of an exemption from Board-imposed graduation requirements (Education Code 51225.1)

(cf. 6173 - Education for Homeless Children)

(cf. 6173.2 - Education of Children of Military Families)

(cf. 6173.3 - Education for Juvenile Court School Students)

10. Any complaint, by or on behalf of a student who is a homeless child or youth as defined in 42 USC 11434a, a former juvenile court school student, a child of a military family as defined in Education Code 49701, a migrant child as defined in Education Code 54441, or a newly arrived immigrant student who is participating in a newcomer program as defined in Education Code 51225.2, alleging district noncompliance with requirements for the award of credit for coursework satisfactorily completed in another school, district, or country (Education Code 51225.2)

11. Any complaint alleging district noncompliance with the requirements of Education Code 51228.1 and 51228.2 that prohibit the assignment of a student in grades 9-12 to a course without educational content for more than one week in any semester or to a course the student has previously satisfactorily completed, without meeting specified conditions (Education Code 51228.3)

(cf. 6152 - Class Assignment)

12. Any complaint alleging district noncompliance with the physical education instructional minutes requirement for students in elementary school (Education Code 51210, 51223)

(cf. 6142.7 - Physical Education and Activity)

13. Any complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy

14. Any other complaint as specified in a district policy

The Board recognizes that alternative dispute resolution (ADR) can, depending on the nature of the allegations, offer a process to reach a resolution to the complaint that is acceptable to all parties. ADR such as mediation may be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. The Superintendent or designee shall ensure that the use of ADR is consistent with state and federal laws and regulations.

The district shall protect all complainants from retaliation. In investigating complaints, the confidentiality of the parties involved shall be protected as required by law. For any complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the Superintendent or designee shall keep the identity of the complainant, and/or the subject of the complaint if different from the complainant, confidential when appropriate and as long as the integrity of the complaint process is maintained.

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

(cf. 5125 - Student Records)

(cf. 9011 - Disclosure of Confidential/Privileged Information)

When an allegation that is not subject to UCP is included in a UCP complaint, the district shall refer the non-UCP allegation to the appropriate staff or agency and shall investigate and, if appropriate, resolve the UCP-related allegation(s) through the district's UCP.

The Superintendent or designee shall provide training to district staff to ensure awareness and knowledge of current law and requirements related to UCP, including the steps and timelines specified in this policy and the accompanying administrative regulation.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

The Superintendent or designee shall maintain a record of each complaint and subsequent related actions, including steps taken during the investigation and all information required for compliance with 5 CCR 4631 and 4633.

(cf. 3580 - District Records)

## Non-UCP Complaints

The following complaints shall not be subject to the district's UCP but shall be referred to the specified agency: (5 CCR 4611)

1. Any complaint alleging child abuse or neglect shall be referred to the County Department of Social Services Protective Services Division and the appropriate law enforcement agency.

(cf. 5141.4 - Child Abuse Prevention and Reporting)

2. Any complaint alleging health and safety violations by a child development program shall, for licensed facilities, be referred to Department of Social Services and shall, for licensing-exempt facilities, be referred to the appropriate Child Development regional administrator.

3. Any complaint alleging fraud shall be referred to the Legal, Audits and Compliance Branch of the California Department of Education.

Any complaint alleging employment discrimination or harassment shall be investigated and resolved by the district in accordance with the procedures specified in AR 4030 - Nondiscrimination in Employment, including the right to file the complaint with the California Department of Fair Employment and Housing.

Any complaint related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, teacher vacancies and misassignments, or health and safety violations in any license-exempt California State Preschool Program shall be investigated and resolved in accordance with the procedures in AR 1312.4 - Williams Uniform Complaint Procedures. (Education Code 8235.5, 35186)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

## Legal Reference:

### EDUCATION CODE

200-262.4 Prohibition of discrimination

8200-8498 Child care and development programs

8500-8538 Adult basic education

18100-18203 School libraries

32280-32289 School safety plan, uniform complaint procedures

33380-33384 California Indian Education Centers

35186 Williams uniform complaint procedures

44500-44508 California Peer Assistance and Review Program for Teachers

46015 Parental leave for students  
 48853-48853.5 Foster youth  
 48985 Notices in language other than English  
 49010-49014 Student fees  
 49060-49079 Student records, especially:  
 49069.5 Records of foster youth  
 49490-49590 Child nutrition programs  
 49701 Interstate Compact on Educational Opportunity for Military Children  
 51210 Courses of study grades 1-6  
 51223 Physical education, elementary schools  
 51225.1-51225.2 Foster youth, homeless children, former juvenile court school students, military-connected students, migrant students, and newly arrived immigrant students; course credits; graduation requirements  
 51226-51226.1 Career technical education  
 51228.1-51228.3 Course periods without educational content  
 52060-52077 Local control and accountability plan, especially:  
 52075 Complaint for lack of compliance with local control and accountability plan requirements  
 52160-52178 Bilingual education programs  
 52300-52462 Career technical education  
 52500-52616.24 Adult schools  
 54000-54029 Economic Impact Aid  
 54400-54425 Compensatory education programs  
 54440-54445 Migrant education  
 54460-54529 Compensatory education programs  
 56000-56865 Special education programs  
 59000-59300 Special schools and centers  
 64000-64001 Consolidated application process; school plan for student achievement  
 65000-65001 School site councils  
 GOVERNMENT CODE  
 11135 Nondiscrimination in programs or activities funded by state  
 12900-12996 Fair Employment and Housing Act  
 HEALTH AND SAFETY CODE  
 1596.792 California Child Day Care Act; general provisions and definitions  
 1596.7925 California Child Day Care Act; health and safety regulations  
 104420 Tobacco-Use Prevention Education  
 PENAL CODE  
 422.55 Hate crime; definition  
 422.6 Interference with constitutional right or privilege  
 CODE OF REGULATIONS, TITLE 2  
 11023 Harassment and discrimination prevention and correction  
 CODE OF REGULATIONS, TITLE 5  
 3080 Applicability of uniform complaint procedures to complaints regarding students with disabilities  
 4600-4670 Uniform complaint procedures  
 4680-4687 Williams uniform complaint procedures



4900-4965 Nondiscrimination in elementary and secondary education programs  
 UNITED STATES CODE, TITLE 20  
 1221 Application of laws  
 1232g Family Educational Rights and Privacy Act  
 1681-1688 Title IX of the Education Amendments of 1972  
 6301-6576 Title I Improving the Academic Achievement of the Disadvantaged  
 6801-7014 Title III language instruction for limited English proficient and immigrant students  
 UNITED STATES CODE, TITLE 29  
 794 Section 504 of Rehabilitation Act of 1973  
 UNITED STATES CODE, TITLE 42  
 2000d-2000e-17 Title VI and Title VII Civil Rights Act of 1964, as amended  
 2000h-2-2000h-6 Title IX of the Civil Rights Act of 1964  
 6101-6107 Age Discrimination Act of 1975  
 12101-12213 Title II equal opportunity for individuals with disabilities  
 CODE OF FEDERAL REGULATIONS, TITLE 28  
 35.107 Nondiscrimination on basis of disability; complaints  
 CODE OF FEDERAL REGULATIONS, TITLE 34  
 99.1-99.67 Family Educational Rights and Privacy Act  
 100.3 Prohibition of discrimination on basis of race, color or national origin  
 104.7 Designation of responsible employee for Section 504  
 106.8 Designation of responsible employee for Title IX  
 106.9 Notification of nondiscrimination on basis of sex  
 110.25 Notification of nondiscrimination on the basis of age

#### Management Resources:

##### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Sample UCP Board Policies and Procedures

##### U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Dear Colleague Letter, September 22, 2017

Dear Colleague Letter: Title IX Coordinators, April 2015

Dear Colleague Letter: Responding to Bullying of Students with Disabilities, October 2014

Dear Colleague Letter: Harassment and Bullying, October 2010

Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties, January 2001

##### U.S. DEPARTMENT OF JUSTICE PUBLICATIONS

Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, 2002

##### WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Family Policy Compliance Office: <https://www2.ed.gov/policy/gen/guid/fpc/>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/ocr>

U.S. Department of Justice: <http://www.justice.gov>

Policy EUREKA CITY UNIFIED SCHOOL DISTRICT  
adopted: August 19, 2019 Eureka, California

# **Eureka City SD**

## **Administrative Regulation**

### **Uniform Complaint Procedures**

AR 1312.3

#### **Community Relations**

Except as the Board of Education may otherwise specifically provide in other district policies, these uniform complaint procedures (UCP) shall be used to investigate and resolve only the complaints specified in BP 1312.3.

(cf. 1312.1 - Complaints Concerning District Employees)  
(cf. 1312.2 - Complaints Concerning Instructional Materials)  
(cf. 1312.4 - Williams Uniform Complaint Procedures)  
(cf. 4030 - Nondiscrimination in Employment)

#### **Compliance Officers**

The district designates the individual(s), position(s), or unit(s) identified below as responsible for coordinating the district's response to complaints and for complying with state and federal civil rights laws. The individual(s), position(s), or unit(s) also serve as the compliance officer(s) specified in AR 5145.3 - Nondiscrimination/Harassment responsible for handling complaints regarding unlawful discrimination (such as discriminatory harassment, intimidation, or bullying). The compliance officer(s) shall receive and coordinate the investigation of complaints and shall ensure district compliance with law.

(cf. 5145.3 - Nondiscrimination/Harassment)  
(cf. 5145.7 - Sexual Harassment)

Assistant Superintendent of Educational Services  
2100 J Street  
Eureka, CA 95501  
(707) 441-3363

The compliance officer who receives a complaint may assign another compliance officer to investigate and resolve the complaint. The compliance officer shall promptly notify the complainant and respondent, if applicable, if another compliance officer is assigned to the complaint.

In no instance shall a compliance officer be assigned to a complaint in which the compliance officer has a bias or conflict of interest that would prohibit the fair investigation or resolution of the complaint. Any complaint against a compliance officer or that raises a concern about the compliance officer's ability to investigate the complaint fairly and without bias shall be filed with the Superintendent or designee who shall determine how the complaint will be investigated.

The Superintendent or designee shall ensure that employees assigned to investigate and resolve complaints receive training and are knowledgeable about the laws and programs at issue in the complaints to which they are assigned. Training provided to such employees shall cover current state and federal laws and regulations governing the program, applicable processes for investigating and resolving complaints, including those alleging unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), applicable standards for reaching decisions on complaints, and appropriate corrective measures. Assigned employees may have access to legal counsel as determined by the Superintendent or designee.

(cf. 4331 - Staff Development)

(cf. 9124 - Attorney)

The compliance officer or, if necessary, any appropriate administrator shall determine whether interim measures are necessary during and pending the result of an investigation. If interim measures are determined to be necessary, the compliance officer or the administrator shall consult with the Superintendent, the Superintendent's designee, or, if appropriate, the site principal to implement one or more interim measures. The interim measures shall remain in place until the compliance officer determines that they are no longer necessary or until the district issues its final written decision, whichever occurs first.

#### Notifications

The district's UCP policy and administrative regulation shall be posted in all district schools and offices, including staff lounges and student government meeting rooms. (Education Code 234.1)

In addition, the Superintendent or designee shall annually provide written notification of the district's UCP to students, employees, parents/guardians of district students, district advisory committee members, school advisory committee members, appropriate private school officials or representatives, and other interested parties. (5 CCR 4622)

(cf. 0420 - School Plans/Site Councils)

(cf. 1220 - Citizen Advisory Committees)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

(cf. 5145.6 - Parental Notifications)

The notice shall include:

1. A statement that the district is primarily responsible for compliance with federal and state laws and regulations, including those related to prohibition of unlawful discrimination, harassment, intimidation, or bullying against any protected group and all programs and activities that are subject to UCP as identified in the section "Complaints Subject to UCP" in the accompanying Board policy
2. A statement that a complaint regarding student fees or the local control and

accountability plan (LCAP) may be filed anonymously if the complainant provides evidence or information leading to evidence to support the complaint

(cf. 0460 - Local Control and Accountability Plan)

(cf. 3260 - Fees and Charges)

3. A statement that a student enrolled in a public school shall not be required to pay a fee for participation in an educational activity that constitutes an integral fundamental part of the district's educational program, including curricular and extracurricular activities

4. A statement that a complaint regarding student fees must be filed no later than one year from the date the alleged violation occurred

5. A statement that the district will post a standardized notice of the educational rights of foster youth, homeless students, former juvenile court school students now enrolled in the district, children of military families, migrant students, and immigrant students enrolled in a newcomer program, as specified in Education Code 48853, 48853.5, 49069.5, 51225.1, and 51225.2, and the complaint process

(cf. 6173 - Education for Homeless Children)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6173.2 - Education of Children of Military Families)

(cf. 6173.3 - Education for Juvenile Court School Students)

(cf. 6175 - Migrant Education Program)

6. Identification of the responsible staff member(s), position(s), or unit(s) designated to receive complaints

7. A statement that complaints will be investigated in accordance with the district's UCP and a written decision will be sent to the complainant within 60 days from the receipt of the complaint, unless this time period is extended by written agreement of the complainant

8. A statement that the complainant has a right to appeal the district's decision to CDE by filing a written appeal, including a copy of the original complaint and the district's decision, within 15 days of receiving the district's decision

9. A statement advising the complainant of any civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal antidiscrimination laws, if applicable

10. A statement that copies of the district's UCP are available free of charge

The annual notification, complete contact information of the compliance officer(s), and information related to Title IX as required pursuant to Education Code 221.61 shall be posted on the district web site and may be provided through district-supported social media, if available.

(cf. 1113 - District and School Web Sites)  
(cf. 1114 - District-Sponsored Social Media)

The Superintendent or designee shall ensure that all students and parents/guardians, including students and parents/guardians with limited English proficiency, have access to the relevant information provided in the district's policy, regulation, forms, and notices concerning the UCP.

If 15 percent or more of students enrolled in a particular district school speak a single primary language other than English, the district's policy, regulation, forms, and notices concerning the UCP shall be translated into that language, in accordance with Education Code 234.1 and 48985. In all other instances, the district shall ensure meaningful access to all relevant UCP information for parents/guardians with limited English proficiency.

### Filing of Complaints

The complaint shall be presented to the compliance officer who shall maintain a log of complaints received, providing each with a code number and a date stamp.

All complaints shall be filed in writing and signed by the complainant. If a complainant is unable to put a complaint in writing due to conditions such as a disability or illiteracy, district staff shall assist in the filing of the complaint. (5 CCR 4600)

Complaints shall also be filed in accordance with the following rules, as applicable:

1. A complaint alleging district violation of applicable state or federal law or regulations governing the programs specified in the accompanying Board policy (item #1 of the section "Complaints Subject to UCP") may be filed by any individual, public agency, or organization. (5 CCR 4630)
2. Any complaint alleging noncompliance with law regarding the prohibition against student fees, deposits, and charges or any requirement related to the LCAP may be filed anonymously if the complaint provides evidence, or information leading to evidence, to support an allegation of noncompliance. A complaint about a violation of the prohibition against the charging of unlawful student fees may be filed with the principal of the school or with the Superintendent or designee. However, any such complaint shall be filed no later than one year from the date the alleged violation occurred. (Education Code 49013, 52075; 5 CCR 4630)
3. A complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) may be filed only by persons who allege that they have personally suffered unlawful discrimination or who believe that an individual or any specific class of individuals has been subjected to unlawful discrimination. The complaint shall be initiated no later than six months from the date that the alleged unlawful discrimination occurred, or six months from the date that the complainant first obtained knowledge of the facts of the alleged unlawful discrimination. The time for filing may be extended for up to 90 days by the Superintendent or designee for good cause upon written request by the complainant setting forth the reasons for the extension. (5 CCR 4630)

4. When a complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) is filed anonymously, the compliance officer shall pursue an investigation or other response as appropriate, depending on the specificity and reliability of the information provided and the seriousness of the allegation.

5. When the complainant of unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) or the alleged victim, when not the complainant, requests confidentiality, the compliance officer shall inform the complainant or victim that the request may limit the district's ability to investigate the conduct or take other necessary action. When honoring a request for confidentiality, the district shall nevertheless take all reasonable steps to investigate and resolve/respond to the complaint consistent with the request.

### Mediation

Within three business days after receiving the complaint, the compliance officer may informally discuss with all the parties the possibility of using mediation. Mediation shall be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving an allegation of sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. If the parties agree to mediation, the compliance officer shall make all arrangements for this process.

Before initiating the mediation of a complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the compliance officer shall ensure that all parties agree to make the mediator a party to relevant confidential information. The compliance officer shall also notify all parties of the right to end the informal process at any time.

If the mediation process does not resolve the problem within the parameters of law, the compliance officer shall proceed with an investigation of the complaint.

The use of mediation shall not extend the district's timelines for investigating and resolving the complaint unless the complainant agrees in writing to such an extension of time. If mediation is successful and the complaint is withdrawn, then the district shall take only the actions agreed upon through the mediation. If mediation is unsuccessful, the district shall then continue with subsequent steps specified in this administrative regulation.

### Investigation of Complaint

Within 10 business days after the compliance officer receives the complaint, the compliance officer shall begin an investigation into the complaint.

Within one business day of initiating the investigation, the compliance officer shall provide the complainant and/or the complainant's representative with the opportunity to present the information contained in the complaint to the compliance officer and shall notify the complainant and/or representative of the opportunity to present the compliance officer with any

evidence, or information leading to evidence, to support the allegations in the complaint. Such evidence or information may be presented at any time during the investigation.

In conducting the investigation, the compliance officer shall collect all available documents and review all available records, notes, or statements related to the complaint, including any additional evidence or information received from the parties during the course of the investigation. The compliance officer shall individually interview all available witnesses with information pertinent to the complaint, and may visit any reasonably accessible location where the relevant actions are alleged to have taken place. At appropriate intervals, the compliance officer shall inform both parties of the status of the investigation.

To investigate a complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the compliance officer shall interview the alleged victim(s), any alleged offenders, and other relevant witnesses privately, separately, and in a confidential manner. As necessary, additional staff or legal counsel may conduct or support the investigation.

A complainant's refusal to provide the district's investigator with documents or other evidence related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or engagement in any other obstruction of the investigation may result in the dismissal of the complaint because of a lack of evidence to support the allegation. Similarly, a respondent's refusal to provide the district's investigator with documents or other evidence related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or engagement in any other obstruction of the investigation may result in a finding, based on evidence collected, that a violation has occurred and in the imposition of a remedy in favor of the complainant. (5 CCR 4631)

In accordance with law, the district shall provide the investigator with access to records and other information related to the allegation in the complaint and shall not in any way obstruct the investigation. Failure or refusal of the district to cooperate in the investigation may result in a finding based on evidence collected that a violation has occurred and in the imposition of a remedy in favor of the complainant. (5 CCR 4631)

#### Timeline for Final Decision

Unless extended by written agreement with the complainant, the compliance officer shall prepare and send to the complainant a written report, as described in the section "Final Written Decision" below, within 60 calendar days of the district's receipt of the complaint. (5 CCR 4631)

For any complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, and bullying), the respondent shall be informed of any extension of the timeline agreed to by the complainant. The respondent also shall be sent the district's final written decision at the same time it is provided to the complainant.

#### Final Written Decision



For all complaints, the district's final written decision shall include: (5 CCR 4631)

1. The findings of fact based on the evidence gathered. In reaching a factual determination, the following factors may be taken into account:
  - a. Statements made by any witnesses
  - b. The relative credibility of the individuals involved
  - c. How the complaining individual reacted to the incident
  - d. Any documentary or other evidence relating to the alleged conduct
  - e. Past instances of similar conduct by any alleged offenders
  - f. Past false allegations made by the complainant
2. The conclusion(s) of law
3. Disposition of the complaint
4. Rationale for such disposition

For complaints of retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the disposition of the complaint shall include a determination for each allegation as to whether retaliation or unlawful discrimination has occurred.

The determination of whether a hostile environment exists may involve consideration of the following:

- a. The manner in which the misconduct affected one or more students' education
  - b. The type, frequency, and duration of the misconduct
  - c. The relationship between the alleged victim(s) and offender(s)
  - d. The number of persons engaged in the conduct and at whom the conduct was directed
  - e. The size of the school, location of the incidents, and context in which they occurred
  - f. Other incidents at the school involving different individuals
5. Corrective action(s), including any actions that have been taken or will be taken to address the allegations in the complaint and including, with respect to a student fees complaint, a remedy that comports with Education Code 49013 and 5 CCR 4600

For complaints of unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the decision may, as required by law, include:

- a. The corrective actions imposed on the respondent
  - b. Individual remedies offered or provided to the complainant or another person who was the subject of the complaint, but this information should not be shared with the respondent.
  - c. Systemic measures the school has taken to eliminate a hostile environment and prevent recurrence
6. Notice of the complainant's and respondent's right to appeal the district's decision to CDE within 15 calendar days, and procedures to be followed for initiating such an appeal

The decision may also include follow-up procedures to prevent recurrence or retaliation and for reporting any subsequent problems.

In consultation with district legal counsel, information about the relevant part of a decision may be communicated to a victim who is not the complainant and to other parties who may be involved in implementing the decision or are affected by the complaint, as long as the privacy of the parties is protected. In a complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, and bullying), notice of the district's decision to the alleged victim shall include information about any sanction to be imposed upon the respondent that relates directly to the alleged victim.

If the complaint involves a limited-English-proficient student or parent/guardian and the student involved is enrolled in a school at which 15 percent or more of the students speak a single primary language other than English, then the decision shall also be translated into that language pursuant to Education Code 48985. In all other instances, the district shall ensure meaningful access to all relevant information for parents/guardians with limited English proficiency.

For complaints alleging unlawful discrimination based on state law (such as discriminatory harassment, intimidation, and bullying), the decision shall also include a notice to the complainant that:

1. The complainant may pursue available civil law remedies outside of the district's complaint procedures, including seeking assistance from mediation centers or public/private interest attorneys, 60 calendar days after the filing of an appeal with CDE. (Education Code 262.3)
2. The 60 days moratorium does not apply to complaints seeking injunctive relief in state courts or to discrimination complaints based on federal law. (Education Code 262.3)
3. Complaints alleging discrimination based on race, color, national origin, sex, gender, disability, or age may also be filed with the U.S. Department of Education, Office for Civil Rights at [www.ed.gov/ocr](http://www.ed.gov/ocr) within 180 days of the alleged discrimination.

## Corrective Actions

When a complaint is found to have merit, the compliance officer shall adopt any appropriate corrective action permitted by law. Appropriate corrective actions that focus on the larger school or district environment may include, but are not limited to, actions to reinforce district policies; training for faculty, staff, and students; updates to school policies; or school climate surveys.

(cf. 5137 - Positive School Climate)

For complaints involving retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), appropriate remedies that may be offered to the victim but not communicated to the respondent may include, but are not limited to, the following:

1. Counseling

(cf. 6164.2 - Guidance/Counseling Services)

2. Academic support
3. Health services
4. Assignment of an escort to allow the victim to move safely about campus
5. Information regarding available resources and how to report similar incidents or retaliation
6. Separation of the victim from any other individuals involved, provided the separation does not penalize the victim
7. Restorative justice
8. Follow-up inquiries to ensure that the conduct has stopped and there has been no retaliation

For complaints involving retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), appropriate corrective actions that focus on a student offender may include, but are not limited to, the following:

1. Transfer from a class or school as permitted by law
2. Parent/guardian conference
3. Education regarding the impact of the conduct on others
4. Positive behavior support

5. Referral to a student success team

(cf. 6164.5 - Student Success Teams)

6. Denial of participation in extracurricular or cocurricular activities or other privileges as permitted by law

(cf. 6145 - Extracurricular and Cocurricular Activities)

7. Disciplinary action, such as suspension or expulsion, as permitted by law

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

When an employee is found to have committed retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the district shall take appropriate disciplinary action, up to and including dismissal, in accordance with applicable law and collective bargaining agreement.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

The district may also consider training and other interventions for the larger school community to ensure that students, staff, and parents/guardians understand the types of behavior that constitute unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), that the district does not tolerate it, and how to report and respond to it.

When a complaint is found to have merit, an appropriate remedy shall be provided to the complainant or other affected person.

However, if a complaint alleging noncompliance with the laws regarding student fees, deposits, and other charges, physical education instructional minutes for students in elementary schools, or any requirement related to the LCAP is found to have merit, the district shall provide a remedy to all affected students and parents/guardians subject to procedures established by regulation of the State Board of Education. (Education Code 49013, 51223, 52075)

For complaints alleging noncompliance with the laws regarding student fees, the district shall attempt in good faith, by engaging in reasonable efforts, to identify and fully reimburse all affected students and parents/guardians who paid the unlawful student fees within one year prior to the filing of the complaint. (Education Code 49013; 5 CCR 4600)

Appeals to the California Department of Education

Any complainant who is dissatisfied with the district's final written decision on a complaint regarding any specified federal or state educational program subject to UCP may file an appeal

in writing with CDE within 15 calendar days of receiving the district's decision. (5 CCR 4632)

The complainant shall specify the basis for the appeal of the decision and how the facts of the district's decision are incorrect and/or the law has been misapplied. The appeal shall be sent to CDE with a copy of the original locally filed complaint and a copy of the district's decision in that complaint. (5 CCR 4632)

When a respondent in any complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, and bullying) is dissatisfied with the district's final written decision, the respondent, in the same manner as the complainant, may file an appeal with CDE.

Upon notification by CDE that the district's decision has been appealed, the Superintendent or designee shall forward the following documents to CDE: (5 CCR 4633)

1. A copy of the original complaint
2. A copy of the written decision
3. A summary of the nature and extent of the investigation conducted by the district, if not covered by the decision
4. A copy of the investigation file including, but not limited to, all notes, interviews, and documents submitted by the parties and gathered by the investigator
5. A report of any action taken to resolve the complaint
6. A copy of the district's UCP
7. Other relevant information requested by CDE

Regulation EUREKA CITY UNIFIED SCHOOL DISTRICT  
approved: August 19, 2019 Eureka, California

# **Eureka City SD**

## **Board Policy**

### **Nondiscrimination In Employment**

BP 4030  
**Personnel**

The Board of Education is determined to provide a safe, positive environment where all district employees are assured of full and equal employment access and opportunities, protection from harassment and intimidation, and freedom from any fear of reprisal or retribution for asserting their employment rights in accordance with law. For purposes of this policy, employees include job applicants, interns, volunteers, and persons who contracted with the district to provide services, as applicable.

(cf. 1240 - Volunteer Assistance)  
(cf. 3312 - Contracts)  
(cf. 3600 - Consultants)  
(cf. 4111/4211/4311 - Recruitment and Selection)

No district employee shall be discriminated against or harassed by any coworker, supervisor, manager, or other person with whom the employee comes in contact in the course of employment, on the basis of the employee's actual or perceived race, color, ancestry, national origin, age, religious creed, marital status, pregnancy, physical or mental disability, medical condition, genetic information, military and veteran status, sex, sexual orientation, gender, gender identity, gender expression, or association with a person or group with one or more of these actual or perceived characteristics.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

The district shall not inquire into any employee's immigration status nor discriminate against an employee on the basis of immigration status, unless there is clear and convincing evidence that it is necessary to comply with federal immigration law. (2 CCR 11028)

Discrimination in employment based on the characteristics listed above is prohibited in all areas of employment and in all employment-related practices, including the following:

1. Discrimination in hiring, compensation, terms, conditions, and other privileges of employment

(cf. 4151/4251/4351 - Employee Compensation)  
(cf. 4154/4254/4354 - Health and Welfare Benefits)

2. Taking of an adverse employment action, such as termination or the denial of employment, promotion, job assignment, or training

3. Unwelcome conduct, whether verbal, physical, or visual, that is so severe or pervasive as to adversely affect an employee's employment opportunities, or that has the purpose or effect of unreasonably interfering with the individual's work performance or creating an intimidating, hostile, or offensive work environment

4. Actions and practices identified as unlawful or discriminatory pursuant to Government Code 12940 or 2 CCR 11006-11086, such as:

a. Sex discrimination based on an employee's pregnancy, childbirth, breastfeeding, or any related medical condition or on an employee's gender, gender expression, or gender identity, including transgender status

(cf. 4033 - Lactation Accommodation)

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

b. Religious creed discrimination based on an employee's religious belief or observance, including religious dress or grooming practices, or based on the district's failure or refusal to use reasonable means to accommodate an employee's religious belief, observance, or practice which conflicts with an employment requirement

(cf. 4119.22/4219.22/4319.22 - Dress and Grooming)

c. Requirement for a medical or psychological examination of a job applicant, or an inquiry into whether a job applicant has a mental or physical disability or a medical condition or as to the severity of any such disability or condition, without the showing of a job-related need or business necessity

(cf. 4119.41/4219.41/4319.41 - Employees with Infectious Disease)

d. Failure to make reasonable accommodation for the known physical or mental disability of an employee, or to engage in a timely, good faith, interactive process with an employee who has requested such accommodations in order to determine the effective reasonable accommodations, if any, to be provided to the employee

(cf. 4032 - Reasonable Accommodation)

The Board also prohibits retaliation against any district employee who opposes any discriminatory employment practice by the district or its employees, agents, or representatives or who complains, testifies, assists, or in any way participates in the district's complaint process pursuant to this policy. No employee who requests an accommodation for any protected characteristic listed in this policy shall be subjected to any punishment or sanction, regardless of whether the request was granted. (Government Code 12940; 2 CCR 11028)

No employee shall, in exchange for a raise or bonus or as a condition of employment or continued employment, be required to sign any document that releases the employee's right to

file a claim against the district or to disclose information about harassment or other unlawful employment practices. (Government Code 12964.5)

Complaints concerning employment discrimination, harassment, or retaliation shall immediately be investigated in accordance with procedures specified in the accompanying administrative regulation.

Any supervisory or management employee who observes or has knowledge of an incident of prohibited discrimination or harassment, including harassment of an employee by a nonemployee, shall report the incident to the Superintendent or designated district coordinator as soon as practical after the incident. All other employees are encouraged to report such incidents to their supervisor immediately. The district shall protect any employee who reports such incidents from retaliation.

The Superintendent or designee may use all appropriate means to reinforce the district's nondiscrimination policy, which may include providing training and information to employees about how to recognize harassment, discrimination, or other related conduct, how to respond appropriately, and components of the district's policies and regulations regarding discrimination. The Superintendent or designee shall regularly review the district's employment practices and, as necessary, shall take action to ensure district compliance with the nondiscrimination laws.

Any district employee who engages in prohibited discrimination, harassment, or retaliation or who aids, abets, incites, compels, or coerces another to engage or attempt to engage in such behavior in violation of this policy shall be subject to disciplinary action, up to and including dismissal.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

#### Legal Reference:

##### EDUCATION CODE

200-262.4 Prohibition of discrimination

##### CIVIL CODE

51.7 Freedom from violence or intimidation

##### GOVERNMENT CODE

11135 Unlawful discrimination

11138 Rules and regulations

12900-12996 Fair Employment and Housing Act, especially:

12940-12952 Unlawful employment practices

12960-12976 Unlawful employment practices; complaints

##### PENAL CODE

422.56 Definitions, hate crimes

##### CODE OF REGULATIONS, TITLE 2

11006-11086 Discrimination in employment, especially:



11013 Recordkeeping  
 11019 Terms, conditions and privileges of employment  
 11023 Harassment and discrimination prevention and correction  
 11024 Sexual harassment training and education  
 11027-11028 National origin and ancestry discrimination  
 CODE OF REGULATIONS, TITLE 5  
 4900-4965 Nondiscrimination in elementary and secondary education programs  
 UNITED STATES CODE, TITLE 20  
 1681-1688 Title IX of the Education Amendments of 1972  
 UNITED STATES CODE, TITLE 29  
 621-634 Age Discrimination in Employment Act  
 794 Section 504 of the Rehabilitation Act of 1973  
 UNITED STATES CODE, TITLE 42  
 2000d-2000d-7 Title VI, Civil Rights Act of 1964, as amended  
 2000e-2000e-17 Title VII, Civil Rights Act of 1964, as amended  
 2000ff-2000ff-11 Genetic Information Nondiscrimination Act of 2008  
 2000h-2-2000h-6 Title IX of the Civil Rights Act of 1964  
 6101-6107 Age discrimination in federally assisted programs  
 12101-12213 Americans with Disabilities Act  
 CODE OF FEDERAL REGULATIONS, TITLE 28  
 35.101-35.190 Americans with Disabilities Act  
 CODE OF FEDERAL REGULATIONS, TITLE 34  
 100.6 Compliance information  
 104.7 Designation of responsible employee for Section 504  
 104.8 Notice  
 106.8 Designation of responsible employee and adoption of grievance procedures  
 106.9 Dissemination of policy  
 110.1-110.39 Nondiscrimination on the basis of age  
 COURT DECISIONS  
 Thompson v. North American Stainless LP, (2011) 131 S.Ct. 863  
 Shephard v. Loyola Marymount, (2002) 102 Cal.App.4th 837

#### Management Resources:

CALIFORNIA DEPARTMENT OF FAIR EMPLOYMENT AND HOUSING PUBLICATIONS  
 California Law Prohibits Workplace Discrimination and Harassment  
 Transgender Rights in the Workplace  
 Workplace Harassment Guide for California Employers  
 Your Rights and Obligations as a Pregnant Employee  
 U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS  
 Notice of Non-Discrimination, August 2010  
 U.S. EQUAL EMPLOYMENT OPPORTUNITY COMMISSION PUBLICATIONS  
 EEOC Compliance Manual  
 Enforcement Guidance: Vicarious Employer Liability for Unlawful Harassment by Supervisors,  
 June 1999  
 WEB SITES  
 California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>  
U.S. Equal Employment Opportunity Commission: <http://www.eeoc.gov>

Policy EUREKA CITY UNIFIED SCHOOL DISTRICT  
adopted: August 19, 2019 Eureka, California

# **Eureka City SD**

## **Administrative Regulation**

### **Nondiscrimination In Employment**

AR 4030  
**Personnel**

All allegations of discrimination in employment, including those involving an employee, job applicant, intern, volunteer, or other person contracted to provide services to the district shall be investigated and resolved in accordance with procedures specified in this administrative regulation.

(cf. 0410 - Nondiscrimination in District Programs and Activities)  
(cf. 1240 - Volunteer Assistance)  
(cf. 3312 - Contracts)  
(cf. 3600 - Consultants)  
(cf. 4032 - Reasonable Accommodation)

The district designates the position identified below as its coordinator for nondiscrimination in employment (coordinator) to organize and manage the district's efforts to comply with state and federal nondiscrimination laws and to answer inquiries regarding the district's nondiscrimination policies. The coordinator may be contacted at:

Director of Personnel Services  
2100 J Street  
Eureka, CA 95501  
(707) 441-2417

#### **Measures to Prevent Discrimination**

To prevent unlawful discrimination, harassment, and retaliation in district employment, the Superintendent or designee shall implement the following measures:

1. Display in a prominent and accessible location at every work site where the district has employees, and post electronically in a conspicuous location on computers for employee use, up-to-date California Department of Fair Employment and Housing (DFEH) posters on the prohibition of workplace discrimination and harassment, the rights of transgender employees, and the rights and obligations of employees who are pregnant, have a related medical condition, or are recovering from childbirth (Government Code 12950; 2 CCR 11013, 11023, 11049)

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)  
(cf. 4161.8/4261.8/4361.8 - Family Care and Medical Leave)

2. Publicize the district's nondiscrimination policy and regulation, including the complaint

procedures and the coordinator's contact information, by: (5 CCR 4960; 34 CFR 100.6, 106.9)

- a. Including them in each announcement, bulletin, or application form that is used in employee recruitment
- b. Posting them in all district schools and offices, including staff lounges and other prominent locations
- c. Posting them on the district's web site and providing easy access to them through district-supported social media, when available

(cf. 1113 - District and School Web Sites)

(cf. 1114 - District-Sponsored Social Media)

(cf. 4111/4211/4311 - Recruitment and Selection)

3. Disseminate the district's nondiscrimination policy and administrative regulation to all employees by one or more of the following methods: (2 CCR 11023)

- a. Printing and providing a copy to all employees, with an acknowledgment form for each employee to sign and return
- b. Sending a copy via email with an acknowledgment return form
- c. Posting a copy on the district intranet with a tracking system ensuring all employees have read and acknowledged receipt of the policies
- d. Discussing the policy and regulation with employees upon hire and/or during a new hire orientation session
- e. Any other way that ensures employees receive and understand the policy

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

4. Provide to employees a handbook which contains information that clearly describes the district's nondiscrimination policy, procedures for filing a complaint, and resources available to employees who believe they have been the victim of any discriminatory or harassing behavior

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

5. Periodically review the district's recruitment, hiring, and promotion processes and regularly monitor the terms, conditions, and privileges of employment to ensure district compliance with law

6. For any district facility where 10 percent of employees have a language other than

English as their spoken language, translate the policy into every language spoken by at least 10 percent of the workforce (2 CCR 11023)

## Complaint Procedure

Any complaint alleging unlawful discrimination or harassment shall be addressed in accordance with the following procedures:

1. Notice and Receipt of Complaint: A complainant may inform a direct supervisor, another supervisor, the coordinator, the Superintendent or, if available, a complaint hotline or an ombudsman. The complainant's direct supervisor may be bypassed in filing a complaint when the supervisor is the subject of the complaint.

The complainant may first attempt to resolve the situation informally with the complainant's supervisor before filing a written complaint.

A supervisor or manager who has received information about an incident of discrimination or harassment, or has observed such an incident, shall report it to the coordinator, whether or not the complainant files a written complaint.

The written complaint should contain the complainant's name, the name of the individual who allegedly committed the act, a description of the incident, the date and location where the incident occurred, any witnesses who may have relevant information, any available evidence of the discrimination or harassment, and any other pertinent information which may assist in investigating and resolving the complaint.

2. Investigation Process: The coordinator shall initiate an impartial investigation of an allegation of discrimination or harassment within five business days of receiving notice of the alleged discriminatory or harassing behavior, regardless of whether a written complaint has been filed or whether the written complaint is complete.

The coordinator shall meet with the complainant to describe the district's complaint procedure and discuss the actions being sought by the complainant in response to the allegation. The coordinator shall inform the complainant that the investigation of the allegations will be fair, timely, and thorough and will be conducted in a manner that provides all parties due process and reaches reasonable conclusions based on the evidence collected. The coordinator shall also inform the parties that the investigation will be kept confidential to the extent possible, but that some information may be disclosed as necessary to conduct an effective investigation.

(cf. 3580 - District Records)

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

If the coordinator determines that a detailed fact-finding investigation is necessary, the investigation shall begin immediately. As part of this investigation, the coordinator should interview the complainant, the person accused, and other persons who could be expected to have

relevant information.

The coordinator shall track and document the progress of the investigation to ensure reasonable progress and shall inform the parties as necessary.

When necessary to carry out the investigation or to protect employee safety, the coordinator may discuss the complaint with the Superintendent or designee, district legal counsel, or the district's risk manager.

The coordinator shall also determine whether interim measures, such as scheduling changes, transfers, or leaves, need to be taken before the investigation is completed in order to prevent further incidents. The coordinator shall ensure that such interim measures do not constitute retaliation.

3. **Written Report on Findings and Remedial/Corrective Action:** No more than 20 business days after receiving the complaint, the coordinator shall conclude the investigation and prepare a written report of the findings. This timeline may be extended for good cause. If an extension is needed, the coordinator shall notify the parties and explain the reasons for the extension.

The report shall include the decision and the reasons for the decision and shall summarize the steps taken during the investigation. If a determination has been made that discrimination or harassment occurred, the report shall also include any corrective action(s) that have been or will be taken to address the behavior, provide appropriate options for remedial actions and resolutions for the complainant, and ensure that retaliation or further discrimination or harassment is prevented. The report shall be presented to the Superintendent or designee.

A summary of the findings shall be presented to the complainant and the person accused.

4. **Appeal to the Board of Education:** The complainant or the person accused may appeal any findings to the Board within 10 business days of receiving the written report of the coordinator's findings. The Superintendent or designee shall provide the Board with all information presented during the investigation. Upon receiving an appeal, the Board shall schedule a hearing as soon as practicable. Any complaint against a district employee shall be addressed in closed session in accordance with law. The Board shall render its decision within 10 business days.

(cf. 1312.1 - Complaints Concerning District Employees)  
(cf. 9321 - Closed Session)

#### Other Remedies

In addition to filing a discrimination or harassment complaint with the district, a person may file a complaint with either DFEH or the Equal Employment Opportunity Commission (EEOC). The time limits for filing such complaints are as follows:

1. For filing a complaint with DFEH alleging a violation of Government Code

12940-12952, within three years of the alleged discriminatory act(s), unless an exception exists pursuant to Government Code 12960 (Government Code 12960)

2. For filing a complaint with EEOC, within 180 days of the alleged discriminatory act(s) (42 USC 2000e-5)

3. For filing a complaint with EEOC after first filing a complaint with DFEH, within 300 days of the alleged discriminatory act(s) or within 30 days after the termination of proceedings by DFEH, whichever is earlier (42 USC 2000e-5)

Regulation EUREKA CITY UNIFIED SCHOOL DISTRICT  
approved: June 4, 2020 Eureka, California

# Eureka City SD

## Exhibit

### Nondiscrimination In Employment

E 4030

#### Personnel

The Eureka City Schools is an equal employment opportunity employer and supports the principles of non-discrimination.

Eureka City Schools does not discriminate on the basis of race, color, national origin, gender (including sexual harassment), handicap [or disability], or age in any of its policies, procedures, or practices. This non-discrimination policy covers admission and access to, and treatment and employment in, the district's program and activities, including vocational education. Inquiries regarding the equal opportunity policies, the filing of grievances, or to request a copy of the district's grievance procedures may be directed to:

Assistant Superintendent of Educational Services  
2100 J Street  
Eureka, CA 95501  
(707) 441-3363

The following grievance resolution procedure is for use by students, parents/guardians, employees, job applicants, or members of the general public where alleged violations regarding discrimination have occurred or are occurring in the operation of Eureka City Schools:

#### Level I

The complainant will first meet informally with the school site administrator. If the complainant's concerns are not clear or cannot be resolved through informal discussion, the school site administrator may request that the complaint be put in writing and submitted to the administrator. The administrator will respond to the complainant in writing within ten working days.

#### LEVEL II

In the event that a grievance or complaint cannot be satisfactorily resolved at Level I, the complainant may meet with the District Coordinator for Title VI, Title IX, and Section 504. Every reasonable attempt will be made to resolve the problem in a manner acceptable to all parties.

\* The complainant may present his or her grievance to the District Coordinator orally or in writing, describing specifically the time, place, nature and participants of the alleged discriminatory acts or policies. If the complainant's concerns are not clearly understood when



presented orally, the district Coordinator may request that they be presented in writing. The District Coordinator will respond to the complainant in writing within ten working days.

\* The District Coordinator shall conduct any investigation necessary to resolve the complaint, including discussion with the complainant, the person against whom the complaint was filed, appropriate staff members and students, and a review of all relevant documents. In the event that a response from third parties is necessary, the District Coordinator may designate up to ten additional working days for investigation for the complaint. An additional period of time, with the complainant's consent, may be allowed for resolution of the grievance

### LEVEL III

If the problem cannot be resolved at the second level, the complainant shall have the right to present the grievance to the Superintendent, following the same procedures as in Level II.

### LEVEL IV

In the event that the matter cannot be resolved at the third level, the complainant may request a hearing before the Board of Education. Any such request must be made in writing within 20 working days after receipt of the decision of the Superintendent. The Board shall grant the hearing request for the next regular meeting. The Board shall hear all information relevant to the grievance and shall render its decision at the next regular Board meeting.

### ALTERNATE STEPS IN THE GRIEVANCE PROCEDURE

In the event that the grievance is against the individual responsible for the grievance process at any level, the complainant may address the grievance directly to the next appropriate level.

Eureka City Schools and its designated representatives reserve the right to conduct its investigation in any manner deemed appropriate and which is not contrary to law. Grievants will make themselves available at reasonable times during these investigations for personal conferences. At their expense, grievants may select their own representative to accompany them to any conference, however, it is necessary for each grievant to be physically present to respond to questions.

These grievance procedures have been developed according to legal requirements and are designed to expedite a response to expressed concerns regarding discrimination.

Exhibit EUREKA CITY UNIFIED SCHOOL DISTRICT  
Version: September 13, 2000 Eureka, California

# Eureka City SD

## Board Policy

### Sexual Harassment

BP 4119.11

#### Personnel

The Board of Education is committed to providing a safe work environment that is free of harassment and intimidation. The Board prohibits sexual harassment against district employees and retaliatory behavior or action against any person who complains, testifies, or otherwise participates in the complaint process established for the purpose of this policy.

Sexual harassment includes, but is not limited to, harassment that is based on the gender, gender identity, gender expression, or sexual orientation of the victim.

This policy shall apply to all district employees and to other persons on district property or with some employment relationship with the district, such as interns, volunteers, contractors, and job applicants.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 4030 - Nondiscrimination in Employment)

Any district employee who engages or participates in sexual harassment or who aids, abets, incites, compels, or coerces another to commit sexual harassment in violation of this policy is subject to disciplinary action, up to and including dismissal.

(cf. 4117.7/4317.7 - Employment Status Reports)

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

The Superintendent or designee shall take all actions necessary to ensure the prevention, investigation, and correction of sexual harassment, including but not limited to:

1. Providing training to employees in accordance with law and administrative regulation
2. Publicizing and disseminating the district's sexual harassment policy to employees and others to whom the policy may apply

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

3. Ensuring prompt, thorough, and fair investigation of complaints
4. Taking timely and appropriate corrective/remedial action(s), which may require interim separation of the complainant and the alleged harasser and subsequent monitoring of

developments

The Superintendent or designee shall periodically evaluate the effectiveness of the district's strategies to prevent and address harassment. Such evaluation may involve conducting regular anonymous employee surveys to assess whether harassment is occurring or is perceived to be tolerated, partnering with researchers or other agencies with the needed expertise to evaluate the district's prevention strategies, and using any other effective tool for receiving feedback on systems and/or processes. As necessary, changes shall be made to the harassment policy, complaint procedures, or training.

### Sexual Harassment Reports and Complaints

Any district employee who feels that he/she has been sexually harassed in the performance of his/her district responsibilities or who has knowledge of any incident of sexual harassment by or against another employee shall immediately report the incident to his/her direct supervisor, another supervisor, the district's coordinator for nondiscrimination, the Superintendent, or, if available, a complaint hotline or an ombudsman. A supervisor or administrator who receives a harassment complaint shall promptly notify the coordinator.

Complaints of sexual harassment shall be filed and investigated in accordance with the complaint procedure specified in AR 4030 - Nondiscrimination in Employment. An employee may bypass his/her supervisor in filing a complaint where the supervisor is the subject of the complaint.

All complaints and allegations of sexual harassment shall be kept confidential to the extent necessary to carry out the investigation or to take other subsequent necessary actions. (2 CCR 11023)

### Legal Reference:

#### EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

#### GOVERNMENT CODE

12900-12996 Fair Employment and Housing Act, especially:

12940 Prohibited discrimination

12950 Sexual harassment; distribution of information

12950.1 Sexual harassment training

#### LABOR CODE

1101 Political activities of employees

1102.1 Discrimination: sexual orientation

#### CODE OF REGULATIONS, TITLE 2

11009 Employment discrimination

11021 Retaliation

11023 Harassment and discrimination prevention and correction

11024 Sexual harassment training and education

11034 Terms, conditions, and privileges of employment

CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

UNITED STATES CODE, TITLE 20

1681-1688 Title IX prohibition against discrimination

UNITED STATES CODE, TITLE 42

2000e-2000e-17 Title VII, Civil Rights Act of 1964, as amended

CODE OF FEDERAL REGULATIONS, TITLE 34

106.1-106.9 Nondiscrimination on the basis of sex in education programs or activities

106.51-106.61 Nondiscrimination on the basis of sex in employment in education program or activities

COURT DECISIONS

Department of Health Services v. Superior Court of California, (2003) 31 Cal.4th 1026

Faragher v. City of Boca Raton, (1998) 118 S.Ct. 2275

Burlington Industries v. Ellreth, (1998) 118 S.Ct. 2257

Gebser v. Lago Vista Independent School District, (1998) 118 S.Ct. 1989

Oncale v. Sundowner Offshore Serv. Inc., (1998) 118 S.Ct. 998

Meritor Savings Bank, FSB v. Vinson et al., (1986) 447 U.S. 57

Management Resources:

U.S. EQUAL EMPLOYMENT OPPORTUNITY COMMISSION PUBLICATIONS

Promising Practices for Preventing Harassment, November 2017

WEB SITES

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

Equal Employment Opportunity Commission: <http://www.eeoc.gov>

U.S. Department of Education, Office for Civil Rights:

<http://www.ed.gov/about/offices/list/ocr/index.html>

Policy EUREKA CITY UNIFIED SCHOOL DISTRICT

adopted: August 23, 2018 Eureka, California

# Eureka City SD

## Board Policy

### Sexual Harassment

BP 4219.11

#### Personnel

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(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 4030 - Nondiscrimination in Employment)

Any district employee who engages or participates in sexual harassment or who aids, abets, incites, compels, or coerces another to commit sexual harassment in violation of this policy is subject to disciplinary action, up to and including dismissal.

(cf. 4117.7/4317.7 - Employment Status Reports)

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

The Superintendent or designee shall take all actions necessary to ensure the prevention, investigation, and correction of sexual harassment, including but not limited to:

1. Providing training to employees in accordance with law and administrative regulation
2. Publicizing and disseminating the district's sexual harassment policy to employees and others to whom the policy may apply

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

3. Ensuring prompt, thorough, and fair investigation of complaints
4. Taking timely and appropriate corrective/remedial action(s), which may require interim separation of the complainant and the alleged harasser and subsequent monitoring of

developments

The Superintendent or designee shall periodically evaluate the effectiveness of the district's strategies to prevent and address harassment. Such evaluation may involve conducting regular anonymous employee surveys to assess whether harassment is occurring or is perceived to be tolerated, partnering with researchers or other agencies with the needed expertise to evaluate the district's prevention strategies, and using any other effective tool for receiving feedback on systems and/or processes. As necessary, changes shall be made to the harassment policy, complaint procedures, or training.

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##### EDUCATION CODE

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4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

UNITED STATES CODE, TITLE 20

1681-1688 Title IX prohibition against discrimination

UNITED STATES CODE, TITLE 42

2000e-2000e-17 Title VII, Civil Rights Act of 1964, as amended

CODE OF FEDERAL REGULATIONS, TITLE 34

106.1-106.9 Nondiscrimination on the basis of sex in education programs or activities

106.51-106.61 Nondiscrimination on the basis of sex in employment in education program or activities

COURT DECISIONS

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Management Resources:

U.S. EQUAL EMPLOYMENT OPPORTUNITY COMMISSION PUBLICATIONS

Promising Practices for Preventing Harassment, November 2017

WEB SITES

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

Equal Employment Opportunity Commission: <http://www.eeoc.gov>

U.S. Department of Education, Office for Civil Rights:

<http://www.ed.gov/about/offices/list/ocr/index.html>

Policy EUREKA CITY UNIFIED SCHOOL DISTRICT

adopted: August 23, 2018 Eureka, California

# Eureka City SD

## Board Policy

### Sexual Harassment

BP 4319.11

#### Personnel

The Board of Education is committed to providing a safe work environment that is free of harassment and intimidation. The Board prohibits sexual harassment against district employees and retaliatory behavior or action against any person who complains, testifies, or otherwise participates in the complaint process established for the purpose of this policy.

Sexual harassment includes, but is not limited to, harassment that is based on the gender, gender identity, gender expression, or sexual orientation of the victim.

This policy shall apply to all district employees and to other persons on district property or with some employment relationship with the district, such as interns, volunteers, contractors, and job applicants.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 4030 - Nondiscrimination in Employment)

Any district employee who engages or participates in sexual harassment or who aids, abets, incites, compels, or coerces another to commit sexual harassment in violation of this policy is subject to disciplinary action, up to and including dismissal.

(cf. 4117.7/4317.7 - Employment Status Reports)

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

The Superintendent or designee shall take all actions necessary to ensure the prevention, investigation, and correction of sexual harassment, including but not limited to:

1. Providing training to employees in accordance with law and administrative regulation
2. Publicizing and disseminating the district's sexual harassment policy to employees and others to whom the policy may apply

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

3. Ensuring prompt, thorough, and fair investigation of complaints
4. Taking timely and appropriate corrective/remedial action(s), which may require interim separation of the complainant and the alleged harasser and subsequent monitoring of



developments

The Superintendent or designee shall periodically evaluate the effectiveness of the district's strategies to prevent and address harassment. Such evaluation may involve conducting regular anonymous employee surveys to assess whether harassment is occurring or is perceived to be tolerated, partnering with researchers or other agencies with the needed expertise to evaluate the district's prevention strategies, and using any other effective tool for receiving feedback on systems and/or processes. As necessary, changes shall be made to the harassment policy, complaint procedures, or training.

### Sexual Harassment Reports and Complaints

Any district employee who feels that he/she has been sexually harassed in the performance of his/her district responsibilities or who has knowledge of any incident of sexual harassment by or against another employee shall immediately report the incident to his/her direct supervisor, another supervisor, the district's coordinator for nondiscrimination, the Superintendent, or, if available, a complaint hotline or an ombudsman. A supervisor or administrator who receives a harassment complaint shall promptly notify the coordinator.

Complaints of sexual harassment shall be filed and investigated in accordance with the complaint procedure specified in AR 4030 - Nondiscrimination in Employment. An employee may bypass his/her supervisor in filing a complaint where the supervisor is the subject of the complaint.

All complaints and allegations of sexual harassment shall be kept confidential to the extent necessary to carry out the investigation or to take other subsequent necessary actions. (2 CCR 11023)

### Legal Reference:

#### EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

#### GOVERNMENT CODE

12900-12996 Fair Employment and Housing Act, especially:

12940 Prohibited discrimination

12950 Sexual harassment; distribution of information

12950.1 Sexual harassment training

#### LABOR CODE

1101 Political activities of employees

1102.1 Discrimination: sexual orientation

#### CODE OF REGULATIONS, TITLE 2

11009 Employment discrimination

11021 Retaliation

11023 Harassment and discrimination prevention and correction

11024 Sexual harassment training and education

11034 Terms, conditions, and privileges of employment

CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

UNITED STATES CODE, TITLE 20

1681-1688 Title IX prohibition against discrimination

UNITED STATES CODE, TITLE 42

2000e-2000e-17 Title VII, Civil Rights Act of 1964, as amended

CODE OF FEDERAL REGULATIONS, TITLE 34

106.1-106.9 Nondiscrimination on the basis of sex in education programs or activities

106.51-106.61 Nondiscrimination on the basis of sex in employment in education program or activities

COURT DECISIONS

Department of Health Services v. Superior Court of California, (2003) 31 Cal.4th 1026

Faragher v. City of Boca Raton, (1998) 118 S.Ct. 2275

Burlington Industries v. Ellreth, (1998) 118 S.Ct. 2257

Gebser v. Lago Vista Independent School District, (1998) 118 S.Ct. 1989

Oncale v. Sundowner Offshore Serv. Inc., (1998) 118 S.Ct. 998

Meritor Savings Bank, FSB v. Vinson et al., (1986) 447 U.S. 57

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Policy EUREKA CITY UNIFIED SCHOOL DISTRICT

adopted: August 23, 2018 Eureka, California

# Eureka City SD

## Board Policy

### Nondiscrimination/Harassment

BP 5145.3

#### Students

The Board of Education desires to provide a safe school environment that allows all students equal access and opportunities in the district's academic, extracurricular, and other educational support programs, services, and activities. The Board prohibits, at any district school or school activity, unlawful discrimination, including discriminatory harassment, intimidation, and bullying, targeted at any student by anyone, based on the student's actual or perceived race, color, ancestry, nationality, national origin, immigration status, ethnic group identification, ethnicity, age, religion, marital status, pregnancy, parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or association with a person or group with one or more of these actual or perceived characteristics.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5131 - Conduct)

(cf. 5131.2 - Bullying)

(cf. 5137 - Positive School Climate)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

(cf. 5146 - Married/Pregnant/Parenting Students)

(cf. 6164.6 - Identification and Education Under Section 504)

This policy shall apply to all acts related to school activity or to school attendance occurring within a district school, and to acts which occur off campus or outside of school-related or school-sponsored activities but which may have an impact or create a hostile environment at school.

Unlawful discrimination, including discriminatory harassment, intimidation, or bullying, may result from physical, verbal, nonverbal, or written conduct based on any of the categories listed above. Unlawful discrimination also includes the creation of a hostile environment through prohibited conduct that is so severe, persistent, or pervasive that it affects a student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; has the effect of substantially or unreasonably interfering with a student's academic performance; or otherwise adversely affects a student's educational opportunities.

Unlawful discrimination also includes disparate treatment of students based on one of the categories above with respect to the provision of opportunities to participate in school programs or activities or the provision or receipt of educational benefits or services.

The Board also prohibits any form of retaliation against any individual who reports or participates in the reporting of unlawful discrimination, files or participates in the filing of a complaint, or investigates or participates in the investigation of a complaint or report alleging unlawful discrimination. Retaliation complaints shall be investigated and resolved in the same manner as a discrimination complaint.

The Superintendent or designee shall facilitate students' access to the educational program by publicizing the district's nondiscrimination policy and related complaint procedures to students, parents/guardians, and employees. He/she shall provide training and information on the scope and use of the policy and complaint procedures and take other measures designed to increase the school community's understanding of the requirements of law related to discrimination. The Superintendent or designee shall regularly review the implementation of the district's nondiscrimination policies and practices and, as necessary, shall take action to remove any identified barrier to student access to or participation in the district's educational program. He/she shall report his/her findings and recommendations to the Board after each review.

(cf. 1312.3 - Uniform Complaint Procedures)  
(cf. 1330 - Use of Facilities)  
(cf. 4131 - Staff Development)  
(cf. 4231 - Staff Development)  
(cf. 4331 - Staff Development)  
(cf. 6145 - Extracurricular and Cocurricular Activities)  
(cf. 6145.2 - Athletic Competition)  
(cf. 6164.2 - Guidance/Counseling Services)

Regardless of whether a complainant complies with the writing, timeline, and/or other formal filing requirements, all complaints alleging unlawful discrimination, including discriminatory harassment, intimidation, or bullying, shall be investigated and prompt action taken to stop the discrimination, prevent recurrence, and address any continuing effect on students.

Students who engage in unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, in violation of law, Board policy, or administrative regulation shall be subject to appropriate consequence or discipline, which may include suspension or expulsion when the behavior is severe or pervasive as defined in Education Code 48900.4. Any employee who permits or engages in prohibited discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, shall be subject to disciplinary action, up to and including dismissal.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)  
(cf. 4119.21/4219.21/4319.21 - Professional Standards)  
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)  
(cf. 5144 - Discipline)  
(cf. 5144.1 - Suspension and Expulsion/Due Process)  
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))  
(cf. 5145.2 - Freedom of Speech/Expression)

## Record-Keeping

The Superintendent or designee shall maintain a record of all reported cases of unlawful discrimination, including discriminatory harassment, intimidation, or bullying, to enable the district to monitor, address, and prevent repetitive prohibited behavior in district schools.

(cf. 3580 - District Records)

### Legal Reference:

#### EDUCATION CODE

200-262.4 Prohibition of discrimination

48900.3 Suspension or expulsion for act of hate violence

48900.4 Suspension or expulsion for threats or harassment

48904 Liability of parent/guardian for willful student misconduct

48907 Student exercise of free expression

48950 Freedom of speech

48985 Translation of notices

49020-49023 Athletic programs

51500 Prohibited instruction or activity

51501 Prohibited means of instruction

60044 Prohibited instructional materials

#### CIVIL CODE

1714.1 Liability of parents/guardians for willful misconduct of minor

#### GOVERNMENT CODE

11135 Nondiscrimination in programs or activities funded by state

#### PENAL CODE

422.55 Definition of hate crime

422.6 Crimes, harassment

#### CODE OF REGULATIONS, TITLE 5

432 Student record

4600-4670 Uniform complaint procedures

4900-4965 Nondiscrimination in elementary and secondary education programs

#### UNITED STATES CODE, TITLE 20

1681-1688 Title IX of the Education Amendments of 1972

12101-12213 Title II equal opportunity for individuals with disabilities

#### UNITED STATES CODE, TITLE 29

794 Section 504 of Rehabilitation Act of 1973

#### UNITED STATES CODE, TITLE 42

2000d-2000e-17 Title VI and Title VII Civil Rights Act of 1964, as amended

2000h-2-2000h-6 Title IX of the Civil Rights Act of 1964

6101-6107 Age Discrimination Act of 1975

#### CODE OF FEDERAL REGULATIONS, TITLE 28

35.107 Nondiscrimination on basis of disability; complaints

#### CODE OF FEDERAL REGULATIONS, TITLE 34

99.31 Disclosure of personally identifiable information  
100.3 Prohibition of discrimination on basis of race, color or national origin  
104.7 Designation of responsible employee for Section 504  
106.8 Designation of responsible employee for Title IX  
106.9 Notification of nondiscrimination on basis of sex  
110.25 Prohibition of discrimination based on age

#### COURT DECISIONS

Donovan v. Poway Unified School District, (2008) 167 Cal.App.4th 567  
Flores v. Morgan Hill Unified School District, (2003) 324 F.3d 1130

#### Management Resources:

#### CSBA PUBLICATIONS

Updated Legal Guidance: Protecting Transgender and Gender Nonconforming Students  
Against Sex Discrimination, July 2016

#### CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS

Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to  
Assist California's K-12 Schools in Responding to Immigration Issues, April 2018

#### FIRST AMENDMENT CENTER PUBLICATIONS

Public Schools and Sexual Orientation: A First Amendment Framework for Finding Common  
Ground, 2006

#### U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Examples of Policies and Emerging Practices for Supporting Transgender Students, May 2016

Dear Colleague Letter: Title IX Coordinators, April 2015

Dear Colleague Letter: Harassment and Bullying, October 2010

Notice of Non-Discrimination, Fact Sheet, August 2010

#### WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

California Safe Schools Coalition: <http://www.casafeschools.org>

California Office of the Attorney General: <http://oag.ca.gov>

First Amendment Center: <http://www.firstamendmentcenter.org>

National School Boards Association: <http://www.nsba.org>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

#### Policy EUREKA CITY UNIFIED SCHOOL DISTRICT

adopted: October 22, 2018 Eureka, California

# **Eureka City SD**

## **Administrative Regulation**

### **Nondiscrimination/Harassment**

AR 5145.3

#### **Students**

The district designates the individual(s) identified below as the employee(s) responsible for coordinating the district's efforts to comply with applicable state and federal civil rights laws, including Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act, and the Age Discrimination Act of 1975, and to answer inquiries regarding the district's nondiscrimination policies. The individual(s) shall also serve as the compliance officer(s) specified in AR 1312.3 - Uniform Complaint Procedures as the responsible employee to handle complaints alleging unlawful discrimination targeting a student, including discriminatory harassment, intimidation, or bullying, based on the student's actual or perceived race, color, ancestry, nationality, national origin, immigration status, ethnic group identification, ethnicity, age, religion, marital status, pregnancy, parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, genetic information, or any other legally protected status or association with a person or group with one or more of these actual or perceived characteristics. The coordinator/compliance officer(s) may be contacted at: (Education Code 234.1; 5 CCR 4621)

District Coordinator  
Assistant Superintendent of Educational Services  
2100 J Street  
Eureka, CA 95501  
(707) 441-3363

School Principal

(cf. 1312.1 - Complaints Concerning District Employees)  
(cf. 1312.3 - Uniform Complaint Procedures)

#### **Measures to Prevent Discrimination**

To prevent unlawful discrimination, including discriminatory harassment, intimidation, retaliation, and bullying, of students at district schools or in school activities and to ensure equal access of all students to the educational program, the Superintendent or designee shall implement the following measures:

1. Publicize the district's nondiscrimination policy and related complaint procedures, including the coordinator/compliance officer's contact information, to students, parents/guardians, employees, volunteers, and the general public by posting them on the district's web site and other prominent locations and providing easy access to them through

district-supported social media, when available.

2. Post in a prominent and conspicuous location on the district and school web sites information regarding Title IX prohibitions against discrimination based on a student's sex, gender, gender identity, pregnancy, and parental status, including the following: (Education Code 221.61)

a. The name and contact information of the district's Title IX coordinator, including the phone number and email address

b. The rights of students and the public and the responsibilities of the district under Title IX, including a list of rights as specified in Education Code 221.8 and web links to information about those rights and responsibilities located on the web sites of the Office for Equal Opportunity and the U.S. Department of Education's Office for Civil Rights (OCR)

c. A description of how to file a complaint of noncompliance with Title IX in accordance with AR 1312.3 - Uniform Complaint Procedures, which shall include:

(1) An explanation of the statute of limitations within which a complaint must be filed after an alleged incident of discrimination has occurred and how a complaint may be filed beyond the statute of limitations

(2) An explanation of how the complaint will be investigated and how the complainant may further pursue the complaint, including web links to this information on the OCR's web site

(3) A web link to the OCR complaints form and the contact information for the office, including the phone number and email address for the office

(cf. 1113 - District and School Web Sites)

(cf. 1114 - District-Sponsored Social Media)

3. Provide students age-appropriate information that clearly describes the district's nondiscrimination policy, procedures for filing a complaint, and resources available to students who feel that they have been the victim of any such behavior. (Education Code 234.1)

4. Annually notify all students and parents/guardians of the district's nondiscrimination policy, including its responsibility to provide a safe, nondiscriminatory school environment for all students, including transgender and gender-nonconforming students. The notice shall inform students and parents/guardians that they may request to meet with the compliance officer to determine how best to accommodate or resolve concerns that may arise from the district's implementation of its nondiscrimination policies. The notice shall also inform all students and parents/guardians that, to the extent possible, the district will address any individual student's interests and concerns in private.

(cf. 5145.6 - Parental Notifications)



5. The Superintendent or designee shall ensure that students and parents/guardians, including those with limited English proficiency, are notified of how to access the relevant information provided in the district's nondiscrimination policy and related complaint procedures, notices, and forms in a language they can understand.

If 15 percent or more of students enrolled in a particular district school speak a single primary language other than English, the district's policy, regulation, forms, and notices concerning nondiscrimination shall be translated into that language in accordance with Education Code 234.1 and 48985. In all other instances, the district shall ensure meaningful access to all relevant information for parents/guardians with limited English proficiency.

6. Provide to students, employees, volunteers, and parents/guardians age-appropriate training and information regarding the district's nondiscrimination policy; what constitutes prohibited discrimination, including discriminatory harassment, intimidation, retaliation, or bullying; how and to whom a report of an incident should be made; and how to guard against segregating or stereotyping students when providing instruction, guidance, supervision, or other services to them. Such training and information shall include details of guidelines the district may use to provide a discrimination-free environment for all district students, including transgender and gender-nonconforming students.

(cf. 1240 - Volunteer Assistance)

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

7. At the beginning of each school year, inform school employees that any employee who witnesses any act of unlawful discrimination, including discriminatory harassment, intimidation, or bullying, against a student is required to intervene if it is safe to do so. (Education Code 234.1)

8. At the beginning of each school year, inform each principal or designee of the district's responsibility to provide appropriate assistance or resources to protect students from threatened or potentially discriminatory behavior and ensure their privacy rights.

#### Enforcement of District Policy

The Superintendent or designee shall take appropriate actions to reinforce BP 5145.3 - Nondiscrimination/Harassment. As needed, these actions may include any of the following:

1. Removing vulgar or offending graffiti

(cf. 5131.5 - Vandalism and Graffiti)

2. Providing training to students, staff, and parents/guardians about how to recognize unlawful discrimination, how to report it or file a complaint, and how to respond

3. Disseminating and/or summarizing the district's policy and regulation regarding unlawful discrimination

4. Consistent with laws regarding the confidentiality of student and personnel records, communicating to students, parents/guardians, and the community the school's response plan to unlawful discrimination or harassment

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

(cf. 5125 - Student Records)

5. Taking appropriate disciplinary action against students, employees, and anyone determined to have engaged in wrongdoing in violation of district policy, including any student who is found to have filed a complaint of discrimination that he/she knew was not true

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 6159.4 - Behavioral Interventions for Special Education Students)

#### Process for Initiating and Responding to Complaints

Any student who feels that he/she has been subjected to unlawful discrimination described above or in district policy is strongly encouraged to immediately contact the compliance officer, principal, or any other staff member. In addition, any student who observes any such incident is strongly encouraged to report the incident to the compliance officer or principal, whether or not the alleged victim files a complaint.

Any school employee who observes an incident of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, or to whom such an incident is reported shall report the incident to the compliance officer or principal within a school day, whether or not the alleged victim files a complaint.

Any school employee who witnesses an incident of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, shall immediately intervene to stop the incident when it is safe to do so. (Education Code 234.1)

When a verbal report of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, is made to or received by the principal or compliance officer, he/she shall make a note of the report and encourage the student or parent/guardian to file the complaint in writing, pursuant to the provisions in AR 1312.3 - Uniform Complaint Procedures. Once notified verbally or in writing, the principal or compliance officer shall begin the investigation and shall implement immediate measures necessary to stop the discrimination and ensure that all students have access to the educational program and a safe school

environment. Any interim measures adopted to address unlawful discrimination shall, to the extent possible, not disadvantage the complainant or a student who is the victim of the alleged unlawful discrimination.

Any report or complaint alleging unlawful discrimination by the principal, compliance officer, or any other person to whom a report would ordinarily be made or complaint filed shall instead be made to or filed with the Superintendent or designee who shall determine how the complaint will be investigated.

(cf. 5141.4 - Child Abuse Prevention and Reporting)

### Transgender and Gender-Nonconforming Students

Gender identity of a student means the student's gender-related identity, appearance, or behavior as determined from the student's internal sense of his/her gender, whether or not that gender-related identity, appearance, or behavior is different from that traditionally associated with the student's physiology or assigned sex at birth.

Gender expression means a student's gender-related appearance and behavior, whether stereotypically associated with the student's assigned sex at birth. (Education Code 210.7)

Gender transition refers to the process in which a student changes from living and identifying as the sex assigned to the student at birth to living and identifying as the sex that corresponds to the student's gender identity.

Gender-nonconforming student means a student whose gender expression differs from stereotypical expectations.

Transgender student means a student whose gender identity is different from the gender he/she was assigned at birth.

Regardless of whether they are sexual in nature, acts of verbal, nonverbal, or physical aggression, intimidation, or hostility that are based on sex, gender identity, or gender expression, or that have the purpose or effect of producing a negative impact on the student's academic performance or of creating an intimidating, hostile, or offensive educational environment are prohibited. Examples of the types of conduct which are prohibited in the district and which may constitute gender-based harassment include, but are not limited to:

1. Refusing to address a student by a name and the pronouns consistent with his/her gender identity
2. Disciplining or disparaging a student or excluding him/her from participating in activities for behavior or appearance that is consistent with his/her gender identity or that does not conform to stereotypical notions of masculinity or femininity, as applicable
3. Blocking a student's entry to the restroom that corresponds to his/her gender identity

4. Taunting a student because he/she participates in an athletic activity more typically favored by a student of the other sex
5. Revealing a student's transgender status to individuals who do not have a legitimate need for the information, without the student's consent
6. Use of gender-specific slurs
7. Physical assault of a student motivated by hostility toward him/her because of his/her gender, gender identity, or gender expression

The district's uniform complaint procedures (AR 1312.3) shall be used to report and resolve complaints alleging discrimination against transgender and gender-nonconforming students.

Examples of bases for complaints include, but are not limited to, the above list, as well as improper rejection by the district of a student's asserted gender identity, denial of access to facilities that correspond with a student's gender identity, improper disclosure of a student's transgender status, discriminatory enforcement of a dress code, and other instances of gender-based harassment.

To ensure that transgender and gender-nonconforming students are afforded the same rights, benefits, and protections provided to all students by law and Board policy, the district shall address each situation on a case-by-case basis, in accordance with the following guidelines:

1. **Right to privacy:** A student's transgender or gender-nonconforming status is his/her private information and the district shall only disclose the information to others with the student's prior written consent, except when the disclosure is otherwise required by law or when the district has compelling evidence that disclosure is necessary to preserve the student's physical or mental well-being. In any case, the district shall only allow disclosure of a student's personally identifiable information to employees with a legitimate educational interest as determined by the district pursuant to 34 CFR 99.31. Any district employee to whom a student's transgender or gender-nonconforming status is disclosed shall keep the student's information confidential. When disclosure of a student's gender identity is made to a district employee by a student, the employee shall seek the student's permission to notify the compliance officer. If the student refuses to give permission, the employee shall keep the student's information confidential, unless he/she is required to disclose or report the student's information pursuant to this administrative regulation, and shall inform the student that honoring the student's request may limit the district's ability to meet the student's needs related to his/her status as a transgender or gender-nonconforming student. If the student permits the employee to notify the compliance officer, the employee shall do so within three school days.

As appropriate given the student's need for support, the compliance officer may discuss with the student any need to disclose the student's transgender or gender-nonconformity status or gender identity or gender expression to his/her parents/guardians and/or others, including other students, teacher(s), or other adults on campus. The district shall offer support services, such as

counseling, to students who wish to inform their parents/guardians of their status and desire assistance in doing so.

(cf. 1340 - Access to District Records)

(cf. 3580 - District Records)

2. **Determining a Student's Gender Identity:** The compliance officer shall accept the student's assertion of his/her gender identity and begin to treat the student consistent with his/her gender identity unless district personnel present a credible and supportable basis for believing that the student's assertion is for an improper purpose.

3. **Addressing a Student's Transition Needs:** The compliance officer shall arrange a meeting with the student and, if appropriate, his/her parents/guardians to identify and develop strategies for ensuring that the student's access to education programs and activities is maintained. The meeting shall discuss the transgender or gender-nonconforming student's rights and how those rights may affect and be affected by the rights of other students and shall address specific subjects related to the student's access to facilities and to academic or educational support programs, services, or activities, including, but not limited to, sports and other competitive endeavors. In addition, the compliance officer shall identify specific school site employee(s) to whom the student may report any problem related to his/her status as a transgender or gender-nonconforming individual, so that prompt action can be taken to address it. Alternatively, if appropriate and desired by the student, the school may form a support team for the student that will meet periodically to assess whether the arrangements for the student are meeting his/her educational needs and providing equal access to programs and activities, educate appropriate staff about the student's transition, and serve as a resource to the student to better protect the student from gender-based discrimination.

4. **Accessibility to Sex-Segregated Facilities, Programs, and Activities:** When the district maintains sex-segregated facilities, such as restrooms and locker rooms, or offers sex-segregated programs and activities, such as physical education classes, intermural sports, and interscholastic athletic programs, students shall be permitted to access facilities and participate in programs and activities consistent with their gender identity. To address any student's privacy concerns in using sex-segregated facilities, the district shall offer available options such as a gender-neutral or single-use restroom or changing area, a bathroom stall with a door, an area in the locker room separated by a curtain or screen, access to a staff member's office, or use of the locker room before or after the other students. However, the district shall not require a student to utilize these options because he/she is transgender or gender-nonconforming. In addition, a student shall be permitted to participate in accordance with his/her gender identity in other circumstances where students are separated by gender, such as for class discussions, yearbook pictures, and field trips. A student's right to participate in a sex-segregated activity in accordance with his/her gender identity shall not render invalid or inapplicable any other eligibility rule established for participation in the activity.

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 6145.2 - Athletic Competition)

(cf. 6153 - School-Sponsored Trips)

(cf. 7110 - Facilities Master Plan)

5. Student Records: A student's legal name or gender as entered on the mandatory student record required pursuant to 5 CCR 432 shall only be changed with proper documentation. However, at the written request of a student or, if appropriate, his/her parents/guardians, the district shall use the student's preferred name and pronouns consistent with his/her gender identity on all other district-related documents. Such preferred name may be added to the student's record and official documents as permitted by law.

(cf. 5125 - Student Records)

(cf. 5125.1 - Release of Directory Information)

6. Names and Pronouns: If a student so chooses, district personnel shall be required to address the student by a name and the pronouns consistent with his/her gender identity, without the necessity of a court order or a change to his/her official district record. However, inadvertent slips or honest mistakes by district personnel in the use of the student's name and/or consistent pronouns will, in general, not constitute a violation of this administrative regulation or the accompanying district policy.

7. Uniforms/Dress Code: A student has the right to dress in a manner consistent with his/her gender identity, subject to any dress code adopted on a school site.

(cf. 5132 - Dress Code)

Regulation EUREKA CITY UNIFIED SCHOOL DISTRICT  
approved: October 22, 2018 Eureka, California

# Eureka City SD

## Board Policy

### Sexual Harassment

BP 5145.7

#### Students

The Board of Education is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits, at school or at school-sponsored or school-related activities, sexual harassment targeted at any student by anyone. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment.

The district strongly encourages any student who feels that he/she is being or has been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult who has experienced off-campus sexual harassment that has a continuing effect on campus to immediately contact his/her teacher, the principal, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the principal or a district compliance officer. Once notified, the principal or compliance officer shall take the steps to investigate and address the allegation, as specified in the accompanying administrative regulation.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 5131 - Conduct)

(cf. 5131.2 - Bullying)

(cf. 5137 - Positive School Climate)

(cf. 5141.4 - Child Abuse Prevention and Reporting)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)

The Superintendent or designee shall take appropriate actions to reinforce the district's sexual harassment policy.

#### Instruction/Information

The Superintendent or designee shall ensure that all district students receive age-appropriate information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same sex and could involve sexual violence
2. A clear message that students do not have to endure sexual harassment under any circumstance

3. Encouragement to report observed incidents of sexual harassment even where the alleged victim of the harassment has not complained
4. A clear message that student safety is the district's primary concern, and that any separate rule violation involving an alleged victim or any other person reporting a sexual harassment incident will be addressed separately and will not affect the manner in which the sexual harassment complaint will be received, investigated, or resolved
5. A clear message that, regardless of a complainant's noncompliance with the writing, timeline, or other formal filing requirements, every sexual harassment allegation that involves a student, whether as the complainant, respondent, or victim of the harassment, shall be investigated and prompt action shall be taken to stop any harassment, prevent recurrence, and address any continuing effect on students
6. Information about the district's procedure for investigating complaints and the person(s) to whom a report of sexual harassment should be made
7. Information about the rights of students and parents/guardians to file a civil or criminal complaint, as applicable, including the right to file a civil or criminal complaint while the district investigation of a sexual harassment complaint continues
8. A clear message that, when needed, the district will take interim measures to ensure a safe school environment for a student who is the complainant or victim of sexual harassment and/or other students during an investigation and that, to the extent possible, when such interim measures are taken, they shall not disadvantage the complainant or victim of the alleged harassment

#### Complaint Process and Disciplinary Actions

Sexual harassment complaints by and against students shall be investigated and resolved in accordance with law and district procedures specified in AR 1312.3 - Uniform Complaint Procedures. Principals are responsible for notifying students and parents/guardians that complaints of sexual harassment can be filed under AR 1312.3 and where to obtain a copy of the procedures.

(cf. 1312.3 - Uniform Complaint Procedures)

Upon investigation of a sexual harassment complaint, any student found to have engaged in sexual harassment or sexual violence in violation of this policy shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)



(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

Upon investigation of a sexual harassment complaint, any employee found to have engaged in sexual harassment or sexual violence toward any student shall have his/her employment terminated in accordance with law and the applicable collective bargaining agreement.

(cf. 4117.7 - Employment Status Report)

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

### Record-Keeping

The Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the district to monitor, address, and prevent repetitive harassing behavior in district schools.

(cf. 3580 - District Records)

### Legal Reference:

#### EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

48900 Grounds for suspension or expulsion

48900.2 Additional grounds for suspension or expulsion; sexual harassment

48904 Liability of parent/guardian for willful student misconduct

48980 Notice at beginning of term

#### CIVIL CODE

51.9 Liability for sexual harassment; business, service and professional relationships

1714.1 Liability of parents/guardians for willful misconduct of minor

#### GOVERNMENT CODE

12950.1 Sexual harassment training

#### CODE OF REGULATIONS, TITLE 5

4600-4687 Uniform complaint procedures

4900-4965 Nondiscrimination in elementary and secondary education programs

#### UNITED STATES CODE, TITLE 20

1221 Application of laws

1232g Family Educational Rights and Privacy Act

1681-1688 Title IX, discrimination

#### UNITED STATES CODE, TITLE 42

1983 Civil action for deprivation of rights

2000d-2000d-7 Title VI, Civil Rights Act of 1964

2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended

#### CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy

106.1-106.71 Nondiscrimination on the basis of sex in education programs

#### COURT DECISIONS

Donovan v. Poway Unified School District, (2008) 167 Cal.App.4th 567  
Flores v. Morgan Hill Unified School District, (2003, 9th Cir.) 324 F.3d 1130  
Reese v. Jefferson School District, (2001, 9th Cir.) 208 F.3d 736  
Davis v. Monroe County Board of Education, (1999) 526 U.S. 629  
Gebser v. Lago Vista Independent School District, (1998) 524 U.S. 274  
Oona by Kate S. v. McCaffrey, (1998, 9th Cir.) 143 F.3d 473  
Doe v. Petaluma City School District, (1995, 9th Cir.) 54 F.3d 1447

#### Management Resources:

#### CSBA PUBLICATIONS

Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014  
Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011  
U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS  
Dear Colleague Letter: Transgender Students, May 2016  
Examples of Policies and Emerging Practices for Supporting Transgender Students, May 2016  
Dear Colleague Letter: Title IX Coordinators, April 2015  
Questions and Answers on Title IX and Sexual Violence, April 2014  
Dear Colleague Letter: Sexual Violence, April 4, 2011  
Sexual Harassment: It's Not Academic, September 2008  
Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties, January 2001

#### WEB SITES

CSBA: <http://www.csba.org>  
California Department of Education: <http://www.cde.ca.gov>  
U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

#### Policy EUREKA CITY UNIFIED SCHOOL DISTRICT

adopted: March 9, 2017 Eureka, California

# **Eureka City SD**

## **Administrative Regulation**

### **Sexual Harassment**

AR 5145.7

#### **Students**

The district designates the following individual(s) as the responsible employee(s) to coordinate its efforts to comply with Title IX of the Education Amendments of 1972 and California Education Code 234.1, as well as to investigate and resolve sexual harassment complaints under AR 1312.3 - Uniform Complaint Procedures. The coordinator/compliance officer(s) may be contacted at:

District Coordinator  
Assistant Superintendent of Educational Services  
2100 J Street  
Eureka, CA 95501  
(707) 441-3363

(cf. 1312.3 - Uniform Complaint Procedures)

Prohibited sexual harassment includes, but is not limited to, unwelcome sexual advances, unwanted requests for sexual favors, or other unwanted verbal, visual, or physical conduct of a sexual nature made against another person of the same or opposite sex in the educational setting, under any of the following conditions: (Education Code 212.5; 5 CCR 4916)

1. Submission to the conduct is explicitly or implicitly made a term or condition of a student's academic status or progress.
2. Submission to or rejection of the conduct by a student is used as the basis for academic decisions affecting the student.
3. The conduct has the purpose or effect of having a negative impact on the student's academic performance or of creating an intimidating, hostile, or offensive educational environment.
4. Submission to or rejection of the conduct by the student is used as the basis for any decision affecting the student regarding benefits and services, honors, programs, or activities available at or through any district program or activity.

(cf. 5131 - Conduct)

(cf. 5131.2 - Bullying)

(cf. 5137 - Positive School Climate)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)

Examples of types of conduct which are prohibited in the district and which may constitute sexual harassment include, but are not limited to:

1. Unwelcome leering, sexual flirtations, or propositions
2. Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments, or sexually degrading descriptions
3. Graphic verbal comments about an individual's body or overly personal conversation
4. Sexual jokes, derogatory posters, notes, stories, cartoons, drawings, pictures, obscene gestures, or computer-generated images of a sexual nature
5. Spreading sexual rumors
6. Teasing or sexual remarks about students enrolled in a predominantly single-sex class
7. Massaging, grabbing, fondling, stroking, or brushing the body
8. Touching an individual's body or clothes in a sexual way
9. Impeding or blocking movements or any physical interference with school activities when directed at an individual on the basis of sex
10. Displaying sexually suggestive objects
11. Sexual assault, sexual battery, or sexual coercion
12. Electronic communications containing comments, words, or images described above

Any prohibited conduct that occurs off campus or outside of school-related or school-sponsored programs or activities will be regarded as sexual harassment in violation of district policy if it has a continuing effect on or creates a hostile school environment for the complainant or victim of the conduct.

#### Reporting Process and Complaint Investigation and Resolution

Any student who believes that he/she has been subjected to sexual harassment by another student, an employee, or a third party or who has witnessed sexual harassment is strongly encouraged to report the incident to his/her teacher, the principal, or any other available school employee. Within one school day of receiving such a report, the school employee shall forward the report to the principal or the district's compliance officer identified in AR 1312.3. In addition, any school employee who observes an incident of sexual harassment involving a student shall, within one school day, report his/her observation to the principal or a district compliance officer.

The employee shall take these actions, whether or not the alleged victim files a complaint.

When a report or complaint of sexual harassment involves off-campus conduct, the principal shall assess whether the conduct may create or contribute to the creation of a hostile school environment. If he/she determines that a hostile environment may be created, the complaint shall be investigated and resolved in the same manner as if the prohibited conduct occurred at school.

When a verbal or informal report of sexual harassment is submitted, the principal or compliance officer shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with the district's uniform complaint procedures. Regardless of whether a formal complaint is filed, the principal or compliance officer shall take steps to investigate the allegations and, if sexual harassment is found, shall take prompt action to stop it, prevent recurrence, and address any continuing effects.

If a complaint of sexual harassment is initially submitted to the principal, he/she shall, within two school days, forward the report to the compliance officer to initiate investigation of the complaint. The compliance officer shall contact the complainant and investigate and resolve the complaint in accordance with law and district procedures specified in AR 1312.3.

In investigating a sexual harassment complaint, evidence of past sexual relationships of the victim shall not be considered, except to the extent that such evidence may relate to the victim's prior relationship with the respondent.

In any case of sexual harassment involving the principal, compliance officer, or any other person to whom the incident would ordinarily be reported or filed, the report may instead be submitted to the Superintendent or designee who shall determine who will investigate the complaint.

(cf. 5141.4 - Child Abuse Prevention and Reporting)

#### Confidentiality

All complaints and allegations of sexual harassment shall be kept confidential except as necessary to carry out the investigation or take other subsequent necessary action. (5 CCR 4964)

However, when a complainant or victim of sexual harassment notifies the district of the harassment but requests confidentiality, the compliance officer shall inform him/her that the request may limit the district's ability to investigate the harassment or take other necessary action. When honoring a request for confidentiality, the district will nevertheless take all reasonable steps to investigate and respond to the complaint consistent with the request.

When a complainant or victim of sexual harassment notifies the district of the harassment but requests that the district not pursue an investigation, the district will determine whether or not it can honor such a request while still providing a safe and nondiscriminatory environment for all students.

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)  
(cf. 5125 - Student Records)

### Response Pending Investigation

When an incident of sexual harassment is reported, the principal or designee, in consultation with the compliance officer, shall determine whether interim measures are necessary pending the results of the investigation. The principal/designee or compliance officer shall take immediate measures necessary to stop the harassment and protect students and/or ensure their access to the educational program. To the extent possible, such interim measures shall not disadvantage the complainant or victim of the alleged harassment. Interim measures may include placing the individuals involved in separate classes or transferring a student to a class taught by a different teacher, in accordance with law and Board policy. The school should notify the individual who was harassed of his/her options to avoid contact with the alleged harasser and allow the complainant to change academic and extracurricular arrangements as appropriate. The school should also ensure that the complainant is aware of the resources and assistance, such as counseling, that are available to him/her. As appropriate, such actions shall be considered even when a student chooses to not file a formal complaint or the sexual harassment occurs off school grounds or outside school-sponsored or school-related programs or activities.

### Notifications

A copy of the district's sexual harassment policy and regulation shall:

1. Be included in the notifications that are sent to parents/guardians at the beginning of each school year (Education Code 48980; 5 CCR 4917)

(cf. 5145.6 - Parental Notifications)

2. Be displayed in a prominent location in the main administrative building or other area where notices of district rules, regulations, procedures, and standards of conduct are posted (Education Code 231.5)

A copy of the district's sexual harassment policy and regulation shall be posted on district and school web sites and, when available, on district-supported social media.

(cf. 1113 - District and School Web Sites)

(cf. 1114 - District-Sponsored Social Media)

3. Be provided as part of any orientation program conducted for new students at the beginning of each quarter, semester, or summer session (Education Code 231.5)

4. Appear in any school or district publication that sets forth the school's or district's comprehensive rules, regulations, procedures, and standards of conduct (Education Code 231.5)

5. Be included in the student handbook

6. Be provided to employees and employee organizations

Regulation EUREKA CITY UNIFIED SCHOOL DISTRICT  
approved: March 9, 2017 Eureka, California



**THE DEPARTMENT OF FAIR EMPLOYMENT AND HOUSING**  
**THE MISSION OF THE DEPARTMENT OF FAIR EMPLOYMENT AND HOUSING IS TO PROTECT THE PEOPLE OF CALIFORNIA FROM UNLAWFUL DISCRIMINATION IN EMPLOYMENT, HOUSING AND PUBLIC ACCOMMODATIONS, AND FROM THE PERPETRATION OF ACTS OF HATE VIOLENCE AND HUMAN TRAFFICKING.**

# CALIFORNIA LAW PROHIBITS WORKPLACE DISCRIMINATION & HARASSMENT

**The California Department of Fair Employment and Housing (DFEH) enforces laws that protect you from illegal discrimination and harassment in employment based on your actual or perceived:**

- ANCESTRY
- AGE (40 and above)
- COLOR
- DISABILITY (physical, mental, HIV and AIDS)
- GENETIC INFORMATION
- GENDER IDENTITY, GENDER EXPRESSION
- MARITAL STATUS
- MEDICAL CONDITION (genetic characteristics, cancer or a record or history of cancer)
- MILITARY OR VETERAN STATUS
- NATIONAL ORIGIN (includes language use and possession of a driver's license issued to persons unable to prove their presence in the United States is authorized under federal law)
- RACE (including, but not limited to, hair texture and protective hairstyles. Protective hairstyles includes, but is not limited to, such hairstyles as braids, locks, and twists)
- RELIGION (includes religious dress and grooming practices)
- SEX/GENDER (includes pregnancy, childbirth, breastfeeding and/or related medical conditions)
- SEXUAL ORIENTATION





**THE CALIFORNIA FAIR EMPLOYMENT AND HOUSING ACT (GOVERNMENT CODE SECTIONS 12900 THROUGH 12996) AND ITS IMPLEMENTING REGULATIONS (CALIFORNIA CODE OF REGULATIONS, TITLE 2, SECTIONS 11000 THROUGH 11141):**

- 1.** Prohibit harassment of employees, applicants, unpaid interns, volunteers, and independent contractors by any persons and require employers to take all reasonable steps to prevent harassment. This includes a prohibition against sexual harassment, gender harassment, harassment based on pregnancy, childbirth, breastfeeding and/or related medical conditions, as well as harassment based on all other characteristics listed above.
- 2.** Require that all employers provide information to each of their employees on the nature, illegality, and legal remedies that apply to sexual harassment. Employers may either develop their own publications, which must meet standards set forth in California Government Code section 12950, or use material from DFEH.
- 3.** Require employers with 5 or more employees and all public entities to provide training for all employees regarding the prevention of sexual harassment, including harassment based on gender identity, gender expression, and sexual orientation.
- 4.** Prohibit employers from limiting or prohibiting the use of any language in any workplace unless justified by business necessity. The employer must notify employees of the language restriction and consequences for violation. Also prohibits employers from discriminating against an applicant or employee because they possess a driver's license issued to a person who is unable to prove that their presence in the United States is authorized under federal law.
- 5.** Require employers to reasonably accommodate an employee, unpaid intern, or job applicant's religious beliefs and practices, including the wearing or carrying of religious clothing, jewelry or artifacts, and hair styles, facial hair, or body hair, which are part of an individual's observance of their religious beliefs.
- 6.** Require employers to reasonably accommodate employees or job applicants with disabilities to enable them to perform the essential functions of a job.
- 7.** Permit job applicants, unpaid interns, volunteers, and employees to file complaints with DFEH against an employer, employment agency, or labor union that fails to grant equal employment as required by law.
- 8.** Prohibit discrimination against any job applicant, unpaid intern, or employee in hiring, promotions, assignments, termination, or any term, condition, or privilege of employment.
- 9.** Require employers, employment agencies, and unions to preserve applications, personnel records, and employment referral records for a minimum of two years.
- 10.** Require employers to provide leaves of up to four months to employees disabled because of pregnancy, childbirth, or a related medical condition.
- 11.** Require an employer to provide reasonable accommodations requested by an employee, on the advice of their health care provider, related to their pregnancy, childbirth, or a related medical condition.

- 12.** Require employers of 5 or more persons to allow eligible employees to take up to 12 weeks leave in a 12-month period: to care for their own serious health condition; to care for a child of any age, spouse, domestic partner, parent, grandparent, grandchild, or sibling with a serious health condition; to bond with a new child (by birth, adoption, or foster placement); or for certain military exigencies.
- 13.** Require employment agencies to serve all applicants equally, refuse discriminatory job orders, and prohibit employers and employment agencies from making discriminatory pre-hiring inquiries or publishing help-wanted advertisements that express a discriminatory hiring preference.
- 14.** Prohibit unions from discriminating in member admissions or dispatching members to jobs.
- 15.** Prohibit retaliation against a person who opposes, reports, or assists another person to oppose unlawful discrimination.

**FILING A COMPLAINT**

The law provides for remedies for individuals who experience prohibited discrimination or harassment in the workplace. These remedies include hiring, front pay, back pay, promotion, reinstatement, cease-and-desist orders, expert witness fees, reasonable attorney's fees and costs, punitive damages, and emotional distress damages.

Job applicants, unpaid interns, and employees: If you believe you have experienced discrimination or harassment you may file a complaint with DFEH. Independent contractors and volunteers: If you believe you have been harassed, you may file a complaint with DFEH.

Complaints must be filed within three years\* of the last act of discrimination/harassment. For victims who are under the age of eighteen, not later than three years after the last act of discrimination/harassment or one year after the victim's eighteenth birthday, whichever is later.

To schedule an appointment, contact the Communication Center below.

If you have a disability that requires a reasonable accommodation, the DFEH can assist you by scribing your intake by phone or, for individuals who are Deaf or Hard of Hearing or have speech disabilities, through the California Relay Service (711), or you can contact us below.

DFEH is committed to providing access to our materials in an alternative format as a reasonable accommodation for people with disabilities when requested.

Government Code section 12950 and California Code of Regulations, title 2, section 11013, require all employers to post this document. It must be conspicuously posted in hiring offices, on employee bulletin boards, in employment agency waiting rooms, union halls, and other places employees gather. Any employer whose workforce at any facility or establishment consists of more than 10% of non-English speaking persons must also post this notice in the appropriate language or languages.

**CONTACT US**

Toll Free: (800) 884-1684  
TTY: (800) 700-2320  
contact.center@dfeh.ca.gov  
www.dfeh.ca.gov

\* Effective 1/1/2020.

# TRANSGENDER RIGHTS IN THE WORKPLACE

# DFEH



## WHAT DOES “TRANSGENDER” MEAN?

Transgender is a term used to describe people whose gender identity differs from the sex they were assigned at birth. Gender expression is defined by the law to mean a “person’s gender-related appearance and behavior whether or not stereotypically associated with the person’s assigned sex at birth.” Gender identity and gender expression are protected characteristics under the Fair Employment and Housing Act. That means that employers may not discriminate against someone because they identify as transgender or gender non-conforming. This includes the perception that someone is transgender or gender non-conforming.

## WHAT IS A GENDER TRANSITION?

**1.** “Social transition” involves a process of socially aligning one’s gender with the internal sense of self (e.g., changes in name and pronoun, bathroom facility usage, participation in activities like sports teams).

**2.** “Physical transition” refers to medical treatments an individual may undergo to physically align their body with internal sense of self (e.g., hormone therapies or surgical procedures).

A person does not need to complete any particular step in a gender transition in order to be protected by the law. An employer may not condition its treatment or accommodation of a transitioning employee upon completion of a particular step in a gender transition.

## FAQ FOR EMPLOYERS

### ▪ What is an employer allowed to ask?

Employers may ask about an employee’s employment history, and may ask for personal references, in addition to other non-discriminatory questions. An interviewer should not ask questions designed to detect a person’s gender identity, including asking about their marital status, spouse’s name, or relation of household members to one another. Employers should not ask questions about a person’s body or whether they plan to have surgery.

### ▪ How do employers implement dress codes and grooming standards?

An employer who requires a dress code must enforce it in a non-discriminatory manner. This means that, unless an employer can demonstrate business necessity, each employee must be allowed to dress in accordance with their gender identity and gender expression. Transgender or gender non-conforming employees may not be held to any different standard of dress or grooming than any other employee.

### ▪ What are the obligations of employers when it comes to bathrooms, showers, and locker rooms?

All employees have a right to safe and appropriate restroom and locker room facilities. This includes the right to use a restroom or locker room that corresponds to the employee’s gender identity, regardless of the employee’s assigned sex at birth. In addition, where possible, an employer should provide an easily accessible unisex single stall bathroom for use by any employee who desires increased privacy, regardless of the underlying reason. Use of a unisex single stall restroom should always be a matter of choice. No employee should be forced to use one either as a matter of policy or due to harassment in a gender-appropriate facility. Unless exempted by other provisions of state law, all single-user toilet facilities in any business establishment, place of public accommodation, or state or local government agency must be identified as all-gender toilet facilities.

## FILING A COMPLAINT

If you believe you are a victim of discrimination you may, within three years\* of the discrimination, file a complaint of discrimination by contacting DFEH.

To schedule an appointment, contact the Communication Center below.

If you have a disability that requires a reasonable accommodation, the DFEH can assist you by scribing your intake by phone or, for individuals who are Deaf or Hard of Hearing or have speech disabilities, through the California Relay Service (711), or you can contact us below.

## CONTACT US

Toll Free: (800) 884-1684  
TTY: (800) 700-2320  
contact.center@dfeh.ca.gov  
www.dfeh.ca.gov

\* Effective 1/1/2020.



***[POSTER MUST BE AT LEAST 8.5x11" AND 12 PT. FONT; MUST BE POSTED PROMINENTLY IN ALL BATHROOMS AND LOCKER ROOMS]***

**SEXUAL HARASSMENT IS PROHIBITED IN SCHOOL**

1. The District will take action to ensure that this campus is free of sexual harassment. All students have a right to an education that is free from sexual harassment and/or sexual discrimination.
2. Sexual harassment is acts of verbal, nonverbal, or physical aggression, intimidation, or hostility, whether or not sexual in nature, that are based on sex, gender identity, or gender expression, or that have the purpose or effect of producing a negative impact on the student's academic performance or of creating an intimidating, hostile, or offensive educational environment.
3. The District has a policy and complaint procedure for sexual harassment prevention and investigation. Copies are available at [LOCATION].
4. Students are encouraged to report all sexual harassment, even if only reasonably suspected.
  - a. A student should report sexual harassment to their Principal or [UCP Coordinator]. Reports of sexual harassment may be made anonymously or confidentially, although this may limit the District's ability to respond to the report.
  - b. The District will begin investigating the report within ten (10) school days.
  - c. The reporting student will be provided an opportunity to present information to the investigator during the investigation.
  - d. Typically, the District will provide a final written report of its investigation within [60 calendar days/30 calendar days and the reporting student will have an opportunity to respond to that report.]
5. In addition to the above, students may report allegations of sexual harassment to [TITLE IX COORDINATOR] at [TELEPHONE] or [EMAIL].
6. Beyond those rights described in Item #1, students have the following rights related to an investigation of sexual harassment:
  - a. All students, whether they are the reporting student, the student accused, or the student suffering from sexual harassment have the right to be safe, regardless of the investigation. They have the right to an investigation and resolution. Students have the right to present evidence to support their report. Students have a right to support from the District while the investigation is taking place. Students have the right to be provided information from the District on how to file a complaint, the District's investigation process, and other filings rights.
  - b. Additionally, students who have suffered sexual harassment have a right to have prompt action taken to stop any harassment, prevent recurrence and address continuing effect. They have the right to a full investigation, whether or not a proper report was made.
  - c. Furthermore, students accused of sexual harassment have the right to present evidence in their defense during the investigation. They have a right to equal access and information, and a resolution to an investigation.

**SEXUAL HARASSMENT  
IS PROHIBITED  
IN THE SCHOOL AND WORK ENVIRONMENT**

1. The District will take action to ensure that this campus is free of sexual harassment.
2. The District has a policy and complaint procedure. Copies are available at \_\_\_\_\_.
3. Employees and students may report allegations of sexual harassment to \_\_\_\_\_ at \_\_\_\_\_.
4. If you have any questions or concerns, please see \_\_\_\_\_ at \_\_\_\_\_.

## **U.S. Equal Employment Opportunity Commission** **Guidance on Investigations of Complaints**

### **FROM: EEOC Enforcement Guidance on Vicarious Employer Liability for Unlawful Harassment by Supervisors**

#### **Effective Investigative Process**

An employer should set up a mechanism for a prompt, thorough, and impartial investigation into alleged harassment. As soon as management learns about alleged harassment, it should determine whether a detailed fact-finding investigation is necessary. For example, if the alleged harasser does not deny the accusation, there would be no need to interview witnesses, and the employer could immediately determine appropriate corrective action.

If a fact-finding investigation is necessary, it should be launched immediately. The amount of time that it will take to complete the investigation will depend on the particular circumstances. If, for example, multiple individuals were allegedly harassed, then it will take longer to interview the parties and witnesses.

It may be necessary to undertake intermediate measures before completing the investigation to ensure that further harassment does not occur. Examples of such measures are making scheduling changes so as to avoid contact between the parties; transferring the alleged harasser; or placing the alleged harasser on non-disciplinary leave with pay pending the conclusion of the investigation. The complainant should not be involuntarily transferred or otherwise burdened, since such measures could constitute unlawful retaliation.

The employer should ensure that the individual who conducts the investigation will objectively gather and consider the relevant facts. The alleged harasser should not have supervisory authority over the individual who conducts the investigation and should not have any direct or indirect control over the investigation. Whoever conducts the investigation should be well-trained in the skills that are required for interviewing witnesses and evaluating credibility.

#### **Questions to Ask Parties and Witnesses**

When detailed fact-finding is necessary, the investigator should interview the complainant, the alleged harasser, and third parties who could reasonably be expected to have relevant information. Information relating to the personal lives of the parties outside the workplace would be relevant only in unusual circumstances. When interviewing the parties and witnesses, the investigator should refrain from offering his or her opinion.

The following are examples of questions that may be appropriate to ask the parties and potential witnesses. Any actual investigation must be tailored to the particular facts.

### Questions to Ask the Complainant:

- Who, what, when, where, and how: *Who* committed the alleged harassment? *What* exactly occurred or was said? *When* did it occur and is it still ongoing? *Where* did it occur? *How often* did it occur? *How* did it affect you?
- How did you react? What response did you make when the incident(s) occurred or afterwards?
- How did the harassment affect you? Has your job been affected in any way?
- Are there any persons who have relevant information? Was anyone present when the alleged harassment occurred? Did you tell anyone about it? Did anyone see you immediately after episodes of alleged harassment?
- Did the person who harassed you harass anyone else? Do you know whether anyone complained about harassment by that person?
- Are there any notes, physical evidence, or other documentation regarding the incident(s)?
- How would you like to see the situation resolved?
- Do you know of any other relevant information?

### Questions to Ask the Alleged Harasser:

- What is your response to the allegations?
- If the harasser claims that the allegations are false, ask why the complainant might lie.
- Are there any persons who have relevant information?
- Are there any notes, physical evidence, or other documentation regarding the incident(s)?
- Do you know of any other relevant information?

### Questions to Ask Third Parties:

- What did you see or hear? When did this occur? Describe the alleged harasser's behavior toward the complainant and toward others in the workplace.
- What did the complainant tell you? When did s/he tell you this?
- Do you know of any other relevant information?
- Are there other persons who have relevant information?

### Credibility Determinations

If there are conflicting versions of relevant events, the employer will have to weigh each party's credibility. Credibility assessments can be critical in determining whether the alleged harassment in fact occurred. Factors to consider include:

- **Inherent plausibility:** Is the testimony believable on its face? Does it make sense?
- **Demeanor:** Did the person seem to be telling the truth or lying?
- **Motive to falsify:** Did the person have a reason to lie?
- **Corroboration:** Is there **witness testimony** (such as testimony by eye-witnesses, people who saw the person soon after the alleged incidents, or people who discussed the incidents with him or her at around the time that they occurred) or **physical evidence** (such as written documentation) that corroborates the party's testimony?
- **Past record:** Did the alleged harasser have a history of similar behavior in the past?

None of the above factors are determinative as to credibility. For example, the fact that there are no eye-witnesses to the alleged harassment by no means necessarily defeats the complainant's credibility, since harassment often occurs behind closed doors. Furthermore, the fact that the alleged harasser engaged in similar behavior in the past does not necessarily mean that he or she did so again.

### Reaching a Determination

Once all of the evidence is in, interviews are finalized, and credibility issues are resolved, management should make a determination as to whether harassment occurred. That determination could be made by the investigator, or by a management official who reviews the investigator's report. The parties should be informed of the determination.

In some circumstances, it may be difficult for management to reach a determination because of direct contradictions between the parties and a lack of documentary or eye-witness corroboration. In such cases, a credibility assessment may form the basis for a determination, based on factors such as those set forth above.

If no determination can be made because the evidence is inconclusive, the employer should still undertake further preventive measures, such as training and monitoring.

## ANSWERS TO PRE-TEST

1. **False.** Nothing in the law requires an alleged victim to confront the alleged perpetrator of sexual harassment.
2. **False.** While there may be several appropriate ways to address reported sexual harassment, corrective actions should not penalize the victim.
3. **True.** California Government Code section 12940, which outlines unlawful employment practices, including sexual harassment, provides in part: “An employee of an entity subject to this subdivision is **personally liable** for any harassment prohibited by this section that is perpetrated by the employee. . . .”
4. **True.** Supervisors are responsible for ensuring that the working/academic environment is free from discrimination, including sexual harassment, even if a supervisor doesn’t know to a certainty that sexual harassment has occurred.
5. **False.** The effect of the conduct on the victim, not the intent of the harasser, determines whether behavior is sexual harassment. An expectation that employees will conduct themselves as professionals within the workplace will help ensure that harassment does not occur. Employees might consider what legitimate business or academic purpose is served by their conduct.
6. **True.** Harassment of an individual based on sexual orientation or identity is prohibited.
7. **False.** A supervisor should not discourage an employee or a student from filing a police report. Sexual harassment can also be criminal assault.
8. The School can take various steps to prevent sexual harassment, including adopting and distributing a policy that prohibits such conduct, training employees regarding preventing such harassment, providing effective processes for filing and investigating complaints, taking all complaints seriously, and assuring employees that retaliation for filing valid complaint will not be tolerated.
9. Any questions about the process or responsibilities for school staff should be directed to human resources, the Superintendent or \_\_\_\_\_.



*Eureka City Schools Board of Education*

**AGENDA ITEM**

Agenda Title: Election of Board President for December 2021 through December 2022

Meeting Date: December 9, 2021

Item: Discussion/Action

**WHAT** *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is being asked to act to appoint a Board President for December 2021 through December 2022.

**WHY** *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

Per Board Bylaw 9121, the Board of Education shall elect a President from among its members to provide leadership on behalf of the Board and the educational community it serves.

**STRATEGIC PLAN/PRIORITY AREA:**

Subject does not apply to a Strategic Plan Priority Area

**HISTORY** *(list previous staff or board action(s) with dates if possible)*

Board appoints President annually. Per Board Protocol, following seniority the Clerk will rotate into the President's position. The Clerk's rotation into the position will not be mandatory.

**HOW MUCH** *(list the revenue amount \$ and/or the expense amount \$)*

Not applicable.

**WHO** *(list the name of the contact person(s), job title, and site location)*

Fred Van Vleck, Ed.D. - Superintendent

**ATTACHMENTS:**

Description

- ▣ BB 9121 - President
- ▣ BB 9100 - Organizational Meeting
- ▣ Pages from Board Approved 02.25.21 - ECS Governance Handbook - pg 7 (1)



**Bylaw 9121: President**

**Status:** ADOPTED

**Original Adopted Date:** 02/01/2018 | **Last Reviewed Date:** 02/01/2018

The Board of Education shall elect a president from among its members to provide leadership on behalf of the governance team and the educational community it serves.

To ensure that Board meetings are conducted in an efficient, transparent, and orderly manner, the president shall:

1. Call such meetings of the Board as he/she may deem necessary, giving notice as required by law
2. Consult with the Superintendent or designee on the preparation of Board meeting agendas
3. Call the meeting to order at the appointed time and preside over the meeting
4. Announce the business to come before the Board in its proper order
5. Enforce the Board's bylaws related to the conduct of meetings and help ensure compliance with applicable requirements of the Brown Act
6. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference
7. Facilitate the Board's effective deliberation, ensuring that each Board member has an opportunity to participate in the deliberation and that the discussion remains focused
8. Rule on issues of parliamentary procedure
9. Put motions to a vote, and clearly state the results of the vote

The president shall have the same rights as other members of the Board, including the right to discuss and vote on all matters before the Board.

The president shall perform other duties in accordance with law and Board policy including, but not limited to:

1. Signing all instruments, acts, orders, and resolutions necessary to comply with legal requirements and carry out the will of the Board
2. Working with the Superintendent or designee to ensure that Board members have necessary materials and information
3. Subject to Board approval, appointing and dissolving all committees
4. In conjunction with the Superintendent or designee, representing the district as the Board's spokesperson in communications with the media
5. Leading the Board's advocacy efforts to build support within the local community and at the state and national levels

The president may participate in the California School Boards Association's Board President's Workshop and other professional development opportunities to enhance his/her leadership skills.

When the president resigns or is absent, the clerk shall perform the president's duties. When both the president and clerk are absent, the Board shall choose a president pro tempore to perform the president's duties.

**Bylaw 9100: Organization**

**Status:** ADOPTED

**Original Adopted Date:** 02/03/2016 | **Last Reviewed Date:** 02/03/2016

**Annual Organizational Meeting**

Each year, the Board of Education shall hold an annual organizational meeting. In any year in which a regular election of district Board members is conducted, the organizational meeting shall be held within a 15-day period beginning from the date upon which a Board member elected at that election takes office. During non-election years, the meeting shall be held within the same 15-day period on the calendar. (Education Code 35143)

The day and time of the annual meeting shall be selected by the Board at its regular meeting held immediately prior to the first day of the 15-day period. On behalf of the Board, the Superintendent shall notify the County Superintendent of Schools of the day and time selected. Within 15 days prior to the date of the annual meeting, the clerk of the Board, with the assistance of the Superintendent, shall notify in writing all Board members and members-elect of the date and time selected for the meeting. (Education Code 35143)

**At this meeting the Board shall:**

1. Elect a president and a clerk and/or vice president from its members
2. Appoint the Superintendent as secretary to the Board
3. Authorize signatures
4. Approve a schedule of regular meetings for the year and a Board governance calendar stating the time when the Board will address important governance matters
5. Designate Board representatives to serve on committees or commissions of the district, other public agencies, or organizations with which the district partners or collaborates

**Election of Officers**

To elect an officer, the Board shall follow a seniority rotation into the leadership roles of the board depending on the year a member is elected or appointed to the board. If more than one member is elected or appointed in the same year, lots shall be drawn to determine seniority. After serving one year as clerk, the elected member shall serve one year as president of the Board. A Board member who is next in line to serve as clerk or president may elect not to rotate into the clerk or president position.

In the absence of the president of the Board, the clerk shall serve as president and in each case shall exercise all powers and bear all responsibilities for the office that is vacated. The clerk shall also sign minutes of regular and special meetings verifying their accuracy and adoption by the Board. The clerk shall perform such duties delegated by the Board or specified in the law. (Education Code 35143)

The election of Board officers shall be conducted during an open session of the annual organizational meeting.

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Upon the request of an individual Board member, a roll call vote will be provided.

The Board wishes to maintain a culture of professionalism, stay focused, and respect the need of Board members to be available to their families:

- Cell phones will be set for 'silent' or vibrate
- Board members will be discreet in checking cell phones if necessary

### **Board President and Clerk**

Recognizing that the community elects leaders to serve as Board members, it is assumed that each Board member has the ability to serve as Board President. Unless there are extraordinary circumstances, the protocol to be used to elect the officers of the Board will follow a seniority rotation into the leadership roles of the Board. Seniority is determined by the year in which an individual is elected or appointed. If multiple new members are elected in the same year, then lots shall be drawn to establish seniority. Due to personal circumstances, a Board member who is next in line to serve as Clerk or President may elect not to rotate into the Clerk/President position at an organizational meeting. If this occurs, the member would revert to become the last member in the order of succession.

### **New Board Members (Elected or Appointed)**

As a soon as possible, an administrative orientation by the Superintendent and senior staff will be provided to new members of the Board. Training may be provided by County and State organizations, consultants, or led by staff. The training shall, whenever possible, take place prior to first Board meeting of the new Board member.

The orientation is intended to be a conversation and overview of the things members need to know immediately. Questions will be answered, and the Board meeting structure, CEO contract, CEO objectives, Board policies, overview of the services and programs, and the major challenges being faced will be outlined and discussed.

Each orientation may be slightly different depending upon the needs and interests of the incoming members and the major issues before the Board.

## **The Board's Role in Collective Bargaining**

Board members will be actively involved in the collective bargaining process to ensure that the District is represented well by those selected to negotiate on behalf of the Board and the Community. The involvement of the Board will be to:

*Eureka City Schools Board of Education*

**AGENDA ITEM**

Agenda Title: Election of Board Clerk for December 2021 through December 2022

Meeting Date: December 9, 2021

Item: Discussion/Action

**WHAT** *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is being asked to act to nominate and act to appoint a Board Clerk for December 2021 through December 2022.

**WHY** *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

Per Board Bylaw 9123, the Board of Education shall elect a Clerk from its own membership at the annual organization meeting. (Education Code 35143)

**STRATEGIC PLAN/PRIORITY AREA:**

**HISTORY** *(list previous staff or board action(s) with dates if possible)*

The Board appoints a Clerk annually. Per Board Protocol, the next senior Board member will rotate into the Clerk's position. The rotation into the position will not be mandatory.

**HOW MUCH** *(list the revenue amount \$ and/or the expense amount \$)*

Not applicable.

**WHO** *(list the name of the contact person(s), job title, and site location)*

Fred Van Vleck, Ed.D. - Superintendent

**ATTACHMENTS:**

Description

- ▣ BB 9123 - Clerk
- ▣ BB 9100 - Organizational Meeting
- ▣ Pages from Board Approved 02.25.21 - ECS Governance Handbook - pg 7 (1)

**Bylaw 9123: Clerk**

**Status:** ADOPTED

**Original Adopted Date:** 06/01/2011 | **Last Reviewed Date:** 06/01/2011

The Board of Education shall elect a clerk from its own membership at the annual organizational meeting. (Education Code 35143)

The duties of the clerk shall be to:

1. Certify or attest to actions taken by the Board when required
  2. Maintain such other records or reports as required by law
  3. Sign documents on behalf of the district as directed by the Board
  4. Serve as presiding officer in the absence of the president
  5. Notify Board members and members-elect of the date and time for the annual organizational meeting
  6. Perform any other duties assigned by the Board
-

**Bylaw 9100: Organization**

**Status:** ADOPTED

**Original Adopted Date:** 02/03/2016 | **Last Reviewed Date:** 02/03/2016

**Annual Organizational Meeting**

Each year, the Board of Education shall hold an annual organizational meeting. In any year in which a regular election of district Board members is conducted, the organizational meeting shall be held within a 15-day period beginning from the date upon which a Board member elected at that election takes office. During non-election years, the meeting shall be held within the same 15-day period on the calendar. (Education Code 35143)

The day and time of the annual meeting shall be selected by the Board at its regular meeting held immediately prior to the first day of the 15-day period. On behalf of the Board, the Superintendent shall notify the County Superintendent of Schools of the day and time selected. Within 15 days prior to the date of the annual meeting, the clerk of the Board, with the assistance of the Superintendent, shall notify in writing all Board members and members-elect of the date and time selected for the meeting. (Education Code 35143)

**At this meeting the Board shall:**

1. Elect a president and a clerk and/or vice president from its members
2. Appoint the Superintendent as secretary to the Board
3. Authorize signatures
4. Approve a schedule of regular meetings for the year and a Board governance calendar stating the time when the Board will address important governance matters
5. Designate Board representatives to serve on committees or commissions of the district, other public agencies, or organizations with which the district partners or collaborates

**Election of Officers**

To elect an officer, the Board shall follow a seniority rotation into the leadership roles of the board depending on the year a member is elected or appointed to the board. If more than one member is elected or appointed in the same year, lots shall be drawn to determine seniority. After serving one year as clerk, the elected member shall serve one year as president of the Board. A Board member who is next in line to serve as clerk or president may elect not to rotate into the clerk or president position.

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The election of Board officers shall be conducted during an open session of the annual organizational meeting.

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Upon the request of an individual Board member, a roll call vote will be provided.

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### **New Board Members (Elected or Appointed)**

As a soon as possible, an administrative orientation by the Superintendent and senior staff will be provided to new members of the Board. Training may be provided by County and State organizations, consultants, or led by staff. The training shall, whenever possible, take place prior to first Board meeting of the new Board member.

The orientation is intended to be a conversation and overview of the things members need to know immediately. Questions will be answered, and the Board meeting structure, CEO contract, CEO objectives, Board policies, overview of the services and programs, and the major challenges being faced will be outlined and discussed.

Each orientation may be slightly different depending upon the needs and interests of the incoming members and the major issues before the Board.

## **The Board's Role in Collective Bargaining**

Board members will be actively involved in the collective bargaining process to ensure that the District is represented well by those selected to negotiate on behalf of the Board and the Community. The involvement of the Board will be to:

*Eureka City Schools Board of Education*

**AGENDA ITEM**

Agenda Title: Board Meeting Dates and Times for January 2022 through December 2022

Meeting Date: December 9, 2021

Item: Discussion/Action

**WHAT** *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to adopt the Board meeting dates and times for January 2022 through December 2022 (attached).

**WHY** *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

According to Board Bylaw 9100, the Board is to adopt their meeting dates for the calendar year during their annual organization meeting. Some meeting dates are adjusted for holidays, and other meetings may be scheduled as necessary throughout the year. Per Board Protocol, "Normally, Board meetings will be held on Thursday, approximately every three weeks."

**STRATEGIC PLAN/PRIORITY AREA:**

Governance and Policy updating is not reflected in the Strategic Plan Priority Area

**HISTORY** *(list previous staff or board action(s) with dates if possible)*

Annual adoption.

**HOW MUCH** *(list the revenue amount \$ and/or the expense amount \$)*

Not applicable.

**WHO** *(list the name of the contact person(s), job title, and site location)*

Fred Van Vleck, Ed.D. - Superintendent

**ATTACHMENTS:**

Description

- 2022 Board Meeting Dates

# EUREKA CITY SCHOOLS

## Governing Board Meeting Dates

Location: 2100 J Street, Eureka, CA 95501

All Meetings Begin at 6:30 p.m. (Regular Session)

### BOARD MEETING DATES – 2022

January 13, 2022  
February 3, 2022  
February 17, 2022  
March 10, 2022  
March 31, 2022  
April 27, 2022 (Wednesday)  
May 12, 2022  
June 2, 2022  
June 23, 2022\*  
June 28, 2022 (Tuesday)\*\*  
August 4, 2022  
August 25, 2022  
September 15, 2022  
October 6, 2022  
October 27, 2022  
November 17, 2022  
December 15, 2022\*\*\*

\* Regular Meeting: Public Hearing on Budget/LCAP

\*\* Regular Meeting: Adoption of Budget/LCAP

\*\*\* Regular Meeting: Organization Meeting

Board Adopted: December 9, 2021

*Eureka City Schools Board of Education*

**AGENDA ITEM**

Agenda Title: Selection of One Board Member Who Shall Have One Vote to Elect a Person to the County Committee on School District Organization  
Meeting Date: December 9, 2021  
Item: Discussion/Action

**WHAT** *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked discuss and then select one Board Member who shall have one vote to elect a person to the County Committee on School District Organization.

**WHY** *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

This is an annual item.

**STRATEGIC PLAN/PRIORITY AREA:**

**HISTORY** *(list previous staff or board action(s) with dates if possible)*

This is an annual item.

**HOW MUCH** *(list the revenue amount \$ and/or the expense amount \$)*

Not applicable.

**WHO** *(list the name of the contact person(s), job title, and site location)*

Fred Van Vleck, Superintendent

*Eureka City Schools Board of Education*

**AGENDA ITEM**

Agenda Title: Annual Review of Board Policy/Administrative Regulation 5116.1 - Intradistrict Open Enrollment

Meeting Date: December 9, 2021

Item: Discussion

**WHAT** *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is being asked to review Board Policy/Administrative Regulation 5116.1 - Intradistrict Open Enrollment.

**WHY** *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

Per Education Code 35160.5, "(b)(1) On or before July 1, 1994, the governing board of each school district, as a condition for the receipt of school apportionments from the state school fund, shall adopt rules and regulation establishing a policy of open enrollment within the district for residents of the district."

"The governing board of each school district annually shall review the school district policies adopted pursuant to the requirements of this section."

**STRATEGIC PLAN/PRIORITY AREA:**

Governance and Policy updating is not reflected in the Strategic Plan Priority Area

**HISTORY** *(list previous staff or board action(s) with dates if possible)*

Annual Review each year per Education Code. The attached policies were adopted by the Board on June 4, 2020.

**HOW MUCH** *(list the revenue amount \$ and/or the expense amount \$)*

There is no expense related to the review of this policy.

**WHO** *(list the name of the contact person(s), job title, and site location)*

John Leonard, Director of Student Services

**ATTACHMENTS:**

Description



# **Board Policy**

## **Intradistrict Open Enrollment**

BP 5116.1

### **Students**

The Board of Education desires to provide enrollment options that meet the diverse needs and interests of district students and parents/guardians, while also maximizing the efficient use of district facilities and resources. The Superintendent or designee shall establish procedures for the selection and transfer of students among district schools in accordance with law, Board policy, and administrative regulation.

(cf. 5116.2 - Involuntary Student Transfers)  
(cf. 5117 - Interdistrict Attendance)

The parents/guardians of any student who resides within district boundaries may apply to enroll their child in any district school, regardless of the location of their residence within the district. (Education Code 35160.5)

(cf. 5111.1 - District Residency)

The Board shall annually review this policy. (Education Code 35160.5, 48980)

### **Enrollment Priorities**

No student currently residing within a school's attendance area shall be displaced by another student transferring from outside the attendance area. (Education Code 35160.5)

(cf. 5116 - School Attendance Boundaries)

The Superintendent or designee shall grant priority for the enrollment of a student in a district school outside of the student's attendance area, if the student:

1. Is enrolled in a district school designated by the California Department of Education (CDE) as "persistently dangerous" (20 USC 7912; 5 CCR 11992)

(cf. 0450 - Comprehensive Safety Plan)

2. Is a victim of a violent crime while on school grounds (20 USC 7912)

3. Is a victim of an act of bullying committed by another district student, as determined through an investigation following the parent/guardian's submission of a written complaint with the school, district, or local law enforcement agency pursuant to Education Code 234.1 (Education Code 46600)

If the district school requested by the student is at maximum capacity, the Superintendent or designee shall accept an intradistrict transfer request for another district school. (Education Code 46600)

(cf. 1312.3 - Uniform Complaint Procedures)  
(cf. 5131.2 - Bullying)

4. Is currently enrolled in a district school identified by CDE for comprehensive support and improvement, with priority given to the lowest academically achieving students from low-income families as determined pursuant to 20 USC 6313(a)(3) (20 USC 6311)

(cf. 0520.1 - Comprehensive and Targeted Support and Improvement)

5. Is experiencing special circumstances that might be harmful or dangerous to the student in the current attendance area, including, but not limited to, threats of bodily harm or threats to the emotional stability of the student. Any such student may transfer to a district school that is at capacity and otherwise closed to transfers. To grant priority under these circumstances, the Superintendent or designee must have received either: (Education Code 35160.5)

a. A written statement from a representative of an appropriate state or local agency, including, but not necessarily limited to, a law enforcement official or a social worker, or a properly licensed or registered professional, including, but not necessarily limited to, a psychiatrist, psychologist, marriage and family therapist, clinical social worker, or professional clinical counselor

b. A court order, including a temporary restraining order and injunction

6. Is a sibling of another student already attending that school

7. Has a parent/guardian whose primary place of employment is that school

#### Application and Selection Process

In order to ensure that priorities for enrollment in district schools are implemented in accordance with law and Board policy, applications for intradistrict open enrollment shall be submitted during the first three weeks of the January school session of the school year preceding the school year for which the transfer is requested.

The Superintendent or designee shall calculate each school's capacity in a nonarbitrary manner using student enrollment and available space. (Education Code 35160.5)

Except for the enrollment priorities listed above, the Superintendent or designee shall use a random, unbiased selection process to determine which students shall be admitted whenever a district school receives admission requests that are in excess of the school's capacity. (Education Code 35160.5)



Enrollment decisions shall not be based on a student's academic or athletic performance. However, existing entrance criteria may be used for enrolling students in specialized schools or programs, provided that the criteria are uniformly applied to all applicants. In addition, academic performance may be used to determine eligibility for, or placement in, programs for gifted and talented students. (Education Code 35160.5)

(cf. 6172 - Gifted and Talented Student Program)

## Transportation

In general, the district shall not be obligated to provide transportation for students who attend school outside their attendance area.

However, upon parent/guardian request, the district shall provide transportation assistance to any student who is eligible for free or reduced-price meals and whose enrollment in a district school outside the student's attendance area is a result of being a victim of bullying. (Education Code 46600)

(cf. 3250 - Transportation Fees)

(cf. 3540 - Transportation)

## Legal Reference:

### EDUCATION CODE

200 Prohibition against discrimination

35160.5 District policies; rules and regulations

35291 Rules

35351 Assignment of students to particular schools

46600-46611 Interdistrict attendance agreements

48200 Compulsory attendance

48204 Residency requirements for school attendance

48300-48316 Student attendance alternatives, school district of choice program

48980 Notice at beginning of term

### CODE OF REGULATIONS, TITLE 5

11992-11994 Definition of persistently dangerous schools

### UNITED STATES CODE, TITLE 20

6311 State plans

6313 Eligibility of schools and school attendance areas; funding allocation

7912 Transfers from persistently dangerous schools

### COURT DECISIONS

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

### ATTORNEY GENERAL OPINIONS

85 Ops.Cal.Atty.Gen. 95 (2002)

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Public School Choice FAQs

Every Student Succeeds Act - Update #8, July 14, 2017

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Unsafe School Choice Option, May 2004

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education: <http://www.ed.gov>

Policy EUREKA CITY UNIFIED SCHOOL DISTRICT

adopted: June 4, 2020 Eureka, California

# **Administrative Regulation**

## **Intradistrict Open Enrollment**

### **AR 5116.1**

#### **Students**

#### **Transfers for Victims of a Violent Criminal Offense**

Within a reasonable amount of time, not to exceed 14 calendar days, after it has been determined that a student has been the victim of a violent criminal offense while on school grounds, the student's parents/guardians shall be offered an option to transfer their child to an eligible school identified by the Superintendent or designee. In making the determination that a student has been a victim of a violent criminal offense, the Superintendent or designee shall consider the specific circumstances of the incident and consult with local law enforcement as appropriate. Examples of violent criminal offenses include, but are not limited to, attempted murder, battery with serious bodily injury, assault with a deadly weapon, rape, sexual battery, robbery, extortion, or hate crimes.

The Superintendent or designee shall consider the needs and preferences of the affected student and parent/guardian in making the offer. If the parent/guardian elects to transfer the student, the transfer shall be completed as soon as practicable.

#### **Transfers from a "Persistently Dangerous" School**

Upon receipt of notification from the California Department of Education (CDE) that a district school has been designated as "persistently dangerous," intradistrict transfers shall be granted as follows:

1. Within 10 days of receipt of the notification from CDE, the Superintendent or designee shall provide parents/guardians of students attending the school with notice of the school's designation. Along with this notification, or at least 14 calendar days before the start of the school year, the Superintendent or designee shall provide a list of other district schools to which any student of the school that is designated as persistently dangerous may transfer.

(cf. 0450 - Comprehensive Safety Plan)

2. Parents/guardians who desire to transfer their child out of the school shall provide a written response to the Superintendent or designee and shall rank-order their preferences from among all schools identified by the Superintendent or designee as eligible to receive transfer students.

3. The Superintendent or designee shall consider the needs and preferences of students and parents/guardians before making an assignment, but is not obligated to accept the parent/guardian's preference if the assignment is not feasible due to space constraints or other

considerations. The Superintendent or designee shall notify the parents/guardians of the assigned school.

4. For students whose parents/guardians accept the offer, the transfer shall be made as quickly as possible. If the parents/guardians decline the assigned school, the student may remain in the current school.

The transfer shall remain in effect as long as the student's school of origin is identified as "persistently dangerous." The Superintendent or designee may choose to make the transfer permanent based on the educational needs of the student, parent/guardian preferences, and other factors affecting the student's ability to succeed if returned to the school of origin.

The Superintendent or designee shall cooperate with neighboring districts to develop an interdistrict transfer program in the event that space is not available in a district school.

(cf. 5117 - Interdistrict Attendance)

#### Other Intradistrict Open Enrollment

Except for transfers for victims of a violent crime and from a "persistently dangerous school," the following procedures shall apply to intradistrict open enrollment:

1. The Superintendent or designee shall identify those schools which may have space available for additional students. A list of those schools and open enrollment applications shall be available at the district office.
2. After the enrollment priorities have been applied in accordance with Board policy, if there are more requests for a particular school than there are spaces available, a random drawing shall be held from the applicant pool. A waiting list shall be established to indicate the order in which applicants may be accepted if openings occur during the year. Late applicants shall not be added to the waiting list for the current year but shall instead wait for a subsequent lottery.
3. The Superintendent or designee shall provide written notification to applicants as to whether their applications have been approved, denied, or placed on a waiting list. If the application is denied, the reasons for denial shall be stated.
4. Approved applicants must confirm their enrollment within 10 school days.

Any student who is granted a transfer out of a school that had been identified by CDE for comprehensive support and improvement shall be allowed to remain in the school of enrollment until completing the highest grade offered at that school. (20 USC 6311)

(cf. 0520.1 - Comprehensive and Targeted Support and Improvement)

A student granted intradistrict enrollment under other circumstances shall not be required to reapply for readmission but may be subject to displacement due to excessive enrollment.

Any complaints regarding the open enrollment process shall be submitted in accordance with the applicable complaint procedure.

(cf. 1312.3 - Uniform Complaint Procedures)

#### Notifications

Notifications shall be sent to parents/guardians at the beginning of each school year describing all current statutory attendance options and local attendance options available in the district. Such notification shall include: (Education Code 35160.5, 48980)

1. All options for meeting residency requirements for school attendance

(cf. 5111.1 - District Residency)

2. Program options offered within local attendance areas

3. A description of any special program options available on both an interdistrict and intradistrict basis

4. A description of the procedure for application for alternative attendance areas or programs and the appeals process available, if any, when a change of attendance is denied

5. A district application form for requesting a change of attendance

6. The explanation of attendance options under California law as provided by CDE

(cf. 5145.6 - Parental Notifications)

Regulation EUREKA CITY UNIFIED SCHOOL DISTRICT  
approved: June 4, 2020 Eureka, California

*Eureka City Schools Board of Education*

**AGENDA ITEM**

Agenda Title: Annual Review of Board Policy/Administrative Regulation 6145  
Extracurricular and Cocurricular Activities

Meeting Date: December 9, 2021

Item: Discussion

**WHAT** *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is being asked to review Board Policy/Administrative Regulation 6145 - Extracurricular and Cocurricular Activities.

**WHY** *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

Education Code 35160.5, "(a) The governing board of each school district that maintains one or more schools containing any of grades 7 to 12, inclusive, as a condition for the receipt of an inflation adjustment pursuant to Section 42238.1, shall establish a school policy regarding participation in extracurricular and cocurricular activities by pupils in grades 7 to 12, inclusive."

**STRATEGIC PLAN/PRIORITY AREA:**

Governance and Policy updating is not reflected in the Strategic Plan Priority Area

**HISTORY** *(list previous staff or board action(s) with dates if possible)*

Annual review each year, per the Education Code. There have been no changes made to either the BP or AR since the last annual review.

**HOW MUCH** *(list the revenue amount \$ and/or the expense amount \$)*

There is no expense related to the review of this policy.

**WHO** *(list the name of the contact person(s), job title, and site location)*

Fred Van Vleck, Ed.D. - Superintendent

**ATTACHMENTS:**

Description

- ▢ BP.AR 6145 - Extracurricular And Cocurricular Activities

# **Board Policy**

## **Extracurricular And Cocurricular Activities**

BP 6145

### **Instruction**

The Board of Education recognizes that extracurricular and cocurricular activities enrich the educational and social development of students and enhance students' feelings of connectedness with the schools. The district shall encourage and support student participation in extracurricular and cocurricular activities without compromising the integrity and purpose of the educational program.

(cf. 1330 - Use of School Facilities)  
(cf. 5137 - Positive School Climate)  
(cf. 6145.2 - Athletic Competition)  
(cf. 5148.2 - Before/After School Programs)

Prerequisites for student participation in extracurricular and cocurricular activities shall be limited to those that have been demonstrated to be essential to the success of the activity. No extracurricular or cocurricular program or activity shall be provided or conducted separately on the basis of any actual or perceived characteristic listed as a prohibited category of discrimination in state or federal law, nor shall any student's participation in an extracurricular or cocurricular activity be required or refused on those bases. (5 CCR 4925)

(cf. 0410 - Nondiscrimination in District Programs and Activities)  
(cf. 5145.3 - Nondiscrimination/Harassment)  
(cf. 5145.7 - Sexual Harassment)  
(cf. 6145.5 - Student Organizations and Equal Access)

Any complaint alleging unlawful discrimination in the district's extracurricular or cocurricular programs or activities shall be filed in accordance with BP/AR 1312.3 - Uniform Complaint Procedures.

(cf. 1312.3 - Uniform Complaint Procedures)

Unless specifically authorized by law, no student shall be charged a fee for his/her participation in educational activities, including extracurricular and cocurricular activities and materials or equipment related to such activities. (Education Code 49010, 49011)

(cf. 3260 - Fees and Charges)  
(cf. 3452 - Student Activity Funds)

### **Eligibility Requirements**

To be eligible to participate in extracurricular and cocurricular activities, students in grades 7-12 must demonstrate satisfactory educational progress in the previous grading period, unless in the case of a cocurricular activity being part of a classroom grade (i.e. school play, bank performance, etc.) including, but not limited to: (Education Code 35160.5)

1. Maintenance of a minimum of 2.0 grade point average on a 4.0 scale in all enrolled classes
2. Maintenance of minimum progress toward meeting high school graduation requirements

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 6146.1 - High School Graduation Requirements)

The Superintendent or designee may grant ineligible students a probationary period not to exceed one semester. Students granted probationary eligibility must meet the required standards by the end of the probationary period in order to remain eligible for participation. (Education Code 35160.5)

#### Probationary Waiver Guidelines:

- \* No more than 1 F's
- \* Not be ineligible the previous grading period
- \* Attend a preseason meeting with Athletic Director, Coach, and Parent
- \* Attend study hall at least 1/week while in season while waiver is active

Any decision regarding the eligibility of a homeless student, foster youth, or child of an active duty military family for extracurricular or cocurricular activities shall be made by the Superintendent or designee in accordance with Education Code 48850 and 49701.

(cf. 6173 - Education for Homeless Children)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6173.2 - Education of Children of Military Families)

The Superintendent or designee may revoke a student's eligibility for participation in extracurricular and cocurricular activities when the student's poor citizenship is serious enough to warrant loss of this privilege.

#### Student Conduct at Extracurricular/Cocurricular Events

When attending or participating in extracurricular and cocurricular activities on or off campus, district students are subject to district policies and regulations relating to student conduct. Students who violate district policies and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, or denial of participation



in extracurricular or cocurricular activities in accordance with Board policy and administrative regulation. When appropriate, the Superintendent or designee shall notify local law enforcement.

(cf. 5131 - Conduct)

(cf. 5131.1 - Bus Conduct)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

#### Annual Policy Review

The Board shall annually review this policy and implementing regulations. (Education Code 35160.5)

#### Legal Reference:

##### EDUCATION CODE

35145 Public meetings

35160.5 District policy rules and regulations; requirements; matters subject to regulation

35179 Interscholastic athletics; associations or consortia

35181 Students' responsibilities

48850 Participation of homeless students and foster youth in extracurricular activities and interscholastic sports

48930-48938 Student organizations

49010-49013 Student fees

49024 Activity Supervisor Clearance Certificate

49700-49704 Education of children of military families

##### CALIFORNIA CONSTITUTION

Article 9, Section 5 Common school system

##### CODE OF REGULATIONS, TITLE 5

350 Fees not permitted

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

5531 Supervision of extracurricular activities of pupils

##### UNITED STATES CODE, TITLE 42

2000h-2-2000h-6 Title IX, 1972 Education Act Amendments

##### COURT DECISIONS

Hartzell v. Connell, (1984) 35 Cal. 3d 899

#### Management Resources:

##### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Pupil Fees, Deposits, and Other Charges, Fiscal Management Advisory 12-02, April 24, 2013

##### CALIFORNIA TASK FORCE REPORT TO THE LEGISLATURE

Compact on Educational Opportunity for Military Children: Preliminary Final Report, March 2009

COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS

Information on Assembly Bill 346 Concerning the Activity Supervisor Clearance Certificate (ASCC), Coded Correspondence 10-11, July 20, 2010

WEB SITES

CSBA: <http://www.csba.org>

California Association of Directors of Activities: <http://www.cadal.org>

California Department of Education: <http://www.cde.ca.gov>

California Interscholastic Federation: <http://www.cifstate.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Policy EUREKA CITY UNIFIED SCHOOL DISTRICT

adopted: May 21, 2019 Eureka, California

# **Administrative Regulation**

## **Extracurricular And Cocurricular Activities**

AR 6145  
**Instruction**

### Definitions

For purposes of applying eligibility criteria for student participation, extracurricular and cocurricular activities shall be defined as follows: (Education Code 35160.5)

1. Extracurricular activities are not part of the regular school curriculum, are not graded, do not offer credit, do not take place during classroom time, and have all of the following characteristics:
  - a. The program is supervised or financed by the school district.
  - b. Students participating in the program represent the school district.
  - c. Students exercise some degree of freedom in the selection, planning, or control of the program.
  - d. The program includes both preparation for performance and performance before an audience or spectators.
2. Cocurricular activities are programs that may be associated with the curriculum in a regular classroom.

An activity is not an extracurricular or cocurricular activity if either of the following conditions applies: (Education Code 35160.5)

1. It is a teacher-graded or required program or activity for a course which satisfies the entrance requirements for admission to the California State University or the University of California.

(cf. 6143 - Courses of Study)

2. It is a program that has as its primary goal the improvement of academic or educational achievement of students.

### Eligibility Requirements

The grade point average (GPA) used to determine eligibility for extracurricular and cocurricular activities shall be based on grades of the last previous grading period during which the student

attended class at least a majority of the time. If a student was not in attendance for all, or a majority of, the grading period due to absences excused by the school for reasons such as serious illness or injury, approved travel, or work, the GPA used to determine eligibility shall be the grading period immediately prior to the excluded grading period(s). (Education Code 35160.5)

(cf. 5113 - Absences and Excuses)

When a student becomes ineligible to participate in extracurricular or cocurricular activities in the upcoming grading period, or when he/she is subject to probation, the principal or designee shall provide written notice to the student and his/her parent/guardian.

### Supervision

All extracurricular activities conducted under the name or auspices of a district school or any class or organization of the school, regardless of where the activities are held, shall be under the direct supervision of certificated employees. (5 CCR 5531)

Any noncertificated person working with students in a district-sponsored extracurricular student activity program shall possess an Activity Supervisor Clearance Certificate from the Commission on Teacher Credentialing or shall have cleared a Department of Justice and Federal Bureau of Investigation criminal background check prior to beginning his/her duties, in accordance with BP 4127/4227/4327 - Temporary Athletic Team Coaches. (Education Code 49024)

(cf. 1240 - Volunteer Assistance)

(cf. 4127/4227/4327 - Temporary Athletic Team Coaches)

(cf. 4212.5 - Criminal Record Check)

Regulation EUREKA CITY UNIFIED SCHOOL DISTRICT  
approved: January 17, 2013 Eureka, California

*Eureka City Schools Board of Education*

**AGENDA ITEM**

Agenda Title: Approval of Budget Development Calendar

Meeting Date: December 9, 2021

Item: Consent

**WHAT** *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to adopt the 2022-2023 Budget Development Calendar.

**WHY** *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

The adoption of a budget calendar assists the district in fulfilling timelines and goals.

**STRATEGIC PLAN/PRIORITY AREA:**

Subject does not apply to a Strategic Plan Priority Area

**HISTORY** *(list previous staff or board action(s) with dates if possible)*

This is an annual adoption.

**HOW MUCH** *(list the revenue amount \$ and/or the expense amount \$)*

Not applicable.

**WHO** *(list the name of the contact person(s), job title, and site location)*

Paul Ziegler, Assistant Superintendent of Business Services

**ATTACHMENTS:**

Description

- ▢ Budget Calendar

**Eureka City Schools**  
**2022-2023**  
**Budget Development Calendar**

December, 2021	<ul style="list-style-type: none"> <li>• Board approves <b>2022-2023</b> Budget Development Calendar.</li> <li>• Board discusses/approves <b>2021-2022</b> First Interim Report (for period ending 10-31-2021 action required by 12-15-2021)</li> </ul>
January, 2022	<ul style="list-style-type: none"> <li>• Release of Governor's budget proposal <b>2022-2023</b></li> <li>• <b>2020-2021</b> Audit presented to Board</li> </ul>
February, 2022	<ul style="list-style-type: none"> <li>• Board provides direction for certificated staffing <b>2022-2023</b></li> <li>• Board receives update on Governor's budget proposal for <b>2022-2023</b></li> </ul>
March, 2022	<ul style="list-style-type: none"> <li>• Board discusses/approves <b>2021-2022</b> Second Interim Report (for period ending 1-31-2022 action required by 3-15-2022)</li> <li>• Board adopts resolution reducing / discontinuing particular kinds of services as necessary for <b>2022-2023</b> by 3-15-2022</li> </ul>
April, 2022	<ul style="list-style-type: none"> <li>• As required, Board selects audit firm to perform <b>2021-2022</b> audit</li> <li>• Staff updates Board on projected enrollment / ADA (P-2 generally is filed in March) for current year <b>2021-2022</b></li> <li>• Staff updates Board on <b>2021-2022</b> revenue &amp; expenditures</li> </ul>
May, 2022	<ul style="list-style-type: none"> <li>• Final resolution of certificated layoffs for <b>2022-2023</b></li> <li>• Staff updates Board on Governor's May revise <b>2022-2023</b> budget</li> </ul>
June, 2022	<ul style="list-style-type: none"> <li>• Preliminary review of <b>2022-2023</b> budget</li> <li>• Public Hearing on <b>2022-2023</b> adopted budget and Local Control Funding Formula</li> <li>• Board adopts <b>2022-2023</b> budget</li> </ul>
July, 2022	<ul style="list-style-type: none"> <li>• Books are closed for <b>2021-2022</b> fiscal year ending 6-30-2022</li> </ul>
August, 2022	<ul style="list-style-type: none"> <li>• Board receives update on <b>2021-2022</b> year-end closing</li> <li>• Board approves any amendments to <b>2022-2023</b> budget</li> </ul>
September, 2022	<ul style="list-style-type: none"> <li>• Board discusses / certifies <b>2021-2022</b> Unaudited Actuals (filed with County by 09-15-2022)</li> </ul>

*Eureka City Schools Board of Education*

**AGENDA ITEM**

Agenda Title: Approval of Pre-Qualified Contractors and Sub-Contractors

Meeting Date: December 9, 2021

Item: Consent

**WHAT** *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to approve the 2021-2022 2nd quarter list of pre-qualified contractors and sub-contractors.

**WHY** *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

- Per Public Contract Code 20111.5. (a) The governing board of the district may require that each prospective bidder for a contract...complete and submit to the district a standardized questionnaire and financial statement in the form specified by the district, including a complete statement of the prospective bidder's financial ability and experience in performing public works. The questionnaire and financial statement shall be verified under oath by the bidder in the manner in which civil pleadings in civil actions are verified.
- Per Public Contract Code 20111.6. (g) The board of the district may establish a process for prequalifying prospective bidders pursuant to this section on a quarterly or annual basis and a prequalification pursuant to this process shall be valid for one calendar year following the date of initial prequalification.
- A similar process is also applicable to Non-Competitively Bid Projects (including Lease-Leaseback Projects).

**STRATEGIC PLAN/PRIORITY AREA:**

Priority Area 12: NEW AND MODERNIZED FACILITIES

**HISTORY** *(list previous staff or board action(s) with dates if possible)*

At the December 11, 2014, meeting the Board of Trustees approved Resolution#14-15-020 adopting the bidder prequalification process. The first slate of pre-qualified contractors and sub-contractors were awarded at the December 19, 2014 Board meeting. Pre-qualifications are a quarterly process and are valid for one year.

**HOW MUCH***(list the revenue amount \$ and/or the expense amount \$)*

Not applicable.

**WHO***(list the name of the contact person(s), job title, and site location)*

Paul Ziegler, Assistant Superintendent of Business Services

**ATTACHMENTS:**

Description

- ▣ Prequalification List



***Pre-Qualified List  
December 9, 2021***

**Contractors**

Best Contracting Services

Dinsmore Construction Company

Pierson Company

Wahlund Construction

**Sub-Contractors**

Alves, Inc.

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The contractors and sub-contractors listed above are pre-qualified from the date of notification, December 9, 2021. Pre-qualification is valid for one (1) year after the notification date.

*Eureka City Schools Board of Education*

**AGENDA ITEM**

Agenda Title: Approval of November 2021 Warrants

Meeting Date: December 9, 2021

Item: Consent

**WHAT** *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to approve the attached list of warrants issued during the month of November 2021.

**WHY** *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

Education Code section 17605 allows the District's Board to "adopt a rule, delegating to any officer or employee...the authority to purchase supplies, materials, apparatus, equipment, and services" that do not exceed the amount specified in section 20111 of the Public Contract Code. However, Education Code 35161 requires the Board to retain "ultimate responsibility over the performance of those powers or duties so delegated". As a result, it is recommended that the Governing Board ratify or approve actions taken by the designees.

**STRATEGIC PLAN/PRIORITY AREA:**

Applied to the "Fiscal Integrity of the District" portion of the Strategic Plan

**HISTORY** *(list previous staff or board action(s) with dates if possible)*

This issue was discussed at the February 27, 2014 Board meeting. It was agreed that the Warrant listings would come to the Board for review and approval on a monthly basis.

**HOW MUCH** *(list the revenue amount \$ and/or the expense amount \$)*

For November 2021, the District issued 264 warrants totaling \$2,767,198.63.

**WHO** *(list the name of the contact person(s), job title, and site location)*

Paul Ziegler, Assistant Superintendent of Business Services

**ATTACHMENTS:**

Description

## ▯ November 2021 Warrants

## Checks Dated 11/01/2021 through 11/30/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000152440	11/01/2021	Adams, Mark C	01-5861	FINGERPRT REIMB		25.00
3000152441	11/01/2021	Anglin, Tiffany	01-5861	FINGERPRT REIMB		25.00
3000152442	11/01/2021	BRAVO, JENNIFER	01-5800	OPEN PO FOR INTERPRETING SERVICES		90.00
3000152443	11/01/2021	BROWN, MORGAN	01-5800	INTERPRETING		112.50
3000152444	11/01/2021	CDE	13-4710	BLANKET PO: Commodity Food purchases	1,804.05	
				FOOD - EXT STORAGE	.54	1,804.59
3000152445	11/01/2021	Cichuniec, Adam N	01-5861	FINGERPRT REIMB		30.00
3000152446	11/01/2021	CLENDENEN'S	13-4710	Local Apple Supplier		2,204.00
3000152447	11/01/2021	CollaboratEd Consulting LLC	01-4310	Teacher Development-CollaborateEd Counsulting LLC		247.00
3000152448	11/01/2021	Dean-Mervinsky, Jennifer M	01-4310	CLASS SUPPL		69.34
3000152449	11/01/2021	DEANNA ANDERSON	01-5861	FINGERPRINTING		25.00
3000152450	11/01/2021	Dobie, Caitlin J	01-5861	FINGERPRT REIMB	25.00	
				TB TEST REIMB	88.00	113.00
3000152451	11/01/2021	Doyle, Brian	01-5201	JULY 2021 MILES		27.04
3000152452	11/01/2021	Gauthier, Andrea P	01-5861	FINGERPRT REIMB		25.00
3000152453	11/01/2021	HART, LESLIE	01-4364	GAS FOR ATH TRVL		42.59
3000152454	11/01/2021	HSU SPONSORED PROGRAMS FOUND	01-5800	HSU MHDG - MSW PMT		8,156.07
3000152455	11/01/2021	LeDoux-Bloom, Cynthia M	01-5861	FINGERPRT REIMB		25.00
3000152456	11/01/2021	Lucas, Barbara K	01-5861	FINGERPRINTING		25.00
3000152457	11/01/2021	Mitchell, Ruth E	01-4310	TAPE FOR CHROMBOOKS	10.19	
			95-4310	REIMB LIBRARY BKS	61.11	71.30
3000152458	11/01/2021	Mullins, Taylor J	01-5861	FINGERPRINTING		25.00
3000152459	11/01/2021	NEW MOON ORGANICS	13-4710	Local Produce		90.00
3000152460	11/01/2021	Nino Hood, Dana Beatriz D	01-5861	FINGERPRT REIMB		25.00
3000152461	11/01/2021	PIERSON BLDG CENTER	01-4310	EHS BLANKET PO WOODSHOP	65.78	
			01-4374	BLANKET PO CUSTODIAL	50.07	
			01-4381	Blanket PO for supplies and materials	687.15	803.00
3000152462	11/01/2021	RAMONE'S BAKERY & CAFE	01-4392	BOX LUNCHES FOR A.B.	503.77	
			01-4393	EXEC. MTG PASTRIES	82.97	586.74
3000152463	11/01/2021	RAY MORGAN CO.	01-4310	OPEN PO FOR PRINTER SUPPLIES	208.13	
				Open PO for Ray Morgan for Copier Staples	128.92	
			01-5637	BUS SVCS COPIER AGR	427.02	
				COPIER AGR - STU SVCS	203.36	
				CORP SECRETARY COPIER MAINT	369.49	
				EHS COPIER MAINT	2,504.73	
				HR COPIER MAINT AGR	1,074.93	
				LAF COPIER MAINT	2,250.45	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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## Checks Dated 11/01/2021 through 11/30/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000152463	11/01/2021	RAY MORGAN CO.		MFRC COPIER MAINT	160.67	
				OPEN PO - LEARNING CENTER RAY	631.62	
				MORGAN MAINT AGR		
				OPEN PO - WASH - COPIER MAINT	598.14	
				OPEN PO - WINSHIP COPIER MAINT	1,843.90	
				OPEN PO: GRANT MAINT AGR	1,484.78	
				RECEPTION - RAY MORGAN AGR	863.20	
				RM 105/106 RAY MORGAN MAINT AGR	1,015.00	
				SUPER MAINT AGR	397.89	
				TECH MAINT AGR	138.83	
				ZANE - RAY MORGAN MAINT AGR	1,269.12	
			13-5637	FOOD SVCS COPIER MAINT	623.97	16,194.15
3000152464	11/01/2021	SCHOLASTIC BOOK CLUB	01-4310	SCHOLASTIC NEWS		266.39
3000152465	11/01/2021	SDI INNOVATIONS	01-4310	STUDENT PLANNERS		1,052.32
3000152466	11/01/2021	SHAFER'S HARDWARE	01-4381	MAINT. OPEN PO FOR SUPPLIES		5.21
3000152467	11/01/2021	Stamm, Joanna C	01-5861	FINGERPRT REIMB		25.00
3000152468	11/01/2021	Steeves, Robert L	01-4374	SHAFER'S - ANT TR		17.22
3000152469	11/01/2021	STOCKTON, TAFFY	01-5800	CONSULTING MENTAL HLTH		1,150.00
3000152470	11/01/2021	THREE G'S	01-5881	S/C 9/30/21		11.22
3000152471	11/01/2021	THRIFTY SUPPLY CO	01-4381	OPEN PO FOR MAINT. SUPPLIES		483.03
3000152472	11/01/2021	TIMES PRINTING	01-5800	INVOICE-FORMS-NOTICE OF UNSATISFACTORY CONDUCT		369.81
3000152473	11/01/2021	WEST COAST PAPER CO.	01-9320	VFS: Restock		56.37
3000152474	11/01/2021	Steeves, Robert L	01-4374	CUSTODIAL SUPPL		110.26
3000152720	11/04/2021	ACCREDITING COMM FOR SCHOOLS WESTERN ASSOC SCH	01-5300	EHS ACCRED	1,100.00	
				ZOE ACCRED	1,100.00	2,200.00
3000152721	11/04/2021	ACSA	01-5300	INVOICE ACSA MEMBERSHIPS		2,122.92
3000152722	11/04/2021	CLEO TRUCKS DBA THE BAREFOOT BAKER	01-4393	REFRESHMENTS		360.00
3000152723	11/04/2021	COASTAL BUSINESS SYS INC	01-5623	Folding machine lease		284.19
3000152724	11/04/2021	NOTABLE INC (KAMI)	01-4341	KAMI - RENEWAL REPL CK.		3,900.00
3000152725	11/04/2021	Ogle, Katie E	01-5201	MILEAGE		15.68
3000152726	11/04/2021	OVERDRIVE INC	01-4212	ELECT. MEDIA EHS LIB		482.80
3000152727	11/04/2021	U.S. BANK CORPORATE PMT	01-4200	CALCARD JENSEN 9-22-21	27.31	
			01-4310	AIR FILTERS CALCARD PIRES 9-22-21	1,843.10	
				CALCARD BROWNFLD 9-22-21	1,040.27	
				CALCARD FARMER 9-22-21	1,525.47	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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## Checks Dated 11/01/2021 through 11/30/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000152727	11/04/2021	U.S. BANK CORPORATE PMT		CALCARD JENSEN 9-22-21	56.78	
				CALCARD JOHNSON	87.39	
				CALCARD JOHNSON 9-22-21	1,971.10	
				CALCARD PIRES 9-22-21	562.60	
				CALCARD SILVERS 9-22-21	1,791.65	
				CALCARD SNIPES 9-22-21	984.91	
				CALCARD TAYLOR 9-22-21	392.70	
				COVID SUPP CALCARD SILVERS 9-22-21	102.78	
				FOGGERS CALCARD PIRES 9-22-21	322.14	
				MASKS CALCARD PIRES 9-22-21	2,777.66	
			01-4314	CALCARD FARMER 9-22-21	1,201.50	
			01-4351	CALCARD HARRIS 9-22-21	34.88	
				CALCARD PIRES 9-22-21	29.38	
			01-4374	CALCARD BROWNFLD 9-22-21	750.24	
			01-4381	CALCARD BATINI 9-22-21	3,264.00	
			01-4391	CALCARD FARMER 9-22-21	56.50	
			01-4392	CALCARD JOHNSON 9-22-21	119.72	
			01-4393	CALCARD FARMER 9-22-21	170.51	
				CALCARD HARRIS 9-22-21	395.15	
				CALCARD VAN VLK 9-22-21	11.10	
			01-4400	CALCARD FARMER 9-22-21	1,398.40	
			01-5203	CALCARD VAN VLK 9-22-21	72.28	
			01-5207	CALCARD FARMER 9-22-21	495.00	
				CALCARD JENSEN 9-22-21	325.00	
				CALCARD SILVERS 9-22-21 TRAINING	695.00	
				CALCARD SNIPES 9-22-21	1,725.00	
			01-5210	CALCARD JAMES 9-1-21	645.60	
			01-5635	CALCARD CHASE 9-22-21	75.00-	
			01-5800	CALCARD HARRIS 9-22-21	250.00	
			01-5831	CALCARD DAVY 9-22-21	859.75	
				CALCARD TAYLOR 9-22-21	308.24	
			01-5950	CALCARD SNIPES 9-22-21	12.36	
			12-4310	CALCARD RICHARDSON 9-22-21	603.13	
			12-4351	CALCARD RICHARDSON 3	43.65	
				CALCARD RICHARDSON 9-22-21	65.36	
			13-4310	CALCARD CHASE 9-22-21	237.17	
				MASKS CALCARD CAHSE 9-22-21	21.60	

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Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000152727	11/04/2021	U.S. BANK CORPORATE PMT		SEAL MACH CALCARD CHASE 9-22-21	213.04	
				SEAL MACH TAPE CHASE 9-22-21	532.05	
			13-4389	CALCARD CHASE 9-22-21	72.08-	
				CALCARD CHASE 9-22/21	68.11	
			13-4396	CALCARD CHASE 9-22-21	361.25	
				LYSOL CALCARD CHASE 9-22-21	29.44	
			13-4710	CALCARD CHASE 9-22-21	201.97	
				Unpaid Tax	147.44-	28,387.72
3000153033	11/08/2021	Agliolo, Kristy M	01-4310	class supplies		246.43
3000153034	11/08/2021	ANIXTER INC	01-4381	BLANKET PO FOR MATERIALS AND SUPPLIES		351.50
3000153035	11/08/2021	AT&T	01-5909	OPEN PO for 939 - Site phone bills		6,591.10
3000153036	11/08/2021	AT&T	01-5922	OPEN PO - 831 - DISTRICT WAN		3,705.40
3000153037	11/08/2021	CALIF SCHOOLS DENTAL COALITION KEENAN & ASSOCIATES, ADMIN	68-9135	Dental - Dec 2021		40,375.00
3000153038	11/08/2021	CALIF. SCHOOLS VISION COALITN KEENAN & ASSOCIATES, ADMIN	67-9135	Vision - Dec 2021		6,245.00
3000153039	11/08/2021	CASSARO'S CATERING	01-4392	EHS INVOICE		783.32
3000153040	11/08/2021	CHERIE DONAHUE	01-4310	EHS OPEN PO PERKINS		549.61
3000153041	11/08/2021	Conley, Michelle L	01-4310	OFFICE SUPPLIES		48.26
3000153042	11/08/2021	Cruz, Sarah L	01-4310	REFRESHMENTS		29.99
3000153043	11/08/2021	CRYSTAL CREAMERY	13-4710	BLANKET PO: Dairy purchases		12,705.03
3000153044	11/08/2021	EUREKA RUBBER STAMP CO	01-4310	PAY INVOICE	136.34	
			01-4381	BLANKET PO FOR MATERIALS AND SUPPLIES.	91.74	228.08
3000153045	11/08/2021	FASTENAL COMPANY	01-4362	parts and supplies		11.47
3000153046	11/08/2021	FOLLETT EDUCATIONAL SERVICES	01-4310	ORDER: BOOKS FOR LIBRARY		519.46
3000153047	11/08/2021	FRANZ FAMILY BAKERIES	13-4710	BLANKET PO: Bread purchases		810.08
3000153048	11/08/2021	GOSSELIN AND SONS	01-4363	BLANKET PO FOR MATERIALS AND SUPPLIES	1,191.15	
			01-4377	BLANKET PO FOR MATERIALS AND SUPPLIES	1,552.71	2,743.86
3000153049	11/08/2021	Hammons, Trevor	01-4310	PBIS SUPPLIES		68.75
3000153050	11/08/2021	Hutcheon, Tara L	01-4310	COSTCO -PE SUPPL		150.84
3000153051	11/08/2021	James, Tiffany G	01-5720	casbo training		226.00
3000153052	11/08/2021	JOSEPH, LAURA	01-5800	Q3 2021 BOARD POL REVISION		1,200.00
3000153053	11/08/2021	MCGRAW HILL	01-4310	ADDITIONAL SDC FOR G SMTIH		371.23
3000153054	11/08/2021	Napoleon, Stephanie E	01-4364	EHS ATH GAS		70.35

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## Checks Dated 11/01/2021 through 11/30/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000153055	11/08/2021	PACIFIC GAS AND ELECTRIC	01-5520	OPEN PO - ELECTRICITY COSTS - ALL SITES	41,678.40	
			12-5520	OPEN PO - ELECTRICITY COSTS - ALL SITES	728.81	42,407.21
3000153056	11/08/2021	PAR INC	01-4314	OPEN PO for testing supplies	1,041.85	
				Unpaid Tax	88.21-	953.64
3000153057	11/08/2021	Peters, Sarah E	01-4310	REIMB BOOKS	249.48	
			01-5207	REIMB PROF. DEV WORKSHOP	3,300.00	3,549.48
3000153058	11/08/2021	PLATFORM ATHLETICS LLC	01-5800	SUBSCRIPTION - ATHLELTIC TRNG PROG		900.00
3000153059	11/08/2021	RAY MORGAN CO.	11-5637	ADULT SCHOOL COPIER MAINT AGR		192.40
3000153060	11/08/2021	SDI INNOVATIONS	01-4310	INVOICE-School Planners		2,042.14
3000153061	11/08/2021	Shamp, Kyle J	01-5207	CWI RETEST FLIGHT		110.80
3000153062	11/08/2021	SISC III	01-9537	MEDICAL - NOV 2021		577,522.00
3000153063	11/08/2021	SPORT & CYCLE	01-4310	BLANKET PO for Sport and Cycle PE Shirts		4,161.50
3000153064	11/08/2021	T-MOBILE	01-5921	STUDENT HOTSPOTS		16,920.00
3000153065	11/08/2021	U.S. BANK CORPORATE PMT	01-4100	CALCARD SOBILO 9-22-21	283.14	
			01-4310	Amazon - Instruction Supplies	949.45	
				CALCARD ALBEE 9-22-21	1,174.50	
				CALCARD BENSON 9-22-21	323.50	
				CALCARD SOBILO 9-22-21	542.14	
				CALCARD WAGNER 9-22-21	519.54	
				EHS ESSER II	207.00	
				FOGGER CALCARD SOBILO 9-22-21	107.44	
				MERV 13 filters	1,249.89	
				MINI TRASH CANS CALCARD SOBILO 9-22-21	120.10	
				Order - wwbw.com - Music Dept	1,477.23	
				PACKET ORG CALCARD SOBILI	10.91	
				PAINT BRSH CALCARD SOBILO	13.10	
				STORAGE CALCARD SOBILO 9-22-21	61.17	
				swstrings.com - ELEM. INSTRUMENTS AND STRINGS	1,415.58	
				wwbw.com order - ELEMENTARY MUSIC ORDER	3,575.48	
			01-4341	wrong vendor pd void ck 3000150033	3,900.00-	
			01-4374	extension cord and attachment for warehouse vac	83.64	

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## Checks Dated 11/01/2021 through 11/30/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000153065	11/08/2021	U.S. BANK CORPORATE PMT	01-4391	CALCARD ALBEE 9-22-21	175.00	
			01-4400	CALCARD WAGNER 9-22-21	604.16	
			01-9320	Initial Stores Stock (KP Corp)	478.13	
				Unpaid Tax	23.97-	9,447.13
3000153066	11/08/2021	U.S. BANK EQUIPMENT	01-5623	A.B. COPIER LEASE 500-0564851	993.65	
				BRIDGES - COPIER LEASE 500-0589727	130.11	
				CORP YARD COPIER LEASE 500-0582294	82.80	
				OPEN PO - WASHINGTON COPIER LEASE 500-0483745	859.80	
				WINSHIP COPIER LEASE 500-0531060	347.89	
			11-5637	CNA COPIER LEASE 500-0589729	112.62	
			12-5623	OPEN PO - WCC COPIER LEASE 500-0559297	271.31	2,798.18
3000153067	11/08/2021	UNITED RENTALS	01-5623	BLANKET PO FOR MATERIALS AND SUPPLIES	301.53	
				FORKLIFT RENTAL FOR WAREHOUSE	1,247.64	1,549.17
3000153068	11/08/2021	VERIZON WIRELESS	01-5921	ALL VERIZON LINES	88.85	
			01-5922	ALL VERIZON LINES	1,524.44	1,613.29
3000153415	11/15/2021	ACSA	01-5300	INVOICE ACSA MEMBERSHIPS		501.95
3000153416	11/15/2021	Adams, Mark C	01-5201	COVID TESTING AIDE		20.55
3000153417	11/15/2021	ADVANCED SECURITY SYSTEMS	01-5804	SECURITY MONITORING - EHS/WINSHIP/ZANE/ZOE		347.50
3000153418	11/15/2021	ALMQUIST LUMBER CO	01-4310	EHS PERKINS - ORDER		291.70
3000153419	11/15/2021	ALTO EQUIPMENT INC.	01-4381	INVOICE: HANDLE FOR CASE BACKHOE		90.24
3000153420	11/15/2021	ANIXTER INC	01-4381	BLANKET PO FOR MATERIALS AND SUPPLIES		2,857.90
3000153421	11/15/2021	B&B PORTABLE TOILETS	01-5628	OPEN PO B&B		294.16
3000153422	11/15/2021	Bade, Wendy L	01-5201	MILEAGE		4.98
3000153423	11/15/2021	Behrens, Edith L	01-5201	MILEAGE		29.28
3000153424	11/15/2021	Berti, Jessica L	01-5201	MILEAGE		31.86
3000153425	11/15/2021	BICOASTAL MEDIA	01-5831	ADVERTISING		200.00
3000153426	11/15/2021	BRAVO, JENNIFER	01-5800	OPEN PO FOR INTERPRETING SERVICES		285.00
3000153427	11/15/2021	BROWN, MORGAN	01-5800	interpreting		612.50
3000153428	11/15/2021	CAPP	01-4381	BLANKET PO FOR MATERIALS AND SUPPLIES		647.54
3000153429	11/15/2021	CDW-G	01-4310	COVID TECHNOLOGY	3,298.06	
				OnlineShopping:TV for Library (replaces PO 216246)	140.31	

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## Checks Dated 11/01/2021 through 11/30/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000153429	11/15/2021	CDW-G		ORDER: Spare Projector Lamps	3,327.54	
				ORDER: Staff Headsets and Lamps	1,264.79	
			01-4341	Quote-Google Enterprise for Educ.Renewal 2021-2022	9,600.00	
			01-4381	QUOTE-REPLACEMENT PROJECTORS FOR WAREHOUSE	2,833.60	
			01-4445	Admin and Tech Laptops	12,665.57	
				Asst. Superintendent Business Services Laptop	2,668.98	
				LAPTOP AND DOCK FOR MDH	2,701.32	
				ORDER: Additional Computer Monitors	3,748.29	
				ORDER: NTP Server	7,172.86	
				Quotes 1C5SMF4 & 1C5PQPQ - Tech items	605.20	
				Superintendant Executive Assistant Laptop	2,668.98	
			01-4453	COVID TECHNOLOGY	3,298.06	55,993.56
3000153430	11/15/2021	Chase, Laura L	13-5201	MILEAGE		20.72
3000153431	11/15/2021	CITY OF EUREKA	01-5530	D.O. WATER	1,393.65	
				WATER - ALICE BIRNEY	1,756.45	
				WATER - EHS	16,756.59	
				WATER - TECH CENTER	470.15	
				WATER - WASHINGTON	3,178.80	
				WATER - ZOE	545.45	
			01-5800	POLICE SERVICES	3,570.00	
			12-5530	WATER - WINZLER CC	232.21	27,903.30
3000153432	11/15/2021	CLENDENEN'S	13-4710	Local Apple Supplier		1,140.00
3000153433	11/15/2021	COMPLIANCE ASSOC. INC.	01-5864	INVOICE: DRUG TESTING FOR NEW EMPLOYEE		150.00
3000153434	11/15/2021	Crawford, Dane B	01-4374	CUSTODIAL SUPPL		232.40
3000153435	11/15/2021	CRYSTAL CREAMERY	13-4710	BLANKET PO: Dairy purchases		150.64
3000153436	11/15/2021	DOCUMENT TRACKING SERVICES	01-5800	OPEN PO for translated documents	980.87	
				OPEN PO FOR TRANSLATIONS	213.10	1,193.97
3000153437	11/15/2021	DOJ OFFICE OF THE ATTORNEY GENERAL	01-5861	Open PO for Volunteer Fingerprinting		1,579.00
3000153438	11/15/2021	DON'S RENT ALL	01-4381	BLANKET PO - Grounds	410.86	
			01-5623	BLANKET PO - Grounds	512.30	923.16
3000153439	11/15/2021	Doyle, Brian	01-5201	MILEAGE		25.59
3000153440	11/15/2021	Dutra, Laurie J	13-5201	MILEAGE		103.04

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## Checks Dated 11/01/2021 through 11/30/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000153441	11/15/2021	ECS REVOLVING FUND	01-9589	Reimb CK 11414		317.11
3000153442	11/15/2021	ENTERPRISE RENT-A-CAR ATTN: ACCTS RECEIVABLE	01-5618	OPEN PO ATHLETICS TRAVEL	1,453.06	
				RENTAL CAR FOR CONF.	170.49	1,623.55
3000153443	11/15/2021	ENVOY PLAN SERVICES TSA CONSULTING	01-3901	OPEN PO: Fred Van Vleck Monthly Annuity Pmts.		150.00
3000153444	11/15/2021	EUREKA ACE HARDWARE	01-4310	BLANKET PO AG	38.38	
			01-4374	Open PO for Shafer's Hardware	270.36	
			01-4377	MAINT. OPEN PO FOR SUPPLIES	178.25	
			01-4381	MAINT. OPEN PO FOR SUPPLIES	167.13	654.12
3000153445	11/15/2021	EUREKA NAPA AUTO	01-4362	supplies and parts for vehicles		196.66
3000153446	11/15/2021	FARWEST STEEL CORP.	01-4310	BLANKET PO AG		633.65
3000153447	11/15/2021	FASTENAL COMPANY	01-4377	BLANKET PO FOR MATERIALS AND SUPPLIES	401.63	
			01-4381	BLANKET PO FOR MATERIALS AND SUPPLIES	125.86	527.49
3000153448	11/15/2021	Forslund, Angela Y	01-4310	CLASS SUPPLIES		211.27
3000153449	11/15/2021	Goddi, Martin	01-4310	CONF. SUPPL/END OF SOCCER PIZZA		90.04
3000153450	11/15/2021	Grant, Janis	01-5201	MILEAGE		38.19
3000153451	11/15/2021	Hammons, Trevor	01-4310	PBIS AWARDS		334.96
3000153452	11/15/2021	HEINEMANN	01-4110	FOUNTAS AND PINNELL CONSUMABLES	21.30	
			01-4310	A.B. BOOK RETURN	7,651.97-	
				A.B. BOOKS	23,779.96	
				FPC FOR NEW KINDER CLASS AT AB	502.63	16,651.92
3000153453	11/15/2021	HUMBOLDT COMM SERVICES DIST	01-5530	WATER - GRANT	365.97	
				WATER - GRANT/WINSHIP/LAF	1,706.19	2,072.16
3000153454	11/15/2021	HUMBOLDT FASTENERS	01-4381	BLANKET PO FOR MATERIALS AND SUPPLIES		560.37
3000153455	11/15/2021	HUMBOLDT MOVING & STORAGE	01-5800	MOVE PIANO FROM AB TO WINSHIP		470.00
3000153456	11/15/2021	Jensen, Karyn M	01-5861	FINGERPRINTING		25.00
3000153457	11/15/2021	Johnston, Jennifer J	01-4391	ZB CULINARY SUPPL	11.46	
				ZB CULINARY SUPPL	27.38	38.84
3000153458	11/15/2021	KEENAN SUPPLY	01-4381	BLANKET PO FOR MATERIALS AND SUPPLIES.		240.44
3000153459	11/15/2021	LEARNING WITHOUT TEARS	01-4310	NC TO ORDER - HWT SUPPLIES	280.87	
				NC: HWT - NEW AB KINDER	3,668.38	3,949.25
3000153460	11/15/2021	Lenderman, Kristin M	13-5201	MILEAGE		7.39
3000153461	11/15/2021	Mann, Becki R	13-5201	MILEAGE		32.48

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3000153462	11/15/2021	MCGRAW HILL	01-4310	NC TO ORDER - EVERYDAY MATH FOR AB	148.69	
				NC TO ORDER - SDC MATERIALS	303.67	452.36
3000153463	11/15/2021	MENDES SUPPLY	01-9320	Stores Restock/VFS - Quotes QM06655 & QM06656	2,903.08	
				VFS: Restock	3,641.43	6,544.51
3000153464	11/15/2021	Merideth-Sutke, Michelle A	01-4310	CLASS SUPPL		105.97
3000153465	11/15/2021	MILLER FARMS NURSERY	01-4377	BLANKET PO FOR MATERIALS AND SUPPLIES		2,354.90
3000153466	11/15/2021	Miller, Heather J	01-5207	CONF REGIST.		55.00
3000153467	11/15/2021	MISSION LINEN	12-5800	Open PO for Mission Linen biweekly rug service		17.11
3000153468	11/15/2021	Moak, Ashlee A	01-5201	MILEAGE		38.64
3000153469	11/15/2021	National Food group National Headquarters	13-4710	New Food vendor/ Food purchases only		6,583.84
3000153470	11/15/2021	NILSEN FEED	01-4377	BLANKET PO - GROUNDS		397.84
3000153471	11/15/2021	Nino Hood, Dana Beatriz D	01-5861	FINGERPRINTING		25.00
3000153472	11/15/2021	Olmos Jr, Francisco J	01-5201	MILEAGE		22.34
3000153473	11/15/2021	OpenArt	01-5800	CREATE HUMB PROJ		12,867.50
3000153474	11/15/2021	PIERSON BLDG CENTER	01-4377	Blanket PO for supplies and materials	1,641.92	
			01-4381	Blanket PO for supplies and materials	297.66	1,939.58
3000153475	11/15/2021	PIONEER HEALTHCARE SVCS	01-5800	OPEN PO for SLP contracted services		19,832.00
3000153476	11/15/2021	PLATT ELEC SUPPLY INC	01-4381	MAINTENANCE - BLANKET PO		162.81
3000153477	11/15/2021	POWELL LANDSCAPE MATERIALS	01-4377	BLANKET PO FOR MATERIALS AND SUPPLIES	132.65	
			01-4381	BLANKET PO FOR MATERIALS AND SUPPLIES	312.00	444.65
3000153478	11/15/2021	PRO PACIFIC FRESH	13-4710	BLANKET PO: Food purchases		7,404.57
3000153479	11/15/2021	Ralston, Kevin R	01-5861	FINGERPRINTING		25.00
3000153480	11/15/2021	RAMONE'S BAKERY & CAFE	01-4310	PAY INVOICE - Ramone's	103.71	
			01-4392	INVOICE - Ramones	391.53	495.24
3000153481	11/15/2021	RAY MORGAN CO.	01-4351	ORDER: WHS toner cartridge	171.51	
			01-5637	BUS SVCS COPIER AGR	311.53	
				ZANE - RAY MORGAN MAINT AGR	1,269.12	
			13-4400	Canon iRA C357iF copier for Food Service Office.	4,368.67	6,120.83
3000153482	11/15/2021	REMI VISTA INC	01-5852	OPEN PO for Remi Vista		3,750.00
3000153483	11/15/2021	ROBERT W SHAW	01-4310	INVOICE: Radios		626.84
3000153484	11/15/2021	Rodriguez, Beverly K	01-4310	GARDENING CLUB		62.84

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## Checks Dated 11/01/2021 through 11/30/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000153485	11/15/2021	S & L FOOD SALES CO.	13-4396	BLANKET PO: Food and Supplies	3,642.25	
			13-4710	BLANKET PO: Food and Supplies	10,801.93	14,444.18
3000153486	11/15/2021	SCHMIDBAUER LUMBER CO	01-4381	BLANKET PO FOR MATERIALS AND SUPPLIES		48.69
3000153487	11/15/2021	SCHOOL AND COLLEGE LEGAL SERV.	01-5207	OPEN PO FOR REGISTRATION FEES	105.00	
				OPEN PO for training registration	60.00	165.00
3000153488	11/15/2021	SCHOOL SPECIALTY LLC	01-4310	EHS LOTTERY - ORDER		1,093.79
3000153489	11/15/2021	Severn, Karen E	01-5201	MILEAGE		64.23
3000153490	11/15/2021	SHAFER'S HARDWARE	01-4310	BLANKET PO AG	105.55	
				Open PO for Shafer's Hardware	65.54	
			01-4377	MAINT. OPEN PO FOR SUPPLIES	10.24	
			01-4381	MAINT. OPEN PO FOR SUPPLIES	120.09	301.42
3000153491	11/15/2021	Simoni, Alysha R	01-4310	SPED SUPPLIES		249.81
3000153492	11/15/2021	SLAKEY BROTHERS	01-4381	OPEN PO FOR MAINT SUPPL		336.85
3000153493	11/15/2021	SOLO SPORTS	01-4310	INVOICE: pbis order		2,788.45
3000153494	11/15/2021	STAPLES CREDIT	01-4310	Supplies - School/Office		204.42
3000153495	11/15/2021	SYSCO	13-4396	BLANKET PO: Food and Supplies	471.92	
			13-4710	BLANKET PO: Food and Supplies	10,145.83	10,617.75
3000153496	11/15/2021	U.S. POSTMASTER	01-5300	INVOICE: Permit Fee Renewal		265.00
3000153497	11/15/2021	VALLEY PACIFIC	01-4364	OPEN PO FOR FUEL	3,564.39	
			01-4365	OPEN PO FOR FUEL	2,383.39	5,947.78
3000153498	11/15/2021	Wagner, Tammi Z	01-4392	PD FOOD		609.83
3000153499	11/15/2021	Weiderman, Kenneth W	01-4310	ART CLASS SUPPL		110.67
3000153991	11/18/2021	A-Z BUS SALES INC.	01-4362	OPEN PO: Blue Bird school bus replacement parts		628.90
3000153992	11/18/2021	Allen, Katherine D	01-5201	mileage		27.44
3000153993	11/18/2021	Amazon Capital Services	01-4310	EHS SUP/CON - ORDER	27.65	
				ORDER: Office supplies	41.79	
			01-4374	ORDER: Amazon purchase for janitorial	662.56	732.00
3000153994	11/18/2021	AMERICAN STAR	01-5851	OPEN PO FOR SECURITY SVCS		2,750.00
3000153995	11/18/2021	BANK OF MARIN	23-6250	Escrow Fees		76,285.16
3000153996	11/18/2021	BRAVO, JENNIFER	01-5800	OPEN PO FOR INTERPRETING SERVICES		30.00
3000153997	11/18/2021	BRINK'S INCORPORATED *	01-5800	Open PO - Courier Service		262.73
3000153998	11/18/2021	BUSWEST	01-4362	OPEN PO: Thomas school bus replacement parts		409.99
3000153999	11/18/2021	CAROLINA BIOLOGICAL SUPPLY	01-4310	EHS SUP/CON - ORDER		115.20
3000154000	11/18/2021	CDE	23-6232	INVOICE: CDE Fees		8,738.25
3000154001	11/18/2021	CDW-G	01-4310	NC: HEADSETS FOR EHS STUDENTS	384.21	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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## Checks Dated 11/01/2021 through 11/30/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000154001	11/18/2021	CDW-G	01-4400	ORDER: Lincoln Multipurpose Room Speakers	618.62	
			01-4445	ORDER: Conference Room Computer Screens	5,539.18	6,542.01
3000154002	11/18/2021	CHERIE DONAHUE	01-4310	EHS OPEN PO PERKINS		96.53
3000154003	11/18/2021	ClassLink	01-4341	ORDER: ClassLink Analytics Plus		558.00
3000154004	11/18/2021	CLENDENEN'S	13-4710	Local Apple Supplier		1,140.00
3000154005	11/18/2021	CRYSTAL CREAMERY	13-4710	BLANKET PO: Dairy purchases		8,624.77
3000154006	11/18/2021	DEPT. OF PUBLIC HEALTH DIV. OF ENVIRONMENTAL HEALTH	13-5884	Mandatory Health Dept. Inspections		3,728.00
3000154007	11/18/2021	E.L.ACHIEVE INC.	01-4310	NC - ADD'L LANGUAGE LOGS	270.39	
				NC: K-2 LANGUAGE LOGS	3,304.81	3,575.20
3000154008	11/18/2021	ECOLAB PEST ELIMINATION DIVISN	13-5800	Pest control svcs school kitchens bimonthly		1,477.54
3000154009	11/18/2021	EUREKA ACE HARDWARE	01-4381	MAINT. OPEN PO FOR SUPPLIES		132.90
3000154010	11/18/2021	EUREKA NAPA AUTO	01-4362	supplies and parts for vehicles		325.06
3000154011	11/18/2021	EUREKA OXYGEN	01-5623	Open PO for tank rentals		184.18
3000154012	11/18/2021	EUREKA RUBBER STAMP CO	01-4381	BLANKET PO FOR MATERIALS AND SUPPLIES.		183.92
3000154013	11/18/2021	FASTENAL COMPANY	01-4381	BLANKET PO FOR MATERIALS AND SUPPLIES		72.51
3000154014	11/18/2021	FRANZ FAMILY BAKERIES	13-4710	BLANKET PO: Bread purchases		1,040.18
3000154015	11/18/2021	GOLD STAR FOODS	13-4710	BLANKET PO - Food purchases		3,636.12
3000154016	11/18/2021	GRANICUS	01-4341	INVOICE: Granicus NovusAGENDA Renewal 2021-2022		4,950.00
3000154017	11/18/2021	HEINEMANN	01-4310	ELA FOR INDEPENDENT STUDY		502.63
3000154018	11/18/2021	Lemley, Anita R	01-5861	FINGERPRINTING		25.00
3000154019	11/18/2021	Lenhart, Lorene J	01-5861	FINGERPRINTING		35.00
3000154020	11/18/2021	Macias, Diana J	01-5201	mileage		1.17
3000154021	11/18/2021	MCGRAW HILL	01-4110	TEXTBOOKS K	165.48	
			01-4310	ADDITIONAL SDC FOR G SMTIH	204.15	369.63
3000154022	11/18/2021	MISSION LINEN	12-5800	Open PO for Mission Linen biweekly rug service		17.11
3000154023	11/18/2021	NORTH VALLEY BUSINESS SYSTEMS	01-5637	INVOICE: Folding Mach Maint Agr		1,250.00
3000154024	11/18/2021	PAPE MATERIAL HANDLING	01-4362	BLANKET PO FOR PARTS AND SERVICE		527.42
3000154025	11/18/2021	PIERSON BLDG CENTER	01-4381	Blanket PO for supplies and materials		351.17
3000154026	11/18/2021	PLATT ELEC SUPPLY INC	01-4381	MAINTENANCE - BLANKET PO	110.32	
			01-5881	F/C	12.24	122.56
3000154027	11/18/2021	PPG ARCHITECTURAL FINISHES, IN	01-4381	BLANKET PO for Maintenance		179.39

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## Checks Dated 11/01/2021 through 11/30/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000154028	11/18/2021	PRO PACIFIC FRESH	13-4710	BLANKET PO: Food purchases		5,540.74
3000154029	11/18/2021	RAY MORGAN CO.	01-5637	BUS SVCS COPIER AGR	142.34	
				EHS COPIER MAINT	74.47	
				OPEN PO - LEARNING CENTER RAY	413.08	
				MORGAN MAINT AGR		
			01-5881	F/C	7.38	637.27
3000154030	11/18/2021	SCHOOL SPECIALTY LLC	01-9320	VFS: Restock		169.91
3000154031	11/18/2021	Sells, Jessica L	01-5201	MILEAGE		22.84
3000154032	11/18/2021	SHN CONSULTING ENGINEERS	23-6271	INVOICE: Engineering Fees		1,225.75
3000154033	11/18/2021	SLAKEY BROTHERS	01-4381	OPEN PO FOR MAINT SUPPL		5,767.25
3000154034	11/18/2021	STOCKTON, TAFFY	01-5800	OPEN PO FOR TAFFY STOCKTON		4,075.00
				CONSULTING		
3000154035	11/18/2021	Tedder, Margaret A	01-4310	class supplies		13.05
3000154036	11/18/2021	THOMPSON BUILDERS	23-6250	PROPOSAL - Contractor's Fee		1,449,417.96
3000154037	11/18/2021	Thompson, Madelyn G	01-4310	class supplies	32.30	
				reimb class suppl 11/1/21	76.21	108.51
3000154038	11/18/2021	THRIFTY SUPPLY CO	01-4381	OPEN PO FOR MAINT. SUPPLIES		61.08
3000154039	11/18/2021	Torres, Ben Joaquin	13-5201	mileage		18.82
3000154040	11/18/2021	U.S. BANK EQUIPMENT	01-5623	EHS COPIER / FAX ACCESS		181.26
3000154041	11/18/2021	UPS	01-4352	SHIPPING FOR REPAIRS OF		14.52
				TECHNOLOGY		
3000154042	11/18/2021	VanPelt, Kristina A	01-4310	class supplies		11.93
3000154043	11/18/2021	Vickers, Haley A	13-5201	mileage		45.92
3000154044	11/18/2021	Waters, Shelesia E	01-5861	FINGERPRINTING		25.00
3000154045	11/18/2021	WEST COAST PAPER CO.	01-9320	VFS: Restock		704.45
3000154046	11/18/2021	WESTERN CHAIN SAW	01-4377	BLANKET PO FOR MATERIALS AND		43.75
				SUPPLIES		
3000154047	11/18/2021	Wolven, Jodi R	01-5201	MILEAGE		53.81
3000154048	11/18/2021	Zystro, Lisa M	01-5201	MILEAGE		56.33
3000154404	11/22/2021	A-Z BUS SALES INC.	01-4362	OPEN PO: Blue Bird school bus		605.18
				replacement parts		
3000154405	11/22/2021	ACSA	01-5300	INVOICE ACSA MEMBERSHIPS		2,122.92
3000154406	11/22/2021	ALMQUIST LUMBER CO	01-4381	Blanket PO for Parts and Supplies		958.74
3000154407	11/22/2021	ANIXTER INC	01-4381	BLANKET PO FOR MATERIALS AND		530.03
				SUPPLIES		
3000154408	11/22/2021	BEST INSTRUMENT REPAIR CO.	01-5635	INVOICE - MUSIC INSTRUMENT REPAIRS		4,629.00
3000154409	11/22/2021	Bonilla de Eden, Norisal D	01-5861	FINGERPRINTING		25.00
3000154410	11/22/2021	CONNORS-KEITH, HAYLEY	01-5861	FINGERPRINTING		25.00

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## Checks Dated 11/01/2021 through 11/30/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000154411	11/22/2021	Cragan, Brian J	01-5861	FINGERPRINTING		25.00
3000154412	11/22/2021	CRYSTAL SPRINGS BOTTLED WATER	01-5800	OPEN PO - CRYSTAL SPRINGS WATER		432.00
3000154413	11/22/2021	DINSMORE CONSTRUCTION CO.	23-6250	Lease Leaseback Payments		14,048.00
3000154414	11/22/2021	Garcia, Dora A	01-5861	FINGERPRINTING		25.00
3000154415	11/22/2021	GOLD STAR FOODS	13-4710	BLANKET PO - Food purchases		247.90
3000154416	11/22/2021	GOSSELIN AND SONS	01-4366	OPEN PO: replacement and repair of tires		25.00
3000154417	11/22/2021	Haskamp, Delores R	01-4392	P.D. SNACKS		37.67
3000154418	11/22/2021	HENSELL MATERIALS	01-4377	Blanket PO for parts and materials		63.37
3000154419	11/22/2021	HENTLEY, NATHAN	01-5861	FINGERPRINTING		25.00
3000154420	11/22/2021	HUMBOLDT WASTE MANAGEMENT AUTH	01-5511	OPEN PO for Waste Disposal	7,371.24	
			01-5800	Open PO for electronic waste disposal	15.00	7,386.24
3000154421	11/22/2021	HUNTER COMMUNICATIONS	01-5800	OPEN PO - FIBER PROJ - EHS STADIUM		4,617.45
3000154422	11/22/2021	JAMES MARTA & COMPANY LLP	01-5822	PROF AUDIT SVCS	5,400.00	
			23-5881	PROFESSIONAL AUDIT SVCS	1,000.00	6,400.00
3000154423	11/22/2021	Johnson, Jennifer L	01-5210	FB TRAVEL TO DEL NORTE		96.32
3000154424	11/22/2021	KEENAN SUPPLY	01-4381	BLANKET PO FOR MATERIALS AND SUPPLIES.		1,124.77
3000154425	11/22/2021	Lujan, Frances M	01-5861	FINGERPRINTING		25.00
3000154426	11/22/2021	MacMillan, Kenneth L	01-5210	DMV CLASS B TRAINING		290.16
3000154427	11/22/2021	McLaughlin, Neil B	01-5861	FINGERPRINTING		25.00
3000154428	11/22/2021	MENDES SUPPLY	01-4374	BLANKET PO CUSTODIAL	101.46	
			01-9320	Initial Stores Stock QMO6653	172.37	
				VFS: Restock	2,044.48	2,318.31
3000154429	11/22/2021	NAPA AUTO PARTS OF EUREKA	01-4310	EHS SWP - INVOICE		901.78
3000154430	11/22/2021	POWELL LANDSCAPE MATERIALS	01-4377	BLANKET PO FOR MATERIALS AND SUPPLIES		854.34
3000154431	11/22/2021	PRESENCE LEARNING INC	01-5800	OPEN PO for Speech Services		30,091.21
3000154432	11/22/2021	PRO PACIFIC FRESH	13-4710	BLANKET PO: Food purchases		1,196.08
3000154433	11/22/2021	RIVERSIDE INSIGHTS	01-5800	NC TO ORDER: GATE TESTING		5,132.40
3000154434	11/22/2021	S & L FOOD SALES CO.	13-4396	BLANKET PO: Food and Supplies	1,343.65	
			13-4710	BLANKET PO: Food and Supplies	8,072.70	9,416.35
3000154435	11/22/2021	SCHMIDBAUER LUMBER CO	01-4381	BLANKET PO FOR MATERIALS AND SUPPLIES		21.02
3000154436	11/22/2021	SCHOOL NURSE SUPPLY	01-4310	Blanket PO for health supplies	508.11	
			01-4400	ORDER Wheelchair	517.85	1,025.96
3000154437	11/22/2021	SCHOOL SPECIALTY LLC	01-4310	RUGS AND COZY CUBES FOR MHDG		589.83
3000154438	11/22/2021	SCHRUM, KATHRYN	01-5861	FINGERPRINTING		25.00

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## Checks Dated 11/01/2021 through 11/30/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000154439	11/22/2021	SCHRUM, NORMAN	01-5861	FINGERPRINTING		25.00
3000154440	11/22/2021	SHAFER'S HARDWARE	01-4381	MAINT. OPEN PO FOR SUPPLIES		185.15
3000154441	11/22/2021	SMITH, MEGAN	01-5861	FINGERPRINTING		35.00
3000154442	11/22/2021	SPURR	01-5511	Open PO Spurr All Sites	13,930.09	
			12-5511	Open PO Spurr All Sites	81.49	14,011.58
3000154443	11/22/2021	Staiano, Katerina D	01-4310	USB HUB		20.74
3000154444	11/22/2021	SYSCO	13-4396	BLANKET PO: Food and Supplies	3,044.82	
			13-4710	BLANKET PO: Food and Supplies	8,330.66	11,375.48
3000154445	11/22/2021	UCLA ARTS AND HEALING INITIATIVE	01-5210	WINTER 2022 SEA CERTIF PROG		1,989.00
Total Number of Checks					264	2,767,198.63

## Fund Recap

Fund	Description	Check Count	Expensed Amount
01	GENERAL FUND	226	1,055,505.42
11	ADULT EDUCATION FUND	2	305.02
12	CHILD DEVELOPMENT FUND	7	2,060.18
13	CAFETERIA FUND	31	112,191.40
23	EUREKA CITY SCHOOLS ME/	6	1,550,715.12
67	SELF INSURANCE FUND-VISI	1	6,245.00
68	SELF INSURANCE FUND-DE	1	40,375.00
95	STUDENT BODY FUND	1	61.11
Total Number of Checks		264	2,767,458.25
Less Unpaid Tax Liability			259.62
Net (Check Amount)			2,767,198.63

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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*Eureka City Schools Board of Education*

**AGENDA ITEM**

Agenda Title: Approval of Annual Board Member Stipend Payments for Board Meetings Attended in 2021  
Meeting Date: December 9, 2021  
Item: Consent

**WHAT** *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to approve the following Stipend payment totals for Board meetings attended in 2021:

Duncan: Attended all Board meetings. Amount to be paid: \$533.33

Fernandez: Stipend Declined

Johnson: Stipend Declined

Ollivier: Stipend Declined

Taplin: Stipend Declined

**WHY** *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

Per Board Bylaw 9250, the members of the Board of Education are entitled to receive a Stipend of \$50.00 per month (\$600.00 annually). Board members can elect to decline this Stipend. Board members shall not receive compensation for meetings not attended.

The monthly compensation will be calculated as follows: Meetings Attended divided by the Meetings Held multiplied by \$50.00 = monthly compensation. The Stipend will be paid annually in December for the previous calendar year. Outline of calculations attached.

**STRATEGIC PLAN/PRIORITY AREA:**

Subject does not apply to a Strategic Plan Priority Area

**HISTORY** *(list previous staff or board action(s) with dates if possible)*

At the Board meeting on September 29, 2016, the Board approved a \$50.00 per month stipend (\$600.00 annually) to Board members.

**HOW MUCH***(list the revenue amount \$ and/or the expense amount \$)*

Request for Approval of Payment, as follows:

Total Payments for Approval by the Governing Board:

Duncan: \$533.33

Fernandez: Declined Stipend

Johnson: Declined Stipend

Ollivier: Declined Stipend

Taplin: Declined Stipend

**WHO***(list the name of the contact person(s), job title, and site location)*

Fred Van Vleck, Ed.D. - Superintendent

**ATTACHMENTS:**

Description

- ▢ Stipend Calculation - 2021 Board Meetings

### **Stipend Calculation for 2021 Board Meetings**

(Calculated Monthly / Paid Annually)

<b><u>Board Meeting Date</u></b>	<b><u>Attended</u></b>	<b><u>Absent</u></b>
January 7, 2021 – Special Meeting	All Trustees	None
January 14, 2021	Ollivier, Fernandez, Duncan, Johnson	Taplin
February 4, 2021	All Trustees	None
February 18, 2021 – Special Meeting	All Trustees	None
February 25, 2021	All Trustees	None
March 11, 2021	All Trustees	None
April 1, 2021	Ollivier, Fernandez, Duncan, Johnson	Taplin
April 29, 2021	Ollivier, Fernandez, Duncan, Johnson	Taplin
May 3, 2021 – Special Meeting	Ollivier, Johnson	Fernandez, Duncan, Taplin
May 13, 2021	All Trustees	None
June 3, 2021	Ollivier, Fernandez, Duncan, Taplin	Johnson
June 24, 2021	Ollivier, Fernandez, Johnson	Duncan, Taplin
June 29, 2021	Ollivier, Fernandez, Johnson	Duncan, Taplin
August 10, 2021	Ollivier, Fernandez, Duncan, Johnson	Taplin
August 26, 2021	Ollivier, Fernandez, Taplin, Johnson	Duncan
September 15, 2021	All Trustees	None
October 7, 2021	All Trustees	None
October 28, 2021	All Trustees	None
November 18, 2021	Ollivier, Fernandez, Duncan, Taplin	Johnson
December 9, 2021	All Trustees	None

Total Meetings in 2021: 20 meetings (regular and special)

#### **Monthly Calculation**

Duncan: Attended all Board meetings. Amount to be paid: \$533.33

Fernandez: Stipend declined.

Johnson: Stipend declined.

Ollivier: Stipend declined.

Taplin: Stipend declined.

*Per Board Bylaw 9250, the members of the Board of Education are entitled to receive a Stipend of \$50.00 per month (\$600.00 annually). Board members can elect to decline this Stipend. Board members shall not receive compensation for meetings not attended.*

*The monthly compensation will be calculated as follows: Meetings Attended divided by the Meetings Held multiplied by \$50.00 = monthly compensation. The Stipend will be paid annually in December for the previous calendar year.*

*Eureka City Schools Board of Education*

**AGENDA ITEM**

Agenda Title: Approval of Minutes from the Regular Meeting on November 18, 2021

Meeting Date: December 9, 2021

Item: Consent

**WHAT** *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to approve the minutes from the regular meeting on October 28, 2021.

**WHY** *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

Not applicable.

**STRATEGIC PLAN/PRIORITY AREA:**

Subject does not apply to a Strategic Plan Priority Area

**HISTORY** *(list previous staff or board action(s) with dates if possible)*

Not applicable.

**HOW MUCH** *(list the revenue amount \$ and/or the expense amount \$)*

Not applicable.

**WHO** *(list the name of the contact person(s), job title, and site location)*

Fred Van Vleck, Ed.D. - Superintendent

**ATTACHMENTS:**

Description

- ▣ Board Meeting Minutes

**Eureka City Schools | Board of Education**

District Office - 2100 J Street - Eureka, CA 95501  
(Room 116)

**Regular Meeting**

6:30 PM

**November 18, 2021**

**MINUTES**

**A. CALL TO ORDER OF OPEN SESSION**

President Ollivier called the open session to order at 5:16 p.m.

Members Present: Ollivier, Fernandez, Duncan, Taplin

Members Absent: Johnson

Staff Present: Van Vleck, Will, Leonard, Storts, Harris

**B. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

Byron Zinselmeir provided public comment to the Board and made a proposal for future bargaining sessions. For future negotiations, he asked the District to sideline the District's lawyer, as the lawyer does not have a vested commitment in the schools and community. The next bargaining cycle is only two years away and ETA would like to make this proposal early, in order to move negotiations in a positive direction.

**C. CLOSED SESSION (Closed to Public) (Room 118)**

President Ollivier moved the meeting to closed session to discuss closed session Items C(1) through C(6).

- (1) Employee Discipline, Dismissal, Release, Accept the Resignation of a Public Employee (GC § 54957)
- (2) Public Employee Performance Evaluation (Gov. Code §54957) Title: Superintendent
- (3) Public Employee Appointment (Gov. Code §54957) - See Personnel Action Report Consent Agenda Item No. K(16)
- (4) Public Employment (Gov. Code §54957) - See Personnel Action Report Consent Agenda Item No. K(16)
- (5) Public Employee Performance Evaluation (Gov. Code §54957) Title: Superintendent
- (6) Conference with Labor Negotiator Superintendent Van Vleck Regarding Eureka Teachers Association, Classified White and Blue Collar Units, and/or Unrepresented Employees (Confidential and Classified and Certificated Management) (GC § 54957.6)

**D. RECONVENING OF OPEN SESSION (Room 116)**

President Ollivier reconvened the meeting at 6:30 p.m.

Members Present: Ollivier, Fernandez, Duncan, Taplin, Watson

Members Absent: Johnson

Staff Present: Van Vleck, Will, Leonard, Storts, Harris

**E. REPORT OUT FROM CLOSED SESSION**

During Closed Session the Board took action to approve the Shared Services Agreement between ECS and South Bay USD. Governing Board: yes 4, noes 0, absent 1 (Johnson). Motion carried. The Shared Services Agreement will be attached to the final Board meeting minutes.

**F. PLEDGE OF ALLEGIANCE TO THE FLAG – Zane Middle School**

Leadership students and ASB Officers from Zane Middle School led the Board in the pledge of allegiance and presented on site activities.

**G. ADJUSTMENTS TO THE AGENDA**

(7) Approval of the Agenda

No adjustments to the Agenda.

It was M/S by Duncan/Taplin to approve the Agenda. Student Board Representative: yes 1, no 0, absent 0. Governing Board: yes 4, noes 0, absent 1 (Johnson). Motion carried.

**H. INFORMATION**

(8) Student Reports – No student reports.

(9) Superintendent's Report – Van Vleck introduced Gary Storts, the new Assistant Superintendent of Educational Services. He welcomed Gary to the District and provided information on the Shared Services Agreement. Van Vleck will now be acting as the Superintendent for South Bay, which includes Pine Hill, South Bay, and two charter schools. This was not a hostile takeover by ECS and Van Vleck will not be taking on all the duties previously held by Storts, as there is an entire team at ECS.

(10) Board Members' Reports

Watson welcomed Mr. Storts and notes she previously attended South Bay. She is impressed with South Bay and is excited to see the Districts working together. She has been working a lot with the clubs at EHS, revising the sketches, etc.

Taplin welcomed Storts to the team.

Ollivier also welcomed Storts. She recently attended the FFA meeting and there will be a drive-through dinner from 6:00-8:00 pm on December 2<sup>nd</sup>. She urged people to support EHS and the FFA program. She also attended a Delegate Assembly meeting and there are some exciting updates ahead. She reviewed recent legislation involving CSBA.

Fernandez participated in a site visit to Alice Birney and was excited to witness the wonderful work being done. It was great to see the staff and interact with the students. He also enjoyed watching the EHS Play "She Kills Monster" which was done really well. He also attended the Region 1 Meeting with CSBA.

Duncan congratulated Storts on his new position within ECS. He acknowledged the workload being taken on by ECS staff and thanked everyone. He enjoyed watching the girls soccer team win the championship. He also attended the HDNL meeting relating to refs wearing masks and is glad they came to an agreement.

#### **I. PUBLIC COMMENT ON NON-AGENDA ITEMS**

BJ Newton provided public comment to the Board and asked if the District has figured out an alternative to students having to sit outside for the meals. Van Vleck notes John Leonard, Director of Student Services, will contact her to answer any questions.

Danielle Jenkins also expressed concerns regarding students eating outside on the ground. She asked the Board what she can do to address this. Van Vleck notes John Leonard, Director of Student Services, will also contact her about her concerns and provide information on plans.

#### **J. CONSENT CALENDAR**

It was M/S by Taplin/Duncan to approve the following Consent Calendar items:

- (11) Approval of October 2021 Warrants  
Referred to the Board by:  
Paul Ziegler, Assistant Superintendent of Business Services
- (12) Approval of the Memorandum of Understanding (MOU) Between College of the Redwoods and Eureka City Schools  
Referred to the Board by:  
Fred Van Vleck, Ed.D., Superintendent
- (13) Approval of Notice of Scheduling of Organizational Meeting on December 9, 2021  
Referred to the Board by:  
Fred Van Vleck, Ed.D., Superintendent



- (14) Approval of Field Trip Requests: Various Field Trips - Eureka High School - Winter Sports (2021-22)  
Referred to the Board by:  
Renaë Will, Director of Personnel Services and Public Affairs
- (15) Approval of Policy Updates from CSBA - June 2021  
Referred to the Board by:  
Fred Van Vleck, Ed.D., Superintendent
- (16) Approval of Personnel Action Report No. 6  
Referred to the Board by:  
Renaë Will, Director of Personnel Services and Public Affairs
- (17) Approval and Receipt of Grant Award Notice: 2021-22 Agricultural Career Technical Education Incentive Grant  
Referred to the Board by:  
Paul Ziegler, Assistant Superintendent of Business Services
- (18) Acceptance of the Williams Visit Report  
Referred to the Board by:  
Fred Van Vleck, Ed.D., Superintendent
- (19) Approval of the Memorandum of Understanding (MOU) Between Humboldt County Office of Education as LEA for the Transition Partnership Program Consortium and ECS  
Referred to the Board by:  
Fred Van Vleck, Ed.D., Superintendent
- (20) Approval of the Memorandum of Understanding (MOU) Between Big Brothers Big Sisters of the North Coast and Eureka City Schools  
Referred to the Board by:  
Fred Van Vleck, Ed.D., Superintendent
- (21) Approval of Minutes from the Regular Meeting on October 28, 2021  
Referred to the Board by:  
Fred Van Vleck, Ed.D., Superintendent
- (22) Approval of the Memorandum of Understanding (MOU) between the Humboldt County Office of Education and Eureka City Schools for Differentiated Assistance Plan  
Referred to the Board by:  
Fred Van Vleck, Ed.D., Superintendent
- (23) Approval of Grant Intent to Apply: AB 841 Funding, Indoor Air Quality Engineering Services  
Referred to the Board by:  
Paul Ziegler, Assistant Superintendent of Business Services

Student Board Representative: yes 1, no 0, absent 0. Governing Board: yes 4, noes 0, absent 1 (Johnson). Motion carried.

**K. DISCUSSION/ACTION**

- (24) Revised Mural Criteria and Parameters for Murals in Eureka City Schools  
Referred to the Board by:  
Fred Van Vleck, Ed.D., Superintendent

Van Vleck presented to the Board on the revised mural criteria and parameters for murals within ECS. There is a document attached to the agenda showing what was revised. Van Vleck notes how difficult it is to come up with guidelines on what is acceptable on a mural. He believes this belongs at the Board's level, not at the staff level. The Board has found it very difficult to put into a policy language to guide what is controversial vs not controversial, as such, it is staff's recommendation the District not allow murals.

Naomi Doherty provided public comment to the Board on this item. She notes she is working with Amaya on the mural project at EHS. Naomi was awarded a HAF grant on this project. She notes the goal of the project is to give underrepresented communities in Humboldt an artistic platform representing who they are and what they stand for. Various clubs at EHS are participating in this project. In addition to the HAF, there was also funding through the NAACP Chapter, who raised money for each artist. The project was also awarded funds through the Ink People in Eureka. Van Vleck clarified with Doherty the discussion is about a policy for murals in general, not a decision on one mural.

It was M/S by Duncan/Taplin to not allow new murals in Eureka City Schools.

Student Trustee Watson notes not allowing murals would be a poor decision, as there is more to murals than the controversy. Students put a lot of representation into mural which creates a student atmosphere. She further notes there are murals at Lafayette, Zane, and Alice Birney, those murals did not have to go through a Board approval process. She would like to know if this impacts past mural or future murals.

Trustee Fernandez notes concern with limiting the voice of the students. He is concerned with them not being allowed to express themselves creatively.

Watson states murals positively impact the school campus.

Student Board Representative: aye 0, no 1 (Watson), absent 0. Governing Board: ayes 3, noes 1 (Fernandez), absent 1 (Johnson). Motion carried.

President Ollivier notes she voted to not allow future murals, as it is clear at the last meeting that the Board was not able to come to an agreement. Student Board Member Watson notes frustration, as she feels the questions were answered in the revised proposals. She would like to see the District leave the decision about murals up to the schools.

- (25) Employment Contract for the Assistant Superintendent of Educational Services for 2021-2023  
Referred to the Board by:  
Fred Van Vleck, Ed.D., Superintendent

The Board is asked to approve the employment contract for Gary Storts as the new Assistant Superintendent of Educational Services. This the same contract Michael Davies-Hughes was under, with a shorter term, as this is common for new administrators.

It was M/S by Taplin/Duncan to approve the Employment Contract for the Assistant Superintendent of Educational Services for 2021-2023. Student Board Representative: aye 1, no 0, absent 0. Governing Board: ayes 4, noes 0, absent 1 (Johnson). Motion carried.

- (26) Consideration of Interdistrict Attendance Agreement for the 2022-2023 School Year  
Referred to the Board by:  
John Leonard, Director of Student Services

Van Vleck presented to the Board on the interdistrict attendance agreement. This item has been brought to the Board before and the Board opted to take no action. However, open enrollment periods are starting to occur, so the Board needs to make a decision. By entering into the agreement, the Board would continue forward in a path they have taken before to allow students to leave/enter ECS through the agreement.

President Ollivier notes she hopes HCOE will uphold the contract everyone is entering into.

It was M/S by Duncan/Taplin to approve the Interdistrict Attendance Agreement for the 2022-2023 School Year. Student Board Representative: aye 1, no 0, absent 0. Governing Board: ayes 3, noes 1 (Fernandez), absent 1 (Johnson). Motion carried.

## **L. DISCUSSION**

- (27) Educator Effectiveness Block Grant Expenditure Plan  
Referred to the Board by:  
Paul Ziegler, Assistant Superintendent of Business Services

Van Vleck provided an update to the Board on the Educator Effectiveness Block Grant. The Board will approve the plan at the next meeting.  
President Ollivier notes these are the types of supports the students need.

**M. CLOSED SESSION**

Closed session did not continue.

**N. RECONVENING OF OPEN SESSION**

Not applicable. Closed session did not continue.

**O. REPORT OUT FROM CLOSED SESSION**

Not applicable. Closed session did not continue.

**P. INFORMATIONAL ONLY ITEMS**

(28) Information Only: December 2021 - Review of CDE Calendar of Events

(29) Review Only: Proposed Board Meeting Dates (2022) - Revised April 2022  
Date

**Q. ADJOURNMENT**

President Ollivier adjourned the meeting at 7:15 p.m.

Respectfully submitted,

---

Fred Van Vleck, Ed.D.  
Secretary of the Board of Education

---

Micalyn Harris, Recording Secretary

**South Bay Union School District and Eureka City Schools**  
**Agreement for Shared Services-Superintendent**

This Shared Services Agreement ("Agreement") is made and entered into on November 10, 2021 by and between the Governing Board of South Bay Union School District ("District" or "Board"), Fred Van Vleck, Superintendent of Eureka City Schools ("Superintendent") and Eureka City Schools, collectively referred to as the "Parties."

**1. Term**

A period commencing on November 15, 2021 and terminating on June 30, 2022, subject to the terms and conditions set forth below.

**2. Duties**

- A. Superintendent shall serve as Chief Executive Officer and Secretary of the Governing Board pursuant to Education Code section 35031. The Superintendent shall have primary responsibility for execution of Board policy and responsibility for the duties prescribed by Education Code section 35035. The Superintendent shall perform the duties of District Superintendent as prescribed by the current federal and California laws and regulations, Board Policy, and District Regulations, and shall carry out the directions and policies of the Governing Board.
- B. Superintendent shall have all the powers and duties delegated to Superintendent by the Board and shall execute all powers and duties in accordance with Board policies and District regulations, and federal and California laws and regulations, including the rules and regulations of the State Board of Education.
- C. Superintendent shall be responsible for organizing, reorganizing, and arranging the staff of the District and making recommendations to the Board regarding all personnel matters, including selection, assignment and transfer, and dismissal of employees.
- D. The Board, individually and collectively, will promptly refer all criticisms, complaints and suggestions brought to the Board's attention to the Superintendent for appropriate consideration and/or action.
- E. The Board and Superintendent shall annually discuss Superintendent-Board relationships. The Parties shall meet to establish District goals and objectives for the ensuing school year. As provided for in this Agreement, the Board shall annually review the performance of the Superintendent as it relates to the goals mutually determined by the Superintendent and the Board.

### 3. **Evaluation**

- A. The Board will provide a formal evaluation of the Superintendent's performance at least once annually, no later than March 30 of each year. Such evaluation shall be for the prior fiscal year. The Superintendent shall provide written notice to the Board each year regarding the formal evaluation process and its timeline. The Governing Board shall devote a portion of at least one meeting annually for discussion and evaluation of the performance and working relationship between the Superintendent and the Governing Board. The Superintendent will be responsible for calendaring these evaluation sessions with the Board.
- B. The Board and the Superintendent shall annually develop and agree upon performance goals and objectives that shall serve as the basis for the annual evaluation. Such goals and objectives shall be established no later than the end of December for the first year and by the end of April each year thereafter. The goals shall be for the upcoming evaluation period. Evaluation criteria shall be provided by the Board and shall be directly related to the Board-adopted superintendent's job description, the position's general scope of responsibilities, and any professional growth needs identified by the Board. The Superintendent shall provide a report to the Board regarding his progress on meeting established goals prior to the end of the evaluation period.
- C. The Board President or his/her appointee shall have the responsibility of summarizing the Board's evaluation in writing and providing a copy thereof to the Superintendent. The Superintendent may provide written comments regarding the evaluation
- D. The failure to provide the Superintendent an annual evaluation prior to March 30 of each year shall thereby deem the performance of the Superintendent as satisfactory. Failure by the Governing Board to participate or to comply with the evaluation process shall not be a material breach of this Agreement.
- E. In the event the Governing Board determines the performance of the Superintendent to be satisfactory, the Governing Board shall so state in writing. An evaluation shall be deemed to be "satisfactory" if a majority of Governing Board members approve the satisfactory performance.
- F. If areas of concern are noted by the Governing Board in the evaluation, and in the event the Governing Board determines the performance of the Superintendent is less than satisfactory, the Governing Board shall describe, in writing, the unsatisfactory performance, including specific instances where appropriate. A proposed plan for improvement shall be provided to the Superintendent with the completed formal annual evaluation document.
- G. The Governing Board shall meet and consult with the Superintendent regarding the proposed plan prior to finalizing it.

- H. In addition to the formal annual evaluation process, the Board may evaluate and discuss the performance of the Superintendent at any time during the term of this Agreement.
- I. Any evaluation by the Board of the Superintendent's performance shall be conducted in closed session in accordance with the Brown Act.

#### 4. **Termination of Agreement**

- A. Mutual Consent. This Agreement may be terminated at any time by mutual consent of the two Boards.
- B. Retirement or Death. This Agreement may be terminated at any time upon the Superintendent's retirement or death.
- C. Non-Renewal of Agreement by the District. Either Board may elect not to renew this Agreement by providing written notice to the other forty-five (45) days in advance of the expiration date of the term as stated in Term above. The Superintendent shall notify each President of the Board, in writing, ninety (90) days before expiration of the term of this Agreement that the Agreement will renew for an additional term if a notice is not given forty-five (45) days before expiration of this Agreement. The Superintendent's failure to provide the above-mentioned notice may be a material breach of a condition of this Agreement.
- D. Termination of this agreement for Cause. The Agreement may be terminated by the Board at any time for, but not limited to, breach of this Agreement, any ground enumerated in the Education Code or Board Policy, the Superintendent's unsatisfactory performance, the Superintendent's failure to perform his responsibilities, or for other conduct which is seriously prejudicial to the District. The Board shall not terminate this Agreement pursuant to this paragraph until a written statement of the charges has first been served upon the Superintendent. The Superintendent shall then be entitled to a conference with the Board in closed session, at which time the Superintendent shall be given a reasonable opportunity to address the Board's concerns. The conference shall not be conducted as an administrative evidentiary hearing and there shall be no use of witnesses. The Superintendent shall have a reasonable opportunity to fully respond to all matters raised in the statement of charges, and shall have the opportunity to introduce documentary evidence. If the Board, after considering all evidence presented, decides to terminate this Agreement, it shall provide the Superintendent with a written decision. The decision of the Board shall be final. The Superintendent's conference with the Board shall be the Superintendent's exclusive right to any conference or hearing.
- E. Unilateral Termination. Superintendent may, at his option, unilaterally terminate this Agreement by giving ninety (90) days written notice that he will not fulfill the obligations of this Agreement and that he wishes to

be relieved of his contract for the remainder of the period of the Agreement.

- F. Disability. Upon written evaluation by a licensed physician designated by the District indicating the inability of the Superintendent to perform the essential functions of his position with or without reasonable accommodation as a result of a physical or mental disability, this Agreement may be immediately terminated by the Board upon thirty (30) days written notice to the Superintendent.

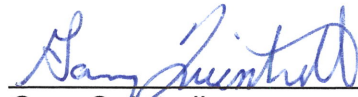
## 5. General Provisions


- A. Governing Law. This Agreement, and the rights and obligations of the Parties shall be construed and enforced in accordance with the laws of the State of California. The venue for such enforcement shall be in Humboldt County, California.
- B. Entire Agreement. This Agreement contains the entire agreement and understanding between the Parties. There are no oral understandings, terms or conditions, and neither party has relied upon any representation, express or implied, not contained in this Agreement.
- C. No Assignment. Neither Board may not assign or transfer any rights granted or obligations assumed under this Agreement.
- D. Modification. This Agreement cannot be changed or supplemented orally. It may be modified or superseded only by a written instrument executed by both Parties.
- E. Construction. The Parties shall be deemed to have participated equally in the preparation of this Agreement. The rule of construction that ambiguities are to be construed against the preparer shall not apply.
- F. Board Approval. The effectiveness of this Agreement shall be contingent upon approval by District's Board as required by law.
- G. Execution of Other Documents. The Parties shall cooperate fully in the execution of any other documents and in the completion of any other acts that may be necessary or appropriate to give full force and effect to this Agreement.
- H. Severability. All agreements and covenants contained herein are severable in that in the event any of them shall be held invalid by any competent Court, the remaining portions of the Agreement shall continue in full force and effect.




## APPROVAL OF AGREEMENT

PARTIES:

 11-10-21  
\_\_\_\_\_  
Gary Quintrell Date  
Board President  
South Bay Union School District

 11-10-21  
\_\_\_\_\_  
Fred Van Vleck, Ed.D. Date  
Superintendent

 11-18-21  
\_\_\_\_\_  
Fred Van Vleck, Ed.D. Date  
Secretary to the Board  
Eureka City Schools

DATE OF GOVERNING BOARD APPROVAL  
SOUTH BAY UNION SCHOOL DISTRICT: November 10, 2021

*Eureka City Schools Board of Education*

**AGENDA ITEM**

Agenda Title: Approval and Adoption of the 2022-2023 Calendar, 2022-2023 Quarter Calendar, and 2022-2023 Holiday Schedule

Meeting Date: December 9, 2021

Item: Consent

**WHAT** *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to approve the proposed 2022-2023 calendar and holiday schedule.

**WHY** *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

The calendar was negotiated and agreed upon by the Eureka Teachers Association and Eureka City Schools.

**STRATEGIC PLAN/PRIORITY AREA:**

Subject does not apply to a Strategic Plan Priority Area

**HISTORY** *(list previous staff or board action(s) with dates if possible)*

Annual adoption.

**HOW MUCH** *(list the revenue amount \$ and/or the expense amount \$)*

N/A

**WHO** *(list the name of the contact person(s), job title, and site location)*

Renae M. Will,  
Director of Personnel Services and Public Affairs, District Office

**ATTACHMENTS:**

Description

- ▣ Quarter Calendar - 2022-23
- ▣ Schedule of Holidays -2022-23
- ▣ Calendar - 2022-2023

**EUREKA CITY SCHOOLS  
2022-2023 SCHOOL CALENDAR**

<b>SCHOOL MONTH</b>			<b>TEACHING DAYS</b>
	Aug. 17 - 19	Pre-Service Days/Staff Development	
1	Aug. 22 - Sept. 16	Labor Day, Sept. 5	19
2	Sept. 19 - Oct. 14	Staff Development, Oct. 10	19
3	Oct. 17 - Nov. 11	No School/No Teacher Duty Oct. 31 Staff Development, Nov. 1 Veteran's Day, Nov. 11	17
<b>END OF FIRST QUARTER, OCTOBER 21, 2022 (43 DAYS)</b>			
<b>END OF FIRST TRIMESTER, NOVEMBER 18, 2022 (60 DAYS)</b>			
4	Nov. 14 - Dec. 9	Thanksgiving Break, Nov. 21 - 25	15
5	Dec. 12 - Jan. 6	Winter Break, Dec. 19 - Jan. 2 New Years Holiday, Jan. 2	9
<b>END OF SECOND QUARTER, JANUARY 20, 2023 (45 DAYS)</b>			
<b>END OF FIRST SEMESTER, JANUARY 20, 2023 (89 DAYS)</b>			
6	Jan. 9 - Feb. 3	Martin Luther King Jr. Holiday, Jan. 16	19
7	Feb. 6 - Mar. 3	Presidents' Week, Feb. 20 - 24	15
8	Mar. 6 - Mar. 31	Staff Development, Mar. 20	19
<b>END OF THIRD QUARTER, MARCH 31, 2023 (44 DAYS)</b>			
<b>END OF SECOND TRIMESTER MARCH 10, 2023 (62 DAYS)</b>			
9	Apr. 3 - Apr. 28	Spring Break, Apr. 10 - 14	15
10	May 1 - May 26		20
11	May 29 - Jun. 15	Memorial Day, May 29 Last Day of School, Jun. 15 Graduation Day, Jun. 16	13
	Jun. 16	Post Service Day (EHS)	
<b>END OF FOURTH QUARTER, JUNE 15, 2023 (48 DAYS)</b>			
<b>END OF SECOND SEMESTER, JUNE 15, 2023 (91 DAYS)</b>			
<b>END OF THIRD TRIMESTER, JUNE 15, 2023 (62 DAYS)</b>			

**EUREKA CITY SCHOOLS**

**SCHEDULE OF HOLIDAYS**

**2022-2023 School Year**

(Classified, Confidential, and Management Personnel)

<b><u>Date</u></b>	<b><u>Holiday</u></b>
Monday, July 4, 2022	Fourth of July
Monday, September 5, 2022	Labor Day
Friday, November 11, 2022	Veterans' Day Observed
Thursday, November 24, 2022	Local Holiday
Friday, November 25, 2022	Thanksgiving Day
Friday, December 23, 2022	Christmas Eve Observed
Monday, December 26, 2022	Christmas Day Observed
Monday, January 2, 2023	New Year's Holiday Observed
Monday, January 16, 2023	Martin Luther King Day
Monday, February 20, 2023	Presidents' Day (Washington)
Tuesday, February 21, 2023	Local Holiday (Lincoln Observed)
Monday, May 29, 2023	Memorial Day
Monday, June 19, 2023	Juneteenth

Board Adopted: December 9, 2021

Sent District-Wide: **TBD**/After Board Adoption

Eureka City Schools  
2022-2023  
Board Adopted 12/09/21

Month	Mon	Tue	Wed	Thu	Fri	Days Taught	Holidays
	15	16	17	18	{▶ 19}	180	8/19/22 Elem, MS teachers duty day
August 22 to September 16 <b>First Month</b>	22 29	23 30	24 31	25 1	26 2	19	School Starts 8/22/22 Labor Day 9/5/22
September 19 to October 14 <b>Second Month</b>	19 26 3	20 27 4	21 28 5	22 29 6	23 30 7	19	Staff Dev Day 10/10/22
October 17 to November 11 <b>Third Month</b>	17 24 31	18 25 1	19 26 2	20 27 3	{21} 28 4	17	10/31 - No School/No Teacher Duty Staff Dev Day 11/1/22 Veteran's Day Observed 11/11/22
November 14 to December 9 <b>Fourth Month</b>	14 21 28 5	15 22 29 6	16 23 30 7	17 (24) 1 8	18~ [25] 2 9	15	Thanksgiving Break 11/21/22-11/25/22
December 12th to January 6th <b>Fifth Month</b>	12 19 [26] [2]	13 20 27 3	14 21 28 4	15 22 29 5	16 (23) 30 6	9	Winter Break 12/19/22-1/02/23
January 9th to February 3th <b>Sixth Month</b>	9 [16] 23 30	10 17 24 31	11 18 25 1	12 19 26 2	13 {20} 27 3	19	Martin Luther King Jr. Day 1/16/23
February 6th to March 3th <b>Seventh Month</b>	6 13 [20] 27	7 14 (21) 28	8 15 22 1	9 16 23 2	10 17 24 3	15	Presidents' Week 2/20/23-2/24/23
March 6th to March 31st <b>Eighth Month</b>	6 13 20 27	7 14 21 28	8 15 22 29	9 16 23 30	10~ 17 24 {31}	19	Staff Dev Day 03/20/2023
April 3rd to April 28th <b>Ninth Month</b>	3 10 17 24	4 11 18 25	5 12 19 26	6 13 20 27	7 14 21 28	15	Spring Break 4/10/23-4/14/23
May 1st to May 26th <b>Tenth Month</b>	1 8 15 22	2 9 16 23	3 10 17 24	4 11 18 25	5 12 19 26	20	
May 29th to June 15th <b>Eleventh Month</b>	[29] 5 12 [19]	30 6 13 20	31 7 14 21	1 8 {15}~ 22	2 9 [▶ 16] 23	13	Memorial Day 5/29/23 Last Day of Instruction 6/15/23 6/16/23 EHS Teachers Duty Day 6/19/23 Juneteenth

	Trimester	Quarter / Semester
	<b>Elementary School</b>	<b>Middle School / High School</b>
~ End of Trimester	~1st Tri 60 Days	} 1st Qtr 43 Days
} End of Quarter	8/22/22 - 11/18/22	8/22/22 - 10/21/22
[ ] Legal Holiday	~2nd Tri 58 Days	} 2nd Qtr 45 Days
() Local Holiday	11/28/22 - 3/10/23	10/24/22 - 1/20/23
{▶} Possible Teacher Duty Day	~3rd Tri 62 Days	} 3rd Qtr 44 Days
No School	3/13/23 - 6/15/23	1/23/23 - 3/31/23
No School-Teacher Duty	180 Days	} 4th Qtr 48 Days
No School-No Teacher Duty		4/03/23 - 6/15/23
		180 Days

\*Note: Duty day for elementary, middle school, and Zoe Barnum teachers only 8/19/22. Duty day for Eureka High School teachers only 6/16/23. All teachers work six non-instruction duty days.

*Eureka City Schools Board of Education*

**AGENDA ITEM**

Agenda Title: Approval of Personnel Action Report No. 7

Meeting Date: December 9, 2021

Item: Consent

**WHAT** *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to approve Personnel Action Report No. 7.

**WHY** *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

N/A

**STRATEGIC PLAN/PRIORITY AREA:**

Priority Area 3: RECRUITMENT, SELECTION, PROFESSIONAL DEVELOPMENT, AND RETENTION OF QUALITY STAFF

**HISTORY** *(list previous staff or board action(s) with dates if possible)*

N/A

**HOW MUCH** *(list the revenue amount \$ and/or the expense amount \$)*

N/A

**WHO** *(list the name of the contact person(s), job title, and site location)*

Renae M. Will

Director of Personnel Services and Public Affairs, District Office

**ATTACHMENTS:**

Description

- ▣ Personnel Report No. 7

**EUREKA CITY SCHOOLS  
PERSONNEL REPORT NO. 7  
December 9, 2021**

The following personnel are submitted to the Board of Education of the Eureka City Schools for approval:

**CERTIFICATED PERSONNEL**

**RESIGNATIONS**

Davies-Hughes, Michael	Assistant Superintendent of Educational Services, 1.0 FTE, (District), eff. 11/3/21
Horowitz, Shelley	Counseling Services Director, 1.0 FTE, (EHS), eff. 11/30/21
Niemeyer, Elizabeth	Adult Education Teacher, Hourly, (Lincoln), eff. 10/20/21

**ASSIGNMENTS**

Storts, Gary	Assistant Superintendent of Educational Services, 1.0 FTE, (District), eff. 11/15/21
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**CHANGE OF STATUS**

Brown, Darcy	From: Child bonding Leave, 0.8 FTE and Unpaid Leave of Absence, 0.2 FTE To: Teacher, 0.8 FTE, (EHS) and Unpaid Leave of Absence, 0.2 FTE, eff. 11/29/21
Davis, Chandler	From: Teacher, 1.0 FTE, (Alice Birney) To: Pregnancy Disability Leave, 1.0 FTE, (Alice Birney), eff. 11/15/21
Silva, Michele	From: Medical Leave, 1.0 FTE, (District), eff. 8/31/21 – 11/12/21 To: Medical Leave, 1.0 FTE, (District), eff. 8/31/21 – 1/2/22

**DAY TO DAY SUBSTITUTE TEACHERS**

Bordeaux, Sarai	Day-to-Day Substitute Teacher, (District), eff. 11/18/21 – 6/17/22
Cagle, Haillie	Day-to-Day Substitute Teacher, (District), eff. 11/22/21 – 6/17/22
Cragan, Brian	Day-to-Day Substitute Teacher, (District), eff. 11/18/21 – 6/17/22
Cummesky, Morgan	Day-to-Day Substitute Teacher, (District), eff. 9/2/21 – 6/17/22
Kelley, Allison	Day-to-Day Substitute Teacher, (District), eff. 11/18/21 – 6/17/22

**COACHES**

Barone, Darcy	Walk-on Coach, Assistant Varsity Cheerleading – Football, (EHS), eff. 2021 – 2022
Bean, Shedred	Walk-on Coach, Assistant Varsity Football, (EHS), eff. 2021 – 2022
Brooks, Damon	Coach, 6 <sup>th</sup> /7 <sup>th</sup> Grade Soccer, (Zane), eff. 2021 – 2022
Coleman, Marcus	Walk-on Coach, Assistant Varsity Football, (EHS), eff. 2021 – 2022
Copeland, Lillian	Walk-on Coach, Girls Tennis, (EHS), eff. 2021 – 2022
Faulk, Jeffrey	Walk-on Coach, Assistant Varsity Football, (EHS), eff. 2021 – 2022
Garcia, Edgardo	Walk-on Coach, Head Varsity Soccer, (EHS), eff. 2021 – 2022

Griffith, Karen	Coach, Girls Golf, (EHS), eff. 2021 – 2022
Hart, Leslie	Walk-on Coach, Head JV Volleyball, (EHS), eff. 2021 – 2022
Hulbert, Marny	Walk-on Coach, 6 <sup>th</sup> /7 <sup>th</sup> and 8 <sup>th</sup> Grade Volleyball, (Zane), eff. 2021 – 2022
Lorenzen, Lacey	Coach, Assistant Varsity Volleyball, (EHS), eff. 2021 – 2022
Marcelli, Michael	Walk-on Coach, JV Football, (EHS), eff. 2021 – 2022
Miles, Shalise	Walk-on Coach, 8 <sup>th</sup> Grade Volleyball, (Winship), eff. 2021 – 2022
Montana, Garrett	Coach, Assistant Varsity Football, (EHS), eff. 2021 – 2022
Morrow, Robert	Walk-on Coach, Assistant JV Football, (EHS), eff. 2021 – 2022
Napoleon, Stephanie	Walk-on Coach, Head Varsity Volleyball, (EHS), eff. 2021 – 2022
Reeves, Lisa	Walk-on Coach, Head Varsity Cheerleading – Football, (EHS), eff. 2021 – 2022
Winfield-Perez, Larry	Coach, 8 <sup>th</sup> Grade Soccer, (Zane), eff. 2021 – 2022

## **CLASSIFIED PERSONNEL**

### **RETIREMENTS**

Grabow, Glenda	Cook Manager (CY), 8 hrs/day, eff. 11/8/21
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### **RESIGNATIONS**

Borges-Gilbert, Silvia	Classroom Aide (Washington), 5 hrs/day, eff. 11/27/21
Borges-Gilbert, Silvia	After-School Prog Asst (Washington), 3 hrs/day, eff. 11/27/21

### **ASSIGNMENTS**

Bonilla de Eden, Norisel	Covid Testing Supp Aide (Washington), 3 hrs/day, eff. 11/29/21
Bonilla de Eden, Norisel	Classroom Aide (Washington), 4 hrs/day, eff. 11/29/21
Dawid, Andrew	Instr Asst Spec Ed III (DW), 6.5 hrs/day, eff. 12/1/21
Kasper, Jeffrey	Instr Asst Spec Ed III (DW), 6 hrs/day, eff. 11/29/21
MacMillan, Kenneth	Waste Recycling Specialist (CY), 6 hrs/day, eff. 11/5/21

### **SPECIAL APPOINTMENTS**

Jones, Christa	Clerical Sub, eff. 10/30/21
Lenhart, Lorene	Instructional Assistant Sub, eff. 11/29/21

### **CHANGE OF STATUS**

Cordero-Stauffacher, Marlyne	From: Behavioral Support Assistant (DW), 7 hrs/day To: Medical Leave, eff. 9/22/21 - 1/20/22
Clark, Debra	From: Elem Sr. Food Svc Worker (Washington), 8 hrs/day To: Family and Medical Leave, eff. 9/16/21 - 11/1/21 To: Family and Medical Leave, eff. 9/16/21 - 12/15/21



Cringles, Nancy	<p>From: School Bus Driver (CY), 5.25 hrs/day and Monitor (Winship), 2.5 hrs/day</p> <p>To: School Bus Driver (CY), 5.5 hrs/day and Monitor (Winship), 2.5 hrs/day, eff. 8/20/21</p>
Iguess, Jessica	<p>From: Classroom Aide (Washington), 5 hrs/day</p> <p>To: Classroom Aide (Washington), 5.75 hrs/day, eff. 10/11/21</p>
Johns, Danielle	<p>From: Teacher (Zoe), 0.334 FTE and Assistant Director of Food Services (DW), 4 hrs/day</p> <p>To: Food Service Manager (DW), 8 hrs/day, eff. 11/8/21</p>
Keffer, Michael	<p>From: Instr Asst Spec Ed III (DW), 7 hrs/day</p> <p>To: Instr Asst Spec Ed III (DW), 7 hrs/day and Monitor (Winship) 1hr/day, eff. 10/1/21</p>
Lucas, Barbara	<p>From: Monitor (Grant), 4 hrs/day</p> <p>To: Monitor (Grant), 3 hrs/day, eff. 11/8/21 (Correction)</p>
Montero-Cabrera, Ashley	<p>From: After School Prog Asst (Wash), 3 hrs/day</p> <p>To: After School Prog Asst (Wash), 3.8 hrs/day, eff. 9/30/21</p>
Nilsen, Marilyn	<p>From: Retirement, eff. 11/2/21</p> <p>To: Int Clerk Typist (Grant), 3 hrs/day and Student Svcs Coord (Grant), 5 hrs/day, eff. 11/2/21 - 12/30/21</p> <p>To: Retirement, eff. 12/31/21</p>
Patton, Victoria	<p>From: Lit Tech (Grant), 3.60 hrs/day</p> <p>To: Lit Tech (Grant), 3.75 hrs/day, eff. 10/18/21</p>
Webb, Hannah	<p>From: After-School Prog Asst (Alice Birney) 3 hrs/day, Sec Sch Att Clerk (Zane), 3 hrs/day and Int Clerk Typist (Zane) .5 hr/day</p> <p>To: After-School Prog Asst (Alice Birney), 3 hrs/day, Sec School Att Clerk (Zane), 3 hrs day, Int Clerk Typist (Zane), .5 hr/day, and Secondary Math Tech (Zane), 1.25 hrs/day, eff. 9/27/21</p>

*Eureka City Schools Board of Education*

**AGENDA ITEM**

Agenda Title: Approval of Field Trip Requests: Various Field Trips - Eureka High School

Meeting Date: December 9, 2021

Item: Consent

**WHAT** *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to approve the following field trip requests:

1. January 14-15, 2022 - Petaluma, CA - EHS Cheer Field Trip
2. March 10-14, 2022 - Las Vegas, NV - EHS Cheer Field Trip
3. May 20-23, 2022 - Ashland, OR - English Literature Composition Club

**WHY** *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

See attached Field Trip Request Forms.

**STRATEGIC PLAN/PRIORITY AREA:**

Priority Area 6: CAREER AND TECHNICAL EDUCATION PROGRAMS

**HISTORY** *(list previous staff or board action(s) with dates if possible)*

Annual trips.

**HOW MUCH** *(list the revenue amount \$ and/or the expense amount \$)*

See attached Field Trip Request Forms.

**WHO** *(list the name of the contact person(s), job title, and site location)*

Jennifer Johnson, Principal at EHS

Renae Will, Director of Personnel and Public Affairs

**ATTACHMENTS:**

Description

- ▣ EHS Cheer - Field Trips - 2 Requests
- ▣ EHS Lit&Comp - 1 Request



# Field Trip Request Form

(Overnight / Out-of-Town or State)

## CONSENT ITEM

### WHAT:

The Governing Board is asked to approve the following Field Trip:

Cheer trip to Las Vegas

WHY (briefly explain why approval is important; and, if applicable, how it is connected to the Site, District or Strategic Plan):

This will be a great experience for our student athletes

### HISTORY:

☐

Annual Trip

☒

First Year Attending

☐

Other: \_\_\_\_\_

### HOW MUCH:

\$3,500 - flight tickets

\$3,600 hotel

\$1,425 competition fee

\*\*\*

Name: Lisa Reeves

Dates of Trip: March 10-14

Destination: Las Vegas, NV

Club/Organization: Cheer

What means of transportation: Rental Vans/Parents

Number of students participating: 20

Briefly describe the details of the trip (chaperone, lodging, etc.):

Cheer will be going to a tournament in Las Vegas, NV. They will be flying and will be chaperoned by coaches and parents. The team will be staying in a motel for the night(s) of the tournament.

**Eureka City Schools**  
**School-Sponsored Student/s Overnight Trip Checklist**

<b>Date Completed (dd/mm/yy)</b>	<b>Requests for Out-of-State, Out-of-Country or Overnight Travel Must Be Board Approved Prior to Travel</b>	<b>Teacher/ Staff (initial)</b>	<b>Site Principal (initial)</b>
11/16/21	Principal establishes a process for approving a staff member's request to conduct a school-sponsored trip.	EG	JJ
11/16/21	Staff shall consider: <ul style="list-style-type: none"> <li>• Student safety;</li> <li>• Objectives of instruction;</li> <li>• Most effective use of instructional time;</li> <li>• Distance from school;</li> <li>• District and student expense;</li> <li>• Transportation requirements;</li> <li>• Supervision requirements.</li> </ul>	EG	JJ
11/16/21	Staff affirm that no student will be excluded from participation because of lack of sufficient funds (total cost per student and funding sources must be included).	EG	JJ
11/16/21	Staff notified parents and students that students are under jurisdiction of the district and subject to district and school rules and regulations.	EG	JJ
11/16/21	Staff hold parent information meeting for staff, chaperones, parents/guardians and students to discuss safety and importance of safety-related rules.	EG	JJ
11/16/21	Staff ensures adequate supervision reviewed by site administrator (adults/students ratio). List of chaperones must be provided to District Office, including designating if employee or parent/guardian. If a non-staff chaperone, chaperone must have been cleared through the District's volunteer process.	EG	JJ
11/16/21	During travel, staff will have school's first aid kit in his/her possession or immediately available.	EG	JJ

Date Completed (dd/mm/yy)	Requests for Out-of-State, Out-of-Country or Overnight Travel Must Be Board Approved Prior to Travel	Teacher/Staff (initial)	Site Principal (initial)
11/16/21	Staff obtains parent permission. If trip also involves water activities, specific permission for water activities must be obtained. If students will be in water, including motel pools, there must be a lifeguard at all times the students are in the water. Lifeguard can be a chaperone if they have the certification or one obtained through a local agency and the person has passed the agency requirements. Trip must not include activities identified as "hazardous" by our local JPA which includes but is not limited to rock climbing (walls) and/or zip lines.	EG	JJ
11/16/21	Transportation information must include how and who is transporting students. If by chartered bus, Director of Transportation must be notified.	EG	JJ
11/16/21	Parent permission letter for travel out-of-country obtained for each student (District Letter form letter).	N/A	N/A
11/16/21	Forms JPA 1 signed and on file at the school prior to departing on out-of-country school sponsored activity.	EG	JJ
11/16/21	Staff complete checklist form including requested information, and Board "Field Trip Request Form" and submit to Superintendent's Assistant a minimum of 10 days prior to the Board meeting in which approval is being requested. (Board meeting dates can be obtained by calling the Superintendent's Assistant or looking on the ECS website.)	EG	JJ
11/16/21	District shall provide or make available medical and/or hospital insurance for students injured while participating in any excursion.	EG	JJ
11/16/21	Students must have travel insurance for travel out of lower 48 states.	N/A	N/A
11/16/21	<b>Staff, students and parents have been notified that the District may cancel or postpone student travel at any time if the State Department/Homeland Security or Federal Government indicates such travel presents unreasonable risk.</b>	EG	JJ

APPROVED:

Site Principal: Jennifer Johnson

Date: 11/16/21

Teacher/Staff: Eric Giacone

Date: 11/16/21

Director of Personnel: \_\_\_\_\_

Date: \_\_\_\_\_

# Field Trip Request Form

(Overnight / Out-of-Town or State)

## CONSENT ITEM

### WHAT:

The Governing Board is asked to approve the following Field Trip:

Cheer trip to Petaluma

WHY (briefly explain why approval is important; and, if applicable, how it is connected to the Site, District or Strategic Plan):

This will be a great experience for our student athletes

### HISTORY:

- ☐ Annual Trip
- ☒ First Year Attending
- ☐ Other: \_\_\_\_\_

### HOW MUCH:

\$1400 - rental vans  
\$700 - fuel  
\$2,500 hotel  
\$850 competition fee

\*\*\*

Name: Lisa Reeves

Dates of Trip: January 14-15

Destination: Petaluma, CA

Club/Organization: Cheer

What means of transportation: Rental Vans/Parents

Number of students participating: 20

Briefly describe the details of the trip (chaperone, lodging, etc.):

Cheer will be going to a tournament in Petaluma, CA. They will be driven and chaperoned by coaches and parents. The team will be staying in a motel for the night(s) of the tournament.

**Eureka City Schools**  
**School-Sponsored Student/s Overnight Trip Checklist**

<b>Date Completed (dd/mm/yy)</b>	<b>Requests for Out-of-State, Out-of-Country or Overnight Travel Must Be Board Approved Prior to Travel</b>	<b>Teacher/ Staff (initial)</b>	<b>Site Principal (initial)</b>
11/16/21	Principal establishes a process for approving a staff member's request to conduct a school-sponsored trip.	EG	JJ
11/16/21	Staff shall consider: <ul style="list-style-type: none"> <li>• Student safety;</li> <li>• Objectives of instruction;</li> <li>• Most effective use of instructional time;</li> <li>• Distance from school;</li> <li>• District and student expense;</li> <li>• Transportation requirements;</li> <li>• Supervision requirements.</li> </ul>	EG	JJ
11/16/21	Staff affirm that no student will be excluded from participation because of lack of sufficient funds (total cost per student and funding sources must be included).	EG	JJ
11/16/21	Staff notified parents and students that students are under jurisdiction of the district and subject to district and school rules and regulations.	EG	JJ
11/16/21	Staff hold parent information meeting for staff, chaperones, parents/guardians and students to discuss safety and importance of safety-related rules.	EG	JJ
11/16/21	Staff ensures adequate supervision reviewed by site administrator (adults/students ratio). List of chaperones must be provided to District Office, including designating if employee or parent/guardian. If a non-staff chaperone, chaperone must have been cleared through the District's volunteer process.	EG	JJ
11/16/21	During travel, staff will have school's first aid kit in his/her possession or immediately available.	EG	JJ



Date Completed (dd/mm/yy)	Requests for Out-of-State, Out-of-Country or Overnight Travel Must Be Board Approved Prior to Travel	Teacher/ Staff (initial)	Site Principal (initial)
11/16/21	Staff obtains parent permission. If trip also involves water activities, specific permission for water activities must be obtained. If students will be in water, including motel pools, there must be a lifeguard at all times the students are in the water. Lifeguard can be a chaperone if they have the certification or one obtained through a local agency and the person has passed the agency requirements. Trip must not include activities identified as "hazardous" by our local JPA which includes but is not limited to rock climbing (walls) and/or zip lines.	EG	JJ
11/16/21	Transportation information must include how and who is transporting students. If by chartered bus, Director of Transportation must be notified.	EG	JJ
11/16/21	Parent permission letter for travel out-of-country obtained for each student (District Letter form letter).	N/A	N/A
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11/16/21	Staff complete checklist form including requested information, and Board "Field Trip Request Form" and submit to Superintendent's Assistant a minimum of 10 days prior to the Board meeting in which approval is being requested. (Board meeting dates can be obtained by calling the Superintendent's Assistant or looking on the ECS website.)	EG	JJ
11/16/21	District shall provide or make available medical and/or hospital insurance for students injured while participating in any excursion.	EG	JJ
11/16/21	Students must have travel insurance for travel out of lower 48 states.	N/A	N/A
11/16/21	<b>Staff, students and parents have been notified that the District may cancel or postpone student travel at any time if the State Department/Homeland Security or Federal Government indicates such travel presents unreasonable risk.</b>	EG	JJ

APPROVED:

Site Principal: Jennifer Johnson

Date: 11/16/21

Teacher/Staff: Eric Giacone

Date: 11/16/21

Director of Personnel: \_\_\_\_\_

Date: \_\_\_\_\_

# Field Trip Request Form

(Overnight / Out-of-Town or State)

## CONSENT ITEM

### WHAT:

The Governing Board is asked to approve the following Field Trip:

Cheer trip to Las Vegas

WHY (briefly explain why approval is important; and, if applicable, how it is connected to the Site, District or Strategic Plan):

This will be a great experience for our student athletes

### HISTORY:

☐

Annual Trip

☒

First Year Attending

☐

Other: \_\_\_\_\_

### HOW MUCH:

\$3,500 - flight tickets

\$3,600 hotel

\$1,425 competition fee

\*\*\*

Name: Lisa Reeves

Dates of Trip: March 10-14

Destination: Las Vegas, NV

Club/Organization: Cheer

What means of transportation: Rental Vans/Parents

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Briefly describe the details of the trip (chaperone, lodging, etc.):

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11/16/21	<b>Staff, students and parents have been notified that the District may cancel or postpone student travel at any time if the State Department/Homeland Security or Federal Government indicates such travel presents unreasonable risk.</b>	EG	JJ

APPROVED:

Site Principal: Jennifer Johnson

Date: 11/16/21

Teacher/Staff: Eric Giacone

Date: 11/16/21

Director of Personnel: \_\_\_\_\_

Date: \_\_\_\_\_

# Field Trip Request Form

(Overnight / Out-of-Town or State)

## CONSENT ITEM

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Cheer trip to Petaluma

WHY (briefly explain why approval is important; and, if applicable, how it is connected to the Site, District or Strategic Plan):

This will be a great experience for our student athletes

### HISTORY:

- ☐ Annual Trip
- ☒ First Year Attending
- ☐ Other: \_\_\_\_\_

### HOW MUCH:

\$1400 - rental vans  
\$700 - fuel  
\$2,500 hotel  
\$850 competition fee

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Name: Lisa Reeves

Dates of Trip: January 14-15

Destination: Petaluma, CA

Club/Organization: Cheer

What means of transportation: Rental Vans/Parents

Number of students participating: 20

Briefly describe the details of the trip (chaperone, lodging, etc.):

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**Eureka City Schools**  
**School-Sponsored Student/s Overnight Trip Checklist**

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11/16/21	District shall provide or make available medical and/or hospital insurance for students injured while participating in any excursion.	EG	JJ
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11/16/21	<b>Staff, students and parents have been notified that the District may cancel or postpone student travel at any time if the State Department/Homeland Security or Federal Government indicates such travel presents unreasonable risk.</b>	EG	JJ

APPROVED:

Site Principal: Jennifer Johnson

Date: 11/16/21

Teacher/Staff: Eric Giacone

Date: 11/16/21

Director of Personnel: \_\_\_\_\_

Date: \_\_\_\_\_

*Eureka City Schools Board of Education*

**AGENDA ITEM**

Agenda Title: Approval of Memorandum of Understanding (MOU) between Eureka City Schools and WestEd

Meeting Date: December 9, 2021

Item: Consent

**WHAT** *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is being asked to approve the 2021-2022 Memorandum of Understanding (MOU) between ECS and WestEd for the California Healthy Kids Survey (CHKS).

**WHY** *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

The CHKS is the largest statewide survey of resilience and protective factors, risk behaviors, and school climate in the nation. ECS has used the CHKS as one way to determine students' perceptions and experiences with regards to school climate.

ECS will be administering the California Healthy Kids Survey in the Spring of 2020. The survey will be completed by students in grades 5,7,9 and 11.

**STRATEGIC PLAN/PRIORITY AREA:**

Priority Area 4: DISTRICT AND SCHOOL CLIMATE (INCLUDING MENTAL AND SOCIO-EMOTIONAL HEALTH)

**HISTORY** *(list previous staff or board action(s) with dates if possible)*

The CHKS is administered annually as specified in the ECS LCAP (Goal #2). The results from the CHKS are also reported within the ECS Strategic Plan Priority Area #5 - District and School Climate (including mental and socio-emotional health).

**HOW MUCH** *(list the revenue amount \$ and/or the expense amount \$)*

The approximate cost to the District is \$700 (.40 cents per student and \$150 set-up fee).

**WHO** *(list the name of the contact person(s), job title, and site location)*



Paul Ziegler, Assistant Superintendent

*Eureka City Schools Board of Education*

**AGENDA ITEM**

Agenda Title: Approval of Resolution #21-22-008, Revised Date for Observance of Abraham Lincoln's Birthday in 2022-2023 School Calendar  
Meeting Date: December 9, 2021  
Item: Consent

**WHAT** *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to approve Resolution #21-22-008, revising the date for the observance of Abraham Lincoln's Birthday by the closure of Eureka City Schools on Tuesday, February 21, 2023, in the 2022-2023 School Year.

**WHY** *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

The 2022-2023 school calendar does not close school on Monday or Friday of the week in which February 12 occurs, in observance of Lincoln's birthday. Except for Veteran's Day, the Governing Board may revise the date upon which the schools of the district close in observance of any of the holidays identified in Education Code Section 37220 by adoption of a resolution. This resolution authorizes the closure of Eureka City School District on Tuesday, February 21, 2023, in honor of Lincoln's birthday.

**STRATEGIC PLAN/PRIORITY AREA:**

Subject does not apply to a Strategic Plan Priority Area

**HISTORY** *(list previous staff or board action(s) with dates if possible)*

Eureka City Schools' annual adoption of resolutions changing the closure of school in observance of Abraham Lincoln began in the spring of 1995 when the adopted school calendar included school closure during the remainder of the week of President Day.

**HOW MUCH** *(list the revenue amount \$ and/or the expense amount \$)*

There is no cost associated with this action.

**WHO** *(list the name of the contact person(s), job title, and site location)*

Renae Will, Director of Personnel and Public Affairs

ATTACHMENTS:

Description

- ▣ Resolution 21-22-008

**Eureka City Schools**  
**RESOLUTION #21-22-008**  
**OBSERVANCE OF LINCOLN'S BIRTHDAY**

**WHEREAS,** the Eureka City Schools Board of Trustees has adopted the 2022-2023 School Calendar; and

**WHEREAS,** Education Code requires that the public schools shall close on the Monday or Friday of the week in which February 12 occurs, known as "Lincoln Day";

**WHEREAS,** the adopted 2022-2023 School Calendar observes Lincoln's Birthday by closing Eureka City Schools on Tuesday, February 21, 2023, in the 2022-2023 school year; and

**WHEREAS,** California Education Code § 37220(e) reads: "The governing board of a school district, by adoption of a resolution, may revise the date upon which the schools of the district close in observation of any holiday."

**NOW, THEREFORE, BE IT RESOLVED,** the schools of the Eureka City Schools will hold exercises in memory of Abraham Lincoln and George Washington on Friday, February 17, 2023, and will observe Lincoln's Birthday by closing Eureka City Schools on Tuesday, February 21, 2023.

This Resolution was passed by the Eureka City School District Board of Trustees on the 9<sup>th</sup> day of December, 2021.

---

Fred Van Vleck, Superintendent  
Secretary to the Board of Education



*Eureka City Schools Board of Education*

**AGENDA ITEM**

Agenda Title: Approval of Declaration of Equipment as Surplus and Authorization to Sell

Meeting Date: December 9, 2021

Item: Consent

**WHAT** *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to authorize the District to sell and/or dispose of surplus school equipment that is no longer suitable or required for school use.

**WHY** *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

The following equipment is obsolete and no longer suitable or required for school use at: Eureka High School; Auto lift, two post Eagle brand 9000 lb., serial number WH-069-009.

**STRATEGIC PLAN/PRIORITY AREA:**

Applied to the "Fiscal Integrity of the District" portion of the Strategic Plan

**HISTORY** *(list previous staff or board action(s) with dates if possible)*

Not applicable.

**HOW MUCH** *(list the revenue amount \$ and/or the expense amount \$)*

There is potential for revenue if items are sold at district surplus sales.

**WHO** *(list the name of the contact person(s), job title, and site location)*

Paul Ziegler, Assistant Superintendent of Business Services

*Eureka City Schools Board of Education*

**AGENDA ITEM**

Agenda Title: Approval of Resolution 21-22-009 California State Preschool Program 1106 Continued Funding Application Fiscal Year 2022-2023

Meeting Date: December 9, 2021

Item: Consent

**WHAT** *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to approve Resolution #21-22-009 and the California State Preschool Program Continued Funding Application for Fiscal Year 2022-23.

**WHY** *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

Approval of the California State Preschool Program Continued Funding Application for Fiscal Year 2022-23 is needed so that the California Department of Education will review and renew the Child Development Services contract which provides funding for the Winzler Children's Center.

**STRATEGIC PLAN/PRIORITY AREA:**

Priority Area 5: STUDENT TRANSITIONS AND INITIAL ENROLLMENT

**HISTORY** *(list previous staff or board action(s) with dates if possible)*

No history associated with this item.

**HOW MUCH** *(list the revenue amount \$ and/or the expense amount \$)*

No cost associated with this item.

**WHO** *(list the name of the contact person(s), job title, and site location)*

John Leonard, Director of Student Services

**ATTACHMENTS:**

Description

- ▣ CSPP CFA 2022-2023

## **California State Preschool Program Continued Funding Application Fiscal Year 2022–23**

California State Preschool Program (CSPP) contractors who wish to be considered for continued funding for fiscal year (FY) 2022–23 must read the accompanying instructions and fully and accurately complete this application for continued funding. Instructions may be accessed on the Continued Funding Application (CFA) web page at: <https://www.cde.ca.gov/sp/cd/ci/cfaforms2223.asp>.

Please note that CSPP contractors have no vested right to a subsequent contract. Completion of this CFA does not guarantee a renewal of funding. Upon completion of this CFA the California Department of Education (CDE) will review the application and may contact your agency seeking additional information. If the CDE determines your agency will not be renewed for a subsequent contract year, you will be notified in writing no later than April 7, 2022, pursuant to the *California Code of Regulations*, Title 5 (5 CCR). CSPP contractors who apply for and are approved for continued funding do not need to sign a contract with the CDE to provide CSPP services for FY 2022–23, as contracts will be automatically renewed in accordance with all applicable federal and state laws as well as all CSPP Funding Terms and Conditions and Program Requirements that will be incorporated into the 2022–23 CSPP contract. By signing this CFA, the CSPP contractor is indicating that it wishes to automatically renew the CSPP contract for FY 2022–23 and is willing to, and does accept, all of the terms and conditions of the CSPP contract, which will be provided to the CSPP contractor no later than June 1, 2022. The CSPP contractor may reject the FY 2022–23 CSPP contract by providing the CDE with a written notice no later than July 1, 2022. Instructions on how to provide written notice of rejection of the terms of the new FY 2022–23 contract will be provided in forthcoming communication, on or before June 1, 2022, to CSPP contractors.

Failure to submit the CFA in a timely manner shall constitute as a notice to the CDE of the intent to discontinue services at the end of the current contract year, unless the CSPP contractor has received a written notice of extension of time from the CDE. If the CFA is returned to the CDE in a timely manner but is not fully and accurately completed, funding for FY 2022–23, if approved, may be delayed.

If you have any questions regarding the CFA, please contact [CFA@cde.ca.gov](mailto:CFA@cde.ca.gov).

## Section I – CSPP Contractor Information

Legal Name of CSPP Contractor:	Eureka City Schools
CSPP Contractor <i>Doing Business As</i> (DBA):	
Headquartered County:	12 Humboldt
Vendor Number:	7551
Executive Director Name:	Fred Van Vleck
Executive Director Telephone Number:	(707)441-2414
Executive Director Fax Number:	(707)441-3326
Executive Director Email Address:	vanvleckf@eurekacityschools.org
Legal Business Address:	2100 J Street
City:	Eureka
Zip Code:	95503
Mailing Address (if different from above):	
City:	
Zip Code:	
Name of Person Completing the CFA:	Heather Richardson
Title of Contact Person Completing the CFA:	Director of Early Childhood Education
Contact Person Telephone Number:	(707)441-2498
Contact Person Email Address:	richardsonh@eurekacityschools.org



**Contractor Name:**

Eureka City Schools

**Vendor #: County:**

7551

12 Humboldt



## Section II – CSPP Contract Type

Check all applicable boxes indicating the programs the CSPP contractor intends to continue to administer for the Fiscal Year 2022–23. The CSPP contractor agrees to continue implementation of these programs with funds provided by the CDE.

### CSPP Type



Full-Day/Full-Year



Part-Day/Part-Year



Family Childcare Home Education Network

**Contractor Name:**

Eureka City Schools

**Vendor #: County:**

7551

12 Humboldt



**Section III – CSPP Contractor's Officers and Board of Directors Information**

Does the CSPP contractor have a board of directors? ☒ Yes ☐ No

If no, please explain the entity type and the governance structure (i.e., number of owners and partnership).

Have any of the listed officers, board members, owners or other governing individuals ever served as an officer, board member, owner or governing individual with an agency that received state or federal funding and which agency funding was terminated or involuntarily non-renewed, or the agency was debarred from funding for any period of time?

☐ Yes

☒ No

If yes, list on a separate page the officer(s), board member(s), owner(s) or other governing individual(s) to which this applies and include the former agency(ies) with which the individual(s) was/were previously affiliated and the circumstances leading to the termination, involuntary non-renewal or debarment.

List all officers and board members/governing individuals (i.e., owner, director, etc.) Attach additional sheets as necessary.

Officer, Board Member, Owner or Governing Individual Name	Title	Telephone Number	Mailing Address	Email Address
Lisa Ollivier	Trustee, Area 1	(707)601-4989	824 B Street Eureka CA 95501	ollivierl@eurekacityschools.org
Mike Duncan	Trustee, Area 2	(707)499-8712	1825 16th Street Eureka CA 95503	duncanm@eurekacityschools.org
Mario Fernandez	Trustee, Area 3	(707)373-5750	3236 F Street Eureka CA 95503	fernandezm@eurekacityschools.org

**Contractor Name**                      **Vendor #**              **County**  
Eureka City Schools                      7551                      12 Humboldt

<b>Section III - Contractor's Officers and Board of Directors Information</b>				
<b>Officer, Board Member, Owner or Governing Individual Name</b>	<b>Title</b>	<b>Telephone Number</b>	<b>Mailing Address</b>	<b>Email Address</b>
Susan Johnson	Trustee, Area 4	(707)845-1587	1308 Wood St. Eureka, CA 95503	johnsonsusan@eurekacityschools.org
Fran Taplin	Trustee, Area 5	(707)443-4255	2920 Williams Street Eureka CA 95501	taplinf@eurekacityschools.org

**Contractor Name:**

Eureka City Schools

**Vendor #: County:**

7551

12 Humboldt



## Section IV – Program Narrative

- A. Please select the box below if the CSPP contractor **does not** have programmatic **or** calendar changes to their CSPP.

☒

No changes

- B. Please select all applicable fields below if the CSPP contractor **does** have programmatic **or** calendar changes to their CSPP. Programmatic or calendar changes require completion of a form ELCD 3704A. This form is available on the CFA web page at: <https://www.cde.ca.gov/sp/cd/ci/cfaforms2223.asp>.

**Note:** Program calendars must be submitted for both the part-day/part-year CSPP and the full-day/full-year CSPP, as applicable. Making changes to the Minimum Days of Operation (MDO) does not change the contract Maximum Reimbursable Amount (MRA).

☐

Programmatic change

☐

Calendar change

**Contractor Name:**

Eureka City Schools

**Vendor #: County:**

7551 12 Humboldt



## Section V – CSPP Personnel Certification

The State of California requires any CSPP contractor receiving child care and development funds, disbursed by the CDE, to employ fully qualified personnel as stipulated in the *California Education Code (EC)*; and the *California Code of Regulations*, Title 5 (5 CCR); and the Funding Terms and Conditions of the CSPP contract.

I certify, as the authorized agent representing this CSPP contractor, that I have read and understand the staffing requirements for Program Director, Site Supervisor, and Teacher. All staff employed in CDE funded CSPP are fully qualified for their respective positions. The exception to this certification is a person employed as Program Director or Site Supervisor who possesses a current Staffing Qualifications Waiver approved by the Early Education Division (ELCD).

**Signature of the CSPP Contractor's  
Authorized Representative:**

**Printed Name and Title of the CSPP  
Contractor's Authorized  
Representative:**

Fred Van Vleck, Superintendent

**Date of Signature:**

**Authorized Representative's  
Telephone Number:**

(707)441-2414

**Authorized Representative's  
Email Address:**

vanvleckf@eurekacityschools.org

**Contractor Name:**

Eureka City Schools

**Vendor #: County:**

7551

12 Humboldt



**Section VI – Subcontract Certification**

A. Please select the box below if the CSPP contractor **does not** have subcontractors, and move to section VII:



No subcontractors

B. Please select the box below if the CSPP contractor **does** have subcontractors, and complete the information and sign in the section below. CSPP Contractors who subcontract CSPP services will need to complete and submit the form ELCD 3704B. The form is available on the CFA web page at:  
<https://www.cde.ca.gov/sp/cd/ci/cfaforms2223.asp>.



Subcontractors

I certify that the contractual arrangement(s) listed above are made in adherence to the required subcontract provisions contained in the 5 CCR, and the Funding Terms and Conditions of the CSPP contract.

I understand that signing this certificate does not lessen the legal responsibility for the CSPP contract requirements. As the CSPP contractor, it is my responsibility to monitor the performance of the subcontractor to ensure services are provided appropriately through the entire contract term.

**Signature of the CSPP Contractor's  
Authorized Representative:**

**Printed Name and Title of the CSPP  
Contractor's Authorized Representative:**

Fred Van Vleck

**Date of Signature:**

**Authorized Representative's Telephone Number:**

(707)441-2414

**Authorized Representative's Email Address:**

vanvleckf@eurekacityschools.org

**Contractor Name:**

Eureka City Schools

**Vendor #: County:**

7551

12 Humboldt



## Section VII – CSPP Contractor Certification

- Under penalty of perjury, I certify the following:
- I am authorized by the CSPP contractor's Board of Directors or other governing authority to execute this CFA, signifying their intent to automatically renew the current contract for FY 2022–23, under new terms and conditions to be established by the CDE, unless rejected in writing prior to the effective date of the new CSPP contract on July 1, 2022.
- On behalf of the CSPP contractor and its governing authority, we understand some information requested in this CFA is intended for use by CDE auditors in connection with future audit work and performance reviews and may not be used, or even reviewed or considered by the CDE until well after the CSPP contract has expired, if ever. Therefore, we further understand that the information (and any underlying transactions) disclosed by this CFA shall not be considered properly noticed to the CDE, nor approved, accepted or authorized by the CDE, even if our request for continued funding by the CDE is subsequently approved.
- The governing board members have been trained in understanding conflict of interest requirements associated with their positions on the board and have reported all known conflicts of interest.
- I have supervisory authority over the CSPP, have actual, personal knowledge of the information provided in this CFA and certify that it is true and correct in all material respects.
- I am familiar with and will ensure that the CSPP contractor complies with all applicable program statutes and regulations, including:
  - Subcontracting requirements, including competitive bidding, CDE approval, and audit requirements in 5 CCR.
  - Prohibitions on conflicts of interests, including (i) the assurances required to establish that transactions with officers, directors and other related party transactions are conducted at arm's length, and (ii) employment limitations stated in *Education Code*.
  - Cost reimbursement requirements, including reimbursable and non-reimbursable costs, documentation requirements, the provisions for determining the reimbursable amount and other provisions in 5 CCR, Accounting and reporting requirements in 5 CCR.
  - Operational and programmatic requirements.

**Contractor Name:**

Eureka City Schools

**Vendor #: County:**

7551

12 Humboldt



By signing this CFA, the CSPP contractor is indicating that it wishes to automatically renew the current CSPP contract for FY 2022-23 and, if approved, is willing to, and does accept, all of the terms and conditions of the CSPP contract, which will be provided to the CSPP contractor no later than June 1, 2022. The CSPP contractor may reject the FY 2022–23 CSPP contract by providing the CDE with a written notice of rejection no later than July 1, 2022. Instructions on how to provide written notice of rejection of the terms of the new FY 2022–23 contract will be provided in forthcoming communication, on or before June 1, 2022, to CSPP contractors.

**Signature of the CSPP Contractor's  
Authorized Representative:**

**Printed Name and Title of the  
CSPP Contractor's  
Authorized Representative:**

Fred Van Vleck

**Date of Signature:**

**Authorized Representative's  
Telephone Number:**

(707)441-2414

**Authorized Representative's Email  
Address:**

vanvleckf@eurekacityschools.org



**Contractor Name:**

Eureka City Schools

**Vendor #: County:**

7551

12 Humboldt



**Section VIII – Certification of CSPP Contractor Information in the  
Child Development Management Information System**

CSPP contractors are required to review all information in the Child Development Management Information System (CDMIS) and update any outdated or incorrect information. To review the information and submit changes, log on to the CDMIS at <https://www4.cde.ca.gov/cdmis/default.aspx>.

As the authorized representative of the CSPP contractor listed below, I certify, under penalty of perjury, that I have reviewed all of the information for

Eureka City Schools

and updates, additions, or deletions have been submitted as needed for information in all of the areas below:

- Executive Director/Superintendent information
- Program Director information
- Sites and Licenses and/or Office information
- CSPP Family Child Care Home Education Network (FCCHEN) provider summary information

To the best of my knowledge, the information on the CDMIS website reflects accurate information for the

Eureka City Schools

as of the date this certification is signed.

**Program Director/Authorized Representative Signature:**

**Date Signed:**

11/29/2021

**Printed Name of Program Director/Authorized Representative:**

Heather Richardson

**Contractor Name:**

Eureka City Schools

**Vendor #: County:**

7551

12 Humboldt



## **Section IX – Required Attachments**

All attachments and/or documentation below must be completed and included when submitting the CFA. Attachments A-J are located on the CFA web page at:

<https://www.cde.ca.gov/sp/cd/ci/cfaforms2223.asp>.

- A. Fiscal Year 2022–23 Program Calendar (ELCD-9730)**
- B. Payee Data Record (STD. 204) (Non-public agencies only)**
- C. Payee Data Record Supplement (STD. 205) (Non-public agencies only, as applicable)**
- D. Secretary of State (Non-public agencies only)**
- E. Verification of School District Name and Address (Public agencies only)**
- F. Program Narrative Change (ELCD 3704A) (As applicable)**
- G. Subcontractor Certification (ELCD 3704B) (As applicable)**
- H. California Civil Rights Laws Certification (CO-005)**
- I. Contractor Certification Clauses (CCC 04/2017)**
- J. Federal Certification (CO.8)**
- K. For Public Agencies only, include a copy of the agency's board resolution and/or minutes authorizing signature on this document, and a delegation of authority, if applicable**

**Contractor Name:**

Eureka City Schools

**Vendor #: County:**

7551

12 Humboldt



## Section X – CFA Checklist

Section	Section Description	Page	Check
Section I	CSPP Contractor Information	2	<input checked="" type="checkbox"/>
Section II	CSPP Contract Type	3	<input checked="" type="checkbox"/>
Section III	CSPP Contractor's Officers and Board of Directors Information	4	<input checked="" type="checkbox"/>
Section IV	Program Narrative	5	<input checked="" type="checkbox"/>
<b>Section V*</b>	<b>CSPP Personnel Certification</b>	6	<input checked="" type="checkbox"/>
<b>Section VI*</b>	<b>Subcontractor Certification</b>	7	<input checked="" type="checkbox"/>
<b>Section VII*</b>	<b>CSPP Contractor Certification</b>	8	<input checked="" type="checkbox"/>
<b>Section VIII*</b>	<b>Certification of CSPP Contractor Information in the CDMIS Database</b>	10	<input checked="" type="checkbox"/>
Section IX A.	CSPP Program Calendar(s) (ELCD-9730)	11	<input checked="" type="checkbox"/>
<b>Section IX B.*</b>	<b>State of California, Payee Data Record (STD. 204) (non-public agencies only)</b>	11	<input type="checkbox"/>
<b>Section IX C.*</b>	<b>Payee Data Record Supplement (STD. 205) (Non-public agencies only)</b>	11	<input type="checkbox"/>
Section IX D.	Secretary of State search results (non-public agencies only)	11	<input type="checkbox"/>
Section IX E.	Verification of School District Name and Address search, as applicable	11	<input checked="" type="checkbox"/>
Section IX F.	Program Narrative Change (ELCD 3704A)	Insert after page 5	<input type="checkbox"/>

**Contractor Name:**

Eureka City Schools

**Vendor #: County:**

7551

12 Humboldt



Section Number	Section Description	Page Number	Check Box
Section IX G.	Subcontractor Certification (ELCD 3704B)	Insert after page 7	<input type="checkbox"/>
<b>Section IX H.*</b>	<b>California Civil Rights Laws Certification (CO-005)</b>	11	<input checked="" type="checkbox"/>
<b>Section IX I.*</b>	<b>Contractor Certification Clauses (CCC 04/2017)</b>	11	<input checked="" type="checkbox"/>
<b>Section IX J.*</b>	<b>Federal Certification (CO.8)</b>	11	<input checked="" type="checkbox"/>
<b>Section IX K.*</b>	<b>For Public Agencies, include a copy of the agency's board resolution or minutes authorizing signature on this document, and a delegation of authority, if applicable</b>	11	<input checked="" type="checkbox"/>

All Sections must be included in the CFA package, as applicable

**\*Bolded sections require a signature**

## Child Development Division Agency Information Certification

I certify, as the authorized representative of the agency listed below, I have reviewed all the information for **Eureka City Schools (7551)** and updates, additions, or deletions have been submitted as needed for information in all of the areas below:

Executive Director/Superintendent information  
Program Director information  
Sites and Licenses and/or Office information  
Family Child Care Home summary information

To the best of my knowledge, the information on the CDMIS Web site reflects accurate information for **Eureka City Schools (7551)** as of the date this certification was signed.



11/29/2021

Program Director/Authorized Representative Signature

Date Signed

HEATHER RICHARDSON

Printed Name of Program Director/Authorized Representative

**Name of Agency User Generating Certification:** Ruzanna Gasparyan

**Date Generated:** 11/29/2021

**Assigned CDD Consultant:** Shellie MacColl

# Fiscal Year 2022–23 Program Calendar

Name of CSPP Contractor	Vendor Number	County	Contract Type
Eureka City Schools	7551	12 - Humboldt	CSPP Full Day/Full Year

Instructions: Enter an UPPERCASE X on each day your program will operate. Your days of operation will auto-calculate in the boxes below each month, and in the Total Days of Operation box at the bottom of the form. The asterisks (\*) in the month tables refer to days which fall in either the preceding or the following month. Do not enter any values in boxes with an asterisk.

July 2022						
Sun	M	Tu	W	Th	F	Sat
*	*	*	*	*	X	2
3	4	X	X	X	X	9
10	X	X	X	X	X	16
17	X	X	X	X	X	23
24	X	X	X	X	X	30
31	*	*	*	*	*	*

August 2022						
Sun	M	Tu	W	Th	F	Sat
*	1	2	3	X	X	6
7	X	X	X	X	X	13
14	X	X	X	18	19	20
21	X	X	X	X	X	27
28	X	X	X	*	*	*

September 2022						
Sun	M	Tu	W	Th	F	Sat
*	*	*	*	X	X	3
4	5	X	X	X	X	10
11	X	X	X	X	X	17
18	X	X	X	X	X	24
25	X	X	X	X	X	*

July Days of Operation

August Days of Operation

September Days of Operation

First Quarter Subtotal

October 2022						
Sun	M	Tue	W	Th	F	Sat
*	*	*	*	*	*	1
2	X	X	X	X	X	8
9	X	X	X	X	X	15
16	X	X	X	X	X	22
23	X	X	X	X	X	29
30	X	*	*	*	*	*

November 2022						
Sun	M	Tu	W	Th	F	Sat
*	*	1	X	X	X	5
6	X	X	X	X	11	12
13	X	X	X	X	X	19
20	X	X	X	24	25	26
27	X	X	X	*	*	*

December 2022						
Sun	M	Tu	W	Th	F	Sat
*	*	*	*	X	X	3
4	X	X	X	X	X	10
11	X	X	X	X	X	17
18	X	X	X	X	X	24
25	X	X	X	X	X	31

October Days of Operation

November Days of Operation

December Days of Operation

Second Quarter Subtotal

January 2023						
Sun	M	Tu	W	Th	F	Sat
1	X	X	X	X	X	7
8	X	X	X	X	X	14
15	16	X	X	X	X	21
22	X	X	X	X	X	28
29	X	X	*	*	*	*

February 2023						
Sun	M	Tu	W	Th	F	Sat
*	*	*	X	X	X	4
5	X	X	X	X	X	11
12	X	X	X	X	X	18
19	20	X	X	X	X	25
26	X	X	*	*	*	*

March 2023						
Sun	M	Tu	W	Th	F	Sat
*	*	*	X	X	X	4
5	X	X	X	X	X	11
12	X	X	X	X	X	18
19	X	X	X	X	X	25
26	X	X	X	X	X	*

January Days of Operation

February Days of Operation

March Days of Operation

Third Quarter Subtotal

April 2023						
Sun	M	Tu	W	Th	F	Sat
*	*	*	*	*	*	1
2	X	X	X	X	X	8
9	X	X	X	X	X	15
16	X	X	X	X	X	22
23	X	X	X	X	X	29
30	*	*	*	*	*	*

May 2023						
Sun	M	Tu	W	Th	F	Sat
*	1	X	X	X	X	6
7	X	X	X	X	X	13
14	X	X	X	X	X	20
21	X	X	X	X	X	27
28	29	X	X	*	*	*

June 2023						
Sun	M	Tu	W	Th	F	Sat
*	*	*	*	X	X	3
4	X	X	X	X	X	10
11	X	X	X	X	X	17
18	X	X	X	X	X	24
25	X	X	X	X	X	*

April Days of Operation



May Days of Operation

June Days of Operation

Fourth Quarter Subtotal


Total Days of Operation

# Eureka City Schools

County	Humboldt
District	Eureka City Schools <a href="#">List of active district's schools</a>
CDS Code	12 75515 0000000
District Address	2100 J St. Eureka, CA 95501-3055 <a href="#">Google Map</a> 
Mailing Address	2100 J St. Eureka, CA 95501-3055
Phone Number	(707) 441-2414
Fax Number	(707) 441-3326
Email	<a href="mailto:vanvleckf@eurekacityschools.org">vanvleckf@eurekacityschools.org</a>
Web Address	<a href="http://www.eurekacityschools.org">www.eurekacityschools.org</a> 
Superintendent	Dr. Fred Van Vleck, Ed.D. Superintendent (707) 441-2414 <a href="mailto:vanvleckf@eurekacityschools.org">vanvleckf@eurekacityschools.org</a>
Chief Business Official	Paul Ziegler Assistant Superintendent, Business Services (707) 441-2412 <a href="mailto:zieglerp@eurekacityschools.org">zieglerp@eurekacityschools.org</a>
Status	Active
District Type	Unified School District
Low Grade	K
High Grade	Adult
NCES/Federal District ID	0600052
CDS Coordinator (Contact for Data Updates)	Micalyn Harris (707) 441-2414 <a href="#">Request Data Update(s)</a>
Last Updated	June 30, 2021

## Directory Disclaimer

The California School Directory and related public school and district data files (collectively referred to as the "Directory"), contain information about California schools, districts, and school/district administrators that is voluntarily self-reported by local education agencies (LEAs) to the California Department of Education (CDE) as a public convenience. Because the information is voluntarily self-reported, the Directory does not contain information for every LEA and the information that is in the Directory may be outdated or have errors, omissions, typos and other inaccuracies. Therefore, information, or the absence of information, in the Directory should not be relied upon for any purpose and should be used only to contact the LEA. The CDE makes no representation or warranty, express or implied, with respect to Directory information.

For information regarding LEA accreditation, please visit the US Department of Education's [Accreditation and Quality Assurance](#)  web page.

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## CALIFORNIA CIVIL RIGHTS LAWS CERTIFICATION

Pursuant to Public Contract Code section 2010, if a bidder or proposer executes or renews a contract in the amount of \$100,000 or more on or after January 1, 2017, the bidder or proposer hereby certifies compliance with the following:

1. CALIFORNIA CIVIL RIGHTS LAWS: For contracts \$100,000 or more, executed or renewed after January 1, 2017, the contractor certifies compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code) and the Fair Employment and Housing Act (Section 12960 of the Government Code); and
2. EMPLOYER DISCRIMINATORY POLICIES: For contracts \$100,000 or more, executed or renewed after January 1, 2017, if a Contractor has an internal policy against a sovereign nation or peoples recognized by the United States government, the Contractor certifies that such policies are not used in violation of the Unruh Civil Rights Act (Section 51 of the Civil Code) or the Fair Employment and Housing Act (Section 12960 of the Government Code).

## CERTIFICATION

I, the official named below, certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

1. Proposer/Bidder Firm Name (Printed):

Eureka City Schools

2. Federal ID Number:

38-3951405

3. By (Authorized Signature):

4. Printed Name and Title of Person Signing:

Fred Van Vleck, Superintendent

5. Date Executed:

6. Executed in the County and State of:

Humboldt, California

# Contractor Certification Clauses

CCC 04/2017

## CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

Contractor/Bidder Firm Name (Printed)	Federal ID Number
Eureka City Schools	38-3951405

By (Authorized Signature)

Printed Name and Title of Person Signing

Fred Van Vleck, Superintendent

Date Executed	Executed in the County of
	Humboldt

## CONTRACTOR CERTIFICATION CLAUSES

1. **STATEMENT OF COMPLIANCE:** Contractor has, unless exempted, complied with the nondiscrimination program requirements. (Gov. Code §12990 (a-f) and CCR, Title 2, Section 11102) (Not applicable to public entities.)

2. **DRUG-FREE WORKPLACE REQUIREMENTS:** Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

b. Establish a Drug-Free Awareness Program to inform employees about:

- 1) the dangers of drug abuse in the workplace;
- 2) the person's or organization's policy of maintaining a drug-free workplace;
- 3) any available counseling, rehabilitation and employee assistance programs; and,
- 4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed Agreement will:

- 1) receive a copy of the company's drug-free workplace policy statement; and,

2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: the Contractor has made false certification, or violated the certification by failing to carry out the requirements as noted above. (Gov. Code §8350 et seq.)

3. NATIONAL LABOR RELATIONS BOARD CERTIFICATION: Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court, which orders Contractor to comply with an order of the National Labor Relations Board. (Pub. Contract Code §10296) (Not applicable to public entities.)

4. CONTRACTS FOR LEGAL SERVICES \$50,000 OR MORE- PRO BONO REQUIREMENT: Contractor hereby certifies that Contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lesser of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

5. EXPATRIATE CORPORATIONS: Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

6. SWEATFREE CODE OF CONDUCT:

a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at [www.dir.ca.gov](http://www.dir.ca.gov), and Public Contract Code Section 6108.

required by authorized officials of the contracting agency, the Department of Industrial Relations, or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

7. DOMESTIC PARTNERS: For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.3.

8. GENDER IDENTITY: For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.35.

## **DOING BUSINESS WITH THE STATE OF CALIFORNIA**

The following laws apply to persons or entities doing business with the State of California.

1. CONFLICT OF INTEREST: Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

Current State Employees (Pub. Contract Code §10410):

1). No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.

2). No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Pub. Contract Code §10411):

1). For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.

2). For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (Pub. Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Pub. Contract Code §10430 (e))

2. LABOR CODE/WORKERS' COMPENSATION: Contractor needs to be aware of the

Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

3. AMERICANS WITH DISABILITIES ACT: Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

4. CONTRACTOR NAME CHANGE: An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

5. CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:

a. When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.

b. "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.

c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.

6. RESOLUTION: A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

7. AIR OR WATER POLLUTION VIOLATION: Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

8. PAYEE DATA RECORD FORM STD. 204: This form must be completed by all contractors that are not another state agency or other governmental entity.

# FEDERAL CERTIFICATIONS

**CO.8 (REV. 06/20)**

**California Department of Education**

## CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 45 CFR Part 93, "New restrictions on Lobbying," and 45 CFR Part 76, "Government-wide Debarment and Suspension (Non procurement) and Government-wide requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Education determines to award the covered transaction, grant, or cooperative agreement.

### 1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 45 CFR Part 93, for persons entering into a grant or cooperative agreement over \$100,000 as defined at 45 CFR Part 93, Sections 93.105 and 93.110, the applicant certifies that:

(a) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement:

(b) If any funds other than federal appropriated funds have been or will be paid to any person for influencing or attempting to influence an employee of Congress, or any employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying," in accordance with this instruction;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

### 2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by executive Order 12549, Debarment and Suspension, and other responsibilities implemented at 45 CFR Part 76, for prospective participants in primary or a lower tier covered transactions, as defined at 45 CFR Part 76, Sections 76.105 and 76.110.

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction violation of federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and

(d) Have not within a three-year period proceeding this application had one or more public transactions (federal, state, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

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### 3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 45 CFR Part 76, Subpart F, for grantees, as defined at 45 CFR Part 76, Sections 76.605 and 76.610-

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

(b) Establishing an on-going drug-free awareness program to inform employees about-

(1) The danger of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will -

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title,

to: Director, Grants, and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W., (Room 3124, GSA Regional Office Building No. 3), Washington, DC 20202-4571.

Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d) (2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency:

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d),(e), and (f).

B. The grantee shall insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

719 Creighton Street, Eureka, CA 95503

3100 Park Street, Eureka, CA 95503

2100 J Street, Eureka, CA 95503

Check ☐ if there are workplaces on file that are not identified here.

**DRUG-FREE WORKPLACE  
(GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 45 CFR Part 76, Subpart F, for grantees, as defined at 45 CFR Part 76, Sections 76.605 and 76.610-

- a. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant, and
- b. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Director, Grants and contracts Service, U.S. department of Education, 400 Maryland Avenue, S.W. (Room 3124, GSA Regional Office Building No. 3) Washington, DC 20202-4571. Notice shall include the identification numbers(s) of each affected grant.

**ENVIRONMENTAL TOBACCO SMOKE ACT**

As required by the Pro-Children Act of 1994, (also known as Environmental Tobacco Smoke), and implemented at Public Law 103-277, Part C requires that:

The applicant certifies that smoking is not permitted in any portion of any indoor facility owned or leased or contracted and used routinely or regularly for the provision of health care services, day care, and education to children under the age of 18. Failure to comply with the provisions of this law may result in the imposition of a civil monetary penalty of up to \$1,000 per day. (The law does not apply to children's services provided in private residence, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for in-patient drug and alcohol treatment.)

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

NAME OF APPLICANT (CONTRACTOR)

Eureka City Schools

CONTRACT #

CSPP-1106

PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

Fred Van Vleck, Superintendent

SIGNATURE

DATE



## RESOLUTION

This resolution is adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing early education services and to authorize the designated personnel to sign contract documents for Fiscal Year 2022-2023.

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### EUREKA CITY SCHOOLS RESOLUTION #21-22-009

BE IT RESOLVED that the Governing Board of Eureka City Schools authorizes entering into local agreement number CSPP-1106 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
<u>Fred Van Vleck Ed. D</u>	<u>Superintendent</u>	<u></u>
<u></u>	<u></u>	<u></u>

PASSED AND ADOPTED THIS 9th day of December 2021, by the Governing Board of EUREKA CITY SCHOOLS of HUMBOLDT County, in the State of California.

I, \_\_\_\_\_, Clerk of the Governing Board of Eureka City Schools, of Humboldt County, in the State of California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a Regular Board District Board Meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

\_\_\_\_\_  
(Clerk's Signature)

\_\_\_\_\_  
(Date)

*Eureka City Schools Board of Education*

**AGENDA ITEM**

Agenda Title: 2021-22 First Interim Report

Meeting Date: December 9, 2021

Item: Discussion/Action

**WHAT** *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to discuss, receive and certify that Eureka City Schools 2021-22 First Interim Report is positive. The positive certification means that based upon current projections the District expects to meet its financial obligations for the current fiscal year and two subsequent fiscal years.

**WHY** *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

The First Interim Report and Certification is required to be filed by the Governing Board pursuant to Education Code section 42131. The First Interim Report is due by December 15, 2021, for the period ending October 31, 2021.

**STRATEGIC PLAN/PRIORITY AREA:**

Subject does not apply to a Strategic Plan Priority Area

**HISTORY** *(list previous staff or board action(s) with dates if possible)*

Certification of the First Interim Report is an annual requirement.

**HOW MUCH** *(list the revenue amount \$ and/or the expense amount \$)*

Not applicable.

**WHO** *(list the name of the contact person(s), job title, and site location)*

Paul Ziegler, Assistant Superintendent of Business Services

*(Attachments to follow)*

**ATTACHMENTS:**

## Description

- ▢ 1st Interim
- ▢ All Funds
- ▢ Operation Assumptions
- ▢ General Fund Comparison
- ▢ Presentation

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: \_\_\_\_\_  
District Superintendent or Designee

Date: \_\_\_\_\_

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
President of the Governing Board

#### CERTIFICATION OF FINANCIAL CONDITION

##### \_\_\_\_ POSITIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

##### \_\_\_\_ QUALIFIED CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

##### \_\_\_\_ NEGATIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Title: \_\_\_\_\_

E-mail: \_\_\_\_\_

### Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.		X

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.		X
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.	X	
4	Local Control Funding Formula (LCFF) Revenue	Projected LCFF revenue for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.		X
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.		X
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
7	Ongoing and Major Maintenance Account	If applicable, changes occurring since budget adoption meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.	X	
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since budget adoption that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?		X
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since budget adoption by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?		X

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2020-21) annual payment?	X	
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, have there been changes since budget adoption in OPEB liabilities?	X	
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)?		X
		• If yes, have there been changes since budget adoption in self-insurance liabilities?	X	
S8	Status of Labor Agreements	As of first interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)	X	
		• Classified? (Section S8B, Line 1b)	X	
S8	Labor Agreement Budget Revisions	For negotiations settled since budget adoption, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for:		
		• Certificated? (Section S8A, Line 3)	X	
		• Classified? (Section S8B, Line 3)	X	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	X	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?	X	
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?	X	
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?	X	

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
<b>A. DISTRICT</b>						
<b>1. Total District Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	3,449.54	3,449.54	3,341.59	3,449.54	0.00	0%
<b>2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
<b>3. Total Basic Aid Open Enrollment Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
<b>4. Total, District Regular ADA (Sum of Lines A1 through A3)</b>	3,449.54	3,449.54	3,341.59	3,449.54	0.00	0%
<b>5. District Funded County Program ADA</b>						
a. County Community Schools	10.96	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	35.26	32.12	32.12	32.12	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	3.14	3.14	3.14	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
<b>g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)</b>	46.22	35.26	35.26	35.26	0.00	0%
<b>6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)</b>	3,495.76	3,484.80	3,376.85	3,484.80	0.00	0%
<b>7. Adults in Correctional Facilities</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)</b>						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
<b>B. COUNTY OFFICE OF EDUCATION</b>						
<b>1. County Program Alternative Education Grant ADA</b>						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
<b>d. Total, County Program Alternative Education ADA (Sum of Lines B1a through B1c)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>2. District Funded County Program ADA</b>						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
<b>g. Total, District Funded County Program ADA (Sum of Lines B2a through B2f)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>3. TOTAL COUNTY OFFICE ADA (Sum of Lines B1d and B2g)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>4. Adults in Correctional Facilities</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>5. County Operations Grant ADA</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>6. Charter School ADA</b> (Enter Charter School ADA using Tab C. Charter School ADA)						



Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
<b>C. CHARTER SCHOOL ADA</b>						
Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 use this worksheet to report ADA for those charter schools. Charter schools reporting SACS financial data separately from their authorizing LEAs in Fund 01 or Fund 62 use this worksheet to report their ADA.						
<b>FUND 01: Charter School ADA corresponding to SACS financial data reported in Fund 01.</b>						
<b>1. Total Charter School Regular ADA</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>2. Charter School County Program Alternative Education ADA</b>						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
<b>d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C2a through C2c)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>3. Charter School Funded County Program ADA</b>						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
<b>f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2d, and C3f)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>FUND 09 or 62: Charter School ADA corresponding to SACS financial data reported in Fund 09 or Fund 62.</b>						
<b>5. Total Charter School Regular ADA</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>6. Charter School County Program Alternative Education ADA</b>						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
<b>d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C6a through C6c)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>7. Charter School Funded County Program ADA</b>						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
<b>f. Total, Charter School Funded County Program ADA (Sum of Lines C7a through C7e)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>8. TOTAL CHARTER SCHOOL ADA (Sum of Lines C5, C6d, and C7f)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>9. TOTAL CHARTER SCHOOL ADA Reported in Fund 01, 09, or 62 (Sum of Lines C4 and C8)</b>	0.00	0.00	0.00	0.00	0.00	0%

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the interim certification.

## CRITERIA AND STANDARDS

### 1. CRITERION: Average Daily Attendance

STANDARD: Funded average daily attendance (ADA) for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's ADA Standard Percentage Range: **-2.0% to +2.0%**

#### 1A. Calculating the District's ADA Variances

DATA ENTRY: Budget Adoption data that exist for the current year will be extracted; otherwise, enter data into the first column for all fiscal years. First Interim Projected Year Totals data that exist for the current year will be extracted; otherwise, enter data for all fiscal years. Enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for all fiscal years.

##### Estimated Funded ADA

Fiscal Year	Budget Adoption Budget (Form 01CS, Item 1A)	First Interim Projected Year Totals (Form AI, Lines A4 and C4)	Percent Change	Status
Current Year (2021-22)				
District Regular	3,450.00	3,449.54		
Charter School	0.00	0.00		
<b>Total ADA</b>	<b>3,450.00</b>	<b>3,449.54</b>	<b>0.0%</b>	<b>Met</b>
1st Subsequent Year (2022-23)				
District Regular	3,258.09	3,376.20		
Charter School				
<b>Total ADA</b>	<b>3,258.09</b>	<b>3,376.20</b>	<b>3.6%</b>	<b>Not Met</b>
2nd Subsequent Year (2023-24)				
District Regular	3,258.09	3,376.20		
Charter School				
<b>Total ADA</b>	<b>3,258.09</b>	<b>3,376.20</b>	<b>3.6%</b>	<b>Not Met</b>

#### 1B. Comparison of District ADA to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - The projected change since budget adoption for funded ADA exceeds two percent in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard, a description of the methods and assumptions used in projecting funded ADA, and what changes will be made to improve the accuracy of projections in this area.

**Explanation:**  
(required if NOT met)

An increase in enrollment in the current year, along with project return in attendance rates increased the projected ADA year 22/23 and 23/24

## 2. CRITERION: Enrollment

STANDARD: Projected enrollment for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's Enrollment Standard Percentage Range: **-2.0% to +2.0%**

### 2A. Calculating the District's Enrollment Variances

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Enter data in the second column for all fiscal years. Enter district regular enrollment and charter school enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	Enrollment		Percent Change	Status
	Budget Adoption (Form 01CS, Item 3B)	First Interim CBEDS/Projected		
Current Year (2021-22)				
District Regular	3,464	3,619		
Charter School				
<b>Total Enrollment</b>	<b>3,464</b>	<b>3,619</b>	<b>4.5%</b>	<b>Not Met</b>
1st Subsequent Year (2022-23)				
District Regular	3,471	3,597		
Charter School				
<b>Total Enrollment</b>	<b>3,471</b>	<b>3,597</b>	<b>3.6%</b>	<b>Not Met</b>
2nd Subsequent Year (2023-24)				
District Regular	3,425	3,547		
Charter School				
<b>Total Enrollment</b>	<b>3,425</b>	<b>3,547</b>	<b>3.6%</b>	<b>Not Met</b>

### 2B. Comparison of District Enrollment to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Enrollment projections have changed since budget adoption by more than two percent in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard, a description of the methods and assumptions used in projecting enrollment, and what changes will be made to improve the accuracy of projections in this area.

**Explanation:**  
(required if NOT met)

There was significant uncertainty regarding enrollment as associated with the COVID-19 pandemic. This uncertainty and experience has been incorporated into current year budgeted enrollment. Actual enrollment was higher than budgeted and led to a corresponding increase in enrollment in 22/23 and 23/24

### 3. CRITERION: ADA to Enrollment

STANDARD: Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the current fiscal year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

#### 3A. Calculating the District's ADA to Enrollment Standard

DATA ENTRY: Unaudited Actuals data that exist will be extracted into the P-2 ADA column for the First Prior Year; otherwise, enter First Prior Year data. P-2 ADA for the second and third prior years are preloaded. Budget Adoption data that exist will be extracted into the Enrollment column; otherwise, enter Enrollment data for all fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	P-2 ADA Unaudited Actuals (Form A, Lines A4 and C4)	Enrollment CBEDS Actual (Form 01CS, Item 2A)	Historical Ratio of ADA to Enrollment
Third Prior Year (2018-19)			
District Regular	3,406	3,643	
Charter School			
<b>Total ADA/Enrollment</b>	<b>3,406</b>	<b>3,643</b>	<b>93.5%</b>
Second Prior Year (2019-20)			
District Regular	3,439	3,674	
Charter School			
<b>Total ADA/Enrollment</b>	<b>3,439</b>	<b>3,674</b>	<b>93.6%</b>
First Prior Year (2020-21)			
District Regular	3,450	3,540	
Charter School	0		
<b>Total ADA/Enrollment</b>	<b>3,450</b>	<b>3,540</b>	<b>97.5%</b>
Historical Average Ratio:			94.9%
District's ADA to Enrollment Standard (historical average ratio plus 0.5%):			<b>95.4%</b>

#### 3B. Calculating the District's Projected Ratio of ADA to Enrollment

DATA ENTRY: Estimated P-2 ADA will be extracted into the first column for the Current Year; enter data in the first column for the subsequent fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years. All other data are extracted.

Fiscal Year	Estimated P-2 ADA (Form AI, Lines A4 and C4)	Enrollment CBEDS/Projected (Criterion 2, Item 2A)	Ratio of ADA to Enrollment	Status
Current Year (2021-22)				
District Regular	3,342	3,619		
Charter School	0			
<b>Total ADA/Enrollment</b>	<b>3,342</b>	<b>3,619</b>	<b>92.3%</b>	<b>Met</b>
1st Subsequent Year (2022-23)				
District Regular	3,376	3,597		
Charter School				
<b>Total ADA/Enrollment</b>	<b>3,376</b>	<b>3,597</b>	<b>93.9%</b>	<b>Met</b>
2nd Subsequent Year (2023-24)				
District Regular	3,330	3,547		
Charter School				
<b>Total ADA/Enrollment</b>	<b>3,330</b>	<b>3,547</b>	<b>93.9%</b>	<b>Met</b>

#### 3C. Comparison of District ADA to Enrollment Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Projected P-2 ADA to enrollment ratio has not exceeded the standard for the current year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

#### 4. CRITERION: LCFF Revenue

STANDARD: Projected LCFF revenue for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's LCFF Revenue Standard Percentage Range: -2.0% to +2.0%

##### 4A. Calculating the District's Projected Change in LCFF Revenue

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. In the First Interim column, Current Year data are extracted; enter data for the two subsequent years.

LCFF Revenue				
(Fund 01, Objects 8011, 8012, 8020-8089)				
	Budget Adoption	First Interim		
Fiscal Year	(Form 01CS, Item 4B)	Projected Year Totals	Percent Change	Status
Current Year (2021-22)	39,979,780.00	40,356,841.00	0.9%	Met
1st Subsequent Year (2022-23)	39,071,468.00	40,621,364.00	4.0%	Not Met
2nd Subsequent Year (2023-24)	40,243,701.00	41,838,084.00	4.0%	Not Met

##### 4B. Comparison of District LCFF Revenue to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected LCFF revenue has changed since budget adoption by more than two percent in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard and a description of the methods and assumptions used in projecting LCFF revenue.

**Explanation:**  
(required if NOT met)

The increase in enrollment and ADA projections led to an increase in projected LCFF revenues in 22/23. Additionally, there is a projected increase in LCFF funding per student of 2% and 3% for 22/23 and 23/24, respectively.

## 5. CRITERION: Salaries and Benefits

STANDARD: Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

### 5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	
Third Prior Year (2018-19)	24,702,534.85	29,661,169.69	83.3%
Second Prior Year (2019-20)	25,262,830.65	29,647,169.65	85.2%
First Prior Year (2020-21)	21,660,423.64	25,057,989.76	86.4%
Historical Average Ratio:			85.0%

	Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
District's Reserve Standard Percentage (Criterion 10B, Line 4)	3.0%	3.0%	3.0%
District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):	82.0% to 88.0%	82.0% to 88.0%	82.0% to 88.0%

### 5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	Status
	Salaries and Benefits (Form 011, Objects 1000-3999) (Form MYPI, Lines B1-B3)	Total Expenditures (Form 011, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)		
Current Year (2021-22)	26,701,203.00	29,238,428.00	91.3%	Not Met
1st Subsequent Year (2022-23)	27,315,392.00	30,357,943.00	90.0%	Not Met
2nd Subsequent Year (2023-24)	27,742,365.00	30,803,134.00	90.1%	Not Met

### 5C. Comparison of District Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected ratio of unrestricted salary and benefit costs to total unrestricted expenditures has changed by more than the standard in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard and a description of the methods and assumptions used in projecting salaries and benefits.

**Explanation:**  
(required if NOT met)

One-time COVID-19 funding sources were used to pay for ongoing operating costs, while salaries have continued to be paid out of unrestricted revenue sources, increasing the ratio of salaries/benefit costs to total expenditures. This operation is expected to continue until the one-time funds are expended.

## 6. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating), for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since budget adoption.

Changes that exceed five percent in any major object category must be explained.

District's Other Revenues and Expenditures Standard Percentage Range:	-5.0% to +5.0%
District's Other Revenues and Expenditures Explanation Percentage Range:	-5.0% to +5.0%

### 6A. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. First Interim data for the Current Year are extracted. If First Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Object Range / Fiscal Year	Budget Adoption Budget (Form 01CS, Item 6B)	First Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
<b>Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)</b>				
Current Year (2021-22)	5,585,885.00	13,165,647.00	135.7%	Yes
1st Subsequent Year (2022-23)	5,465,532.00	8,996,022.00	64.6%	Yes
2nd Subsequent Year (2023-24)	3,677,427.00	8,358,471.00	127.3%	Yes

**Explanation:**  
(required if Yes)

Material revenue increases are due to one-time COVID-19 funds that must be expended by September 30, 2024. We have budgeted to expend these funds over the next three years.

<b>Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)</b>				
Current Year (2021-22)	6,730,443.00	5,245,426.00	-22.1%	Yes
1st Subsequent Year (2022-23)	3,995,362.00	4,898,213.00	22.6%	Yes
2nd Subsequent Year (2023-24)	3,995,362.00	4,898,212.00	22.6%	Yes

**Explanation:**  
(required if Yes)

Material decrease due to COVID-19 funds that were previously state revenues that are now required to be recognized as federal revenues.

<b>Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)</b>				
Current Year (2021-22)	3,040,442.00	3,346,447.00	10.1%	Yes
1st Subsequent Year (2022-23)	3,082,642.00	3,346,447.00	8.6%	Yes
2nd Subsequent Year (2023-24)	3,084,540.00	3,346,447.00	8.5%	Yes

**Explanation:**  
(required if Yes)

Increase is due to an increase in SELPA apportionments from the COE in the CY. The revenue source is also being projected out into future years.

<b>Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)</b>				
Current Year (2021-22)	2,560,743.00	3,130,979.00	22.3%	Yes
1st Subsequent Year (2022-23)	2,503,851.00	2,381,542.00	-4.9%	No
2nd Subsequent Year (2023-24)	2,313,454.00	2,376,516.00	2.7%	No

**Explanation:**  
(required if Yes)

The increase is due to budgeted one-time expenditures in the current year associated with COVID-19 funding. Subsequent year supply purchases will return to original budget expectations.

<b>Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)</b>				
Current Year (2021-22)	7,002,290.00	10,231,490.00	46.1%	Yes
1st Subsequent Year (2022-23)	6,329,224.00	6,179,917.00	-2.4%	No
2nd Subsequent Year (2023-24)	6,263,366.00	5,495,481.00	-12.3%	Yes

**Explanation:**  
(required if Yes)

The increase in the current year is due to one-time COVID-19 expenditures. As one time funding is used, it is expected that the operating expenditures will return to a pre-pandemic rate in subsequent years.

## 6B. Calculating the District's Change in Total Operating Revenues and Expenditures

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	Budget Adoption Budget	First Interim Projected Year Totals	Percent Change	Status
<b>Total Federal, Other State, and Other Local Revenue (Section 6A)</b>				
Current Year (2021-22)	15,356,770.00	21,757,520.00	41.7%	Not Met
1st Subsequent Year (2022-23)	12,543,536.00	17,240,682.00	37.4%	Not Met
2nd Subsequent Year (2023-24)	10,757,329.00	16,603,130.00	54.3%	Not Met
<b>Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)</b>				
Current Year (2021-22)	9,563,033.00	13,362,469.00	39.7%	Not Met
1st Subsequent Year (2022-23)	8,833,075.00	8,561,459.00	-3.1%	Met
2nd Subsequent Year (2023-24)	8,576,820.00	7,871,997.00	-8.2%	Not Met

## 6C. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is Not Met; no entry is allowed below.

- 1a. STANDARD NOT MET - One or more projected operating revenue have changed since budget adoption by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

**Explanation:**

Federal Revenue  
(linked from 6A  
if NOT met)

Material revenue increases are due to one-time COVID-19 funds that must be expended by September 30, 2024. We have budgeted to expend these funds over the next three years.

**Explanation:**

Other State Revenue  
(linked from 6A  
if NOT met)

Material decrease due to COVID-19 funds that were previously state revenues that are now required to be recognized as federal revenues.

**Explanation:**

Other Local Revenue  
(linked from 6A  
if NOT met)

Increase is due to an increase in SELPA apportionments from the COE in the CY. The revenue source is also being projected out into future years.

- 1b. STANDARD NOT MET - One or more total operating expenditures have changed since budget adoption by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

**Explanation:**

Books and Supplies  
(linked from 6A  
if NOT met)

The increase is due to budgeted one-time expenditures in the current year associated with COVID-19 funding. Subsequent year supply purchases will return to original budget expectations.

**Explanation:**

Services and Other Exps  
(linked from 6A  
if NOT met)

The increase in the current year is due to one-time COVID-19 expenditures. As one time funding is used, it is expected that the operating expenditures will return to a pre-pandemic rate in subsequent years.



## 7. CRITERION: Facilities Maintenance

**STANDARD:** Identify changes that have occurred since budget adoption in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

### Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

**NOTE:** EC Section 17070.75 requires the district to deposit into the account a minimum amount equal to or greater than three percent of the total general fund expenditures and other financing uses for that fiscal year. Per SB 98 and SB 820 of 2020, resources 3210, 3215, 3220, 5316, 7027, 7420, and 7690 are excluded from the total general fund expenditures calculation.

**DATA ENTRY:** Enter the Required Minimum Contribution if Budget data does not exist. Budget data that exist will be extracted; otherwise, enter budget data into lines 1, if applicable, and 2. All other data are extracted.

	Required Minimum Contribution	First Interim Contribution Projected Year Totals (Fund 01, Resource 8150, Objects 8900-8999)	Status
1. OMMA/RMA Contribution	1,548,487.35	1,832,951.00	Met
2. Budget Adoption Contribution (information only) (Form 01CS, Criterion 7)		1,777,315.00	

If status is not met, enter an X in the box that best describes why the minimum required contribution was not made:

<input type="checkbox"/>	Not applicable (district does not participate in the Leroy F. Greene School Facilities Act of 1998)
<input type="checkbox"/>	Exempt (due to district's small size [EC Section 17070.75 (b)(2)(E)])
<input type="checkbox"/>	Other (explanation must be provided)

**Explanation:**  
(required if NOT met  
and Other is marked)

## 8. CRITERION: Deficit Spending

**STANDARD:** Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves<sup>1</sup> as a percentage of total expenditures and other financing uses<sup>2</sup> in any of the current fiscal year or two subsequent fiscal years.

<sup>1</sup>Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

<sup>2</sup>A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

### 8A. Calculating the District's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
District's Available Reserve Percentages (Criterion 10C, Line 9)	5.0%	5.1%	5.1%
<b>District's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):</b>	<b>1.7%</b>	<b>1.7%</b>	<b>1.7%</b>

### 8B. Calculating the District's Deficit Spending Percentages

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals		Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	Status
	Net Change in Unrestricted Fund Balance (Form 011, Section E) (Form MYPI, Line C)	Total Unrestricted Expenditures and Other Financing Uses (Form 011, Objects 1000-7999) (Form MYPI, Line B11)		
Current Year (2021-22)	3,308,783.00	29,781,954.00	N/A	Met
1st Subsequent Year (2022-23)	2,120,918.00	30,959,472.00	N/A	Met
2nd Subsequent Year (2023-24)	2,665,868.00	31,440,415.00	N/A	Met

### 8C. Comparison of District Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Unrestricted deficit spending, if any, has not exceeded the standard percentage level in any of the current year or two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

## 9. CRITERION: Fund and Cash Balances

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

### 9A-1. Determining if the District's General Fund Ending Balance is Positive

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Ending Fund Balance General Fund Projected Year Totals		
Fiscal Year	(Form 011, Line F2 ) (Form MYPI, Line D2)	Status
Current Year (2021-22)	16,740,115.00	Met
1st Subsequent Year (2022-23)	18,933,531.00	Met
2nd Subsequent Year (2023-24)	21,752,805.00	Met

### 9A-2. Comparison of the District's Ending Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

### 9B-1. Determining if the District's Ending Cash Balance is Positive

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Ending Cash Balance General Fund		
Fiscal Year	(Form CASH, Line F, June Column)	Status
Current Year (2021-22)	13,855,207.00	Met

### 9B-2. Comparison of the District's Ending Cash Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

**Explanation:**  
(required if NOT met)

**10. CRITERION: Reserves**

STANDARD: Available reserves<sup>1</sup> for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts<sup>2</sup> as applied to total expenditures and other financing uses<sup>3</sup>:

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, 1st and 2nd Subsequent Year data will be extracted. If not, enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the two subsequent years.

Percentage Level	District ADA		
5% or \$71,000 (greater of)	0	to	300
4% or \$71,000 (greater of)	301	to	1,000
3%	1,001	to	30,000
2%	30,001	to	400,000
1%	400,001	and	over

<sup>1</sup> Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

<sup>2</sup> Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment, as referenced in Education Code Section 42238.02, rounded to the nearest thousand.

<sup>3</sup> A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
District Estimated P-2 ADA (Current Year, Form AI, Lines A4 and C4. Subsequent Years, Form MYPI, Line F2, if available.)	3,342	3,376	3,330
<b>District's Reserve Standard Percentage Level:</b>	<b>3%</b>	<b>3%</b>	<b>3%</b>

**10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)**

DATA ENTRY: For SELPA AUs, if Form MYPI exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b; Current Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYPI, Lines F1a, F1b1, and F1b2):

- Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?
- If you are the SELPA AU and are excluding special education pass-through funds:
  - Enter the name(s) of the SELPA(s):

- Special Education Pass-through Funds  
(Fund 10, resources 3300-3499, 6500-6540 and 6546,  
objects 7211-7213 and 7221-7223)

Current Year Projected Year Totals (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
0.00		

**10B. Calculating the District's Reserve Standard**

DATA ENTRY: If Form MYPI exists, all data will be extracted or calculated. If not, enter data for line 1 for the two subsequent years; Current Year data are extracted.

	Current Year Projected Year Totals (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
1. Expenditures and Other Financing Uses (Form 011, objects 1000-7999) (Form MYPI, Line B11)	59,885,731.00	55,077,606.00	55,030,916.00
2. Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No)			
3. Total Expenditures and Other Financing Uses (Line B1 plus Line B2)	59,885,731.00	55,077,606.00	55,030,916.00
4. Reserve Standard Percentage Level	3%	3%	3%
5. Reserve Standard - by Percent (Line B3 times Line B4)	1,796,571.93	1,652,328.18	1,650,927.48
6. Reserve Standard - by Amount (\$71,000 for districts with less than 1,001 ADA, else 0)	0.00	0.00	0.00
7. <b>District's Reserve Standard (Greater of Line B5 or Line B6)</b>	<b>1,796,571.93</b>	<b>1,652,328.18</b>	<b>1,650,927.48</b>

### 10C. Calculating the District's Available Reserve Amount

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts (Unrestricted resources 0000-1999 except Line 4)	Current Year Projected Year Totals (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00		
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	1,380,336.00	1,180,297.00	1,177,963.00
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	0.00		
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)	0.00		
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	0.00		
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	1,611,329.00	1,611,329.00	1,611,329.00
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00		
8. District's Available Reserve Amount (Lines C1 thru C7)	2,991,665.00	2,791,626.00	2,789,292.00
9. District's Available Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	5.00%	5.07%	5.07%
<b>District's Reserve Standard (Section 10B, Line 7):</b>	<b>1,796,571.93</b>	<b>1,652,328.18</b>	<b>1,650,927.48</b>
Status:	Met	Met	Met

### 10D. Comparison of District Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

## SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

### S1. Contingent Liabilities

- 1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since budget adoption that may impact the budget?

No

- 1b. If Yes, identify the liabilities and how they may impact the budget:

### S2. Use of One-time Revenues for Ongoing Expenditures

- 1a. Does your district have ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?

Yes

- 1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

In order to help build a reserve to continue operations after the one-time funds are spent, the District is spending the one-time funds on operating costs. This includes employee salaries and benefits, insurance costs and materials and supplies.

### S3. Temporary Interfund Borrowings

- 1a. Does your district have projected temporary borrowings between funds?  
(Refer to Education Code Section 42603)

No

- 1b. If Yes, identify the interfund borrowings:

### S4. Contingent Revenues

- 1a. Does your district have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

No

- 1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

## S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since budget adoption.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if transfers have changed by more than \$20,000 and more than five percent since budget adoption.

Identify capital project cost overruns that have occurred since budget adoption that may impact the general fund budget.

District's Contributions and Transfers Standard: -5.0% to +5.0%  
or -\$20,000 to +\$20,000

### S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. For Contributions, the First Interim's Current Year data will be extracted. Enter First Interim Contributions for the 1st and 2nd Subsequent Years. For Transfers In and Transfers Out, the First Interim's Current Year data will be extracted. If Form MYPI exists, the data will be extracted into the First Interim column for the 1st and 2nd Subsequent Years. If Form MYPI does not exist, enter data for 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

Description / Fiscal Year	Budget Adoption (Form 01CS, Item S5A)	First Interim Projected Year Totals	Percent Change	Amount of Change	Status
<b>1a. Contributions, Unrestricted General Fund (Fund 01, Resources 0000-1999, Object 8980)</b>					
Current Year (2021-22)	(8,390,131.00)	(8,084,938.00)	-3.6%	(305,193.00)	Met
1st Subsequent Year (2022-23)	(8,870,629.00)	(8,359,808.00)	-5.8%	(510,821.00)	Not Met
2nd Subsequent Year (2023-24)	(9,315,129.00)	(8,550,635.00)	-8.2%	(764,494.00)	Not Met
<b>1b. Transfers In, General Fund *</b>					
Current Year (2021-22)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2022-23)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2023-24)	0.00	0.00	0.0%	0.00	Met
<b>1c. Transfers Out, General Fund *</b>					
Current Year (2021-22)	280,466.00	543,526.00	93.8%	263,060.00	Not Met
1st Subsequent Year (2022-23)	405,695.00	601,529.00	48.3%	195,834.00	Not Met
2nd Subsequent Year (2023-24)	435,175.00	637,281.00	46.4%	202,106.00	Not Met

#### 1d. Capital Project Cost Overruns

Have capital project cost overruns occurred since budget adoption that may impact the general fund operational budget?

No

\* Include transfers used to cover operating deficits in either the general fund or any other fund.

### S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for Item 1d.

- 1a. NOT MET - The projected contributions from the unrestricted general fund to restricted general fund programs have changed since budget adoption by more than the standard for any of the current year or subsequent two fiscal years. Identify restricted programs and contribution amount for each program and whether contributions are ongoing or one-time in nature. Explain the district's plan, with timeframes, for reducing or eliminating the contribution.

**Explanation:**  
(required if NOT met)

Decrease in contributions in the Contributions to restricted resources in the General Fund is a result of the increase in SELPA funding reducing contribution needs. Additional COVID funds will be used to cover additional operating costs reducing contributions to other resources for current and future years.

- 1b. MET - Projected transfers in have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

- 1c. NOT MET - The projected transfers out of the general fund have changed since budget adoption by more than the standard for any of the current year or subsequent two fiscal years. Identify the amounts transferred, by fund, and whether transfers are ongoing or one-time in nature. If ongoing, explain the district's plan, with timeframes, for reducing or eliminating the transfers.

**Explanation:**  
(required if NOT met)

Transfers out are associated with fund 12, Child Development and fund 13, Cafeteria. Due to the increase in operating costs (+6% in inflation) it is budgeted that additional transfers will be required for the cafeteria fund in the current and future years.

- 1d. NO - There have been no capital project cost overruns occurring since budget adoption that may impact the general fund operational budget.

**Project Information:**  
(required if YES)




## S6. Long-term Commitments

Identify all existing and new multiyear commitments<sup>1</sup> and their annual required payment for the current fiscal year and two subsequent fiscal years.

Explain how any increase in annual payments will be funded. Also, explain how any decrease to funding sources used to pay long-term commitments will be replaced.

<sup>1</sup> Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

### S6A. Identification of the District's Long-term Commitments

DATA ENTRY: If Budget Adoption data exist (Form 01CS, Item S6A), long-term commitment data will be extracted and it will only be necessary to click the appropriate button for Item 1b. Extracted data may be overwritten to update long-term commitment data in Item 2, as applicable. If no Budget Adoption data exist, click the appropriate buttons for items 1a and 1b, and enter all other data, as applicable.

1. a. Does your district have long-term (multiyear) commitments?  
(If No, skip items 1b and 2 and sections S6B and S6C) Yes
- b. If Yes to Item 1a, have new long-term (multiyear) commitments been incurred since budget adoption? No
2. If Yes to Item 1a, list (or update) all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in Item S7A.

Type of Commitment	# of Years Remaining	SACS Fund and Object Codes Used For:		Principal Balance as of July 1, 2021
		Funding Sources (Revenues)	Debt Service (Expenditures)	
Leases				
Certificates of Participation				
General Obligation Bonds	23-0000		23-0000	26,918,960
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				

Other Long-term Commitments (do not include OPEB):

		Accreted Interest	10,632,752
TOTAL:			37,551,712

Type of Commitment (continued)	Prior Year (2020-21) Annual Payment (P & I)	Current Year (2021-22) Annual Payment (P & I)	1st Subsequent Year (2022-23) Annual Payment (P & I)	2nd Subsequent Year (2023-24) Annual Payment (P & I)
Leases				
Certificates of Participation				
General Obligation Bonds	2,392,500	2,392,500	2,392,500	2,392,500
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				

Other Long-term Commitments (continued):

Total Annual Payments:	2,392,500	2,392,500	2,392,500	2,392,500
Has total annual payment increased over prior year (2020-21)?	No	No	No	No

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**S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment**

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DATA ENTRY: Enter an explanation if Yes.

- 1a. No - Annual payments for long-term commitments have not increased in one or more of the current and two subsequent fiscal years.

**Explanation:**  
(Required if Yes  
to increase in total  
annual payments)

---

**S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments**

---

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment.

**Explanation:**  
(Required if Yes)

## S7. Unfunded Liabilities

Identify any changes in estimates for unfunded liabilities since budget adoption, and indicate whether the changes are the result of a new actuarial valuation.

### S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7A) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

1. a. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4)

Yes

- b. If Yes to Item 1a, have there been changes since budget adoption in OPEB liabilities?

No

- c. If Yes to Item 1a, have there been changes since budget adoption in OPEB contributions?

Yes

2. OPEB Liabilities

- a. Total OPEB liability  
b. OPEB plan(s) fiduciary net position (if applicable)  
c. Total/Net OPEB liability (Line 2a minus Line 2b)

Budget Adoption (Form 01CS, Item S7A)	First Interim
12,881,593.00	12,881,593.00
0.00	0.00
12,881,593.00	12,881,593.00

- d. Is total OPEB liability based on the district's estimate or an actuarial valuation?  
e. If based on an actuarial valuation, indicate the measurement date of the OPEB valuation.

Actuarial	Actuarial
Apr 27, 2021	Apr 27, 2021

3. OPEB Contributions

- a. OPEB actuarially determined contribution (ADC) if available, per actuarial valuation or Alternative Measurement Method

Current Year (2021-22)  
1st Subsequent Year (2022-23)  
2nd Subsequent Year (2023-24)

Budget Adoption (Form 01CS, Item S7A)	First Interim
1,106,107.00	1,106,107.00
931,751.00	931,751.00
776,204.00	776,204.00

- b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund)  
(Funds 01-70, objects 3701-3752)

Current Year (2021-22)  
1st Subsequent Year (2022-23)  
2nd Subsequent Year (2023-24)

947,627.00	1,062,382.00
994,449.00	1,057,348.00
770,022.00	1,059,040.00

- c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)

Current Year (2021-22)  
1st Subsequent Year (2022-23)  
2nd Subsequent Year (2023-24)

1,106,107.00	1,106,107.00
931,751.00	931,751.00
776,204.00	776,204.00

- d. Number of retirees receiving OPEB benefits

Current Year (2021-22)  
1st Subsequent Year (2022-23)  
2nd Subsequent Year (2023-24)

68	68
55	55
35	35

4. Comments:

## S7B. Identification of the District's Unfunded Liability for Self-insurance Programs

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7B) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

1. a. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB; which is covered in Section S7A) (If No, skip items 1b-4)

Yes

- b. If Yes to item 1a, have there been changes since budget adoption in self-insurance liabilities?

No

- c. If Yes to item 1a, have there been changes since budget adoption in self-insurance contributions?

No

2. Self-Insurance Liabilities

- a. Accrued liability for self-insurance programs  
b. Unfunded liability for self-insurance programs

Budget Adoption (Form 01CS, Item S7B)		First Interim
0.00		0.00
0.00		0.00

3. Self-Insurance Contributions

- a. Required contribution (funding) for self-insurance programs  
Current Year (2021-22)  
1st Subsequent Year (2022-23)  
2nd Subsequent Year (2023-24)
- b. Amount contributed (funded) for self-insurance programs  
Current Year (2021-22)  
1st Subsequent Year (2022-23)  
2nd Subsequent Year (2023-24)

Budget Adoption (Form 01CS, Item S7B)		First Interim
602,885.00		602,885.00
602,885.00		602,885.00
602,885.00		602,885.00
602,885.00		486,945.00
602,885.00		602,885.00
602,885.00		602,885.00

4. Comments:

## S8. Status of Labor Agreements

Analyze the status of all employee labor agreements. Identify new labor agreements that have been ratified since budget adoption, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

**If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:**

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the district governing board and superintendent.

### S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

#### Status of Certificated Labor Agreements as of the Previous Reporting Period

Were all certificated labor negotiations settled as of budget adoption?

No

If Yes, complete number of FTEs, then skip to section S8B.

If No, continue with section S8A.

#### Certificated (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2020-21)	Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
Number of certificated (non-management) full-time-equivalent (FTE) positions	204.9	208.1	208.1	208.1

1a. Have any salary and benefit negotiations been settled since budget adoption?

Yes

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

No

If Yes, complete questions 6 and 7.

#### Negotiations Settled Since Budget Adoption

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

Dec 09, 2021

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

Yes

If Yes, date of Superintendent and CBO certification:

Dec 09, 2021

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

Yes

If Yes, date of budget revision board adoption:

Oct 31, 2021

4. Period covered by the agreement:

Begin Date: Jul 01, 2021

End Date: Jun 30, 2024

5. Salary settlement:

Current Year  
(2021-22)

1st Subsequent Year  
(2022-23)

2nd Subsequent Year  
(2023-24)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Yes

Yes

Yes

#### One Year Agreement

Total cost of salary settlement

% change in salary schedule from prior year  
or

#### Multiyear Agreement

Total cost of salary settlement

% change in salary schedule from prior year  
(may enter text, such as "Reopener")

1,026,258

0

0

6.9%

0.0%

0.0%

Identify the source of funding that will be used to support multiyear salary commitments:

General Fund LCFF Revenues and Unrestricted Reserves

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

--

7. Amount included for any tentative salary schedule increases

Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)

**Certificated (Non-management) Health and Welfare (H&W) Benefits**

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
Yes	Yes	Yes
2,754,065	2,671,359	2,671,359
100.0%	100.0%	100.0%
0.0%	-3.0%	0.0%

**Certificated (Non-management) Prior Year Settlements Negotiated Since Budget Adoption**

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

If Yes, amount of new costs included in the interim and MYPs

If Yes, explain the nature of the new costs:

No		
0	0	0

--

**Certificated (Non-management) Step and Column Adjustments**

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
Yes	Yes	Yes
235,661	238,675	238,675
-2.0%	1.0%	0.0%

**Certificated (Non-management) Attrition (layoffs and retirements)**

- Are savings from attrition included in the interim and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
Yes	No	No
No	No	No

**Certificated (Non-management) - Other**

List other significant contract changes that have occurred since budget adoption and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):


**S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees**

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

**Status of Classified Labor Agreements as of the Previous Reporting Period**

Were all classified labor negotiations settled as of budget adoption?

If Yes, complete number of FTEs, then skip to section S8C.

If No, continue with section S8B.

No

**Classified (Non-management) Salary and Benefit Negotiations**

	Prior Year (2nd Interim) (2020-21)	Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
Number of classified (non-management) FTE positions	177.5	195.8	194.9	194.9

1a. Have any salary and benefit negotiations been settled since budget adoption?

Yes

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

No

If Yes, complete questions 6 and 7.

**Negotiations Settled Since Budget Adoption**

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

Aug 10, 2021

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

Yes

If Yes, date of Superintendent and CBO certification:

Aug 10, 2021

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

Yes

If Yes, date of budget revision board adoption:

Oct 31, 2021

4. Period covered by the agreement:

Begin Date: Jul 01, 2021

End Date: 6/31/24

5. Salary settlement:

Current Year  
(2021-22)1st Subsequent Year  
(2022-23)2nd Subsequent Year  
(2023-24)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Yes

Yes

Yes

**One Year Agreement**

Total cost of salary settlement

% change in salary schedule from prior year  
or**Multiyear Agreement**

Total cost of salary settlement

% change in salary schedule from prior year  
(may enter text, such as "Reopener")

350,990

0

0

6.0%

1.1%

2.3%

Identify the source of funding that will be used to support multiyear salary commitments:

General Fund LCFF Revenues and Unrestricted Reserves

**Negotiations Not Settled**

6. Cost of a one percent increase in salary and statutory benefits

7. Amount included for any tentative salary schedule increases

Current Year  
(2021-22)1st Subsequent Year  
(2022-23)2nd Subsequent Year  
(2023-24)

**Classified (Non-management) Health and Welfare (H&W) Benefits**

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
Yes	Yes	Yes
1,708,857	1,583,712	1,583,712
100.0%	100.0%	100.0%
0.4%	-7.3%	0.0%

**Classified (Non-management) Prior Year Settlements Negotiated Since Budget Adoption**

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

If Yes, amount of new costs included in the interim and MYPs  
If Yes, explain the nature of the new costs:

No		
0	0	0

**Classified (Non-management) Step and Column Adjustments**

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
Yes	Yes	Yes
71,032	128,644	128,644
-35.0%	81.0%	0.0%

**Classified (Non-management) Attrition (layoffs and retirements)**

- Are savings from attrition included in the interim and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
Yes	No	No
No	No	No

**Classified (Non-management) - Other**

List other significant contract changes that have occurred since budget adoption and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):



**S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees**

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

**Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period**

Were all managerial/confidential labor negotiations settled as of budget adoption?

No

If Yes or n/a, complete number of FTEs, then skip to S9.

If No, continue with section S8C.

**Management/Supervisor/Confidential Salary and Benefit Negotiations**

	Prior Year (2nd Interim) (2020-21)	Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
Number of management, supervisor, and confidential FTE positions	26.4	46.8	46.8	46.8

1a. Have any salary and benefit negotiations been settled since budget adoption?

If Yes, complete question 2.

If No, complete questions 3 and 4.

Yes

1b. Are any salary and benefit negotiations still unsettled?

If Yes, complete questions 3 and 4.

No

**Negotiations Settled Since Budget Adoption**

2. Salary settlement:

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Total cost of salary settlement

Change in salary schedule from prior year  
(may enter text, such as "Reopener")

Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
Yes	Yes	Yes
331,975	0	0
6.3%	0.0%	0.0%

**Negotiations Not Settled**

3. Cost of a one percent increase in salary and statutory benefits

4. Amount included for any tentative salary schedule increases

Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)

**Management/Supervisor/Confidential  
Health and Welfare (H&W) Benefits**

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
Yes	Yes	Yes
763,039	758,623	758,623
100.0%	100.0%	100.0%
0.0%	CERT=0.00% CLASS=-1.61%	0.0%

**Management/Supervisor/Confidential  
Step and Column Adjustments**

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step and column over prior year

Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
Yes	Yes	Yes
20,675	24,865	24,865
CERT=125.00% CLASS=-61.00%	CERT=-3.00% CLASS=104.00%	0.0%

**Management/Supervisor/Confidential  
Other Benefits (mileage, bonuses, etc.)**

- Are costs of other benefits included in the interim and MYPs?
- Total cost of other benefits
- Percent change in cost of other benefits over prior year

Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
Yes	Yes	Yes
12,660	12,660	12,660
0.0%	0.0%	0.0%

**S9. Status of Other Funds**

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

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**S9A. Identification of Other Funds with Negative Ending Fund Balances**

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DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?

No

If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

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## ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9; Item A1 is automatically completed based on data from Criterion 9.

**A1.** Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)

No

**A2.** Is the system of personnel position control independent from the payroll system?

No

**A3.** Is enrollment decreasing in both the prior and current fiscal years?

No

**A4.** Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior or current fiscal year?

No

**A5.** Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?

No

**A6.** Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?

No

**A7.** Is the district's financial system independent of the county office system?

No

**A8.** Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)

No

**A9.** Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?

No

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

**Comments:**  
(optional)

## End of School District First Interim Criteria and Standards Review

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	39,199,778.00	39,765,817.00	6,333,483.00	39,765,817.00	0.00	0.0%
2) Federal Revenue		8100-8299	464.00	479.00	0.00	479.00	0.00	0.0%
3) Other State Revenue		8300-8599	686,019.00	745,268.00	103,652.40	745,268.00	0.00	0.0%
4) Other Local Revenue		8600-8799	664,111.00	664,111.00	91,930.49	664,111.00	0.00	0.0%
5) TOTAL, REVENUES			40,550,372.00	41,175,675.00	6,529,065.89	41,175,675.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	12,811,439.00	12,678,612.00	2,579,519.30	12,678,612.00	0.00	0.0%
2) Classified Salaries		2000-2999	4,772,601.00	5,283,031.00	1,548,608.62	5,283,031.00	0.00	0.0%
3) Employee Benefits		3000-3999	8,448,116.00	8,739,560.00	1,918,580.74	8,739,560.00	0.00	0.0%
4) Books and Supplies		4000-4999	1,814,068.00	1,790,395.00	310,372.80	1,790,395.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	2,607,602.00	453,338.00	615,524.53	453,338.00	0.00	0.0%
6) Capital Outlay		6000-6999	878,680.00	878,680.00	66,851.78	878,680.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	325,592.00	325,592.00	36,724.00	325,592.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(765,289.00)	(910,780.00)	0.00	(910,780.00)	0.00	0.0%
9) TOTAL, EXPENDITURES			30,892,809.00	29,238,428.00	7,076,181.77	29,238,428.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			9,657,563.00	11,937,247.00	(547,115.88)	11,937,247.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	280,466.00	543,526.00	168,825.00	543,526.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(8,390,131.00)	(8,084,938.00)	0.00	(8,084,938.00)	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(8,670,597.00)	(8,628,464.00)	(168,825.00)	(8,628,464.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			986,966.00	3,308,783.00	(715,940.88)	3,308,783.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	13,218,656.69	12,723,948.00		12,723,948.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			13,218,656.69	12,723,948.00		12,723,948.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			13,218,656.69	12,723,948.00		12,723,948.00		
2) Ending Balance, June 30 (E + F1e)			14,205,622.69	16,032,731.00		16,032,731.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	5,435.00	5,435.00		5,435.00		
Stores		9712	20,000.00	20,000.00		20,000.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	7,250,991.00	14,626,960.00		14,626,960.00		
SUPPLEMENTAL/CONCENTRATION	0000	9780	84,429.00					
AFTER SCHOOL PROGRAM	0000	9780	17,694.00					
SCHOOL SITE BLOCK GRANT	0000	9780	192,929.00					
INSTRUCTIONAL MATERIALS	0000	9780	10,585.00					
ROUTINE MAINTENANCE (3%)	0000	9780	1,609,632.00					
SPECIAL ED CONTRIBUTION (2%)	0000	9780	1,073,088.00					
EQUIPMENT (1%)	0000	9780	536,544.00					
CHROMEBOOK/TECHNOLOGY	0000	9780	816,000.00					
SOLAR INVESTMENT	0000	9780	2,500,000.00					
NEIGHBORHOOD SCHOOL INVESTA	0000	9780	350,000.00					
STATE LOTTERY REVENUE	1100	9780	60,090.00					
SUPPLEMENTAL/CONCENTRATION	0000	9780		1,368,244.00				
AFTER SCHOOL PROGRAM	0000	9780		17,694.00				
SCHOOL SITE BLOCK GRANT	0000	9780		215,561.00				
INSTRUCTIONAL MATERIALS	0000	9780		10,585.00				
ROUTINE MAINTENANCE (3%)	0000	9780		1,794,999.00				
SPECIAL ED CONTRIBUTION (2%)	0000	9780		1,196,666.00				
EQUIPMENT (1%)	0000	9780		598,333.00				
CHROMEBOOK/TECHNOLOGY	0000	9780		1,224,000.00				
SOLAR INVESTMENT	0000	9780		3,500,000.00				
NEIGHBORHOOD SCHOOL INVESTA	0000	9780		350,000.00				
OPEB TRUST FUNDING RESERVE	0000	9780		3,625,852.00				
EXCESS SALARY INCREASE RESER	0000	9780		472,848.00				
TRANS FUND-SET	0000	9780		16,950.00				
TRANS FUND	0000	9780		31,397.00				
STATE LOTTERY REVENUE	1100	9780		203,831.00				
SUPPLEMENTAL/CONCENTRATION	0000	9780				1,368,244.00		
AFTER SCHOOL PROGRAM	0000	9780				17,694.00		
SCHOOL SITE BLOCK GRANT	0000	9780				215,561.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
INSTRUCTIONAL MATERIALS	0000	9780				10,585.00		
ROUTINE MAINTENANCE (3%)	0000	9780				1,794,999.00		
SPECIAL ED CONTRIBUTION (2%)	0000	9780				1,196,666.00		
EQUIPMENT (1%)	0000	9780				598,333.00		
CHROMEBOOK/TECHNOLOGY	0000	9780				1,224,000.00		
SOLAR INVESTMENT	0000	9780				3,500,000.00		
NEIGHBORHOOD SCHOOL INVESTM	0000	9780				350,000.00		
OPEB TRUST FUNDING RESERVE	0000	9780				3,625,852.00		
EXCESS SALARY INCREASE RESER	0000	9780				472,848.00		
TRANS FUND-SET	0000	9780				16,950.00		
TRANS FUND	0000	9780				31,397.00		
STATE LOTTERY REVENUE	1100	9780				203,831.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	2,036,667.00	1,380,336.00		1,380,336.00		
Unassigned/Unappropriated Amount		9790	4,892,529.69	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>LCFF SOURCES</b>								
Principal Apportionment								
State Aid - Current Year		8011	19,819,248.00	20,445,572.00	5,733,050.00	20,445,572.00	0.00	0.0%
Education Protection Account State Aid - Current Year		8012	3,234,079.00	3,122,484.00	807,940.00	3,122,484.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	171,417.00	171,417.00	0.00	171,417.00	0.00	0.0%
Timber Yield Tax		8022	319,705.00	218,615.00	0.00	218,615.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	13,196,568.00	13,313,847.00	0.00	13,313,847.00	0.00	0.0%
Unsecured Roll Taxes		8042	607,143.00	643,877.00	0.00	643,877.00	0.00	0.0%
Prior Years' Taxes		8043	6,444.00	7,941.00	0.00	7,941.00	0.00	0.0%
Supplemental Taxes		8044	100,028.00	192,124.00	0.00	192,124.00	0.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	730,836.00	693,947.00	0.00	693,947.00	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	1,793,848.00	1,546,538.00	0.00	1,546,538.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	927.00	959.00	0.00	959.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	(463.00)	(480.00)	0.00	(480.00)	0.00	0.0%
Subtotal, LCFF Sources			39,979,780.00	40,356,841.00	6,540,990.00	40,356,841.00	0.00	0.0%
<b>LCFF Transfers</b>								
Unrestricted LCFF								
Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF								
Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	(780,002.00)	(591,024.00)	(207,507.00)	(591,024.00)	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			39,199,778.00	39,765,817.00	6,333,483.00	39,765,817.00	0.00	0.0%
<b>FEDERAL REVENUE</b>								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00		
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00		
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00		
Donated Food Commodities		8221	0.00	0.00	0.00	0.00		
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00		
Title I, Part A, Basic	3010	8290						
Title I, Part D, Local Delinquent Programs	3025	8290						
Title II, Part A, Supporting Effective Instruction	4035	8290						

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Student Program	4201	8290						
Title III, Part A, English Learner Program	4203	8290						
Public Charter Schools Grant Program (PCSGP)	4610	8290						
	3040, 3045, 3060, 3061, 3110, 3150, 3155, 3180, 3182, 4037, 4123, 4124, 4126, 4127, 4128, 5630	8290						
Other NCLB / Every Student Succeeds Act		8290						
Career and Technical Education	3500-3599	8290						
All Other Federal Revenue	All Other	8290	464.00	479.00	0.00	479.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			464.00	479.00	0.00	479.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
ROC/P Entitlement Prior Years	6360	8319						
Special Education Master Plan Current Year	6500	8311						
Prior Years	6500	8319						
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00		
Mandated Costs Reimbursements		8550	146,669.00	146,669.00	0.00	146,669.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	506,850.00	566,099.00	103,652.40	566,099.00	0.00	0.0%
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00		
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590						
Charter School Facility Grant	6030	8590						
Career Technical Education Incentive Grant Program	6387	8590						
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590						
California Clean Energy Jobs Act	6230	8590						
Specialized Secondary	7370	8590						
American Indian Early Childhood Education	7210	8590						
All Other State Revenue	All Other	8590	32,500.00	32,500.00	0.00	32,500.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			686,019.00	745,268.00	103,652.40	745,268.00	0.00	0.0%



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>OTHER LOCAL REVENUE</b>								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00		
Unsecured Roll		8616	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00		
Supplemental Taxes		8618	0.00	0.00	0.00	0.00		
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Non-LCFF								
Taxes		8629	0.00	0.00	0.00	0.00		
Sales								
Sale of Equipment/Supplies		8631	300.00	300.00	0.00	300.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	7,500.00	7,500.00	1,550.00	7,500.00	0.00	0.0%
Interest		8660	87,558.00	87,558.00	0.00	87,558.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	88,428.00	88,428.00	28,720.00	88,428.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	480,325.00	480,325.00	61,660.49	480,325.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791						
From County Offices	6500	8792						
From JPAs	6500	8793						
ROC/P Transfers								
From Districts or Charter Schools	6360	8791						
From County Offices	6360	8792						
From JPAs	6360	8793						
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>664,111.00</b>	<b>664,111.00</b>	<b>91,930.49</b>	<b>664,111.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>40,550,372.00</b>	<b>41,175,675.00</b>	<b>6,529,065.89</b>	<b>41,175,675.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Certificated Teachers' Salaries		1100	10,478,009.00	10,213,835.00	1,841,281.60	10,213,835.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	754,695.00	764,725.00	216,728.16	764,725.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	1,512,870.00	1,700,052.00	521,419.54	1,700,052.00	0.00	0.0%
Other Certificated Salaries		1900	65,865.00	0.00	90.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			12,811,439.00	12,678,612.00	2,579,519.30	12,678,612.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	208,723.00	548,431.00	100,413.97	548,431.00	0.00	0.0%
Classified Support Salaries		2200	1,774,836.00	1,781,604.00	565,833.82	1,781,604.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	764,172.00	878,209.00	263,277.08	878,209.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	1,735,063.00	1,764,418.00	555,448.52	1,764,418.00	0.00	0.0%
Other Classified Salaries		2900	289,807.00	310,369.00	63,635.23	310,369.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			4,772,601.00	5,283,031.00	1,548,608.62	5,283,031.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	2,124,615.00	2,102,346.00	422,412.09	2,102,346.00	0.00	0.0%
PERS		3201-3202	1,108,187.00	1,197,170.00	333,760.53	1,197,170.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	539,752.00	631,124.00	153,831.62	631,124.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	3,230,536.00	3,514,651.00	873,915.05	3,514,651.00	0.00	0.0%
Unemployment Insurance		3501-3502	209,977.00	86,834.00	19,883.90	86,834.00	0.00	0.0%
Workers' Compensation		3601-3602	582,129.00	501,185.00	114,334.16	501,185.00	0.00	0.0%
OPEB, Allocated		3701-3702	652,920.00	706,250.00	(156.61)	706,250.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	600.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			8,448,116.00	8,739,560.00	1,918,580.74	8,739,560.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	338,311.00	338,311.00	22,509.72	338,311.00	0.00	0.0%
Books and Other Reference Materials		4200	3,110.00	3,110.00	0.00	3,110.00	0.00	0.0%
Materials and Supplies		4300	778,831.00	755,158.00	257,712.79	755,158.00	0.00	0.0%
Noncapitalized Equipment		4400	693,816.00	693,816.00	30,150.29	693,816.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			1,814,068.00	1,790,395.00	310,372.80	1,790,395.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	89,724.00	89,724.00	13,235.92	89,724.00	0.00	0.0%
Dues and Memberships		5300	23,450.00	23,450.00	23,724.62	23,450.00	0.00	0.0%
Insurance		5400-5450	488,324.00	333,027.00	0.00	333,027.00	0.00	0.0%
Operations and Housekeeping Services		5500	1,041,458.00	1,041,458.00	217,438.91	1,041,458.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	543,374.00	543,374.00	72,636.51	543,374.00	0.00	0.0%
Transfers of Direct Costs		5710	(963,013.00)	(3,288,065.00)	(8,946.80)	(3,288,065.00)	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(49,873.00)	(49,873.00)	(3,365.40)	(49,873.00)	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	1,009,006.00	1,316,630.00	245,228.65	1,316,630.00	0.00	0.0%
Communications		5900	425,152.00	443,613.00	55,572.12	443,613.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			2,607,602.00	453,338.00	615,524.53	453,338.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	49,700.00	49,700.00	0.00	49,700.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	828,980.00	828,980.00	66,851.78	828,980.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			878,680.00	878,680.00	66,851.78	878,680.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	18,000.00	18,000.00	0.00	18,000.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	307,592.00	307,592.00	36,724.00	307,592.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221						
To County Offices	6500	7222						
To JPAs	6500	7223						
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221						
To County Offices	6360	7222						
To JPAs	6360	7223						
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			325,592.00	325,592.00	36,724.00	325,592.00	0.00	0.0%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	(653,085.00)	(781,492.00)	0.00	(781,492.00)	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(112,204.00)	(129,288.00)	0.00	(129,288.00)	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(765,289.00)	(910,780.00)	0.00	(910,780.00)	0.00	0.0%
TOTAL, EXPENDITURES			30,892,809.00	29,238,428.00	7,076,181.77	29,238,428.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: Child Development Fund		7611	111,641.00	162,410.00	0.00	162,410.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	168,825.00	381,116.00	168,825.00	381,116.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			280,466.00	543,526.00	168,825.00	543,526.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	(8,390,131.00)	(8,084,938.00)	0.00	(8,084,938.00)	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(8,390,131.00)	(8,084,938.00)	0.00	(8,084,938.00)	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b>								
(a - b + c - d + e)			(8,670,597.00)	(8,628,464.00)	(168,825.00)	(8,628,464.00)	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	5,585,421.00	13,165,168.00	2,843,794.69	13,165,168.00	0.00	0.0%
3) Other State Revenue		8300-8599	6,044,424.00	4,500,158.00	388,930.51	4,500,158.00	0.00	0.0%
4) Other Local Revenue		8600-8799	2,376,331.00	2,682,336.00	576,964.48	2,682,336.00	0.00	0.0%
5) TOTAL, REVENUES			14,006,176.00	20,347,662.00	3,809,689.68	20,347,662.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	5,258,927.00	5,650,406.00	2,132,516.68	5,650,406.00	0.00	0.0%
2) Classified Salaries		2000-2999	3,092,770.00	3,642,158.00	997,249.97	3,642,158.00	0.00	0.0%
3) Employee Benefits		3000-3999	5,705,308.00	6,348,280.00	1,437,722.23	6,348,280.00	0.00	0.0%
4) Books and Supplies		4000-4999	746,675.00	1,340,584.00	745,774.36	1,340,584.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	4,394,688.00	9,778,152.00	901,938.92	9,778,152.00	0.00	0.0%
6) Capital Outlay		6000-6999	251,371.00	245,548.00	142,538.05	245,548.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	2,317,157.00	2,317,157.00	0.00	2,317,157.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	653,085.00	781,492.00	0.00	781,492.00	0.00	0.0%
9) TOTAL, EXPENDITURES			22,419,981.00	30,103,777.00	6,357,740.21	30,103,777.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(8,413,805.00)	(9,756,115.00)	(2,548,050.53)	(9,756,115.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	8,390,131.00	8,084,938.00	0.00	8,084,938.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			8,390,131.00	8,084,938.00	0.00	8,084,938.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(23,674.00)	(1,671,177.00)	(2,548,050.53)	(1,671,177.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	2,438,735.30	2,378,561.00		2,378,561.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,438,735.30	2,378,561.00		2,378,561.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,438,735.30	2,378,561.00		2,378,561.00		
2) Ending Balance, June 30 (E + F1e)			2,415,061.30	707,384.00		707,384.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	2,420,884.30	707,384.00		707,384.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	(5,823.00)	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>LCFF SOURCES</b>								
Principal Apportionment								
State Aid - Current Year		8011	0.00	0.00	0.00	0.00		
Education Protection Account State Aid - Current Year		8012	0.00	0.00	0.00	0.00		
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00		
Tax Relief Subventions								
Homeowners' Exemptions		8021	0.00	0.00	0.00	0.00		
Timber Yield Tax		8022	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00		
County & District Taxes								
Secured Roll Taxes		8041	0.00	0.00	0.00	0.00		
Unsecured Roll Taxes		8042	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8043	0.00	0.00	0.00	0.00		
Supplemental Taxes		8044	0.00	0.00	0.00	0.00		
Education Revenue Augmentation Fund (ERAF)		8045	0.00	0.00	0.00	0.00		
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00		
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00		
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00		
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00		
Subtotal, LCFF Sources			0.00	0.00	0.00	0.00		
<b>LCFF Transfers</b>								
Unrestricted LCFF Transfers - Current Year	0000	8091						
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00		
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>FEDERAL REVENUE</b>								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	715,625.00	728,082.00	0.00	728,082.00	0.00	0.0%
Special Education Discretionary Grants		8182	47,304.00	47,304.00	0.00	47,304.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00		
Flood Control Funds		8270	0.00	0.00	0.00	0.00		
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00		
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	89,371.00	89,371.00	20,191.81	89,371.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	1,507,848.00	2,816,323.00	1,145,982.10	2,816,323.00	0.00	0.0%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	209,534.00	421,671.00	97,645.50	421,671.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Student Program	4201	8290	0.00	1,787.00	1,786.52	1,787.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	73,788.00	150,545.00	19,449.56	150,545.00	0.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
	3040, 3045, 3060, 3061, 3110, 3150, 3155, 3180, 3182, 4037, 4123, 4124, 4126, 4127, 4128,							
Other NCLB / Every Student Succeeds Act	5630	8290	406,417.00	577,353.00	214,002.11	577,353.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	57,652.00	65,252.00	0.00	65,252.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	2,477,882.00	8,267,480.00	1,344,737.09	8,267,480.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			5,585,421.00	13,165,168.00	2,843,794.69	13,165,168.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
ROC/P Entitlement								
Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan								
Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.00	0.00		
Lottery - Unrestricted and Instructional Materials		8560	165,571.00	225,745.00	113,197.88	225,745.00	0.00	0.0%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	688,761.00	794,880.00	71,680.44	794,880.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	147,152.00	158,473.00	11,320.19	158,473.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590	53,888.00	79,021.00	25,132.86	79,021.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	4,989,052.00	3,242,039.00	167,599.14	3,242,039.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			6,044,424.00	4,500,158.00	388,930.51	4,500,158.00	0.00	0.0%



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>OTHER LOCAL REVENUE</b>								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00		
Non-Resident Students		8672	0.00	0.00	0.00	0.00		
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	591,557.00	599,881.00	123,895.48	599,881.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustme		8691	0.00	0.00	0.00	0.00		
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	191,795.00	191,795.00	1,500.00	191,795.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	1,592,979.00	1,890,660.00	451,569.00	1,890,660.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>2,376,331.00</b>	<b>2,682,336.00</b>	<b>576,964.48</b>	<b>2,682,336.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>14,006,176.00</b>	<b>20,347,662.00</b>	<b>3,809,689.68</b>	<b>20,347,662.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	3,922,277.00	4,447,357.00	1,782,060.27	4,447,357.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	1,107,390.00	1,005,832.00	275,504.61	1,005,832.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	144,299.00	196,010.00	73,744.60	196,010.00	0.00	0.0%
Other Certificated Salaries		1900	84,961.00	1,207.00	1,207.20	1,207.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			5,258,927.00	5,650,406.00	2,132,516.68	5,650,406.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	1,775,501.00	1,838,232.00	408,198.58	1,838,232.00	0.00	0.0%
Classified Support Salaries		2200	664,138.00	826,626.00	296,295.41	826,626.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	241,967.00	447,983.00	115,540.24	447,983.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	340,454.00	448,971.00	152,800.07	448,971.00	0.00	0.0%
Other Classified Salaries		2900	70,710.00	80,346.00	24,415.67	80,346.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			3,092,770.00	3,642,158.00	997,249.97	3,642,158.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	2,836,523.00	2,877,339.00	354,219.58	2,877,339.00	0.00	0.0%
PERS		3201-3202	667,787.00	783,559.00	195,628.39	783,559.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	301,745.00	373,955.00	105,874.14	373,955.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	1,270,116.00	1,711,310.00	678,680.54	1,711,310.00	0.00	0.0%
Unemployment Insurance		3501-3502	99,443.00	45,027.00	15,296.94	45,027.00	0.00	0.0%
Workers' Compensation		3601-3602	275,679.00	256,629.00	87,594.33	256,629.00	0.00	0.0%
OPEB, Allocated		3701-3702	254,015.00	300,461.00	428.31	300,461.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			5,705,308.00	6,348,280.00	1,437,722.23	6,348,280.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	165,892.00	165,892.00	85,699.74	165,892.00	0.00	0.0%
Books and Other Reference Materials		4200	11,464.00	11,464.00	5,484.86	11,464.00	0.00	0.0%
Materials and Supplies		4300	551,914.00	669,641.00	171,708.59	669,641.00	0.00	0.0%
Noncapitalized Equipment		4400	17,405.00	492,703.00	481,997.44	492,703.00	0.00	0.0%
Food		4700	0.00	884.00	883.73	884.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			746,675.00	1,340,584.00	745,774.36	1,340,584.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	224,520.00	224,520.00	0.00	224,520.00	0.00	0.0%
Travel and Conferences		5200	73,177.00	73,108.00	5,011.95	73,108.00	0.00	0.0%
Dues and Memberships		5300	445.00	445.00	0.00	445.00	0.00	0.0%
Insurance		5400-5450	0.00	507,007.00	507,006.32	507,007.00	0.00	0.0%
Operations and Housekeeping Services		5500	6,726.00	6,726.00	0.00	6,726.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	213,009.00	211,876.00	21,043.68	211,876.00	0.00	0.0%
Transfers of Direct Costs		5710	963,013.00	3,288,065.00	9,232.80	3,288,065.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	2,897,919.00	5,067,399.00	303,017.40	5,067,399.00	0.00	0.0%
Communications		5900	15,879.00	399,006.00	56,626.77	399,006.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			4,394,688.00	9,778,152.00	901,938.92	9,778,152.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	150,000.00	150,000.00	123,600.00	150,000.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	101,363.00	95,540.00	18,938.05	95,540.00	0.00	0.0%
Equipment Replacement		6500	8.00	8.00	0.00	8.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			251,371.00	245,548.00	142,538.05	245,548.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	2,317,157.00	2,317,157.00	0.00	2,317,157.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			2,317,157.00	2,317,157.00	0.00	2,317,157.00	0.00	0.0%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	653,085.00	781,492.00	0.00	781,492.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			653,085.00	781,492.00	0.00	781,492.00	0.00	0.0%
TOTAL, EXPENDITURES			22,419,981.00	30,103,777.00	6,357,740.21	30,103,777.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00		
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00		
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	8,390,131.00	8,084,938.00	0.00	8,084,938.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			8,390,131.00	8,084,938.00	0.00	8,084,938.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b>								
(a - b + c - d + e)			8,390,131.00	8,084,938.00	0.00	8,084,938.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	39,199,778.00	39,765,817.00	6,333,483.00	39,765,817.00	0.00	0.0%
2) Federal Revenue		8100-8299	5,585,885.00	13,165,647.00	2,843,794.69	13,165,647.00	0.00	0.0%
3) Other State Revenue		8300-8599	6,730,443.00	5,245,426.00	492,582.91	5,245,426.00	0.00	0.0%
4) Other Local Revenue		8600-8799	3,040,442.00	3,346,447.00	668,894.97	3,346,447.00	0.00	0.0%
5) TOTAL, REVENUES			54,556,548.00	61,523,337.00	10,338,755.57	61,523,337.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	18,070,366.00	18,329,018.00	4,712,035.98	18,329,018.00	0.00	0.0%
2) Classified Salaries		2000-2999	7,865,371.00	8,925,189.00	2,545,858.59	8,925,189.00	0.00	0.0%
3) Employee Benefits		3000-3999	14,153,424.00	15,087,840.00	3,356,302.97	15,087,840.00	0.00	0.0%
4) Books and Supplies		4000-4999	2,560,743.00	3,130,979.00	1,056,147.16	3,130,979.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	7,002,290.00	10,231,490.00	1,517,463.45	10,231,490.00	0.00	0.0%
6) Capital Outlay		6000-6999	1,130,051.00	1,124,228.00	209,389.83	1,124,228.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	2,642,749.00	2,642,749.00	36,724.00	2,642,749.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(112,204.00)	(129,288.00)	0.00	(129,288.00)	0.00	0.0%
9) TOTAL, EXPENDITURES			53,312,790.00	59,342,205.00	13,433,921.98	59,342,205.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			1,243,758.00	2,181,132.00	(3,095,166.41)	2,181,132.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	280,466.00	543,526.00	168,825.00	543,526.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(280,466.00)	(543,526.00)	(168,825.00)	(543,526.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			963,292.00	1,637,606.00	(3,263,991.41)	1,637,606.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	15,657,391.99	15,102,509.00		15,102,509.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			15,657,391.99	15,102,509.00		15,102,509.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			15,657,391.99	15,102,509.00		15,102,509.00		
2) Ending Balance, June 30 (E + F1e)			16,620,683.99	16,740,115.00		16,740,115.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	5,435.00	5,435.00		5,435.00		
Stores		9712	20,000.00	20,000.00		20,000.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	2,420,884.30	707,384.00		707,384.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	7,250,991.00	14,626,960.00		14,626,960.00		
SUPPLEMENTAL/CONCENTRATION	0000	9780	84,429.00					
AFTER SCHOOL PROGRAM	0000	9780	17,694.00					
SCHOOL SITE BLOCK GRANT	0000	9780	192,929.00					
INSTRUCTIONAL MATERIALS	0000	9780	10,585.00					
ROUTINE MAINTENANCE (3%)	0000	9780	1,609,632.00					
SPECIAL ED CONTRIBUTION (2%)	0000	9780	1,073,088.00					
EQUIPMENT (1%)	0000	9780	536,544.00					
CHROMEBOOK/TECHNOLOGY	0000	9780	816,000.00					
SOLAR INVESTMENT	0000	9780	2,500,000.00					
NEIGHBORHOOD SCHOOL INVESTA	0000	9780	350,000.00					
STATE LOTTERY REVENUE	1100	9780	60,090.00					
SUPPLEMENTAL/CONCENTRATION	0000	9780		1,368,244.00				
AFTER SCHOOL PROGRAM	0000	9780		17,694.00				
SCHOOL SITE BLOCK GRANT	0000	9780		215,561.00				
INSTRUCTIONAL MATERIALS	0000	9780		10,585.00				
ROUTINE MAINTENANCE (3%)	0000	9780		1,794,999.00				
SPECIAL ED CONTRIBUTION (2%)	0000	9780		1,196,666.00				
EQUIPMENT (1%)	0000	9780		598,333.00				
CHROMEBOOK/TECHNOLOGY	0000	9780		1,224,000.00				
SOLAR INVESTMENT	0000	9780		3,500,000.00				
NEIGHBORHOOD SCHOOL INVESTA	0000	9780		350,000.00				
OPEB TRUST FUNDING RESERVE	0000	9780		3,625,852.00				
EXCESS SALARY INCREASE RESER	0000	9780		472,848.00				
TRANS FUND-SET	0000	9780		16,950.00				
TRANS FUND	0000	9780		31,397.00				
STATE LOTTERY REVENUE	1100	9780		203,831.00				
SUPPLEMENTAL/CONCENTRATION	0000	9780				1,368,244.00		
AFTER SCHOOL PROGRAM	0000	9780				17,694.00		
SCHOOL SITE BLOCK GRANT	0000	9780				215,561.00		

2021-22 First Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
INSTRUCTIONAL MATERIALS	0000	9780				10,585.00		
ROUTINE MAINTENANCE (3%)	0000	9780				1,794,999.00		
SPECIAL ED CONTRIBUTION (2%)	0000	9780				1,196,666.00		
EQUIPMENT (1%)	0000	9780				598,333.00		
CHROMEBOOK/TECHNOLOGY	0000	9780				1,224,000.00		
SOLAR INVESTMENT	0000	9780				3,500,000.00		
NEIGHBORHOOD SCHOOL INVESTM	0000	9780				350,000.00		
OPEB TRUST FUNDING RESERVE	0000	9780				3,625,852.00		
EXCESS SALARY INCREASE RESER	0000	9780				472,848.00		
TRANS FUND-SET	0000	9780				16,950.00		
TRANS FUND	0000	9780				31,397.00		
STATE LOTTERY REVENUE	1100	9780				203,831.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	2,036,667.00	1,380,336.00		1,380,336.00		
Unassigned/Unappropriated Amount		9790	4,886,706.69	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>LCFF SOURCES</b>								
Principal Apportionment								
State Aid - Current Year		8011	19,819,248.00	20,445,572.00	5,733,050.00	20,445,572.00	0.00	0.0%
Education Protection Account State Aid - Current Year		8012	3,234,079.00	3,122,484.00	807,940.00	3,122,484.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	171,417.00	171,417.00	0.00	171,417.00	0.00	0.0%
Timber Yield Tax		8022	319,705.00	218,615.00	0.00	218,615.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	13,196,568.00	13,313,847.00	0.00	13,313,847.00	0.00	0.0%
Unsecured Roll Taxes		8042	607,143.00	643,877.00	0.00	643,877.00	0.00	0.0%
Prior Years' Taxes		8043	6,444.00	7,941.00	0.00	7,941.00	0.00	0.0%
Supplemental Taxes		8044	100,028.00	192,124.00	0.00	192,124.00	0.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	730,836.00	693,947.00	0.00	693,947.00	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	1,793,848.00	1,546,538.00	0.00	1,546,538.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	927.00	959.00	0.00	959.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	(463.00)	(480.00)	0.00	(480.00)	0.00	0.0%
Subtotal, LCFF Sources			39,979,780.00	40,356,841.00	6,540,990.00	40,356,841.00	0.00	0.0%
<b>LCFF Transfers</b>								
Unrestricted LCFF								
Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF								
Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	(780,002.00)	(591,024.00)	(207,507.00)	(591,024.00)	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			39,199,778.00	39,765,817.00	6,333,483.00	39,765,817.00	0.00	0.0%
<b>FEDERAL REVENUE</b>								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	715,625.00	728,082.00	0.00	728,082.00	0.00	0.0%
Special Education Discretionary Grants		8182	47,304.00	47,304.00	0.00	47,304.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	89,371.00	89,371.00	20,191.81	89,371.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	1,507,848.00	2,816,323.00	1,145,982.10	2,816,323.00	0.00	0.0%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	209,534.00	421,671.00	97,645.50	421,671.00	0.00	0.0%



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Student Program	4201	8290	0.00	1,787.00	1,786.52	1,787.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	73,788.00	150,545.00	19,449.56	150,545.00	0.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
	3040, 3045, 3060, 3061, 3110, 3150, 3155, 3180, 3182, 4037, 4123, 4124, 4126, 4127, 4128,							
Other NCLB / Every Student Succeeds Act	5630	8290	406,417.00	577,353.00	214,002.11	577,353.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	57,652.00	65,252.00	0.00	65,252.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	2,478,346.00	8,267,959.00	1,344,737.09	8,267,959.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			5,585,885.00	13,165,647.00	2,843,794.69	13,165,647.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
ROC/P Entitlement Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	146,669.00	146,669.00	0.00	146,669.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	672,421.00	791,844.00	216,850.28	791,844.00	0.00	0.0%
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	688,761.00	794,880.00	71,680.44	794,880.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	147,152.00	158,473.00	11,320.19	158,473.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590	53,888.00	79,021.00	25,132.86	79,021.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	5,021,552.00	3,274,539.00	167,599.14	3,274,539.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			6,730,443.00	5,245,426.00	492,582.91	5,245,426.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>OTHER LOCAL REVENUE</b>								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	300.00	300.00	0.00	300.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	7,500.00	7,500.00	1,550.00	7,500.00	0.00	0.0%
Interest		8660	87,558.00	87,558.00	0.00	87,558.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	679,985.00	688,309.00	152,615.48	688,309.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	672,120.00	672,120.00	63,160.49	672,120.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	1,592,979.00	1,890,660.00	451,569.00	1,890,660.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>3,040,442.00</b>	<b>3,346,447.00</b>	<b>668,894.97</b>	<b>3,346,447.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>54,556,548.00</b>	<b>61,523,337.00</b>	<b>10,338,755.57</b>	<b>61,523,337.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	14,400,286.00	14,661,192.00	3,623,341.87	14,661,192.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	1,862,085.00	1,770,557.00	492,232.77	1,770,557.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	1,657,169.00	1,896,062.00	595,164.14	1,896,062.00	0.00	0.0%
Other Certificated Salaries		1900	150,826.00	1,207.00	1,297.20	1,207.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			18,070,366.00	18,329,018.00	4,712,035.98	18,329,018.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	1,984,224.00	2,386,663.00	508,612.55	2,386,663.00	0.00	0.0%
Classified Support Salaries		2200	2,438,974.00	2,608,230.00	862,129.23	2,608,230.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	1,006,139.00	1,326,192.00	378,817.32	1,326,192.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	2,075,517.00	2,213,389.00	708,248.59	2,213,389.00	0.00	0.0%
Other Classified Salaries		2900	360,517.00	390,715.00	88,050.90	390,715.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			7,865,371.00	8,925,189.00	2,545,858.59	8,925,189.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	4,961,138.00	4,979,685.00	776,631.67	4,979,685.00	0.00	0.0%
PERS		3201-3202	1,775,974.00	1,980,729.00	529,388.92	1,980,729.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	841,497.00	1,005,079.00	259,705.76	1,005,079.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	4,500,652.00	5,225,961.00	1,552,595.59	5,225,961.00	0.00	0.0%
Unemployment Insurance		3501-3502	309,420.00	131,861.00	35,180.84	131,861.00	0.00	0.0%
Workers' Compensation		3601-3602	857,808.00	757,814.00	201,928.49	757,814.00	0.00	0.0%
OPEB, Allocated		3701-3702	906,935.00	1,006,711.00	271.70	1,006,711.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	600.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			14,153,424.00	15,087,840.00	3,356,302.97	15,087,840.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	504,203.00	504,203.00	108,209.46	504,203.00	0.00	0.0%
Books and Other Reference Materials		4200	14,574.00	14,574.00	5,484.86	14,574.00	0.00	0.0%
Materials and Supplies		4300	1,330,745.00	1,424,799.00	429,421.38	1,424,799.00	0.00	0.0%
Noncapitalized Equipment		4400	711,221.00	1,186,519.00	512,147.73	1,186,519.00	0.00	0.0%
Food		4700	0.00	884.00	883.73	884.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			2,560,743.00	3,130,979.00	1,056,147.16	3,130,979.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	224,520.00	224,520.00	0.00	224,520.00	0.00	0.0%
Travel and Conferences		5200	162,901.00	162,832.00	18,247.87	162,832.00	0.00	0.0%
Dues and Memberships		5300	23,895.00	23,895.00	23,724.62	23,895.00	0.00	0.0%
Insurance		5400-5450	488,324.00	840,034.00	507,006.32	840,034.00	0.00	0.0%
Operations and Housekeeping Services		5500	1,048,184.00	1,048,184.00	217,438.91	1,048,184.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	756,383.00	755,250.00	93,680.19	755,250.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	286.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(49,873.00)	(49,873.00)	(3,365.40)	(49,873.00)	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	3,906,925.00	6,384,029.00	548,246.05	6,384,029.00	0.00	0.0%
Communications		5900	441,031.00	842,619.00	112,198.89	842,619.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			7,002,290.00	10,231,490.00	1,517,463.45	10,231,490.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	199,700.00	199,700.00	123,600.00	199,700.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	930,343.00	924,520.00	85,789.83	924,520.00	0.00	0.0%
Equipment Replacement		6500	8.00	8.00	0.00	8.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			1,130,051.00	1,124,228.00	209,389.83	1,124,228.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	18,000.00	18,000.00	0.00	18,000.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	2,624,749.00	2,624,749.00	36,724.00	2,624,749.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			2,642,749.00	2,642,749.00	36,724.00	2,642,749.00	0.00	0.0%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00		
Transfers of Indirect Costs - Interfund		7350	(112,204.00)	(129,288.00)	0.00	(129,288.00)	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(112,204.00)	(129,288.00)	0.00	(129,288.00)	0.00	0.0%
TOTAL, EXPENDITURES			53,312,790.00	59,342,205.00	13,433,921.98	59,342,205.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: Child Development Fund		7611	111,641.00	162,410.00	0.00	162,410.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	168,825.00	381,116.00	168,825.00	381,116.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			280,466.00	543,526.00	168,825.00	543,526.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00		
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00		
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b>								
(a - b + c - d + e)			(280,466.00)	(543,526.00)	(168,825.00)	(543,526.00)	0.00	0.0%

<b>Resource</b>	<b>Description</b>	<b>2021-22 Projected Year Totals</b>
5810	Other Restricted Federal	2.00
6300	Lottery: Instructional Materials	166,002.00
7311	Classified School Employee Professional De	27,917.00
9010	Other Restricted Local	513,463.00
Total, Restricted Balance		<u>707,384.00</u>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.00	0.00	0.00	0.0%
5) TOTAL, REVENUES			0.00	0.00	0.00	0.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			0.00	0.00	0.00	0.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	0.00	0.00	0.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	284,064.82	284,065.00		284,065.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			284,064.82	284,065.00		284,065.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			284,064.82	284,065.00		284,065.00		
2) Ending Balance, June 30 (E + F1e)			284,064.82	284,065.00		284,065.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	284,064.82	284,065.00		284,065.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>REVENUES</b>								
Sale of Equipment and Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			0.00	0.00	0.00	0.00		
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CAPITAL OUTLAY</b>								
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2021/22
		Projected Year Totals
8210	Student Activity Funds	284,065.00
Total, Restricted Balance		284,065.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	65,252.00	0.00	65,252.00	0.00	0.0%
3) Other State Revenue		8300-8599	332,091.00	332,091.00	0.00	332,091.00	0.00	0.0%
4) Other Local Revenue		8600-8799	34,490.00	34,490.00	11,916.00	34,490.00	0.00	0.0%
5) TOTAL, REVENUES			366,581.00	431,833.00	11,916.00	431,833.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	134,686.00	169,701.00	49,345.42	169,701.00	0.00	0.0%
2) Classified Salaries		2000-2999	30,281.00	35,570.00	10,474.53	35,570.00	0.00	0.0%
3) Employee Benefits		3000-3999	70,894.00	88,029.00	19,726.55	88,029.00	0.00	0.0%
4) Books and Supplies		4000-4999	38,653.00	99,591.00	6,746.48	99,591.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	118,738.00	85,893.00	1,677.85	85,893.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	14,717.00	19,031.00	0.00	19,031.00	0.00	0.0%
9) TOTAL, EXPENDITURES			407,969.00	497,815.00	87,970.83	497,815.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(41,388.00)	(65,982.00)	(76,054.83)	(65,982.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(41,388.00)	(65,982.00)	(76,054.83)	(65,982.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	123,583.88	123,584.00		123,584.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			123,583.88	123,584.00		123,584.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			123,583.88	123,584.00		123,584.00		
2) Ending Balance, June 30 (E + F1e)			82,195.88	57,602.00		57,602.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	24,593.69	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	29,970.00	57,602.00		57,602.00		
ADULT EDUCATION	0000	9780	29,970.00					
ADULT EDUCATION	0000	9780		57,602.00				
ADULT EDUCATION	0000	9780				57,602.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	27,632.19	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>LCFF SOURCES</b>								
LCFF Transfers								
LCFF Transfers - Current Year		8091	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>FEDERAL REVENUE</b>								
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	65,252.00	0.00	65,252.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	65,252.00	0.00	65,252.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
All Other State Apportionments - Current Year		8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
Adult Education Program	6391	8590	316,952.00	316,952.00	0.00	316,952.00	0.00	0.0%
All Other State Revenue	All Other	8590	15,139.00	15,139.00	0.00	15,139.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			332,091.00	332,091.00	0.00	332,091.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	55.00	55.00	0.00	55.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	3,000.00	3,000.00	2,316.00	3,000.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	31,435.00	31,435.00	9,600.00	31,435.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			34,490.00	34,490.00	11,916.00	34,490.00	0.00	0.0%
TOTAL, REVENUES			366,581.00	431,833.00	11,916.00	431,833.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	86,109.00	117,912.00	33,152.94	117,912.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	48,577.00	51,789.00	16,192.48	51,789.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>134,686.00</b>	<b>169,701.00</b>	<b>49,345.42</b>	<b>169,701.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Support Salaries		2200	12,795.00	13,463.00	4,171.71	13,463.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	6,718.00	7,207.00	2,239.20	7,207.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	10,768.00	14,900.00	4,063.62	14,900.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>30,281.00</b>	<b>35,570.00</b>	<b>10,474.53</b>	<b>35,570.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	37,878.00	41,909.00	6,428.70	41,909.00	0.00	0.0%
PERS		3201-3202	6,929.00	7,847.00	2,331.67	7,847.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	4,152.00	10,352.00	1,527.41	10,352.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	11,227.00	16,388.00	7,444.73	16,388.00	0.00	0.0%
Unemployment Insurance		3501-3502	2,014.00	1,012.00	296.72	1,012.00	0.00	0.0%
Workers' Compensation		3601-3602	5,582.00	5,796.00	1,697.34	5,796.00	0.00	0.0%
OPEB, Allocated		3701-3702	3,112.00	4,725.00	(0.02)	4,725.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>70,894.00</b>	<b>88,029.00</b>	<b>19,726.55</b>	<b>88,029.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	38,653.00	99,591.00	6,746.48	99,591.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>38,653.00</b>	<b>99,591.00</b>	<b>6,746.48</b>	<b>99,591.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	6,939.00	6,939.00	0.00	6,939.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	2,715.00	2,715.00	420.65	2,715.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	42,074.00	42,074.00	0.00	42,074.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	66,262.00	32,969.00	1,108.00	32,969.00	0.00	0.0%
Communications		5900	748.00	1,196.00	149.20	1,196.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>118,738.00</b>	<b>85,893.00</b>	<b>1,677.85</b>	<b>85,893.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers Out								
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs - Interfund		7350	14,717.00	19,031.00	0.00	19,031.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>14,717.00</b>	<b>19,031.00</b>	<b>0.00</b>	<b>19,031.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>407,969.00</b>	<b>497,815.00</b>	<b>87,970.83</b>	<b>497,815.00</b>		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			0.00	0.00	0.00	0.00		

<b>Resource</b>	<b>Description</b>	<b>2021/22 Projected Year Totals</b>
Total, Restricted Balance		0.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	396,769.00	464,943.00	207,645.18	464,943.00	0.00	0.0%
4) Other Local Revenue		8600-8799	6,908.00	6,908.00	1,268.65	6,908.00	0.00	0.0%
5) TOTAL, REVENUES			403,677.00	471,851.00	208,913.83	471,851.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	132,004.00	163,334.00	45,407.89	163,334.00	0.00	0.0%
2) Classified Salaries		2000-2999	144,312.00	172,696.00	44,533.75	172,696.00	0.00	0.0%
3) Employee Benefits		3000-3999	169,602.00	203,460.00	46,672.95	203,460.00	0.00	0.0%
4) Books and Supplies		4000-4999	17,283.00	30,037.00	3,590.06	30,037.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	26,522.00	27,122.00	4,113.44	27,122.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	20,633.00	33,403.00	0.00	33,403.00	0.00	0.0%
9) TOTAL, EXPENDITURES			510,356.00	630,052.00	144,318.09	630,052.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(106,679.00)	(158,201.00)	64,595.74	(158,201.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	111,641.00	162,410.00	0.00	162,410.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			111,641.00	162,410.00	0.00	162,410.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			4,962.00	4,209.00	64,595.74	4,209.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	37,436.29	37,436.00		37,436.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			37,436.29	37,436.00		37,436.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			37,436.29	37,436.00		37,436.00		
2) Ending Balance, June 30 (E + F1e)			42,398.29	41,645.00		41,645.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	40,705.17	39,952.00		39,952.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	700.00	1,693.00		1,693.00		
CHILD DEVELOPMENT	0000	9780	700.00					
CHILD DEVELOPMENT	0000	9780		1,693.00				
CHILD DEVELOPMENT	0000	9780				1,693.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	993.12	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>FEDERAL REVENUE</b>								
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Child Development Apportionments		8530	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
State Preschool	6105	8590	369,424.00	427,098.00	170,756.00	427,098.00	0.00	0.0%
All Other State Revenue	All Other	8590	27,345.00	37,845.00	36,889.18	37,845.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			396,769.00	464,943.00	207,645.18	464,943.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Child Development Parent Fees		8673	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	6,908.00	6,908.00	1,268.65	6,908.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			6,908.00	6,908.00	1,268.65	6,908.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			403,677.00	471,851.00	208,913.83	471,851.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	76,124.00	103,188.00	26,181.21	103,188.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	55,880.00	59,546.00	18,626.68	59,546.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	600.00	600.00	600.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			132,004.00	163,334.00	45,407.89	163,334.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	54,361.00	69,711.00	15,479.81	69,711.00	0.00	0.0%
Classified Support Salaries		2200	13,959.00	14,472.00	4,923.51	14,472.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	29,463.00	32,890.00	10,885.54	32,890.00	0.00	0.0%
Other Classified Salaries		2900	46,529.00	55,623.00	13,244.89	55,623.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			144,312.00	172,696.00	44,533.75	172,696.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	41,680.00	41,963.00	6,393.49	41,963.00	0.00	0.0%
PERS		3201-3202	33,062.00	45,764.00	11,948.65	45,764.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	12,854.00	17,702.00	4,506.82	17,702.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	60,205.00	74,458.00	20,936.45	74,458.00	0.00	0.0%
Unemployment Insurance		3501-3502	3,321.00	1,634.00	439.51	1,634.00	0.00	0.0%
Workers' Compensation		3601-3602	9,204.00	9,340.00	2,514.17	9,340.00	0.00	0.0%
OPEB, Allocated		3701-3702	9,276.00	12,599.00	(66.14)	12,599.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			169,602.00	203,460.00	46,672.95	203,460.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	17,283.00	30,037.00	3,590.06	30,037.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			17,283.00	30,037.00	3,590.06	30,037.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	17,319.00	17,319.00	1,931.53	17,319.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	4,514.00	4,514.00	832.59	4,514.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	549.00	549.00	0.00	549.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	2,910.00	2,910.00	1,141.22	2,910.00	0.00	0.0%
Communications		5900	1,230.00	1,830.00	208.10	1,830.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>26,522.00</b>	<b>27,122.00</b>	<b>4,113.44</b>	<b>27,122.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs - Interfund		7350	20,633.00	33,403.00	0.00	33,403.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>20,633.00</b>	<b>33,403.00</b>	<b>0.00</b>	<b>33,403.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>510,356.00</b>	<b>630,052.00</b>	<b>144,318.09</b>	<b>630,052.00</b>		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: General Fund		8911	111,641.00	162,410.00	0.00	162,410.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			111,641.00	162,410.00	0.00	162,410.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			111,641.00	162,410.00	0.00	162,410.00		



Resource	Description	2021/22
		Projected Year Totals
5058	Child Development: Coronavirus Response and Relief Suppl	16,538.00
9010	Other Restricted Local	23,414.00
Total, Restricted Balance		39,952.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	2,030,207.00	2,058,291.00	284,408.99	2,058,291.00	0.00	0.0%
3) Other State Revenue		8300-8599	132,021.00	142,720.00	18,355.57	142,720.00	0.00	0.0%
4) Other Local Revenue		8600-8799	180,320.00	205,320.00	25,210.55	205,320.00	0.00	0.0%
5) TOTAL, REVENUES			2,342,548.00	2,406,331.00	327,975.11	2,406,331.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	868,055.00	956,671.00	238,779.80	956,671.00	0.00	0.0%
3) Employee Benefits		3000-3999	570,336.00	685,707.00	178,772.78	685,707.00	0.00	0.0%
4) Books and Supplies		4000-4999	958,657.00	1,032,238.00	309,464.92	1,032,238.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	38,457.00	39,677.00	10,061.21	39,677.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	76,854.00	76,854.00	0.00	76,854.00	0.00	0.0%
9) TOTAL, EXPENDITURES			2,512,359.00	2,791,147.00	737,078.71	2,791,147.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(169,811.00)	(384,816.00)	(409,103.60)	(384,816.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	168,825.00	381,116.00	168,825.00	381,116.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			168,825.00	381,116.00	168,825.00	381,116.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(986.00)	(3,700.00)	(240,278.60)	(3,700.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	328,699.58	328,700.00		328,700.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			328,699.58	328,700.00		328,700.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			328,699.58	328,700.00		328,700.00		
2) Ending Balance, June 30 (E + F1e)			327,713.58	325,000.00		325,000.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	328,113.58	325,000.00		325,000.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	(400.00)	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>FEDERAL REVENUE</b>								
Child Nutrition Programs		8220	2,030,207.00	2,058,291.00	281,166.53	2,058,291.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	3,242.46	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			2,030,207.00	2,058,291.00	284,408.99	2,058,291.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
Child Nutrition Programs		8520	132,021.00	142,720.00	18,355.57	142,720.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			132,021.00	142,720.00	18,355.57	142,720.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	78,000.00	78,000.00	6,228.17	78,000.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	1,800.00	1,800.00	0.00	1,800.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Interagency Services		8677	100,000.00	125,000.00	19,037.25	125,000.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	520.00	520.00	(54.87)	520.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			180,320.00	205,320.00	25,210.55	205,320.00	0.00	0.0%
TOTAL, REVENUES			2,342,548.00	2,406,331.00	327,975.11	2,406,331.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	712,607.00	792,572.00	191,120.90	792,572.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	115,119.00	122,142.00	33,743.28	122,142.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	40,329.00	41,957.00	13,915.62	41,957.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			868,055.00	956,671.00	238,779.80	956,671.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	39.00	39.13	39.00	0.00	0.0%
PERS		3201-3202	194,745.00	212,965.00	52,512.55	212,965.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	62,608.00	67,098.00	16,989.58	67,098.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	246,341.00	336,446.00	101,804.42	336,446.00	0.00	0.0%
Unemployment Insurance		3501-3502	10,163.00	4,875.00	1,135.80	4,875.00	0.00	0.0%
Workers' Compensation		3601-3602	28,175.00	25,937.00	6,496.84	25,937.00	0.00	0.0%
OPEB, Allocated		3701-3702	28,304.00	38,347.00	(205.54)	38,347.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			570,336.00	685,707.00	178,772.78	685,707.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	115,275.00	123,074.00	38,491.07	123,074.00	0.00	0.0%
Noncapitalized Equipment		4400	4,000.00	4,000.00	0.00	4,000.00	0.00	0.0%
Food		4700	839,382.00	905,164.00	270,973.85	905,164.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			958,657.00	1,032,238.00	309,464.92	1,032,238.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	3,000.00	3,000.00	370.08	3,000.00	0.00	0.0%
Dues and Memberships		5300	134.00	134.00	0.00	134.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	6,288.00	6,288.00	380.12	6,288.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	7,250.00	7,250.00	3,365.40	7,250.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	19,270.00	19,270.00	5,565.61	19,270.00	0.00	0.0%
Communications		5900	2,515.00	3,735.00	380.00	3,735.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>38,457.00</b>	<b>39,677.00</b>	<b>10,061.21</b>	<b>39,677.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CAPITAL OUTLAY</b>								
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs - Interfund		7350	76,854.00	76,854.00	0.00	76,854.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>76,854.00</b>	<b>76,854.00</b>	<b>0.00</b>	<b>76,854.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>2,512,359.00</b>	<b>2,791,147.00</b>	<b>737,078.71</b>	<b>2,791,147.00</b>		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: General Fund		8916	168,825.00	381,116.00	168,825.00	381,116.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			168,825.00	381,116.00	168,825.00	381,116.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)</b>			168,825.00	381,116.00	168,825.00	381,116.00		

Resource	Description	2021/22
		Projected Year Totals
5310	Child Nutrition: School Programs (e.g., School Lunch, School	325,000.00
Total, Restricted Balance		<u>325,000.00</u>



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.00	0.00	0.00	0.0%
5) TOTAL, REVENUES			0.00	0.00	0.00	0.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			0.00	0.00	0.00	0.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	0.00	0.00	0.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	2,120.51	2,121.00		2,121.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,120.51	2,121.00		2,121.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,120.51	2,121.00		2,121.00		
2) Ending Balance, June 30 (E + F1e)			2,120.51	2,121.00		2,121.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	2,104.00	2,121.00		2,121.00		
DEFERRED MAINTENANCE	0000	9780	2,104.00					
DEFERRED MAINTENANCE	0000	9780		2,121.00				
DEFERRED MAINTENANCE	0000	9780				2,121.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	16.51	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>LCFF SOURCES</b>								
LCFF Transfers								
LCFF Transfers - Current Year		8091	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, REVENUES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CAPITAL OUTLAY</b>								
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EXPENDITURES</b>			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2021/22 Projected Year Totals
Total, Restricted Balance		0.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.00	0.00	0.00	0.0%
5) TOTAL, REVENUES			0.00	0.00	0.00	0.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			0.00	0.00	0.00	0.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	0.00	0.00	0.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	1,611,329.23	1,611,329.00		1,611,329.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,611,329.23	1,611,329.00		1,611,329.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,611,329.23	1,611,329.00		1,611,329.00		
2) Ending Balance, June 30 (E + F1e)			1,611,329.23	1,611,329.00		1,611,329.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	1,609,423.00	1,611,329.00		1,611,329.00		
Unassigned/Unappropriated Amount		9790	1,906.23	0.00		0.00		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			0.00	0.00	0.00	0.00		
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: General Fund/CSSF		8912	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: General Fund/CSSF		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			0.00	0.00	0.00	0.00		

		2021/22
Resource	Description	Projected Year Totals

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.00	0.00	0.00	0.0%
5) TOTAL, REVENUES			0.00	0.00	0.00	0.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			0.00	0.00	0.00	0.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	0.00	0.00	0.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	132,988.22	132,989.00		132,989.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			132,988.22	132,989.00		132,989.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			132,988.22	132,989.00		132,989.00		
2) Ending Balance, June 30 (E + F1e)			132,988.22	132,989.00		132,989.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	132,824.00	132,989.00		132,989.00		
RETIREE BENEFIT	0000	9780	132,824.00					
RETIREE BENEFIT	0000	9780		132,989.00				
RETIREE BENEFIT	0000	9780				132,989.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	164.22	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>OTHER LOCAL REVENUE</b>								
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, REVENUES			0.00	0.00	0.00	0.00		
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: General Fund/CSSF		8912	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: General Fund/CSSF		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2021/22 Projected Year Totals
Total, Restricted Balance		0.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	180,000.00	180,000.00	0.00	180,000.00	0.00	0.0%
5) TOTAL, REVENUES			180,000.00	180,000.00	0.00	180,000.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	114,243.00	114,243.00	5,915.89	114,243.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	15,371.00	215,371.00	3,746.25	215,371.00	0.00	0.0%
6) Capital Outlay		6000-6999	2,857,771.00	18,857,771.00	3,257,050.82	18,857,771.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			2,987,385.00	19,187,385.00	3,266,712.96	19,187,385.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(2,807,385.00)	(19,007,385.00)	(3,266,712.96)	(19,007,385.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	3,059,625.00	3,033,778.49	3,059,625.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	3,059,625.00	3,033,778.49	3,059,625.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(2,807,385.00)	(15,947,760.00)	(232,934.47)	(15,947,760.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	29,905,700.83	29,905,701.00		29,905,701.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			29,905,700.83	29,905,701.00		29,905,701.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			29,905,700.83	29,905,701.00		29,905,701.00		
2) Ending Balance, June 30 (E + F1e)			27,098,315.83	13,957,941.00		13,957,941.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	26,918,960.00	13,957,941.00		13,957,941.00		
EUREKA CITY SCHOOLS MEASURE S	0000	9780	26,918,960.00					
EUREKA CITY SCHOOLS MEASURE S	0000	9780		13,957,941.00				
EUREKA CITY SCHOOLS MEASURE S	0000	9780				13,957,941.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	179,355.83	0.00		0.00		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>FEDERAL REVENUE</b>								
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
County and District Taxes								
Other Restricted Levies Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	180,000.00	180,000.00	0.00	180,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			180,000.00	180,000.00	0.00	180,000.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			180,000.00	180,000.00	0.00	180,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	34,930.00	34,930.00	0.00	34,930.00	0.00	0.0%
Noncapitalized Equipment		4400	79,313.00	79,313.00	5,915.89	79,313.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			114,243.00	114,243.00	5,915.89	114,243.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	15,371.00	215,371.00	3,746.25	215,371.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			15,371.00	215,371.00	3,746.25	215,371.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	27,764.00	27,764.00	299.66	27,764.00	0.00	0.0%
Land Improvements		6170	33,825.00	83,825.00	38,608.40	83,825.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	2,754,293.00	2,704,293.00	3,218,142.76	2,704,293.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	41,889.00	16,041,889.00	0.00	16,041,889.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			2,857,771.00	18,857,771.00	3,257,050.82	18,857,771.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL EXPENDITURES</b>			2,987,385.00	19,187,385.00	3,266,712.96	19,187,385.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	3,059,625.00	3,033,778.49	3,059,625.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	3,059,625.00	3,033,778.49	3,059,625.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Proceeds								
Proceeds from Sale of Bonds		8951	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
County School Building Aid		8961	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			0.00	3,059,625.00	3,033,778.49	3,059,625.00		

Resource	Description	2021/22 Projected Year Totals
Total, Restricted Balance		0.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.00	0.00	0.00	0.0%
5) TOTAL, REVENUES			0.00	0.00	0.00	0.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			0.00	0.00	0.00	0.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	0.00	0.00	0.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	84,995.41	84,995.00		84,995.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			84,995.41	84,995.00		84,995.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			84,995.41	84,995.00		84,995.00		
2) Ending Balance, June 30 (E + F1e)			84,995.41	84,995.00		84,995.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	84,995.41	84,995.00		84,995.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>OTHER STATE REVENUE</b>								
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
County and District Taxes								
Other Restricted Levies Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			0.00	0.00	0.00	0.00		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2021/22
		Projected Year Totals
9010	Other Restricted Local	84,995.00
Total, Restricted Balance		84,995.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.00	0.00	0.00	0.0%
5) TOTAL, REVENUES			0.00	0.00	0.00	0.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			0.00	0.00	0.00	0.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	3,059,625.00	3,033,778.49	3,059,625.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	(3,059,625.00)	(3,033,778.49)	(3,059,625.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	(3,059,625.00)	(3,033,778.49)	(3,059,625.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	3,059,625.00	3,059,625.00		3,059,625.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			3,059,625.00	3,059,625.00		3,059,625.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			3,059,625.00	3,059,625.00		3,059,625.00		
2) Ending Balance, June 30 (E + F1e)			3,059,625.00	0.00		0.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	3,059,625.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>FEDERAL REVENUE</b>								
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
School Facilities Apportionments		8545	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			0.00	0.00	0.00	0.00	0.00	0.0%



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Other Transfers Out								
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
To: State School Building Fund/ County School Facilities Fund								
From: All Other Funds		8913	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	3,059,625.00	3,033,778.49	3,059,625.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	3,059,625.00	3,033,778.49	3,059,625.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	(3,059,625.00)	(3,033,778.49)	(3,059,625.00)		

Resource	Description	2021/22
		Projected Year Totals
7710	State School Facilities Projects	0.00
Total, Restricted Balance		0.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.00	0.00	0.00	0.0%
5) TOTAL, REVENUES			0.00	0.00	0.00	0.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	31,500.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	31,500.00	0.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			0.00	0.00	(31,500.00)	0.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	0.00	(31,500.00)	0.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	241,119.30	241,119.00		241,119.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			241,119.30	241,119.00		241,119.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			241,119.30	241,119.00		241,119.00		
2) Ending Balance, June 30 (E + F1e)			241,119.30	241,119.00		241,119.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	542,051.00	241,119.00		241,119.00		
CAPITAL OUTLAY	0000	9780	542,051.00					
CAPITAL OUTLAY	0000	9780		241,119.00				
CAPITAL OUTLAY	0000	9780				241,119.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	(300,931.70)	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>FEDERAL REVENUE</b>								
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
Other Local Revenue								
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, REVENUES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	31,500.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	31,500.00	0.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Other Transfers Out								
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	31,500.00	0.00		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: General Fund/CSSF		8912	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: General Fund/CSSF		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2021/22 Projected Year Totals
Total, Restricted Balance		0.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	604,615.00	604,615.00	1,298.80	604,615.00	0.00	0.0%
5) TOTAL, REVENUES			604,615.00	604,615.00	1,298.80	604,615.00		
<b>B. EXPENSES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenses		5000-5999	650,665.00	650,665.00	226,082.12	650,665.00	0.00	0.0%
6) Depreciation and Amortization		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENSES			650,665.00	650,665.00	226,082.12	650,665.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(46,050.00)	(46,050.00)	(224,783.32)	(46,050.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)</b>			(46,050.00)	(46,050.00)	(224,783.32)	(46,050.00)		
<b>F. NET POSITION</b>								
1) Beginning Net Position								
a) As of July 1 - Unaudited		9791	1,326,069.11	1,326,070.00		1,326,070.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,326,069.11	1,326,070.00		1,326,070.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			1,326,069.11	1,326,070.00		1,326,070.00		
2) Ending Net Position, June 30 (E + F1e)			1,280,019.11	1,280,020.00		1,280,020.00		
Components of Ending Net Position								
a) Net Investment in Capital Assets		9796	0.00	0.00		0.00		
b) Restricted Net Position		9797	0.00	0.00		0.00		
c) Unrestricted Net Position		9790	1,280,019.11	1,280,020.00		1,280,020.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>OTHER STATE REVENUE</b>								
STRS On-Behalf Pension Contributions	7690	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	1,730.00	1,730.00	19.59	1,730.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
In-District Premiums/Contributions		8674	602,885.00	602,885.00	1,279.21	602,885.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			604,615.00	604,615.00	1,298.80	604,615.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			604,615.00	604,615.00	1,298.80	604,615.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENSES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	650,665.00	650,665.00	226,082.12	650,665.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENSES			650,665.00	650,665.00	226,082.12	650,665.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>DEPRECIATION AND AMORTIZATION</b>								
Depreciation Expense		6900	0.00	0.00	0.00	0.00	0.00	0.0%
Amortization Expense-Lease Assets		6910	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, DEPRECIATION AND AMORTIZATION			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENSES			650,665.00	650,665.00	226,082.12	650,665.00		
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2021/22
		Projected Year Totals
Total, Restricted Net Position		0.00



## EUREKA CITY SCHOOLS SCHOOL DISTRICT

## ALL FUNDS

## First Interim WORKING BUDGET

FISCAL YEAR 2021-22

12/6/2021

ALL FUNDS First Interim WORKING BUDGET FISCAL YEAR 2021-22	General Fund/TRANS Unrestricted 01	General Fund/TRANS Restricted 01	General Fund/TRANS Total 01	Cafeteria Fund 13	SPECIAL REVENUE FUNDS			Student Body 08	Deferred Maintenance 14	Retiree Benefits 20	Measure \$ 21	OTHER FUND TYPES				Total All Funds
					Special Reserves 17	Adult Education 11	Child Development 12					Capital Facilities 25	State School Facilities 35	Cap Outlay Reserve 40	Self-Insurance Vision 67	
A. REVENUES																
Local Control Funding Formula	\$ 39,765,817	\$ 479	\$ 39,765,817	\$ 2,058,291	\$ 65,252											\$ 39,765,817
Federal Sources	745,268	13,165,168	13,165,647	142,720	332,091		464,943									15,289,190
Other State Sources	664,111	4,500,158	5,245,426	205,320	34,490		6,908				180,000			108,060	496,555	6,185,180
Other Local Sources		2,682,336	3,346,447													4,377,780
Total Revenue	41,175,675	20,347,662	61,523,337	2,406,331			431,833				180,000			108,060	496,555	65,617,967
B. EXPENDITURES																
Certificated Salaries	12,678,612	5,650,406	18,329,018				169,701									18,662,053
Classified Salaries	5,283,031	3,642,158	8,925,189	956,671			35,570									10,090,126
Employee Benefits	8,739,560	6,348,280	15,087,840	685,707			88,029									16,065,036
Supplies	1,790,395	1,340,584	3,130,979	1,032,238			99,591									4,407,088
Services & Other Operating	453,338	9,778,152	10,231,490	39,677			85,893									11,250,218
Capital Outlay	878,680	245,548	1,124,228								114,243					12,500,218
Other Outgo	325,592	2,317,157	2,642,749								215,371			107,331	543,334	19,981,999
Support Costs	(910,780)	781,492	(129,288)	76,854			19,031				18,857,771					2,642,749
Total Expenditures	29,238,428	30,103,777	59,342,205	2,791,147			497,815				19,187,385			107,331	543,334	83,099,269
C. EXCESS REVENUES (EXPENDITURES)	11,937,247	(9,756,115)	2,181,132	(384,816)			(65,982)				(19,007,385)			729	(46,779)	(17,481,302)
D. OTHER FINANCING SOURCES/USES																
Interfund Transfers In				381,116			162,410				3,059,625					3,603,151
Interfund Transfers Out	(543,526)		(543,526)										(3,059,625)			(3,603,151)
Other Sources																
Other Uses																
Contributions	(8,084,938)	8,084,938														
Total Other Sources (Uses)	(8,628,464)	8,084,938	(543,526)	381,116			162,410				3,059,625		(3,059,625)			
E. FUND BALANCE INCREASE (DECREASE)	3,308,783	(1,671,177)	1,637,606	(3,700)			(65,982)				(15,947,760)		(3,059,625)	729	(46,779)	(17,481,302)
F. ADJUSTED BEGINNING BALANCE	12,723,948	2,378,561	15,102,509	328,700	1,611,329		123,584	284,065	2,121	132,989	29,905,701	84,995	3,059,625	241,119	290,419	52,240,243
G. ENDING BALANCE	\$ 16,032,731	\$ 707,384	\$ 16,740,115	\$ 325,000	\$ 1,611,329	\$ 57,602	\$ 41,645	\$ 284,065	2,121	\$ 132,989	\$ 13,957,941	\$ 84,995	\$ 3,059,625	\$ 241,119	\$ 291,148	\$ 34,758,941

District Reserve of 5% includes:

Total General Fund Expenditures, Transfers out and Uses

Recommended Minimum Reserve Calculation at 3%: \$1,796,572

Budgeted Reserve Level: 5.00%

General Fund Designated for Economic Uncertainty: \$ 1,380,336

Special Reserve Fund Ending Balance: \$ 1,611,329

TOTAL: \$ 2,991,665

**MULTI-YEAR BUDGET PROJECTION**

EUREKA CITY SCHOOLS SCHOOL DISTRICT																	12/6/2021
ALL FUNDS																	
First Interim MULTI-YEAR PROJECTION	General Fund/TRANS Unrestricted 01	General Fund/TRANS Restricted 01	General Fund/TRANS Total 01	Cafeteria Fund 13	SPECIAL REVENUE FUNDS Special Reserves 17	Adult Education 11	Child Development 12	Student Body 08	Deferred Maintenance 14	Retiree Benefits 20	Measure S 21	OTHER FUND TYPES Capital Facilities 25	State School Facilities 35	Cap Outlay Reserve 40	Self-Insurance Vision 67	Self-Insurance Dental 68	Total All Funds
FISCAL YEAR 2022-23																	
A. REVENUES																	
Local Control Funding Formula	\$ 40,030,340	\$	\$ 40,030,340	\$	\$	\$	\$			\$	\$	\$	\$	\$	\$	\$	\$ 40,030,340
Federal Sources	479	8,995,543	8,996,022	2,058,291		65,252											11,119,565
Other State Sources	745,268	4,152,945	4,898,213	142,720		332,091	464,943										5,837,967
Other Local Sources	664,111	2,682,336	3,346,447	205,320		34,490	6,908				180,000				108,060	496,555	4,377,780
Total Revenue	41,440,198	15,830,824	57,271,022	2,406,331		431,833	471,851				180,000				108,060	496,555	61,365,652
B. EXPENDITURES																	
Certificated Salaries	12,793,390	5,554,973	18,348,363			141,144	175,959										18,665,466
Classified Salaries	5,785,400	3,000,902	8,786,302	961,837		28,578	173,754										9,950,471
Employee Benefits	8,736,602	6,329,637	15,066,239	692,570		56,221	216,373										16,031,403
Supplies	1,727,340	654,202	2,381,542	1,032,238		89,153	44,943				114,243						3,662,119
Services & Other Operating	625,193	5,554,724	6,179,917	39,717		75,613	27,122				265,371				107,331	543,334	7,238,405
Capital Outlay	873,256	326,997	1,200,253								10,950,942						12,151,195
Other Outgo	325,592	2,317,157	2,642,749														2,642,749
Support Costs	(508,830)	379,542	(129,288)	76,854		19,031	33,403										
Total Expenditures	30,357,943	24,118,134	54,476,077	2,803,216		409,740	671,554				11,330,556				107,331	543,334	70,341,808
C. EXCESS REVENUES (EXPENDITURES)	11,082,255	(8,287,310)	2,794,945	(396,885)		22,093	(199,703)				(11,150,556)				729	(46,779)	(8,976,156)
D. OTHER FINANCING SOURCES/USES																	
Interfund Transfers In				396,886			204,643										601,529
Interfund Transfers Out	(601,529)		(601,529)														(601,529)
Other Sources																	
Other Uses																	
Contributions	(8,359,808)	8,359,808															
Total Other Sources (Uses)	(8,961,337)	8,359,808	(601,529)	396,886			204,643										
E. FUND BALANCE INCREASE (DECREASE)	2,120,918	72,498	2,193,416	1		22,093	4,940				(11,150,556)				729	(46,779)	(8,976,156)
F. ADJUSTED BEGINNING BALANCE	16,032,731	707,384	16,740,115	325,000	1,611,329	57,602	41,645	284,065	2,121	132,989	13,957,941	84,995		241,119	291,148	988,872	34,758,941
G. ENDING BALANCE	\$ 18,153,649	\$ 779,882	\$ 18,933,531	\$ 325,001	\$ 1,611,329	\$ 79,695	\$ 46,585	\$ 284,065	2,121	\$ 132,989	\$ 2,807,385	\$ 84,995	\$	\$ 241,119	\$ 291,877	\$ 942,093	\$ 25,782,785
District Reserve of 5.07% includes:																	
Total General Fund Expenditures, Transfers out and Uses	\$55,077,606		General Fund Designated for Economic Uncertainty:		\$ 1,180,297												
Recommended Minimum Reserve Calculation at 3%:	\$1,652,328		Special Reserve Fund Ending Balance:		\$ 1,611,329												
Budgeted Reserve Level: 5.07%			TOTAL:		\$ 2,791,626												

**MULTI-YEAR BUDGET PROJECTION**

EUREKA CITY SCHOOLS SCHOOL DISTRICT												12/6/2021					
ALL FUNDS																	
First Interim MULTI-YEAR PROJECTION FISCAL YEAR 2023-24	General Fund/TRANS Unrestricted 01	General Fund/TRANS Restricted 01	General Fund/TRANS Total 01	SPECIAL REVENUE FUNDS				Student Body 08	OTHER FUND TYPES								Total All Funds
				Cafeteria Fund 13	Special Reserves 17	Adult Education 11	Child Development 12		Deferred Maintenance 14	Retiree Benefits 20	Measure \$ 21	Capital Facilities 25	State School Facilities	Cap Outlay Reserve 40	Self-Insurance Vision 67	Self-Insurance Dental 68	
A. REVENUES																	
Local Control Funding Formula	\$ 41,247,060	\$	\$ 41,247,060	\$	\$	\$	\$	\$		\$	\$	\$	\$	\$	\$	\$	\$ 41,247,060
Federal Sources	479	8,357,992	8,358,471	2,058,291		65,252											10,482,014
Other State Sources	745,268	4,152,944	4,898,212	142,720		332,091	464,943										5,837,966
Other Local Sources	664,111	2,682,336	3,346,447	205,320		34,490	6,908				180,000			108,060	496,555		4,377,780
Total Revenue	42,656,918	15,193,272	57,850,190	2,406,331		431,833	471,851				180,000			108,060	496,555		61,944,820
B. EXPENDITURES																	
Certificated Salaries	12,998,612	5,637,906	18,636,518			141,411	178,210										18,956,139
Classified Salaries	5,878,337	3,069,931	8,948,268	975,839		29,231	176,691										10,130,029
Employee Benefits	8,865,416	6,404,866	15,270,282	705,372		56,796	220,133										16,252,583
Supplies	1,727,340	649,176	2,376,516	1,032,238		87,657	44,946										3,655,600
Services & Other Operating	639,853	4,855,628	5,495,481	39,717		75,615	27,122										6,303,971
Capital Outlay	873,256	279,853	1,153,109								114,243						1,153,109
Other Outgo	325,592	2,317,157	2,642,749								15,371						4,010,880
Support Costs	(505,272)	375,984	(129,288)	76,854		19,031	33,403				2,857,771						2,642,749
Total Expenditures	30,803,134	23,590,501	54,393,635	2,830,020		409,741	680,505				2,987,385			107,331	543,334		61,951,951
C. EXCESS REVENUES (EXPENDITURES)	11,853,784	(8,397,229)	3,456,555	(423,689)		22,092	(208,654)				(2,807,385)						(7,131)
D. OTHER FINANCING SOURCES/USES														729	(46,779)		
Interfund Transfers In				423,689			213,592										637,281
Interfund Transfers Out	(637,281)		(637,281)														(637,281)
Other Sources																	
Other Uses																	
Contributions	(8,550,635)	8,550,635															
Total Other Sources (Uses)	(9,187,916)	8,550,635	(637,281)	423,689			213,592										
E. FUND BALANCE INCREASE (DECREASE)	2,665,868	153,406	2,819,274			22,092	4,938				(2,807,385)						(7,131)
F. ADJUSTED BEGINNING BALANCE	18,153,649	779,882	18,933,531	325,001	1,611,329	79,695	46,585	284,065	2,121	132,989	2,807,385	84,995		241,119	291,877	942,093	25,782,785
G. ENDING BALANCE	\$ 20,819,517	\$ 933,288	\$ 21,752,805	\$ 325,001	\$ 1,611,329	\$ 101,787	\$ 51,523	\$ 284,065	2,121	\$ 132,989	\$ 0	\$ 84,995	\$	\$ 241,119	\$ 292,606	\$ 895,314	\$ 25,775,654
District Reserve of 5.07% includes:																	
Total General Fund Expenditures, Transfers out and Uses	\$55,030,916			General Fund Designated for Economic Uncertainty:				\$ 1,177,963									
Recommended Minimum Reserve Calculation at 3%:	\$1,650,927			Special Reserve Fund Ending Balance:				\$ 1,611,329									
Budgeted Reserve Level:	5.07%			TOTAL:				\$ 2,789,292									

**EUREKA CITY UNIFIED SCHOOL DISTRICT**  
**SUPPLEMENT: FIRST INTERIM CASH FLOW -- GENERAL & RESERVE FUNDS**  
**Beginning Cash balance as of October 31, 2021**

12/02/21

	November	December	January	February	March	April	May	June	Receivable
<b>Cash as of Oct 31</b>	13,231,361	14,159,531	21,390,642	19,813,317	17,437,998	17,379,281	15,178,762	20,208,473	
<b>LCFF Revenues</b>	2,569,175	10,198,448	1,845,682	1,774,706	2,500,140	1,783,845	9,174,718	1,757,657	1,827,963
<b>Federal Revenues</b>	38,748	1,847,298	18,259	(4,203)	1,713,481	46,105	663,933	2,542,883	3,455,349
<b>State Revenues</b>	202,800	807,351	66,001	0	180,800	191,665	0	2,765,346	538,881
<b>Local Revenues</b>	237,387	219,043	266,699	205,367	226,563	199,704	239,017	871,723	192,049
<b>Sources</b>	0	0	0	0	0	0	0	0	
<b>P/Y Recbl</b>	2,767,708	466,006	1,088,624	238,880	50,935	0	154,016	0	
<b>1000</b>	1,625,705	1,608,147	1,625,234	1,643,859	1,669,724	1,687,695	1,680,666	2,075,951	
<b>2000</b>	764,303	790,088	762,189	762,115	779,556	822,195	804,813	894,072	
<b>3000</b>	1,194,425	1,200,517	1,194,840	1,200,870	1,207,030	1,221,520	1,214,976	3,297,359	
<b>4000</b>	114,521	754,269	413,021	107,549	125,822	168,827	65,427	325,396	
<b>5000</b>	1,088,001	1,886,715	788,328	823,022	938,188	518,465	822,974	1,848,333	
<b>6000</b>	87,820	54,426	66,255	46,005	7,061	0	606,632	46,638	
<b>7000</b>	12,873	12,873	12,723	6,649	3,256	3,135	3,095	2,422,135	
<b>Uses</b>	0	0	0	0	0	0	0	0	
<b>TF in</b>	0	0	0	0	0	0	0	0	
<b>TF out</b>	0	0	0	0	0	0	0	374,701	
<b>TRANS Note Payable</b>	0	0	0	0	0	0	0	3,006,292	
<b>Payables</b>	0	0	0	0	0	0	3,389	0	
<b>Deferred Expense</b>	0								
<b>Prepaid Expense</b>								0	
<b>Cash Balance</b>	<b>14,159,531</b>	<b>21,390,642</b>	<b>19,813,317</b>	<b>17,437,998</b>	<b>17,379,281</b>	<b>15,178,762</b>	<b>20,208,473</b>	<b>13,855,207</b>	

**Total Receivables (including deferred appropriations if any)** \$6,014,242  
**Final Projected Cash Balance General Fund, TRANS, Reserve:** **\$13,855,207**

EUREKA CITY SCHOOLS SCHOOL DISTRICT  
ALL FUNDS  
First Interim WORKING BUDGET  
FISCAL YEAR 2021-22

12/7/2021																

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December 9, 2021



MULTI-YEAR BUDGET PROJECTION

EUREKA CITY SCHOOLS SCHOOL DISTRICT																
ALL FUNDS																
First Interim MULTI-YEAR PROJECTION																
FISCAL YEAR 2023-24																
	General	General	General	SPECIAL REVENUE FUNDS				Student	OTHER FUND TYPES							
	Fund/TRANS	Fund/TRANS	Fund/TRANS	Cafeteria	Special	Adult	Child		Deferred	Retiree	Measure	Capital	State School	Cap Outlay	Self-Insurance	Self-Insurance
	Unrestricted	Restricted	Total	Fund	Reserves	Education	Development	Body	Maintenance	Benefits	S	Facilities	Facilities	Reserve	Vision	Dental
	01	01	01	13	17	11	12	08	14	20	21	25		40	67	68
A. REVENUES																
Local Control Funding Formula	\$ 41,247,060	\$	\$ 41,247,060	\$	\$	\$	\$	\$		\$	\$	\$	\$	\$	\$	\$
Federal Sources	479	8,357,992	8,358,471	2,058,291		65,252										
Other State Sources	745,268	4,152,944	4,898,212	142,720		332,091	464,943									
Other Local Sources	664,111	2,682,336	3,346,447	205,320		34,490	6,908				180,000			108,060	496,555	
Total Revenue	42,656,918	15,193,272	57,850,190	2,406,331		431,833	471,851				180,000			108,060	496,555	61,944,820
B. EXPENDITURES																
Certificated Salaries	12,998,612	5,637,906	18,636,518			141,411	178,210									18,956,139
Classified Salaries	5,878,337	3,069,931	8,948,268	975,839		29,231	176,691									10,130,029
Employee Benefits	8,865,416	6,404,866	15,270,282	705,372		56,796	220,133									16,252,583
Supplies	1,727,340	649,176	2,376,516	1,032,238		87,657	44,946				114,243					3,655,600
Services & Other Operating	639,853	4,855,628	5,495,481	39,717		75,615	27,122				15,371			107,331	543,334	6,303,971
Capital Outlay	873,256	279,853	1,153,109								2,857,771					4,010,880
Other Outgo	325,592	2,317,157	2,642,749													2,642,749
Support Costs	(505,272)	375,984	(129,288)	76,854		19,031	33,403									
Total Expenditures	30,803,134	23,590,501	54,393,635	2,830,020		409,741	680,505				2,987,385			107,331	543,334	61,951,951
C. EXCESS REVENUES (EXPENDITURES)	11,853,784	(8,397,229)	3,456,555	(423,689)		22,092	(208,654)				(2,807,385)				729	(46,779)
D. OTHER FINANCING SOURCES/USES																
Interfund Transfers In				423,689			213,592									637,281
Interfund Transfers Out	(637,281)		(637,281)													(637,281)
Other Sources																
Other Uses																
Contributions	(8,550,635)	8,550,635														
Total Other Sources (Uses)	(9,187,916)	8,550,635	(637,281)	423,689			213,592									
E. FUND BALANCE INCREASE (DECREASE)	2,665,868	153,406	2,819,274			22,092	4,938				(2,807,385)				729	(46,779)
F. ADJUSTED BEGINNING BALANCE	18,153,649	779,882	18,933,531	325,001	1,611,329	79,695	46,585	284,065	2,121	132,989	2,807,385	84,995		241,119	291,877	942,093
G. ENDING BALANCE	\$ 20,819,517	\$ 933,288	\$ 21,752,805	\$ 325,001	\$ 1,611,329	\$ 101,787	\$ 51,523	\$ 284,065	2,121	\$ 132,989	\$ 0	\$ 84,995	\$	\$ 241,119	\$ 292,606	\$ 895,314
District Reserve of 5.07% includes:																
Total General Fund Expenditures, Transfers out and Uses								General Fund Designated for Economic Uncertainty:		\$ 1,177,963						
Recommended Minimum Reserve Calculation at 3%:								Special Reserve Fund Ending Balance:		\$ 1,611,329						
Budgeted Reserve Level:								TOTAL:		\$ 2,789,292						

EUREKA CITY SCHOOLS  
2021-22 First Interim  
GENERAL FUND Operating Assumptions

		2021-22	2022-23	2023-24
COLA (School Services of California Projected COLA)		5.07%	2.48%	3.11%
LCFF BASE PER ADA BY GRADE SPAN	K-3	\$8,092	\$8,293	\$8,551
	4-6	\$8,214	\$8,418	\$8,680
	7-8	\$8,458	\$8,668	\$8,938
	9-12	\$9,802	\$10,045	\$10,357
Unduplicated Percent (Three Year Rolling Average)		69.72%	69.69%	69.69%
Unduplicated Percent Annual		69.89%	69.90%	69.90%
Enrollment		3,617	3,597	3,547
ADA		3,341	3,390	3,346
ADA Guarantee (The greater of CURRENT Year or PRIOR Year)		3,450	---	3,390
Lottery Per ADA	Base	\$150	\$150	\$150
	Prop 20	\$49	\$49	\$49
Extended Learning Opportunity Grant (One-time)		\$2,735,081		
In-Person Instruction Grant (One-time)		\$808,217		
ESSER II Funding (One-time)		\$2,815,747	\$790,297	\$790,297
ESSER III Funding (One-time)		\$3,423,482	\$2,621,587	\$2,621,587
ESSER III Learning Loss Funding (One-Time)			\$1,083,332	\$1,083,332
<b>Totals</b>		<b>\$9,782,527</b>	<b>\$4,495,216</b>	<b>\$4,495,216</b>
<b>Salary Increase Percentage (Proposed)</b>				
CERTIFICATED - Effective 07/01/2021	Certificated	6.94%	---	---
CERTIFICATED MANAGEMENT - Effective 07/01/2021	Certificated	6.25%		
CLASSIFIED MANAGEMENT/CONFIDENTIAL - Effective 07/01/2021	Classified	6.25%	---	---
<b>Salary Increase Ongoing (Salary &amp; Statutory Benefits)</b>				
CERTIFICATED - Effective 07/01/2021	Certificated	\$1,036,258	---	---
CERTIFICATED MANAGEMENT - Effective 07/01/2021	Certificated	\$199,969		
CLASSIFIED MANAGEMENT/CONFIDENTIAL - Effective 07/01/2021	Classified	\$132,006	---	---
<b>Health &amp; Welfare Contribution Increase Percentage (Proposed)</b>				
CERTIFICATED - Effective 01/01/2022	Certificated	0.85%	0.85%	---
CERTIFICATED MANAGEMENT - Effective 01/01/2022	Certificated	0.485%	0.485%	
CLASSIFIED MANAGEMENT/CONFIDENTIAL - Effective 01/01/2022	Classified	0.485%	0.485%	---
<b>Health &amp; Welfare Contribution Ongoing (Increase by \$86 monthly)</b>				
CERTIFICATED - Effective 01/01/2022	Certificated	\$125,404	\$125,404	---
CERTIFICATED MANAGEMENT - Effective 01/01/2022	Certificated	\$16,180	\$16,179	
CLASSIFIED MANAGEMENT/CONFIDENTIAL - Effective 01/01/2022	Classified	\$9,685	\$9,685	---
<b>Minimum Wage Increase Estimate (Salary &amp; Statutory Benefits)</b>				
	Classified	\$196,036	---	---
<b>Step &amp; Column (Salary &amp; Statutory Benefits)</b>				
	Certificated	\$235,661	\$238,675	\$238,675
	Classified	\$71,032	\$128,644	\$128,644
	Management	\$20,675	\$24,865	\$24,865
	<b>TOTAL</b>	<b>\$327,368</b>	<b>\$392,184</b>	<b>\$392,184</b>
<b>1% Increase (Salary &amp; Statutory Benefits)</b>				
- General Fund Only	Certificated	\$175,675	---	---
	Classified	\$89,073	---	---
	Management	\$62,188	---	---
	<b>TOTAL</b>	<b>\$326,936</b>	---	---
<b>Retirees</b>		2.0	3.0	3.0
CalPERS Projected Rates	Classified	22.91%	26.10%	27.10%
CalSTRS Projected Rates	Certificated	16.92%	19.10%	19.10%



**EUREKA CITY SCHOOLS**  
**GENERAL FUND COMPARISON**  
**2021/22 1st Interim**

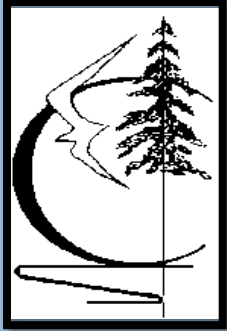
	General Fund 2020/21 Unaudited Actuals	General Fund 2021/22 Budget Adoption	General Fund 2021/22 1st Interim	General Fund 2022/23 MYP1	General Fund 2023/24 MYP2
<b>A. REVENUES</b>					
LCFF/Revenue Limit Sources	\$ 37,413,384	39,199,778	39,765,817	40,030,340	41,247,060
Federal Sources	7,898,715	5,585,885	13,165,647	8,996,022	8,358,471
Other State Sources	6,357,535	6,730,443	5,245,426	4,898,213	4,898,212
Other Local Sources	3,034,587	3,040,442	3,346,447	3,346,447	3,346,447
Total Revenue	54,704,221	54,556,548	61,523,337	57,271,022	57,850,190
<b>B. EXPENDITURES</b>					
Certificated Salaries	15,243,326	18,070,366	18,329,018	18,348,363	18,636,518
Classified Salaries	7,074,217	7,865,371	8,925,189	8,786,302	8,948,268
Employee Benefits	12,233,745	14,153,424	15,087,840	15,066,239	15,270,282
Supplies	4,093,962	2,560,743	3,130,979	2,381,542	2,376,516
Services & Other Operating	4,432,139	7,002,290	10,231,490	6,179,917	5,495,481
Capital Outlay	689,720	1,130,051	1,124,228	1,200,253	1,153,109
Other Outgo (Chargeback from HCOE)	2,532,115	2,642,749	2,642,749	2,642,749	2,642,749
Support Costs (Indirect Cost Transfers)	(103,386)	(112,204)	(129,288)	(129,288)	(129,288)
Total Expenditures	46,195,838	53,312,790	59,342,205	54,476,077	54,393,635
C. EXCESS REVENUES (EXPENDITURES)	8,508,383	1,243,758	2,181,132	2,794,945	3,456,555
<b>D. OTHER FINANCING SOURCES/USES</b>					
Interfund Transfers In	0	0	0	0	0
Interfund Transfers (Out)	(269,231)	(280,466)	(543,526)	(601,529)	(637,281)
Total Other Sources (Uses)	(269,231)	(280,466)	(543,526)	(601,529)	(637,281)
<b>E. FUND BALANCE INCREASE (DECREASE)</b>	<b>8,239,152</b>	<b>963,292</b>	<b>1,637,606</b>	<b>2,193,416</b>	<b>2,819,274</b>
F. ADJUSTED BEGINNING BALANCE	6,863,357	8,901,836	15,102,509	16,740,115	18,933,531
<b>G. ENDING BALANCE</b>	<b>\$ 15,102,509</b>	<b>9,865,128</b>	<b>16,740,115</b>	<b>18,933,531</b>	<b>21,752,805</b>

**EUREKA CITY SCHOOLS**  
**GENERAL FUND COMPARISON - UNRESTRICTED**  
**2021/22 1st Interim**

	General Fund 2020/21 Unaudited Actuals	General Fund 2021/22 Budget Adoption	General Fund 2021/22 1st Interim	General Fund 2022/23 MYP1	General Fund 2023/24 MYP2
<b>A. REVENUES</b>					
LCFF/Revenue Limit Sources	\$ 37,413,384	39,199,778	39,765,817	40,030,340	41,247,060
Federal Sources	480	464	479	479	479
Other State Sources	829,016	686,019	745,268	745,268	745,268
Other Local Sources	490,866	664,111	664,111	664,111	664,111
<b>Total Revenue</b>	<b>38,733,746</b>	<b>40,550,372</b>	<b>41,175,675</b>	<b>41,440,198</b>	<b>42,656,918</b>
<b>B. EXPENDITURES</b>					
Certificated Salaries	10,486,421	12,811,439	12,678,612	12,793,390	12,998,612
Classified Salaries	4,129,490	4,772,601	5,283,031	5,785,400	5,878,337
Employee Benefits	7,044,513	8,448,116	8,739,560	8,736,602	8,865,416
Supplies	545,183	1,814,068	1,790,395	1,727,340	1,727,340
Services & Other Operating	2,729,236	2,607,602	453,338	625,193	639,853
Capital Outlay	83,292	878,680	878,680	873,256	873,256
Other Outgo (Chargeback from HCOE)	385,494	325,592	325,592	325,592	325,592
Support Costs (Indirect Cost Transfers)	(345,640)	(765,289)	(910,780)	(508,830)	(505,272)
<b>Total Expenditures</b>	<b>25,057,989</b>	<b>30,892,809</b>	<b>29,238,428</b>	<b>30,357,943</b>	<b>30,803,134</b>
<b>C. EXCESS REVENUES (EXPENDITURES)</b>	<b>13,675,757</b>	<b>9,657,563</b>	<b>11,937,247</b>	<b>11,082,255</b>	<b>11,853,784</b>
<b>D. OTHER FINANCING SOURCES/USES</b>					
Interfund Transfers In	0	0	0	0	0
Interfund Transfers (Out)	(269,231)	(280,466)	(543,526)	(601,529)	(637,281)
Contributions	(7,009,299)	(8,390,131)	(8,084,938)	(8,359,808)	(8,550,635)
<b>Total Other Sources (Uses)</b>	<b>(7,278,530)</b>	<b>(8,670,597)</b>	<b>(8,628,464)</b>	<b>(8,961,337)</b>	<b>(9,187,916)</b>
<b>E. FUND BALANCE INCREASE (DECREASE)</b>	<b>6,397,227</b>	<b>986,966</b>	<b>3,308,783</b>	<b>2,120,918</b>	<b>2,665,868</b>
<b>F. ADJUSTED BEGINNING BALANCE</b>	<b>6,326,721</b>	<b>8,326,128</b>	<b>12,723,948</b>	<b>16,032,731</b>	<b>18,153,649</b>
<b>G. ENDING BALANCE</b>	<b>\$ 12,723,948</b>	<b>9,313,094</b>	<b>16,032,731</b>	<b>18,153,649</b>	<b>20,819,517</b>

**EUREKA CITY SCHOOLS**  
**GENERAL FUND COMPARISON - RESTRICTED**  
**2021/22 1st Interim**

	General Fund 2020/21 Unaudited Actuals	General Fund 2021/22 Budget Adoption	General Fund 2021/22 1st Interim	General Fund 2022/23 MYP1	General Fund 2023/24 MYP2
<b>A. REVENUES</b>					
Revenue Limit Sources	\$ 0	0	0	0	0
Federal Sources	7,898,235	5,585,421	13,165,168	8,995,543	8,357,992
Other State Sources	5,528,519	6,044,424	4,500,158	4,152,945	4,152,944
Other Local Sources	2,543,721	2,376,331	2,682,336	2,682,336	2,682,336
Total Revenue	15,970,475	14,006,176	20,347,662	15,830,824	15,193,272
<b>B. EXPENDITURES</b>					
Certificated Salaries	4,756,905	5,258,927	5,650,406	5,554,973	5,637,906
Classified Salaries	2,944,727	3,092,770	3,642,158	3,000,902	3,069,931
Employee Benefits	5,189,232	5,705,308	6,348,280	6,329,637	6,404,866
Supplies	3,548,779	746,675	1,340,584	654,202	649,176
Services & Other Operating	1,702,903	4,394,688	9,778,152	5,554,724	4,855,628
Capital Outlay	606,428	251,371	245,548	326,997	279,853
Other Outgo (Chargeback from HCOE)	2,146,621	2,317,157	2,317,157	2,317,157	2,317,157
Support Costs (Indirect Cost Transfers)	242,254	653,085	781,492	379,542	375,984
Total Expenditures	21,137,849	22,419,981	30,103,777	24,118,134	23,590,501
<b>C. EXCESS REVENUES (EXPENDITURES)</b>	(5,167,374)	(8,413,805)	(9,756,115)	(8,287,310)	(8,397,229)
<b>D. OTHER FINANCING SOURCES/USES</b>					
Interfund Transfers Out	0	0	0	0	0
Contributions	7,009,299	8,390,131	8,084,938	8,359,808	8,550,635
Total Other Sources (Uses)	7,009,299	8,390,131	8,084,938	8,359,808	8,550,635
<b>E. FUND BALANCE INCREASE (DECREASE)</b>	1,841,925	(23,674)	(1,671,177)	72,498	153,406
<b>F. ADJUSTED BEGINNING BALANCE</b>	536,636	575,708	2,378,561	707,384	779,882
<b>G. ENDING BALANCE</b>	\$ 2,378,561	552,034	707,384	779,882	933,288



# Eureka City Schools 2021/2022 First Interim Report

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*December 9, 2021  
Presented by: Paul Ziegler  
Assistant Superintendent*

## ACTION REQUESTED:

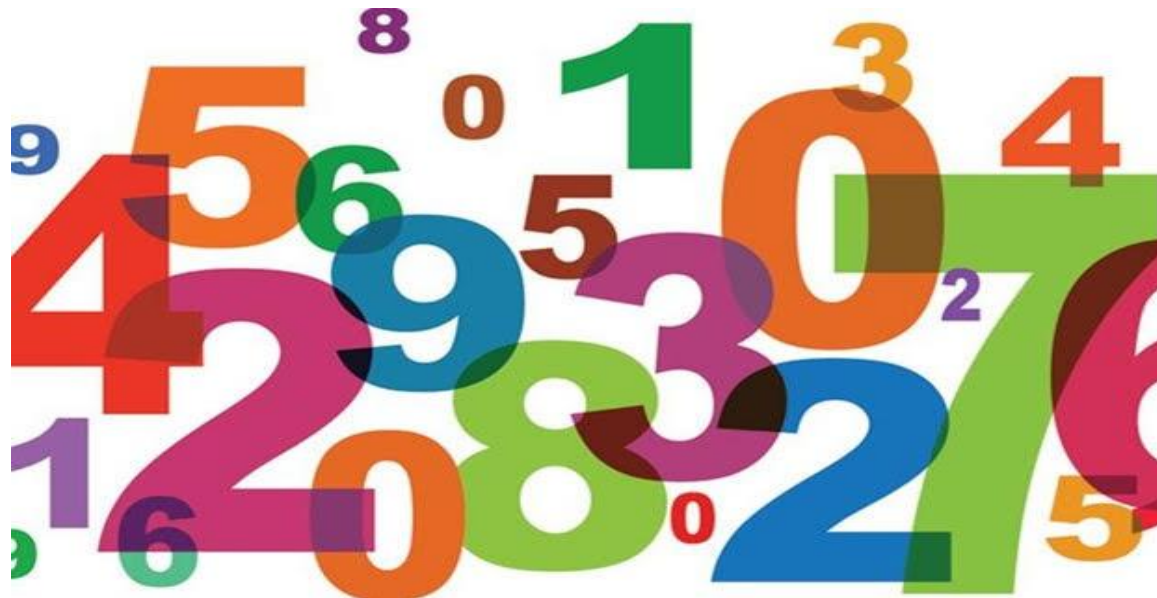
Pursuant to Education Code Section 42131, the Governing Board is asked to discuss, receive, and self-certify that Eureka City Schools 2021/2022 First Interim Report is **POSITIVE**. A positive certification means that, based upon current projections, the District will meet its financial obligations for the current fiscal year and two subsequent years.

Certification of the First Interim Report is an annual requirement.



For the 2021/22 First Interim Report  
the Prevailing Theme Is...

**B<sub>3</sub> I<sub>1</sub> G<sub>2</sub> N<sub>1</sub> U<sub>1</sub> M<sub>3</sub> B<sub>3</sub> E<sub>1</sub> R<sub>1</sub> S<sub>1</sub>**



# 2021/2022 1<sup>st</sup> Interim Key Considerations

- ***BIG NUMBER\$***
- ***One-time Funds***
- ***Unrestricted Reserves***
- ***COLA Increases***
- ***State Economic Forecast***

# 2021/2022 1<sup>st</sup> Interim Key Considerations

- ***2022/23 Enrollment/ADA***
- ***Cash***
- ***Universal TK Expansion***
- ***New Financial System***



**EUREKA CITY SCHOOLS**  
**2021/22 First Interim**  
**GENERAL FUND Operating Assumptions**

		<u><b>2021-22</b></u>	<u><b>2022-23</b></u>	<u><b>2023-24</b></u>
<b>COLA</b> (School Services of California Projected COLA)		5.07%	2.48%	3.11%
<b>LCFF BASE PER ADA BY GRADE SPAN</b>	K-3	\$8,092	\$8,293	\$8,551
	4-6	\$8,214	\$8,418	\$8,680
	7-8	\$8,458	\$8,668	\$8,938
	9-12	\$9,802	\$10,045	\$10,357
<b>Unduplicated Percent (Three Year Rolling Average)</b>		69.72%	69.69%	69.69%
<b>Unduplicated Percent Annual</b>		69.89%	69.90%	69.90%
<b>Enrollment</b>		3,617	3,597	3,547
<b>ADA</b>		3,341	3,390	3,346
<b>ADA Guarantee (The greater of CURRENT Year or PRIOR Year)</b>		3,450	---	3,390
<b>Lottery Per ADA</b>	Base	\$150	\$150	\$150
	Prop 20	\$49	\$49	\$49
<b>Extended Learning Opportunity Grant (One-time)</b>		\$2,735,081		
<b>In-Person Instruction Grant (One-time)</b>		\$808,217		
<b>ESSER II Funding (One-time)</b>		\$2,815,747	\$790,297	\$790,297
<b>ESSER III Funding (One-time)</b>		\$3,423,482	\$2,621,587	\$2,621,587
<b>ESSER III Learning Loss Funding (One-Time)</b>			\$1,083,332	\$1,083,332
<b>Totals</b>		<b>\$9,782,527</b>	<b>\$4,495,216</b>	<b>\$4,495,216</b>

**EUREKA CITY SCHOOLS**  
**2021/22 First Interim**  
**GENERAL FUND Operating Assumptions**

		<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
<b>Salary Increase Percentage (Proposed)</b>				
CERTIFICATED - Effective 07/01/2021	Certificated	6.94%	---	---
CERTIFICATED MANAGEMENT - Effective 07/01/2021	Certificated	6.25%	---	---
CLASSIFIED MANAGEMENT/CONFIDENTIAL - Effective 07/01/2021	Classified	6.25%	---	---
<b>Salary Increase Ongoing (Salary &amp; Statutory Benefits)</b>				
CERTIFICATED - Effective 07/01/2021	Certificated	\$1,036,258	---	---
CERTIFICATED MANAGEMENT - Effective 07/01/2021	Certificated	\$199,969	---	---
CLASSIFIED MANAGEMENT/CONFIDENTIAL - Effective 07/01/2021	Classified	\$132,006	---	---
<b>Health &amp; Welfare Contribution Increase Percentage (Proposed)</b>				
CERTIFICATED - Effective 01/01/2022	Certificated	0.85%	0.85%	---
CERTIFICATED MANAGEMENT - Effective 01/01/2022	Certificated	0.485%	0.485%	---
CLASSIFIED MANAGEMENT/CONFIDENTIAL - Effective 01/01/2022	Classified	0.485%	0.485%	---
<b>Health &amp; Welfare Contribution Ongoing (Increase by \$86 monthly)</b>				
CERTIFICATED - Effective 01/01/2022	Certificated	\$125,404	\$125,404	---
CERTIFICATED MANAGEMENT - Effective 01/01/2022	Certificated	\$16,180	\$16,179	---
CLASSIFIED MANAGEMENT/CONFIDENTIAL - Effective 01/01/2022	Classified	\$9,685	\$9,685	---
<b>Minimum Wage Increase <i>Estimate</i> (Salary &amp; Statutory Benefits)</b>	Classified	\$196,036	---	---
<b>Step &amp; Column (Salary &amp; Statutory Benefits)</b>				
	Certificated	\$235,661	\$238,675	\$238,675
	Classified	\$71,032	\$128,644	\$128,644
	Management	\$20,675	\$24,865	\$24,865
	<b>TOTAL</b>	<b>\$327,368</b>	<b>\$392,184</b>	<b>\$392,184</b>
<b>1% Increase (Salary &amp; Statutory Benefits)</b>				
<b>- General Fund Only</b>	Certificated	\$175,675	---	---
	Classified	\$89,073	---	---
	Management	\$62,188	---	---
	<b>TOTAL</b>	<b>\$326,936</b>	---	---
<b>Retirees</b>		2.0	3.0	3.0
CalPERS Projected Rates	Classified	22.91%	26.10%	27.10%
CalSTRS Projected Rates	Certificated	16.92%	19.10%	19.10%

# REVENUE PROJECTIONS

EUREKA CITY SCHOOLS  
2021/22 1st Interim  
LCFF REVENUE PROJECTIONS

**1st Interim vs. Budget Adoption**

	Projected <u>2021/22</u>	Projected <u>2022/23</u>	Projected <u>2023/24</u>
<b><u>2021/22 Budget Adoption:</u></b>			
Base/Add-On	32,419,932	31,676,522	32,643,051
* Sup & Con	<u>7,484,472</u>	<u>7,319,569</u>	<u>7,525,273</u>
<b>Total</b>	<b><u>39,904,404</u></b>	<b><u>38,996,091</u></b>	<b><u>40,168,324</u></b>

<b><u>2021/22 1st Interim:</u></b>			
Base/Add-On	32,313,759	32,539,219	33,531,330
Sup & Con	<u>7,452,058</u>	<u>7,491,121</u>	<u>7,715,730</u>
<b>Total</b>	<b><u>39,765,817</u></b>	<b><u>40,030,340</u></b>	<b><u>41,247,060</u></b>

<b><u>Change from Budget Adoption to 1st Interim:</u></b>			
Base/Add-On	(106,173)	862,697	888,279
Sup & Con	<u>(32,414)</u>	<u>171,552</u>	<u>190,457</u>
<b>Total</b>	<b><u>(138,587)</u></b>	<b><u>1,034,249</u></b>	<b><u>1,078,736</u></b>

\* Based on LCFF Revenue as reported in 2021/22 Budget Adoption 45 Day Update

EUREKA CITY SCHOOLS  
2021/22 1st Interim  
LCFF REVENUE PROJECTIONS

LCFF Revenue Year-Over-Year Comparison

	<u>Actual</u> <u>2020/21</u>	<u>Projected</u> <u>2021/22</u>	<u>Change From</u> <u>Prior Year</u>		<u>Projected</u> <u>2022/23</u>	<u>Change From</u> <u>Prior Year</u>		<u>Projected</u> <u>2023/24</u>	<u>Change From</u> <u>Prior Year</u>	
COLA	0.00%	5.07%			2.48%			3.11%		
LCFF Gap %	100.00%	100.00%			100.00%			100.00%		
Base/Add-On	30,998,693	32,313,759	1,315,066	4.24%	32,539,219	225,460	0.70%	33,531,330	992,111	3.05%
Sup & Con	6,414,691	7,452,058	1,037,367	16.17%	7,491,121	39,063	0.52%	7,715,730	224,609	3.00%
Total	<u>37,413,384</u>	<u>39,765,817</u>	<u>2,352,433</u>	<u>6.29%</u>	<u>40,030,340</u>	<u>264,523</u>	<u>0.67%</u>	<u>41,247,060</u>	<u>1,216,720</u>	<u>3.04%</u>

# EXPENDITURE ITEMS

**2021/22 FIRST INTERIM**

**STRS AND PERS TREND (General Fund Only)**

	<u>STRS %</u>	<u>STRS \$</u>	-	<u>PERS %</u>	<u>PERS \$</u>	-
2014/15	8.88%	\$1,336,523		11.70%	\$696,445	
2015/16	10.73%	\$1,660,276		11.80%	\$765,148	
2016/17	12.58%	\$1,929,774		13.89%	\$818,957	
2017/18	14.43%	\$2,211,089		15.53%	\$982,449	
2018/19	16.28%	\$2,540,490		18.06%	\$1,221,977	
2019/20	17.10%	\$2,625,095		19.72%	\$1,346,925	
2020/21	16.15%	\$2,407,839		20.70%	\$1,372,829	
2021/22	16.92%	\$3,037,158		22.91%	\$1,980,729	
2022/23	19.10%	\$3,521,402		26.10%	\$1,899,646	
2023/24	19.10%	\$3,575,960		27.10%	\$2,016,642	

*(Excludes STRS & PERS on Behalf of Pension contribution)*

EUREKA CITY SCHOOLS  
2021/22 1st INTERIM  
SPECIAL EDUCATION COSTS

	Actual Costs					Projected Costs		
	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>
<b><u>Special Education Expense</u></b>								
State and Federal	5,861,767	6,005,367	6,039,983	6,128,320	5,792,255	6,546,968	6,873,960	6,999,697
HCOE Chargeback	1,860,004	2,079,963	2,264,835	2,105,469	2,146,620	2,317,157	2,317,157	2,317,157
Total Expenditures	<u>7,721,771</u>	<u>8,085,330</u>	<u>8,304,818</u>	<u>8,233,789</u>	<u>7,938,875</u>	<u>8,864,125</u>	<u>9,191,117</u>	<u>9,316,854</u>
Increase From Prior Year	1,256,771	363,559	219,488	(71,029)	(294,914)	925,250	326,992	125,737
Encroachment	<u>4,932,000</u>	<u>5,253,000</u>	<u>5,375,000</u>	<u>5,120,000</u>	<u>4,652,000</u>	<u>5,132,000</u>	<u>5,521,000</u>	<u>5,677,000</u>
% of Total Expense	64%	65%	65%	62%	59%	58%	60%	61%

- 2016/17 through 2023/24 ENCROACHMENT adjusted to show estimated ADA revenue (Local Control Funding Formula) generated by Special Education students



# GENERAL FUND RESERVES COMPARISON

# 2021/22 First Interim General Fund Comparison

	General Fund 2020/21 Unaudited Actuals	General Fund 2021/22 Budget Adoption	General Fund 2021/22 1st Interim	General Fund 2022/23 MYP1	General Fund 2023/24 MYP2
<b>A. REVENUES</b>					
LCFF/Revenue Limit Sources	\$ 37,413,384	39,199,778	39,765,817	40,030,340	41,247,060
Federal Sources	7,898,715	5,585,885	13,165,647	8,996,022	8,358,471
Other State Sources	6,357,535	6,730,443	5,245,426	4,898,213	4,898,212
Other Local Sources	3,034,587	3,040,442	3,346,447	3,346,447	3,346,447
<b>Total Revenue</b>	<b>54,704,221</b>	<b>54,556,548</b>	<b>61,523,337</b>	<b>57,271,022</b>	<b>57,850,190</b>
<b>B. EXPENDITURES</b>					
Certificated Salaries	15,243,326	18,070,366	18,329,018	18,348,363	18,636,518
Classified Salaries	7,074,217	7,865,371	8,925,189	8,786,302	8,948,268
Employee Benefits	12,233,745	14,153,424	15,087,840	15,066,239	15,270,282
Supplies	4,093,962	2,560,743	3,130,979	2,381,542	2,376,516
Services & Other Operating	4,432,139	7,002,290	10,231,490	6,179,917	5,495,481
Capital Outlay	689,720	1,130,051	1,124,228	1,200,253	1,153,109
Other Outgo (Chargeback from HCOE)	2,532,115	2,642,749	2,642,749	2,642,749	2,642,749
Support Costs (Indirect Cost Transfers)	(103,386)	(112,204)	(129,288)	(129,288)	(129,288)
<b>Total Expenditures</b>	<b>46,195,838</b>	<b>53,312,790</b>	<b>59,342,205</b>	<b>54,476,077</b>	<b>54,393,635</b>
<b>C. EXCESS REVENUES (EXPENDITURES)</b>	<b>8,508,383</b>	<b>1,243,758</b>	<b>2,181,132</b>	<b>2,794,945</b>	<b>3,456,555</b>
<b>D. OTHER FINANCING SOURCES/USES</b>					
Interfund Transfers In	0	0	0	0	0
Interfund Transfers (Out)	(269,231)	(280,466)	(543,526)	(601,529)	(637,281)
<b>Total Other Sources (Uses)</b>	<b>(269,231)</b>	<b>(280,466)</b>	<b>(543,526)</b>	<b>(601,529)</b>	<b>(637,281)</b>
<b>E. FUND BALANCE INCREASE (DECREASE)</b>	<b>8,239,152</b>	<b>963,292</b>	<b>1,637,606</b>	<b>2,193,416</b>	<b>2,819,274</b>
<b>F. ADJUSTED BEGINNING BALANCE</b>	<b>6,863,357</b>	<b>8,901,836</b>	<b>15,102,509</b>	<b>16,740,115</b>	<b>18,933,531</b>
<b>G. ENDING BALANCE</b>	<b>\$ 15,102,509</b>	<b>9,865,128</b>	<b>16,740,115</b>	<b>18,933,531</b>	<b>21,752,805</b>

# 2021/22 First Interim Unrestricted General Fund Comparison

	General Fund 2020/21 Unaudited Actuals	General Fund 2021/22 Budget Adoption	General Fund 2021/22 1st Interim	General Fund 2022/23 MYP1	General Fund 2023/24 MYP2
<b>A. REVENUES</b>					
LCFF/Revenue Limit Sources	\$ 37,413,384	39,199,778	39,765,817	40,030,340	41,247,060
Federal Sources	480	464	479	479	479
Other State Sources	829,016	686,019	745,268	745,268	745,268
Other Local Sources	490,866	664,111	664,111	664,111	664,111
<b>Total Revenue</b>	<b>38,733,746</b>	<b>40,550,372</b>	<b>41,175,675</b>	<b>41,440,198</b>	<b>42,656,918</b>
<b>B. EXPENDITURES</b>					
Certificated Salaries	10,486,421	12,811,439	12,678,612	12,793,390	12,998,612
Classified Salaries	4,129,490	4,772,601	5,283,031	5,785,400	5,878,337
Employee Benefits	7,044,513	8,448,116	8,739,560	8,736,602	8,865,416
Supplies	545,183	1,814,068	1,790,395	1,727,340	1,727,340
Services & Other Operating	2,729,236	2,607,602	453,338	625,193	639,853
Capital Outlay	83,292	878,680	878,680	873,256	873,256
Other Outgo (Chargeback from HCOE)	385,494	325,592	325,592	325,592	325,592
Support Costs (Indirect Cost Transfers)	(345,640)	(765,289)	(910,780)	(508,830)	(505,272)
<b>Total Expenditures</b>	<b>25,057,989</b>	<b>30,892,809</b>	<b>29,238,428</b>	<b>30,357,943</b>	<b>30,803,134</b>
<b>C. EXCESS REVENUES (EXPENDITURES)</b>	<b>13,675,757</b>	<b>9,657,563</b>	<b>11,937,247</b>	<b>11,082,255</b>	<b>11,853,784</b>
<b>D. OTHER FINANCING SOURCES/USES</b>					
Interfund Transfers In	0	0	0	0	0
Interfund Transfers (Out)	(269,231)	(280,466)	(543,526)	(601,529)	(637,281)
Contributions	(7,009,299)	(8,390,131)	(8,084,938)	(8,359,808)	(8,550,635)
<b>Total Other Sources (Uses)</b>	<b>(7,278,530)</b>	<b>(8,670,597)</b>	<b>(8,628,464)</b>	<b>(8,961,337)</b>	<b>(9,187,916)</b>
<b>E. FUND BALANCE INCREASE (DECREASE)</b>	<b>6,397,227</b>	<b>986,966</b>	<b>3,308,783</b>	<b>2,120,918</b>	<b>2,665,868</b>
<b>F. ADJUSTED BEGINNING BALANCE</b>	<b>6,326,721</b>	<b>8,326,128</b>	<b>12,723,948</b>	<b>16,032,731</b>	<b>18,153,649</b>
<b>G. ENDING BALANCE</b>	<b>\$ 12,723,948</b>	<b>9,313,094</b>	<b>16,032,731</b>	<b>18,153,649</b>	<b>20,819,517</b>

# 2021/22 First Interim Restricted General Fund Comparison

	General Fund 2020/21 Unaudited Actuals	General Fund 2021/22 Budget Adoption	General Fund 2021/22 1st Interim	General Fund 2022/23 MYP1	General Fund 2023/24 MYP2
<b>A. REVENUES</b>					
Revenue Limit Sources	\$ 0	0	0	0	0
Federal Sources	7,898,235	5,585,421	13,165,168	8,995,543	8,357,992
Other State Sources	5,528,519	6,044,424	4,500,158	4,152,945	4,152,944
Other Local Sources	2,543,721	2,376,331	2,682,336	2,682,336	2,682,336
<b>Total Revenue</b>	<b>15,970,475</b>	<b>14,006,176</b>	<b>20,347,662</b>	<b>15,830,824</b>	<b>15,193,272</b>
<b>B. EXPENDITURES</b>					
Certificated Salaries	4,756,905	5,258,927	5,650,406	5,554,973	5,637,906
Classified Salaries	2,944,727	3,092,770	3,642,158	3,000,902	3,069,931
Employee Benefits	5,189,232	5,705,308	6,348,280	6,329,637	6,404,866
Supplies	3,548,779	746,675	1,340,584	654,202	649,176
Services & Other Operating	1,702,903	4,394,688	9,778,152	5,554,724	4,855,628
Capital Outlay	606,428	251,371	245,548	326,997	279,853
Other Outgo (Chargeback from HCOE)	2,146,621	2,317,157	2,317,157	2,317,157	2,317,157
Support Costs (Indirect Cost Transfers)	242,254	653,085	781,492	379,542	375,984
<b>Total Expenditures</b>	<b>21,137,849</b>	<b>22,419,981</b>	<b>30,103,777</b>	<b>24,118,134</b>	<b>23,590,501</b>
<b>C. EXCESS REVENUES (EXPENDITURES)</b>	<b>(5,167,374)</b>	<b>(8,413,805)</b>	<b>(9,756,115)</b>	<b>(8,287,310)</b>	<b>(8,397,229)</b>
<b>D. OTHER FINANCING SOURCES/USES</b>					
Interfund Transfers Out	0	0	0	0	0
Contributions	7,009,299	8,390,131	8,084,938	8,359,808	8,550,635
<b>Total Other Sources (Uses)</b>	<b>7,009,299</b>	<b>8,390,131</b>	<b>8,084,938</b>	<b>8,359,808</b>	<b>8,550,635</b>
<b>E. FUND BALANCE INCREASE (DECREASE)</b>	<b>1,841,925</b>	<b>(23,674)</b>	<b>(1,671,177)</b>	<b>72,498</b>	<b>153,406</b>
<b>F. ADJUSTED BEGINNING BALANCE</b>	<b>536,636</b>	<b>575,708</b>	<b>2,378,561</b>	<b>707,384</b>	<b>779,882</b>
<b>G. ENDING BALANCE</b>	<b>\$ 2,378,561</b>	<b>552,034</b>	<b>707,384</b>	<b>779,882</b>	<b>933,288</b>

# 2021/22 First Interim Reserves Comparison

## UNRESTRICTED RESERVES COMPARISON

	Unaudited Actuals 2020/21	1st Interim 2021/22 Current Year	1st Interim 2022/23 MYP 1	1st Interim 2023/24 MYP 2
Fund 01 Unrestricted Ending Balance	12,723,948	16,032,731	18,153,649	20,819,517
Fund 17 Special Reserve Ending Balance	1,611,329	1,611,329	1,611,329	1,611,329
<b>TOTAL RESERVES:</b>	<b><u>14,335,277</u></b>	<b><u>17,644,060</u></b>	<b><u>19,764,978</u></b>	<b><u>22,430,846</u></b>
 Total General Fund Expenditures, Transfers Out and Uses	 <b><u>46,465,069</u></b>	 <b><u>59,885,731</u></b>	 <b><u>55,077,606</u></b>	 <b><u>55,030,916</u></b>
 Budgeted Reserve Level	 <b><u>30.85%</u></b>	 <b><u>29.46%</u></b>	 <b><u>35.89%</u></b>	 <b><u>40.76%</u></b>
 <i>Budgeted Reserve Level at 2021/22 Budget Adoption</i>	 <i><u>-----</u></i>	 <i><u>20.38%</u></i>	 <i><u>13.48%</u></i>	 <i><u>5.15%</u></i>

**EUREKA CITY SCHOOLS**  
**2021/22 1st INTERIM**

**UNRESTRICTED RESERVES COMPONENTS**

	2021/22 1st INTERIM		2023/24 MYP 2	
	\$	%	\$	%
<b>Designated for Economic Uncertainty &amp; Fund 17 Special Reserves (5%)</b>	<b>2,991,665</b>	<b>5.00%</b>	<b>2,789,292</b>	<b>5.07%</b>
Routine Maintenance Reserve (3%)	1,794,999	3.00%	1,673,575	3.04%
Special Education Reserve (2%)	1,196,666	2.00%	1,115,717	2.03%
Equipment Reserve (1%)	598,333	1.00%	557,858	1.01%
Computer Replacement Reserve	1,224,000	2.04%	2,040,000	3.71%
Supplemental and Concentration Fund Reserve	1,368,244	2.28%	1,368,244	2.49%
Other Resources (Lottery, Instructional Materials, etc.)	496,018	0.83%	1,963,685	3.57%
Neighborhood Investment Reserve	350,000	0.58%	350,000	0.64%
Solar Investment Reserve	3,500,000	5.84%	3,500,000	6.36%
OPEB Trust Funding Reserve	3,625,852	6.04%	6,574,192	11.93%
Excess Salary increase Reserve	472,848	0.79%	472,848	0.86%
Cash, Prepaid, Stores, Other	25,435	0.04%	25,435	0.05%
<b>TOTAL UNRESTRICTED RESERVES: (Target 11%)</b>	<b>17,644,060</b>	<b>29.46%</b>	<b>22,430,846</b>	<b>40.76%</b>
<b>Total General Fund Expenditures, Transfers Out and Uses</b>	<b>59,885,731</b>		<b>55,030,916</b>	

# RECOMMENDATION

Staff recommends the Governing Board approve the 2021/22 First Interim Report with a **POSITIVE** certification.

*Eureka City Schools Board of Education*

**AGENDA ITEM**

Agenda Title: Designation of Citizens' Oversight Committee (COC) Members

Meeting Date: December 9, 2021

Item: Discussion/Action

**WHAT** *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to discuss and approve the designation of COC members Shalise Miles to Parent/PTA member and Jason Mayhorn to At-Large member .

**WHY** *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

Changing the proposed COC member designations will widen the potential pool of future committee members.

**STRATEGIC PLAN/PRIORITY AREA:**

Subject does not apply to a Strategic Plan Priority Area

**HISTORY** *(list previous staff or board action(s) with dates if possible)*

The Governing Board passed Resolution #14-15-028, Appointing Members of the Citizens' Oversight Committee at the February 5, 2015 Board meeting.

**HOW MUCH***(list the revenue amount \$ and/or the expense amount \$)*

Not applicable.

**WHO***(list the name of the contact person(s), job title, and site location)*

Paul Ziegler, Assistant Superintendent of Business Services



*Eureka City Schools Board of Education*

**AGENDA ITEM**

Agenda Title: New Classified White Collar Job Description – Lead After-School Program Assistant  
Meeting Date: December 9, 2021  
Item: Discussion/Action

**WHAT** *(the board is asked to discuss, receive, approve, or adopt)*

The Board is asked to approve a new job description for a Lead After-School Program Assistant. This position assists the After-School Program Coordinator with lead responsibilities. The job description and placement were discussed with CSEA November 30, and CSEA is reviewing the duties and the placement.

**WHY** *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

With an increase in the number of students participating in our ASES programs, there is a need for a Lead After-School Program Assistant at each site to assist the ASES Coordinators (Student Service Coordinators).

**STRATEGIC PLAN/PRIORITY AREA:**

Priority Area 3: RECRUITMENT, SELECTION, PROFESSIONAL DEVELOPMENT, AND RETENTION OF QUALITY STAFF

**HISTORY** *(list previous staff or board action(s) with dates if possible)*

N/A

**HOW MUCH** *(list the revenue amount \$ and/or the expense amount \$)*

\$7,314.62 (Total difference in pay for the projected six Lead After-School Program Assistants as opposed to them being paid the After-School Program Assistant wage.)

**WHO** *(list the name of the contact person(s), job title, and site location)*

Renae M. Will  
Director Personnel Services and Public Affairs

**ATTACHMENTS:**

## Description

- Lead After-School Program Assistant JD

**Lead After-School Program Assistant**

**Purpose Statement**

The job of Lead After-School Program Assistant is done for the purpose/s of assisting in the supervision and instruction of school children, providing age-appropriate activities, and assisting students with homework as may be required.

**Essential Functions:**

- Acts as the Student Services Coordinator Designee in the absence of the Student Services Coordinator.
- Lead responsibilities include but are not limited to:
  - Point of contact for parents, both in-person and over the phone.
  - Knowledgeable of attendance and behavioral tracking systems.
  - Assists in planning activities for students.
  - Leads groups of students in more challenging activities.
- Cleans work areas (e.g. classroom, storage, work tables, etc.) for the purpose of maintaining an orderly environment.
- Coordinates program activities (e.g. games, art, music, homework, etc.) for the purpose of addressing the individual and/or group needs of children.
- Evaluates situations (e.g. disciplinary problems, hazardous conditions, etc.) for the purpose of taking appropriate action and/or directing to appropriate personnel for resolution.
- Facilitates the development of After-School Programs (e.g. materials, activities, events, etc.) for the purpose of ensuring quality programs and resources.
- Interacts with children in various activities (e.g. snack time, group or individual play, Homework Place, etc.) for the purpose of providing a safe and positive learning environment.
- Maintains various records and files (e.g. enrollment, daily sign in/out log, invoices, receipts, etc.) for the purpose of communicating information, meeting operational requirements, and ensuring accurate documentation as required.
- Participates in various meetings (e.g. staff development, staff meetings, etc.) for the purpose of sharing information and/or improving one's skill/knowledge.
- Performs record keeping and clerical functions (e.g. attendance, statistical and operational reports, library materials, scheduling, copying, etc.) for the purpose of supporting the teacher and/or administrator in providing necessary records/materials.
- Sets up after-school center (e.g. opens/closes center, games, art projects, etc.) for the purpose of providing for adequate preparation for activities.

### **Other Functions:**

- Administers first aid to children as may be required for the purpose of meeting immediate health care needs.
- Assists other personnel as may be required for the purpose of supporting them in the completion of their work activities.

### **Job Requirements: Minimum Qualifications**

#### **Skills, Knowledge and Abilities**

SKILLS are required to perform multiple non-technical tasks with an occasional need to upgrade skills due to changing job conditions. Specific skills required to satisfactorily perform the functions of the job include: operating equipment used in an after school program; administering first aid; adhering to safety practices.

KNOWLEDGE is required to perform basic math including calculation of fractions, percents and/or ratios; read a variety of manuals; write documents following prescribed formats and/or present information before groups; and understand complex multiple step instructions. Specific knowledge required to satisfactorily perform the functions of the job includes: age appropriate activities; stages/needs of child development; safety practices and procedures.

ABILITY is required to schedule a significant number of activities; often gathers, collates, and/or classifies data; and coordinates a number of factors in the use of equipment. Flexibility is required to work with others under a wide variety of circumstances; analyzes data utilizing defined and similar processes; and operates equipment using standard methods of operation. Ability is also required to work with a significant diversity of individuals and/or groups; works with data of varied types and/or purposes; and utilizes a variety of job related equipment. In working with others, problem solving is required to analyze issues, create plans of action, and reach solutions; with data it is moderate; and with equipment it is limited. Specific abilities required to satisfactorily perform the functions of the job include: adapting to changing work priorities; communicating with diverse groups; maintaining confidentiality; working as part of a team; meeting and working tactfully with students, staff, and parents.

#### **Responsibility**

Responsibilities include: working under limited supervision; leading, guiding, and/or coordinating other persons; and operating within a defined budget and/or financial guidelines. Utilization of resources from other work units may be required to perform the job's functions. There is an opportunity to significantly impact the Organization's services.

**Working Environment**

The usual and customary methods of performing the job's functions requires the following physical demands: significant lifting, carrying, pushing and/or pulling; some climbing and balancing; significant stooping, kneeling, crouching and/or crawling; significant reaching, handling, fingering and/or feeling. Generally the job requires 34% sitting, 33% walking, and 33% standing. The job is performed under minimal temperature variations, some hazardous conditions (e. g. mechanical, cuts, burns, infectious disease, high decibel noise, etc.), and in a clean atmosphere.

**Experience:** Job Related Experience with increasing levels of responsibility is required.

**Education:** High School Diploma or Equivalent

**Certificates and Clearances:**

Valid CA Driver's License  
Must pass Criminal Justice/ fingerprint clearance  
Paraprofessional Certificate

**FLSA Status:** Non-exempt

**Salary Grade:** White Collar Range 7

**Continuing Education/Training:**

As Needed  
\*CPI Training Certificate  
\*CPR/First Aid Certificate

\* To be completed within the first six months or 130 days of employment.

*Eureka City Schools Board of Education*

**AGENDA ITEM**

Agenda Title: Adoption of Educator Effectiveness Block Grant Expenditure Plan

Meeting Date: December 9, 2021

Item: Discussion/Action

**WHAT** *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to adopt the Educator Effectiveness Block Grant Expenditure Plan.

**WHY** *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

The local plan for the Educator Effectiveness funds (EEF) needs to be heard in a public meeting of the school district's governing board before its adoption in a subsequent public meeting. This must take place on or before December 30, 2021. EEF expenditures may be used to support professional learning for certificated teachers, administrators, paraprofessional educators, and certificated staff.

The Educator Effectiveness Block Grant (EEF) funds may be expended during the 2021–22, 2022–23, 2023–24, 2024–25 and 2025–26 fiscal years. An annual data and expenditure report will be due each year on or before September 30. A final data and expenditure report will be due on or before September 30, 2026. Any funds not expended by June 30, 2026, must be returned to the California Department of Education (CDE).

**STRATEGIC PLAN/PRIORITY AREA:**

Applied to the "Fiscal Integrity of the District" portion of the Strategic Plan

**HISTORY** *(list previous staff or board action(s) with dates if possible)*

The Governing Board reviewed the EEF at the November 18, 2021 meeting.

**HOW MUCH** *(list the revenue amount \$ and/or the expense amount \$)*

Total planned expenditures by the LEA: \$969,267.

**WHO** *(list the name of the contact person(s), job title, and site location)*

Paul Ziegler, Assistant Superintendent of Business Services

ATTACHMENTS:

Description

- ▯ EEBG 2021

# Educator Effectiveness Block Grant 2021

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Eureka City Schools	Mario da Costa Director of Fiscal Services	dacostam@eurekacityschools.org (707) 441-2436

Total amount of funds received by the LEA:	Date of Public Meeting prior to adoption:	Date of adoption at public meeting:
969,267	November 18, 2021	December 9, 2021

## [EC 41480](#)

(a)(2) A school district, county office of education, charter school, or state special school may expend the funds received pursuant to this subdivision from the 2021–22 fiscal year to the 2025–26 fiscal year, inclusive. School districts, county offices of education, charter schools, and state special schools **shall coordinate the use of any federal funds received under Title II of the federal Every Student Succeeds Act of 2015 (Public Law 114–95) to support teachers and administrators with the expenditure of funds received pursuant to this subdivision.**

(b) A school district, county office of education, charter school, or state special school shall expend funds apportioned pursuant to this section to provide professional learning for **teachers, administrators, paraprofessionals who work with pupils, and classified staff that interact with pupils**, with a focus on any of the following areas:

- (1) **Coaching and mentoring of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision-making skills, improving teacher attitudes and beliefs about one’s self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.**

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Comprehensive Approach to Responsive Environments (CARE) specialists will provide coaching and mentoring to teachers and other instructional staff to develop self-awareness, self-management, social awareness, relationships and decision-making skills.	0.00	121,105.00	121,105.00	121,105.00	121,105.00	484,420.00
<b>Subtotal</b>	<b>0.00</b>	<b>121,105.00</b>	<b>121,105.00</b>	<b>121,105.00</b>	<b>121,105.00</b>	<b>484,420.00</b>



**(2) Programs that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.**

<b>Planned Activity</b>	<b>Budgeted 2021-22</b>	<b>Budgeted 2022-23</b>	<b>Budgeted 2023-24</b>	<b>Budgeted 2024-25</b>	<b>Budgeted 2025-26</b>	<b>Total Budgeted per Activity</b>
Teachers will allocate portions of their professional development days each year to master techniques that will drive instructional improvement in all subject areas.	16,818.00	33,635.00	22,296.00	0.00	0.00	72,749.00
<b>Subtotal</b>	<b>16,818.00</b>	<b>33,635.00</b>	<b>22,296.00</b>	<b>0.00</b>	<b>0.00</b>	<b>72,749.00</b>

**(3) Practices and strategies that reengage pupils and lead to accelerated learning.**

<b>Planned Activity</b>	<b>Budgeted 2021-22</b>	<b>Budgeted 2022-23</b>	<b>Budgeted 2023-24</b>	<b>Budgeted 2024-25</b>	<b>Budgeted 2025-26</b>	<b>Total Budgeted per Activity</b>
Teachers will allocate portions of their professional development days each year that focus on new strategies that will reengage students and facilitate accelerated learning.	16,818.00	33,635.00	22,295.00	0.00	0.00	72,748.00
<b>Subtotal</b>	<b>16,818.00</b>	<b>33,635.00</b>	<b>22,295.00</b>	<b>0.00</b>	<b>0.00</b>	<b>72,748.00</b>

**(4) Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being.**

<b>Planned Activity</b>	<b>Budgeted 2021-22</b>	<b>Budgeted 2022-23</b>	<b>Budgeted 2023-24</b>	<b>Budgeted 2024-25</b>	<b>Budgeted 2025-26</b>	<b>Total Budgeted per Activity</b>
Teachers will allocate portions of their professional development days each year to focus on social-emotional learning strategies, and receive training on new services and approaches that improve pupil well-being.	16,818.00	33,635.00	22,295.00	0.00	0.00	72,748.00
<b>Subtotal</b>	<b>16,818.00</b>	<b>33,635.00</b>	<b>22,295.00</b>	<b>0.00</b>	<b>0.00</b>	<b>72,748.00</b>



Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
CARE/TOSA specialists will dedicate portions of their time to assessing, developing and implementing programs to assist with language acquisition for English Learners.	0.00	22,707.00	22,707.00	22,707.00	22,707.00	90,828.00
<b>Subtotal</b>	<b>0.00</b>	<b>22,707.00</b>	<b>22,707.00</b>	<b>22,707.00</b>	<b>22,707.00</b>	<b>90,828.00</b>

**(8) New professional learning networks for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c).**

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
<b>Subtotal</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**(9) Instruction, education, and strategies to incorporate ethnic studies curricula adopted pursuant to Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.**

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
<b>Subtotal</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**(10) Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development.**

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
CARE/TOSA specialists will dedicate portions of their time training certificated and classified educators on new strategies to help with early childhood education.	0.00	7,569.00	7,569.00	7,569.00	7,569.00	30,276.00
<b>Subtotal</b>	<b>0.00</b>	<b>7,569.00</b>	<b>7,569.00</b>	<b>7,569.00</b>	<b>7,569.00</b>	<b>30,276.00</b>

## Summary of Expenditures

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal Section (1)	0.00	121,105.00	121,105.00	121,105.00	121,105.00	484,420.00
Subtotal Section (2)	16,818.00	33,635.00	22,296.00	0.00	0.00	72,749.00
Subtotal Section (3)	16,818.00	33,635.00	22,295.00	0.00	0.00	72,748.00
Subtotal Section (4)	16,818.00	33,635.00	22,295.00	0.00	0.00	72,748.00
Subtotal Section (5)	16,818.00	33,635.00	22,296.00	0.00	0.00	72,749.00
Subtotal Section (6)	16,818.00	33,635.00	22,296.00	0.00	0.00	72,749.00
Subtotal Section (7)	0.00	22,707.00	22,707.00	22,707.00	22,707.00	90,828.00
Subtotal Section (8)	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Section (9)	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Section (10)	0.00	7,569.00	7,569.00	7,569.00	7,569.00	30,276.00
Totals by year	84,090.00	319,556.00	262,859.00	151,381.00	151,381.00	969,267.00

**Total planned expenditures by the LEA:**

969,267.00

**Note:**

Per EC 41480 (d)(2): On or before September 30, 2026, the LEA must report detailed expenditure information to the California Department of Education, including, but not limited to:

- specific purchases made;
- the number of the following educators who received professional development:
  - o Teachers;
  - o Administrators;
  - o Paraprofessional educators;
  - o Classified staff.

*Eureka City Schools Board of Education*

**AGENDA ITEM**

Agenda Title: Interdistrict Transfers Between Students at Eureka City Schools and South Bay Union School District

Meeting Date: December 9, 2021

Item: Discussion

**WHAT** *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to discuss the process for interdistrict transfers between students at Eureka City Schools and South Bay Union School District.

**WHY** *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

On November 15, 2021, South Bay Union School District entered into a Shared Services Agreement with Eureka City Schools. With this in mind, staff at both Districts need clarification on the process for interdistrict transfers for students from/to Eureka City Schools and South Bay Union School District.

**STRATEGIC PLAN/PRIORITY AREA:**

Priority Area 5: STUDENT TRANSITIONS AND INITIAL ENROLLMENT

**HISTORY** *(list previous staff or board action(s) with dates if possible)*

Both Districts have adopted the Interdistrict Agreement through Humboldt County Office of Education for the 2022-20323 school year.

**HOW MUCH** *(list the revenue amount \$ and/or the expense amount \$)*

Not applicable.

**WHO** *(list the name of the contact person(s), job title, and site location)*

Fred Van Vleck, Ed.D., Superintendent

*Eureka City Schools Board of Education*

**AGENDA ITEM**

Agenda Title: Public Comment on Changes to the 2021-2024 Collective Bargaining Agreement between the Governing Board and Eureka Teachers Association/CTA/NEA

Meeting Date: December 9, 2021

Item:

**ATTACHMENTS:**

Description

- ▣ Notice of Public Hearing



# Eureka City Schools

2100 J Street, Eureka, CA 95501 / Tel: 707-441-2400

## **FOR IMMEDIATE POSTING**

## **NOTICE OF PUBLIC HEARING**

### **Changes to the 2021-2024 Collective Bargaining Agreement between the Governing Board and Eureka Teachers Association/CTA/NEA**

- When: **Thursday, December 9, 2021 – 6:30 p.m.**
- What: **Public Comment on Changes to the 2021-2024 Collective Bargaining  
Agreement between the Governing Board and Eureka Teachers  
Association/CTA/NEA**
- Where: **Eureka City Schools Regular Board Meeting  
(2100 J Street, Eureka, CA 95501 – Room 116)**

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At their regularly scheduled meeting on Thursday, December 9, 2021, at 6:30 p.m., the Eureka City Schools Governing Board will hold a public hearing to receive public comment on changes to the Collective Bargaining Agreement between the Governing Board and Eureka Teachers Association/CTA/NEA for July 1, 2021 – June 30, 2024.

Details of the public disclosure and the impact of these changes on the District budget are available upon request from the Business Service Office at 707-441-2412.

**Contact:**

Renae Will  
Director of Personnel & Public Affairs  
Eureka City Schools  
Tel: 707-441-3379

Post: 11/29/21  
(Remove on 12/10/21)

*Eureka City Schools Board of Education*

**AGENDA ITEM**

Agenda Title: Certify Public Disclosure Summary and Ratify Changes to the 2021-2024 Collective Bargaining Agreement Between Eureka City Schools Governing Board and the Eureka Teachers Association/CTA/NEA

Meeting Date: December 9, 2021

Item: Discussion/Action

**WHAT** *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to certify the Public Disclosure Summary and ratify changes to the 2021-2024 Collective Bargaining Agreement between Eureka City Schools Governing Board and the Eureka Teachers Association/CTA/NEA.

**WHY** *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

The Board's representatives and the Union's representatives negotiated and reached agreement regarding changes to the 2021-22, 2022-23, and 2023-24 contract. Ratification of the agreement and changes to the contract between the Eureka Teachers Association/CTA/NEA and the District is a requirement for contract settlement.

**STRATEGIC PLAN/PRIORITY AREA:**

Priority Area 3: RECRUITMENT, SELECTION, PROFESSIONAL DEVELOPMENT, AND RETENTION OF QUALITY STAFF

**HISTORY** *(list previous staff or board action(s) with dates if possible)*

Ongoing negotiations.

**HOW MUCH** *(list the revenue amount \$ and/or the expense amount \$)*

See attached Disclosure Statement.

**WHO** *(list the name of the contact person(s), job title, and site location)*



Rena M. Will  
Director Personnel Services and Public Affairs, District Office

ATTACHMENTS:

Description

- ▢ ETA Tentative Agreement
- ▢ Certification of the District's ability to meet the costs of Collective Bargaining Agreement
- ▢ Public Disclosure

11/12/21

R.M. Will 11/12/2021

**Tentative Agreement**  
**November 5, 2021**

1. New Article 20(i):

To close negotiations for 2021-22, 2022-23, and 2023-24, effective July 1, 2021 (except where modified below), an 8.6403% annualized increase to the unit (the equivalent of \$1,277,0651,186,303.00), as detailed below.

The \$1,277,0651,186,303.00 will fund the following items:

- a. Effective ~~October 11, 2021~~ January 3, 2022, for the 2021-22, 2022-23, and 2023-24 school years only, the instructional day for all grade levels will increase by 12 minutes/day (60 minutes/week). ~~For the 2021-22 school year only, the length of the instructional day will be pro-rated at an increased amount (because prior to the date of implementation of this agreement the instructional day was not lengthened).~~
- i. In 2024-25, the instructional day for all grade levels will revert to status quo, as modified below in paragraph 3. The salary schedule will not be reduced to reflect the reduced instructional day.
- b. Effective July 1, 2021, the following salary increases:
  - i. Modifications to the Teacher and SLP/School Nurse salary schedules (as described below and reflected on the attached).
    1. Teacher Salary Schedule:
      - a. Remove all A columns and column IB from the salary schedule.
      - b. Band steps 1-2 together.
        - i. Step 1, Class IIIB is the average between Step 1, Class IIB and Step 1, Class IVB.
        - ii. Step 2, Class IIB is the average between Step 1, Class IIB and Step 3, Class IIB.
      - c. Increase the salary schedule by ~~5.656.25~~ 5.656.25%.
      - d. Unit members will remain placed uniformly per the requirements of Education Code § 45028.
    2. SLP/School Nurse Salary Schedule:
      - a. Increase the salary schedule by ~~5.656.25~~ 5.656.25%.
      - b. Unit members will remain placed uniformly per the requirements of Education Code § 45028.
      - c. A columns will remain on the salary schedule.

- ii. A ~~5.65~~6.25% increase to the Children's Center salary schedule, the Extra Duty salary schedule, and the rate of pay for hourly teachers (adult education and home and hospital teachers).

c. Effective ~~July-January~~ 1, 2022~~+~~, an increase to the monthly District contribution to health benefits in Article 9.2 by \$86~~7~~ to \$1,100~~+~~.

~~and~~ Retroactive payments will be made by the Dec. 2021 regular payroll, if ETA ratifies this agreement by 12/08/2021.

2. As previously agreed, the District will increase the special education stipend in Article 11.1.D. from \$1,000 to \$2,000, and will add a DECA stipend to Class III on Appendix B. These amounts are in addition to the 8.~~6403~~% (~~\$1,277,065+~~186,303.00) increase described above in Paragraph 1.
3. Effective ~~October 11, 2021~~January 3, 2022, common release time in grade levels TK-5 (reflecting a decrease in the current instructional day for grades 4-5 of 7 minutes, and an increase in the current instructional day for TK-3 of 18 minutes – notwithstanding the increase in instructional day described in Paragraph 1.a. above).
4. Agreement to the following language changes (as reflected below):
- Article 4 – Class Size;
  - Article 12 – Grievance Procedures;
  - Article 13 – Leaves;
  - Article 24 – Teacher Hours; and
  - Article 27 – Transfers and Assignments
5. All other articles previously signed as tentative agreements in mediation will be effective outside of mediation.
6. This and all other tentative agreements shall close negotiations for 2021-22, 2022-23, and 2023-24.

For the District:

For ETA:

Tentative Agreements Package  
November 4, 2021

1. The following articles shall be signed as tentative agreements, to be effective outside of mediation:
  - a. Article 1 – Agreement;
  - b. Article 11 – Extra Duty Compensation;
  - c. Article 13.5 – Differential Leave;
  - d. Article 22 – Calendar; and
  - e. Article 28 – Peer Assistance and Review.

2. All other articles previously signed as tentative agreements in mediation will be effective outside of mediation.

For the District:

*Renee McWili "10/4/21*

For ETA:

*Matt Malster 11/4/21*

**ARTICLE 1: AGREEMENT**

This is an agreement made and entered into this first (1<sup>st</sup>) day of July 20~~21~~<sup>18</sup> between the Eureka City Schools (hereinafter referred to as "District or ECS"), and the Eureka Teachers Association/California Teachers Association/National Education Association (hereinafter referred to as "Association or ETA").

Parties agree to a multi-year term for the Master Contract to expire June 30, ~~2024~~<sup>2024</sup>. Based on the Agreement reached on ~~September 24, 2018~~<sup>[date]</sup> and subsequently ratified by both parties, negotiations are closed for ~~2018-19~~<sup>2021-22</sup>, ~~2019-20~~<sup>2022-23</sup> and ~~2020-21~~<sup>2023-24</sup>.

*RMW 11/04/21*

*msm 11/4/21*

11/12/21

R. M. Wall 11/12/21

#### ARTICLE 4: CLASS SIZE

4.1. The maximum class size of report form classes shall not exceed the following:

A. **Elementary.** All elementary classes below may have one additional student permitted upon mutual consent of the teacher and principal:

1. 23 students for combination Kindergarten/1<sup>st</sup> grade.
2. 24 students for single grade or combination Transitional Kindergarten and Kindergarten classes.
3. 26 students for combination 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> grade classes.
4. 27 students for single grade 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> grade classes.
5. 267 students for combination 3<sup>rd</sup>/4<sup>th</sup> grade classes.
6. 30 students for combination 4<sup>th</sup>, 5<sup>th</sup> or 6<sup>th</sup> grade classes.
7. 31 students for single grade 4<sup>th</sup> and 5<sup>th</sup> grade classes ~~with one additional student permitted upon mutual consent of the teacher and principal.~~

B. **Middle.** All middle school classes below may have one additional student permitted upon mutual consent of the teacher and principal:

1. 31 students for multi-subject 6<sup>th</sup> grade classes ~~with one additional student permitted upon mutual consent of the teacher and principal.~~
2. 33 maximum ~~with one additional student permitted upon mutual consent of the teacher and principal~~ in 6-8 single subject classes.

C. Effective July 1, 2016, ~~secondary~~ high school (excluding continuation high schools) class size is 34 maximum with one additional student permitted upon mutual consent of the teacher and the principal.

D. Exempted from the maximums stated above are Physical Education, Performing Arts, Directed Reading and Student Government classes.

E. Rules for Counting Students for Class Size Purposes

1. A student counts toward class size limits (as calculated under Article 4) for that portion of the day that the student is in the class if the teacher:
  - a. Is a teacher of record (responsible for official school attendance record and/or assigns a grade);
  - b. Provides ongoing curriculum adjustment to either accommodate student or implement the student's IEP goals and objectives;
  - c. Is required by the student behavior plan to receive training or provide intervention;
  - d. Has a student who is in attendance for more than forty-five minutes.
2. No more than two students per teacher per day may be excluded from class size counts for any teacher. This does not apply to classes that do not have a class size maximum.

4. 2. The average size of sections of physical education each period shall be 40 to 1. Two additional students are permitted with the consent of the teacher. Site administrators and/or teachers are encouraged to attempt to balance the size of individual classes that period as much as is possible.
4. 3. Other than periods where the District is in the process of obtaining more work stations, a reasonable period while schedules are being adjusted but not more than ten (10) school days, or where the District is repairing existing work stations, the maximum size of any class shall not exceed the number of work stations available. In classes where it is difficult to determine what constitutes a work station, this determination shall be made by the general past practices as to student use.
4. 4. Special Education programs shall continue on an as is current practice basis as long as State funding for the programs continues including or except as follows:
  - A. Resource Specialist teacher's caseload maximums shall not exceed 28. If Resource Specialist Teachers are assigned more than one (1) site their caseload will be 26 or less.  
  
Part-time Resource Specialist Teacher's caseload shall be no more than pro-rata of the time employed.
  - B. Special Day Classes shall have a maximum class size of fourteen (14) unless:
    1. Every Special Day Class at the elementary level is at 14, then an additional student can be added to a special day class (15) with teacher compensation equal to \$55 (approximately equal to two hours of the intervention/summer school hourly rate) per day for the first added student.
    2. If the teacher volunteers to take the 16<sup>th</sup> student, the teacher is compensated at \$110 (or twice the daily rate in 1) per day.
    3. Compensation is for the over enrolled days.
  - C. Special Day Classes at the secondary level shall have a maximum class size of fourteen (14) students with any newly enrolled student being added to another site if at all possible. However, if:
    1. Every Special Day Class at a middle school or high school site is at 14 for any single period, then an (1) additional student can be added to that period (15) with teacher compensation equal to the intervention/summer school hourly rate for the over enrolled period.
    2. The Teacher volunteers to take the 16<sup>th</sup> student at double the hourly rate – this overrides 4.4.C.1.
  - D. Aide time shall be provided for all Special Education classes at a level of not less than as funded by the State.
  - E. Speech Therapists' caseloads shall be at a ratio of not more than 1 to 55.
  - F. Clerical assistance shall be provided to Speech Therapists for typing assessment summaries. Clerical assistance shall be provided to Resource Specialist teachers, Designated Instructional Services teachers, and Special Day teachers during Individualized

Education Program (IEP) meetings related to ~~Committee for Alternative Placement (CAP)~~, School Attendance Review Board (SARB); or suspension/expulsion.

- G. Special Services teachers shall have the privacy necessary to work effectively with students.

#### 4. 5 Home-Based Independent Study

The maximum caseload shall be twenty-eight (28) students.

The length and frequency of individual student contacts shall be as mutually determined by the teacher and the immediate supervisor.

At the request of the teacher and with the concurrence of the immediate supervisor, home-based students may be required to receive their instruction at a location other than their home, as mutually determined by the teacher and the immediate supervisor.

~~In the event that any of the students are CAP-referred students, the maximum shall be reduced by 1.5 for each CAP student.~~

Teachers will be provided by the District with all necessary instructional materials.

- 4. 6. Zoe Barnum class size maximum is twenty-one (21) with one additional student permitted upon mutual consent of the teacher and the principal except in Physical Education classes. In the event that any class exceeds this maximum, the class will be brought within the limit by the end of two (2) student days.

Zoe Barnum Independent Study/Transition program will be used for Zoe Barnum students referred because of attendance or academic problems and for new student orientation. The number of teacher preparations will be limited to what has been the general past practices for other Zoe Barnum teachers. Otherwise class size maximums, adjusted by the once per week meeting, shall prevail (i.e. shall not exceed 21 students per hour).

Class size balancing and compliance at the start of the school year shall be monitored by a committee which shall consist of the Director of Personnel Services (or other District level administrator) and one other administrator, ETA President and ETA Grievance Chairperson.

If attendance (ADA) is less than 18.0 during any month after November then enrollment may increase, not to exceed 23 for the remainder of the school year.

- 4. 7. To address health services, the district shall support the equalization of nursing time at all elementary sites. Nurses will have input on assignments within the district. District supported flextime shall be provided for each nurse for planned identified projects or needs such as: health screenings, special projects, immunization activities, staff development, and coordination activities. Nurses shall be granted 30 minutes of uninterrupted time per day in order to fulfill billing and organizational responsibilities. The district shall provide adequate private facilities for health services.
- 4. 8. Every nurse, speech and hearing specialist, or other itinerant shall have access to a computer at



each site.

- 4.9 The District will come into compliance with the class size requirements by the start of the first day of the third week of each school term.

9/9/21

RmWill 9/09/2021

**Tentative Agreement  
September 9, 2021**

**ARTICLE 10: EVALUATION PROCEDURES**

*Effective July 1, 2019 Article 10 was revised, and the Addendum to Article 10 and current forms are available on the ECS website.*

Commented [SCLS1]: Agreed-upon language to be incorporated into CBA

10.1. The District shall meet with District teachers, including Association representatives, prior to any changes in the established standards of expected student achievement.

- A. Every probationary teacher shall be formally evaluated by the Principal or his/her designee in writing on District forms at least once each school year. The steps shall include:

Prior to November 1: A pre-evaluation conference where the teacher and evaluator shall meet and attempt to mutually agree to the elements upon which evaluation is to be based.

During the course of the evaluation period, mitigating circumstances may arise which require modification of the evaluation parameters. If the teacher being evaluated, or the evaluator, feels that modification of the evaluation elements is necessary, the teacher and the evaluator shall meet and mutually determine what changes, if any, should be made.

Prior to December 15: One (1) formal classroom observation to be followed by one conference to discuss the observation. A written report of the classroom observation shall be provided the teacher at the time of the conference.

Prior to March 1: At least one (1) additional classroom observation and at least one (1) more conference to discuss the second written observation report, which will be furnished to the teacher at the time of the conference, and the teacher's progress towards the objectives as outlined in the original plan.

Prior to March 15: Formal evaluation conference.

- B. Every permanent teacher shall be formally evaluated by the principal or his/her designee in writing on District forms at least every other year. Each permanent teacher shall be required to submit goals and objectives each year. For the duration of this agreement the evaluator and the evaluated teacher, by mutual agreement, may choose from the following approaches during their pre-evaluation conference; 1) Traditional 2) Portfolio 3) Group, Department, or Instructional Support team 4) Other by Agreement. The steps for the evaluation shall include:

Prior to November 1: A pre-evaluation conference in the year in which

evaluation will take place. The teacher and evaluator shall meet and attempt to mutually agree to the elements upon which evaluation is based.

During the course of the evaluation period, mitigating circumstances may arise which require modification of the evaluation parameters. If the teacher being evaluated feels that modification of the evaluation elements is necessary, the teacher and evaluator shall meet and mutually determine what changes, if any should be made.

Prior to January 20 for secondary and February 15 for elementary: A minimum of one (1) classroom visitation and, where appropriate, a conference.

Prior to March 15 if Deficiency Improvement Action Plan is utilized, May 15 for all others: Formal evaluation conference.

- C. Each evaluation observation shall last at least one (1) full period at the secondary level or 45 minutes at the elementary level.
- D. Any teacher who receives a negative observation report shall receive at least one (1) subsequent observation, report and conference.
- E. At least the first observation shall be arranged by the evaluator and the teacher at least two (2) days in advance of the observation.
- F. The teacher and evaluator shall take positive action to correct any cited deficiencies. The evaluator shall include specific recommendations for improvement and provision for assistance in implementing such recommendations.
- G. If subsequent remedial action eliminates a negative evaluation and/or the identified deficiencies, a statement of the improvement shall be made and attached to the negative statement.
- H. Teachers shall not be required to participate in the evaluation and/or observation of other teachers, nor shall teachers be required to assess their own performance.
- I. Should a teacher choose to assess his/her performance, he/she shall be notified before revealing the substance of such self-assessment that the matters contained therein may adversely affect his/her job security, and he/she is not required to reveal such self-assessment.
- J. The evaluator shall not include hearsay statements in his/her evaluation of a teacher.

- K. Special Education teachers receiving an unsatisfactory evaluation by a regular education administrator may request a reevaluation assisted by a special education administrator.

10. 2. General Procedures:

- A. A teacher's personal, political, organizational activities or preferences, or the introduction and open exchange of ideas, materials and positions which might be deemed to be unpopular or controversial shall not be the basis of negative evaluation.
- B. Grievances shall not be a basis of evaluation.
- C. Evaluations, other than the procedures set forth in this article, are not grievable.
- D. Evaluation forms are attached in Appendix E. Changes in current District evaluation forms shall be jointly developed by the Association and the District.

10. 3. Criteria for evaluation shall include one or more of the following:

- A. Engaging and supporting all students in learning.
- B. Creating and maintaining effective environments for student learning.
- C. Understanding and organizing subject matter for student learning.
- D. Planning instruction and designing learning experiences for all students.
- E. Assessing student learning.
- F. Performance of adjunct duties.
  - 1. Performance of adjunct duties will be separately evaluated on a separate form.
  - 2. The principal and his/her designee shall make every effort to assign adjunct duties at each school site equitably. (Time is the primary factor to be balanced.) Evaluation will be based on whether and how well assignments are carried out.
  - 3. Adjunct duties are defined as those non-instructional duties normally assigned to or participated in by teachers.

Teachers are encouraged to become familiar with the California Standards for the Teaching Profession's sixth standard: Developing as a professional educator.

10. 4. Pilot Evaluation Program

- A. The parties established a committee to explore options and develop recommendations regarding the evaluation process and forms for unit members. The committee included up to seven members selected by ETA and up to seven members selected by the District. The representatives selected by ETA represented the following groups: K-2; 3-5; and three from grades six through 12 (one from core subjects in Middle School and in the High School and one from electives; one from Special Education and one from Alternative Education).
- B. The Committee has co-chairs—one selected from the ETA team and the Assistant Superintendent of Educational Services. The co-chairs are responsible for setting agendas, planning meetings, running/facilitating the meetings, preparing final drafts and reporting results of the committee to the negotiating teams.
- C. A new evaluation system is being developed for full District implementation effective July 1, 2019. In preparation, the pilot program is implemented on a limited basis effective July 1, 2018 for the 2018-19 school year. During the course of 2018-19, the committee will meet to review the implementation and recommend modifications, if any, to the negotiation teams. The chairs of the committee will provide an update to the negotiation teams on or before March 1, 2019. The negotiation teams will meet in March and April, in order to finalize this article and the evaluation forms prior to May 1, 2019.
- D. On an annual basis, beginning August 2018 a 30-minute mandatory meeting will be held for all unit members who are scheduled to be evaluated that current school year to provide information on the new evaluation system. This meeting will be offered at each site prior to September 21<sup>st</sup> of each year during the duty day. Timelines and process will be reviewed.
- E. All probationary and temporary unit members at all sites shall participate in the pilot program.
- F. Permanent unit members at any site who are due for evaluation in 2018-19 have the option of being evaluated under the pilot program or under the current program in Article 10 above. Such unit members shall indicate their choices on or before September 21, 2018.
- G. The provisions of Education Code Section 44664 shall be available and allow the site administrator and individual unit member to agree to implement a five-year cycle for evaluation. Pursuant to the Education Code, either the site administrator or the unit member may subsequently withdraw consent for this cycle.
- H. The timelines and forms will be drafted by the evaluation committee and provided to the Association and District on or before September 21<sup>st</sup>, 2018. Adjustments to the forms, timelines and contract language will be done in 2019 March/April negotiations.

10.8 Nurses, SLPs, Librarians, and other non-traditional unit members will meet with their immediate supervisor to mutually agree upon an evaluation tool by the pre-evaluation conference. If they cannot mutually agree, the immediate supervisor will utilize the traditional evaluation process outlined in this Article.

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## ARTICLE 11: EXTRA DUTY COMPENSATION

Comment [SCLS1]: Numbering needs to be updated in CBA.

11.1. The following teachers shall receive compensation in addition to regular placement on the salary schedule:

- A. Department chairpersons shall receive compensation in addition to regular placement on the salary schedule as follows:

Tier 3 > 30 sections	\$3000
Tier 2 = 20 to 29 sections	\$2000
Tier 1 ≤ 19 sections	\$1000

Department Chairpersons shall be appointed at the High School in the areas of English, Mathematics, Social Science, Science, Special Education, World Languages, PE, Visual/Performing Arts, CTE/, and Agriculture.

Additional chair positions may be appointed at the High School as designated by the Principal. In the event that a department specified above has less than 15 sections, the appointment of a chairperson is at the discretion of the principal. If no chair is appointed, the principal shall assume the duties normally assigned to the chairperson including the ordering of supplies.

Chairperson appointments may be made at the middle school level using the same stipend allocation above for sections.

When department chairperson appointments are made outside those listed at either the high school or middle schools, the principal will clarify subjects/areas covered by that assignment. If no appointment is made, the principal of the site will assume all duties normally assigned to chairpersons including ordering of supplies.

This subsection shall not apply to Zoe Barnum High School.

- B. Librarians/Library Resource Teachers shall receive five (5) percent of their placement on the salary schedule for additional duty before and after the normal school year.

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- C. ~~Adult Education Leadership Teachers shall receive \$2,401, paid monthly, in addition to their regular hourly rate.~~
- D. Effective 7/1/18, Special Education Teachers assigned to teach a special education class shall be paid a ~~\$12,000~~ stipend (prorated for part time) on an annual basis, paid in June for previous year's service. This is to recognize special education teachers' efforts in addition to teaching and preparing for a class, including paperwork and attending IEP meetings.
- E. Effective 7/1/18 – District Athletic Trainer will receive \$16,000 annually to work with all three sports seasons. This is to include hydration testing. The District will pay for the testing supplies and any related lab fees. This stipend will be paid monthly.
- 11.3. The positions paid and amounts of payment for extra duty compensation under this contract shall be pursuant to the Extra-Duty Salary Schedule attached as Appendix B. Movement across the schedule shall be based upon one (1) step for each year served in the particular activity plus one (1) step for every three (3) years employment with the District. (For example, a coach who is on Step 7 of the salary schedule and is starting his/her sixth season in the coaching activity will be placed on Step 8.) It is additionally agreed:

Comment [SCL52]: Update the numbering.

The District will pay for such extra duty compensation services on the attached schedule as the District may authorize to be performed.

- 11.4.a. Eureka High School Class Advisors shall be paid according to the following schedule:

9<sup>th</sup> Grade Year - \$  
500 per year 10<sup>th</sup>  
Grade Year - \$1000  
per year 11<sup>th</sup> Grade  
Year - \$1500 per year  
12<sup>th</sup> Grade Year -  
\$2000 per year

The stipend may be divided evenly among (2 – 6) advisors. Class advisors are subject to the same duties as all other teachers. The advisors of a specific class have the discretion to add new advisors on an annual basis. Teachers need to declare their intention to advise by October 1 of the school year. The stipend is paid at the end of June.

Class advisor duties include Homecoming, Float building, Powder Puff, Senior Class Night, Senior Picnic, Junior and Senior Prom, fundraiser and class meeting supervision.



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- 11.4.b. Teachers may be required to perform up to a maximum of three (3) uncompensated extra duties, including Back-to-School Night. Teachers may fulfill this requirement by volunteering for available adjunct duties and signing up for them on a master chart provided at the beginning of the year. Teachers may volunteer and receive credit for (a) adjunct duties that involve student supervision - such as duty at dances, at homecoming float building activities, on rooters' buses, at the PTSA Fashion Show, at plays and concerts, and in the stands at athletic events, or (b) other specific identified adjunct duties - such as ticket seller, gate duty, clock operator, scorekeeper, announcer, concessions duty, stop watch operator, or pit crew supervisor. Teachers who do not fulfill this requirement by so volunteering may be assigned to the adjunct duties involving student supervision. Such teachers may indicate at the beginning of the year one type of duty to which they do not wish to be assigned. It is recognized that some of these duties may be reserved for club or class advisors.

Normally, such unspecified duties shall be no longer than two and one-half (2 ½) hours in length unless prior practice is less (e.g. one and one-half [1 ½] hours at the Middle Schools.) It is expressly understood that in the unlikely and unusual event that an event/activity/assignment runs longer than two and one-half (2 ½) hours at the High School or one and one-half (1 ½) hours at the Middle Schools, teachers will be required to complete the assignment. In the event that such occurrence requires attendance of fifty (50) percent or more time than the normal assignment of 2 ½ or 1 ½ hours, the teacher will be credited with an additional assigned duty.

The Parties to the Agreement concur that it is in their mutual best interest to maintain the best possible relations with the constituents of the District and it is expected that teachers will participate in Public Schools Week/Open House activities of the District.

- 11.4.c. Duties to Support District goals: With the purpose and goal of *addressing the goals and objectives of the District's LCAP*, all full time staff will provide 10 hours of school day supervision *and/or educational support* in the course of a full instructional year. Part-time unit members will provide a prorated amount of time. For the 2018-19 school year, each site administrator will develop a schedule prior to 11/2/2018 with slots of time and location for supervision. Prior to the 2019-20 school year and each year thereafter, each site administrator will develop a schedule prior to the start of the instruction year. Unit members will sign up for such time with the goal that the total is equitably divided among unit members at the site. This ~~may~~ include time after school as students leave school and board buses. Unit members may also sign up for additional support with agreement of site principal. The 10 hour total annual commitment is intended to be divided over the course of quarters or trimesters depending on the organization of each site. Site staff will be able to sign up for their preferred times in order of seniority. *Temporary and probationary teachers are only responsible for five hours each year to be served after January 1.* Notwithstanding this section, unit members are entitled to a thirty (30) minute duty free lunch.

Comment [SCLS3]: Renumber.

#### 11. 5. School Day Supervision

RMW 11/04/21 MSM 11/4/21

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- A. Bus and yard duty for elementary teachers shall not be assigned unless 11.4.c. applies.
  - B. Before and after school supervision at the secondary level shall not be assigned unless 11.4.c. applies.
  - C. Supplemental services will not be assigned during lunch.
  - D. If more supervision is requested during non-assigned time, the site administrator may ask for teachers to volunteer at the intervention/summer school hourly rate.
- 11.6. Extra duty compensation schedules herein shall be adjusted by the same factor as the Certificated Salary Schedule.
- 11.7. Teachers may occasionally cover classes during their preparation period with compensation at the current hourly rate. This may only be done when appropriate regular substitutes are unavailable and shall be voluntary for the teacher performing the extra duty. If several teachers with the same preparation period have volunteered, they should be used on a rotating basis. The District shall make every effort to hire additional qualified substitutes so that this practice will be unnecessary.
- This practice shall be for the term of this agreement. This agreement does not preclude utilizing teachers to cover the occasional period caused by unanticipated absences or single period absences without compensation as has been the practice.
- 11.8. When as a result of school construction, reorganization/reconfiguration or school closure, a teacher is required to pack, move and unpack their classroom at the request of the District the District will make available four (4) workdays, two for packing and two for unpacking. If it becomes necessary for the teacher to pack or unpack outside of the workday, then they shall be paid at the hourly rate for the time. The District will move any teacher's classroom without the teacher's assistance upon the teacher's request except for the teacher's personally paid for classroom materials and/or other items. Should the District pack and move the class, the teacher will not receive additional compensation to unpack beyond the two days and will not be compensated for any packing or moving. Paid time shall not exceed twenty-six (26) hours (6.5 x 4). The District and Association shall negotiate unique situations that may apply to labs, shops or other similar facilities.

@ 11/12/21

R M Will 11/12/2021

## ARTICLE 12: GRIEVANCE PROCEDURES

It is the desire of the Parties to resolve all grievances as expeditiously as possible. All time limits contained within the Article are intended as maximum limits, unless mutually waived and every reasonable effort will be made by the Parties to conclude the process as quickly as practicable.

The Association and the District recognize that there may be events that take place near the end of the unit member work year or during the summer period that may be the basis for a grievance but the unit member is not required to initiate the grievance until August or September due to the timelines in this Article. It is also recognized that both parties may be harmed by a delay in filing and options for resolution may change with the delay in filing. In such cases where the event or reasonable knowledge of the event occurs with less than 25 duty days left in the unit member's work year or during the summer break, the grievance must be initiated at Level 1 but filed with the District Office within 25 week days of the event or reasonable knowledge of the event. All other timelines of this article shall apply thereafter unless mutually modified by the parties. For example Level 2 would be processed based on duty days.

### 12.1. Definitions and General Provisions:

- A. A grievance is a formal written allegation by a grievant that he/she has been directly affected by a violation of the specific provisions of this Agreement.
- B. A grievant may be a unit member and/or the Association.
- C. A day is a unit member duty day unless otherwise specified in this Article.
- D. The "immediate supervisor" is the lowest level administrator (site administrator or director) having immediate jurisdiction over the grievant who has been designated to adjust grievances.
- E. The timelines for initiating a grievance shall commence the day after the act or occurrence giving rise to the grievance or when the grievant could have reasonably become aware of its occurrence.
- F. During all steps of the grievance process, the grievant may be represented by a person designated by the Association or by a person of the grievant's choice. In addition to a representative, the grievant may also be accompanied by a person of their choice (a conferee) who does not act in a representation capacity. Additionally individuals may be included upon mutual agreement of the parties.
- F.G. Any grievance which arises from a direct decision made by the Superintendent or the Cabinet-level District Office administrative staff shall begin at Level 2. Before commencing at Level 2, the grievant must have an informal level with the Superintendent or designee, for the purpose of resolving the alleged grievance at the earliest practicable level in an informal manner. As part of the informal process, the grievant must communicate the specific provisions of the Agreement at issue. The attempt to resolve the issue informally does not change the timeline for filing the Level 2 grievance, which must be filed within 25 days of the time specified in 12.1.E.

12. 2. Grievance Initiation (~~Level #1~~)

- A. In order to initiate a grievance, the grievant must file the grievance in writing with their immediate supervisor within 25 days of the time specified in E above. If it is not, the grievance is null and void.
- B. At the option of the grievant, the grievant may seek to meet with their immediate supervisor prior to initiating a Level 1 grievance, for the purpose of resolving the alleged grievance at the earliest practicable level in an informal manner. As part of the informal process, the grievance must communicate the specific provisions of the Agreement at issue. The attempt to resolve the issue informally does not change the timeline for filing a Level 1 grievance unless both the Superintendent or designee and Association agree in writing to an extension of time.
  - 1. When the grievant is not represented by the Association, no solution shall be implemented until the Association is given a statement in writing of the proposed solution and an opportunity to respond.
  - 2. It is expressly understood that all matters discussed at such conferences are intended only for informal use at this level and that this part of the grievance process will not be used as a device for discovery.

C. ~~Level #1 Process~~

Immediate Supervisor (Level 1)

- 1. Within ten (10) days of filing a grievance, the immediate supervisor shall meet with the parties to the alleged grievance prior to rendering his/her decision. The grievant and the immediate supervisor may mutually agree to waive this meeting.
- 2. The immediate supervisor shall communicate his/her decision, including reasons and rationale, to the grievant and the Association Grievance Chairperson, in writing, within ten (10) days after the meeting or within 15 days after the filing of the grievance, if there is no meeting.

~~3.1 Any grievance which arises from a direct decision made by the Superintendent or the District Office administrative staff shall begin at Level 2. Before commencing at Level 2, the grievant must have an informal level with the Superintendent or designee, for the purpose of resolving the alleged grievance at the earliest practicable level in an informal manner. As part of the informal process, the grievant must communicate the specific provisions of the Agreement at issue. The attempt to resolve the issue informally does not change the timeline for filing the Level 2 grievance, which must be filed within 25 days of the time specified in 12.1.E.~~

12. 3. Superintendent's Level (Level 2)

- A. The grievant may appeal, in writing, a Level ~~1~~1 decision to the Superintendent or his designee within ten (10) days after receiving it. The Superintendent or his designee shall investigate the details of the alleged grievance and confer with the grievant within ten (10) days.
- B. The Superintendent or his designee shall communicate his/her decision including reasons and rationale to the immediate supervisor and the grievant and the Association Grievance Chairperson, in writing, within ten (10) days after the conference.

12. 4. ~~Level 3~~ Mediation (Level 3)

- A. If the grievant is not satisfied with the level 2 decision, the grievant has five (5) days after the filing of the written decision to notify the District, in writing, that the grievance is proceeding to mediation. If this timeline is not met, the decision is final.
- B. Within 10 days of the notice to move to mediation, the District and Association will notify the State Mediation and Conciliation Service of the need for a mediator. Alternative dispute resolution programs may be used as mutually agreed to by the parties. Any costs of the mediator shall be shared equally by the Association and the District. All other costs will be the burden of the party incurring them.
- C. The date(s) for mediation shall be by mutual agreement.
- D. If an agreement is reached in mediation, the agreement and resolution of the grievance will be confirmed in writing and signed by all parties. The parties can *mutually agree to determine* on a case-by-case basis whether the settlement is precedent setting.
- E. If no agreement is reached to resolve the grievance in mediation, the Association may decide to move the matter to arbitration. The Association's intent to proceed to arbitration shall be made within 10 days of the last date of mediation and shall be communicated within that timeframe, in writing to the Superintendent.

12.5 Arbitration (Level 4) (1, at Association request)

- 1. Within ten (10) days of receiving notification of the Association's decision to go to arbitration, the representative of the Association will contact the State Mediation and Conciliation Service and request a list of seven (7) arbitrators from the state Conciliation Service. The District will be copied on the request.
- 2. Within ten (10) days of the receipt of the State Conciliation Service list, the Association representative and the District representative will consider candidates until the selection of an arbitrator is accomplished by mutual consent or by using the strike off method. Formal request for the services of the selected arbitrator will be made at this meeting. The dates for the arbitration hearing shall be determined by mutual agreement of the parties and selected arbitrator.



3. The arbitrator will take such time as is necessary to collect facts regarding the specific grievance. The report of the arbitrator will be submitted to the Superintendent or his/her designee and Association and the grievant.
- ~~3.4.~~ The arbitrator shall be empowered to rule on arbitrability issues prior to hearing and ruling on the merits of the case.
- 4.5. The arbitrator's decision on the dispute shall be final and binding on the parties. The arbitrator's decision will be limited to only those alleged violations and facts raised at Levels 1 and 2 of this grievance procedure. The arbitrator shall have no power to alter the parties' agreement.
- 5.6. All costs of the arbitrator shall be shared equally by the Association and the District. All other costs shall be the burden of the party incurring them.

#### 12.6 General Provisions

- A. Should grievances be settled prior to Level 3, any resolution will remain tentative for fifteen (15) days if the grievant was not represented by the Association. The Association will be notified before this time begins and will have an opportunity to make a response. The tentative resolution becomes final and binding at the conclusion of the fifteen (15) day period.
- B. The performance of an act which is allegedly subject to grievance does not necessarily compromise the unit member's position.
- C. Every effort will be made to schedule meetings for the processing of alleged grievances at times which will not interfere with the regular work day of the participants. If any grievance meeting or hearing must be scheduled during the school day, any employee required by either party to participate as a witness, conferee or grievant in such meeting or hearing, shall be released from the regular duties without loss of pay for a reasonable amount of time. Two days of advance notice for such release time is required to allow the District to find appropriate coverage.
- D. All steps of the grievance procedure will be processed on forms provided by the District and sent by email. See Appendix H. (Forms to be confirmed after agreement on language.) All written levels of the grievance process shall be copied to the Director of Personnel.
- E. In the event a grievance is filed at such time that it cannot be processed through all the steps in this grievance procedure by the end of the school year, if left unresolved at the beginning of the school year, could result in harm to either party, the time limits set forth herein will be reduced so that the procedure may be executed—except for the arbitration level—prior to the end of the school year or as soon as is practicable but no later than June 30.
- F. A teacher may present alleged grievances and have them adjusted without the intervention of the employee organization at Level I.
- G. The grievant may terminate the grievance at any time by giving written notice to his/her

| immediate supervisor or his/her designee. The Association may not continue an alleged grievance on behalf of a teacher unless a decision has been rendered at Level 2. In such cases, the Association may appeal the decision at Level 3-Mediation.

@ 11/12/21

RmWill 11/12/2021

### Article 13: LEAVES

#### 13.18. Personal Necessity/No-Tell Leave

A. ~~Seven (7) days of sick leave may be used (per contract year) by a teacher upon prior confirmation for Personal Necessity. Such days shall be~~ at the discretion of the teacher ("no-tell" days).

A.B. ~~No-tell days may not be used to extend a weekend or holiday with less than 2 weeks notice unless the unit member secures substitute coverage for each day/period absent using the District substitute system (currently AESOP). This sub-section only (13.18.B) will sunset upon ratification of the parties' 2024 successor agreement, unless negotiated otherwise.~~

~~No tell days may not be used on non-instructional duty days.~~

B.C. A unit member shall make his/her request in advance except in these cases:

1. Death or serious illness of a member of the immediate family as defined in 13.3 "Bereavement Leave".

2. Accident, involving his/her person or property, or the person or property of a member of his/her immediate family, as defined in 13.3 "Bereavement Leave".

"Member of the immediate family" means mother, mother-in-law, father, father-in-law, spouse, son, daughter, brother, sister, grandchild, grandmother or grandfather of the employee or spouse; aunt, uncle, son-in-law or daughter-in-law of the employee, any relative living in the immediate household of the employee, or any person who the teacher can verify has acted as a substitute for one of the above.

D. It is the understanding of the parties that any work stoppage or "concerted activity" would invalidate the use of this section. ~~This article shall be reviewed yearly and continuation must be mutually agreed to by the parties; otherwise the parties agree to reinstate previous contract language.~~

#### 13.20. Sick Leave

Every teacher shall be entitled to twelve (12) days of paid sick leave annually. Children's Center teachers shall receive fifteen (15) days of paid sick leave annually.

If the teacher does not take the full amount of sick leave allowed in any one school year, the amount not taken shall be cumulative.

For absences that are not pre-scheduled, unit members must notify the site as soon as possible once the need for the absence is known, but in no case later than at least 7:00 am 90 minutes prior to the start of the unit member's duty day the day of the absence, unless some compelling reason exists for later notification.

Comment [SCL51]: Already TA'd.



In addition, any teacher who has used no more than 2 days of sick leave in the preceding school year shall be advanced an additional day of sick leave for the following school year.

~~In addition to leave under 13.18, a unit member may use up to 60 work days of a unit member's current/accrued sick leave (paid at their current FTE) may also be used by a teacher in cases of accident, death or serious illness of a member of the immediate family, as defined in 13.3 "Bereavement Leave".~~

A teacher shall make his/her request in advance except in these cases:

1. Death or serious illness of a member of the immediate family.
  2. Accident, involving his/her person or property, or the person or property of a member of his/her immediate family.
- A. At the beginning of each school year, every teacher shall be advanced a sick leave credit equal to his/her sick leave entitlement for the school year. The teacher may use his/her credited sick leave at any time during the school year. Should the teacher leave the District prior to the end of the school year, he/she shall reimburse the District for any expended sick leave which was used exceeding the credit of one (1) day for every employment month worked.
- B. Hourly teachers shall be entitled to sick leave at the rate of one (1) hour for each eighteen (18) hours served with credit recorded as earned.
- C. Hourly teachers may at their discretion utilize any sick leave accumulated during their regular contractual assignment.
- D. For absences over five (5) consecutive days, the employee may be required to provide medical verification and a release to return to work.
- E. ~~At the beginning of each school year, teachers will be provided with a form that may be used to request total accrued sick leave days to date.~~

Comment [SCLS2]: Already TA'd.

R MW 11/04/21

msm 11/4/21

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### Article 13: LEAVES

#### 13. 5. Extended Illness Leave (5-Month Differential Pay)

If a teacher has utilized all of his/her accumulated sick leave and is still absent from his/her duties on account of illness or accident for a period of five (5) school months or less, then the amount of salary deducted in any month shall not exceed the sum which was actually paid, or what would have been paid, to the substitute during the period of absence. (The amount deducted will be the lowest rate applicable to that type of substitute (day-to-day or long-term), based on the District's substitute pay scale.) The five (5) months or less period during which the above deductions occur shall not begin until all other paid sick leave provisions for which he/she is eligible have been exhausted. This leave is limited to one (1) five (5) month period for the same illness or accident and one (1) five (5) month period per year. When extended illness leave overlaps into the next fiscal year, the teacher shall be entitled to only the amount of unused leave due him/her for the same illness or accident. However, a teacher would still be entitled to one (1) five month period in the next fiscal year for a different illness or accident.

W 9/9/21

PMWill 9/09/2021

**Tentative Agreement\***

**\*Except for 13.5, 13.18, and portions of 13.20**

**September 9, 2021**

**ARTICLE 13: LEAVES**

**13.1. Absences - Act of God**

If a teacher is unable to get to work from his/her home due to impossible travel conditions resulting from an Act of God, e.g., flood, his/her absence shall be nondeductible; however, if he/she is returning from a trip, unless the trip was assigned as school business, the absence shall be deductible from personal necessity leave.

**13.2. ~~Adoption Leave~~**

A. — The Board recognizes that a teacher may wish to take an unpaid leave of absence from his/her job for reasons related to child adoption.

The teacher requesting such leave of absence shall do so in writing as soon as possible but in no case later than four (4) weeks prior to the expected date of arrival/adoption.

The length of such leave shall be up to eight (8) weeks, as requested by the teacher.

Teachers may, at their option, utilize up to forty (40) work days of earned, accumulated sick leave for this purpose. FMLA runs concurrently with such leave. If both parents work for the District, total combined use of sick leave shall not exceed forty (40) days of accumulated leave.

The health insurance benefits of the teacher shall be continued for the duration of the leave, up to a maximum of eight (8) weeks. Except as may otherwise be noted in this sub-section, short-term (up to eight [8] weeks) adoption leave shall otherwise be treated in the same manner as other paid leaves of absence.

B. — At the request of the teacher, unpaid leave will be extended up to a maximum of twenty-one (21) continuous calendar months. If any of the extended time occurs under the FMLA or other federal or state leave that would entitle the teacher to benefits, then those terms shall apply to that portion of the extended time.

At the option of the teacher, he/she may continue enrollment in the health insurance programs of the District at his/her expense, for the duration of such leave.

13.3. Bereavement Leave

Commented [SCLS1]: Renumber remainder of article

A teacher shall be granted necessary leave of absence, not to exceed five (5) days, in the event of death of any member of the immediate family. Such leave will be without loss of pay or deduction from other types of leave.

"Member of the immediate family" means spouse, mother, father, son, daughter, brother, sister, grandchild, grandmother, grandfather of the employee or spouse; aunt, uncle, son-in-law, or daughter-in-law of the employee; any relative living in the immediate household of the employee; or any person who the teacher can verify has acted as a substitute for one of the above.

13.4. FMLA/CFRA

It is the intent of this section to make available to employees, upon request, leave under the Federal Family Leave Act (FMLA) or the California Family Rights Act (CFRA) (Government Code Section 12945.2). This section shall be applied and interpreted in accordance with state and federal law and regulations. Such leave may run concurrently with other leaves provided in this Article.

13.5. Extended Illness Leave (5-Month Differential Pay)

If a teacher has utilized all of his/her accumulated sick leave and is still absent from his/her duties on account of illness or accident for a period of five (5) school months or less, then the amount of salary deducted in any month shall not exceed the sum which was actually paid to the substitute during the period of absence. The five (5) months or less period during which the above deductions occur shall not begin until all other paid sick leave provisions for which he/she is eligible have been exhausted. This leave is limited to one (1) five (5) month period for the same illness or accident and one (1) five (5) month period per year. When extended illness leave overlaps into the next fiscal year, the teacher shall be entitled to only the amount of unused leave due him/her for the same illness or accident. However, a teacher would still be entitled to one (1) five month period in the next fiscal year for a different illness or accident.

13.6. Health Leave

Unpaid leaves of absence may be requested in instances where a teacher is physically unable to work. A substantiating statement from a licensed physician may be required.

13.7. Industrial Accident/Illness Leave

Leaves of absence by reason of industrial accident or illness shall be governed by these provisions:

- A. Allowable leave shall be for not more than sixty (60) days during which the schools of the District are required to be in session or when the employee would otherwise have been performing work for the District in any one fiscal year for the same accident.
- B. Allowable leave shall not be accumulated from year to year.
- C. Industrial accident or illness leave shall commence on the first day of absence.
- D. When a teacher employed in a position requiring certification qualifications is absent from his/her duties on account of an industrial accident or illness, he/she shall be paid such portion of the salary due him/her for any month in which the absence occurs as, when added to his/her temporary disability indemnity, will result in payment to him/her of not more than his/her full salary.
- E. Industrial accident or illness leave shall be reduced by one (1) day for each day of authorized absences regardless of a temporary disability indemnity award.
- F. When an industrial accident or illness leave overlaps into the next fiscal year, the teacher shall be entitled to only the amount of unused leave due him for the same illness or injury.

For these purposes a teacher's absence shall be deemed to have commenced on the date of termination of the industrial accident or illness leave, provided that if the teacher continues to receive temporary disability indemnity, he/she may elect to take as much of his/her accumulated sick leave which, when added to his/her temporary disability indemnity, will result in a payment to him/her of not more than his/her full salary.

The Superintendent or designee may, by rule or regulation, provide for such additional leave of absence for industrial accident or illness as it deems appropriate.

During any paid leave of absence, the teacher shall endorse to the District the temporary disability indemnity checks received on account of his/her industrial accident or illness. The District, in turn, shall issue the teacher appropriate salary warrants for payment of the teacher's salary and shall deduct normal retirement and other authorized contributions.

Any teacher receiving benefits shall, during periods of injury or illness, remain or reside within the State of California unless the Superintendent or designee authorizes travel outside the state.

#### 13. 8. Job Sharing Leave

- A. Job sharing leave is a plan whereby two (2) teachers share the full responsibilities for one (1) identifiable full-time position.
- B. Mutual agreement between the two (2) teachers, the immediate supervisor and the Superintendent or his designee shall be required by March 1 prior to the end of the current school year before the plan can be implemented.
- C. Salaries of participants shall be paid on a basis which is proportional to full-time service. The District will pay "Employee Benefits" proportionate to full time status of each employee with a combined total not to exceed the benefits paid for one full-time employee as limited by Article 9-Employee Benefits.
- D. Job sharing situations may be mutually agreed upon on a year-to-year basis. Should the job sharing arrangement be terminated by the teachers involved after the first year, they may revert to full-time status if an opening exists. Should the job sharing arrangement be terminated for any other reason, the teachers shall revert to the full or part-time status held prior to such job sharing.
- E. In the event that one (1) of the two (2) participants vacates the position for any reason, the remaining participant shall have the option of converting to full-time in that position.

13.9. Legal Leave

A teacher shall be entitled to as many days of paid leave as are necessary if he/she is called to serve on a jury or for court appearances in which the teacher does not have personal interest or for job related court hearings or legal proceedings. An employee called for jury duty or for court appearances in which they have no personal interest shall receive his/her full pay provided he/she reimburses the District the amount of fees received or offered for serving as a juror or witness, including travel allowances, if these duties are performed during normal working hours. This may be done either by endorsing his/her jury duty or witness fee check to the District or by remitting an equal amount in cash or personal check to the District. An employee who fails to reimburse the District the fees offered or received for serving as a juror or witness, shall not be entitled to receive their regular rate of pay from the District. If the employee is released from jury duty/court appearance prior to noon, that employee shall return to his/her assigned work site and contact the supervisor or designee. The teacher may return to his/her teaching duties, or with the mutual consent of the administration, do another task.

13.10. Legislative Leave

A teacher who is elected to the County Board of Supervisors, the State Legislature, or



Congress shall be entitled to an unpaid leave of absence for the length of his/her term or terms of office. He/she shall not receive credit for annual salary increments, nor shall he/she receive teacher benefits.

- A. The teacher on such leave shall notify the Superintendent or designee of his intended return at least nine (9) weeks in advance.
- B. The teacher on such leave shall be entitled to return to employment at the end of the leave.

13.11. ~~Maternity Leave~~Pregnancy Disability Leave (Unpaid)

The District shall provide for leave of absence from duty ~~for up to four (4) months~~ for any ~~teacher~~unit member of the District who is required to be absent from duties because of pregnancy, miscarriage, childbirth, and/or a ~~related medical condition~~recovery there from. The length of the leave of absence, including the date on which the leave shall commence and the date on which the teacher shall resume duties, shall be determined by the ~~teacher-unit member~~ and the ~~teacher's unit member's~~ physician.

Disabilities caused or contributed to by pregnancy, miscarriage, childbirth, and recovery there from are, for all job-related purposes, temporary disabilities and shall be treated as such under any health or temporary disability insurance or sick leave plan available in connection with employment by the District.

Except as provided herein, the written and unwritten employment policies and practices of the District shall be applied to disability due to pregnancy or childbirth on the same terms and conditions applied to other temporary disabilities.

~~The unit member shall use current and accumulated illness/injury leave during any period of pregnancy disability leave. The unit member may also elect to use other accrued leave for which they are eligible during the unpaid pregnancy disability leave.~~

This section shall be construed as requiring the District to grant leave with pay only when it is necessary to do so in order that leaves of absence for disabilities caused or contributed to by pregnancy, miscarriage, or childbirth be treated the same as leaves for illness, injury or disability.

The teacher requesting a leave of absence shall do so in writing as soon as the pregnancy has been diagnosed. Such request shall be accompanied by a letter from a licensed physician indicating the date of the expected birth.

~~Pregnancy disability leave under this section shall run concurrently with FMLA. It is the intent of this section to implement the terms and conditions of Government Code 12945, and further interpretations of this law will apply.~~

13.12. Maternity/Paternity/Parental/Child Bonding Leave

1. 12 Weeks Parental/Bonding Leave (Paid)

- a. Unit members with at least 12 months of service with the District are eligible to take up to 12 workweeks of paid parental/child bonding leave within the 12-month period following the birth of a child of the unit member or the placement of a child with the unit member in connection with adoption or foster care.
- b. Unit members accessing paid parental leave under this section shall use all current and accumulated illness/injury leave during the 12 workweek period, except for three (3) days if the unit member will be returning to work in the same school year that the bonding leave is used. Upon exhaustion of current and accumulated illness/injury leave (except for the 3 days, if so chosen), the employee will receive the difference between his/her regular salary and the substitute's salary, or the salary a substitute would have received, or 50% of the employee's regular salary, whichever is greater. The employee shall continue to receive health and welfare benefits. No unit member will receive both regular and differential pay. Unit members employed by the District may be granted a leave for maternity/paternity/child bonding reasons. Such leave allows bonding time with a new child and shall be completed within one year of the child's birth or arrival. Leave in this section is separate and distinct from sick leave under Section 13.11.
- e.b. The unit member shall provide the District with at least eight (8) weeks advance notice of the expected date of delivery signed by a health care provider, or with the expected date of placement of the child in the home of the unit member in the case of adoption or foster care. If this period of advance notice is not possible, the unit member shall notify the District of the expected date of birth or placement as soon as possible.
- d.c. If both parents are employees of the District, each shall be entitled to 12 workweeks of leave under this section, unless the law requires more.
- d. Parental leave under this section shall run concurrently with baby bonding leave under CFRA. It is the intent of this section to implement the terms and conditions of Education Code section 44977.5 and



Government Code section 12945.2, and further interpretations of these laws will apply.

- e. Following the 12 workweek period of parental/bonding leave, the unit member may request, and the Board in its sole discretion may grant, an additional unpaid child rearing leave in accordance with the other provisions of this Article;
- f. It is the intent to implement the terms and conditions of Education Code Section 44977.5 and Government Code Section 12945.2 and further interpretations of these laws will apply.
- g. Intermittent use of such leave is subject to applicable law and regulations;
- g. This leave shall be granted in accordance with the provisions of the Education Code and other applicable law subject to the following conditions:
- h. Effective July 1, 2016 eligible unit members may request and be approved for up to 12 school weeks of leave for child bonding. During this approved leave the employee must use all remaining sick leave except for three days if the unit member will be returning to work in the same school year that the bonding leave is used. Upon exhaustion of accumulated sick leave, the employee will receive the difference between his/her regular salary and the substitute's salary, or the salary a substitute would have received. The employee shall continue to receive health and welfare benefits. No unit member will receive both regular and differential pay.
  - 1) It is the intent to implement the terms and conditions of Education Code Section 44977.5 and Government Code Section 12945.2 and further interpretations of these laws will apply;
  - 2) If both parents are employees of the District, total entitlement for leave shall cumulatively not exceed 12 weeks between the two employees unless otherwise provided by law;
  - 2) Eligibility for this leave shall be in accordance with the above noted statutes and applicable regulations;
  - 2) An employee requesting such leave must make the request at least 8 weeks before the anticipated commencement of such leave. In the event that a specific date or time frame is not known (for example in the case of some adoptions or foster child placements) the employee will notify the site supervisor and District Office of the

~~possible need for leave and potential timeframes as much in advance as possible. Notice of the actual dates must be provided to the District once known.~~

~~2) Intermittent use of such leave is subject to applicable law and regulations.~~

## 2. Extended Parental/Child Bonding Leave

- A. The Governing Board recognizes that a ~~unit member-teacher~~ may wish to take a leave of absence from his/her job due to the birth or placement of a child in connection with the employee's adoption or foster care, for reasons which are not the result of medical disabilities. Such leave may be taken in accordance with the FMLA or CFRA. Time under the FMLA and/or CFRA will include District benefit contributions consistent with FMLA and/or CFRA as applicable.
- B. Extended ~~parental~~/child-bonding leave without pay or benefits (unless covered by FMLA or CFRA) ~~may will~~ be granted to a ~~unit member teacher~~ upon request in conjunction with child-bonding leave, not to exceed a total of twenty-one (21) calendar months or twenty-three calendar months for ~~unit members teachers~~ at a year-round schools, with the total to include the length of ~~pregnancy disability maternity leave and convalescence~~ approved and taken for these purposes and/or any leave taken for ~~parental~~/child bonding as set forth in Education Code Section 44977.5 and any applicable leave such as FMLA and CFRA. At the option of the employee, he/she may continue enrollment in the health insurance programs of the District at his/her own expenses for the duration of the leave.

### 13.13. Organizational Leave I

Officials of the Eureka Teachers Association shall be released from their regular calendar duty assignments to conduct ETA business for up to thirty-six (36) at the cost of the substitute. Any days utilized beyond the first thirty-six (36) will be charged at the full per diem rate for the teacher(s) on leave.

This leave shall not include absences due to grievances, unfair hearings, PAR, State Council, Curriculum Committee, or where release is authorized under SB160 (to conduct negotiations) between ETA and the District.

### 13.14. Organizational Leave II

Leave authorized by Education Code Section 44987: Shall be taken and paid for by the CTA/NEA in accordance with that code section.

### 13.16. Personal Leave for Compelling Personal Reasons

A teacher may request personal leave for compelling personal reasons, scheduling subject to a supervisor and Superintendent/designee approval. However, in cases of

extreme medical emergency, advance request and approval is not required.

- A. The teacher will be charged the cost of the substitute against his/her per diem rate for a period of up to 30 work days per school year.
- B. If the leave under Section 13.16 has been exhausted, a teacher may request further leave under this section for up to ten (10) working days with full per diem deduction.

13.17. Personal Leave - Unpaid, Long-Term

Any teacher may request a one (1) or two (2) semester unpaid leave of absence or extension leave of absence for no more than one (1) additional one-year period. The District Administration will consider each request based upon its individual merit. Leaves of absence requested or extensions must be requested before March 1 prior to the leave. During unpaid leaves of absence, no fringe benefits will be provided by the District, but the District shall permit the teacher to purchase the fringe benefits from the District.

13.18. Personal Necessity Leave

Seven (7) days of sick leave may be used (per contract year) by a teacher upon prior confirmation for Personal Necessity. Such days shall be at the discretion of the teacher. It is the understanding of the parties that any work stoppage or "concerted activity" would invalidate the use of this section. This article shall be reviewed yearly and continuation must be mutually agreed to by the parties; otherwise the parties agree to reinstate previous contract language.

13.19. Sabbatical Leave In accordance with the current Education Code.

13.20. Sick Leave

Every teacher shall be entitled to twelve (12) days of paid sick leave annually. Children's Center teachers shall receive fifteen (15) days of paid sick leave annually.

If the teacher does not take the full amount of sick leave allowed in any one school year, the amount not taken shall be cumulative.

For absences that are not pre-scheduled, unit members must notify the site as soon as possible once the need for the absence is known, but in no case later than at least 7:00 am 90 minutes prior to the start of the unit member's duty day the day of the absence, unless some compelling reason exists for later notification.

In addition, any teacher who has used no more than 2 days of sick leave in the preceding school year shall be advanced an additional day of sick leave for the following school year.

Sick leave may also be used by a teacher in cases of accident, death or serious illness of a member of the immediate family.

A teacher shall make his/her request in advance except in these cases:

1. Death or serious illness of a member of the immediate family.
2. Accident, involving his/her person or property, or the person or property of a member of his/her immediate family.

"Member of the immediate family" means mother, mother-in-law, father, father-in-law, spouse, son, daughter, brother, sister, grandchild, grandmother or grandfather of the employee or spouse; aunt, uncle, son-in-law or daughter-in-law of the employee, any relative living in the immediate household of the employee, or any person who the teacher can verify has acted as a substitute for one of the above.

- B. At the beginning of each school year, every teacher shall be advanced a sick leave credit equal to his/her sick leave entitlement for the school year. The teacher may use his/her credited sick leave at any time during the school year. Should the teacher leave the District prior to the end of the school year, he/she shall reimburse the District for any expended sick leave which was used exceeding the credit of one (1) day for every employment month worked.
- C. Hourly teachers shall be entitled to sick leave at the rate of one (1) hour for each eighteen (18) hours served with credit recorded as earned.
- D. Hourly teachers may at their discretion utilize any sick leave accumulated during their regular contractual assignment.
- E. For absences over five (5) consecutive days, the employee may be required to provide medical verification and a release to return to work.

~~F. At the beginning of each school year, teachers will be provided with a form that may be used to request total accrued sick leave days to date.~~

#### 13.21. Miscellaneous

- A. A teacher on extended leave shall notify the District, in writing, prior to March 1 of his/her intention to return the next school year. If the teacher fails to notify, the District shall send notice of pending action by registered mail to last known address on file. Failure to respond within ten (10) days will result in the position being classed as vacant.

An employee on extended leave shall be entitled to:

1. Return to the same, a similar, or mutually agreed upon position as that which he/she held immediately before commencement of the leave, provided, however, that such a teacher shall be subject to the same terms and conditions of employment as if no leave had been taken.
  2. Receive credit for annual salary increments provided during this leave provided that a cumulative total of at least seventy-five (75%) of the duty days were worked unless otherwise provided in this article.
  3. Receive during his/her leave all other teacher fringe benefits including, but not limited to insurance benefits to the extent not expressly prohibited by law.
  4. A teacher requesting extension of a leave beyond one (1) year shall not be entitled to return to the same position and shall not receive credit for a second annual salary increment, or be entitled to benefits unless he/she makes advance payment to the District for such benefits. Extension is limited to an unpaid status only.
- B. Unpaid Leave of Absence: Unless otherwise provided in this article, a teacher on an unpaid leave of absence shall not receive credit for annual salary increments but shall be entitled to:
1. If the unpaid leave is for one (1) year or less, the teacher shall be entitled to return to the same, a similar, or mutually agreed upon position as that which he/she held immediately before commencement of the leave.
  2. If the unpaid leave is for more than one (1) year, or extended more than one (1) year, or extended beyond one (1) school year, the teacher is entitled to return to a position of equal FTE status with the position being determined by the District.
  3. A teacher on unpaid health leave or "Extended Parental/Child Bonding Maternity Leave ~~Extended Adoption Leave~~", which is necessitated by medical conditions of the newborn child (as verified by a physician), shall receive the fringe benefits described in Article 9 of this agreement.
  4. A teacher on unpaid study leave where the leave directly relates to the teacher's curricular assignment or when the leave relates to the curricular needs of the District, shall receive during his/her leave the fringe benefits described in Article 9 of this agreement.
  5. Except as covered in Sections 3 and 4 preceding, a teacher on unpaid leave who is not entitled to fringe benefits may continue to participate in the current employee benefits program, if desired, with payments

made by the teacher.



W 9/9/21

RMW 9/9/2021

**Tentative Agreement  
September 8, 2021**

**ARTICLE 18: PAYROLL DEDUCTIONS**

18.1 The District will deduct from the pay of Association members and pay to the Association the normal and regular monthly Association membership dues. The Association shall provide the District with payroll authorization cards from unit members authorizing dues deductions, after which the District will begin deducting union dues. Association dues, upon formal written request to the District from the Association, shall be increased or decreased without re-solicitation and authorization from unit members.

18.2 The District shall not be obligated to put into effect any new, changed, or discontinued deduction until the pay period commencing fifteen (15) days or more after such submission.

18.3 The District shall deduct one-eleventh (1/11) of the Association dues and fees from the regular salary check each month. Deductions for unit members who sign authorization cards after the commencement of the school year shall be appropriately pro-rated to complete payment by the end of the school year.

18.4 The District will direct unit member inquiries to cancel or change dues deduction to the Association. Any dispute about the unit member's right to end dues deduction will be solely between the individual member and ETA/CTA/NEA. The governing board shall rely on information provided by ETA regarding whether deductions were properly canceled or changed, and ETA shall indemnify the District for any claims made by the employee for deductions made in reliance on that information.

Commented [SCLS1]: Added back in.

Commented [SCLS2]: The above language added back in contingent on ETA agreement to this language.

18.5 In accordance with Government Code section 3546(e), the Association shall indemnify and hold the District harmless against any legal fees, legal costs, and settlement of judgment liability arising from any court or administrative action relating to the District's compliance with this Article or reliance on the Association for the information provided pursuant to Article 18.1.

Delete Article 17 and renumber remaining articles.

RMW 11/04/21

msu 11/4/21

Tentative Agreements Package  
November 4, 2021

**Article 22: SCHOOL CALENDAR**

Status quo.



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RmWill 11/12/2021

#### ARTICLE 24: TEACHER HOURS

24.1.a. An on-site teacher duty day is defined as six hours and 45 minutes. ~~(Effective January 3, 2022, for the 2021-22, 2022-23, and 2023-24 school years, the duty day will be extended by the same amount the instructional day is extended pursuant to Paragraph 1.a. of the parties' [date]November 5, 2021 Tentative Agreement.)~~ Unit members will be on site during this time unless prior notice is given via email to the site principal and his/her secretary. In addition, full time unit members shall receive at least a 30-minute duty free lunch.

Except for staff teaching a zero period, the duty day will not begin before 8 am nor end after 3:45 pm unless otherwise provided in this Agreement. ~~(Effective January 3, 2022, for the 2021-22, 2022-23, and 2023-24 school years only, the duty day will not begin before 7:58:00 am nor end after 3:50-55 pm, the duty day will not begin before 7:45 am nor end after 4:00 pm.)~~ If a start time is adjusted, then the end time will be adjusted by the same amount of time. A start time (and thus the end time) shall not be adjusted by more than fifteen minutes. The District will provide written notice of start and end times for the upcoming school year to all unit members on or before June 1<sup>st</sup>.

Teachers agree to be available for pupil conferences as needed during and after their normal school day and parent conferences, upon prior request.

~~24.7 Physical education teachers in grades 7-12 are expected to coach athletic teams for two (2) seasons per year as part of their teaching assignments. It is expected that they will serve as the Head Coach for one (1) season and the Head Coach or Assistant Coach for a second season each school year. PE teachers are entitled to the applicable coaches stipend for the season(s) coached. No current coach who is a ECS staff member will be bumped by a PE teacher in the application of this section. This section is applicable to teachers hired on or after May 19, 2021.~~

9/10/21

Mediator's Proposal  
September 10, 2021

R. M. Will 9/10/2021

#### ARTICLE 24: TEACHER HOURS

- 24.1.a. An on-site teacher duty day is defined as six hours and 45 minutes. Unit members will be on site during this time unless prior notice is given via email to the site principal and his/her secretary. In addition, full time unit members shall receive at least a 30-minute duty free lunch.

Except for staff teaching a zero period, the duty day will not begin before 8 am nor end after 3:45 pm unless otherwise provided in this Agreement. If a start time is adjusted, then the end time will be adjusted by the same amount of time. A start time (and thus the end time) shall not be adjusted by more than fifteen minutes. The District will provide written notice of start and end times for the upcoming school year to all unit members on or before June 1<sup>st</sup>.

Teachers agree to be available for pupil conferences as needed during and after their normal school day and parent conferences, upon prior request.

- 24.1.b. Part-time hours for secondary:

A part-time teacher will report for teaching at least ten (10) minutes before teaching assignment. Start and end time shall be mutually agreed upon by teacher and site administrator and must be within the full time work day (except for Zero {0} Period) given the following:

20% = 1 teaching period within 1 hour and 27 minutes  
40% = 2 teaching periods within 2 hours and 54 minutes  
60% = 3 teaching periods within 4 hours and 21 minutes  
80% = 4 teaching periods within 5 hours and 48 minutes

24. 2. Under special circumstances, a teacher may request a temporary modification of his/her duty day. Requests shall be filed with the principal at least twenty-four (24) hours in advance on forms provided by the District. Modification must receive approval in advance by the building principal. Such modification will insure the equivalent minimum duty time to be spent on site and may include some flexible arrangement within a three-day period of the day to be affected by the modification.

24. 3. Elementary classroom teachers (TK-6 grade) shall have preparation time for individual preparation and planning purposes, teacher/student conferences, teacher/parent conferences, and student-related meetings as follows:

- A. The period from the end of the student contact day to the end of the work day; and  
B. An additional 75 minutes per week during the instructional day. The

itinerant coverage schedules will not be modified during partial weeks.

- C. Preparation time as specified above shall be provided through the hiring of additional student contact teachers in CORE Academic/Elective curricular areas as determined by the programmatic needs of the District and/or the talents available in the labor market.¶

- 1) If 6<sup>th</sup> grade is located on a middle school campus, 6<sup>th</sup> grade teachers shall receive the same preparation period as 7<sup>th</sup> and 8<sup>th</sup> grade teachers.

- C. Itinerant teachers may be used to release classroom teachers to provide intervention services during the instructional day. Teachers will not be required to provide intervention services during preparation time as specified in paragraph B, above.

- 24. 5. Secondary classroom teachers shall have assigned preparation periods to be used for individual preparation and planning purposes, teacher/student conferences, teacher/parent conferences, student related meetings and for covering another teacher's class, as has been past practice.
- 24. 6. Regular full-time contract secondary classroom teachers shall have five (5) teaching periods and one (1) preparation period, except for Zoe Barnum teachers, who have six (6) teaching periods and two (2) preparation periods, as is current practice. Schedule includes a thirty (30) minute duty free lunch.
- 24. 7. Student contact on minimum days for elementary grades shall not exceed 4 hours and 50 minutes.
- 24. 8. At the discretion of the Administration, and with the agreement of the teacher, a six (6) period teaching day the first semester, and a four (4) period teaching day the second semester, could be utilized. Payment schedules are to be arranged between the teacher and the District.
- 24. 9. At the discretion of the Administration, and with the agreement of the teacher, a teacher may teach six (6) periods in a semester or school year. During the semester the teacher teaches six (6) periods, payment will be based on a 1.165 formula. If the affected teacher resumes a five (5) period teaching day the following semester or year, payment would revert to the 1.0 formula on a teacher's placement on the salary schedule.

The Administration determines if such an arrangement is mutually beneficial and how long it would continue on a semester by semester (or year by year) basis.

24.10 The instructional schedule shall include Monday collaboration time. The collaboration time will be scheduled at the end of the day and will contain the following elements:.

1. Collaboration shall be every Monday of the instructional year.
2. Each Monday the organization of the collaboration time will alternate: one will be administratively planned and the next will be planned by an on-site committee. Prior to the start of work year the site administrator will inform staff of the dates of the administratively planned Mondays. When a Monday is a non-instructional day, such as a holiday or break, that day will not count in the rotation.
3. The on-site committee will have at least 3 and not more than 6 unit members and include the site administrator. The purpose of this committee is to plan and designate activities for the teacher planned collaboration time.
4. The purpose of collaboration time includes but is not limited to: carrying out the goals outlined in the District's Local Control and Accountability Plan; examining student assessment systems and data; grade level, department/subject matter, and site-wide meetings; discussion of intervention/modification/differentiation possibilities; and implementation of District and site initiatives.

Effective with the 2021-22 school year, the Mondays designated for administrative planning shall be 60 minutes in length.

5. The alternating Mondays will be 60 minutes in length and planned by the on-site committee outlined in 24.10.3 above.

24.11 Advisory period at Middle School -

A committee will be developed at each Middle School site to determine the parameters of the Advisory period and will meet by January 15, 2022. Each committee will consist of two (2) unit members chosen by ETA and two (2) management employees chosen by the District.

These committees will be tasked with developing the Advisory periods for the Middle Schools. Each committee's decision will apply beginning in 2022-23 and will be rendered no later than May 15, 2022. In the event a committee is unable to reach a majority in favor of a particular Advisory period model, then the options under discussion by the committee shall be submitted to the unit members at the school site for a vote, and the school site shall adopt the option receiving the most votes for the following school year. Either the Association or the District may request a reconvening of this committee by April 1 for the following school year. If the committee does not reconvene, the current year's schedule shall be implemented for the following school year.

At the discretion of this committee, grades and attendance may or may not be required during the Advisory period, and whatever schedule(s) are determined by the committee shall not be considered an additional period. The Advisory period shall not reduce or increase the number of instructional minutes at the sites.

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RmWile 11/12/2021

## ARTICLE 27: TRANSFERS AND ASSIGNMENT

A transfer refers to an action which results in the movement of a teacher from one school to another school. A transfer may be teacher-initiated or administratively initiated. Assignment refers to movement of a teacher within a school.

### 27.1. Teacher Request for Transfer

- A. Notification of a teacher vacancy shall be posted via an all user email. The specific qualifications and characteristics of the opening shall be listed in the posted notification.
- B. A teacher may submit a transfer request letter that includes the desired grade level, site, reasons for the transfer, and the teacher's qualifications to the District Personnel Office. Requests remain valid until the tenth (10th) day following the opening of school.
- C. All teachers in the District who apply for a unit member opening shall receive an interview. The site supervisor shall be available to consult on the qualifications and characteristics desired.
- D. Voluntary transfers shall be based on the applicant's qualifications. If two District teachers are fairly equal in qualifications, seniority will be the deciding factor.
- E. Vacancies will be filled by District volunteers unless such placement would be disruptive to the educational program of the affected schools.
- F. Whenever a teacher's request for transfer is denied, the Superintendent or designee shall, upon written request, give such teacher a clear written explanation of the actual and specific reason(s) for such denial.

### 27.2. Teacher-Initiated Transfer based on over/under staffing

- A. Following the assessment of the District's educationally related needs and staffing patterns, the District shall determine that a teacher vacancy exists. Notification of the vacancy shall be via an all certificated user email. The notification shall be as specific as possible, including the anticipated subject area(s) (secondary) or anticipated grade level(s) (elementary) and whether traditional or year-around calendar.  
  
If at the time of posting, a school or schools in the District is/are determined in the judgment of the Superintendent or his designee to be overstaffed, such notice will identify the overstaffed school(s) and will state that volunteers from the overstaffed school(s) will receive first consideration.
- B. A teacher may submit a transfer request letter that includes the desired grade level, site, reasons for the transfer, and the teacher's qualifications to the District Personnel Office. Requests remain valid until the tenth (10th) day following the opening of school.
- C. Voluntary transfers shall be based on the applicant's qualifications.

- D. Vacancies will be filled by volunteers unless such placement would be disruptive to the educational program of the affected schools.
- E. Whenever a teacher's request for transfer is denied, the Superintendent or designee shall, upon written request, give such teacher a written statement of the reason(s) for such denial.
- F. If no qualified teacher(s) voluntarily applies for transfer, the District shall actively seek volunteers. If a qualified volunteer(s) is/are not found, the Superintendent or ~~his~~ designee ~~shall implement section 27.3 below. may administratively transfer teachers to positions which meet the identified needs.~~

27. 3. Involuntary Transfer or Reassignment of Teachers based on over/under staffing

- A. The Superintendent or designee shall determine which school(s)/program(s) is/are over or under staffed, if it is not already listed on the vacancy notice. The preliminary determination of under/over staffing will be made by May 31.

- 1. In making involuntary transfers, all teachers at the over or under staffed schools/programs (e.g. CIS, HHI) with the following qualifications for the vacancies will be placed in an eligibility pool:

- a. Appropriate credential
- b. Education/Training/Experience

Secondary vacancy: Major/Minor or reasonable equivalent thereof in post graduate study in the vacancy subject area. This includes, but is not limited to, a series or combination of classes/workshops for which units are claimed for advancement on the District salary schedule; and/or present/recent/previous teaching experience of a non-incidental nature in the subject matter vacancy. Teacher would have to meet HQT/NCLB requirements as well as California (CCTC) assignment credential requirements.

Elementary vacancy: Recent primary or intermediate grade level experience. NOTE: if the vacancy is a 3/4 combination, any teacher with present/recent teaching experience in grades 2-5, inclusive, shall be considered in the pool.

- c. Any other specialized qualifications required by the vacancy notice.
- 2. From this list of qualified teachers, the teacher with the least district-wide seniority will be transferred to the vacant position unless the Superintendent or designee determines that the transfer of that teacher



would be unduly disruptive to the educational program of the over or under staffed school. In such event, the next least senior will be transferred.

3. Seniority shall be determined as required by the Education Code for layoffs.
4. The Superintendent or ~~his~~ designee shall meet with the teacher to be involuntarily transferred to explain the reason for the transfer. For involuntary transfers ~~or reassignments~~ to take place in the subsequent school year, notice shall be given ~~by May 31 as soon as possible of the prior year~~ to the teacher potentially to be transferred, for transfers related to the over or under staffing determination.
5. Upon request, the reasons for transfer decisions shall be supplied to the teacher, in writing, within three (3) days.
- ~~6. Teachers transferred after the last day of school but before five (5) weekdays prior to the first duty day shall be given two (2) days of release time or two (2) days of pay at their per diem rate (for preparation during non-duty time) to prepare.~~
- ~~6.7. Teachers transferred after 5 weekdays before the first duty day of the school year shall be given ~~two~~four (24) days of release time or four (4) days of pay at their per diem rate (for preparation during non-duty time) to prepare.~~
- ~~7.8. Teachers to be involuntarily transferred shall have the right to request a transfer for any other opening for which they are qualified.~~
- ~~8.9. An involuntarily initiated transfer of a teacher shall not result in a reduction of the teacher's regular salary, seniority or any fringe benefits.~~
- ~~9.10. For implementation of a vacancy pool for the elementary level, every 3/4 grade combination teacher shall declare, in writing, to the District, whether or not they consider themselves a primary or intermediate grade level teacher. Such designation is to remain in effect for the term of the contract.~~
- B. If under or over staffing occurs at a school site after May ~~15-31~~ the Superintendent or designee shall ~~meet inform with~~ the ETA ~~pPresident or designee to demonstrate the District's need to involuntarily transfer the impacted unit member(s) and discuss any potential alternatives and the provisions of Section 28.4 shall be applicable.~~
- C. ~~The unit member will be given first consideration to return to any vacancy in the original or substantially similar assignment during the school year of the transfer and the following school year, upon written request by February 1st, except where the District would be unable to fill the resulting vacancy. Denial of such a request shall be~~



accompanied by a clear explanation of the actual and specific reasons for the decision.

#### 27.4 District Initiated Involuntary Transfers

If the District Superintendent determines that an involuntary transfer is necessary to meet the educational needs of the District outside of the provisions of 27.3.A, the District may transfer a certificated unit member where Article 27.3.A does not apply.

In exercising this section of the contract, the District must consider the credential needs, special skills or experience, and environmental changes/needs at the site. The District may transfer involuntarily under this section up to four (4) unit members in a fiscal year. The District may not exercise this right arbitrarily or capriciously, or to discriminate or retaliate against any unit member.

~~Unless extended by mutual agreement, Section 27.4 shall sunset on June 30, 2021. It shall not form the basis for status quo ante in the absence of mutual agreement to extend it.~~ Notice of an involuntarily initiated transfer shall be made as soon as possible. If notice is given ~~in after~~ July 1 or August, the unit member transferred will be given ~~four~~ (4) two days of pay at their daily rate to prepare for the new assignment and assistance in moving.

The District will notify the Association President in writing when this section is used, and provide the Association with written reasons for the transfer upon request.

Teachers involuntarily transferred under this section shall not be transferred in the following 36 months under the provisions of 27.4.

#### 27.5. Assignment

- A. A concerted effort will be made at least every five (5) years to honor a teacher's request for assignment to another grade level. Denial of such a reassignment request shall be accompanied by a clear explanation of the actual and specific reasons for the decision.

Teachers affected by reassignment shall be informed of such decisions as soon as possible.

- B. Involuntarily initiated assignment which results in movement of a teacher into a new subject area within the same school shall be conditional upon the following:
- I. Teachers with general Secondary Credentials shall teach within their major or minor areas, or areas of previous teaching experience, or areas in which the teacher has, since district employment, obtained unit credit which has been used for salary advancement, unless the teacher agrees to teach outside those areas. Career Education may be assigned to any

holder of General Secondary credential. Teacher would have to meet HQT/NCLB requirements as well as California Commission on Teacher Credentialing (CCTC) assignment credential requirements.

2. Teachers who are assigned to teach subjects in which they have had no recent experience shall be notified of that assignment as soon as reasonably possible to allow for preparation.
- C. Teachers shall be informed of their preliminary schedule—grade level for elementary/self-contained and classes for secondary by June of the previous school year and by December for the spring semester classes. If changes must be made, the teacher will be informed of what circumstance required the change.
- a. In the event that the preliminary schedule results in a change in the duty day, the teacher shall be notified by June 1 for the fall semester or by December 15 for the spring semester unless the District has an unanticipated subsequent vacancy. The Superintendent or designee shall meet with the teacher to explain the reason for the change in duty day.

① 11/12/21

RMW 11/04/21

Tentative Agreements Package  
November 4, 2021

**ARTICLE 28: PEER ASSISTANCE AND REVIEW PROGRAM**

Status quo.

RMW/ell 9/10/2021

9/10/21

District Counter  
September 10, 2021

#### ARTICLE 29: SPECIALIZED INSTRUCTIONAL SERVICES

- 29.1. In hourly Adult Education Community Services classes supported by fees, the teachers shall receive compensation based on the following formula.

##### HOURLY RATE

	<u>7/01/15-6/30/18</u>	<u>7/1/18-6/30/19</u>	<u>7/1/19-6/30/20</u>	<u>7/1/20-7/1/21</u>
25 or more students	\$31.24	\$32.18	\$32.50	\$32.82
22-24 student	\$27.47	\$28.29	\$28.58	\$28.86
18-21 students	\$21.32	\$21.96	\$22.18	\$22.40

Teachers may elect not to teach an hourly Community Service class if the number of student enrolled is less than that providing the top pay rate. In that case a new teacher will be selected or the class will be canceled.

At such times as the amount paid hereunder is increased, the District, at its option, may adjust the number of students required for each of the six (6) above divisions of students per class as may be required to maintain what the District believes is an appropriate student fee level. These increases will be applicable prospectively in each year so that they will apply in each year only to new classes where no fees have yet been set.

- 29.2. ~~As of July 1, 2018, Summer School and other hourly teachers shall be paid \$28.97 per hour. Effective July 1, 2019 through June 30, 2020 the hourly rate will be \$29.26. Effective July 1, 2020 through June 30, 2021 the hourly rate will be \$29.55. As of July 1, 2021, the Summer School teacher rate and the hourly teacher rate shall be \$35.00 per hour.~~
- 29.3. Regular Adult Education teachers shall be given preference in Adult Education summer school hiring.

29.4 Home and Hospital teachers shall be paid according to the following schedule.

HOURLY RATE

<u>STEP</u>	<u>7/1/16-6/30/18</u>	<u>7/1/18-6/30/19</u>	<u>7/1/19-6/30/20</u>	<u>7/1/20-6/30/21</u>
1	\$28.13	\$28.97	\$29.26	\$29.55
2	\$29.55	\$30.44	\$30.74	\$31.05
3	\$31.04	\$31.97	\$32.29	\$32.61
4	\$32.58	\$33.56	\$33.90	\$34.23
5	\$34.22	\$35.25	\$35.60	\$35.96
6		\$36.25	\$36.61	\$36.98
7		\$37.25	\$37.62	\$38.00
8		\$38.25	\$38.63	\$39.02
9		\$39.25	\$39.64	\$40.04
10		\$40.25	\$40.65	\$41.06

To qualify for a service increment (step) on the Home and Hospital schedule, teachers shall work at least 800 hours in one year or at least 400 hours in each of two years.

Home and Hospital teachers shall be entitled to dental, medical, and vision benefits if they teach 550 hours in one school year (Article 9: Employee Benefits, No. 7). At least two (2) Home and Hospital teachers shall receive full District-paid benefits for the entire year and shall receive at least 800 hours work each year. Teachers eligible for these "full time" (800 hour) positions shall be the five (5) teachers who have worked the most hours during the previous two years. For the initial selection one position shall be filled by application and District selection; one position shall be filled by seniority. Subsequent vacancies shall be filled by application. (Seniority shall be determined by the total number of hours worked in the previous two years.) The method of assigning students and hours shall not be arbitrarily changed unless mutually agreed upon by the administrator and teacher.

Home and Hospital teachers shall have two (2) hours of paid time for preparation and teacher consultation to initiate each new student assignment.

When students miss scheduled Home and Hospital teacher visits, the teacher shall return to his/her home base to perform appropriate alternative activities and shall be paid for the scheduled time.

29.5 Teachers on Special Assignment as Instructional Coaches (IC)

- a. In accordance with the job description for this position, individual unit members assigned as an IC will work with other unit members for the purpose of providing information and assistance on curriculum, model lessons, academic and instructional support and professional development either on an individual or group basis.
- b. An IC shall have no authority over, direct or evaluate other unit members.
- c. An IC will not provide feedback to administration or any third party regarding the work of a unit member with whom the IC is working as a coach.

- d. At the request of a unit member, the IC will provide written and/or verbal feedback to the unit member regarding work process, recommendations and on the unit member's progress and development on issues being worked on with the IC.
  - e. An IC will not perform administrative functions as part of their IC assignment, except when designated Administrator on Duty (Admin Designee) during times the site Principal is not on campus.
- 29.6 Contract adult school teachers shall have no more than thirty (30) hours of student contact per week. (moved from Article 25.7)

TA @ 9/9/21

## 2020-2021 Extra Duty Salary Schedule (effective 1/1/2020)

RM Will 9/09/2021

	Step	1	2	3	4	5	6	7	8	9	10	11	12
CLASS I													
Basketball, Boys 6th Grade	MS												
Basketball, Boys 7th Grade	MS												
Basketball, Boys 8th Grade	MS												
Basketball, Girls 6th Grade	MS												
Basketball, Girls 7th Grade	MS												
Basketball, Girls 8th Grade	MS												
Cheerleaders	MS												
Cheerleaders, Asst. Soph/Frosh, Basketball	SH												
Cheerleaders, Asst. Soph/Frosh, Football	SH												
Music Director (Y)	MS	\$ 1,728	\$ 1,761	\$ 1,796	\$ 1,832	\$ 1,865	\$ 1,901	\$ 1,935	\$ 1,967	\$ 2,004	\$ 2,037	\$ 2,073	\$ 2,107
ROTC Drill Team/Rifle Team (Y)	SH												
Soccer, 7th Grade	MS												
Soccer, 8th Grade	MS												
Student Gov't Advisor Extra Curric (Y)	MS												
Track, Boys	MS												
Track, Girls	MS												
Volleyball Girls 7th Grade	MS												
Volleyball Girls 8th Grade	MS												
Yearbook & Journ. Within Curric (Y)	MS												
Yearbook & Journalism (Y)	ZOE												
CLASS II													
Baseball, Junior Varsity	SH												
Basketball, Frosh Boys	SH												
Basketball, Frosh Girls	SH												
Drill Team	SH												
Football Frosh	SH	\$ 1,930	\$ 1,968	\$ 2,009	\$ 2,048	\$ 2,086	\$ 2,123	\$ 2,162	\$ 2,201	\$ 2,240	\$ 2,277	\$ 2,317	\$ 2,355
Football Assistant, Junior Varsity	SH												
Softball, Junior Varsity	SH												
Soccer, Junior Varsity Boys	SH												
Soccer, Junior Varsity Girls	SH												
Yearbook & Journ Extra Curric (Y)	MS												
CLASS III													
Basketball Assistant	SH												
Basketball, Junior Varsity	SH												
Cheerleaders Head, Varsity Basketball	SH												
Cheerleaders Head, Varsity Football	SH												
FFA	SH												
Journalism (Y)	SH												
Soccer Assistant	SH	\$ 1,972	\$ 2,010	\$ 2,050	\$ 2,090	\$ 2,129	\$ 2,168	\$ 2,206	\$ 2,246	\$ 2,286	\$ 2,326	\$ 2,365	\$ 2,403
Student Gov't aAdv/Activity Director (Y)	SH												
Track Assistant	SH												
Volleyball Assistant	SH												
Wrestling Assistant	SH												
Yearbook (Y)	SH												
Volleyball, Junior Varsity													
DECA													
CLASS IV													
Cross Country	SH												
Football Head, Junior Varsity	SH												
Golf, Boys	SH												
Golf, Girls	SH	\$ 2,422	\$ 2,469	\$ 2,516	\$ 2,567	\$ 2,613	\$ 2,662	\$ 2,712	\$ 2,760	\$ 2,808	\$ 2,856	\$ 2,905	\$ 2,953
Summer AG	SH												
Swim	SH												
Tennis, Boys	SH												
Tennis, Girls	SH												
CLASS V													
Baseball, Head	SH												
Forensics (Y)	SH												
Football Assistant, Varsity	SH												
Instrumental Music (Y)	SH												
Softball, Varsity	SH												
Soccer, Head Boys	SH	\$ 2,714	\$ 2,767	\$ 2,823	\$ 2,876	\$ 2,932	\$ 2,984	\$ 3,040	\$ 3,092	\$ 3,146	\$ 3,203	\$ 3,256	\$ 3,311
Soccer, Head Girls	SH												
Theater Arts (Y)	SH												
Track, Head	SH												
Vocal Music (Y)	SH												
Volleyball, Head	SH												
Wrestling, Head Boys	SH												
Wrestling, Head Girls	SH												
CLASS VI													
Football, Head	SH	\$ 3,039	\$ 3,099	\$ 3,160	\$ 3,219	\$ 3,280	\$ 3,343	\$ 3,402	\$ 3,463	\$ 3,525	\$ 3,585	\$ 3,646	\$ 3,707
Basketball, Head Boys	SH												
Basketball, Head Girls	SH												
CLASS VII													
Athletic Director (Y), Middle School	SH	\$ 3,399	\$ 3,468	\$ 3,537	\$ 3,603	\$ 3,671	\$ 3,741	\$ 3,808	\$ 3,875	\$ 3,943	\$ 4,012	\$ 4,073	\$ 4,148
CLASS VIII													
Athletic Director (Y)	SH	\$ 5,439	\$ 5,509	\$ 5,577	\$ 5,643	\$ 5,712	\$ 5,781	\$ 5,848	\$ 5,916	\$ 5,983	\$ 6,052	\$ 6,113	\$ 6,188
Athletic Trainer (Y)	SH	\$16,321 (paid over 10 months)											
		Includes hydration testing. District pays for supplies and related lab fees.											

(Y) Year round position-To be compensated at end of year; all other positions to be compensated at end of assignment.

Movement across the schedule shall be based upon one (1) step for each year served in the particular activity plus one (1) step for every three (3) years employment with the District. (For example, a coach who is on step 3 of the salary schedule and is starting his/her fourth season in the coaching activity will be placed on Step 5.)

ECS employees who work 0.5 FTE or more who provide a stipend service will receive an additional 5% of the stipend amount.

Board Approved January 16, 2020

Eureka City Schools Certificated Represented Staff as of 2-1-21

<b>STEP</b>	<b>Class IIB</b>	<b>Class IIIB</b>	<b>Class IVB</b>
<b>1</b>	44,627	46,135	47,643
<b>2</b>	45,204	46,897	50,062
<b>3</b>	45,780	49,129	52,482
<b>4</b>	47,827	51,366	54,902
<b>5</b>	49,874	53,599	57,320
<b>6</b>	51,924	55,832	59,740
<b>7</b>	53,971	58,066	62,161
<b>8</b>	56,018	60,299	64,581
<b>9</b>	58,066	62,532	66,998
<b>10</b>	60,112	64,767	69,422
<b>11</b>	62,161	66,998	71,840
<b>12</b>	64,207	69,236	74,260
<b>13</b>	64,207	69,236	74,260
<b>14</b>	64,207	69,236	74,260
<b>15</b>	66,559	71,772	76,988
<b>16</b>	66,559	71,772	76,988
<b>17</b>	66,559	71,772	76,988
<b>18</b>	68,746	74,136	79,525
<b>19</b>	68,746	74,136	79,525
<b>20</b>	68,746	74,136	79,525
<b>21</b>	70,933	76,500	82,064
<b>22</b>	70,933	76,500	82,064
<b>23</b>	70,933	76,500	82,064
<b>24</b>	73,309	79,064	84,814
<b>25</b>	73,309	79,064	84,814
<b>26</b>	73,309	79,064	84,814
<b>27</b>	75,766	81,712	87,656

NOTE: This does **not** include WCC or H&H and EAS Hourly Teachers.

NOTE: This does not include Nurses and SLPs



**School Nurse and Speech Language Pathologist Salary Schedule**  
***Proposed New Schedule Reflecting 6.25% Increase***

Step	Teacher's Basic Salary Sched Step	Class IA BA/BS Degree		Class IIA BA/BS Degree +45 Units		Class IIB BA/BS Degree	Class IIIA BA/BS Degree +60 or +45 Inc Master's		Class IIIB BA/BS Degree +75 or +60 Inc Master's	Class IVB BA/BS Degree +75 or +60 Inc Master's	
1	8	49,783	51,736	53,896	56,018		58,011	60,299	62,129	64,581	
2	9	51,573	53,599	55,866	58,066		60,160	62,532	64,453	66,998	
3	10	53,362	55,459	57,834	60,112		62,307	64,767	66,780	69,422	
4	11	55,151	57,320	59,803	62,161		64,453	66,998	69,105	71,840	
5	12-14	55,151	57,320	61,771	64,207		66,601	69,236	71,432	74,260	
6	15-17	55,151	57,320	64,029	66,559		69,040	71,772	74,052	76,988	
7	18-20	55,151	57,320	66,130	68,746		71,312	74,136	76,493	79,525	
8	21-23	55,151	57,320	68,236	70,933		73,582	76,500	78,931	82,064	
9	24-26	56,999	59,241	70,521	73,309		76,050	79,064	81,577	84,814	
10	27	58,909	61,226	72,883	75,766		78,595	81,712	84,309	87,656	

## CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

*The disclosure document must be signed by the District Superintendent and Chief Business Officer at the time of public disclosure.*

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer of

Eureka City Schools

Name of District

, hereby certify that the District can meet the costs

incurred under the Collective Bargaining Agreement between the District and the Eureka Teachers Association

Bargaining Unit

during the term of the agreement from July 1, 2021 to June 30, 2024

☐ The budget revisions necessary to meet the costs of the agreement are as follows:

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☒ N/A (No budget revisions necessary.)

  
\_\_\_\_\_  
DISTRICT SUPERINTENDENT SIGNATURE

11/29/21  
\_\_\_\_\_  
DATE

  
\_\_\_\_\_  
CHIEF BUSINESS OFFICER SIGNATURE

11/29/2021  
\_\_\_\_\_  
DATE

## CERTIFICATION OF THE GOVERNING BOARD'S APPROVAL OF THE COLLECTIVE BARGAINING AGREEMENT

*The disclosure document must be signed by the District Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.*

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.



**DISTRICT SUPERINTENDENT or DESIGNEE SIGNATURE**



**DATE**

Paul Ziegler, Assistant Superintendent Business Services

**CONTACT PERSON**

(707) 441-2412

**PHONE**

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on

December 9, 2021

Date

, took action to approve the proposed Agreement with the

Eureka Teachers Association

Bargaining Unit

☒ The Board has adopted the budget revisions which are necessary to meet the cost of this agreement.

**PRESIDENT (OR CLERK), GOVERNING BOARD**

Signature

December 9, 2021

**DATE**

# COLLECTIVE BARGAINING AGREEMENT PUBLIC DISCLOSURE SUMMARY

Eureka City Schools

Type of Bargaining Unit:

☒

Certificated

Certificated Management

☐

Classified

Classified Management

☐

Confidential

The proposed agreement covers the period beginning

07/01/2021

and ending

06/30/2024

and will be acted upon by the Governing Board at its meeting on

12/09/2021

## A. Proposed Change in Compensation

Compensation		Cost Prior to Proposed Agreement	Fiscal Impact of Proposed Agreement		
			Current Year Increase/(Decrease) 2021/22	Year 2 Increase/(Decrease) 2022/23	Year 3 Increase/(Decrease) 2023/24
1	Current year salary costs	\$ 14,519,520		14,380,060	14,608,881
2	Step and column increase (Optional- if completed, do not include S & C costs in Line 1)	\$ 235,661		238,675	238,675
3	Total Current year salary costs	\$ 14,755,181		14,618,735	14,847,556
4	Salary schedule increase (decrease) <i>Ongoing 6.25% salary increase effective July 1, 2021</i>		\$ 801,509 6.25%	801,509 6.25%	801,509 6.25%
5	Cost due to salary schedule restructure (i.e., longevity, step and column over prior contract)		\$ 41,552 0.34%	41,552 0.34%	41,552 0.34%
6	One-time compensation (i.e., stipends, bonus, off schedule one time payments)		\$		
7	Reclassification of position(s)		\$		
8	Other compensation		\$ 25,000	25,000	25,000
9	Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 3,155,092	\$ 239,839 21.73%	240,494 21.73%	240,494 21.73%
10a	Health & Welfare costs before agreement	\$ 2,484,732		2,266,571	2,266,442.00
10b	Changes in Health & Welfare costs due to the agreement		\$ 125,404	250,807	250,807
10c	Health & Welfare costs after agreement (10a+10b)		\$ 2,610,136	2,517,378	2,517,249
10d	FTE's (impacted by health & welfare change)		243	243	243
10e	Change in discretionary costs - per FTE (line 10b divided by line 10d)		\$ 516	1,032	1,032
11	Total Compensation Increase (decrease) (Total Lines 2, 4 thru 9 and 10b)		1,468,965	1,598,037	1,598,037
12	TOTAL COMPENSATION INCREASE AS A PERCENTAGE OVER PRIOR FISCAL YEAR		% 9.94%	10.81%	10.81%

## Public Disclosure Form

### Section A

4. What is the proposed negotiated percentage increase? For example, if the increase in "Current Year" was for less than a full year, what was the percentage increase given, what is the effective date of the increase, and what is the annualized percentage increase for "Year 1"?

- A 6.25% ongoing increase to the Teacher, SLP/School Nurse, and Children's Center salary schedules for 2021/22.

- A 6.25% ongoing increase to the Extra Duty salary schedule.

- A 6.25% ongoing increase to the rate of pay for hourly teachers (adult education and home and hospital teachers).

5. Describe any changes or additions to step, column, or ranges on the salary schedules.

- On Teacher Salary Schedule, remove all A columns and column IB from the salary schedule. Band steps 1-2 together, with Step 1, Class IIIB becoming the average between Step 1, Class IIB and Step 1, Class IVB, and Step 2, Class IIB becoming the average between Step 1, Class IIB and Step 3, Class IIB.

6. Describe any one-time compensation increases.

NOT APPLICABLE

7. Describe any reclassifications of positions.

NOT APPLICABLE

8. Describe any "other compensation". Please include comments and explanations as necessary (if more room is necessary to answer, please attach additional sheet.)

- Increase the Special Education stipend in Article 11.1.D. from \$1,000 to \$2,000.

- Add a DECA stipend to Class III (Appendix B).

- As of July 1, 2021, the Summer School rate and the hourly teacher rate shall be \$35.00 per hour

10. Changes in Health and Welfare costs.

- a. Does the district have a maximum on the employer paid portion of health and welfare?

  X   Yes             No

If yes, please describe the maximum dollar or percentage amount of the employer paid share of the health and welfare costs and any changes due to this proposed bargaining agreement.

- Effective January 1, 2022, the monthly District contribution to health benefits increase by \$86 to \$1,100.

**B. Describe any proposed negotiated changes in non-compensation items** (e.g., class size adjustments, staff development days, teacher prep time, etc.)

- Effective January 3, 2022, for the 2021-22, 2022-23, and 2023-24 school years only, the instructional day for all grade levels will increase by 12 minutes/day (60 minutes/week).

- Effective January 3, 2022, common release time in grade levels TK-5, reflecting a decrease in the current instructional day for grades 4-5 of 7 minutes, and an increase in the current instructional day for TK-3 of 18 minutes.

- All elementary classes listed below may have one additional student permitted upon mutual consent of the teacher and principal:

- > 23 students for combination Kindergarten/1st grade.
- > 24 students for single grade or combination Transitional Kindergarten and Kindergarten classes..
- > 26 students for combination 1st, 2nd, or 3rd grade classes.
- > 27 students for single grade 1st, 2nd, or 3rd grade classes.
- > 26 students for combination 3rd/4th grade classes.
- > 30 students for combination 4th, 5th, or 6th grade classes.
- > 31 students for single grade 4th and 5th grade classes.

- All middle school classes listed below may have one additional student permitted upon mutual consent of the teacher and principal:

- > 31 students for multi-subject 6th grade classes.
- > 33 students maximum in 6-8 single subject classes.

- Effective July 1, 2016, high school (excluding continuation high schools) class size is 34 maximum with one additional student permitted upon mutual consent of the teacher and the principal.

## Public Disclosure Form

**C. Will there be any specific impacts (positive or negative) to operations related to the settlement?** Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians).

No

**D. What contingency language is included in the proposed agreement (i.e., reopeners, etc.)?**

NOT APPLICABLE

**E. What is the impact of the agreement on deficit spending in the current or future year(s)?**

"Deficit Spending" is defined to exist when a district's expenditures exceed its revenues in a given year.

Due in great part to the influx of one-time funding, the District does not project to deficit spend in the current or two future years.

**F. Are there any other provisions to be disclosed?**

No

**G. What are the source(s) of funding for the proposed agreement?**

1. Current Year

☒ General Fund Revenues  
☐ Special Reserve

☐ Reduction in Expenditures  
☒ Other (please explain)

Explanation:

Reduction in Unrestricted Expenditures and a reduction in Ending Fund Balance (Unrestricted Reserves).

2. If this is a single year agreement, how will the ongoing cost, if any, of the proposed agreement be funded in future years? (i.e. COLA, staffing reductions, other sources of revenue)

NOT APPLICABLE

3. If this is a multi-year agreement, what is the source of funding for these obligations in future years? Assumptions should include specifics, i.e., COLA, enrollment patterns. (Remember to include compounding effects in meeting obligations)

General Fund revenues, reduction in Unrestricted Expenditures, and a reduction in Ending Fund Balance (Unrestricted Reserves).



**PUBLIC DISCLOSURE FORM**

**H. Impact of Proposed Agreement on Current Year Operating Budget**

- X   1. The cost of the proposed agreement is included in the 2021/22 1st Interim budget dated 10/31/2021.  
              a. Copies of the budget transfers are attached (unless proposal was included in the adopted budget); or,  
         X   b. Section H3 below has been completed.
2. Budget has not been updated for the proposal.  
              a. Proposed budget transfers are attached; or,  
              b. Section H3 below has been completed.

<b>H3. RECAP OF PROPOSED BUDGET ADJUSTMENTS</b>				
	Column 1	Column 2	Column 3	Column 4
Bargaining Unit(s):	Latest Board-Approved Budget Before Settlement Date: December 9, 2021	Unrestricted Budget Adjustment Increase (Decrease)	Restricted Budget Adjustment Increase (Decrease)	Total Proposed Budget  (Columns 1+2+3)
<b>A. REVENUES</b>				
1. LCFF Sources (8010-8099)	39,765,817			39,765,817
2. Remaining Revenues (8100-8799)	21,757,520			21,757,520
<b>B. TOTAL REVENUES</b>	<b>61,523,337</b>	<b>0</b>	<b>0</b>	<b>61,523,337</b>
<b>C. EXPENDITURES</b>				
1. Certificated Salaries (1000-1999)	18,329,018			18,329,018
2. Classified Salaries (2000-2999)	8,925,189			8,925,189
3. Employee Benefits (3000-3999)	15,087,840			15,087,840
4. Books and Supplies (4000-4999)	3,130,979			3,130,979
5. Services, Other Operating Expense (5000-5999)	10,231,490			10,231,490
6. Capital Outlay (6000-6599)	1,124,228			1,124,228
7. Other Outgo (7100-7299) (7400-7499)	2,642,749			2,642,749
8. Direct Support/Indirect Costs (7300-7399)	(129,288)			(129,288)
9. Other Adjustments	0			0
<b>D. TOTAL EXPENDITURES (C1:C9)</b>	<b>59,342,205</b>	<b>0</b>	<b>0</b>	<b>59,342,205</b>
<b>E. OPERATING SURPLUS (DEFICIT) (B-D)</b>	<b>2,181,132</b>	<b>0</b>	<b>0</b>	<b>2,181,132</b>
<b>F. TRANSFERS IN &amp; OTHER SOURCES (8910-8979)</b>	<b>0</b>			<b>0</b>
<b>G. TRANSFER OUT &amp; OTHER USES (7610-7699)</b>	<b>(543,526)</b>			<b>(543,526)</b>
<b>H. CONTRIBUTIONS (8980-8998)</b>	<b>0</b>			<b>0</b>
<b>I. INCREASE (DECREASE) IN FUND BALANCE (E+F+G+H)</b>	<b>1,637,606</b>	<b>0</b>	<b>0</b>	<b>1,637,606</b>
<b>J. BEGINNING BALANCE</b>	<b>15,102,509</b>			<b>15,102,509</b>
<b>K. ADJUSTMENT TO BEGINNING BALANCE (J+I)</b>	<b>0</b>			<b>0</b>
<b>L. CURRENT YEAR ENDING BALANCE (J+I)</b>	<b>16,740,115</b>	<b>0</b>	<b>0</b>	<b>16,740,115</b>



## PUBLIC DISCLOSURE FORM

**IMPACT OF PROPOSED AGREEMENT ON DISTRICT RESERVES****I. VERIFICATION OF ACCEPTABLE MINIMUM RESERVE LEVEL**

<b>1. STATE-RECOMMENDED MINIMUM RESERVE LEVEL</b> (after implementation of all proposed agreements)				
	2021/22	2022/23	2023/24	
a. Total expenditures, Transfers Out, and Uses per 2021/22 1st interim budget plus total cost increases for all bargaining agreements	59,885,731	55,884,957	55,838,267	
b. Recommended minimum reserve percentage from table below	3.00%	3.00%	3.00%	
c. Recommended minimum reserve amount for this district (I1a times I1b) for districts with less than 1001 ADA, this is the greater of calculation or \$50,000	1,796,572	1,676,549	1,675,148	

**J. IMPACT OF PROPOSED AGREEMENT TO THE BUDGET**

1. GENERAL FUND (Fund 01) Unrestricted/Undesignated Only (Resource 0000)				
a.	Board approved 2021/22 1st Interim budgeted ending balance prior to proposed compensation agreements (including <u>both</u> Certificated Agreement and proposed compensation action for Management, Confidentials, and Non-represented)	1,380,336	1,180,297	1,177,963
b.	Changes to budgeted ending balance for all bargaining agreements	(1,051,535)	(1,156,167)	(1,156,167)
c.	Other adjustments (Excess Salary Increase Reserve)	472,848	472,848	472,848
d.	Estimated budgeted ending balance (line J1a plus J1b)	801,649	496,978	494,644
2. SPECIAL RESERVE FUND (Fund 17)				
a.	Board approved budgeted ending balance	1,611,329	1,611,329	1,611,329
b.	Changes to budgeted ending balance for all bargaining agreements			
c.	Estimated budgeted ending balance (line J2a plus J2b)	1,611,329	1,611,329	1,611,329
3. TOTAL DISTRICT RESERVES FOR THE YEAR OF AGREEMENT (Line J1c and J2c) (must be greater than I1c)		2,412,978	2,108,307	2,105,973

<b>TABLE OF STATE RECOMMENDED MINIMUM RESERVE PERCENTAGES</b>				
Percentage Level For Districts with ADA ranging from:				
5% or \$50,000 (Greater of)	0	to	300	
4% or \$50,000 (Greater of)	301	to	1,000	
3%	1,001	to	30,000	
2%	30,001	to	400,000	
1%	400,001	and	Over	

*Eureka City Schools Board of Education*

**AGENDA ITEM**

Agenda Title: Information Only: January 2022 - Review of CDE Calendar of Events

Meeting Date: December 9, 2021

Item: Information Only

**WHAT** *(the board is asked to discuss, receive, approve, or adopt)*

## January 2022

### National Blood Donor Month

The CDE encourages you to recognize each January as National Blood Donor Month. It has been observed during the month of January since 1970.

### National Braille Literacy Month

The CDE encourages you to annually recognize January as National Braille Literacy Month.

### National Slavery and Human Trafficking Prevention Month

The CDE encourages you to recognize January as National Slavery and Human Trafficking Prevention Month. For more information, please visit the Homeland Security National Slavery and Human Trafficking Prevention Month web page [🔗](#).

### National Staying Healthy Month

The CDE encourages you to recognize each January as National Staying Healthy Month.

### Shape Up U.S. Month

The CDE encourages you to recognize each January as Shape Up U.S. Month.

### New Year's Day (1/1/2022)

New Year's Day is a public school holiday per California *Education Code* Section 37220. New Year's Day is also a state holiday per California *Government Code* Section 6700.

### Dr. Martin Luther King, Jr. Day (1/17/2022)

Dr. Martin Luther King, Jr. Day is a public school holiday per California *Education Code* Section 37220. Dr. Martin Luther King, Jr. Day is

also a state holiday per California *Government Code* Section 6700. The CDE will be closed on Monday, January 17, 2022.

Ed Roberts Day (1/23/2022)

Ed Roberts Day is a public school holiday held each year on January 23 per California *Education Code* Section 37220.

National Handwriting Day (1/23/2022)

The CDE encourages you to recognize January 23 each year as National Handwriting Day.

The Great Kindness Challenge Week

The CDE encourages you to recognize January 24–28, 2022 as The Great Kindness Challenge Week.

International Holocaust Remembrance Day (1/27/2022)

The CDE encourages you to annually recognize January 27 as International Holocaust Remembrance Day.

Fred Korematsu Day of Civil Liberties and the Constitution (1/30/2022)

January 30 of each year is designated and set apart as Fred Korematsu Day of Civil Liberties and the Constitution, a day having special significance pursuant to California *Education Code* Section 37222.

**WHY** *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

Information only.

**STRATEGIC PLAN/PRIORITY AREA:**

Subject does not apply to a Strategic Plan Priority Area

**HISTORY** *(list previous staff or board action(s) with dates if possible)*

Not applicable.

**HOW MUCH** *(list the revenue amount \$ and/or the expense amount \$)*

Not applicable.

**WHO** *(list the name of the contact person(s), job title, and site location)*

Not applicable.