

Eureka City Schools Board of Education
2100 J Street, Eureka, CA 95501 (Frances H. Taplin Board Room)

Regular Meeting
6:30 PM
September 12, 2024
AGENDA

A. CALL TO ORDER OF OPEN SESSION (5:30 p.m.)

B. PUBLIC COMMENT ON CLOSED SESSION ITEMS

C. CLOSED SESSION (Room 118)

- (1) Public Employment (Gov. Code §54957) - See Personnel Action Report Consent Agenda Item No. K(11)
- (2) Public Employee Appointment (Gov. Code §54957) - See Personnel Action Report Consent Agenda Item No. K(11)
- (3) Public Employee Discipline, Dismissal, Release, Complaint, Accept the Resignation of a Public Employee (GC § 54957)
- (4) Conference with Real Property Negotiator Superintendent Storts Regarding 674 Allard Avenue (Former Jacobs Middle School) Property Concerning Price and/or Terms of Payment (Negotiating Party: California Highway Patrol) (GC § 54956.8)
- (5) Public Employee Performance Evaluation (Gov. Code §54957) Title: Superintendent

D. RECONVENING OF OPEN SESSION (Board Room)

E. REPORT OUT FROM CLOSED SESSION

F. PLEDGE OF ALLEGIANCE TO THE FLAG - Eureka High School

G. PUBLIC HEARING

- (6) Public Comment on Sufficient Instructional Materials

H. ADJUSTMENT TO THE AGENDA

The Board of Trustees reserves the right to change the order in which agenda items are discussed and/or acted upon at this meeting. Subject to further action by the Board, this meeting will proceed as provided in this agenda. Items may be added to this agenda for discussion or action only as permitted by law.

- (7) Approval of Agenda

I. INFORMATION

- (8) Student Reports
- (9) Superintendent's Reports
- (10) Board Members' Reports

J. PUBLIC COMMENT ON NON-AGENDA ITEMS

*** IN ORDER TO ADDRESS THE BOARD, PLEASE COMPLETE THE GREEN SPEAKER'S FORM AT THE DOOR AND GIVE TO THE BOARD PRESIDENT.**

Individual speakers shall be allowed three (3) minutes to address the Board on each non-agenda or agenda item. The Board shall limit the total time for public input on each item to twenty (20) minutes (BB 9323(b)).

K. CONSENT CALENDAR

(11) Approval of Personnel Action Report No. 3

Referred to the Board by:

Renae Will, Executive Director of Personnel Services and Public Affairs

(12) Approval of Field Trip Request - AVID College Tours - October 28-30, 2024 (Bay Area)

Referred to the Board by:

Renae Will, Executive Director of Personnel Services and Public Affairs

(13) Approval of Minutes from the Regular Meetings on August 29, 2024

Referred to the Board by:

Gary Storts, Superintendent

(14) Approval of Policy Updates from CSBA for March 2024 (Final Review)

Referred to the Board by:

Gary Storts, Superintendent

(15) Approval of August 2024 Warrants

Referred to the Board by:

Paul Ziegler, Assistant Superintendent of Business Services

(16) Approval of Resolution #24-25-004, Adopt GANN Limit for 2024-2025

Referred to the Board by:

Paul Ziegler, Assistant Superintendent of Business Services

(17) Approval of Pre-Qualified Contractors and Sub-Contractors

Referred to the Board by:

Paul Ziegler, Assistant Superintendent of Business Services

(18) Approval of Intent to Apply for 2024-2025 Career Technical Education Incentive Grant (CTEIG)

Referred to the Board by:

Paul Ziegler, Assistant Superintendent of Business Services

(19) Approval of the Memorandum of Understanding Between Eureka City Schools and Del Norte Unified School District, Yurok Language Teacher

Referred to the Board by:

Jennifer Johnson, Assistant Superintendent of Educational Services

L. DISCUSSION/ACTION

(20) Certification of the 2023-2024 Unaudited Actuals

Referred to the Board by:

Paul Ziegler, Assistant Superintendent of Business Services

(21) Consideration of the Amended 2024-2025 Local Control Accountability Plan (LCAP) and Budget Overview for Parents

Referred to the Board by:

Jennifer Johnson, Assistant Superintendent of Educational Services

(22) Consideration of Resolution #24-25-006 with Appendixes Regarding Sufficiency of Instructional Materials - Education Code 60119 and Certification of Provision of Standards-Aligned Instructional Materials, as Required by CCR, Title 5, Section 9531

Referred to the Board by:

Jennifer Johnson, Assistant Superintendent of Educational Services

(23) Consideration of the Advancement of Transitional Kindergarten (TK) Student to Kindergarten

Referred to the Board by:

Lisa Claussen, Director of Student Services

M. DISCUSSION

(24) Summer Maintenance Projects Report

Referred to the Board by:

Paul Ziegler, Assistant Superintendent of Business Services

(25) Annual Update on Athletic Programs at Eureka City Schools

Referred to the Board by:

Gary Storts, Superintendent

(26) Update to the Board on the Survey Results Regarding the Jacobs Property

Referred to the Board by:

Gary Storts, Superintendent

N. CLOSED SESSION (continued)

O. RECONVENING OF OPEN SESSION (continued)

P. REPORT OUT FROM CLOSED SESSION (continued)

Q. INFORMATIONAL ONLY ITEMS

(27) Information Only: October 2024 - Review of CDE Calendar of Events

R. ADJOURNMENT

Notice: Documents and materials relating to an open session agenda that are provided to the Board less than 72 hours prior to a regular meeting will be available for public inspection and copying at the Eureka City Schools District Office, Superintendent's Office (Room 108), 2100 J Street, Eureka, CA 95501.

Notice: Eureka City Schools adheres to the Americans with Disabilities Act. Should you require special accommodations or auxiliary aids and services in order to participate in the Board meeting, please contact the Superintendent's Office (Room 108) in writing three days prior to the meeting at 2100 J Street, Eureka, CA 95501.

Notice: Regular Board meetings may be digitally recorded. Per Board policy, recordings may be erased or destroyed 30 days after the meeting.

Notice: The Governing Board reserves the right to take action on any item listed on this agenda.

Notice: Students and parents/guardians may request that directory information or personal information of the student or parent/guardian, as defined in Education Code 49061 and/or 49073.2, be excluded from the minutes. The request must be made in writing to the Secretary or Clerk of the Board.

AGENDA ITEM

Agenda Title: Public Comment on Sufficient Instructional Materials

Meeting Date: September 12, 2024

Item: Public Hearing

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

This is a public hearing on the sufficiency of instructional materials.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

This is an annual public hearing to provide an opportunity for public comment on the sufficiency of instructional materials.

At its regularly scheduled meeting on Thursday, September 12, 2024 at 6:30 p.m. the Eureka City Schools Governing Board will hold a public hearing to receive public comment on the determination of whether each pupil in the district has sufficient textbooks or instructional materials, or both, in each subject consistent with the content and cycles of the curriculum framework adopted by the State Board of Education.

STRATEGIC PLAN/PRIORITY AREA:

HISTORY *(list previous staff or board action(s) with dates if possible)*

Annual item.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

Not applicable.

WHO *(list the name of the contact person(s), job title, and site location)*

Jennifer Johnson, Assistant Superintendent of Educational Services

ATTACHMENTS:

Description

▫ Notice of Public Hearing



FOR IMMEDIATE POSTING

NOTICE OF PUBLIC HEARING

Public Comment on Sufficient Instructional Materials

When: Thursday, September 12, 2024

What: Public Comment on Sufficient Instructional Materials

Where: Eureka City Schools Regular Board Meeting
Francis H. Taplin Board Room
2100 J Street
Eureka, CA 95501

At its regularly scheduled meeting on Thursday, September 12, 2024 at 6:30 p.m. the Eureka City Schools Governing Board will hold a public hearing to receive public comment on the determination of whether each pupil in the district has sufficient textbooks or instructional materials, or both, in each subject consistent with the content and cycles of the curriculum framework adopted by the State Board of Education.

For copies of documents relating to this Board item, please contact:

Contact:

Jennifer Johnson
Assistant Superintendent Educational Services
Eureka City Schools
Tel: 707-441-3363

Post: 08/30/24
Remove: 09/13/24

AGENDA ITEM

Agenda Title: Approval of Personnel Action Report No. 3

Meeting Date: September 12, 2024

Item:

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to approve Personnel Action Report No. 3.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

N/A

STRATEGIC PLAN/PRIORITY AREA:

Priority Area 7: Human Resources

HISTORY *(list previous staff or board action(s) with dates if possible)*

N/A

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

N/A

WHO *(list the name of the contact person(s), job title, and site location)*

Renae Will, Executive Director of Personnel Services and Public Affairs

ATTACHMENTS:

Description

- ▣ Personnel Report No. 3

**EUREKA CITY SCHOOLS
PERSONNEL REPORT NO. 3
September 12, 2024**

The following personnel are submitted to the Board of Education of the Eureka City Schools for approval:

CERTIFICATED PERSONNEL

ASSIGNMENTS

Forbes, Garrett	Summer Ag, (EHS), eff. 2024 – 2025
Forbes, Kara	Summer Ag, (EHS), eff. 2024 – 2025
Lovfald, Sandra	Summer Ag, (EHS), eff. 2024 – 2025
Mullen, Jennie	Summer Ag, (EHS), eff. 2024 – 2025
Sarvinski, Alissa	Summer Ag, (EHS), eff. 2024 – 2025

CHANGE OF STATUS

Biesecker, Alyssa	From: Probationary II Teacher, 1.0 FTE, (Winship) To: Teacher, 1.0 FTE, (Winship), eff. 8/14/24
Bracamonte, Christina	From: Probationary II Teacher, 1.0 FTE, (Washington) To: Teacher, 1.0 FTE, (Washington), eff. 8/14/24
De Mario, Rachel	From: Probationary II Teacher, 1.0 FTE, (Winship) To: Teacher, 1.0 FTE, (Winship), eff. 8/14/24
Forbes, Kara	From: Probationary II Teacher, 1.0 FTE, (EHS) To: Teacher, 1.0 FTE, (EHS), eff. 8/14/24
Fox, Sarah	From: Probationary II Teacher, 1.0 FTE, (Washington) To: Teacher, 1.0 FTE, (Washington), eff. 8/14/24
Rico, Emily	From: Teacher, 1.0 FTE, (Grant) To: Teacher, 1.0 FTE, (Washington), eff. 8/14/24
Williams, Nicholas	From: Probationary II Teacher, 1.0 FTE, (Lafayette) To: Teacher, 1.0 FTE, (Lafayette), eff. 8/14/24

DAY-TO-DAY SUBSTITUTE

Bressoud, Paul	Day to Day Substitute Teacher, (District Wide), eff. 8/26/24 – 6/30/25
Choate, Randol	Day to Day Substitute Teacher, (District Wide), eff. 8/2/24 – 6/30/25
Coroso, Peter	Day to Day Substitute Teacher, (District Wide), eff. 8/29/24 – 6/30/25
Hanie, Amber	Day to Day Substitute Teacher, (District Wide), eff. 9/3/24 – 6/30/25
Ireland, Jacob	Day to Day Substitute Teacher, (District Wide), eff. 8/26/24 – 6/30/25
Milstein, Alexandra	Day to Day Substitute Teacher, (District Wide), eff. 8/27/24 – 6/30/25
Morales, Benjamin	Day to Day Substitute Teacher, (District Wide), eff. 8/29/24 – 6/30/25
Phillips, Caleb	Day to Day Substitute Teacher, (District Wide), eff. 9/3/24 – 6/30/25
Tompkins, Sarah	Day to Day Substitute Teacher, (District Wide), eff. 9/3/24 – 6/30/25

Watkins, Tracy

Day to Day Substitute Teacher, (District Wide), eff. 8/27/24 – 6/30/25

CLASSIFIED PERSONNEL

RETIREMENT

Freitas, Devon
Ross, David

English Learner Technician, (Grant), 3 hrs/day, eff. 6/13/25
Instructional Assistant SPED III, (EHS), 7 hrs/day, eff. 8/17/24

RESIGNATIONS

Bonilla de Eden, Norisel
Dubaldi, Pamela
Hubbard, Kara
Kimmel, Daisy
Stainbrook, Kaylyn
Wilday, Brielle

After School Program Assistant, (Washington), 2 hrs/day, eff. 8/21/24
After School Program Assistant, (Lafayette), 4.1 hrs/day, eff. 8/2/24
Instructional Assistant SPED III, (Grant), 6 hrs/day, eff. 8/24/24
After School Program Assistant, (Grant), 3.8 hrs/day, eff. 6/14/24
Confidential Administrative Assistant, Personnel, (DO), eff. 8/26/24
After School Program Assistant, (Grant), 2 hrs/day, eff. 6/14/24

ASSIGNMENTS

Bonilla de Eden, Norisel
Diehl, Bret
Gonzales, Eron
Juchter, Halie
Marmon-House, Angelena
Matney, John
Rose, Samantha
Scalvini, Emma

Lead After School Program Assistant, (Washington), 2 hrs/day, eff. 8/21/24
Restorative Practices Support Specialist, (Zane), 8 hrs/day, eff. 8/19/24
Instructional Assistant SPED III, (Winzler), 6.5 hrs/day, eff. 8/30/24
After School Program Assistant, (Alice Birney), 4.15 hrs/day, eff. 8/19/24
After School Program Assistant, (Washington), 2.5 hrs/day, eff. 8/21/24
Monitor, (Washington), 3.83 hrs/day, eff. 8/19/24
After School Program Assistant, (Alice Birney), 4.15 hrs/day, eff. 8/19/24
After School Program Assistant, (Washington), 4.15 hrs/day, eff. 8/19/24

CHANGE OF STATUS

Bonilla de Eden, Norisel

From: After School Program Assistant, (Washington), 2 hrs/day,
Classroom Aide, (Washington), 6 hrs/day
To: Lead After School Program Assistant, (Washington), 2 hrs/day,
Classroom Aide, (Washington), 6 hrs/day, eff. 8/21/24

Carter, Claudia

From: After School Program Assistant, (WA), 2 hrs/day,
Classroom Aide, (WA), 1.5 hrs/day, Monitor, (WA), 4 hrs/day, eff. 8/19/24
To: After School Program Assistant, (WA), 2.5 hrs/day,
Classroom Aide, (WA), 1.5 hrs/day, Monitor, (WA), 4 hrs/day, eff. 8/19/24

Charbonneau, Matthew

From: After School Program Assistant, (Zane), 3.2 hrs/day
To: After School Program Assistant, (Zane), 2.6 hrs/day, eff. 8/19/24

Conant, Antionette

From: After School Program Assistant, (Lafayette), 3.66 hrs/day
To: After School Program Assistant, (Lafayette), 4.35 hrs/day, eff. 8/19/24

Hang, Sunshine

From: After School Program Assistant, (Lafayette), 1.6 hrs/day
To: After School Program Assistant, (Lafayette), 4.033 hrs/day, eff. 8/19/24

Jaskar-Moore, Kailey

From: Instructional Assistant SPED III, (Washington), 6.5 hours
To: Instructional Assistant SPED III, (Washington), 7 hours, eff. 8/19/24

Landon, Mattea From: After School Program Assistant, (Lafayette), 4.1 hrs/day
To: After School Program Assistant, (Lafayette), 4.35 hrs/day, eff. 8/19/24

Marmon-House, Angelena From: Preschool Monitor, (Winzler), 5.5 hrs/day
To: Preschool Monitor, (Winzler), 5.5 hrs/day,
After School Program Assistant, (Washington), 2.5 hrs/day, eff. 8/21/24

Matney, John From: After School Program Assistant, (Washington), 4.1 hrs/day
To: After School Program Assistant, (Washington), 4.1 hrs/day,
Monitor, (Alice Birney), 3.83 hrs/day, eff. 8/19/24

McElroy, Sarah From: After School Program Assistant, (Zane), 3.2 hrs/day
To: After School Program Assistant, (Zane), 3.45 hrs/day, eff. 8/19/24

Miles, Heather From: After School Program Assistant, (Zane), 3.2 hrs/day
To: After School Program Assistant, (Zane), 3.4 hrs/day, eff. 8/19/24

Montero, Amber From: After School Program Assistant, (Lafayette), 3.65 hrs/day
To: After School Program Assistant, (Lafayette), 4 hrs/day, eff. 8/19/24

Munguia, Samantha From: After School Program Assistant, (Lafayette), 2.5 hrs/day
To: After School Program Assistant, (Lafayette), 3.266 hrs/day, eff. 8/19/24

Nothem-Bengtson, Madison From: After School Program Assistant, (Lafayette), 4.1 hrs/day
To: After School Program Assistant, (Lafayette), 4.35 hrs/day, eff. 8/19/24

Popoca, Maritza From: After School Program Assistant, (Alice Birney), 4.1 hrs/day
To: After School Program Assistant, (Alice Birney), 4 hrs/day, eff. 8/19/24

Sanderson, Chelsea From: After School Program Assistant, (Zane), 3.2 hrs/day
To: After School Program Assistant, (Zane), 3.4 hrs/day, eff. 8/19/24

Silva, Richard From: Instructional Assistant SPED III, (Lafayette), 4 hrs/day
To: Instructional Assistant SPED III (Lafayette), 6.5 hrs/day, eff. 8/19/24

Stoner, Randee From: After School Program Assistant, (Washington), 2 hrs/day
To: After School Program Assistant, (Washington), 1.5 hrs/day, eff. 8/19/24

SPECIAL APPOINTMENTS

Christensen, Donald Classified Sub (Food Service), eff. 8/28/24
Dubaldi, Pamela Classified Sub (Para), eff. 8/15/24

AGENDA ITEM

Agenda Title: Approval of Field Trip Request - AVID College Tours - October 28-30, 2024 (Bay Area)
Meeting Date: September 12, 2024
Item: Consent

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to approve the following field trip request:

1. AVID College Tour - October 28-30, 2024 - Bay Area

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

See attached Field Trip Request Form.

STRATEGIC PLAN/PRIORITY AREA:

Subject does not apply to a Strategic Plan Priority Area

HISTORY *(list previous staff or board action(s) with dates if possible)*

See attached Field Trip Request Form.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

See attached Field Trip Request Form.

WHO *(list the name of the contact person(s), job title, and site location)*

Renaë Will, Executive Director of Personnel and Public Affairs

ATTACHMENTS:

Description

- AVID College Tour - Field Trip Request

Field Trip Request Form

(Overnight / Out-of-Town or State)

CONSENT ITEM

WHAT:

The Governing Board is asked to approve the following Field Trip:

AVID College Tours

WHY (briefly explain why approval is important; and, if applicable, how it is connected to the Site, District or Strategic Plan):

This trip aligns with our site improvement plan, along with our district adopted "Portrait of a Graduate" by preparing our students for college & career readiness in a global society.

HISTORY:

Annual Trip

First Year Attending

Other: _____

HOW MUCH:

c. \$4,000 funded by our club

Name: Julia White- AVID College Tours

Dates of Trip: 10/28/24-10/30/24

Destination: Bay Area









Club/Organization: AVID


What means of transportation: Enterprise rental vehicles

Number of students participating: 27








Briefly describe the details of the trip (chaperone, lodging, etc.):

27 students
5 chaperones
Bay Area
rental vehicles

Date Completed (dd/mm/yy)	Requests for Out-of-State, Out-of-Country or Overnight Travel Must Be Board Approved Prior to Travel	Teacher/ Staff (initial)	Site Principal (initial)
09/09/24	Staff obtains parent permission. If trip also involves water activities, specific permission for water activities must be obtained. If students will be in water, including motel pools, there must be a lifeguard at all times the students are in the water. Lifeguard can be a chaperone if they have the certification or one obtained through a local agency and the person has passed the agency requirements. Trip must not include activities identified as "hazardous" by our local JPA which includes but is not limited to rock climbing (walls) and/or zip lines.	JSW	
09/03/24	Transportation information must include how and who is transporting students. If by chartered bus, Director of Transportation must be notified.	JSW	
n/a	Parent permission letter for travel out-of-country obtained for each student (District Letter form letter).		
n/a	Forms JPA 1 signed and on file at the school prior to departing on out-of-country school sponsored activity.	JSW	
09/03/24	Staff complete checklist form including requested information, and Board "Field Trip Request Form" and submit to Superintendent's Assistant a minimum of 10 days prior to the Board meeting in which approval is being requested. (Board meeting dates can be obtained by calling the Superintendent's Assistant or looking on the ECS website.)	JSW	
09/03/24	District shall provide or make available medical and/or hospital insurance for students injured while participating in any excursion.	JSW	
n/a	Students must have travel insurance for travel out of lower 48 states.		
09/03/24	Staff, students and parents have been notified that the District may cancel or postpone student travel at any time if the State Department/Homeland Security or Federal Government indicates such travel presents unreasonable risk.	JSW	

APPROVED:  Date: 9/3/24
 Site Principal: _____ Date: 09/03/24
 Teacher/Staff: Julia White _____ Date: _____
 Director of Personnel: _____ Date: _____

Eureka City Schools
School-Sponsored Student/s Overnight Trip Checklist

Date Completed (dd/mm/yy)	Requests for Out-of-State, Out-of-Country or Overnight Travel Must Be Board Approved Prior to Travel	Teacher/ Staff (initial)	Site Principal (initial)
09/03/24	Principal establishes a process for approving a staff member's request to conduct a school-sponsored trip.	JSW	
09/03/24	Staff shall consider: <ul style="list-style-type: none"> • Student safety; • Objectives of instruction; • Most effective use of instructional time; • Distance from school; • District and student expense; • Transportation requirements; • Supervision requirements. 	JSW	
09/03/24	Staff affirm that no student will be excluded from participation because of lack of sufficient funds (total cost per student and funding sources must be included).	JSW	
09/06/24	Staff notified parents and students that students are under jurisdiction of the district and subject to district and school rules and regulations.	JSW	
09/06/24	Staff hold parent information meeting for staff, chaperones, parents/guardians and students to discuss safety and importance of safety-related rules.	JSW	
09/03/24	Staff ensures adequate supervision reviewed by site administrator (adults/students ratio). List of chaperones must be provided to District Office, including designating if employee or parent/guardian. If a non-staff chaperone, chaperone must have been cleared through the District's volunteer process.	JSW	
09/03/24	During travel, staff will have school's first aid kit in his/her possession or immediately available.	JSW	

AGENDA ITEM

Agenda Title: Approval of Minutes from the Regular Meetings on August 29, 2024
Meeting Date: September 12, 2024
Item: Consent

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to approve the minutes from the regular meeting on August 29, 2024.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

Not applicable.

STRATEGIC PLAN/PRIORITY AREA:

Subject does not apply to a Strategic Plan Priority Area

HISTORY *(list previous staff or board action(s) with dates if possible)*

Not applicable.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

Not applicable.

WHO *(list the name of the contact person(s), job title, and site location)*

Gary Storts, Superintendent

ATTACHMENTS:

Description

- 08.29.24 - Bd Mtg Mins



Eureka City Schools | Board of Education
District Office - 2100 J Street - Eureka, CA 95501
Frances H. Taplin Board Room

Regular Meeting
6:30 PM
August 29, 2024
MINUTES

A. CALL TO ORDER OF OPEN SESSION

President Johnson called the open session to order at 5:30 p.m.

Members Present: Johnson, Ollivier, Rebholtz

Members Absent: Pardoe, Duncan

Staff Present: Storts, Ziegler, Johnson, Will, Claussen, Harris

B. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Thomas Stewart addressed the Board in his personal capacity. He believes the Board is out of touch and that there is a hidden agenda regarding Jacobs. He questions if the Board is being compensated relating to Jacobs. He provided information on Measure F and land available for housing in Eureka.

C. CLOSED SESSION (Closed to Public) (Room 118)

President Johnson moved the meeting to closed session to discuss closed session items.

- (1) Public Employment (Gov. Code §54957) - See Personnel Action Report Consent Agenda Item No. J(11)
- (2) Public Employee Appointment (Gov. Code §54957) - See Personnel Action Report Consent Agenda Item No. J(11)
- (3) Conference with Labor Negotiator Superintendent Storts Regarding Eureka Teachers Association, Classified White and Blue Collar Units, and/or Unrepresented Employees (Confidential and Classified and Certificated Management) (GC § 54957.6)

- (4) Public Employee Discipline, Dismissal, Release, Complaint, Accept the Resignation of a Public Employee (GC § 54957)
- (5) Conference with Real Property Negotiator Superintendent Storts Regarding 674 Allard Avenue (Former Jacobs Middle School) Property Concerning Price and/or Terms of Payment (Negotiating Parties: California Highway Patrol) (GC § 54956.8)
- (6) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION - Receipt of Claim Pursuant to Government Claims Act Filed on August 12, 2024 (Government Code 54956.9(e)(3).) Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: John Doe v ECS, Claim No. 635426, one potential case.

D. RECONVENING OF OPEN SESSION (Room 116)

President Johnson reconvened the meeting at 6:30 p.m.

Members Present: Johnson, Ollivier, Rebholtz, Salas

Members Absent: Pardoe, Duncan

Staff Present: Storts, Ziegler, Johnson, Will, Claussen, Harris

E. REPORT OUT FROM CLOSED SESSION

There was no action to report on closed session items.

F. PLEDGE OF ALLEGIANCE TO THE FLAG – Winzler Children’s Center

Students from Winzler Children’s Center led the Board in the pledge of allegiance.

G. ADJUSTMENTS TO THE AGENDA

- (7) Approval of the Agenda

No adjustments to the agenda.

It was M/S by Ollivier, Rebholtz to approve the Agenda. Student Board

Representative: yes 1, no 0, absent 0. Governing Board: yes 3, no 0, absent 2 (Pardoe, Duncan). Motion carried.

H. INFORMATION

- (8) Student Reports – No student reports.

- (9) Superintendent’s Report – Storts notes all staff were welcomed back on August 14th for a district-wide professional development day. The theme is belonging and the welcome back event includes a panel discussion with staff. Some staff are attending a site visit to Lindsay USD and re-envisioning how ECS approaches education. Yesterday, the CA legislature passed a cell phone restriction in schools bill. This will most likely be signed by the Governor and will require additional community feedback, student feedback, etc., and this will be a future conversation that comes before the Board. Moving forward,

the 2024-2025 staff ID badges will get back staff (and one additional person) free admission to all home games for EHS.

(10) Board Members' Reports

Salas provided an update to the Board on events at Lafayette, Alice Birney, Winship, and EHS. Student at the high school are adapting well to the new cell phone policy.

Rebholtz attended lunch with LatinX Club at EHS, the Wiyot One Sky event ceremonies, volunteered at the Back-to-School Resource Fair, and attended the 2/2 with the City of Eureka. Rebholtz provided information on a recent interaction with Zoe Barnum students, who helped out in a time of need. The students didn't know who she was, or that was on the Board, but stepped up and helped without hesitation. She is proud of the students at Zoe.

Ollivier conveyed the Humboldt County Fair went well and the Jr Livestock auction was successful.

Johnson attended the 2/2 meeting with the City of Eureka.

Note: Student Board Member Salas left meeting to attend sports practice.

I. PUBLIC COMMENT ON NON-AGENDA ITEMS

Ronda Evans, Director of Community Schools, and Adriana West, Principal of Zoe, addressed the Board and expressed appreciation to Alison Robbins of the Blue Lake Rancheria for support of Eureka City Schools. A partnership was developed with community schools and Blue Lake Rancheria provided donations of almost \$25,000 to meet identified needs of students and families. Principal West provided information on the impact of the various donations, which was also used to put culturally responsive materials into classrooms.

Sergei Sugg addressed the Board on new and ongoing funding relating to Proposition 28. Sugg provided background information on Proposition 28 requirements and notes only 11% of schools mean these requirements. Passage of Proposition 28 is an opportunity for equitable process. Sugg provided information on the funding and the calculations of the California Department of Education.

Haley Davis, an Education Associate for Tap In, notes she represents a network of teaching artists who have been coached with Dionna. Many of the teaching artists have experience teaching in schools.

Dionna Lovel addressed the Board on behalf of Tap In and states she supports arts and art advocacy. She has worked with Superintendent Storts before and appreciates that he advocates for the arts. She is the arts lead in the County through Create California for the Arts Alliance. There is a lead in every county. She knows ECS has someone who works on arts fundings and urges the Board to make sure and involve

families and students when requesting input. There is a lot of research about how arts help support communities and integration.

Trustee Rebholtz requested an update from staff on Prop 28 and would like to invite Tap In representatives back to the meeting.

J. CONSENT CALENDAR

It was M/S by Ollivier/Rebholtz to approve the following Consent Calendar items:

- (11) Approval of Personnel Action Report No. 2
Referred to the Board by:
Renaë Will, Executive Director of Personnel Services and Public Affairs
- (12) Approval and Adoption of the School Calendar for the 2025-2026 School Year
Referred to the Board by:
Renaë Will, Executive Director of Personnel Services and Public Affairs
- (13) Approval of Resolution #24-25-003, Revised Date for Observance of Abraham Lincoln's Birthday on the 2025-2026 School Calendar
Referred to the Board by:
Renaë Will, Executive Director of Personnel Services and Public Affairs
- (14) Approval of Minutes from the Regular Meeting on August 8, 2024
Referred to the Board by:
Gary Storts, Superintendent
- (15) Approval of MOU Between the Regents of the University of California on Behalf of its UC Cooperative Extension Humboldt County Expanded Food Nutrition Education Program and Eureka City Schools
Referred to the Board by:
Gary Storts, Superintendent
- (16) Approval of 2024-2025 Designation of California Interscholastic Federation (CIF) Representatives to League
Referred to the Board by:
Gary Storts, Superintendent
- (17) Approval of July 2024 Warrants
Referred to the Board by:
Paul Ziegler, Assistant Superintendent of Business Services
- (18) Approval of Change Order No. 1: EHS Albee Stadium/Bud Cloney Project
Referred to the Board by:
Paul Ziegler, Assistant Superintendent of Business Services

- (19) Approval of Resolution #24-25-002; Declaring the Futility of Public Bidding for the Additional Alterations to the Science Building C Work at Eureka High School, and Approving a Change Order for that Work
Referred to the Board by:
Paul Ziegler, Assistant Superintendent of Business Services
- (20) Approval of Memorandum of Understanding Between Humboldt County Office of Education (HCOE), Cal Poly Humboldt and Eureka City Schools (ECS) for Teacher Residency Program
Referred to the Board by:
Lisa Claussen, Director of Student Services
- (21) Approval of Memorandum of Understanding Between Independent Consultants for the Gashaw Group and True North and Eureka City Schools Regarding Curriculum Development for Belong Circles
Referred to the Board by:
Lisa Claussen, Director of Student Services
- (22) Approval of the Memorandum of Understanding (MOU) Between Big Brothers Big Sisters of the North Coast and Eureka City Schools
Referred to the Board by:
Jennifer Johnson, Assistant Superintendent of Educational Services

Student Board Representative: yes 0, no 0, absent 1. Governing Board: yes 3, no 0, absent 2 (Pardoe, Duncan). Motion carried.

K. DISCUSSION/ACTION

- (23) Revised Annual Declaration of Need for Teachers with Emergency Permits and Limited Assignment Permits
Referred to the Board by:
Rena Will, Executive Director of Personnel Services and Public Affairs

Will addressed the Board regarding this item and states she is requesting the Board approve the Annual Declaration of Need for Teachers with Emergency Permits and Limited Assignment Permits including CLAD/English Learner Authorizations, Multiple Subjects, Single Subjects, and Special Education Teacher Permits. All those with emergency permits are credentialed but missing a special authorization.

It was M/S by Johnson/Rebholtz to approve the Revised Annual Declaration of Need for Teachers with Emergency Permits and Limited Assignment Permits. Student Board Representative: aye 0, no 0, absent 1. Governing Board: yes 3, no 0, absent 2 (Pardoe, Duncan). Motion carried.

- (24) Hiring a Speech Language Pathologist on a Variable Term Waiver
Referred to the Board by:
Rena Will, Executive Director of Personnel Services and Public Affairs

Will addressed the Board and requested approval of the hiring of a Speech Language Pathologist (SLP) to work for the District on a Variable Term Waiver for the SLP Credential.

It was M/S by Ollivier/Johnson to approve the Hiring of a Speech Language Pathologist on a Variable Term Waiver. Student Board Representative: aye 0, no 0, absent 1. Governing Board: yes 3, no 0, absent 2 (Pardoe, Duncan). Motion carried.

- (25) Review and Possible Approval of the Governing Board's Proposed Response to the 2023-2024 Humboldt County Civil Grand Jury Report (published June 12, 2024)

Referred to the Board by:
Gary Storts, Superintendent

Superintendent Sorts addressed the Board and notes the District is required to respond to the Grand Jury's Final Report, which included six findings and five recommendations. Storts reviewed the draft response with the Board, including the findings and recommended actions from the Grand Jury, and the District's response to each individual finding and recommendation. (See document attached to the Board pack.) Storts reiterated that while the District does not agree with the entire report, everyone does agree on increased transparency.

Richard Bergstresser addressed the Board on his own behalf. He believes the Board has taken every opportunity to run away from the findings and recommendations in the report. He does not believe the public had an opportunity to be informed and discuss details of decision. He reviewed each of the Board's responses and his concerns with transparency and due diligence. He is upset and believes the Board is not taking responsibility. He suggested the Board rewrites the response.

Trustee Johnson notes it was not her intent to deprive the public of their ability to be a part of the process. The Board has been discussing selling the Jacobs property for over five years and there had been a lot of input. She has not received any calls or emails about this situation, other than from the media. It was not her intent to leave the public out of the process. She notes since December there have also been several meetings to provide updates and only one person attended to provide public comment. The Board did not break any laws but there are strong feelings and emotions.

Trustee Rebholtz notes there are people who are at the Board meeting in official positions, same as the Board, and decisions can be difficult. The decisions were made to benefit students. She apologized to those who are upset about the decision.

Trustee Ollivier notes the Board would not have made the decision, if they had realized it was going to be drawn out. The Board was trying to do the best for students and to give the neighborhood a sale. It is not the Board's job to vet buyers. She believed it was a good offer.

It was M/S by Johnson/Ollivier to approve the Governing Board's Proposed Response to the 2023-2024 Humboldt County Civil Grand Jury Report (published June 12, 2024). Student Board Representative: aye 0, no 0, absent 1. Governing Board: yes 3, no 0, absent 2 (Pardoe, Duncan). Motion carried.

L. DISCUSSION

(26) Jacobs Property Update and Options

Referred to the Board by:

Paul Ziegler, Assistant Superintendent of Business Services

Ziegler provided an update to the Board on some of the options relating to Jacobs. This is a discussion item and the Board will not be taking any action. However, staff is hopeful that the Board's discussion will provide staff direction on what steps to take next.

Ziegler review the history of the Jacobs property, including the 7-11 Committee, the final report, the declaration of Jacobs as a surplus property at two different meetings. He reviewed the process for notification to state entities regarding the property and the interest previously expressed by the City of Eureka and the Department of Governmental Services (DGS) and the negotiations that followed. He reviewed the agreement with AMG, which was for \$6 million.

The District is in declining enrollment and, with that, funding is reduced. There are also may facilities needs around the District (old and new) and the funding through the sale of Jacobs, now out of escrow, would have been very helpful.

Currently the District is poised for direction from the Board on next steps. He reviewed the steps that have been taken and provided information on five different options, which include (1) retaining the property, (2) resuming negotiations with DGS/CHP, (3) sell or lease the property, (4) workforce housing, and (5) explore other creative options.

Harold Frieman provided additional information on the surplus property project and notes the Surplus Lands Act applies to other agencies through the Government Code but that ECS is bound by the Education Code. This has confirmed by California Department of Housing and Community Development (HCD) at a public hearing during a public board meeting.

Kay Estrada addressed the Board notes her kids went through ECS and she used to teach at Jacobs. She does not believe the CHP is a good match or a good use of that land. She believes it is a great neighborhood for families. She would like to see the Board go in the direction of Option #4. She believes workforce housing for teachers would be a wonderful option. She notes there is a lack of land to build housing and lack of housing is the number one reason for increased homelessness in the area. This would also help supply kids who could attend ECS.

Kati Moulton addressed the Board and notes she is a member of the Eureka City Council and also serves on the 2/2 committee. She addressed the Board as a mom and a neighbor. She is opposed to having the CHP in the neighborhood and does not believe it would be a good fit. She is concerned about a lit compound with a high antenna tower. She would like to see the Board go with Option #4, as the area needs housing. She asked the Board to conduct a survey. She believes public engagement is necessary. The last survey was over seven years ago and feelings have changed since then. She urged the Board to do a proactive survey and get information from neighbors and families and students at Alice Birney.

Thomas Stewart addressed the Board. He believes the Board is out of touch and that there is a hidden agenda. He notes concerns and asks if the Board is being paid to work with AMG. He notes nobody in the neighborhood who he has talked to wants to area zoned for high-density housing. CHP will bring in the security needs for the City. The City is dying. Stewart notes this is a charade and is upset about the five options presented. He provided information on items found on Jacobs including alcohol bottles, heroin pipes, whippets, etc.

Randy Terra addressed the Board and urged the Board to get neighborhood input. He thanked the Board for the work and difficult decisions. He would like to see housing on the site.

Ziegler notes the different options were determined by staff and the options were discussed by legal counsel to provide additional input. All Board members note they are not compensated relating to the real estate deals.

The Board discussed the different options and also discussed funding needs around the District. In response to a question from a Trustee, Ziegler notes there are other properties owned by the District can could possibly be developed for workforce housing, including some property by Winzler Children's Center.

The Board notes concerns with not being able to satisfy everyone, as everyone has a different opinion. Several Board members stated the emails they have received are in support of CHP. A trustee notes some concerns

with CHP and would like to have conversations about the impact of a law enforcement agency going near a school with the highest BIPOC student population. If the Board decides to continue conversations with CHP, she would like to see CHP connect with students at Alice Birney, and create a bridge of trust and community.

Ziegler notes staff can look into some of the options with CHP but the timing is unknown. Friman notes the District can target September 12th to come back to the Board with an update, which is the next Board meeting.

The Board requests staff move forward in speaking with CHP/DGS, work towards a possible agreement, and discuss options for involvement and collaboration efforts with Alice Birney students. Staff will send a survey to families within the area for input.

- (27) Policy Updates from CSBA for March 2024 (First Review)
Referred to the Board by:
Gary Storts, Superintendent

This is the first reading of these policies. The policies will come back to the Board on Consent at the next Board meeting.

- (28) Wellness Plan Triennial Report
Referred to the Board by:
Lisa Claussen, Director of Student Services

Claussen presented to the Board on the review of the wellness policy, WellSat-I data, creation of a Wellness Committee, annual review of goals, etc. ECS has a strong foundation in this area but there are additional steps that can be taken to assist in enforcement.

M. CLOSED SESSION
Closed session did not continue.

N. RECONVENING OF OPEN SESSION
Not applicable. Closed session did not continue.

O. REPORT OUT FROM CLOSED SESSION
Not applicable. Closed session did not continue.

P. ADJOURNMENT
President Johnson adjourned the meeting at 8:02 p.m.

//
//
//
//

Respectfully submitted,

Gary Storts, Superintendent
Secretary of the Board of Education

Micalyn Harris, Recording Secretary

AGENDA ITEM

Agenda Title: Approval of Policy Updates from CSBA for March 2024 (Final Review)
 Meeting Date: September 12, 2024
 Item: Consent

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is being asked to approve CSBA's proposed policy updates from March 2024.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

From time to time, relatively minor changes occur that affect the text of CSBA sample board policies, administrative regulations, and board bylaws but do not warrant reissuing the entire sample because the changes are limited. It is recommended that districts review the revisions and incorporate them in district materials as appropriate. Although the revisions are minor, the district should still use its normal adoption process to adopt the board policies, administrative regulations, and/or board bylaws affected by these revisions. The following Board Policies, Administrative Regulations and Board Bylaws have various changes due to changes in laws, new laws, court decisions, and clarification.

STRATEGIC PLAN/PRIORITY AREA:

Governance and Policy updating is not reflected in the Strategic Plan Priority Area

HISTORY *(list previous staff or board action(s) with dates if possible)*

This is the final reading of these policies.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

There is no revenue or expense related to this agenda item.

WHO *(list the name of the contact person(s), job title, and site location)*

Gary Storts, Superintendent

ATTACHMENTS:

Description

- March Policies - Final
- Checklist

Policy 0450: Comprehensive Safety Plan

Status: ADOPTED

Original Adopted Date: 11/01/2011 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

The Governing Board recognizes that students and staff have the right to a safe and secure campus where they are free from physical and psychological harm. The Board is fully committed to maximizing school safety and to creating a positive learning environment that includes strategies for violence prevention and high expectations for student conduct, responsible behavior, and respect for others.

The school site council at each district school shall develop a comprehensive school safety plan relevant to the needs and resources of that particular school. New school campuses shall develop a comprehensive safety plan within one year of initiating operations. (Education Code 32281, 32286)

The comprehensive school safety plan shall take into account the school's staffing, available resources, and building design, as well as other factors unique to the site.

The comprehensive safety plan(s) shall be reviewed and updated by March 1 of each year and forwarded to the Board for approval. (Education Code 32286, 32288)

The Board shall review the comprehensive safety plan(s) in order to ensure compliance with state law, Board policy, and administrative regulation and shall approve the plan(s) at a regularly scheduled meeting.

By October 15 of each year, the Superintendent or designee shall notify the California Department of Education (CDE) of any schools that have not complied with the requirements of Education Code 32281. (Education Code 32288)

Tactical Response Plan

Notwithstanding the process described above, any portion of a comprehensive safety plan that addresses tactical responses to criminal incidents that may result in death or serious bodily injury at the school site, including steps to safeguard students and staff, secure affected school premises, and apprehend criminal perpetrator(s), shall be developed by the Superintendent or designee in accordance with Education Code 32281. In developing such strategies, the Superintendent or designee shall consult with law enforcement officials and with representative(s) of employee bargaining unit(s), if they choose to participate.

When reviewing the tactical response plan, the Board may meet in closed session to confer with law enforcement officials and approve the tactical response plan, provided that any vote to approve the tactical response plan is announced in open session following the closed session. (Education Code 32281)

Safety Plan(s) Access and Reporting

The Superintendent or designee shall ensure that an updated file of all safety-related plans and materials is readily available for inspection by the public. (Education Code 32282)

However, those portions of the comprehensive safety plan that include tactical responses to criminal incidents need not be publicly disclosed.

The Superintendent or designee shall share the comprehensive safety plans and any updates to the plans with local law enforcement, the local fire department, and other first responder entities. (Education Code 32281)

The Superintendent or designee shall also provide data to CDE pertaining to lockdown or multi-option response drills conducted at district schools in accordance with Education Code 32289.5. (Education Code 32289.5)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

5 CCR 11987-11987.7

Description

[School Community Violence Prevention Program requirements](#)

5 CCR 11992-11993

[Persistently dangerous schools; definition](#)

CA Constitution Article 1, Section 28

[Right to Safe Schools](#)

Ed. Code 200-262.4

[Prohibition of discrimination](#)

Ed. Code 32260-32262

[Interagency School Safety Demonstration Act of 1985](#)

Ed. Code 32270

[School safety cadre](#)

Ed. Code 32280-32289.5

[School safety plans](#)

Ed. Code 32290

[Safety devices](#)

Ed. Code 35147

[School site councils and advisory committees](#)

Ed. Code 35183

[School dress code; uniforms](#)

Ed. Code 35266

[Reporting of cyber attacks](#)

Ed. Code 35291

[Rules](#)

Ed. Code 35291.5

[School-adopted discipline rules](#)

Ed. Code 41020

[Requirement for annual audit](#)

Ed. Code 48900-48927

[Suspension and expulsion](#)

Ed. Code 48950

[Speech and other communication](#)

Ed. Code 48980

[Parent/Guardian notifications](#)

Ed. Code 49079

[Notification to teacher; student act constituting grounds for suspension or expulsion](#)

Ed. Code 49390-49395

[Homicide threats](#)

Ed. Code 67381

[Availability of information regarding crimes](#)

Gov. Code 11549.3

[Independent security assessment](#)

Gov. Code 54957

[Closed session meetings for threats to security](#)

Gov. Code 8586.5

[California Cybersecurity Integration Center](#)

Pen. Code 11164-11174.3

[Child Abuse and Neglect Reporting Act](#)

Pen. Code 422.55

[Definition of hate crime](#)

Pen. Code 626.8

[Disruptions](#)

Federal References

20 USC 1400-1482

Description

[Individuals with Disabilities Education Act](#)

20 USC 7111-7122

[Student support and academic enrichment grants](#)

20 USC 7912	Transfers from persistently dangerous schools
29 USC 794	Rehabilitation Act of 1973; Section 504
42 USC 12101-12213	Americans with Disabilities Act
6 USC 665k	Federal Clearinghouse on School Safety Evidence-Based Practices

Management Resources References

Description

CSBA Publication	School Safety: Firearm Safety and Storage, May 2023
CSBA Publication	Community Schools: Partnerships Supporting Students, Families and Communities, Policy Brief, October 2010
CSBA Publication	Cyberbullying: Policy Considerations for Boards, Policy Brief, rev. July 2010
CSBA Publication	Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014
CSBA Publication	Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011
CSBA Publication	Legal Guidance on Rights of Transgender and Gender Nonconforming Students in Schools, October 2022
Federal Bureau of Investigation Publication	Uniform Crime Reporting Handbook, 2004
U.S. Department of Education Publication	Practical Information on Crisis Planning: A Guide for Schools and Communities, January 2007
U.S. Secret Service & Department of Education Pub	Threat Assessment in Schools: A Guide to Managing Threatening Situations and to Creating Safe School Climates, 2004
Website	California Department of Education, Language Services Policy and Process
Website	Schoolsafety.gov
Website	California Department of Education, Safe Schools Planning
Website	California Military Department
Website	California Department of Technology, Independent Security Assessment
Website	U.S. Department of Homeland Security, Fusion Centers
Website	California State Threat Assessment System
Website	CSBA District and County Office of Education Legal Services
Website	U.S. Secret Service, National Threat Assessment Center
Website	Centers for Disease Control and Prevention
Website	Federal Bureau of Investigation
Website	National Center for Crisis Management
Website	National School Safety Center
Website	California Department of Education, Safe Schools
Website	California Governor's Office of Emergency Services
Website	California Healthy Kids Survey
Website	U.S. Department of Education
Website	CSBA

Cross References

Description

0400	Comprehensive Plans
0410	Nondiscrimination In District Programs And Activities
0420	School Plans/Site Councils

0420	School Plans/Site Councils
0460	Local Control And Accountability Plan
0460	Local Control And Accountability Plan
0500	Accountability
0510	School Accountability Report Card
1100	Communication With The Public
1112	Media Relations
1113	District And School Websites
1113	District And School Websites
1113-E(1)	District And School Websites
1220	Citizen Advisory Committees
1220	Citizen Advisory Committees
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1312.3-E(1)	Uniform Complaint Procedures
1312.3-E(2)	Uniform Complaint Procedures
1313	Civility
1330	Use Of School Facilities
1330	Use Of School Facilities
1330.1	Joint Use Agreements
1340	Access To District Records
1340	Access To District Records
1400	Relations Between Other Governmental Agencies And The Schools
2210	Administrative Discretion Regarding Board Policy
3510	Green School Operations
3511	Energy And Water Management
3511	Energy And Water Management
3513.3	Tobacco-Free Schools
3513.3	Tobacco-Free Schools
3514	Environmental Safety
3514	Environmental Safety
3514.1	Hazardous Substances
3514.1	Hazardous Substances
3514.2	Integrated Pest Management
3515	Campus Security
3515	Campus Security
3515.2	Disruptions
3515.2	Disruptions
3515.3	District Police/Security Department
3515.3	District Police/Security Department
3515.31	School Resource Officers

3515.4	Recovery For Property Loss Or Damage
3515.4	Recovery For Property Loss Or Damage
3515.5	Sex Offender Notification
3515.5	Sex Offender Notification
3515.7	Firearms On School Grounds
3516	Emergencies And Disaster Preparedness Plan
3516	Emergencies And Disaster Preparedness Plan
3516.1	Fire Drills And Fires
3516.2	Bomb Threats
3516.3	Earthquake Emergency Procedure System
3516.5	Emergency Schedules
3530	Risk Management/Insurance
3530	Risk Management/Insurance
3543	Transportation Safety And Emergencies
4112.41	Employee Drug Testing
4112.41	Employee Drug Testing
4119.11	Sexual Harassment
4119.11	Sexual Harassment
4119.23	Unauthorized Release Of Confidential/Privileged Information
4131	Staff Development
4140	Bargaining Units
4141.6	Concerted Action/Work Stoppage
4141.6	Concerted Action/Work Stoppage
4157	Employee Safety
4157	Employee Safety
4158	Employee Security
4158	Employee Security
4212.41	Employee Drug Testing
4212.41	Employee Drug Testing
4219.11	Sexual Harassment
4219.11	Sexual Harassment
4219.23	Unauthorized Release Of Confidential/Privileged Information
4231	Staff Development
4240	Bargaining Units
4241.6	Concerted Action/Work Stoppage
4241.6	Concerted Action/Work Stoppage
4257	Employee Safety
4257	Employee Safety
4258	Employee Security
4258	Employee Security
4312.41	Employee Drug Testing

4312.41	Employee Drug Testing
4319.11	Sexual Harassment
4319.11	Sexual Harassment
4319.21	Professional Standards
4319.21-E(1)	Professional Standards
4319.23	Unauthorized Release Of Confidential/Privileged Information
4331	Staff Development
4340	Bargaining Units
4357	Employee Safety
4357	Employee Safety
4358	Employee Security
4358	Employee Security
5020	Parent Rights And Responsibilities
5020	Parent Rights And Responsibilities
5112.5	Open/Closed Campus
5113	Absences And Excuses
5113	Absences And Excuses
5113.1	Chronic Absence And Truancy
5113.1	Chronic Absence And Truancy
5116.1	Intradistrict Open Enrollment
5116.1	Intradistrict Open Enrollment
5131	Conduct
5131.2	Bullying
5131.2	Bullying
5131.4	Student Disturbances
5131.4	Student Disturbances
5131.41	Use Of Seclusion And Restraint
5131.5	Vandalism And Graffiti
5131.6	Alcohol And Other Drugs
5131.6	Alcohol And Other Drugs
5131.61	Drug Testing
5131.62	Tobacco
5131.62	Tobacco
5131.63	Steroids
5131.63	Steroids
5131.7	Weapons And Dangerous Instruments
5131.7	Weapons And Dangerous Instruments
5131.8	Mobile Communication Devices
5132	Dress And Grooming
5132	Dress And Grooming
5136	Gangs

5136	Gangs
5137	Positive School Climate
5138	Conflict Resolution/Peer Mediation
5141.22	Infectious Diseases
5141.22	Infectious Diseases
5141.4	Child Abuse Prevention And Reporting
5141.4	Child Abuse Prevention And Reporting
5141.52	Suicide Prevention
5141.52	Suicide Prevention
5142	Safety
5142	Safety
5142.2	Safe Routes To School Program
5142.2	Safe Routes To School Program
5144	Discipline
5144	Discipline
5144.1	Suspension And Expulsion/Due Process
5144.1	Suspension And Expulsion/Due Process
5144.2	Suspension And Expulsion/Due Process (Students With Disabilities)
5145.12	Search And Seizure
5145.12	Search And Seizure
5145.3	Nondiscrimination/Harassment
5145.3	Nondiscrimination/Harassment
5145.6	Parent/Guardian Notifications
5145.6-E(1)	Parent/Guardian Notifications
5145.7	Sexual Harassment
5145.7	Sexual Harassment
5145.9	Hate-Motivated Behavior
5148.2	Before/After School Programs
5148.2	Before/After School Programs
6020	Parent Involvement
6020	Parent Involvement
6141.2	Recognition Of Religious Beliefs And Customs
6141.2	Recognition Of Religious Beliefs And Customs
6142.3	Civic Education
6142.4	Service Learning/Community Service Classes
6142.8	Comprehensive Health Education
6142.8	Comprehensive Health Education
6153	School-Sponsored Trips
6153	School-Sponsored Trips
6159	Individualized Education Program
6159	Individualized Education Program

6164.2	Guidance/Counseling Services
6173.1	Education For Foster Youth
6173.1	Education For Foster Youth
6184	Continuation Education
6184	Continuation Education
7214	General Obligation Bonds
7214	General Obligation Bonds
9010	Public Statements
9011	Disclosure Of Confidential/Privileged Information
9320	Meetings And Notices
9321	Closed Session
9321-E(1)	Closed Session
9321-E(2)	Closed Session

Regulation 0450: Comprehensive Safety Plan

Status: ADOPTED

Original Adopted Date: 11/01/2011 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

Development and Review of Comprehensive School Safety Plan

The school site council shall consult with local law enforcement, the local fire department, and other first responders in the writing and development of the comprehensive school safety plan. When practical, the school site council shall also consult with other school site councils and safety planning committees. (Education Code 32281, 32282)

The school site council may delegate the responsibility for developing a comprehensive safety plan to a school safety planning committee composed of the following members: (Education Code 32281)

1. The principal or designee
2. One teacher who is a representative of the recognized certificated employee organization
3. One parent/guardian whose child attends the school
4. One classified employee who is a representative of the recognized classified employee organization
5. Other members, if desired

Before adopting the comprehensive safety plan, the school site council or school safety planning committee shall hold a public meeting at the school in order to allow members of the public the opportunity to express an opinion about the plan. (Education Code 32288)

The school site council or safety planning committee shall notify, in writing, the following persons and entities of the public meeting, if available: (Education Code 32288)

1. The local mayor
2. A representative of the local school employee organization
3. A representative of each parent/guardian organization at the school, including the parent teacher association and parent teacher clubs
4. A representative of each teacher organization at the school
5. A representative of the school's student body government
6. All persons who have indicated that they want to be notified

In addition, the school site council or safety planning committee may notify, in writing, the following entities of the public meeting: (Education Code 32288)

1. Representatives of local religious organizations
2. Local civic leaders
3. Local business organizations

After the first evaluation or review is conducted, and after each annual evaluation or review, a school employee, a student's parent/guardian or educational rights holder, or a student may bring concerns about an individual student's ability to access disaster safety procedures described in the comprehensive school safety plan to the principal. (Education Code 32282)

If the principal determines there is merit to a concern, the principal shall direct the school site council or school safety planning committee, to make appropriate modifications to the comprehensive school safety plan during the

evaluation of the comprehensive safety plan. The principal may direct the school site council or the school safety planning committee to make such modifications before the evaluation, as appropriate. (Education Code 32282)

Content of the Comprehensive Safety Plan

Each comprehensive safety plan shall include an assessment of the current status of any crime committed on campus and at school-related functions. (Education Code 32282)

The assessment may include, but not be limited to, reports of crime, suspension and expulsion rates, and surveys of students, parents/guardians, and staff regarding their perceptions of school safety.

The plan shall identify appropriate strategies and programs that will provide or maintain a high level of school safety and address the school's procedures for complying with existing laws related to school safety, including all of the following: (Education Code 32282)

1. Child abuse reporting procedures consistent with Penal Code 11164-11174.3
2. Routine and emergency disaster procedures including, but not limited to:
 - a. Adaptations for students with disabilities in accordance with the Americans with Disabilities Act, the federal Individuals with Disabilities Education Act, and Section 504 of the federal Rehabilitation Act of 1973
 - b. An earthquake emergency procedure system in accordance with Education Code 32282
 - c. A procedure to allow public agencies, including the American Red Cross, to use school buildings, grounds, and equipment for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare
3. Policies pursuant to Education Code 48915(d) for students who commit an act listed in Education Code 48915(c) and other school-designated serious acts that would lead to suspension, expulsion, or mandatory expulsion recommendations
4. Procedures to notify teachers of dangerous students pursuant to Education Code 49079
5. A policy consistent with the prohibition against discrimination, harassment, intimidation, and bullying pursuant to Education Code 200-262.4
6. If the school has adopted a dress code prohibiting students from wearing "gang-related apparel" pursuant to Education Code 35183, the provisions of that dress code and the definition of "gang-related apparel"
7. Procedures for safe ingress and egress of students, parents/guardians, and employees to and from school
8. A safe and orderly school environment conducive to learning
9. The rules and procedures on school discipline adopted pursuant to Education Code 35291 and 35291.5
10. Procedures for conducting tactical responses to criminal incidents, including procedures related to individuals with guns on campus and at school-related functions
11. Procedures to assess and respond to reports of any dangerous, violent, or unlawful activity that is being conducted or threatened to be conducted at the school, at an activity sponsored by the school, or on a school bus serving the school.
12. For schools that serve students in any of grades 7-12, a protocol in the event a student is suffering or is reasonably believed to be suffering from an opioid overdose

Among the strategies for providing a safe environment, the comprehensive safety plan may also include:

1. Development of a positive school climate that promotes respect for diversity, personal and social responsibility, effective interpersonal and communication skills, self-esteem, anger management, and conflict resolution
2. Disciplinary policies and procedures that contain prevention strategies, such as strategies to prevent bullying, hazing, and cyberbullying, as well as behavioral expectations and consequences for violations
3. Strategies aimed at preventing potential incidents involving crime and violence on school campuses, including vandalism, drug and alcohol abuse, gang membership and violence, hate crimes, bullying, including bullying committed personally or by means of an electronic act, teen relationship violence, and discrimination and harassment, including sexual harassment
4. Curriculum that emphasizes prevention and alternatives to violence, such as multicultural education and literacy, character/values education, social and emotional learning, media analysis skills, conflict resolution, community service learning, and education related to the prevention of dating violence
5. Parent/guardian involvement strategies, including strategies to help ensure parent/guardian support and reinforcement of the school's rules and increase the number of adults on campus
6. Provision of safety materials and emergency communications in language(s) understandable to parents/guardians
7. Annual notification to parents/guardians related to the safe storage of firearms
8. Prevention and intervention strategies related to the sale or use of drugs and alcohol which shall reflect expectations for drug-free schools and support for recovering students
9. Collaborative relationships among the city, county, community agencies, local law enforcement, the judicial system, and the schools that lead to the development of a set of common goals and community strategies for violence prevention instruction
10. District policy prohibiting the possession of firearms and ammunition on school grounds
11. Measures to prevent or minimize the influence of gangs on campus
12. Procedures for receiving verification from law enforcement when a violent crime has occurred on school grounds and for promptly notifying parents/guardians and employees of that crime
13. Procedures for the early identification and threat assessment of, and appropriate response to, suspicious and/or threatening digital media content
14. Assessment of the school's physical environment, including a risk management analysis and development of ground security measures such as procedures for closing campuses to outsiders, installing surveillance systems, securing the campus perimeter, protecting buildings against vandalism, and providing for a law enforcement presence on campus
15. Independent security assessment of the school's network infrastructure and selected web applications to identify vulnerabilities and provide recommendations to improve cybersecurity
16. Guidelines for the roles and responsibilities of mental health professionals, athletic coaches, community intervention professionals, school counselors, school resource officers, and police officers on school campuses. Guidelines may include, but are not limited to, the following:
 - a. Strategies to create and maintain a positive school climate, promote school safety, and increase student achievement
 - b. Strategies to prioritize mental health and intervention services, restorative and transformative justice programs, and positive behavior interventions and support
 - c. Protocols to address the mental health care of students who have witnessed a violent act at any time, including, but not limited to, while on school grounds, while coming or going from school, during a lunch

period whether on or off campus, or during or while going to or coming from a school-sponsored activity

17. Strategies for suicide prevention and intervention
18. District policy and/or plan related to pandemics
19. Procedures to implement when a person interferes with or disrupts a school activity, remains on campus after having been asked to leave, or creates a disruption with the intent to threaten the immediate physical safety of students or staff
20. Crisis prevention and intervention strategies, which may include the following:
 - a. Identification of possible crises that may occur, determination of necessary tasks that need to be addressed, and development of procedures relative to each crisis, including the involvement of law enforcement and other public safety agencies as appropriate
 - b. Threat assessment strategies to determine the credibility and seriousness of a threat and provide appropriate interventions for the potential offender(s)
 - c. Assignment of staff members responsible for each identified task and procedure
 - d. Development of an evacuation plan based on an assessment of buildings and grounds and opportunities for students and staff to practice the evacuation plan
 - e. Coordination of communication to schools, Governing Board members, parents/guardians, and the media
 - f. Communication with parents/guardians of reunification plans and the necessity of cooperating with first responders
 - g. Development of a method for the reporting of violent incidents
 - h. Development of follow-up procedures that may be required after a crisis has occurred, such as counseling
21. Training on assessment and reporting of potential threats, violence prevention, and intervention techniques. Such training shall include preparation to implement the elements of the comprehensive safety plan
22. Environmental safety strategies, including, but not limited to, procedures for preventing and mitigating exposure to toxic pesticides, lead, asbestos, vehicle emissions, and other hazardous substances and contaminants
23. Continuity of operations procedures to ensure that the district's essential functions are not disrupted during an emergency, to the extent possible

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Description

5 CCR 11987-11987.7	School Community Violence Prevention Program requirements
5 CCR 11992-11993	Persistently dangerous schools; definition
CA Constitution Article 1, Section 28	Right to Safe Schools
Ed. Code 200-262.4	Prohibition of discrimination
Ed. Code 32260-32262	Interagency School Safety Demonstration Act of 1985
Ed. Code 32270	School safety cadre
Ed. Code 32280-32289.5	School safety plans
Ed. Code 32290	Safety devices

Ed. Code 35147	School site councils and advisory committees
Ed. Code 35183	School dress code; uniforms
Ed. Code 35266	Reporting of cyber attacks
Ed. Code 35291	Rules
Ed. Code 35291.5	School-adopted discipline rules
Ed. Code 41020	Requirement for annual audit
Ed. Code 48900-48927	Suspension and expulsion
Ed. Code 48950	Speech and other communication
Ed. Code 48980	Parent/Guardian notifications
Ed. Code 49079	Notification to teacher; student act constituting grounds for suspension or expulsion
Ed. Code 49390-49395	Homicide threats
Ed. Code 67381	Availability of information regarding crimes
Gov. Code 11549.3	Independent security assessment
Gov. Code 54957	Closed session meetings for threats to security
Gov. Code 8586.5	California Cybersecurity Integration Center
Pen. Code 11164-11174.3	Child Abuse and Neglect Reporting Act
Pen. Code 422.55	Definition of hate crime
Pen. Code 626.8	Disruptions

Federal References

20 USC 1400-1482	Individuals with Disabilities Education Act
20 USC 7111-7122	Student support and academic enrichment grants
20 USC 7912	Transfers from persistently dangerous schools
29 USC 794	Rehabilitation Act of 1973; Section 504
42 USC 12101-12213	Americans with Disabilities Act
6 USC 665k	Federal Clearinghouse on School Safety Evidence-Based Practices

Management Resources References

CSBA Publication	School Safety: Firearm Safety and Storage, May 2023
CSBA Publication	Community Schools: Partnerships Supporting Students, Families and Communities, Policy Brief, October 2010
CSBA Publication	Cyberbullying: Policy Considerations for Boards, Policy Brief, rev. July 2010
CSBA Publication	Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014
CSBA Publication	Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011
CSBA Publication	Legal Guidance on Rights of Transgender and Gender Nonconforming Students in Schools, October 2022
Federal Bureau of Investigation Publication	Uniform Crime Reporting Handbook, 2004
U.S. Department of Education Publication	Practical Information on Crisis Planning: A Guide for Schools and Communities, January 2007
U.S. Secret Service & Department of Education Pub	Threat Assessment in Schools: A Guide to Managing Threatening Situations and to Creating Safe School Climates, 2004
Website	California Department of Education, Language Services Policy and Process

Website	Schoolsafety.gov
Website	California Department of Education, Safe Schools Planning
Website	California Military Department
Website	California Department of Technology, Independent Security Assessment
Website	U.S. Department of Homeland Security, Fusion Centers
Website	California State Threat Assessment System
Website	CSBA District and County Office of Education Legal Services
Website	U.S. Secret Service, National Threat Assessment Center
Website	Centers for Disease Control and Prevention
Website	Federal Bureau of Investigation
Website	National Center for Crisis Management
Website	National School Safety Center
Website	California Department of Education, Safe Schools
Website	California Governor's Office of Emergency Services
Website	California Healthy Kids Survey
Website	U.S. Department of Education
Website	CSBA

Cross References

Description

0400	Comprehensive Plans
0410	Nondiscrimination In District Programs And Activities
0420	School Plans/Site Councils
0420	School Plans/Site Councils
0460	Local Control And Accountability Plan
0460	Local Control And Accountability Plan
0500	Accountability
0510	School Accountability Report Card
1100	Communication With The Public
1112	Media Relations
1113	District And School Websites
1113	District And School Websites
1113-E(1)	District And School Websites
1220	Citizen Advisory Committees
1220	Citizen Advisory Committees
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1312.3-E(1)	Uniform Complaint Procedures
1312.3-E(2)	Uniform Complaint Procedures
1313	Civility
1330	Use Of School Facilities
1330	Use Of School Facilities
1330.1	Joint Use Agreements

1340	Access To District Records
1340	Access To District Records
1400	Relations Between Other Governmental Agencies And The Schools
2210	Administrative Discretion Regarding Board Policy
3510	Green School Operations
3511	Energy And Water Management
3511	Energy And Water Management
3513.3	Tobacco-Free Schools
3513.3	Tobacco-Free Schools
3514	Environmental Safety
3514	Environmental Safety
3514.1	Hazardous Substances
3514.1	Hazardous Substances
3514.2	Integrated Pest Management
3515	Campus Security
3515	Campus Security
3515.2	Disruptions
3515.2	Disruptions
3515.3	District Police/Security Department
3515.3	District Police/Security Department
3515.31	School Resource Officers
3515.4	Recovery For Property Loss Or Damage
3515.4	Recovery For Property Loss Or Damage
3515.5	Sex Offender Notification
3515.5	Sex Offender Notification
3515.7	Firearms On School Grounds
3516	Emergencies And Disaster Preparedness Plan
3516	Emergencies And Disaster Preparedness Plan
3516.1	Fire Drills And Fires
3516.2	Bomb Threats
3516.3	Earthquake Emergency Procedure System
3516.5	Emergency Schedules
3530	Risk Management/Insurance
3530	Risk Management/Insurance
3543	Transportation Safety And Emergencies
4112.41	Employee Drug Testing
4112.41	Employee Drug Testing
4119.11	Sexual Harassment
4119.11	Sexual Harassment
4119.23	Unauthorized Release Of Confidential/Privileged Information
4131	Staff Development

4140	Bargaining Units
4141.6	Concerted Action/Work Stoppage
4141.6	Concerted Action/Work Stoppage
4157	Employee Safety
4157	Employee Safety
4158	Employee Security
4158	Employee Security
4212.41	Employee Drug Testing
4212.41	Employee Drug Testing
4219.11	Sexual Harassment
4219.11	Sexual Harassment
4219.23	Unauthorized Release Of Confidential/Privileged Information
4231	Staff Development
4240	Bargaining Units
4241.6	Concerted Action/Work Stoppage
4241.6	Concerted Action/Work Stoppage
4257	Employee Safety
4257	Employee Safety
4258	Employee Security
4258	Employee Security
4312.41	Employee Drug Testing
4312.41	Employee Drug Testing
4319.11	Sexual Harassment
4319.11	Sexual Harassment
4319.21	Professional Standards
4319.21-E(1)	Professional Standards
4319.23	Unauthorized Release Of Confidential/Privileged Information
4331	Staff Development
4340	Bargaining Units
4357	Employee Safety
4357	Employee Safety
4358	Employee Security
4358	Employee Security
5020	Parent Rights And Responsibilities
5020	Parent Rights And Responsibilities
5112.5	Open/Closed Campus
5113	Absences And Excuses
5113	Absences And Excuses
5113.1	Chronic Absence And Truancy
5113.1	Chronic Absence And Truancy
5116.1	Intradistrict Open Enrollment

5116.1	Intradistrict Open Enrollment
5131	Conduct
5131.2	Bullying
5131.2	Bullying
5131.4	Student Disturbances
5131.4	Student Disturbances
5131.41	Use Of Seclusion And Restraint
5131.5	Vandalism And Graffiti
5131.6	Alcohol And Other Drugs
5131.6	Alcohol And Other Drugs
5131.61	Drug Testing
5131.62	Tobacco
5131.62	Tobacco
5131.63	Steroids
5131.63	Steroids
5131.7	Weapons And Dangerous Instruments
5131.7	Weapons And Dangerous Instruments
5131.8	Mobile Communication Devices
5132	Dress And Grooming
5132	Dress And Grooming
5136	Gangs
5136	Gangs
5137	Positive School Climate
5138	Conflict Resolution/Peer Mediation
5141.22	Infectious Diseases
5141.22	Infectious Diseases
5141.4	Child Abuse Prevention And Reporting
5141.4	Child Abuse Prevention And Reporting
5141.52	Suicide Prevention
5141.52	Suicide Prevention
5142	Safety
5142	Safety
5142.2	Safe Routes To School Program
5142.2	Safe Routes To School Program
5144	Discipline
5144	Discipline
5144.1	Suspension And Expulsion/Due Process
5144.1	Suspension And Expulsion/Due Process
5144.2	Suspension And Expulsion/Due Process (Students With Disabilities)
5145.12	Search And Seizure
5145.12	Search And Seizure

5145.3	Nondiscrimination/Harassment
5145.3	Nondiscrimination/Harassment
5145.6	Parent/Guardian Notifications
5145.6-E(1)	Parent/Guardian Notifications
5145.7	Sexual Harassment
5145.7	Sexual Harassment
5145.9	Hate-Motivated Behavior
5148.2	Before/After School Programs
5148.2	Before/After School Programs
6020	Parent Involvement
6020	Parent Involvement
6141.2	Recognition Of Religious Beliefs And Customs
6141.2	Recognition Of Religious Beliefs And Customs
6142.3	Civic Education
6142.4	Service Learning/Community Service Classes
6142.8	Comprehensive Health Education
6142.8	Comprehensive Health Education
6153	School-Sponsored Trips
6153	School-Sponsored Trips
6159	Individualized Education Program
6159	Individualized Education Program
6164.2	Guidance/Counseling Services
6173.1	Education For Foster Youth
6173.1	Education For Foster Youth
6184	Continuation Education
6184	Continuation Education
7214	General Obligation Bonds
7214	General Obligation Bonds
9010	Public Statements
9011	Disclosure Of Confidential/Privileged Information
9320	Meetings And Notices
9321	Closed Session
9321-E(1)	Closed Session
9321-E(2)	Closed Session

Policy 3516: Emergencies And Disaster Preparedness Plan

Status: ADOPTED

Original Adopted Date: 11/01/2004 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

The Governing Board recognizes that all district staff and students must be prepared to respond quickly and responsibly to emergencies, disasters, and threats of disaster. The district shall take all reasonable steps to prevent and/or mitigate the impact of a disaster on district students, staff, and schools.

The Superintendent or designee shall develop and maintain a disaster preparedness plan which contains routine and emergency disaster procedures, including, but not limited to, earthquake emergency procedures, and adaptations for individuals with disabilities in accordance with the Americans with Disabilities Act, the federal Individuals with Disabilities Education Act, and Section 504 of the federal Rehabilitation Act of 1973. Such procedures shall be incorporated into the comprehensive school safety plan. (Education Code 32282)

In developing the disaster preparedness plan, the Superintendent or designee shall involve district staff at all levels, including administrators, district police or security officers, facilities managers, transportation managers, food services personnel, school psychologists, counselors, school nurses, teachers, classified employees, and public information officers. As appropriate, the Superintendent shall also collaborate with law enforcement, fire safety officials, emergency medical services, health and mental health professionals, parents/guardians, and students.

The plan shall comply with state-approved Standardized Emergency Management System (SEMS) guidelines established for multiple-jurisdiction or multiple-agency operations and with the National Incident Management System.

The Superintendent or designee shall provide training to employees regarding their responsibilities, including periodic drills and exercises to test and refine staff's responsiveness in the event of an emergency.

The Board shall grant the use of school buildings, grounds, and equipment to public agencies, including the American Red Cross, for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare. The Board shall cooperate with such agencies in furnishing and maintaining whatever services the district may deem necessary to meet the community's needs. (Education Code 32282)

District employees are considered disaster service workers and are subject to disaster service activities assigned to them. (Government Code 3100)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Description

19 CCR 2400-2450	Standardized Emergency Management System
5 CCR 550	Fire drills
5 CCR 560	Civil defense and disaster preparedness plans
CA Constitution Article 20, Section 3	Oath or affirmation
Civ. Code 1714.5	Release from liability for disaster service workers and shelters
Ed. Code 32001	Fire alarms and drills
Ed. Code 32040	Duty to equip school with first aid kit
Ed. Code 32280-32289.5	School safety plans
Ed. Code 32290	Safety devices
Ed. Code 39834	Operating overloaded bus

Ed. Code 46390-46392	Emergency average daily attendance in case of disaster
Ed. Code 49505	Natural disaster; meals for homeless students; reimbursement
Gov. Code 11549	Cybersecurity assessment
Gov. Code 11549.3	Office of information security
Gov. Code 3100-3109	Oath or affirmation of allegiance
Gov. Code 8586.5	California Cybersecurity Integration Center
Gov. Code 8607	Standardized Emergency Management System
Public Utilities Code 2872	Automatic dialing

Federal References

20 USC 1400-1482	Individuals with Disabilities Education Act
29 USC 794	Rehabilitation Act of 1973; Section 504
42 USC 12101-12213	Americans with Disabilities Act

Management Resources References

Cal OES Publication	California Emergency Management for Schools: A Guide for Districts and Sites
Cal OES Publication	School Emergency Response: Using SEMS at Districts and Sites, June 1998
Cal OES Publication	State of California Emergency Plan, 2017
Cal OES Publication	Active Shooter Awareness Guidance, February 2018
California Department of Education Publication	Crisis Response Box, 2000
Federal Emergency Management Agency Publication	National Incident Management System, 3rd ed., October 2017
U.S. Department of Education Publication	Guide for Developing High-Quality School Emergency Operations Plans, 2013
Website	California Public Utilities Commission
Website	California Office of Emergency Services: School Emergency Planning & Safety
Website	California Department of Education, Comprehensive School Safety Plans
Website	California Cybersecurity Integration Center
Website	CSBA District and County Office of Education Legal Services
Website	California Department of Education, Crisis Preparedness
Website	Centers for Disease Control and Prevention
Website	U.S. Department of Education, Emergency Planning
Website	U.S. Department of Homeland Security
Website	Federal Emergency Management Agency
Website	California Governor's Office of Emergency Services
Website	California Seismic Safety Commission
Website	American Red Cross
Website	California Attorney General's Office
Website	CSBA

Description

Description

Cross References

0400	Comprehensive Plans
------	-------------------------------------

0420	School Plans/Site Councils
0420	School Plans/Site Councils
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
1100	Communication With The Public
1112	Media Relations
1113	District And School Websites
1113	District And School Websites
1113-E(1)	District And School Websites
1114	District-Sponsored Social Media
1114	District-Sponsored Social Media
1220	Citizen Advisory Committees
1220	Citizen Advisory Committees
1313	Civility
1330	Use Of School Facilities
1330	Use Of School Facilities
1330.1	Joint Use Agreements
1340	Access To District Records
1340	Access To District Records
1400	Relations Between Other Governmental Agencies And The Schools
3000	Concepts And Roles
3511	Energy And Water Management
3511	Energy And Water Management
3513.3	Tobacco-Free Schools
3513.3	Tobacco-Free Schools
3514	Environmental Safety
3514	Environmental Safety
3514.2	Integrated Pest Management
3515	Campus Security
3515	Campus Security
3515.2	Disruptions
3515.2	Disruptions
3515.7	Firearms On School Grounds
3516.1	Fire Drills And Fires
3516.2	Bomb Threats
3516.3	Earthquake Emergency Procedure System
3516.5	Emergency Schedules
3517	Facilities Inspection
3517-E(1)	Facilities Inspection
3530	Risk Management/Insurance
3530	Risk Management/Insurance

3540	Transportation
3543	Transportation Safety And Emergencies
3580	District Records
3580	District Records
4112.3	Oath Or Affirmation
4112.3-E(1)	Oath Or Affirmation
4113.5	Working Remotely
4119.41	Employees With Infectious Disease
4131	Staff Development
4157	Employee Safety
4157	Employee Safety
4212.3	Oath Or Affirmation
4212.3-E(1)	Oath Or Affirmation
4213.5	Working Remotely
4219.41	Employees With Infectious Disease
4231	Staff Development
4257	Employee Safety
4257	Employee Safety
4312.3	Oath Or Affirmation
4312.3-E(1)	Oath Or Affirmation
4313.5	Working Remotely
4319.41	Employees With Infectious Disease
4331	Staff Development
4357	Employee Safety
4357	Employee Safety
5113	Absences And Excuses
5113	Absences And Excuses
5131.4	Student Disturbances
5131.4	Student Disturbances
5141	Health Care And Emergencies
5141	Health Care And Emergencies
5141.21	Administering Medication And Monitoring Health Conditions
5141.21	Administering Medication And Monitoring Health Conditions
5141.22	Infectious Diseases
5141.22	Infectious Diseases
5142	Safety
5142	Safety
6142.8	Comprehensive Health Education
6142.8	Comprehensive Health Education
6153	School-Sponsored Trips
6153	School-Sponsored Trips

6164.2	Guidance/Counseling Services
7111	Evaluating Existing Buildings
9320	Meetings And Notices
9321	Closed Session
9321-E(1)	Closed Session
9321-E(2)	Closed Session

Regulation 3516: Emergencies And Disaster Preparedness Plan

Status: ADOPTED

Original Adopted Date: 11/01/2004 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

The Superintendent or designee shall ensure that district and/or school site plans address, at a minimum, the following types of emergencies and disasters:

1. Fire on or off school grounds which endangers students and staff
2. Earthquake, flood, or other natural disasters
3. Environmental hazards, such as leakages or spills of hazardous materials
4. Attack or disturbance, or threat of attack or disturbance, by an individual or group
5. Bomb threat or actual detonation
6. Biological, radiological, chemical, and other activities, or heightened warning of such activities
7. Medical emergencies and quarantines, such as a pandemic influenza outbreak
8. Attack or threat of attack to the district's digital network and technology infrastructure

The Superintendent or designee shall ensure that the district's procedures include strategies and actions for prevention/mitigation, preparedness, response, and recovery, including, but not limited to, the following:

1. Regular inspection of school facilities and equipment, identification of risks, and implementation of strategies and measures to increase the safety and security of school facilities
2. Routine monitoring of the security of the district's digital network and technology infrastructure
3. Instruction for district staff and students regarding emergency plans, including:
 - a. Training of staff in first aid and cardiopulmonary resuscitation
 - b. Regular practice of emergency procedures by students and staff
4. Specific determination of roles and responsibilities of staff during a disaster or other emergency, including determination of:
 - a. The appropriate chain of command at the district and, if communication between the district and site is not possible, at each site
 - b. Individuals responsible for specific duties
 - c. Designation of the principal for the overall control and supervision of activities at each school during an emergency, including authorization to use discretion in situations which do not permit execution of prearranged plans
 - d. Identification of at least one person at each site who holds a valid certificate in first aid and cardiopulmonary resuscitation
 - e. Assignment of responsibility for identification of injured persons and administration of first aid
5. Personal safety and security, including:
 - a. Identification of areas of responsibility for the supervision of students
 - b. Procedures for the evacuation of students and staff, including posting of evacuation routes

- c. Procedures for the release of students, including a procedure to release students when reference to the emergency card is not feasible
 - d. Identification of transportation needs, including a plan which allows bus seating capacity limits to be exceeded when a disaster or hazard requires students to be moved immediately to ensure their safety
 - e. Provision of a first aid kit to each classroom
 - f. Arrangements for students and staff with special needs
 - g. Upon notification that a pandemic situation exists, adjustment of attendance policies for students and sick leave policies for staff with known or suspected pandemic influenza or other infectious disease
6. Closure of schools, including an analysis of:
- a. The impact on student learning and methods to ensure continuity of instruction
 - b. How to provide for continuity of operations for essential central office functions, such as payroll and ongoing communication with students and parents/guardians
7. Communication among staff, parents/guardians, the Governing Board, other governmental agencies, and the media during an emergency, including:
- a. Identification of spokesperson(s)
 - b. Development and testing of communication platforms, such as hotlines, automatic dialing devices, telephone trees, websites, social media, and electronic notifications
 - c. Development of methods to ensure that communications are, to the extent practicable, in a language and format that is easy for parents/guardians to understand
 - d. Distribution of information about district and school site emergency procedures to staff, students, and parents/guardians
8. Cooperation with other state and local agencies, including:
- a. Development of guidelines for law enforcement involvement and intervention
 - b. Collaboration with the local health department, including development of a tracking system to alert the local health department of a substantial increase of student or staff absenteeism as indicative of a potential outbreak of an infectious disease
9. Steps to be taken after the disaster or emergency, including:
- a. Inspection of school facilities
 - b. Provision of mental health services for students and staff, as needed

The Superintendent or designee shall assemble critical information that would be needed in an emergency. Such information may include, but is not limited to, a list of individuals and organizations who should be contacted for assistance in an emergency, current layouts and blueprints of school buildings, aerial photos of the campus, maps of evacuation routes and alternate routes, a roster of employees with their work locations, student photographs and their emergency contact information, a clearly labeled set of keys, location of first aid supplies, procedures and locations for turning off fire alarms, sprinklers, utilities, and other systems, information to access the district's technology infrastructure, and insurance information. Such information shall be stored in a box in a secure, easily accessible location, with a duplicate kept at another location in case the primary location is inaccessible.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

19 CCR 2400-2450
 5 CCR 550
 5 CCR 560
 CA Constitution Article 20, Section 3
 Civ. Code 1714.5
 Ed. Code 32001
 Ed. Code 32040
 Ed. Code 32280-32289.5
 Ed. Code 32290
 Ed. Code 39834
 Ed. Code 46390-46392
 Ed. Code 49505
 Gov. Code 11549
 Gov. Code 11549.3
 Gov. Code 3100-3109
 Gov. Code 8586.5
 Gov. Code 8607
 Public Utilities Code 2872

Federal References

20 USC 1400-1482
 29 USC 794
 42 USC 12101-12213

Management Resources References

Cal OES Publication
 Cal OES Publication
 Cal OES Publication
 Cal OES Publication
 California Department of Education Publication
 Federal Emergency Management Agency
 Publication
 U.S. Department of Education Publication
 Website
 Website
 Website
 Website
 Website
 Website

Description

[Standardized Emergency Management System](#)
[Fire drills](#)
[Civil defense and disaster preparedness plans](#)
[Oath or affirmation](#)
[Release from liability for disaster service workers and shelters](#)
[Fire alarms and drills](#)
[Duty to equip school with first aid kit](#)
[School safety plans](#)
[Safety devices](#)
[Operating overloaded bus](#)
[Emergency average daily attendance in case of disaster](#)
[Natural disaster; meals for homeless students; reimbursement](#)
[Cybersecurity assessment](#)
[Office of information security](#)
[Oath or affirmation of allegiance](#)
[California Cybersecurity Integration Center](#)
[Standardized Emergency Management System](#)
[Automatic dialing](#)

Description

[Individuals with Disabilities Education Act](#)
[Rehabilitation Act of 1973; Section 504](#)
[Americans with Disabilities Act](#)

Description

[California Emergency Management for Schools: A Guide for Districts and Sites](#)
[School Emergency Response: Using SEMS at Districts and Sites, June 1998](#)
[State of California Emergency Plan, 2017](#)
[Active Shooter Awareness Guidance, February 2018](#)
[Crisis Response Box, 2000](#)
[National Incident Management System, 3rd ed., October 2017](#)
[Guide for Developing High-Quality School Emergency Operations Plans, 2013](#)
[California Public Utilities Commission](#)
[California Office of Emergency Services: School Emergency Planning & Safety](#)
[California Department of Education, Comprehensive School Safety Plans](#)
[California Cybersecurity Integration Center](#)
[CSBA District and County Office of Education Legal Services](#)
[California Department of Education, Crisis Preparedness](#)

Website	Centers for Disease Control and Prevention
Website	U.S. Department of Education, Emergency Planning
Website	U.S. Department of Homeland Security
Website	Federal Emergency Management Agency
Website	California Governor's Office of Emergency Services
Website	California Seismic Safety Commission
Website	American Red Cross
Website	California Attorney General's Office
Website	CSBA

Cross References

Description

0400	Comprehensive Plans
0420	School Plans/Site Councils
0420	School Plans/Site Councils
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
1100	Communication With The Public
1112	Media Relations
1113	District And School Websites
1113	District And School Websites
1113-E(1)	District And School Websites
1114	District-Sponsored Social Media
1114	District-Sponsored Social Media
1220	Citizen Advisory Committees
1220	Citizen Advisory Committees
1313	Civility
1330	Use Of School Facilities
1330	Use Of School Facilities
1330.1	Joint Use Agreements
1340	Access To District Records
1340	Access To District Records
1400	Relations Between Other Governmental Agencies And The Schools
3000	Concepts And Roles
3511	Energy And Water Management
3511	Energy And Water Management
3513.3	Tobacco-Free Schools
3513.3	Tobacco-Free Schools
3514	Environmental Safety
3514	Environmental Safety
3514.2	Integrated Pest Management
3515	Campus Security
3515	Campus Security

3515.2	Disruptions
3515.2	Disruptions
3515.7	Firearms On School Grounds
3516.1	Fire Drills And Fires
3516.2	Bomb Threats
3516.3	Earthquake Emergency Procedure System
3516.5	Emergency Schedules
3517	Facilities Inspection
3517-E(1)	Facilities Inspection
3530	Risk Management/Insurance
3530	Risk Management/Insurance
3540	Transportation
3543	Transportation Safety And Emergencies
3580	District Records
3580	District Records
4112.3	Oath Or Affirmation
4112.3-E(1)	Oath Or Affirmation
4113.5	Working Remotely
4119.41	Employees With Infectious Disease
4131	Staff Development
4157	Employee Safety
4157	Employee Safety
4212.3	Oath Or Affirmation
4212.3-E(1)	Oath Or Affirmation
4213.5	Working Remotely
4219.41	Employees With Infectious Disease
4231	Staff Development
4257	Employee Safety
4257	Employee Safety
4312.3	Oath Or Affirmation
4312.3-E(1)	Oath Or Affirmation
4313.5	Working Remotely
4319.41	Employees With Infectious Disease
4331	Staff Development
4357	Employee Safety
4357	Employee Safety
5113	Absences And Excuses
5113	Absences And Excuses
5131.4	Student Disturbances
5131.4	Student Disturbances
5141	Health Care And Emergencies

5141	Health Care And Emergencies
5141.21	Administering Medication And Monitoring Health Conditions
5141.21	Administering Medication And Monitoring Health Conditions
5141.22	Infectious Diseases
5141.22	Infectious Diseases
5142	Safety
5142	Safety
6142.8	Comprehensive Health Education
6142.8	Comprehensive Health Education
6153	School-Sponsored Trips
6153	School-Sponsored Trips
6164.2	Guidance/Counseling Services
7111	Evaluating Existing Buildings
9320	Meetings And Notices
9321	Closed Session
9321-E(1)	Closed Session
9321-E(2)	Closed Session

Policy 3550: Food Service/Child Nutrition Program

Status: ADOPTED

Original Adopted Date: 11/01/2007 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

The Governing Board recognizes that adequate, nourishing food is essential to student health and well-being, development, and ability to learn. The Superintendent or designee shall develop strategies to increase students' access to and participation in the district's food service programs and maintain fiscal integrity of the programs in accordance with law.

Each school day, a nutritionally adequate breakfast and lunch shall be made available at no cost to any student who requests a meal, including a student enrolled in an independent study program on any school day in which the student is scheduled for in-person educational activities of two or more hours. A nutritionally adequate breakfast or lunch is one that qualifies for reimbursement under the most current meal pattern for the federal School Breakfast Program or National School Lunch Program.

After a student has been provided a school meal at no cost, the district may sell the student the entrée from an additional nutritiously adequate meal that qualifies for federal reimbursement, from the same meal service. (Education Code 49431)

Foods and beverages available through the district's food service program shall:

1. Be carefully selected so as to contribute to students' nutritional well-being and the prevention of disease
2. Meet or exceed nutrition standards specified in law
3. Be prepared in ways that will appeal to students, retain nutritive quality, and foster lifelong healthful eating habits
4. Be served in age-appropriate portions

At the beginning of each school year, the Superintendent or designee shall communicate information related to the district's food service programs to the public through available means, including, but not limited to, the district's website, social media, flyers, and school publications.

The district's food service program shall give priority to serving freshly prepared onsite meals, using whole or minimally processed sustainable foods which are locally grown or produced, including fresh fruits and vegetables, and providing plant-based or restricted diet food options for students.

District schools are encouraged to establish school gardens and/or farm-to-school projects to increase the availability of safe, fresh, seasonal fruits and vegetables for school meals, positively impact students' knowledge related to food and nutrition, support the district's nutrition education program, and increase students' consumption of these foods and participation in school meals.

To the extent possible, the school meal program shall be coordinated with the nutrition education program, instructional program for teachers, parents/guardians and food service employees, available community resources, and other related district programs.

To encourage student participation in school meal programs, schools may offer multiple choices of food items within a meal service, provided all food items meet nutrition standards and all students are given an opportunity to select any food item.

The Superintendent or designee may invite students and parents/guardians to participate in the selection of foods of good nutritional quality for school menus.

Students shall be allowed adequate time and space to eat meals. (Education Code 49501.5)

To the extent possible, school, recess, and transportation schedules shall be designed to promote participation in school meal programs.

The Superintendent or designee shall periodically review the adequacy of school cafeterias and facilities for food preparation and consumption.

In accordance with law, the Superintendent or designee shall develop and maintain a food safety program in order to reduce the risk of foodborne hazards at each step of the food preparation and service process.

The Superintendent or designee shall annually report to the Board on student participation in the district's nutrition programs and the extent to which the district's food service program meets state and federal nutrition standards for foods and beverages. In addition, the Superintendent or designee shall provide all necessary and available documentation required for the Administrative Review conducted by the California Department of Education (CDE) to ensure the food service program's compliance with federal requirements related to nutrition standards, meal patterns, provision of drinking water, school meal environment, food safety, and other areas as required by CDE.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

	Description
5 CCR 15510	Mandatory meals for needy students
5 CCR 15530-15535	Nutrition education
5 CCR 15550-15565	School lunch and breakfast programs
5 CCR 15575-15578	Requirements for foods and beverages outside the federal meals program
Ed. Code 35182.5	Contracts for advertising
Ed. Code 38080-38103	Cafeteria; establishment and use
Ed. Code 45103.5	Contracts for management consulting services; restrictions
Ed. Code 48432.3	Voluntary enrollment in continuation education
Ed. Code 49430-49434	Pupil Nutrition, Health, and Achievement Act of 2001
Ed. Code 49490-49494	School breakfast and lunch programs
Ed. Code 49501.5-49506	School meals
Ed. Code 49510-49520	Nutrition
Ed. Code 49530-49536	Child Nutrition Act
Ed. Code 49540-49546	Child care food program
Ed. Code 49547-49548.3	Comprehensive nutrition services
Ed. Code 49550.3-49562	Meals for needy students
Ed. Code 49570	National School Lunch Act
Ed. Code 51795-51798	School instructional gardens
H&S Code 113700-114437	California Retail Food Code; sanitation and safety requirements

Federal References

	Description
42 USC 1751-1769j	School Lunch Program
42 USC 1758b	Local wellness policy
42 USC 1761	Summer Food Service Program and Seamless Summer Feeding Option

42 USC 1769a	Fresh Fruit and Vegetable Program
42 USC 1771-1793	Child Nutrition Act
42 USC 1772	Special Milk Program
42 USC 1773	School Breakfast Program
7 CFR 210.1-210.33	National School Lunch Program
7 CFR 215.1-215.18	Special Milk Program
7 CFR 220.2-220.22	National School Breakfast Program
7 CFR 245.1-245.13	Eligibility for free and reduced-price meals and free milk

Management Resources References

Description

California Department of Education Publication	Healthy Children Ready to Learn, 2006
California Department of Education Publication	Professional Standards in the School Nutrition Programs, Management Bulletin SNP-13-2020, Updated January 2022
California Department of Food and Agriculture Pub	Planting the Seed: Farm to School Roadmap for Success, February 2022
California Project Lean Publication	Policy in Action: A Guide to Implementing Your Local School Wellness Policy, October 2006
CSBA Publication	Monitoring for Success: A Guide for Assessing and Strengthening Student Wellness Policies, 2012
CSBA Publication	Monitoring for Success: Student Wellness Policy Implementation Monitoring Report and Guide, 2008
CSBA Publication	Nutrition Standards for Schools: Implications for Student Wellness, Policy Brief, October 2007
CSBA Publication	Building Healthy Communities: A School Leader's Guide to Collaboration and Community Engagement, 2009
CSBA Publication	Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, April 2006
U.S. Department of Agriculture Publication	School Breakfast Toolkit
U.S. Department of Agriculture Publication	Civil Rights Compliance and Enforcement - Nutrition Programs and Activities, FNS Instruction 113-1, November 2005
U.S. Department of Agriculture Publication	Dietary Guidelines for Americans, 2020
U.S. Department of Agriculture Publication	Food Buying Guide for Child Nutrition Programs, May 2022
U.S. Department of Agriculture Publication	Fresh Fruit and Vegetable Program: Handbook for Schools, December 2010
U.S. Department of Agriculture Publication	Guidance for School Food Authorities: Developing a School Food Safety Program Based on the Process Approach to HACCP Principles, June 2005
Website	California Department of Food and Agriculture, Office of Farm to Fork
Website	CSBA District and County Office of Education Legal Services
Website	U.S. Department of Agriculture, Food and Nutrition Service
Website	California Farm Bureau Federation
Website	Nourish California
Website	California Project LEAN (Leaders Encouraging Activity and Nutrition)
Website	Centers for Disease Control and Prevention
Website	California School Nutrition Association
Website	California Department of Education, School Nutrition
Website	National Alliance for Nutrition and Activity
Website	California Department of Public Health

Website [California Healthy Kids Resource Center](#)
Website [CSBA](#)

Cross References

Description

0500	Accountability
1312.4	Williams Uniform Complaint Procedures
1312.4-E(1)	Williams Uniform Complaint Procedures
1312.4-E(2)	Williams Uniform Complaint Procedures
1325	Advertising And Promotion
1340	Access To District Records
1340	Access To District Records
3000	Concepts And Roles
3260	Fees And Charges
3260	Fees And Charges
3510	Green School Operations
3514	Environmental Safety
3514	Environmental Safety
3517	Facilities Inspection
3517-E(1)	Facilities Inspection
3551	Food Service Operations/Cafeteria Fund
3551	Food Service Operations/Cafeteria Fund
3552	Summer Meal Program
3552	Summer Meal Program
3553	Free And Reduced Price Meals
3553	Free And Reduced Price Meals
3554	Other Food Sales
3554	Other Food Sales
3555	Nutrition Program Compliance
3555-E(1)	Nutrition Program Compliance
3580	District Records
3580	District Records
4131	Staff Development
4141.6	Concerted Action/Work Stoppage
4141.6	Concerted Action/Work Stoppage
4231	Staff Development
4241.6	Concerted Action/Work Stoppage
4241.6	Concerted Action/Work Stoppage
5030	Student Wellness
5141.27	Food Allergies/Special Dietary Needs
5141.27	Food Allergies/Special Dietary Needs
5145.6	Parent/Guardian Notifications
5145.6-E(1)	Parent/Guardian Notifications

5148	Child Care And Development
5148	Child Care And Development
5148.2	Before/After School Programs
5148.2	Before/After School Programs
5148.3	Preschool/Early Childhood Education
5148.3	Preschool/Early Childhood Education
6142.8	Comprehensive Health Education
6142.8	Comprehensive Health Education
6173	Education For Homeless Children
6173	Education For Homeless Children
6173-E(1)	Education For Homeless Children
6173-E(2)	Education For Homeless Children
6176	Weekend/Saturday Classes
7110	Facilities Master Plan

Regulation 3550: Food Service/Child Nutrition Program

Status: ADOPTED

Original Adopted Date: 03/01/2011 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

Nutrition Standards for School Meals

Meals, food items, and beverages provided through the district's food services program shall: (Education Code 49501.5, 49553; 42 USC 1758, 1773)

1. Comply with National School Lunch and/or Breakfast Program standards for meal patterns, nutrient levels, and calorie requirements for the ages/grade levels served, as specified in 7 CFR 210.10 or 220.8 as applicable
2. Not be deep fried, par fried, or flash fried, as defined in Education Code 49430 and 49430.7

Drinking Water

The district shall provide access to free, fresh drinking water during meal times in food service areas at all district schools, including, but not limited to, areas where reimbursable meals under the National School Lunch or Breakfast Program are served or consumed. (Education Code 38086; 42 USC 1758)

Special Milk Program

Any school that does not participate in the National School Lunch or Breakfast Program may participate in the Special Milk Program to provide all enrolled students with reasonably priced milk. (7 CFR 215.7)

Food Safety

The Superintendent or designee shall ensure that the district's food service program meets the applicable sanitation and safety requirements of the California Retail Food Code as set forth in Health and Safety Code 113700-114437.

For all district schools participating in the National School Lunch and/or School Breakfast Program, the Superintendent or designee shall implement a written food safety program for the storage, preparation, and service of school meals which complies with the national Hazard Analysis and Critical Control Point (HACCP) system. The district's HACCP plan shall include, but is not limited to, a determination of critical control points and critical limits at each stage of food production, monitoring procedures, corrective actions, and recordkeeping procedures. (42 USC 1758; 7 CFR 210.13, 220.7)

The Superintendent or designee shall ensure that food service directors, managers, and staff complete an annual continuing education or training as required by law. Each new employee, including a substitute, or volunteer shall complete initial food safety training prior to handling food. For each employee, the Superintendent or designee shall document the date, trainer, and subject of each training.

The Superintendent or designee shall assign staff to maintain records and logs documenting food safety activities, including, but not limited to, records of food deliveries, time and temperature monitoring during food production, equipment temperature (freezer, cooler, thermometer calibration), corrective actions, verification or review of safety efforts, and staff training.

Inspection of Food Facilities

All food preparation and service areas shall be inspected in accordance with Health and Safety Code 113725-113725.1 and applicable county regulations.

Each school participating in the National School Lunch and/or Breakfast Program shall, during each school year, obtain a minimum of two food safety inspections conducted by the county environmental health agency. (42 USC 1758; 7 CFR 210.13, 220.7)

The Superintendent or designee shall retain records from the most recent food safety inspection. All schools shall post a notice indicating that the most recent inspection report is available to any interested person upon request. (Health and Safety Code 113725.1; 42 USC 1758; 7 CFR 210.13, 210.15, 220.7)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

	Description
5 CCR 15510	Mandatory meals for needy students
5 CCR 15530-15535	Nutrition education
5 CCR 15550-15565	School lunch and breakfast programs
5 CCR 15575-15578	Requirements for foods and beverages outside the federal meals program
Ed. Code 35182.5	Contracts for advertising
Ed. Code 38080-38103	Cafeteria; establishment and use
Ed. Code 45103.5	Contracts for management consulting services; restrictions
Ed. Code 48432.3	Voluntary enrollment in continuation education
Ed. Code 49430-49434	Pupil Nutrition, Health, and Achievement Act of 2001
Ed. Code 49490-49494	School breakfast and lunch programs
Ed. Code 49501.5-49506	School meals
Ed. Code 49510-49520	Nutrition
Ed. Code 49530-49536	Child Nutrition Act
Ed. Code 49540-49546	Child care food program
Ed. Code 49547-49548.3	Comprehensive nutrition services
Ed. Code 49550.3-49562	Meals for needy students
Ed. Code 49570	National School Lunch Act
Ed. Code 51795-51798	School instructional gardens
H&S Code 113700-114437	California Retail Food Code; sanitation and safety requirements

Federal References

	Description
42 USC 1751-1769j	School Lunch Program
42 USC 1758b	Local wellness policy
42 USC 1761	Summer Food Service Program and Seamless Summer Feeding Option
42 USC 1769a	Fresh Fruit and Vegetable Program
42 USC 1771-1793	Child Nutrition Act
42 USC 1772	Special Milk Program
42 USC 1773	School Breakfast Program
7 CFR 210.1-210.33	National School Lunch Program
7 CFR 215.1-215.18	Special Milk Program
7 CFR 220.2-220.22	National School Breakfast Program
7 CFR 245.1-245.13	Eligibility for free and reduced-price meals and free milk

Management Resources References

California Department of Education Publication

California Department of Education Publication

California Department of Food and Agriculture Pub

California Project Lean Publication

CSBA Publication

CSBA Publication

CSBA Publication

CSBA Publication

CSBA Publication

U.S. Department of Agriculture Publication

U.S. Department of Agriculture Publication

U.S. Department of Agriculture Publication

U.S. Department of Agriculture Publication

U.S. Department of Agriculture Publication

U.S. Department of Agriculture Publication

Website

Website

Website

Website

Website

Website

Website

Website

Website

Website

Website

Website

Website

Website

Website

Description

[Healthy Children Ready to Learn, 2006](#)

[Professional Standards in the School Nutrition Programs, Management Bulletin SNP-13-2020, Updated January 2022](#)

[Planting the Seed: Farm to School Roadmap for Success, February 2022](#)

[Policy in Action: A Guide to Implementing Your Local School Wellness Policy, October 2006](#)

[Monitoring for Success: A Guide for Assessing and Strengthening Student Wellness Policies, 2012](#)

[Monitoring for Success: Student Wellness Policy Implementation Monitoring Report and Guide, 2008](#)

[Nutrition Standards for Schools: Implications for Student Wellness, Policy Brief, October 2007](#)

[Building Healthy Communities: A School Leader's Guide to Collaboration and Community Engagement, 2009](#)

[Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, April 2006](#)

[School Breakfast Toolkit](#)

[Civil Rights Compliance and Enforcement - Nutrition Programs and Activities, FNS Instruction 113-1, November 2005](#)

[Dietary Guidelines for Americans, 2020](#)

[Food Buying Guide for Child Nutrition Programs, May 2022](#)

[Fresh Fruit and Vegetable Program: Handbook for Schools, December 2010](#)

[Guidance for School Food Authorities: Developing a School Food Safety Program Based on the Process Approach to HACCP Principles, June 2005](#)

[California Department of Food and Agriculture, Office of Farm to Fork](#)

[CSBA District and County Office of Education Legal Services](#)

[U.S. Department of Agriculture, Food and Nutrition Service](#)

[California Farm Bureau Federation](#)

[Nourish California](#)

[California Project LEAN \(Leaders Encouraging Activity and Nutrition\)](#)

[Centers for Disease Control and Prevention](#)

[California School Nutrition Association](#)

[California Department of Education, School Nutrition](#)

[National Alliance for Nutrition and Activity](#)

[California Department of Public Health](#)

[California Healthy Kids Resource Center](#)

[CSBA](#)

Cross References

0500

1312.4

1312.4-E(1)

1312.4-E(2)

Description

[Accountability](#)

[Williams Uniform Complaint Procedures](#)

[Williams Uniform Complaint Procedures](#)

[Williams Uniform Complaint Procedures](#)

1325	Advertising And Promotion
1340	Access To District Records
1340	Access To District Records
3000	Concepts And Roles
3260	Fees And Charges
3260	Fees And Charges
3510	Green School Operations
3514	Environmental Safety
3514	Environmental Safety
3517	Facilities Inspection
3517-E(1)	Facilities Inspection
3551	Food Service Operations/Cafeteria Fund
3551	Food Service Operations/Cafeteria Fund
3552	Summer Meal Program
3552	Summer Meal Program
3553	Free And Reduced Price Meals
3553	Free And Reduced Price Meals
3554	Other Food Sales
3554	Other Food Sales
3555	Nutrition Program Compliance
3555-E(1)	Nutrition Program Compliance
3580	District Records
3580	District Records
4131	Staff Development
4141.6	Concerted Action/Work Stoppage
4141.6	Concerted Action/Work Stoppage
4231	Staff Development
4241.6	Concerted Action/Work Stoppage
4241.6	Concerted Action/Work Stoppage
5030	Student Wellness
5141.27	Food Allergies/Special Dietary Needs
5141.27	Food Allergies/Special Dietary Needs
5145.6	Parent/Guardian Notifications
5145.6-E(1)	Parent/Guardian Notifications
5148	Child Care And Development
5148	Child Care And Development
5148.2	Before/After School Programs
5148.2	Before/After School Programs
5148.3	Preschool/Early Childhood Education
5148.3	Preschool/Early Childhood Education
6142.8	Comprehensive Health Education

6142.8	Comprehensive Health Education
6173	Education For Homeless Children
6173	Education For Homeless Children
6173-E(1)	Education For Homeless Children
6173-E(2)	Education For Homeless Children
6176	Weekend/Saturday Classes
7110	Facilities Master Plan

Policy 3551: Food Service Operations/Cafeteria Fund

Status: ADOPTED

Original Adopted Date: 03/01/2018 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

The Governing Board intends that school food services shall be a self-supporting, nonprofit program. To ensure program quality and cost effectiveness, the Superintendent or designee shall centralize and direct the purchasing of foods and supplies, the planning of menus, and the auditing of all food service accounts for the district.

At the Board's discretion, district funds other than the cafeteria fund may be used for the purchase of school meals.

The Superintendent or designee shall ensure that food service director(s) possess the qualifications required by 7 CFR 210.30 and California Department of Education (CDE) standards.

At least once each year, food service administrators, other appropriate personnel who conduct or oversee administrative procedures, and other food service personnel shall receive training provided by CDE. (42 USC 1776)

Meal Sales

Each school day, a nutritionally adequate breakfast and lunch shall be made available at no cost to any student who requests a meal, including a student enrolled in an independent study program on any school day in which the student is scheduled for in-person educational activities of two or more hours. After such school meals have been made available to a student, the district may sell the student the entrée from an additional nutritiously adequate meal that qualifies for federal reimbursement, from the same meal service. (Education Code 49431, 49501.5)

As permitted by law, adult meals and other nonprogram foods, such as smart snack compliant food and beverages sold in vending machines, may be sold to students. (Education Code 38082, 49431, 49501.5)

Meals may be sold to district employees, Board members, and employees or members of the fund or association maintaining the cafeteria. (Education Code 38082)

In addition, meals may be sold to nonstudents, including parents/guardians, volunteers, students' siblings, or other individuals, who are authorized by the Superintendent or designee to be on campus. Any meals served to nonstudents shall not be subsidized by federal or state reimbursements, food service revenues, or U.S. Department of Agriculture (USDA) foods.

Meal prices, as recommended by the Superintendent or designee and approved by the Board, shall be based on the costs of providing food services and consistent with Education Code 38084 and 42 USC 1760.

The Superintendent or designee shall establish strategies and procedures for the collection of meal payments. Such procedures shall conform with 2 CFR 200.426 and any applicable CDE guidance. The Superintendent or designee shall clearly communicate these procedures to students and parents/guardians, and shall make this policy and the accompanying administrative regulation available to the public pursuant to Education Code 49557.5.

Cafeteria Fund and Account

The Superintendent or designee shall establish a cafeteria fund independent of the district's general fund.

The Superintendent or designee shall ensure that state and federal funds provided through school meal programs are allocated only for purposes related to the operation or improvement of food services and for reasonable and necessary indirect program costs as allowed by law.

The wages, salaries, and benefits of food service employees shall be paid from the cafeteria fund. (Education Code 38103)

Contracts with Outside Services

With Board approval, the district may enter into a contract for food service consulting services or management services in one or more district schools. (Education Code 45103.5; 42 USC 1758; 7 CFR 210.16)

Procurement of Foods, Equipment, and Supplies

To the maximum extent practicable, foods purchased for use in school meals by the district or by any entity purchasing food on its behalf shall be domestic commodities or products. Domestic commodity or product means an agricultural commodity that is produced in the United States and a food product that is processed in the United States substantially using agricultural commodities that are produced in the United States. (42 USC 1760; 7 CFR 210.21)

The district's food service program shall give priority to serving freshly prepared onsite meals, using whole or minimally processed sustainable foods which are locally grown or produced, including fresh fruits and vegetables, and to providing plant-based or restricted diet food options for students.

When soliciting for bids and contracts for the purchase of an agricultural food product, the district shall specify in the solicitation that only the purchase of agricultural food products grown, packed, or processed domestically is authorized, unless a specific exception applies. A nondomestic food product may be purchased for use in the district's food service program only as a last resort when the product is not produced or manufactured in the United States in sufficient and reasonably available quantities of a satisfactory quality, the quality of the domestic product is inferior to the quality of the nondomestic product, or the bid or price of the nondomestic product is more than 25 percent lower than the bid or price of the domestic product. In such cases, the Superintendent or designee shall retain documentation justifying the use of the exception for three years from the date of purchase. (Food and Agriculture Code 58596.3)

Furthermore, the district shall accept a bid or price for an agricultural food product grown in California before accepting a bid or price for a domestic agricultural food product that is grown outside the state, if the quality of the California-grown product is comparable and the bid or price does not exceed the lowest bid or price for domestic product produced outside the state. (Food and Agriculture Code 58595)

Bid solicitations and awards for purchases of equipment, materials, or supplies in support of the district's child nutrition program, or for contracts awarded pursuant to Public Contract Code 2000, shall be consistent with the federal procurement standards in 2 CFR 200.318-200.326. Awards shall be let to the most responsive and responsible party. Price shall be the primary consideration, but not the only determining factor, in making such an award. (Public Contract Code 20111)

Program Monitoring and Evaluation

The Superintendent or designee shall present to the Board, at least annually, financial reports regarding revenues and

expenditures related to the food service program.

The Superintendent or designee shall provide all necessary documentation required for the Administrative Review conducted by CDE to ensure compliance of the district's food service program with federal requirements.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

	Description
12 CCR 18928-18998.4	Short-lived climate pollutants
5 CCR 15550-15565	School lunch and breakfast programs
Ed. Code 38080-38086	School meals
Ed. Code 38090-38095	Cafeterias; funds and accounts
Ed. Code 38100-38103	Cafeterias; allocation of charges
Ed. Code 42646	Alternate payroll procedure
Ed. Code 45103.5	Contracts for management consulting services; restrictions
Ed. Code 49010	Educational activity; definition
Ed. Code 49431	The Pupil Nutrition, Health, and Achievement Act of 2001
Ed. Code 49490-49494	School breakfast and lunch programs
Ed. Code 49501.5-49506	School meals
Ed. Code 49550.3-49562	Meals for needy students
Ed. Code 49554	Contract for services
Ed. Code 49580-49581	Food recovery program
F&A Code 58595	Preference for California-grown agricultural products
F&A Code 58596.1-58596.5	Buy American Food Act; purchase of nondomestic agricultural food products
H&S Code 113700-114437	California Retail Food Code; sanitation and safety requirements
Pub. Cont. Code 2000-2002	Responsive bidders
Pub. Cont. Code 20111	Contracts over \$50,000; contracts for construction; award to lowest responsible bidder
Pub. Cont. Code 3410	U.S. produce and processed foods

Federal References

	Description
2 CFR 200	Appendix VII Indirect cost proposals
2 CFR 200.318-200.326	Procurement standards
2 CFR 200.400-200.475	Cost principles
2 CFR 200.56	Indirect costs; definition
42 USC 1751-1769j	School Lunch Program
42 USC 1771-1793	Child Nutrition Act
42 USC 1773	School Breakfast Program
7 CFR 210.1-210.33	National School Lunch Program
7 CFR 245.8	Nondiscrimination practices for students eligible for free and reduced price meal and free milk
7 CFR 250.1-250.70	USDA foods

Management Resources References

	Description
CA Dept of Social Services Publication	Food Distribution Program Administrative Manual
California Department of Education Publication	Professional Standards in the SNPs, NSD Management Bulletin, SNP-13-2020, rev. January 2022
California Department of Education Publication	Food Service Management Company Contract Preapproval, NSD Management Bulletin, SNP-05-2023, March 2023
California Department of Education Publication	Unpaid Meal Charges: Local Meal Charge Policies, Clarification on Collection of Delinquent Meal Payments, and Excess Student Account Balances, NSD Management Bulletin, SNP-04-2023, July 2023
California Department of Education Publication	Excess Net Cash Resources – Revised to Increase Limitation, NSD Management Bulletin, SNP-04-2022, May 2022
California Department of Education Publication	Pricing of Adult Meals in the National School Lunch and School Breakfast Programs, NSD Management Bulletin, SNP-04-2021, August 2021
California Department of Education Publication	Procuring and Monitoring of Food Service Management Contracts, NSD Management Bulletin, SNP-13-2015, January 2015
California Department of Education Publication	Cafeteria Funds - Allowable Uses, NSD Management Bulletin, SNP-05-2020, February 2020
California Department of Education Publication	Storage and Inventory Management of U.S. Department of Agriculture Foods, NSD Management Bulletin, FDP-01-2018, January 2018
California Department of Education Publication	California School Accounting Manual
U.S. Department of Agriculture Publication	Buy American and the Agriculture Improvement Act of 2018, SP-32-2019, August 2019
U.S. Department of Agriculture Publication	Procuring Local Foods for Child Nutrition Programs, January 2022
U.S. Department of Agriculture Publication	Unpaid Meal Charges: Local Meal Charge Policies, SP 46-2016, July 2016
U.S. Department of Agriculture Publication	Indirect Costs: Guidance for State Agencies and School Food Authorities, SP 60-2016, September 2016
U.S. Department of Agriculture Publication	Compliance with and Enforcement of the Buy American Provision in the National School Lunch Program, SP-38-2017, June 2017
U.S. Department of Agriculture Publication	Discretionary Elimination of Reduced Price Charges in the School Meal Programs, SP 17-2014, January 2014
U.S. Dept of Agriculture Publication	School Meals - FAQs
Website	CalRecycle, Resources for Local Education Agencies: K-12 Public Schools and School Districts
Website	California Department of Education, Accounting
Website	CSBA District and County Office of Education Legal Services
Website	U.S. Department of Agriculture, Food and Nutrition Service
Website	California Department of Social Services
Website	California Department of Education, School Nutrition
Website	California School Nutrition Association

Cross References

	Description
0410	Nondiscrimination In District Programs And Activities
1113	District And School Websites
1113	District And School Websites
1113-E(1)	District And School Websites
1340	Access To District Records
1340	Access To District Records

3100	Budget
3100	Budget
3110	Transfer Of Funds
3230	Federal Grant Funds
3230	Federal Grant Funds
3260	Fees And Charges
3260	Fees And Charges
3300	Expenditures And Purchases
3311	Bids
3311	Bids
3312	Contracts
3314.2	Revolving Funds
3400	Management Of District Assets/Accounts
3400	Management Of District Assets/Accounts
3460	Financial Reports And Accountability
3460	Financial Reports And Accountability
3510	Green School Operations
3511	Energy And Water Management
3511	Energy And Water Management
3512	Equipment
3512-E(1)	Equipment
3515.6	Criminal Background Checks For Contractors
3550	Food Service/Child Nutrition Program
3550	Food Service/Child Nutrition Program
3552	Summer Meal Program
3552	Summer Meal Program
3553	Free And Reduced Price Meals
3553	Free And Reduced Price Meals
3554	Other Food Sales
3554	Other Food Sales
3555	Nutrition Program Compliance
3555-E(1)	Nutrition Program Compliance
3580	District Records
3580	District Records
4112.4	Health Examinations
4212	Appointment And Conditions Of Employment
4212.4	Health Examinations
4231	Staff Development
4312.4	Health Examinations
4331	Staff Development
5030	Student Wellness

5145.6

[Parent/Guardian Notifications](#)

5145.6-E(1)

[Parent/Guardian Notifications](#)

Regulation 3551: Food Service Operations/Cafeteria Fund

Status: ADOPTED

Original Adopted Date: 03/01/2018 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

Payments for Meals

The Superintendent or designee shall maintain a system for accurately recording payments received and tracking meals provided to each student.

At the beginning of the school year, the Superintendent or designee shall communicate the district's meal payment policies through multiple methods, including, but not limited to:

1. Explaining the meal charge policy within registration materials provided to parents/guardians at the start of the school year
2. Including the policy in print versions of student handbooks, if provided to parents/guardians annually
3. Providing the policy whenever parents/guardians are notified regarding the application process for free and reduced-price meals, such as in the distribution of eligibility forms at the start of the school year
4. Posting the policy on the district's website

Reimbursement Claims

The Superintendent or designee shall maintain records of the number of meals served each day by school site and by category of free and reduced-price meals. The Superintendent or designee shall submit reimbursement claims for school meals to the California Department of Education (CDE) using the online Child Nutrition Information and Payment System.

Minimizing Food Waste and Reducing Food Insecurity

The District shall take steps to minimize food waste and reduce food insecurity in district schools. (Health and Safety Code 114079)

The Superintendent or designee shall arrange to recover the maximum amount of edible food that would otherwise be disposed for donation to a local food recovery organization. (14 CCR 18991.3)

The district may also provide sharing tables where students and staff may return appropriate unused cafeteria food items to be made available to students during the course of a regular school meal time. If food on the sharing tables is not taken by a student, the school cafeteria may donate the food to a food bank or any other nonprofit charitable organization. (Health and Safety Code 114079)

Food that may be donated includes prepackaged, nonpotentially hazardous food with the packaging still intact and in good condition, whole uncut produce that complies with Health and Safety Code 113992, unopened bags of sliced fruit, unopened containers of milk that are immediately stored in a cooling bin maintained at 41 degrees Fahrenheit or below, and perishable prepackaged food if it is placed in a proper temperature-controlled environment. The preparation, safety, and donation of food shall be consistent with Health and Safety Code 113980. (Health and Safety Code 114079)

The Superintendent or designee shall maintain records related to edible food recovery including a list of each food recovery service or organization that collects or receives the district's edible food, contact information for the service or organization, the types of food, frequency, and quantity that will be collected or hauled by the district, and a copy of contracts or written agreements between the district and food recovery services or organizations. (14 CCR 18991.4)

Cafeteria Fund and Account

All proceeds from food sales and other services offered by the cafeteria shall be deposited in the cafeteria fund as provided by law. (Education Code 38090, 38093)

The cafeteria fund shall be used only for those expenditures authorized by the Governing Board as necessary for the operation of school cafeterias in accordance with Education Code 38100-38103, 2 CFR Part 200 Appendix VII, and the California School Accounting Manual.

The district may use cafeteria funds to supplement the provision of a nutritionally adequate breakfast and/or lunch to district students when permitted by law.

Any charges to, or transfers from, a food service program shall be dated and accompanied by a written explanation of the purpose of and basis for the expenditure. (Education Code 38101)

Indirect costs charged to the food service program shall be based on either the district's prior year indirect cost rate as approved by CDE or the statewide average approved indirect cost rate for the second prior fiscal year, whichever is less. (Education Code 38101)

Net cash resources in the nonprofit school food service shall not exceed six months' average expenditures. (7 CFR 210.14, 220.7)

U.S. Department of Agriculture Foods

The district shall provide facilities for the storage and control of foods received through the U.S. Department of Agriculture (USDA) that protect against theft, spoilage, damage, or other loss. Such storage facilities shall maintain donated foods in sanitary conditions, at the proper temperature and humidity, and with adequate air circulation. The district shall comply with all federal, state, or local requirements related to food safety and health and procedures for responding to a food recall, as applicable, and shall obtain all required health inspections. (7 CFR 250.14)

The Superintendent or designee shall maintain inventories of USDA foods in accordance with 7 CFR 250.59 and CDE procedures, and shall ensure that foods are used before their expiration dates.

USDA donated foods shall be used in school lunches as far as practicable. USDA foods also may be used in other nonprofit food service activities, including, but not limited to, school breakfasts or other meals, a la carte foods sold to students, meals served to adults directly involved in the operation and administration of the food service and to other school staff, and training in nutrition, health, food service, or general home economics instruction for students, provided that any revenues from such activities accrue to the district's nonprofit food service account. (7 CFR 250.59)

Contracts with Outside Services

The term of any contract for food service management or consulting services shall not exceed one year. Any renewal of the contract or further requests for proposals to provide such services shall be considered on a year-to-year basis. (Education Code 45103.5; 7 CFR 210.16)

Any contract for management of the food service operation shall be approved by CDE and comply with the conditions in Education Code 49554 and 7 CFR 210.16 as applicable. The district shall retain control of the quality, extent, and general nature of its food services. (Education Code 49554; 42 USC 1758; 7 CFR 210.16)

Any contract for consulting services shall not result in the supervision of food service classified staff by the management consultant, nor shall it result in the elimination of any food service classified staff or position or have any adverse effect on the wages, benefits, or other terms and conditions of employment of classified food service staff or positions. All persons providing consulting services shall be subject to applicable employment conditions related to health and safety as listed in Education Code 45103.5. (Education Code 45103.5)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the

policy.

State References

12 CCR 18928-18998.4

5 CCR 15550-15565

Ed. Code 38080-38086

Ed. Code 38090-38095

Ed. Code 38100-38103

Ed. Code 42646

Ed. Code 45103.5

Ed. Code 49010

Ed. Code 49431

Ed. Code 49490-49494

Ed. Code 49501.5-49506

Ed. Code 49550.3-49562

Ed. Code 49554

Ed. Code 49580-49581

F&A Code 58595

F&A Code 58596.1-58596.5

H&S Code 113700-114437

Pub. Cont. Code 2000-2002

Pub. Cont. Code 20111

Pub. Cont. Code 3410

Federal References

2 CFR 200

2 CFR 200.318-200.326

2 CFR 200.400-200.475

2 CFR 200.56

42 USC 1751-1769j

42 USC 1771-1793

42 USC 1773

7 CFR 210.1-210.33

7 CFR 245.8

7 CFR 250.1-250.70

Management Resources References

CA Dept of Social Services Publication

California Department of Education Publication

California Department of Education Publication

Description

[Short-lived climate pollutants](#)

[School lunch and breakfast programs](#)

[School meals](#)

[Cafeterias; funds and accounts](#)

[Cafeterias; allocation of charges](#)

[Alternate payroll procedure](#)

[Contracts for management consulting services; restrictions](#)

[Educational activity; definition](#)

[The Pupil Nutrition, Health, and Achievement Act of 2001](#)

[School breakfast and lunch programs](#)

[School meals](#)

[Meals for needy students](#)

[Contract for services](#)

[Food recovery program](#)

[Preference for California-grown agricultural products](#)

[Buy American Food Act; purchase of nondomestic agricultural food products](#)

[California Retail Food Code; sanitation and safety requirements](#)

[Responsive bidders](#)

[Contracts over \\$50,000; contracts for construction; award to lowest responsible bidder](#)

[U.S. produce and processed foods](#)

Description

[Appendix VII Indirect cost proposals](#)

[Procurement standards](#)

[Cost principles](#)

[Indirect costs; definition](#)

[School Lunch Program](#)

[Child Nutrition Act](#)

[School Breakfast Program](#)

[National School Lunch Program](#)

[Nondiscrimination practices for students eligible for free and reduced price meal and free milk](#)

[USDA foods](#)

Description

[Food Distribution Program Administrative Manual](#)

[Professional Standards in the SNPs, NSD Management Bulletin, SNP-13-2020, rev. January 2022](#)

[Food Service Management Company Contract Preapproval, NSD Management Bulletin, SNP-05-2023, March 2023](#)

California Department of Education Publication	Unpaid Meal Charges: Local Meal Charge Policies, Clarification on Collection of Delinquent Meal Payments, and Excess Student Account Balances, NSD Management Bulletin, SNP-04-2023, July 2023
California Department of Education Publication	Excess Net Cash Resources – Revised to Increase Limitation, NSD Management Bulletin, SNP-04-2022, May 2022
California Department of Education Publication	Pricing of Adult Meals in the National School Lunch and School Breakfast Programs, NSD Management Bulletin, SNP-04-2021, August 2021
California Department of Education Publication	Procuring and Monitoring of Food Service Management Contracts, NSD Management Bulletin, SNP-13-2015, January 2015
California Department of Education Publication	Cafeteria Funds - Allowable Uses, NSD Management Bulletin, SNP-05-2020, February 2020
California Department of Education Publication	Storage and Inventory Management of U.S. Department of Agriculture Foods, NSD Management Bulletin, FDP-01-2018, January 2018
California Department of Education Publication	California School Accounting Manual
U.S. Department of Agriculture Publication	Buy American and the Agriculture Improvement Act of 2018, SP-32-2019, August 2019
U.S. Department of Agriculture Publication	Procuring Local Foods for Child Nutrition Programs, January 2022
U.S. Department of Agriculture Publication	Unpaid Meal Charges: Local Meal Charge Policies, SP 46-2016, July 2016
U.S. Department of Agriculture Publication	Indirect Costs: Guidance for State Agencies and School Food Authorities, SP 60-2016, September 2016
U.S. Department of Agriculture Publication	Compliance with and Enforcement of the Buy American Provision in the National School Lunch Program, SP-38-2017, June 2017
U.S. Department of Agriculture Publication	Discretionary Elimination of Reduced Price Charges in the School Meal Programs, SP 17-2014, January 2014
U.S. Dept of Agriculture Publication	School Meals - FAQs
Website	CalRecycle, Resources for Local Education Agencies: K-12 Public Schools and School Districts
Website	California Department of Education, Accounting
Website	CSBA District and County Office of Education Legal Services
Website	U.S. Department of Agriculture, Food and Nutrition Service
Website	California Department of Social Services
Website	California Department of Education, School Nutrition
Website	California School Nutrition Association

Cross References

0410	Nondiscrimination In District Programs And Activities
1113	District And School Websites
1113	District And School Websites
1113-E(1)	District And School Websites
1340	Access To District Records
1340	Access To District Records
3100	Budget
3100	Budget
3110	Transfer Of Funds
3230	Federal Grant Funds
3230	Federal Grant Funds

Description

3260	Fees And Charges
3260	Fees And Charges
3300	Expenditures And Purchases
3311	Bids
3311	Bids
3312	Contracts
3314.2	Revolving Funds
3400	Management Of District Assets/Accounts
3400	Management Of District Assets/Accounts
3460	Financial Reports And Accountability
3460	Financial Reports And Accountability
3510	Green School Operations
3511	Energy And Water Management
3511	Energy And Water Management
3512	Equipment
3512-E(1)	Equipment
3515.6	Criminal Background Checks For Contractors
3550	Food Service/Child Nutrition Program
3550	Food Service/Child Nutrition Program
3552	Summer Meal Program
3552	Summer Meal Program
3553	Free And Reduced Price Meals
3553	Free And Reduced Price Meals
3554	Other Food Sales
3554	Other Food Sales
3555	Nutrition Program Compliance
3555-E(1)	Nutrition Program Compliance
3580	District Records
3580	District Records
4112.4	Health Examinations
4212	Appointment And Conditions Of Employment
4212.4	Health Examinations
4231	Staff Development
4312.4	Health Examinations
4331	Staff Development
5030	Student Wellness
5145.6	Parent/Guardian Notifications
5145.6-E(1)	Parent/Guardian Notifications

Regulation 3553: Free And Reduced Price Meals

Status: ADOPTED

Original Adopted Date: 03/01/2016 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

Applications

The Superintendent or designee shall ensure that the district's application form for free and reduced-price meals and related materials include the statements specified in Education Code 49557 and 7 CFR 245.5. The district's application packet shall include the notifications and information listed in Education Code 49557.2.

The application form and related information shall be distributed in paper form to all parents/guardians at the beginning of each school year and shall be available to students at all times during the school day. (Education Code 48980, 49520, 49557; 42 USC 1758; 7 CFR 245.5)

In addition, the district application form for free and reduced price meals shall be available online. The online application form shall require completion of only those questions necessary for determining eligibility, contain clear instructions for families that are experiencing homelessness or who are migratory and comply with other requirements specified in Education Code 49557.

An application form and related information shall also be provided whenever a new student is enrolled.

At the beginning of each school year, the Superintendent or designee shall send a public release, containing the same information supplied to parents/guardians and including eligibility criteria, to local media, the local unemployment office, and any major employers in the district attendance area contemplating large layoffs. Copies of the public release shall be made available upon request to any interested person. (7 CFR 245.5)

Eligibility

The Superintendent or designee shall determine students' eligibility for the free and reduced-price meal program based on the criteria specified in 42 USC 1758 and 1773 and 7 CFR 245.1-245.13 and made available by the California Department of Education.

Participants in the CalFresh, California Work Opportunity and Responsibility to Kids (CalWORKS), and Medi-Cal programs shall be directly certified for enrollment in the free and reduced-price meal program without further application. Participants in other state or federal programs may be directly certified when authorized by law. (Education Code 49561, 49562; 42 USC 1758; 7 CFR 245.6)

Verification of Eligibility

Not later than November 15 of each year, the Superintendent or designee shall verify the eligibility of a sample of household applications approved for the school year in accordance with the sample sizes and procedures specified in 42 USC 1758 and 7 CFR 245.6a.

If the review indicates that the initial eligibility determination is correct, the Superintendent or designee shall verify the approved household application. If the review indicates that the initial eligibility determination is incorrect, the Superintendent or designee shall: (42 USC 1758; 7 CFR 245.6a)

1. If the eligibility status changes from reduced price to free, make the increased benefits immediately available and notify the household of the change in benefits
2. If the eligibility status changes from free to reduced price, first verify the application, then notify the household of the correct eligibility status, and, when required by law, send a notice of adverse action as described below
3. If the eligibility status changes from free or reduced price to paid, send the household a notice of adverse action as described below

If, as a result of verification activities, the eligibility of a household that is receiving free or reduced-price benefits cannot be confirmed, or if the household fails to cooperate with verification efforts, the Superintendent or designee shall reduce or terminate benefits, as applicable, and shall properly document and retain on file in the district the reasons for the household's ineligibility. At least 10 days prior to the actual reduction or termination, the Superintendent or designee shall send a notice of adverse action to the household. The notice shall advise the household of: (7 CFR 245.6a)

1. The change and the reasons for the change
2. The right to appeal, when the appeal must be filed to ensure continued benefits while awaiting a hearing and decision, and instructions on how to appeal
3. The right to reapply at any time during the school year

Confidentiality/Release of Records

The Superintendent designates the following district employee(s) to disclose a student's name and eligibility status from individual meal records only for the purpose of disaggregation of academic achievement data and/or the provision of services under the federal Elementary and Secondary Education Act pursuant to 20 USC 6301-6576.

Assistant Superintendent, Educational Services

In permitting the disclosure of student records for such purposes, the Superintendent or designee shall ensure that: (Education Code 49558)

1. No individual indicators of participation in the free and reduced-price meal program are maintained in the permanent records of any student if not otherwise allowed by law
2. Information regarding individual student participation in the free and reduced-price meal program is not publicly released
3. All other confidentiality provisions required by law are met
4. Information collected regarding individual students certified to participate in the free and reduced-price meal program is destroyed when no longer needed for its intended purpose

Nondiscrimination Plan

In implementing the district's food service programs for students who are eligible to receive free or reduced-price meals, the district shall ensure the following: (Education Code 49557; 42 USC 1758)

1. The names of the students shall not be published, posted, or announced in any manner, or used for any purpose other than the National School Lunch and School Breakfast Programs, unless otherwise provided by law
2. There shall be no overt identification of any of the students by the use of special tokens or tickets or by any other means
3. The students shall not be required to work for their meals
4. The students shall not be required to use a separate dining area, go through a separate serving line or entrance, or consume their meals at a different time

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Description

5 CCR 15510
 5 CCR 15530-15535
 5 CCR 15550-15565
 Ed. Code 48980
 Ed. Code 49430-49434
 Ed. Code 49490-49494
 Ed. Code 49501.5-49506
 Ed. Code 49510-49520
 Ed. Code 49530-49536
 Ed. Code 49547-49548.3
 Ed. Code 49550.3-49562
 Ed. Code 49564.3

[Mandatory meals for needy students](#)
[Nutrition education](#)
[School lunch and breakfast programs](#)
[Parent/Guardian notifications](#)
[Pupil Nutrition, Health, and Achievement Act of 2001](#)
[School breakfast and lunch programs](#)
[School meals](#)
[Nutrition](#)
[Child Nutrition Act](#)
[Comprehensive nutrition services](#)
[Meals for needy students](#)
[High-poverty schools; universal meal service](#)

Federal References

20 USC 1232g
 20 USC 6301-6576
 42 USC 1751-1769j
 42 USC 1771-1791
 42 USC 1773
 7 CFR 210.1-210.33
 7 CFR 220.10-220.21
 7 CFR 245.1-245.13

Description

[Family Educational Rights and Privacy Act \(FERPA\) of 1974](#)
[Title I Improving the Academic Achievement of the Disadvantaged](#)
[School Lunch Program](#)
[Child nutrition](#)
[School Breakfast Program](#)
[National School Lunch Program](#)
[National School Breakfast Program](#)
[Eligibility for free and reduced-price meals and free milk](#)

Management Resources References

California Department of Education Publication
 California Department of Education Publication
 CSBA Publication
 CSBA Publication
 U.S. Department of Agriculture Publication
 U.S. Dept of Agriculture Publication
 Website
 Website
 Website
 Website
 Website
 Website

Description

[Updated Guidance on Sharing of School Meal Applications and the Passing of Assembly Bill 1599, Management Bulletin SNP-12-2015, July 2015](#)
[Clarification on the Sharing of Individual Student Eligibility Information for Local Control and Accountability Plan Purposes, Management Bulletin SNP-02-2018, May 2018](#)
[Monitoring for Success: A Guide for Assessing and Strengthening Student Wellness Policies, 2012](#)
[Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, April 2006](#)
[Provision 2 Guidance: National School Lunch and School Breakfast Programs, Summer 2002](#)
[Eligibility Manual for School Meals: Determining and Verifying Eligibility, July 2017](#)
[CSBA District and County Office of Education Legal Services](#)
[U.S. Department of Agriculture, Food and Nutrition Service](#)
[Nourish California](#)
[California Project LEAN \(Leaders Encouraging Activity and Nutrition\)](#)
[California Department of Education, School Nutrition](#)
[CSBA](#)

Cross References

Description

0200	Goals For The School District
0410	Nondiscrimination In District Programs And Activities
0460	Local Control And Accountability Plan
0460	Local Control And Accountability Plan
1340	Access To District Records
1340	Access To District Records
1400	Relations Between Other Governmental Agencies And The Schools
3100	Budget
3100	Budget
3250	Transportation Fees
3250	Transportation Fees
3260	Fees And Charges
3260	Fees And Charges
3550	Food Service/Child Nutrition Program
3550	Food Service/Child Nutrition Program
3551	Food Service Operations/Cafeteria Fund
3551	Food Service Operations/Cafeteria Fund
3552	Summer Meal Program
3552	Summer Meal Program
3554	Other Food Sales
3554	Other Food Sales
3555	Nutrition Program Compliance
3555-E(1)	Nutrition Program Compliance
4119.23	Unauthorized Release Of Confidential/Privileged Information
4219.23	Unauthorized Release Of Confidential/Privileged Information
4319.23	Unauthorized Release Of Confidential/Privileged Information
5030	Student Wellness
5117	Interdistrict Attendance
5117	Interdistrict Attendance
5125	Student Records
5125	Student Records
5141.6	School Health Services
5141.6	School Health Services
5145.3	Nondiscrimination/Harassment
5145.3	Nondiscrimination/Harassment
5145.6	Parent/Guardian Notifications
5145.6-E(1)	Parent/Guardian Notifications
5148	Child Care And Development
5148	Child Care And Development
5148.2	Before/After School Programs
5148.2	Before/After School Programs

6162.51	State Academic Achievement Tests
6162.51	State Academic Achievement Tests
6171	Title I Programs
6171	Title I Programs
6173	Education For Homeless Children
6173	Education For Homeless Children
6173-E(1)	Education For Homeless Children
6173-E(2)	Education For Homeless Children
6173.1	Education For Foster Youth
6173.1	Education For Foster Youth
6175	Migrant Education Program
6175	Migrant Education Program
6176	Weekend/Saturday Classes
6177	Summer Learning Programs

Policy 4111: Recruitment And Selection

Status: ADOPTED

Original Adopted Date: 07/01/2012 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

The Governing Board is committed to employing suitable, qualified individuals to effectively carry out the district's vision, mission, and goals, and believes that students benefit when district staff reflects the racial, ethnic, linguistic, and cultural diversity of the district.

The Superintendent or designee shall develop equitable, fair, and transparent recruitment and selection processes and procedures that ensure individuals are selected for employment in the district based on demonstrated knowledge, skills, and competence and not on any bias, personal preference, or unlawful discrimination.

Additionally, the Superintendent or designee shall, through the recruitment and selection processes and procedures, seek to establish and maintain a diverse staff, including the active recruitment from institutions and organizations that serve populations underrepresented among district employees.

When a vacancy occurs, the Superintendent or designee shall review, as appropriate, the job description for the position to ensure that it accurately describes the major functions and duties of the position. The Superintendent or designee shall also disseminate job announcements to ensure a wide range of candidates.

When posting an employment opportunity, the Superintendent or designee shall include the pay scale for the open position. (Labor Code 432.2)

The Superintendent shall develop and maintain appropriate hiring procedures to identify the best possible candidates for a position. In doing so, an interview committee may be established to rank candidates and recommend finalists. During job interviews, applicants may be asked to describe or demonstrate how they will be able to perform the duties of the job. All discussions and recommendations shall be confidential and consistent with law.

No inquiry shall be made about any information prohibited by state or federal nondiscrimination laws.

Unless otherwise provided for in law, the district may not discriminate against a person in hiring based on the person's use of cannabis off the job and away from the workplace, including that the district may not request information from an applicant related to the applicant's prior use of cannabis, apart from the applicant's criminal history, or penalize an applicant based on a drug screening which finds that the applicant has nonpsychoactive cannabis metabolites in the applicant's hair, blood, urine, or other bodily fluid. (Government Code 12954)

However, the district retains the right to maintain drug-free schools or prohibit employees from possessing, being impaired by, or using cannabis while on the job. (Government Code 12954)

The Superintendent or designee shall not inquire, orally or in writing, about an applicant's salary history information, including compensation and benefits. Additionally, the Superintendent or designee shall not rely on salary history information as a factor in determining whether to offer employment to an applicant or the salary to offer. However, the Superintendent or designee may consider salary information that is disclosable under state or federal law or that the applicant discloses voluntarily and without prompting. (Labor Code 432.3)

For each position, the Superintendent or designee shall present to the Board one candidate who meets all qualifications established by law and the Board for the position. No person shall be employed by the Board without the recommendation or endorsement of the Superintendent or designee.

Incentives

With Board approval and in accordance with district needs and any applicable collective bargaining agreements, the district may provide incentives to recruit teachers, administrators, or other employees, such as signing bonuses, assistance with beginning teacher induction and/or credential costs, mentoring, additional compensation, and/or subsidized housing.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

	Description
Ed. Code 200-262.4	Prohibition of discrimination
Ed. Code 35035	Powers and duties of the superintendent; transfer authority
Ed. Code 44066	Limitations on certification requirements
Ed. Code 44259	Teaching credential, exception; designated subjects; minimum requirements
Ed. Code 44750	Teacher recruitment resource center
Ed. Code 44830-44831	Employment of certificated persons
Ed. Code 44858	Age or marital status in certificated positions
Ed. Code 44859	Prohibition against certain rules and regulations regarding residency
Ed. Code 45103-45139	Employment; classified employees
Ed. Code 49406	Examination for tuberculosis
Gov. Code 12900-12996	Fair Employment and Housing Act
Gov. Code 7920.000-7930.215	California Public Records Act
Gov. Code 815.2	Liability of public entities and public employees
H&S Code 53570-53574	Teacher Housing Act of 2016
Lab. Code 432.3	Salary information

Federal References

	Description
20 USC 1681-1688	Title IX of the Education Amendments of 1972; discrimination based on sex
28 CFR 35.101-35.190	Americans with Disabilities Act
34 CFR 106.51-106.61	Nondiscrimination on the basis of sex in employment in education program or activities
42 USC 12101-12213	Americans with Disabilities Act
42 USC 2000d-2000d-7	Title VI, Civil Rights Act of 1964
42 USC 2000e-2000e-17	Title VII, Civil Rights Act of 1964, as amended
5 USC 552	Freedom of Information Act
8 USC 1324a	Unlawful employment of aliens
8 USC 1324b	Unfair immigration related employment practices

Management Resources References

	Description
CA Commission on Teacher Credentialing Publication	Strategic Plan: Ensuring Educator Excellence, 2023
California County Superintendents Publication	Teacher Recruitment in California: An Analysis of Effective Strategies, Research Brief, Veritas Research and Evaluation Group, October 2017
California Department of Education Publication	How to Increase the Diversity of California's Educator Workforce, April 2022
Court Decision	C.A. v William S. Hart Union High School District et al. (2012) 138 Cal.Rptr.3d 1
Ctr for Cities + Schools, cityLAB & Turner Ctr Pub	Education Workforce Housing in California: Developing the 21st Century Campus, 2021
Ctr for Cities + Schools, cityLAB & Turner Ctr Pub Website	Education Workforce Housing in California: The Handbook University of California Los Angeles, cityLAB

Website	University of California Berkeley, Turner Center for Housing Innovation
Website	University of California Berkeley, Center for Cities + Schools
Website	CSBA District and County Office of Education Legal Services
Website	Commission on Teacher Credentialing
Website	Education Job Opportunities Information Network
Website	Teach USA
Website	California County Superintendents
Website	California Civil Rights Department
Website	U.S. Department of Education
Website	U.S. Equal Employment Opportunity Commission
Website	California Department of Education

Cross References

Description

0000	Vision
0200	Goals For The School District
0410	Nondiscrimination In District Programs And Activities
2230	Representative And Deliberative Groups
3542	School Bus Drivers
4000	Concepts And Roles
4030	Nondiscrimination In Employment
4030	Nondiscrimination In Employment
4032	Reasonable Accommodation
4100	Certificated Personnel
4111.2	Legal Status Requirement
4111.2	Legal Status Requirement
4112	Appointment And Conditions Of Employment
4112.2	Certification
4112.2	Certification
4112.21	Interns
4112.21	Interns
4112.22	Staff Teaching English Learners
4112.23	Special Education Staff
4112.61	Employment References
4112.8	Employment Of Relatives
4113	Assignment
4113	Assignment
4117.14	Postretirement Employment
4200	Classified Personnel
4200	Classified Personnel
4211.2	Legal Status Requirement
4211.2	Legal Status Requirement
4212	Appointment And Conditions Of Employment

4212.61	Employment References
4212.8	Employment Of Relatives
4300	Administrative And Supervisory Personnel
4300	Administrative And Supervisory Personnel
4311.2	Legal Status Requirement
4311.2	Legal Status Requirement
4312.1	Contracts
4312.61	Employment References
4312.8	Employment Of Relatives
4317.14	Postretirement Employment
4331	Staff Development
6141.4	International Baccalaureate Program
6141.5	Advanced Placement
6171	Title I Programs
6171	Title I Programs
9000	Role Of The Board

Regulation 4112.5: Criminal Record Check

Status: ADOPTED

Original Adopted Date: 10/01/1998 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

The Superintendent or designee shall not hire or retain in employment, in a certificated or classified position, a person who has been convicted of a violent or serious felony as defined in Penal Code 667.5(c) or 1192.7(c), a controlled substance offense as defined in Education Code 44011, or a sex offense as defined in Education Code 44010. However, the Superintendent or designee shall not deny or terminate employment solely on the basis that the person has been: (Education Code 44830.1, 44836, 45122.1, 45123)

1. Convicted of a violent or serious felony, controlled substance offense, or sex offense, and the conviction is reversed and the person is acquitted of the offense in a new trial or the charges against the person are dismissed, unless the sex offense for which the conviction is dismissed pursuant to Penal Code 1203.4 involves a victim who was a minor
2. Convicted of a violent or serious felony and has obtained a certificate of rehabilitation or a pardon
3. Convicted of a serious felony, that is not also a violent felony, and has proven to the sentencing court that rehabilitation for purposes of school employment has been attained for at least one year
4. Convicted of a controlled substance offense and is applying for or is employed in a certificated position and has a credential issued by the Commission on Teacher Credentialing
5. Convicted of a controlled substance offense and is applying for or is employed in a classified position and has been determined by the Governing Board, from the evidence presented, to have been rehabilitated for at least five years

A certificated employee may be hired by the district without obtaining a criminal record summary if that employee is employed as a certificated employee in another California school district and became a permanent employee of another California school district as of October 1, 1997. (Education Code 44830.1, 44836)

The Superintendent or designee shall not issue a temporary certificate of clearance to a person whose application for a credential, certificate, or permit is being processed by the Commission on Teacher Credentialing if that person has been convicted of a violent or serious felony, unless the person is otherwise exempt pursuant to Education Code 44332.6 or 44830.1. (Education Code 44332.5, 44332.6)

Pre-Employment Record Check

The Superintendent or designee shall require each person to be employed by the district to submit fingerprints electronically through the Live Scan system so that a criminal record check may be conducted by the Department of Justice (DOJ). The Superintendent or designee shall provide the applicant with a Live Scan request form and a list of nearby Live Scan locations.

When a person is applying for a classified position, the Superintendent or designee shall request that the DOJ also obtain a criminal record check through the Federal Bureau of Investigation whenever the applicant meets one of the following conditions: (Education Code 45125)

1. The applicant has not resided in California for at least one year immediately preceding the application for employment.
2. The applicant has resided in California for more than one year, but less than seven years, and the DOJ has ascertained that the person was convicted of a sex offense where the victim was a minor or a drug offense where an element of the offense is either the distribution to or the use of a controlled substance by a minor.

The Superintendent or designee shall immediately notify the DOJ when an applicant who has submitted fingerprints to the DOJ is not subsequently employed by the district. (Penal Code 11105.2)

Subsequent Arrest Notification

The Superintendent or designee shall enter into a contract with the DOJ to receive notification of subsequent arrests resulting in conviction of any person whose fingerprints have been submitted to the DOJ. (Education Code 44830.1, 45125; Penal Code 11105.2)

Upon telephone or email notification by the DOJ that a current temporary employee, substitute employee, or probationary employee serving before March 15 of the employee's second probationary year has been convicted of a violent or serious felony, the Superintendent or designee shall immediately place that employee on leave without pay. (Education Code 44830.1, 45122.1)

When the district receives written electronic notification by the DOJ of the fact of conviction, the temporary employee, substitute employee, or probationary employee serving before March 15 of the employee's second probationary year shall be terminated automatically unless the employee challenges the DOJ record and the DOJ withdraws its notification in writing. Upon receipt of the written withdrawal of notification by the DOJ, the Superintendent or designee shall immediately reinstate the employee with full restoration of salary and benefits for the period of time from the suspension without pay to the reinstatement if the employee is still employed by the district. (Education Code 44830.1, 45122.1)

The Superintendent or designee shall immediately notify the DOJ whenever a person whose fingerprints are maintained by the DOJ is terminated. (Penal Code 11105.2)

Notification of Applicant/Employee

The Superintendent or designee shall expeditiously furnish a copy of any DOJ notification to the applicant or employee to whom it relates if the information is a basis for an adverse employment decision. The copy shall be delivered in person or to the last contact information provided by the applicant or employee. (Penal Code 11105, 11105.2)

Maintenance of Records

The Superintendent shall designate at least one custodian of records who shall be responsible for the security, storage, dissemination, and destruction of all Criminal Offender Record Information (CORI) furnished to the district and shall serve as the primary contact for the DOJ for any related issues. (Penal Code 11102.2)

An employee designated as custodian of records shall receive a criminal background check clearance from the DOJ prior to serving in that capacity. (Penal Code 11102.2)

The custodian of records shall sign and return to the DOJ the Employee Statement Form acknowledging an understanding of the laws prohibiting misuse of CORI. In addition, the custodian of records shall ensure that any individual with access to CORI has on file a signed Employee Statement Form.

To ensure its confidentiality, CORI shall be accessible only to the custodian of records and shall be kept in a locked file separate from other files. CORI shall be used only for the purpose for which it is requested and its contents shall not be disclosed or reproduced. (Education Code 44830.1, 45125)

Once a hiring determination is made, the applicant's CORI shall be destroyed to the extent that the identity of the individual can no longer be reasonably ascertained. (Education Code 44830.1, 45125; 11 CCR 708)

The Superintendent or designee shall immediately notify the DOJ whenever a designated custodian of records ceases to serve in that capacity. (Penal Code 11102.2)

Interagency Agreement

Subject to an interagency agreement with other school districts, the district shall submit and receive CORI on behalf of all participating districts. (Education Code 44830.2, 45125.01)

Upon receipt from the DOJ of a report of conviction of a serious or violent felony, the district shall communicate that fact to participating districts and shall remove the affected employee from the common list of persons eligible

for employment. (Education Code 44830.2, 45125.01)

In addition, upon receipt from the DOJ of a criminal history record or report of subsequent arrest for any person on a common list of persons eligible for employment, the district shall give notice to the superintendent of any participating district, or the person designated in writing by that superintendent, that the report is available for inspection on a confidential basis by the superintendent or the authorized designee. The report shall be made available at the district office for 30 days following the receipt of the notice. (Education Code 44830.2, 45125.01)

The district shall not release a copy of that information to any participating district or any other person. In addition, the district shall retain or dispose of the information in the manner specified in law and in this administrative regulation after all participating districts have had an opportunity to inspect it in accordance with law. (Education Code 44830.2, 45125.01)

The district shall maintain a record of all persons to whom the information has been shown and shall make this record available to the DOJ. (Education Code 44830.2, 45125.01)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Description

11 CCR 701-708	Criminal offender record information
11 CCR 720-724	Incomplete criminal history information
11 CCR 994-994.15	Certification of individuals who take fingerprint impressions
Ed. Code 44010	Sex offense; definitions
Ed. Code 44011	Controlled substance offense
Ed. Code 44332-44332.6	Temporary certificate of clearance
Ed. Code 44346.1	Applicants for credential; conviction of a violent or serious felony
Ed. Code 44830.1	Criminal record summary; certificated employees
Ed. Code 44830.2	Certificated employees; interagency agreement for sharing criminal record information
Ed. Code 44836	Employment of certificated persons convicted of sex offense or controlled substance offense
Ed. Code 44932	Grounds for dismissal of permanent employees
Ed. Code 45122.1	Classified employees; conviction of a violent or serious felony
Ed. Code 45125	Use of personal identification cards to ascertain conviction of crime
Ed. Code 45125.01	Interagency agreements for criminal record information
Ed. Code 45125.5	Automated records check
Ed. Code 45126	Duty of Department of Justice to furnish information
Ed. Code 49024	Activity Supervisor Clearance Certificate
Gov. Code 12954	Employment discrimination; cannabis use
H&S Code 11350	Offenses Involving Controlled Substances Formerly Classified as Narcotics
H&S Code 11377	Offenses Involving Controlled Substances Formerly Classified as Restricted Dangerous Drugs
Pen. Code 11075-11081	Criminal record dissemination
Pen. Code 11102.2	Maintenance of criminal offender records; custodian of records
Pen. Code 11105	Access to criminal history information
Pen. Code 11105.2	Subsequent arrest notification
Pen. Code 11105.3	Record of conviction involving sex crimes, drug crimes or crimes of violence

Pen. Code 11140-11144	Furnishing of state criminal history information
Pen. Code 1192.7	Plea bargaining limitation
Pen. Code 1203.4	Dismissal of conviction
Pen. Code 1203.425	Conviction relief
Pen. Code 13300-13305	Local summary criminal history information
Pen. Code 667.5	Prior prison terms; enhancement of prison terms

Management Resources References

Court Decision	Central Valley Chapter of the 7th Step Foundation Inc. v. Evelle J. Younger (1989) 214 Cal. App. 3d 145
Website	CSBA District and County Office of Education Legal Services
Website	Office of the Attorney General, Department of Justice, Background Checks
Website	CSBA

Description

Cross References

1240	Volunteer Assistance
1240	Volunteer Assistance
1340	Access To District Records
1340	Access To District Records
2120	Superintendent Recruitment And Selection
3515.3	District Police/Security Department
3515.3	District Police/Security Department
3542	School Bus Drivers
3580	District Records
3580	District Records
4112	Appointment And Conditions Of Employment
4112.2	Certification
4112.2	Certification
4112.6	Personnel Files
4112.9	Employee Notifications
4112.9-E(1)	Employee Notifications
4116	Probationary/Permanent Status
4116	Probationary/Permanent Status
4118	Dismissal/Suspension/Disciplinary Action
4118	Dismissal/Suspension/Disciplinary Action
4119.23	Unauthorized Release Of Confidential/Privileged Information
4121	Temporary/Substitute Personnel
4121	Temporary/Substitute Personnel
4127	Temporary Athletic Team Coaches
4127	Temporary Athletic Team Coaches
4200	Classified Personnel
4200	Classified Personnel
4212	Appointment And Conditions Of Employment

Description

4212.6	Personnel Files
4212.9	Employee Notifications
4212.9-E(1)	Employee Notifications
4218	Dismissal/Suspension/Disciplinary Action
4218	Dismissal/Suspension/Disciplinary Action
4218.1	Dismissal/Suspension/Disciplinary Action (Merit System)
4219.23	Unauthorized Release Of Confidential/Privileged Information
4227	Temporary Athletic Team Coaches
4227	Temporary Athletic Team Coaches
4312.6	Personnel Files
4312.9	Employee Notifications
4312.9-E(1)	Employee Notifications
4319.23	Unauthorized Release Of Confidential/Privileged Information
4327	Temporary Athletic Team Coaches
4327	Temporary Athletic Team Coaches
5148	Child Care And Development
5148	Child Care And Development
5148.2	Before/After School Programs
5148.2	Before/After School Programs
5148.3	Preschool/Early Childhood Education
5148.3	Preschool/Early Childhood Education
6145	Extracurricular And Cocurricular Activities
6145	Extracurricular And Cocurricular Activities
9011	Disclosure Of Confidential/Privileged Information

Exhibit 4112.5-E(1): Criminal Record Check

Status: ADOPTED

Original Adopted Date: 10/01/1997 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

**SAMPLE EMPLOYEE STATEMENT FORM
USE OF CRIMINAL JUSTICE INFORMATION**

As an employee/volunteer of _____ School District, you may have access to confidential criminal record information which is controlled by state and federal statutes. Misuse of such information may adversely affect the individual's civil rights and violate constitutional rights of privacy. Penal Code 502 prescribes the penalties relating to computer crimes. Penal Code 11105 and 13300 identify who has access to criminal history information and under what circumstances it may be disseminated. Penal Code 11140-11144 and 13301-13305 prescribe penalties for misuse of criminal history information. Government Code 6200 prescribes felony penalties for misuse of public records. Penal Code 11142 and 13300 state:

"Any person authorized by law to receive a record or information obtained from a record who knowingly furnishes the record or information to a person not authorized by law to receive the record or information is guilty of a misdemeanor."

Civil Code 1798.53, Invasion of Privacy, states:

"Any person who intentionally discloses information, not otherwise public, which they know or should reasonably know was obtained from personal or confidential information maintained by a state agency or from records within a system of records maintained by a federal government agency, shall be subject to a civil action, for invasion of privacy, by the individual."

CIVIL, CRIMINAL, AND ADMINISTRATIVE PENALTIES:

- Penal Code 11141: DOJ furnishing to unauthorized person (misdemeanor)
- Penal Code 11142: Authorized person furnishing to other (misdemeanor)
- Penal Code 11143: Unauthorized person in possession (misdemeanor)
- California Constitution, Article I, Section 1 (Right to Privacy)
- Civil Code 1798.53, Invasion of Privacy
- Title 18 USC 641, 1030, 1951, and 1952

Any employee who is responsible for such misuse may be subject to immediate dismissal. Violations of this law may result in criminal and/or civil action.

I HAVE READ THE ABOVE AND UNDERSTAND THE POLICY REGARDING MISUSE OF CRIMINAL RECORD INFORMATION.

Signature _____ Date _____

Printed Name _____ Title _____

Name of District _____

PLEASE NOTE: Do not return this form to the DOJ. Your Custodian of Records should maintain these forms.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

11 CCR 701-708

11 CCR 720-724

Description

[Criminal offender record information](#)

[Incomplete criminal history information](#)

11 CCR 994-994.15	Certification of individuals who take fingerprint impressions
Ed. Code 44010	Sex offense; definitions
Ed. Code 44011	Controlled substance offense
Ed. Code 44332-44332.6	Temporary certificate of clearance
Ed. Code 44346.1	Applicants for credential; conviction of a violent or serious felony
Ed. Code 44830.1	Criminal record summary; certificated employees
Ed. Code 44830.2	Certificated employees; interagency agreement for sharing criminal record information
Ed. Code 44836	Employment of certificated persons convicted of sex offense or controlled substance offense
Ed. Code 44932	Grounds for dismissal of permanent employees
Ed. Code 45122.1	Classified employees; conviction of a violent or serious felony
Ed. Code 45125	Use of personal identification cards to ascertain conviction of crime
Ed. Code 45125.01	Interagency agreements for criminal record information
Ed. Code 45125.5	Automated records check
Ed. Code 45126	Duty of Department of Justice to furnish information
Ed. Code 49024	Activity Supervisor Clearance Certificate
Gov. Code 12954	Employment discrimination; cannabis use
H&S Code 11350	Offenses Involving Controlled Substances Formerly Classified as Narcotics
H&S Code 11377	Offenses Involving Controlled Substances Formerly Classified as Restricted Dangerous Drugs
Pen. Code 11075-11081	Criminal record dissemination
Pen. Code 11102.2	Maintenance of criminal offender records; custodian of records
Pen. Code 11105	Access to criminal history information
Pen. Code 11105.2	Subsequent arrest notification
Pen. Code 11105.3	Record of conviction involving sex crimes, drug crimes or crimes of violence
Pen. Code 11140-11144	Furnishing of state criminal history information
Pen. Code 1192.7	Plea bargaining limitation
Pen. Code 1203.4	Dismissal of conviction
Pen. Code 1203.425	Conviction relief
Pen. Code 13300-13305	Local summary criminal history information
Pen. Code 667.5	Prior prison terms; enhancement of prison terms

Management Resources References

Court Decision	Central Valley Chapter of the 7th Step Foundation Inc. v. Evelle J. Younger (1989) 214 Cal. App. 3d 145
Website	CSBA District and County Office of Education Legal Services
Website	Office of the Attorney General, Department of Justice, Background Checks
Website	CSBA

Cross References

1240	Volunteer Assistance
1240	Volunteer Assistance
1340	Access To District Records

1340	Access To District Records
2120	Superintendent Recruitment And Selection
3515.3	District Police/Security Department
3515.3	District Police/Security Department
3542	School Bus Drivers
3580	District Records
3580	District Records
4112	Appointment And Conditions Of Employment
4112.2	Certification
4112.2	Certification
4112.6	Personnel Files
4112.9	Employee Notifications
4112.9-E(1)	Employee Notifications
4116	Probationary/Permanent Status
4116	Probationary/Permanent Status
4118	Dismissal/Suspension/Disciplinary Action
4118	Dismissal/Suspension/Disciplinary Action
4119.23	Unauthorized Release Of Confidential/Privileged Information
4121	Temporary/Substitute Personnel
4121	Temporary/Substitute Personnel
4127	Temporary Athletic Team Coaches
4127	Temporary Athletic Team Coaches
4200	Classified Personnel
4200	Classified Personnel
4212	Appointment And Conditions Of Employment
4212.6	Personnel Files
4212.9	Employee Notifications
4212.9-E(1)	Employee Notifications
4218	Dismissal/Suspension/Disciplinary Action
4218	Dismissal/Suspension/Disciplinary Action
4218.1	Dismissal/Suspension/Disciplinary Action (Merit System)
4219.23	Unauthorized Release Of Confidential/Privileged Information
4227	Temporary Athletic Team Coaches
4227	Temporary Athletic Team Coaches
4312.6	Personnel Files
4312.9	Employee Notifications
4312.9-E(1)	Employee Notifications
4319.23	Unauthorized Release Of Confidential/Privileged Information
4327	Temporary Athletic Team Coaches
4327	Temporary Athletic Team Coaches
5148	Child Care And Development

5148	Child Care And Development
5148.2	Before/After School Programs
5148.2	Before/After School Programs
5148.3	Preschool/Early Childhood Education
5148.3	Preschool/Early Childhood Education
6145	Extracurricular And Cocurricular Activities
6145	Extracurricular And Cocurricular Activities
9011	Disclosure Of Confidential/Privileged Information

Policy 4118: Dismissal/Suspension/Disciplinary Action

Status: ADOPTED

Original Adopted Date: 07/01/2000 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

The Governing Board expects all employees to perform their jobs satisfactorily, exhibit professional and appropriate conduct, and serve as positive role models both at school and in the community. A certificated employee may be disciplined for conduct or performance in accordance with law, the applicable collective bargaining agreement, Board policy, or administrative regulation.

Disciplinary action shall be based on the particular facts and circumstances involved and the severity of the conduct or performance.

The Superintendent or designee shall ensure that disciplinary actions are appropriately documented and taken in a consistent, nondiscriminatory manner. In addition, an employee shall not be suspended, disciplined, reassigned, transferred, dismissed, or otherwise retaliated against solely for engaging in protected activities, or for acting to protect a student engaged in exercising any free speech or press right authorized by, or for refusing to infringe upon a student's conduct protected pursuant to, Education Code 48907 or 48950.

Disciplinary actions may include, but are not limited to, verbal and written warnings, suspension or leave without pay, or dismissal.

Suspension/Dismissal Procedures

The Superintendent shall notify the Board whenever there is cause to suspend or dismiss an employee pursuant to Education Code 44932 or 44933.

When the Board finds that there is cause to suspend or dismiss an employee pursuant to Education Code 44932 or 44933, it may formulate a written statement of charges specifying instances of behavior and the acts or omissions constituting the charge, the statutes and rules that the employee is alleged to have violated when applicable, and the facts relevant to each charge. The Board shall also review any duly signed and verified written statement of charges filed by any other person. (Education Code 44934, 44934.1)

Based on the written statement of charges, the Board may, upon majority vote, give notice to the employee of the Board's intention to suspend or dismiss the employee at the expiration of 30 days from the date the notice is served. (Education Code 44934, 44934.1)

Prior to serving a suspension or dismissal notice that includes a charge of unsatisfactory performance, the district shall give the employee written notice of the unsatisfactory performance that specifies the nature of the unsatisfactory performance with such specific instances of behavior and with such particularity as to furnish the employee an opportunity to correct the faults and overcome the grounds for any unsatisfactory performance charges and, if applicable, that includes the evaluation made pursuant to Education Code 44660-44665. The written notice of the unsatisfactory performance shall be provided at least 90 days prior to the filing of the suspension or dismissal notice or prior to the last one-fourth of the school days in the year. (Education Code 44938)

Prior to serving a suspension or dismissal notice that includes a charge of unprofessional conduct, the district shall give the employee written notice that describes the nature of the unprofessional conduct with such specific instances of behavior and with such particularity as to furnish the employee an opportunity to correct the faults and overcome the grounds for any unprofessional conduct charges and, if applicable, that includes the evaluation made pursuant to Education Code 44660-44665. The written notice of the unprofessional conduct shall be provided at least 45 days prior to the filing of the suspension or dismissal notice. (Education Code 44938)

Except for notices that only include charges of unsatisfactory performance, the written suspension or dismissal notice may be served at any time of year. Such notice shall be served upon the employee personally if given outside of the instructional year or, if given during the instructional year, may be served personally or by registered mail to the employee's last known address. Notices with a charge of unsatisfactory performance shall be given only during

the instructional year of the school site where the employee is physically employed and may be served personally or by registered mail to the employee's last known address. (Education Code 44936)

If an employee has been served notice and demands a hearing pursuant to Government Code 11505 and 11506, the Board shall either rescind its action or schedule a hearing on the matter. (Education Code 44941, 44941.1, 44943, 44944)

Pending suspension or dismissal proceedings for an employee who is charged with egregious misconduct, immoral conduct, conviction of a felony or of any crime involving moral turpitude, incompetency due to mental disability, or willful refusal to perform regular assignments without reasonable cause as prescribed by district rules and regulations, the Board may, if it deems it necessary, immediately suspend the employee from assigned duties. If the employee files a motion with the Office of Administrative Hearings for immediate reversal of the suspension based on a cause other than egregious misconduct, the Board may file a written response before or at the time of the hearing. (Education Code 44939, 44939.1)

When a suspension or dismissal hearing is to be conducted by a Commission on Professional Competence, the Board shall, no later than 45 days before the date set for the hearing, select one person with a currently valid credential to serve on the Commission. The appointee shall not be an employee of the district and shall have at least three years' experience within the past 10 years at the same grade span or assignment as the employee, as defined in Education Code 44944. (Education Code 44944)

Compulsory Leave of Absence

Upon being informed that a certificated employee has been charged with a mandatory leave of absence offense, the Superintendent or designee shall immediately place the employee on a compulsory leave of absence. (Education Code 44940, 44940.5)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

	Description
5 CCR 80303	Reports of change in employment status; alleged misconduct
5 CCR 80304	Notice of sexual misconduct
CA Constitution Article 1, Section 1	Inalienable rights
Ed. Code 44008	Effect of termination of probation
Ed. Code 44009	Conviction of specified crimes
Ed. Code 44010	Sex offense; definitions
Ed. Code 44011	Controlled substance offense
Ed. Code 44242.5	Reports and review of alleged misconduct
Ed. Code 44425	Conviction of a sex or narcotic offense
Ed. Code 44660-44665	Evaluation and assessment of performance of certificated employees
Ed. Code 44830.1	Criminal record summary; certificated employees
Ed. Code 44929.21	Notice of reelection decision; districts with 250 ADA or more
Ed. Code 44929.23	Districts with less than 250 ADA
Ed. Code 44930-44988	Resignations, dismissals and leaves of absence
Ed. Code 45055	Drawing of warrants for teachers
Ed. Code 48907	Exercise of free expression; time, place and manner rules and regulations
Ed. Code 48950	Speech and other communication
Ed. Code 51530	Advocacy or teaching of communism

Gov. Code 1028	Advocacy of communism
Gov. Code 11505-11506	Hearing
Gov. Code 12954	Employment discrimination; cannabis use
Gov. Code 3543.2	Scope of representation
H&S Code 11054	Schedule I; substances included
H&S Code 11055	Schedule II; substances included
H&S Code 11056	Schedule III; substances included
H&S Code 11357-11361	Marijuana
H&S Code 11363	Peyote
H&S Code 11364	Opium
H&S Code 11370.1	Possession of controlled substances with a firearm
Pen. Code 11165.2-11165.6	Child abuse or neglect; definitions
Pen. Code 1192.7	Plea bargaining limitation
Pen. Code 187	Murder
Pen. Code 291	School employees arrest for sex offense
Pen. Code 667.5	Prior prison terms; enhancement of prison terms

Federal References

U.S. Constitution, First Amendment

Description

[Free exercise, free speech, and establishment clauses](#)

Management Resources References

Commission on Teacher Credentialing Publication

Description

[California's Laws and Rules Pertaining to the Discipline of Professional Certificated Personnel, 2007](#)

Court Decision

[Visalia Unified School District v. Public Employment Relations Board \(2024\) 98 Cal.App.5th 844](#)

Court Decision

[Kennedy v. Bremerton \(2022\) 142 S.Ct. 2407](#)

Court Decision

[Crowl v. Commission on Professional Competence \(1990\) 225 Cal. App. 3d 334](#)

Court Decision

[Morrison v. State Board of Education \(1969\) 1 Cal.3d 214](#)

U.S. Department of Education Publication

[Guidance on Constitutionally Protected Prayer and Religious Expression in Public Elementary and Secondary Schools, May 2023](#)

Website

[Office of the Attorney General](#)

Website

[Office of Administrative Hearings](#)

Website

[Department of General Services, About Teacher Dismissal Case Type](#)

Website

[CSBA District and County Office of Education Legal Services](#)

Website

[Commission on Teacher Credentialing](#)

Website

[CSBA](#)

Website

[U.S. Department of Education](#)

Cross References

Description

1114

[District-Sponsored Social Media](#)

1114

[District-Sponsored Social Media](#)

1312.1

[Complaints Concerning District Employees](#)

1312.1

[Complaints Concerning District Employees](#)

1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1312.3-E(1)	Uniform Complaint Procedures
1312.3-E(2)	Uniform Complaint Procedures
3230	Federal Grant Funds
3230	Federal Grant Funds
3512	Equipment
3512-E(1)	Equipment
3513.3	Tobacco-Free Schools
3513.3	Tobacco-Free Schools
3513.4	Drug And Alcohol Free Schools
3515.2	Disruptions
3515.2	Disruptions
3515.21	Unmanned Aircraft Systems (Drones)
3516.2	Bomb Threats
4000	Concepts And Roles
4020	Drug And Alcohol-Free Workplace
4030	Nondiscrimination In Employment
4030	Nondiscrimination In Employment
4040	Employee Use Of Technology
4040-E(1)	Employee Use Of Technology
4112	Appointment And Conditions Of Employment
4112.1	Contracts
4112.4	Health Examinations
4112.42	Drug And Alcohol Testing For School Bus Drivers
4112.42	Drug And Alcohol Testing For School Bus Drivers
4112.5	Criminal Record Check
4112.5-E(1)	Criminal Record Check
4112.6	Personnel Files
4112.9	Employee Notifications
4112.9-E(1)	Employee Notifications
4113.5	Working Remotely
4114	Transfers
4115	Evaluation/Supervision
4115	Evaluation/Supervision
4117.7	Employment Status Reports
4119.1	Civil And Legal Rights
4119.11	Sexual Harassment
4119.11	Sexual Harassment
4119.12	Title IX Sexual Harassment Complaint Procedures
4119.12-E(1)	Title IX Sexual Harassment Complaint Procedures

4119.21	Professional Standards
4119.21-E(1)	Professional Standards
4119.22	Dress And Grooming
4119.23	Unauthorized Release Of Confidential/Privileged Information
4119.25	Political Activities Of Employees
4119.25	Political Activities Of Employees
4127	Temporary Athletic Team Coaches
4127	Temporary Athletic Team Coaches
4131.1	Teacher Support And Guidance
4131.1	Teacher Support And Guidance
4136	Nonschool Employment
4141	Collective Bargaining Agreement
4141.6	Concerted Action/Work Stoppage
4141.6	Concerted Action/Work Stoppage
4154	Health And Welfare Benefits
4154	Health And Welfare Benefits
4157	Employee Safety
4157	Employee Safety
4158	Employee Security
4158	Employee Security
4159	Employee Assistance Programs
4161	Leaves
4161	Leaves
4212.4	Health Examinations
4212.42	Drug And Alcohol Testing For School Bus Drivers
4212.42	Drug And Alcohol Testing For School Bus Drivers
4212.5	Criminal Record Check
4212.5-E(1)	Criminal Record Check
4212.6	Personnel Files
4212.9	Employee Notifications
4212.9-E(1)	Employee Notifications
4213.5	Working Remotely
4219.1	Civil And Legal Rights
4219.11	Sexual Harassment
4219.11	Sexual Harassment
4219.12	Title IX Sexual Harassment Complaint Procedures
4219.12-E(1)	Title IX Sexual Harassment Complaint Procedures
4219.21	Professional Standards
4219.21-E(1)	Professional Standards
4219.22	Dress And Grooming
4219.23	Unauthorized Release Of Confidential/Privileged Information

4219.25	Political Activities Of Employees
4219.25	Political Activities Of Employees
4227	Temporary Athletic Team Coaches
4227	Temporary Athletic Team Coaches
4236	Nonschool Employment
4241	Collective Bargaining Agreement
4241.6	Concerted Action/Work Stoppage
4241.6	Concerted Action/Work Stoppage
4254	Health And Welfare Benefits
4254	Health And Welfare Benefits
4257	Employee Safety
4257	Employee Safety
4258	Employee Security
4258	Employee Security
4259	Employee Assistance Programs
4261	Leaves
4261	Leaves
4312.4	Health Examinations
4312.42	Drug And Alcohol Testing For School Bus Drivers
4312.42	Drug And Alcohol Testing For School Bus Drivers
4312.5	Criminal Record Check
4312.5-E(1)	Criminal Record Check
4312.6	Personnel Files
4312.9	Employee Notifications
4312.9-E(1)	Employee Notifications
4313.5	Working Remotely
4317.7	Employment Status Reports
4319.1	Civil And Legal Rights
4319.11	Sexual Harassment
4319.11	Sexual Harassment
4319.12	Title IX Sexual Harassment Complaint Procedures
4319.12-E(1)	Title IX Sexual Harassment Complaint Procedures
4319.21	Professional Standards
4319.21-E(1)	Professional Standards
4319.22	Dress And Grooming
4319.23	Unauthorized Release Of Confidential/Privileged Information
4319.25	Political Activities Of Employees
4319.25	Political Activities Of Employees
4327	Temporary Athletic Team Coaches
4327	Temporary Athletic Team Coaches
4336	Nonschool Employment

4354	Health And Welfare Benefits
4354	Health And Welfare Benefits
4357	Employee Safety
4357	Employee Safety
4358	Employee Security
4358	Employee Security
4359	Employee Assistance Programs
4361	Leaves
4361	Leaves
5144.2	Suspension And Expulsion/Due Process (Students With Disabilities)
5145.2	Freedom Of Speech/Expression
5145.2	Freedom Of Speech/Expression
5145.3	Nondiscrimination/Harassment
5145.3	Nondiscrimination/Harassment
5145.7	Sexual Harassment
5145.7	Sexual Harassment
5145.71	Title IX Sexual Harassment Complaint Procedures
5145.71-E(1)	Title IX Sexual Harassment Complaint Procedures
5145.9	Hate-Motivated Behavior
6145.2	Athletic Competition
6145.2	Athletic Competition
6162.54	Test Integrity/Test Preparation
9000	Role Of The Board
9321	Closed Session
9321-E(1)	Closed Session
9321-E(2)	Closed Session

Regulation 4118: Dismissal/Suspension/Disciplinary Action

Status: ADOPTED

Original Adopted Date: 07/01/2000 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

Causes for Suspension or Dismissal

A certificated employee with permanent status may be suspended without pay or dismissed only for one or more of the following causes: (Education Code 44932)

1. Immoral conduct including, but not limited to, egregious misconduct that is the basis for a sex offense or controlled substance offense described in Education Code 44010 or 44011 or child abuse and neglect as described in Penal Code 11165.2-11165.6
2. Unprofessional conduct
3. Commission, aiding, or advocating the commission of acts of criminal syndicalism
4. Dishonesty
5. Unsatisfactory performance
6. Evident unfitness for service
7. Physical or mental condition unfitting the employee to instruct or associate with children
8. Persistent violation of or refusal to obey the school laws or reasonable regulations of the state or district
9. Conviction of a felony or of any crime involving moral turpitude
10. Violation of Education Code 51530 or Government Code 1028 prohibiting the advocacy or teaching of communism
11. Alcoholism or other drug abuse that makes the employee unfit to instruct or associate with children

An employee may be suspended or dismissed on grounds of unprofessional conduct consisting of acts or omissions not listed above if the charge specifies instances of behavior deemed to constitute unprofessional conduct. (Education Code 44933)

Suspension/Dismissal of Permanent Employees

When a permanent certificated employee is charged with one or more of the offenses specified in the section "Causes for Suspension or Dismissal" above, the following procedures shall apply:

1. The person preparing a written statement of charges that there is cause to suspend or dismiss an employee shall submit the signed statement to the Governing Board, or a written statement of charges shall be formulated by the Board that cause to suspend or dismiss the permanent employee exists. (Education Code 44934, 44934.1)
2. The employee, upon receiving notice of the Board's intent to suspend or dismiss, may request a hearing on the matter. The hearing shall be conducted by the Commission on Professional Competence, except that any case involving only egregious misconduct shall be heard instead by an administrative law judge and, in any other case, the hearing may be conducted by an administrative law judge when both the district and the employee so stipulate. (Education Code 44943, 44944, 44944.05, 44944.1, 44944.3)
3. Except when the employee is charged solely with egregious misconduct, the district may amend the charges less than 90 days before the hearing only upon showing of good cause and upon approval of the administrative law judge. (Education Code 44934)

4. The employee shall be suspended or dismissed when the Commission on Professional Competence or administrative law judge has issued its decision upholding suspension or dismissal or, if the employee did not request a hearing, at the expiration of 30 days after service of the notice of intent to suspend or dismiss. (Education Code 44941, 44943, 44944)

The Superintendent or designee shall notify the Commission on Teacher Credentialing when the employment status of a certificated employee has been changed as a result of alleged misconduct or while an allegation of misconduct is pending. (Education Code 44030.5, 44242.5, 44940; 5 CCR 80303)

Suspension/Dismissal of Probationary Employees

The district may choose not to rehire probationary employees for the following school year without giving a statement of reasons if proper notice is provided by March 15 of the employee's second, complete, consecutive year of employment. (Education Code 44929.21, 44929.23)

During the school year, a probationary employee who is in the first or second year of service may be dismissed only for one or more of the causes listed in Items #1-11 in the section "Causes for Suspension or Dismissal" above or for unsatisfactory performance determined pursuant to Education Code 44660-44665. (Education Code 44948.2, 44948.3)

Whenever a first- or second-year probationary employee is so charged, the following procedures shall apply for dismissing the employee during the school year: (Education Code 44948.3)

1. The Superintendent or designee shall give 30 days' prior written notice of dismissal, not later than March 15 in the case of second-year probationary employees. The notice shall include a statement of the reasons for the dismissal, notice of the opportunity to appeal, and, if the cause is unsatisfactory performance, a copy of the evaluation conducted pursuant to Education Code 44664.
2. Upon receipt of the notice of dismissal, the employee may be dismissed if no request for a hearing is submitted to the Board within 15 days.
3. If a hearing is requested, the district may arrange for the appointment of an administrative law judge to conduct the hearing and to recommend a decision to the Board.

A probationary employee may be suspended without pay for a specified period of time as an alternative to dismissal. (Education Code 44948.3)

Compulsory Leave of Absence

Upon being informed that a certificated employee has been charged with a "mandatory leave of absence offense," the Superintendent or designee shall immediately place the employee on a leave of absence. A mandatory leave of absence offense includes: (Education Code 44830.1, 44940)

1. Any sex offense as defined in Education Code 44010
2. Violation or attempted violation of Penal Code 187, prohibiting murder or attempted murder
3. Any offense involving the unlawful sale, use, or exchange to minors of controlled substances as listed in Health and Safety Code 11054, 11055, and 11056

The Superintendent or designee may place on an immediate compulsory leave of absence a certificated employee who is charged with an "optional leave of absence offense," defined as a controlled substance offense specified in Education Code 44011 and Health and Safety Code 11357-11361, 11363, 11364, and 11370.1, except as it relates to marijuana, mescaline, peyote, or tetrahydrocannabinol. (Education Code 44940)

If an employee is charged with an offense that falls into both the mandatory and optional leave of absence definitions, the offense shall be treated as a mandatory leave of absence offense. (Education Code 44940)

An employee's compulsory leave for a mandatory or optional leave of absence offense may extend for not more than 10 days after the entry of judgment in the criminal proceedings. However, the compulsory leave may be extended if the Board gives notice, within 10 days after the entry of judgment in the proceedings, that the employee will be dismissed within 30 days from the date of service of the notice unless a hearing is demanded. (Education Code 44940, 44940.5)

During the period of compulsory leave, the employee shall be compensated in accordance with Education Code 44940.5.

Upon receipt of telephone or electronic notification from the Department of Justice that a current temporary, substitute, or probationary employee serving before March 15 of the second probationary year has been convicted of a violent or serious felony, the Superintendent or designee shall immediately place the employee on leave without pay. Upon receipt of electronic notification of the conviction from the Department of Justice, such employee shall be automatically terminated and without regard to any other termination procedure. (Education Code 44830.1)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Description

5 CCR 80303	Reports of change in employment status; alleged misconduct
5 CCR 80304	Notice of sexual misconduct
CA Constitution Article 1, Section 1	Inalienable rights
Ed. Code 44008	Effect of termination of probation
Ed. Code 44009	Conviction of specified crimes
Ed. Code 44010	Sex offense: definitions
Ed. Code 44011	Controlled substance offense
Ed. Code 44242.5	Reports and review of alleged misconduct
Ed. Code 44425	Conviction of a sex or narcotic offense
Ed. Code 44660-44665	Evaluation and assessment of performance of certificated employees
Ed. Code 44830.1	Criminal record summary; certificated employees
Ed. Code 44929.21	Notice of reelection decision; districts with 250 ADA or more
Ed. Code 44929.23	Districts with less than 250 ADA
Ed. Code 44930-44988	Resignations, dismissals and leaves of absence
Ed. Code 45055	Drawing of warrants for teachers
Ed. Code 48907	Exercise of free expression; time, place and manner rules and regulations

Ed. Code 48950	Speech and other communication
Ed. Code 51530	Advocacy or teaching of communism
Gov. Code 1028	Advocacy of communism
Gov. Code 11505-11506	Hearing
Gov. Code 12954	Employment discrimination; cannabis use
Gov. Code 3543.2	Scope of representation
H&S Code 11054	Schedule I; substances included
H&S Code 11055	Schedule II; substances included
H&S Code 11056	Schedule III; substances included
H&S Code 11357-11361	Marijuana
H&S Code 11363	Peyote
H&S Code 11364	Opium
H&S Code 11370.1	Possession of controlled substances with a firearm
Pen. Code 11165.2-11165.6	Child abuse or neglect; definitions
Pen. Code 1192.7	Plea bargaining limitation
Pen. Code 187	Murder
Pen. Code 291	School employees arrest for sex offense
Pen. Code 667.5	Prior prison terms; enhancement of prison terms

Federal References

U.S. Constitution, First Amendment

Description

[Free exercise, free speech, and establishment clauses](#)

Management Resources References

Commission on Teacher Credentialing Publication

Description

[California's Laws and Rules Pertaining to the Discipline of Professional Certificated Personnel, 2007](#)

Court Decision

[Visalia Unified School District v. Public Employment Relations Board \(2024\) 98 Cal.App.5th 844](#)

Court Decision

[Kennedy v. Bremerton \(2022\) 142 S.Ct. 2407](#)

Court Decision

[Crowl v. Commission on Professional Competence \(1990\) 225 Cal. App. 3d 334](#)

Court Decision

[Morrison v. State Board of Education \(1969\) 1 Cal.3d 214](#)

U.S. Department of Education Publication

[Guidance on Constitutionally Protected Prayer and Religious Expression in Public Elementary and Secondary Schools, May 2023](#)

Website

[Office of the Attorney General](#)

Website

[Office of Administrative Hearings](#)

Website

[Department of General Services, About Teacher Dismissal Case Type](#)

Website

[CSBA District and County Office of Education Legal Services](#)

Website

[Commission on Teacher Credentialing](#)

Website

[CSBA](#)

Website

[U.S. Department of Education](#)

Cross References

Description

1114

[District-Sponsored Social Media](#)

1114

[District-Sponsored Social Media](#)

1312.1	Complaints Concerning District Employees
1312.1	Complaints Concerning District Employees
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1312.3-E(1)	Uniform Complaint Procedures
1312.3-E(2)	Uniform Complaint Procedures
3230	Federal Grant Funds
3230	Federal Grant Funds
3512	Equipment
3512-E(1)	Equipment
3513.3	Tobacco-Free Schools
3513.3	Tobacco-Free Schools
3513.4	Drug And Alcohol Free Schools
3515.2	Disruptions
3515.2	Disruptions
3515.21	Unmanned Aircraft Systems (Drones)
3516.2	Bomb Threats
4000	Concepts And Roles
4020	Drug And Alcohol-Free Workplace
4030	Nondiscrimination In Employment
4030	Nondiscrimination In Employment
4040	Employee Use Of Technology
4040-E(1)	Employee Use Of Technology
4112	Appointment And Conditions Of Employment
4112.1	Contracts
4112.4	Health Examinations
4112.42	Drug And Alcohol Testing For School Bus Drivers
4112.42	Drug And Alcohol Testing For School Bus Drivers
4112.5	Criminal Record Check
4112.5-E(1)	Criminal Record Check
4112.6	Personnel Files
4112.9	Employee Notifications
4112.9-E(1)	Employee Notifications
4113.5	Working Remotely
4114	Transfers
4115	Evaluation/Supervision
4115	Evaluation/Supervision
4117.7	Employment Status Reports
4119.1	Civil And Legal Rights
4119.11	Sexual Harassment
4119.11	Sexual Harassment

4119.12	Title IX Sexual Harassment Complaint Procedures
4119.12-E(1)	Title IX Sexual Harassment Complaint Procedures
4119.21	Professional Standards
4119.21-E(1)	Professional Standards
4119.22	Dress And Grooming
4119.23	Unauthorized Release Of Confidential/Privileged Information
4119.25	Political Activities Of Employees
4119.25	Political Activities Of Employees
4127	Temporary Athletic Team Coaches
4127	Temporary Athletic Team Coaches
4131.1	Teacher Support And Guidance
4131.1	Teacher Support And Guidance
4136	Nonschool Employment
4141	Collective Bargaining Agreement
4141.6	Concerted Action/Work Stoppage
4141.6	Concerted Action/Work Stoppage
4154	Health And Welfare Benefits
4154	Health And Welfare Benefits
4157	Employee Safety
4157	Employee Safety
4158	Employee Security
4158	Employee Security
4159	Employee Assistance Programs
4161	Leaves
4161	Leaves
4212.4	Health Examinations
4212.42	Drug And Alcohol Testing For School Bus Drivers
4212.42	Drug And Alcohol Testing For School Bus Drivers
4212.5	Criminal Record Check
4212.5-E(1)	Criminal Record Check
4212.6	Personnel Files
4212.9	Employee Notifications
4212.9-E(1)	Employee Notifications
4213.5	Working Remotely
4219.1	Civil And Legal Rights
4219.11	Sexual Harassment
4219.11	Sexual Harassment
4219.12	Title IX Sexual Harassment Complaint Procedures
4219.12-E(1)	Title IX Sexual Harassment Complaint Procedures
4219.21	Professional Standards
4219.21-E(1)	Professional Standards

4219.22	Dress And Grooming
4219.23	Unauthorized Release Of Confidential/Privileged Information
4219.25	Political Activities Of Employees
4219.25	Political Activities Of Employees
4227	Temporary Athletic Team Coaches
4227	Temporary Athletic Team Coaches
4236	Nonschool Employment
4241	Collective Bargaining Agreement
4241.6	Concerted Action/Work Stoppage
4241.6	Concerted Action/Work Stoppage
4254	Health And Welfare Benefits
4254	Health And Welfare Benefits
4257	Employee Safety
4257	Employee Safety
4258	Employee Security
4258	Employee Security
4259	Employee Assistance Programs
4261	Leaves
4261	Leaves
4312.4	Health Examinations
4312.42	Drug And Alcohol Testing For School Bus Drivers
4312.42	Drug And Alcohol Testing For School Bus Drivers
4312.5	Criminal Record Check
4312.5-E(1)	Criminal Record Check
4312.6	Personnel Files
4312.9	Employee Notifications
4312.9-E(1)	Employee Notifications
4313.5	Working Remotely
4317.7	Employment Status Reports
4319.1	Civil And Legal Rights
4319.11	Sexual Harassment
4319.11	Sexual Harassment
4319.12	Title IX Sexual Harassment Complaint Procedures
4319.12-E(1)	Title IX Sexual Harassment Complaint Procedures
4319.21	Professional Standards
4319.21-E(1)	Professional Standards
4319.22	Dress And Grooming
4319.23	Unauthorized Release Of Confidential/Privileged Information
4319.25	Political Activities Of Employees
4319.25	Political Activities Of Employees
4327	Temporary Athletic Team Coaches

4327	Temporary Athletic Team Coaches
4336	Nonschool Employment
4354	Health And Welfare Benefits
4354	Health And Welfare Benefits
4357	Employee Safety
4357	Employee Safety
4358	Employee Security
4358	Employee Security
4359	Employee Assistance Programs
4361	Leaves
4361	Leaves
5144.2	Suspension And Expulsion/Due Process (Students With Disabilities)
5145.2	Freedom Of Speech/Expression
5145.2	Freedom Of Speech/Expression
5145.3	Nondiscrimination/Harassment
5145.3	Nondiscrimination/Harassment
5145.7	Sexual Harassment
5145.7	Sexual Harassment
5145.71	Title IX Sexual Harassment Complaint Procedures
5145.71-E(1)	Title IX Sexual Harassment Complaint Procedures
5145.9	Hate-Motivated Behavior
6145.2	Athletic Competition
6145.2	Athletic Competition
6162.54	Test Integrity/Test Preparation
9000	Role Of The Board
9321	Closed Session
9321-E(1)	Closed Session
9321-E(2)	Closed Session

Policy 4140: Bargaining Units

Status: ADOPTED

Original Adopted Date: 11/01/2011 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

The Governing Board recognizes the right of district employees to form a bargaining unit and to select an employee organization as the exclusive representative for the employees in the employees' employment relationship with the district. The Board is committed to negotiating in good faith with the exclusive representative and respecting the rights of employees and employee organizations.

The district shall not dominate or interfere with the formation or administration of any employee organization or contribute financial or other support to it. (Government Code 3543.5)

Employees shall not be prohibited from wearing union buttons, insignia, or other pictorial or written messages that favor or oppose the formation of a bargaining unit or any matter that is the subject of negotiations.

Formation of Bargaining Units

Certificated and classified employees shall not be included in the same bargaining unit. (Government Code 3545)

A bargaining unit of certificated or classified supervisory employees may only be recognized if the bargaining unit includes all certificated or classified supervisory employees, respectively, and is not represented by the same employee organization that represents district employees who are supervised by the supervisory employees. (Government Code 3545)

For this purpose, supervisory employee means any employee, regardless of job description, having authority, in the interest of the district, to hire, transfer, suspend, lay off, recall, promote, discharge, assign, reward, or discipline other employees, or the responsibility to assign work to, direct, or adjust grievance of other employees, or effectively recommend that action, when the exercise of that authority is not of a merely routine or clerical nature, but requires the use of independent judgment. (Government Code 3540.1)

Employees serving in management, senior management, or confidential positions shall not be represented by an exclusive representative. In the employment relationship with the district, employees who serve in a management, senior management, or confidential position may represent themselves or be represented by an employee organization whose membership is composed entirely of employees designated as holding those positions. However, an employee organization representing management, senior management, or confidential employees shall not be permitted to meet and negotiate with the district on behalf of the employees. (Education Code 45100.5, Government Code 3543.4)

Management employee means an employee in a position having significant responsibilities for formulating district policies or administering district programs. (Government Code 3540.1)

Confidential employee means any employee who is required to develop or present management positions with respect to employer-employee relations or whose duties normally require access to confidential information that is used to contribute significantly to the development of management positions. (Government Code 3540.1)

Membership

The district shall not deter or discourage employees or job applicants from becoming or remaining members of an employee organization, authorizing representation by an employee organization, or authorizing dues or fee deductions to an employee organization. In addition, the district shall not impose or threaten to impose reprisals on employees, discriminate or threaten to discriminate against employees, or otherwise interfere with, restrain, or coerce employees because of their membership or nonmembership in an employee organization. (Government Code 3543.5, 3550, 3551.5)

District Communications to Employees

The Superintendent or designee may communicate with district employees regarding their rights to join and/or support or to refrain from joining or supporting an officially recognized employee organization. Such communications shall be factual and accurate and may not promise a benefit, threaten a reprisal, or in any way deter or discourage employees from joining an employee organization or paying dues.

The district may disseminate written documents, recorded messages, or other mass communications to actual or perspective employees represented by an exclusive representative concerning their rights to join and/or support, or refrain from joining and/or supporting, an employee organization only after the Superintendent or designee meets and confers with the exclusive representative concerning the content of the mass communication. If the district and exclusive representative do not come to agreement on the content of the mass communication and the district still chooses to disseminate it, the Superintendent or designee shall request that the exclusive representative provide a communication of reasonable length to the district that shall be disseminated to the employees at the same time as the district's own mass communication. (Government Code 3556)

Access to New Employee Orientations

The district shall permit each exclusive representative access to new employee orientation or onboarding process where newly hired employees represented by the exclusive representative are advised, whether in person, online, or through other means or mediums, of their employment status, rights, benefits, duties, responsibilities, or any other employment-related matters. The district shall provide the exclusive representative at least 10 days' notice in advance of an orientation, except that a shorter notice may be provided where there is an urgent need critical to the district's operations that was not reasonably foreseeable. (Government Code 3556)

Following a request to negotiate by either party, the structure, time, and manner of access to new employee orientations shall be determined by mutual agreement of the district and the exclusive representative. If the district and exclusive representative fail to reach an agreement, the structure, time, and manner of access to the new employee orientation shall be subject to compulsory interest arbitration. The district and the exclusive representative may mutually agree to submit any dispute to compulsory interest arbitration at any time. In addition, if any dispute arises during negotiations and is not resolved within 45 days after the first meeting or within 60 days after the initial request to negotiate, whichever is earlier, either party may make a demand for compulsory interest arbitration. When any such dispute arises during the summer when the district's administrative office is closed, the timeline shall commence on the first day the administrative office reopens. The arbitrator's decision shall be issued within 10 days and shall be final and binding on the parties. (Government Code 3556, 3557)

The date, time, and place of a new employee orientation shall not be disclosed to anyone other than employees, the exclusive representative, or a vendor that is contracted to provide a service for purposes of the orientation. (Government Code 3556)

Until June 30, 2025, unless the district and the exclusive representative have agreed otherwise, when the district has not conducted an in-person orientation within 30 days of hiring a new employee, the Superintendent or designee shall permit the exclusive representative to schedule an in-person meeting during employment hours at the new employee's worksite, during which the new employee shall have the opportunity to attend and shall be relieved of other duties for the purpose of attending the meeting. The district shall provide appropriate space at the worksite within seven calendar days of receiving a request from the exclusive representative. (Government Code 3556, 3557)

During this meeting, the exclusive representative shall be permitted to communicate directly with the new employees for up to 30 minutes of paid time. (Government Code 3556)

Access to Employee Contact Information

The Superintendent or designee shall provide an exclusive representative with the name, job title, department, work location, telephone numbers (work, home, and personal cell phone), of all employees represented by the exclusive representative on file with the district. An employee's personal email address shall only be disclosed if it used by the employee to conduct district business.

Such information shall be provided within 30 days of hire or by the first pay period of the month following hire for all

new employees represented by the exclusive representative, unless the exclusive representative has agreed to a different interval for the provision of the information. Additionally, the Superintendent or designee shall provide the exclusive representative with the same information for all employees represented by the exclusive representative every 120 days, unless more frequent disclosure is required by agreement with the exclusive representative. (Government Code 3558, 7928.300)

However, the Superintendent or designee shall not disclose: (Government Code 3558, 6205-6210, 6215-6216, 7928.300)

1. The home address and any phone numbers on file for employees performing law enforcement-related functions
2. The home address, home telephone or personal cell phone number(s), or personal email address(es) of any employee who is a participant in the Safe at Home address confidentiality program pursuant to Government Code 6205-6210 and 6215-16
3. The employee's home address, home telephone and personal cell phone numbers, and personal email address of an employee not performing law enforcement related functions if the employee has submitted a written request to the district to keep such information private. In such instances, the Superintendent or designee shall also remove the employee's home address, home telephone number, and personal cell phone number from any mailing list maintained by the district unless the list is only used by the district to contact the employee.

Within 20 calendar days after an exclusive representative notifies the Superintendent or designee that a list of employees provided by the district is inaccurate or incomplete, the Superintendent or designee shall take steps to correct the list and provide a new list of employees to the exclusive representative. (Government Code 3558)

The Superintendent or designee shall review the list of contact information for district employees at the beginning of each school year, or more often as appropriate.

Communications with Employees by Employee Organizations

Subject to reasonable regulation by the district, employee organizations shall have access, at reasonable times, to the work areas of employees represented by the employee organization and to district facilities for the purpose of meeting with employees represented by the employee organization. Access may be limited in instances where it would be disruptive to district operations. (Government Code 3543.1)

Additionally, subject to reasonable regulation by the district, employee organizations shall have the ability to use institutional bulletin boards, mailboxes, and other means of communication to communicate with employees represented by the employee organization. (Government Code 3543.1)

Membership Dues or Other Payments to an Employee Organization

When drawing an order for the salary or wage payment of a bargaining unit employee of an employee organization, the district shall deduct any amount that has been requested by the employee in a revocable written authorization for the purpose of paying dues or other payments for any service, program, or committee provided or sponsored by the employee organization. (Education Code 45060, 45168)

When an employee organization has certified to the district that it has and will maintain individual employee authorizations for payroll deductions, the district shall rely on information from the employee organization regarding the amounts of such payroll deductions and the employees to whom they apply and shall not handle or process employee written authorizations for the employees represented by such employee organization. The district also shall not require a copy of the written authorization to be submitted by the employee organization, except when there is a dispute about the existence or terms of the written authorization. (Education Code 45060, 45168)

A written authorization shall remain in effect until expressly revoked in writing by the employee and pursuant to the terms of the written authorization. Employee requests to cancel or change authorizations for payroll deductions for employee organizations shall be directed to the employee organization that represents the employee rather than the district. The employee organization shall be responsible for processing these requests. The district shall rely on the

information provided by the employee organization regarding whether deductions for an employee organization were properly canceled or changed. The employee organization shall be required to indemnify the district for any claims made by an employee for deductions made by the district in reliance on information from the employee organization. (Education Code 45060, 45168)

When an employee organization has declined to certify that it will handle and process written authorizations from employee(s) represented by the employee organization and makes a request for payroll deductions, the district shall request a copy of the written authorization for an employee before making the payroll deductions for that employee. (Education Code 45060, 45168)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

8 CCR 33015-33490
 8 CCR 33700-33710
 Ed. Code 45060-45061.5
 Ed. Code 45100.5
 Ed. Code 45104.5
 Ed. Code 45108.5
 Ed. Code 45108.7
 Ed. Code 45168
 Ed. Code 45220-45320
 Gov. Code 3500-3511
 Gov. Code 3507.7
 Gov. Code 3540-3549.3
 Gov. Code 3540.1
 Gov. Code 3543.4
 Gov. Code 3545
 Gov. Code 3550-3552
 Gov. Code 3555-3559
 Gov. Code 53260-53264
 Gov. Code 6205-6210
 Gov. Code 6215-6216
 Gov. Code 6503.5
 Gov. Code 7928.300

Description

[Recognition of exclusive representative; proceedings](#)
[Severance of established unit](#)
[Deduction of fees from salary or wage payment; certificated employees](#)
[Senior classified management positions](#)
[Abolishment of senior classified management positions](#)
[Definition of senior classified management employees](#)
[Waiver of provisions of Education Code 45108.5](#)
[Deduction of fees from salary or wage payment; classified employees](#)
[Merit system; classified employees](#)
[Local public employee organizations](#)
[Representation of temporary employees](#)
[Educational Employment Relations Act](#)
[Public employment; definitions](#)
[Management and confidential positions; representation](#)
[Appropriateness of unit; basis](#)
[Prohibition on public employers deterring or discouraging union membership](#)
[Public employee communication, information and orientation](#)
[Employment contracts](#)
[Confidentiality of addresses for victims of domestic violence, sexual assault, stalking, or child abduction](#)
[Address confidentiality for individuals who face threats or violence because of work for a public entity](#)
[Joint powers agencies; agreement](#)
[Disclosure of employee contact information to employee organization](#)

Management Resources References

Court Decision
 Court Decision
 Court Decision
 Public Employment Relations Board Ruling
 Public Employment Relations Board Ruling

Description

[County of Los Angeles v. Los Angeles County Employee Relations Commission \(2013\) 56 Cal. 4th 905](#)
[Friedrichs v. California Teachers Association, et al. \(2016\) 136 S.Ct. 1083](#)
[Janus v. American Federation of State, County and Municipal Employees, Council 31 \(2018\) 138 S.Ct. 2448](#)
[Regents of the University of California \(2004\) PERB Dec. No. 1700-H.](#)
[Desert Community College District \(2007\) PERB Dec. No. 1921](#)

Public Employment Relations Board Ruling	East Whittier School District (2004) PERB Dec. No. 1727
Public Employment Relations Board Ruling	City of Sacramento (2019) PERB Dec. No. 2702
Website	CSBA District and County Office of Education Legal Services
Website	California Federation of Teachers
Website	California Public Employment Relations Board
Website	California School Employees Association
Website	California Teachers Association
Website	Association of California School Administrators
Website	CSBA

Cross References

	Description
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
0460	Local Control And Accountability Plan
0460	Local Control And Accountability Plan
1340	Access To District Records
1340	Access To District Records
1431	Waivers
4113	Assignment
4113	Assignment
4115	Evaluation/Supervision
4115	Evaluation/Supervision
4119.1	Civil And Legal Rights
4119.25	Political Activities Of Employees
4119.25	Political Activities Of Employees
4121	Temporary/Substitute Personnel
4121	Temporary/Substitute Personnel
4141	Collective Bargaining Agreement
4143	Negotiations/Consultation
4151	Employee Compensation
4154	Health And Welfare Benefits
4154	Health And Welfare Benefits
4158	Employee Security
4158	Employee Security
4161.2	Personal Leaves
4219.1	Civil And Legal Rights
4219.25	Political Activities Of Employees
4219.25	Political Activities Of Employees
4241	Collective Bargaining Agreement
4243	Negotiations/Consultation
4251	Employee Compensation
4254	Health And Welfare Benefits

4254	Health And Welfare Benefits
4261.2	Personal Leaves
4300	Administrative And Supervisory Personnel
4300	Administrative And Supervisory Personnel
4301	Administrative Staff Organization
4312.1	Contracts
4315	Evaluation/Supervision
4319.1	Civil And Legal Rights
4319.25	Political Activities Of Employees
4319.25	Political Activities Of Employees
4351	Employee Compensation
4354	Health And Welfare Benefits
4354	Health And Welfare Benefits
4361.2	Personal Leaves
9000	Role Of The Board
9321	Closed Session
9321-E(1)	Closed Session
9321-E(2)	Closed Session

Policy 4157: Employee Safety

Status: ADOPTED

Original Adopted Date: 06/01/1991 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

The Governing Board is committed to maximizing employee safety and believes that workplace safety is the responsibility of every employee. Working conditions and equipment shall comply with standards prescribed by federal, state, and local laws and regulations.

No employee shall be required or permitted to be in any place of employment which is unsafe or unhealthful. (Labor Code 6402)

The Superintendent or designee shall promote safety and correct any unsafe work practices through education and enforcement.

All employees are expected to use safe work practices and, to the extent possible, correct any unsafe conditions that may occur. If an employee is unable to correct an unsafe condition, the employee shall immediately report the problem to the Superintendent or designee.

The Superintendent or designee shall establish and implement a written injury and illness prevention program that includes a workplace violence prevention plan and that provides employees with access to such program in accordance with law. (Labor Code 6401.7; 8 CCR 3203)

The Superintendent or designee shall make first aid materials readily available at district workplaces and shall make effective provisions to prepare for prompt medical treatment in the event of an employee's serious injury or illness. (8 CCR 3400)

No employee shall be discharged or discriminated against for exercising any right regarding employee safety or health specified in Labor Code 6310, including:

1. Making a report or complaint
2. Instituting proceedings or causing proceedings to be instituted
3. Testifying with regard to employee safety or health
4. Participating in any occupational health and safety committee established pursuant to Labor Code 6401.7
5. Requesting access to injury or illness reports and records
6. Exercising any other right protected by the Occupational Safety and Health Act

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

State References	Description
17 CCR 2508	Reporting of communicable diseases
8 CCR 14000-14316	Occupational injury or illness reports and records
8 CCR 3203	Injury and illness prevention program
8 CCR 3204	Access to employee exposure and medical records
8 CCR 3400	Medical services and first aid
8 CCR 5095-5100	Control of noise exposure
8 CCR 5193	Bloodborne pathogens
Ed. Code 32030-32034	Eye safety

Ed. Code 32225-32226	Communications devices in classrooms
Ed. Code 32280-32289.5	School safety plans
Ed. Code 44984	Required rules for industrial accident and illness leave
Gov. Code 3543.2	Scope of representation
Lab. Code 1139	Worker's rights in emergencies
Lab. Code 132a	Workers' compensation; nondiscrimination
Lab. Code 3300	Definition of employer
Lab. Code 6305	Occupational safety and health standards; special order
Lab. Code 6310	Retaliation for filing complaint prohibited
Lab. Code 6325	Prohibition of entry into place of employment
Lab. Code 6400-6413.5	Responsibilities and duties of employers and employees
Lab. Code 6401.7	Injury and illness prevention program
Lab. Code 6401.9	Workplace violence prevention plans

Federal References

17 CFR 2508	Reporting of communicable diseases
29 CFR 1910.1030	Bloodborne pathogens
29 CFR 1910.95	Noise standards
29 CFR 651-678	Occupational safety and health
8 CFR 14000-14316	Occupational injury or illness reports and records
8 CFR 3204	Access to employee exposure and medical records
8 CFR 5193	Bloodborne pathogens

Description

Management Resources References

CA Department of Industrial Relations Publication	Guide to Developing Your Workplace Injury and Illness Prevention Program, rev. August 2005
Website	CSBA District and County Office of Education Legal Services
Website	National Institute for Occupational Safety and Health
Website	U.S. Department of Labor, Occupational Safety and Health Administration
Website	California Department of Industrial Relations, Occupational Safety and Health
Website	National Hearing Conservation Association
Website	CSBA
Website	Centers for Disease Control and Prevention

Description

Cross References

0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
3514	Environmental Safety
3514	Environmental Safety
3514.1	Hazardous Substances
3514.1	Hazardous Substances
3516	Emergencies And Disaster Preparedness Plan

Description

3516	Emergencies And Disaster Preparedness Plan
3516.5	Emergency Schedules
3530	Risk Management/Insurance
3530	Risk Management/Insurance
4112.9	Employee Notifications
4112.9-E(1)	Employee Notifications
4113.5	Working Remotely
4118	Dismissal/Suspension/Disciplinary Action
4118	Dismissal/Suspension/Disciplinary Action
4119.41	Employees With Infectious Disease
4119.42	Exposure Control Plan For Bloodborne Pathogens
4119.42	Exposure Control Plan For Bloodborne Pathogens
4119.42-E(1)	Exposure Control Plan For Bloodborne Pathogens
4119.43	Universal Precautions
4119.43	Universal Precautions
4131	Staff Development
4156.2	Awards And Recognition
4157.1	Work-Related Injuries
4157.2	Ergonomics
4158	Employee Security
4158	Employee Security
4161.11	Industrial Accident/Illness Leave
4212.9	Employee Notifications
4212.9-E(1)	Employee Notifications
4213.5	Working Remotely
4218	Dismissal/Suspension/Disciplinary Action
4218	Dismissal/Suspension/Disciplinary Action
4219.41	Employees With Infectious Disease
4219.42	Exposure Control Plan For Bloodborne Pathogens
4219.42	Exposure Control Plan For Bloodborne Pathogens
4219.42-E(1)	Exposure Control Plan For Bloodborne Pathogens
4219.43	Universal Precautions
4219.43	Universal Precautions
4231	Staff Development
4256.2	Awards And Recognition
4257.1	Work-Related Injuries
4257.2	Ergonomics
4258	Employee Security
4258	Employee Security
4261.11	Industrial Accident/Illness Leave
4312.9	Employee Notifications

4312.9-E(1)	Employee Notifications
4313.5	Working Remotely
4319.41	Employees With Infectious Disease
4319.42	Exposure Control Plan For Bloodborne Pathogens
4319.42	Exposure Control Plan For Bloodborne Pathogens
4319.42-E(1)	Exposure Control Plan For Bloodborne Pathogens
4319.43	Universal Precautions
4319.43	Universal Precautions
4331	Staff Development
4356.2	Awards And Recognition
4357.1	Work-Related Injuries
4357.2	Ergonomics
4358	Employee Security
4358	Employee Security
4361.11	Industrial Accident/Illness Leave
5141.22	Infectious Diseases
5141.22	Infectious Diseases
5141.6	School Health Services
5141.6	School Health Services
6142.93	Science Instruction

Regulation 4157: Employee Safety

Status: ADOPTED

Original Adopted Date: 06/01/1991 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

The Superintendent or designee shall provide safety devices and implement safeguards, methods, and processes that are reasonably necessary for the safety and health of employees in the workplace. (Labor Code 6401)

If the Department of Industrial Relations Division of Occupational Safety and Health (Cal/OSHA) prohibits entry into any district workplace or performance of a district operation or process based on a determination that the workplace exposes employees to the risk of an imminent hazard, including a machine, device, apparatus, or equipment that is in a dangerous condition or is dangerously placed, the Superintendent or designee shall post a notice of the hazard provided by Cal/OSHA in a conspicuous place at the work site. This notice shall not be removed except by an authorized representative of Cal/OSHA and only when the workplace, operation, or process is made safe, and the required safeguards, safety appliances, or devices are provided. (Labor Code 6325)

Injury and Illness Prevention Program

The district's injury and illness prevention program shall cover all district employees and all other workers whom the district controls or directs and directly supervises on the job to the extent that the workers are exposed to hazards specific to their worksite and job assignment. The obligation of contractors or other employers who control or direct and supervise their own employees on the job shall not be affected by the district's injury and illness prevention program. (Labor Code 6401.7)

The district's injury and illness prevention program shall include: (Labor Code 6401.7; 8 CCR 3203)

1. The name/position of the person(s) with authority and responsibility for implementing the program
2. A system for ensuring that employees comply with safe and healthful work practices, which may include, but are not limited to:
 - a. Recognition of employees who follow safe and healthful work practices
 - b. Training and retraining programs
 - c. Disciplinary actions
3. A system for communicating with employees in a form readily understandable by all employees on matters related to occupational health and safety, including provisions designed to encourage employees to report hazards at the worksite without fear of reprisal. The communications system may include, but is not limited to:
 - a. Meetings
 - b. Training programs
 - c. Posting
 - d. Written communications
 - e. A system of anonymous notification by employees about hazards
 - f. A labor/management safety and health committee
4. Procedures for identifying and evaluating workplace hazards, including scheduled periodic inspections to identify unsafe conditions and work practices. Such inspections shall be made:
 - a. Whenever new substances, processes, procedures, or equipment that represents a new occupational safety or health hazard is introduced into the workplace
 - b. Whenever the district is made aware of a new or previously unrecognized hazard

5. A procedure for investigating occupational injury or illness
6. Methods and/or procedures for correcting unsafe or unhealthful conditions, work practices, and work procedures in a timely manner, based on the severity of the hazard, when the hazard is observed or discovered

When an imminent hazard exists that cannot be immediately abated without endangering employee(s) and/or property, these procedures shall call for the removal of all exposed staff from the area except those necessary to correct the hazardous condition. Employees needed to correct the condition shall be provided with the necessary safeguards.

7. Provision of training and instruction as follows:
 - a. To all new employees
 - b. To all employees given new job assignments for which training has not previously been received
 - c. Whenever new substances, processes, procedures, or equipment are introduced into the workplace and represent a new hazard
 - d. Whenever the district is made aware of a new or previously unrecognized hazard
 - e. To supervisors, to familiarize them with the safety and health hazards to which employees under their immediate direction and control may be exposed
8. A written workplace violence prevention plan developed and implemented in accordance with Labor Code 6401.9 (Labor Code 6401.7)

The plan, which shall be easily accessible to all employees at all times, shall be in effect at all times and in all work areas, and be specific to the hazards and corrective measures for each work area and operation. (Labor Code 6401.9)

The Superintendent or designee shall provide training to all employees when the plan is first established and annually thereafter in accordance with Labor Code 6401.9. Training materials shall be appropriate in content and vocabulary to employees' educational level, literacy, and language. (Labor Code 6401.9)

The Superintendent or designee shall provide employees, or their representative designated pursuant to 8 CCR 3203, with either of the following: (8 CCR 3203)

1. Access to the district's injury and illness prevention program in a reasonable time, place, and manner, but in no event later than five business days after the request for access is received from an employee or a designated representative of the employee.

When an employee or designated representative requests a copy of the district's injury and illness prevention program, the Superintendent or designee shall provide the requester a printed copy unless the employee or designated representative agrees to receive an electronic copy.

The Superintendent or designee shall provide one printed copy free of charge. If the employee or designated representative requests additional copies within one year of the previous request and the district's injury and illness prevention program has not been updated with new information since the prior copy was provided, the district may charge reasonable reproduction costs pursuant to 8 CCR 3204 for the additional copies.

2. Unobstructed access to the district's injury and illness prevention program through the district's server or website that allows an employee to review, print, and email the current version of the district's injury and illness prevention program.

The Superintendent or designee shall communicate the right and procedure to access the district's injury and illness prevention program to all employees. (8 CCR 3203)

Hearing Protection

Whenever employee noise exposure equals or exceeds the standards specified by law, the Superintendent or designee shall implement a hearing conservation program in accordance with state and federal regulations, including, when required, monitoring of sound levels, audiogram evaluation and audiometric testing of affected employees, the provision of hearing protectors, and employee training. (8 CCR 5095-5100; 29 CFR 1910.95)

Eye Safety Devices

Employees shall wear eye safety devices whenever they are engaged in or observing an activity involving hazards or hazardous substances likely to cause eye injury. (Education Code 32030-32034)

First Aid and Medical Services

The Superintendent or designee shall ensure the ready availability of medical personnel for advice and consultation on matters of industrial health or injury. Whenever a district facility or district grounds are not in close proximity to an infirmary, clinic, or hospital where all injured employees may be treated, the Superintendent or designee shall ensure that at least one employee is adequately trained to provide first aid. (8 CCR 3400)

The Superintendent or designee shall make adequate first aid materials readily available for employees at every worksite. Such materials shall be approved by a consulting physician and shall be kept in a sanitary and usable condition. The Superintendent or designee shall frequently inspect all first aid materials and replenish them as necessary. (8 CCR 3400)

The Superintendent or designee shall ensure that suitable facilities for quick drenching or flushing of the eyes and body are provided within the work area for immediate emergency use when the eyes or body or any person may be exposed to injurious corrosive materials. (8 CCR 3400)

To avoid unnecessary delay in medical treatment in the event of an employee's serious injury or illness, the Superintendent or designee shall use one or more of the following: (8 CCR 3400)

1. A communication system for contacting a physician or emergency medical service, such as access to 911 or equivalent telephone system. The communication system or the employees using the system shall have the ability to direct emergency services to the location of the injured or ill employee.
2. Readily accessible and available on-site treatment facilities suitable for treatment of reasonably anticipated injury and illness

3. Proper equipment for prompt medical transport when transportation of injured or ill employees is necessary and appropriate

Protection from Communicable Diseases and Infections

The Superintendent or designee shall develop an exposure control plan for bloodborne pathogens that is consistent with the district's injury and illness prevention program. The plan shall include a determination of which job classifications have occupational exposure to blood or other potentially infectious materials; precautions to be implemented, including universal precautions, engineering and work practice controls, and personal protective equipment; availability of the hepatitis B vaccination; provision of information and training to employees; and follow-up actions to be taken if exposure occurs. The district shall ensure that a copy of the exposure control plan is accessible to employees in accordance with law. (8 CCR 5193; 29 CFR 1910.1030)

Strategies to prevent and mitigate the outbreak or spread of infectious diseases shall be followed for diseases that are communicated through airborne transmission, skin-to-skin contact, foodborne transmission, or other casual or noncasual means. Such strategies shall include, but are not limited to, communication and training about the disease(s); campus closures and alternative means of instruction when necessary; preventative measures, such as social distancing, personal protective equipment, temperature checks, and/or any other health screening allowed by law; and cleaning and sanitization of district facilities and equipment.

The Superintendent or designee shall immediately report to the local health officer the presence or suspected presence of any communicable disease. (17 CCR 2508)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Description

17 CCR 2508	Reporting of communicable diseases
8 CCR 14000-14316	Occupational injury or illness reports and records
8 CCR 3203	Injury and illness prevention program
8 CCR 3204	Access to employee exposure and medical records
8 CCR 3400	Medical services and first aid
8 CCR 5095-5100	Control of noise exposure
8 CCR 5193	Bloodborne pathogens
Ed. Code 32030-32034	Eye safety
Ed. Code 32225-32226	Communications devices in classrooms
Ed. Code 32280-32289.5	School safety plans
Ed. Code 44984	Required rules for industrial accident and illness leave
Gov. Code 3543.2	Scope of representation
Lab. Code 1139	Worker's rights in emergencies
Lab. Code 132a	Workers' compensation; nondiscrimination
Lab. Code 3300	Definition of employer
Lab. Code 6305	Occupational safety and health standards; special order
Lab. Code 6310	Retaliation for filing complaint prohibited
Lab. Code 6325	Prohibition of entry into place of employment
Lab. Code 6400-6413.5	Responsibilities and duties of employers and employees
Lab. Code 6401.7	Injury and illness prevention program
Lab. Code 6401.9	Workplace violence prevention plans

Federal References

17 CFR 2508	Reporting of communicable diseases
29 CFR 1910.1030	Bloodborne pathogens
29 CFR 1910.95	Noise standards
29 CFR 651-678	Occupational safety and health
8 CFR 14000-14316	Occupational injury or illness reports and records
8 CFR 3204	Access to employee exposure and medical records
8 CFR 5193	Bloodborne pathogens

Management Resources References

	Description
CA Department of Industrial Relations Publication	Guide to Developing Your Workplace Injury and Illness Prevention Program, rev. August 2005
Website	CSBA District and County Office of Education Legal Services
Website	National Institute for Occupational Safety and Health
Website	U.S. Department of Labor, Occupational Safety and Health Administration
Website	California Department of Industrial Relations, Occupational Safety and Health
Website	National Hearing Conservation Association
Website	CSBA
Website	Centers for Disease Control and Prevention

Cross References

	Description
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
3514	Environmental Safety
3514	Environmental Safety
3514.1	Hazardous Substances
3514.1	Hazardous Substances
3516	Emergencies And Disaster Preparedness Plan
3516	Emergencies And Disaster Preparedness Plan
3516.5	Emergency Schedules
3530	Risk Management/Insurance
3530	Risk Management/Insurance
4112.9	Employee Notifications
4112.9-E(1)	Employee Notifications
4113.5	Working Remotely
4118	Dismissal/Suspension/Disciplinary Action
4118	Dismissal/Suspension/Disciplinary Action
4119.41	Employees With Infectious Disease
4119.42	Exposure Control Plan For Bloodborne Pathogens
4119.42	Exposure Control Plan For Bloodborne Pathogens
4119.42-E(1)	Exposure Control Plan For Bloodborne Pathogens
4119.43	Universal Precautions

4119.43	Universal Precautions
4131	Staff Development
4156.2	Awards And Recognition
4157.1	Work-Related Injuries
4157.2	Ergonomics
4158	Employee Security
4158	Employee Security
4161.11	Industrial Accident/Illness Leave
4212.9	Employee Notifications
4212.9-E(1)	Employee Notifications
4213.5	Working Remotely
4218	Dismissal/Suspension/Disciplinary Action
4218	Dismissal/Suspension/Disciplinary Action
4219.41	Employees With Infectious Disease
4219.42	Exposure Control Plan For Bloodborne Pathogens
4219.42	Exposure Control Plan For Bloodborne Pathogens
4219.42-E(1)	Exposure Control Plan For Bloodborne Pathogens
4219.43	Universal Precautions
4219.43	Universal Precautions
4231	Staff Development
4256.2	Awards And Recognition
4257.1	Work-Related Injuries
4257.2	Ergonomics
4258	Employee Security
4258	Employee Security
4261.11	Industrial Accident/Illness Leave
4312.9	Employee Notifications
4312.9-E(1)	Employee Notifications
4313.5	Working Remotely
4319.41	Employees With Infectious Disease
4319.42	Exposure Control Plan For Bloodborne Pathogens
4319.42	Exposure Control Plan For Bloodborne Pathogens
4319.42-E(1)	Exposure Control Plan For Bloodborne Pathogens
4319.43	Universal Precautions
4319.43	Universal Precautions
4331	Staff Development
4356.2	Awards And Recognition
4357.1	Work-Related Injuries
4357.2	Ergonomics
4358	Employee Security
4358	Employee Security

4361.11	Industrial Accident/Illness Leave
5141.22	Infectious Diseases
5141.22	Infectious Diseases
5141.6	School Health Services
5141.6	School Health Services
6142.93	Science Instruction

Regulation 4157.1: Work-Related Injuries

Status: ADOPTED

Original Adopted Date: 10/01/1995 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

In order to provide medical benefits, temporary or permanent disability benefits, wage replacement, retraining or skill enhancement, and/or death benefits in the event that an employee becomes injured or ill in the course of employment, the district shall provide all employees with insurance and workers' compensation benefits in accordance with law. The Superintendent or designee shall develop an efficient claims handling process that reduces costs and facilitates employee recovery.

The Superintendent or designee shall notify every new employee, at the time of hire or by the end of the first pay period, of the employee's right to receive workers' compensation benefits if injured at work. (Labor Code 3551; 8 CCR 15596)

In addition, a notice regarding workers' compensation benefits shall be posted in a conspicuous location frequented by employees, where the notice may be easily read during the workday. (Labor Code 3550)

In the event that an employee is injured or becomes ill in the course of employment, the employee shall report the work-related injury or illness to the Superintendent or designee as soon as practicable. The employee and appropriate district staff shall also promptly document the date and time of any incident, a description of the incident, and any persons present.

Within one working day of receiving notice or knowledge of any injury to an employee in the course of employment, the Superintendent or designee shall provide a claim form and notice of potential eligibility for workers' compensation benefits to the employee or, in the case of the employee's death, to the employee's dependents. The claim form and notice shall be provided personally or by first class mail. (Labor Code 5401)

The Superintendent or designee shall ensure that all employee notices described above are in the form prescribed by the Department of Industrial Relations (DIR), Division of Workers Compensation.

The Superintendent or designee shall additionally ensure that any employee who is a victim of a crime that occurred at the place of employment is given written notice personally or by first class mail within one working day of the crime, or when the district reasonably should have known of the crime, that the employee is eligible for workers' compensation benefits for injuries, including psychiatric injuries, that may have resulted from the crime. (Labor Code 3553)

Upon learning of a work-related injury or illness, or injury or illness alleged to have arisen out of and in the course of employment, the Superintendent or designee shall report the incident to the district's insurance carrier or DIR, as applicable, within five days after obtaining knowledge of the injury or illness. If a subsequent death arises as a result of the reported injury or illness, an amended report indicating the death shall be filed within five days after being notified of or learning about the death. (Labor Code 6409.1)

In addition, in every case involving death or serious injury or illness, the Superintendent or designee shall immediately make a report to the Division of Occupational Safety and Health (Cal/OSHA) by telephone or through an online mechanism made available by Cal/OSHA. (Labor Code 6409.1)

For the purpose of this report, serious injury or illness means any injury or illness occurring in a place of employment or in connection with any employment that requires inpatient hospitalization for other than medical observation or diagnostic testing, or in which an employee suffers an amputation, the loss of an eye, or any serious degree of permanent disfigurement. (Labor Code 6302)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

8 CCR 15596

Description

[Notice of employee rights to workers' compensation benefits](#)

Ed. Code 44984	Required rules for industrial accident and illness leave
Ed. Code 45192	Industrial accident and illness leave for classified employees
Lab. Code 3200-4856	Workers' compensation
Lab. Code 3550-3553	Notifications regarding workers' compensation benefits
Lab. Code 3600-3605	Conditions of liability
Lab. Code 3760	Report of injury to insurer
Lab. Code 4600	Provision of medical and hospital treatment by employer
Lab. Code 4906	Disclosures and statements
Lab. Code 5400-5413	Notice of injury or death
Lab. Code 6302	Definition of serious injury or illness
Lab. Code 6409.1	Reports

Management Resources References

Description

CA Department of Industrial Relations Publication	Workers' Compensation in California: A Guidebook for Injured Workers, 2016
CA Department of Industrial Relations Publication	Workers' Compensation Claim Form (DWC 1) & Notice of Potential Eligibility
CA Department of Industrial Relations Publication	Notice to Employees - Injuries Caused by Work
CA Department of Industrial Relations Publication	Time of Hire Pamphlet
Website	CSBA District and County Office of Education Legal Services
Website	California Department of Industrial Relations, Division of Workers Compensation
Website	California Department of Industrial Relations, Occupational Safety and Health
Website	CSBA
Website	California Department of Public Health

Cross References

Description

1240	Volunteer Assistance
1240	Volunteer Assistance
3320	Claims And Actions Against The District
3320	Claims And Actions Against The District
3530	Risk Management/Insurance
3530	Risk Management/Insurance
4032	Reasonable Accommodation
4112.9	Employee Notifications
4112.9-E(1)	Employee Notifications
4113.4	Temporary Modified/Light-Duty Assignment
4113.5	Working Remotely
4154	Health And Welfare Benefits
4154	Health And Welfare Benefits
4157	Employee Safety
4157	Employee Safety
4157.2	Ergonomics

4161.1	Personal Illness/Injury Leave
4161.11	Industrial Accident/Illness Leave
4161.9	Catastrophic Leave Program
4161.9	Catastrophic Leave Program
4212.9	Employee Notifications
4212.9-E(1)	Employee Notifications
4213.4	Temporary Modified/Light-Duty Assignment
4213.5	Working Remotely
4254	Health And Welfare Benefits
4254	Health And Welfare Benefits
4257	Employee Safety
4257	Employee Safety
4257.2	Ergonomics
4261.11	Industrial Accident/Illness Leave
4261.9	Catastrophic Leave Program
4261.9	Catastrophic Leave Program
4312.9	Employee Notifications
4312.9-E(1)	Employee Notifications
4313.4	Temporary Modified/Light-Duty Assignment
4313.5	Working Remotely
4354	Health And Welfare Benefits
4354	Health And Welfare Benefits
4357	Employee Safety
4357	Employee Safety
4357.2	Ergonomics
4361.1	Personal Illness/Injury Leave
4361.11	Industrial Accident/Illness Leave
4361.9	Catastrophic Leave Program
4361.9	Catastrophic Leave Program

Policy 4211: Recruitment And Selection

Status: ADOPTED

Original Adopted Date: 07/01/2012 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

The Governing Board is committed to employing suitable, qualified individuals to effectively carry out the district's vision, mission, and goals, and believes that students benefit when district staff reflects the racial, ethnic, linguistic, and cultural diversity of the district.

The Superintendent or designee shall develop equitable, fair, and transparent recruitment and selection processes and procedures that ensure individuals are selected for employment in the district based on demonstrated knowledge, skills, and competence and not on any bias, personal preference, or unlawful discrimination.

Additionally, the Superintendent or designee shall, through the recruitment and selection processes and procedures, seek to establish and maintain a diverse staff, including the active recruitment from institutions and organizations that serve populations underrepresented among district employees.

When a vacancy occurs, the Superintendent or designee shall review, as appropriate, the job description for the position to ensure that it accurately describes the major functions and duties of the position. The Superintendent or designee shall also disseminate job announcements to ensure a wide range of candidates.

When posting an employment opportunity, the Superintendent or designee shall include the pay scale for the open position. (Labor Code 432.2)

The Superintendent shall develop and maintain appropriate hiring procedures to identify the best possible candidates for a position. In doing so, an interview committee may be established to rank candidates and recommend finalists. During job interviews, applicants may be asked to describe or demonstrate how they will be able to perform the duties of the job. All discussions and recommendations shall be confidential and consistent with law.

No inquiry shall be made about any information prohibited by state or federal nondiscrimination laws.

Unless otherwise provided for in law, the district may not discriminate against a person in hiring based on the person's use of cannabis off the job and away from the workplace, including that the district may not request information from an applicant related to the applicant's prior use of cannabis, apart from the applicant's criminal history, or penalize an applicant based on a drug screening which finds that the applicant has nonpsychoactive cannabis metabolites in the applicant's hair, blood, urine, or other bodily fluid. (Government Code 12954)

However, the district retains the right to maintain drug-free schools or prohibit employees from possessing, being impaired by, or using cannabis while on the job. (Government Code 12954)

The Superintendent or designee shall not inquire, orally or in writing, about an applicant's salary history information, including compensation and benefits. Additionally, the Superintendent or designee shall not rely on salary history information as a factor in determining whether to offer employment to an applicant or the salary to offer. However, the Superintendent or designee may consider salary information that is disclosable under state or federal law or that the applicant discloses voluntarily and without prompting. (Labor Code 432.3)

For each position, the Superintendent or designee shall present to the Board one candidate who meets all qualifications established by law and the Board for the position. No person shall be employed by the Board without the recommendation or endorsement of the Superintendent or designee.

Incentives

With Board approval and in accordance with district needs and any applicable collective bargaining agreements, the district may provide incentives to recruit teachers, administrators, or other employees, such as signing bonuses, assistance with beginning teacher induction and/or credential costs, mentoring, additional compensation, and/or subsidized housing.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

	Description
Ed. Code 200-262.4	Prohibition of discrimination
Ed. Code 35035	Powers and duties of the superintendent; transfer authority
Ed. Code 44066	Limitations on certification requirements
Ed. Code 44259	Teaching credential, exception; designated subjects; minimum requirements
Ed. Code 44750	Teacher recruitment resource center
Ed. Code 44830-44831	Employment of certificated persons
Ed. Code 44858	Age or marital status in certificated positions
Ed. Code 44859	Prohibition against certain rules and regulations regarding residency
Ed. Code 45103-45139	Employment; classified employees
Ed. Code 49406	Examination for tuberculosis
Gov. Code 12900-12996	Fair Employment and Housing Act
Gov. Code 7920.000-7930.215	California Public Records Act
Gov. Code 815.2	Liability of public entities and public employees
H&S Code 53570-53574	Teacher Housing Act of 2016
Lab. Code 432.3	Salary information

Federal References

	Description
20 USC 1681-1688	Title IX of the Education Amendments of 1972; discrimination based on sex
28 CFR 35.101-35.190	Americans with Disabilities Act
34 CFR 106.51-106.61	Nondiscrimination on the basis of sex in employment in education program or activities
42 USC 12101-12213	Americans with Disabilities Act
42 USC 2000d-2000d-7	Title VI, Civil Rights Act of 1964
42 USC 2000e-2000e-17	Title VII, Civil Rights Act of 1964, as amended
5 USC 552	Freedom of Information Act
8 USC 1324a	Unlawful employment of aliens
8 USC 1324b	Unfair immigration related employment practices

Management Resources References

	Description
CA Commission on Teacher Credentialing Publication	Strategic Plan: Ensuring Educator Excellence, 2023
California County Superintendents Publication	Teacher Recruitment in California: An Analysis of Effective Strategies, Research Brief, Veritas Research and Evaluation Group, October 2017
California Department of Education Publication	How to Increase the Diversity of California's Educator Workforce, April 2022
Court Decision	C.A. v William S. Hart Union High School District et al. (2012) 138 Cal.Rptr.3d 1
Ctr for Cities + Schools, cityLAB & Turner Ctr Pub	Education Workforce Housing in California: Developing the 21st Century Campus, 2021
Ctr for Cities + Schools, cityLAB & Turner Ctr Pub Website	Education Workforce Housing in California: The Handbook University of California Los Angeles, cityLAB

Website	University of California Berkeley, Turner Center for Housing Innovation
Website	University of California Berkeley, Center for Cities + Schools
Website	CSBA District and County Office of Education Legal Services
Website	Commission on Teacher Credentialing
Website	Education Job Opportunities Information Network
Website	Teach USA
Website	California County Superintendents
Website	California Civil Rights Department
Website	U.S. Department of Education
Website	U.S. Equal Employment Opportunity Commission
Website	California Department of Education

Cross References

Description

0000	Vision
0200	Goals For The School District
0410	Nondiscrimination In District Programs And Activities
2230	Representative And Deliberative Groups
3542	School Bus Drivers
4000	Concepts And Roles
4030	Nondiscrimination In Employment
4030	Nondiscrimination In Employment
4032	Reasonable Accommodation
4100	Certificated Personnel
4111.2	Legal Status Requirement
4111.2	Legal Status Requirement
4112	Appointment And Conditions Of Employment
4112.2	Certification
4112.2	Certification
4112.21	Interns
4112.21	Interns
4112.22	Staff Teaching English Learners
4112.23	Special Education Staff
4112.61	Employment References
4112.8	Employment Of Relatives
4113	Assignment
4113	Assignment
4117.14	Postretirement Employment
4200	Classified Personnel
4200	Classified Personnel
4211.2	Legal Status Requirement
4211.2	Legal Status Requirement
4212	Appointment And Conditions Of Employment

4212.61	Employment References
4212.8	Employment Of Relatives
4300	Administrative And Supervisory Personnel
4300	Administrative And Supervisory Personnel
4311.2	Legal Status Requirement
4311.2	Legal Status Requirement
4312.1	Contracts
4312.61	Employment References
4312.8	Employment Of Relatives
4317.14	Postretirement Employment
4331	Staff Development
6141.4	International Baccalaureate Program
6141.5	Advanced Placement
6171	Title I Programs
6171	Title I Programs
9000	Role Of The Board

Regulation 4212.5: Criminal Record Check

Status: ADOPTED

Original Adopted Date: 10/01/1998 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

The Superintendent or designee shall not hire or retain in employment, in a certificated or classified position, a person who has been convicted of a violent or serious felony as defined in Penal Code 667.5(c) or 1192.7(c), a controlled substance offense as defined in Education Code 44011, or a sex offense as defined in Education Code 44010. However, the Superintendent or designee shall not deny or terminate employment solely on the basis that the person has been: (Education Code 44830.1, 44836, 45122.1, 45123)

1. Convicted of a violent or serious felony, controlled substance offense, or sex offense, and the conviction is reversed and the person is acquitted of the offense in a new trial or the charges against the person are dismissed, unless the sex offense for which the conviction is dismissed pursuant to Penal Code 1203.4 involves a victim who was a minor
2. Convicted of a violent or serious felony and has obtained a certificate of rehabilitation or a pardon
3. Convicted of a serious felony, that is not also a violent felony, and has proven to the sentencing court that rehabilitation for purposes of school employment has been attained for at least one year
4. Convicted of a controlled substance offense and is applying for or is employed in a certificated position and has a credential issued by the Commission on Teacher Credentialing
5. Convicted of a controlled substance offense and is applying for or is employed in a classified position and has been determined by the Governing Board, from the evidence presented, to have been rehabilitated for at least five years

A certificated employee may be hired by the district without obtaining a criminal record summary if that employee is employed as a certificated employee in another California school district and became a permanent employee of another California school district as of October 1, 1997. (Education Code 44830.1, 44836)

The Superintendent or designee shall not issue a temporary certificate of clearance to a person whose application for a credential, certificate, or permit is being processed by the Commission on Teacher Credentialing if that person has been convicted of a violent or serious felony, unless the person is otherwise exempt pursuant to Education Code 44332.6 or 44830.1. (Education Code 44332.5, 44332.6)

Pre-Employment Record Check

The Superintendent or designee shall require each person to be employed by the district to submit fingerprints electronically through the Live Scan system so that a criminal record check may be conducted by the Department of Justice (DOJ). The Superintendent or designee shall provide the applicant with a Live Scan request form and a list of nearby Live Scan locations.

When a person is applying for a classified position, the Superintendent or designee shall request that the DOJ also obtain a criminal record check through the Federal Bureau of Investigation whenever the applicant meets one of the following conditions: (Education Code 45125)

1. The applicant has not resided in California for at least one year immediately preceding the application for employment.
2. The applicant has resided in California for more than one year, but less than seven years, and the DOJ has ascertained that the person was convicted of a sex offense where the victim was a minor or a drug offense where an element of the offense is either the distribution to or the use of a controlled substance by a minor.

The Superintendent or designee shall immediately notify the DOJ when an applicant who has submitted fingerprints to the DOJ is not subsequently employed by the district. (Penal Code 11105.2)

Subsequent Arrest Notification

The Superintendent or designee shall enter into a contract with the DOJ to receive notification of subsequent arrests resulting in conviction of any person whose fingerprints have been submitted to the DOJ. (Education Code 44830.1, 45125; Penal Code 11105.2)

Upon telephone or email notification by the DOJ that a current temporary employee, substitute employee, or probationary employee serving before March 15 of the employee's second probationary year has been convicted of a violent or serious felony, the Superintendent or designee shall immediately place that employee on leave without pay. (Education Code 44830.1, 45122.1)

When the district receives written electronic notification by the DOJ of the fact of conviction, the temporary employee, substitute employee, or probationary employee serving before March 15 of the employee's second probationary year shall be terminated automatically unless the employee challenges the DOJ record and the DOJ withdraws its notification in writing. Upon receipt of the written withdrawal of notification by the DOJ, the Superintendent or designee shall immediately reinstate the employee with full restoration of salary and benefits for the period of time from the suspension without pay to the reinstatement if the employee is still employed by the district. (Education Code 44830.1, 45122.1)

The Superintendent or designee shall immediately notify the DOJ whenever a person whose fingerprints are maintained by the DOJ is terminated. (Penal Code 11105.2)

Notification of Applicant/Employee

The Superintendent or designee shall expeditiously furnish a copy of any DOJ notification to the applicant or employee to whom it relates if the information is a basis for an adverse employment decision. The copy shall be delivered in person or to the last contact information provided by the applicant or employee. (Penal Code 11105, 11105.2)

Maintenance of Records

The Superintendent shall designate at least one custodian of records who shall be responsible for the security, storage, dissemination, and destruction of all Criminal Offender Record Information (CORI) furnished to the district and shall serve as the primary contact for the DOJ for any related issues. (Penal Code 11102.2)

An employee designated as custodian of records shall receive a criminal background check clearance from the DOJ prior to serving in that capacity. (Penal Code 11102.2)

The custodian of records shall sign and return to the DOJ the Employee Statement Form acknowledging an understanding of the laws prohibiting misuse of CORI. In addition, the custodian of records shall ensure that any individual with access to CORI has on file a signed Employee Statement Form.

To ensure its confidentiality, CORI shall be accessible only to the custodian of records and shall be kept in a locked file separate from other files. CORI shall be used only for the purpose for which it is requested and its contents shall not be disclosed or reproduced. (Education Code 44830.1, 45125)

Once a hiring determination is made, the applicant's CORI shall be destroyed to the extent that the identity of the individual can no longer be reasonably ascertained. (Education Code 44830.1, 45125; 11 CCR 708)

The Superintendent or designee shall immediately notify the DOJ whenever a designated custodian of records ceases to serve in that capacity. (Penal Code 11102.2)

Interagency Agreement

Subject to an interagency agreement with other school districts, the district shall submit and receive CORI on behalf of all participating districts. (Education Code 44830.2, 45125.01)

Upon receipt from the DOJ of a report of conviction of a serious or violent felony, the district shall communicate that fact to participating districts and shall remove the affected employee from the common list of persons eligible

for employment. (Education Code 44830.2, 45125.01)

In addition, upon receipt from the DOJ of a criminal history record or report of subsequent arrest for any person on a common list of persons eligible for employment, the district shall give notice to the superintendent of any participating district, or the person designated in writing by that superintendent, that the report is available for inspection on a confidential basis by the superintendent or the authorized designee. The report shall be made available at the district office for 30 days following the receipt of the notice. (Education Code 44830.2, 45125.01)

The district shall not release a copy of that information to any participating district or any other person. In addition, the district shall retain or dispose of the information in the manner specified in law and in this administrative regulation after all participating districts have had an opportunity to inspect it in accordance with law. (Education Code 44830.2, 45125.01)

The district shall maintain a record of all persons to whom the information has been shown and shall make this record available to the DOJ. (Education Code 44830.2, 45125.01)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Description

11 CCR 701-708	Criminal offender record information
11 CCR 720-724	Incomplete criminal history information
11 CCR 994-994.15	Certification of individuals who take fingerprint impressions
Ed. Code 44010	Sex offense; definitions
Ed. Code 44011	Controlled substance offense
Ed. Code 44332-44332.6	Temporary certificate of clearance
Ed. Code 44346.1	Applicants for credential; conviction of a violent or serious felony
Ed. Code 44830.1	Criminal record summary; certificated employees
Ed. Code 44830.2	Certificated employees; interagency agreement for sharing criminal record information
Ed. Code 44836	Employment of certificated persons convicted of sex offense or controlled substance offense
Ed. Code 44932	Grounds for dismissal of permanent employees
Ed. Code 45122.1	Classified employees; conviction of a violent or serious felony
Ed. Code 45125	Use of personal identification cards to ascertain conviction of crime
Ed. Code 45125.01	Interagency agreements for criminal record information
Ed. Code 45125.5	Automated records check
Ed. Code 45126	Duty of Department of Justice to furnish information
Ed. Code 49024	Activity Supervisor Clearance Certificate
Gov. Code 12954	Employment discrimination; cannabis use
H&S Code 11350	Offenses Involving Controlled Substances Formerly Classified as Narcotics
H&S Code 11377	Offenses Involving Controlled Substances Formerly Classified as Restricted Dangerous Drugs
Pen. Code 11075-11081	Criminal record dissemination
Pen. Code 11102.2	Maintenance of criminal offender records; custodian of records
Pen. Code 11105	Access to criminal history information
Pen. Code 11105.2	Subsequent arrest notification
Pen. Code 11105.3	Record of conviction involving sex crimes, drug crimes or crimes of violence

Pen. Code 11140-11144	Furnishing of state criminal history information
Pen. Code 1192.7	Plea bargaining limitation
Pen. Code 1203.4	Dismissal of conviction
Pen. Code 1203.425	Conviction relief
Pen. Code 13300-13305	Local summary criminal history information
Pen. Code 667.5	Prior prison terms; enhancement of prison terms

Management Resources References

Court Decision	Central Valley Chapter of the 7th Step Foundation Inc. v. Evelle J. Younger (1989) 214 Cal. App. 3d 145
Website	CSBA District and County Office of Education Legal Services
Website	Office of the Attorney General, Department of Justice, Background Checks
Website	CSBA

Description

Cross References

1240	Volunteer Assistance
1240	Volunteer Assistance
1340	Access To District Records
1340	Access To District Records
2120	Superintendent Recruitment And Selection
3515.3	District Police/Security Department
3515.3	District Police/Security Department
3542	School Bus Drivers
3580	District Records
3580	District Records
4112	Appointment And Conditions Of Employment
4112.2	Certification
4112.2	Certification
4112.6	Personnel Files
4112.9	Employee Notifications
4112.9-E(1)	Employee Notifications
4116	Probationary/Permanent Status
4116	Probationary/Permanent Status
4118	Dismissal/Suspension/Disciplinary Action
4118	Dismissal/Suspension/Disciplinary Action
4119.23	Unauthorized Release Of Confidential/Privileged Information
4121	Temporary/Substitute Personnel
4121	Temporary/Substitute Personnel
4127	Temporary Athletic Team Coaches
4127	Temporary Athletic Team Coaches
4200	Classified Personnel
4200	Classified Personnel
4212	Appointment And Conditions Of Employment

Description

4212.6	Personnel Files
4212.9	Employee Notifications
4212.9-E(1)	Employee Notifications
4218	Dismissal/Suspension/Disciplinary Action
4218	Dismissal/Suspension/Disciplinary Action
4218.1	Dismissal/Suspension/Disciplinary Action (Merit System)
4219.23	Unauthorized Release Of Confidential/Privileged Information
4227	Temporary Athletic Team Coaches
4227	Temporary Athletic Team Coaches
4312.6	Personnel Files
4312.9	Employee Notifications
4312.9-E(1)	Employee Notifications
4319.23	Unauthorized Release Of Confidential/Privileged Information
4327	Temporary Athletic Team Coaches
4327	Temporary Athletic Team Coaches
5148	Child Care And Development
5148	Child Care And Development
5148.2	Before/After School Programs
5148.2	Before/After School Programs
5148.3	Preschool/Early Childhood Education
5148.3	Preschool/Early Childhood Education
6145	Extracurricular And Cocurricular Activities
6145	Extracurricular And Cocurricular Activities
9011	Disclosure Of Confidential/Privileged Information

Exhibit 4212.5-E(1): Criminal Record Check

Status: ADOPTED

Original Adopted Date: 10/01/1997 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

**SAMPLE EMPLOYEE STATEMENT FORM
USE OF CRIMINAL JUSTICE INFORMATION**

As an employee/volunteer of _____ School District, you may have access to confidential criminal record information which is controlled by state and federal statutes. Misuse of such information may adversely affect the individual's civil rights and violate constitutional rights of privacy. Penal Code 502 prescribes the penalties relating to computer crimes. Penal Code 11105 and 13300 identify who has access to criminal history information and under what circumstances it may be disseminated. Penal Code 11140-11144 and 13301-13305 prescribe penalties for misuse of criminal history information. Government Code 6200 prescribes felony penalties for misuse of public records. Penal Code 11142 and 13300 state:

"Any person authorized by law to receive a record or information obtained from a record who knowingly furnishes the record or information to a person not authorized by law to receive the record or information is guilty of a misdemeanor."

Civil Code 1798.53, Invasion of Privacy, states:

"Any person who intentionally discloses information, not otherwise public, which they know or should reasonably know was obtained from personal or confidential information maintained by a state agency or from records within a system of records maintained by a federal government agency, shall be subject to a civil action, for invasion of privacy, by the individual."

CIVIL, CRIMINAL, AND ADMINISTRATIVE PENALTIES:

- Penal Code 11141: DOJ furnishing to unauthorized person (misdemeanor)
- Penal Code 11142: Authorized person furnishing to other (misdemeanor)
- Penal Code 11143: Unauthorized person in possession (misdemeanor)
- California Constitution, Article I, Section 1 (Right to Privacy)
- Civil Code 1798.53, Invasion of Privacy
- Title 18 USC 641, 1030, 1951, and 1952

Any employee who is responsible for such misuse may be subject to immediate dismissal. Violations of this law may result in criminal and/or civil action.

I HAVE READ THE ABOVE AND UNDERSTAND THE POLICY REGARDING MISUSE OF CRIMINAL RECORD INFORMATION.

Signature _____ Date _____

Printed Name _____ Title _____

Name of District _____

PLEASE NOTE: Do not return this form to the DOJ. Your Custodian of Records should maintain these forms.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

11 CCR 701-708

11 CCR 720-724

Description

[Criminal offender record information](#)

[Incomplete criminal history information](#)

11 CCR 994-994.15	Certification of individuals who take fingerprint impressions
Ed. Code 44010	Sex offense; definitions
Ed. Code 44011	Controlled substance offense
Ed. Code 44332-44332.6	Temporary certificate of clearance
Ed. Code 44346.1	Applicants for credential; conviction of a violent or serious felony
Ed. Code 44830.1	Criminal record summary; certificated employees
Ed. Code 44830.2	Certificated employees; interagency agreement for sharing criminal record information
Ed. Code 44836	Employment of certificated persons convicted of sex offense or controlled substance offense
Ed. Code 44932	Grounds for dismissal of permanent employees
Ed. Code 45122.1	Classified employees; conviction of a violent or serious felony
Ed. Code 45125	Use of personal identification cards to ascertain conviction of crime
Ed. Code 45125.01	Interagency agreements for criminal record information
Ed. Code 45125.5	Automated records check
Ed. Code 45126	Duty of Department of Justice to furnish information
Ed. Code 49024	Activity Supervisor Clearance Certificate
Gov. Code 12954	Employment discrimination; cannabis use
H&S Code 11350	Offenses Involving Controlled Substances Formerly Classified as Narcotics
H&S Code 11377	Offenses Involving Controlled Substances Formerly Classified as Restricted Dangerous Drugs
Pen. Code 11075-11081	Criminal record dissemination
Pen. Code 11102.2	Maintenance of criminal offender records; custodian of records
Pen. Code 11105	Access to criminal history information
Pen. Code 11105.2	Subsequent arrest notification
Pen. Code 11105.3	Record of conviction involving sex crimes, drug crimes or crimes of violence
Pen. Code 11140-11144	Furnishing of state criminal history information
Pen. Code 1192.7	Plea bargaining limitation
Pen. Code 1203.4	Dismissal of conviction
Pen. Code 1203.425	Conviction relief
Pen. Code 13300-13305	Local summary criminal history information
Pen. Code 667.5	Prior prison terms; enhancement of prison terms

Management Resources References

Court Decision	Central Valley Chapter of the 7th Step Foundation Inc. v. Evelle J. Younger (1989) 214 Cal. App. 3d 145
Website	CSBA District and County Office of Education Legal Services
Website	Office of the Attorney General, Department of Justice, Background Checks
Website	CSBA

Cross References

1240	Volunteer Assistance
1240	Volunteer Assistance
1340	Access To District Records

Description

Description

1340	Access To District Records
2120	Superintendent Recruitment And Selection
3515.3	District Police/Security Department
3515.3	District Police/Security Department
3542	School Bus Drivers
3580	District Records
3580	District Records
4112	Appointment And Conditions Of Employment
4112.2	Certification
4112.2	Certification
4112.6	Personnel Files
4112.9	Employee Notifications
4112.9-E(1)	Employee Notifications
4116	Probationary/Permanent Status
4116	Probationary/Permanent Status
4118	Dismissal/Suspension/Disciplinary Action
4118	Dismissal/Suspension/Disciplinary Action
4119.23	Unauthorized Release Of Confidential/Privileged Information
4121	Temporary/Substitute Personnel
4121	Temporary/Substitute Personnel
4127	Temporary Athletic Team Coaches
4127	Temporary Athletic Team Coaches
4200	Classified Personnel
4200	Classified Personnel
4212	Appointment And Conditions Of Employment
4212.6	Personnel Files
4212.9	Employee Notifications
4212.9-E(1)	Employee Notifications
4218	Dismissal/Suspension/Disciplinary Action
4218	Dismissal/Suspension/Disciplinary Action
4218.1	Dismissal/Suspension/Disciplinary Action (Merit System)
4219.23	Unauthorized Release Of Confidential/Privileged Information
4227	Temporary Athletic Team Coaches
4227	Temporary Athletic Team Coaches
4312.6	Personnel Files
4312.9	Employee Notifications
4312.9-E(1)	Employee Notifications
4319.23	Unauthorized Release Of Confidential/Privileged Information
4327	Temporary Athletic Team Coaches
4327	Temporary Athletic Team Coaches
5148	Child Care And Development

5148	Child Care And Development
5148.2	Before/After School Programs
5148.2	Before/After School Programs
5148.3	Preschool/Early Childhood Education
5148.3	Preschool/Early Childhood Education
6145	Extracurricular And Cocurricular Activities
6145	Extracurricular And Cocurricular Activities
9011	Disclosure Of Confidential/Privileged Information

Policy 4218: Dismissal/Suspension/Disciplinary Action

Status: ADOPTED

Original Adopted Date: 07/01/2019 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

The Governing Board expects all employees to perform their jobs satisfactorily, to exhibit professional and appropriate conduct, and serve as positive role models both at school and in the community. A classified employee may be disciplined for unprofessional conduct or unsatisfactory performance in accordance with law or any applicable collective bargaining agreement, Board policy, or administrative regulation.

Disciplinary actions shall be based on the particular facts and circumstances involved and the severity of the employee's conduct or performance.

The Superintendent or designee shall ensure that disciplinary actions are taken in a consistent, nondiscriminatory manner. In addition, an employee shall not be suspended, disciplined, reassigned, transferred, dismissed, or otherwise retaliated against solely for engaging in protected activities, or for acting to protect a student engaged in exercising any free speech or press right authorized by, or for refusing to infringe upon a student's conduct protected pursuant to, Education Code 48907 or 48950.

Disciplinary actions may include, but are not limited to, verbal and written warnings, involuntary reassignment, demotion, suspension or leave without pay, reduction of wages, or dismissal.

A probationary classified employee may be dismissed without cause anytime before the probationary period expires.

Permanent classified employees shall be subject to disciplinary action only for cause as specified in the accompanying administrative regulation. (Education Code 45113)

Procedures for Serious Disciplinary Proceedings

The Superintendent or designee shall develop disciplinary procedures for use when dismissal, suspension, demotion, involuntary reassignment, or other serious disciplinary action is contemplated against an employee. The procedures for such discipline shall include an opportunity for an employee for whom any such disciplinary action is recommended to meet with, or respond in writing to, a designated district official ("Skelly officer") who will determine whether the recommended discipline should proceed further or be modified or withdrawn.

After meeting with the employee or considering the employee's written response, if the Skelly officer determines that the recommended discipline should proceed, the Superintendent or designee shall send the employee a notice of the recommended disciplinary action, a statement of charges, and the results of the Skelly review process. The notice shall include a statement advising the employee of the right to request a Board hearing on the matter. (Education Code 45113, 45116)

If the employee fails to request a hearing within the time specified in the notice, the employee is deemed to have waived the right to do so, and the Board may order the recommended disciplinary action into effect immediately.

If a timely request is submitted, a hearing shall be conducted by the Board or by a third-party hearing officer, in accordance with law. (Education Code 45113, 45312)

A classified employee who timely requests a hearing may only be suspended, demoted, or dismissed pending the outcome of the hearing in accordance with Education Code 45113 and as specified in the accompanying administrative regulation.

The hearing shall be held at the earliest convenient date, taking into consideration the established schedule of the Board and the availability of legal counsel and witnesses. The employee shall be notified of the time and place of the hearing.

The hearing shall be held in closed session unless the employee requests that the matter be heard in an open session meeting. (Government Code 54957)

The employee shall be entitled to appear personally, produce evidence, and be represented by legal counsel.

The Board may use the services of its legal counsel in ruling upon procedural questions, objections to evidence, and issues of law. The Board may review and consider the records of any prior personnel action proceedings against the employee in which disciplinary action was ultimately sustained, and any records contained in the employee's personnel files and introduced into evidence at the hearing. The Board shall not be bound by rules of evidence used in California courts. Informality in any such hearing shall not invalidate any order or decision made by the Board.

At any time before a matter is submitted to the Board for decision, the Superintendent or designee may, with the consent of the Board, serve on the employee and file with the Board an amended or supplemental recommendation of disciplinary action. If the amended or supplemental recommendation includes new causes or allegations, the employee shall be afforded a reasonable opportunity to prepare a defense. Any new causes or allegations shall be deemed controverted and any objections to the amended or supplemental causes or allegations may be made orally at the hearing and shall be noted on the record.

Following the hearing or, if the employee has not requested a hearing, after reviewing the Superintendent or designee's recommendation for disciplinary action, the Board shall affirm, modify, or reject the recommended disciplinary action. The decision of the Board shall be in writing and shall contain findings of fact and the disciplinary action approved, if any. The decision of the Board shall be final.

Within 10 working days of the Board's final decision, a copy of the decision shall be delivered to the employee and/or designated representative personally or by registered mail.

Except for an allegation of egregious misconduct in which a minor is involved, the Board may delegate the authority to determine whether sufficient cause exists for disciplinary action to an impartial third-party hearing officer. When a matter is heard by a third-party hearing officer, the Board shall review the determination and adopt or reject the recommended decision. (Education Code 45113)

When any matter involves an allegation of egregious misconduct as defined in Education Code 44932 and involves a witness who is a minor, the matter shall be referred to an administrative law judge to determine whether sufficient cause exists for disciplinary action against the employee. In such cases, the ruling of the administrative law judge shall be binding on the district and the employee. (Education Code 45113)

Compulsory Leave of Absence

Upon being informed that a classified employee has been charged with a mandatory leave of absence offense, the Superintendent or designee shall immediately place the employee on a compulsory leave of absence. (Education Code 44940, 44940.5, 45304)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

CA Constitution Article 1, Section 1

Ed. Code 35161

Ed. Code 44009

Ed. Code 44010

Ed. Code 44011

Ed. Code 44940

Ed. Code 44940.5

Ed. Code 45101

Description

[Inalienable rights](#)

[Board delegation of any powers or duties](#)

[Conviction of specified crimes](#)

[Sex offense; definitions](#)

[Controlled substance offense](#)

[Compulsory leave of absence for certificated persons](#)

[Procedures when employees are placed on compulsory leave of absence](#)

[Definitions; disciplinary action and cause](#)

Ed. Code 45109	Fixing of duties
Ed. Code 45113	Notification of charges; classified employees
Ed. Code 45116	Notice of disciplinary action
Ed. Code 45123	Employment after conviction of controlled substance offense
Ed. Code 45302	Demotion and removal from permanent classified service
Ed. Code 45303	Additional cause for suspension or dismissal of employee charged with mandatory or optional leave of absence offense
Ed. Code 45304	Compulsory leave of absence for classified persons
Gov. Code 12954	Employment discrimination; cannabis use
Veh. Code 1808.8	School bus drivers; dismissal for safety-related cause

Federal References

42 USC 12101-12213	Americans with Disabilities Act
U.S. Constitution, First Amendment	Free exercise, free speech, and establishment clauses

Management Resources References

	Description
Court Decision	Visalia Unified School District v. Public Employment Relations Board (2024) 98 Cal.App.5th 844
Court Decision	Kennedy v. Bremerton (2022) 142 S.Ct. 2407
Court Decision	California School Employees v. Livingston Union School District (2007) 149 Cal. App. 4th 391
Court Decision	CSEA v. Foothill Community College District (1975) 52 Cal. App. 3rd 150
Court Decision	Skelly v. California Personnel Board (1975) 15 Cal.3d 194
U.S. Department of Education Publication	Guidance on Constitutionally Protected Prayer and Religious Expression in Public Elementary and Secondary Schools, May 2023
Website	Office of the Attorney General
Website	Office of Administrative Hearings
Website	Department of General Services, About Teacher Dismissal Case Type
Website	CSBA District and County Office of Education Legal Services
Website	U.S. Department of Education
Website	CSBA

Cross References

	Description
1114	District-Sponsored Social Media
1114	District-Sponsored Social Media
1312.1	Complaints Concerning District Employees
1312.1	Complaints Concerning District Employees
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1312.3-E(1)	Uniform Complaint Procedures
1312.3-E(2)	Uniform Complaint Procedures
3230	Federal Grant Funds
3230	Federal Grant Funds
3512	Equipment

3512-E(1)	Equipment
3513.3	Tobacco-Free Schools
3513.3	Tobacco-Free Schools
3513.4	Drug And Alcohol Free Schools
3515.2	Disruptions
3515.2	Disruptions
3515.21	Unmanned Aircraft Systems (Drones)
3515.3	District Police/Security Department
3515.3	District Police/Security Department
3516.2	Bomb Threats
3542	School Bus Drivers
4000	Concepts And Roles
4020	Drug And Alcohol-Free Workplace
4030	Nondiscrimination In Employment
4030	Nondiscrimination In Employment
4040	Employee Use Of Technology
4040-E(1)	Employee Use Of Technology
4112.42	Drug And Alcohol Testing For School Bus Drivers
4112.42	Drug And Alcohol Testing For School Bus Drivers
4112.5	Criminal Record Check
4112.5-E(1)	Criminal Record Check
4112.6	Personnel Files
4113.5	Working Remotely
4119.1	Civil And Legal Rights
4119.12	Title IX Sexual Harassment Complaint Procedures
4119.12-E(1)	Title IX Sexual Harassment Complaint Procedures
4119.21	Professional Standards
4119.21-E(1)	Professional Standards
4119.22	Dress And Grooming
4119.23	Unauthorized Release Of Confidential/Privileged Information
4119.24	Maintaining Appropriate Adult-Student Interactions
4119.25	Political Activities Of Employees
4119.25	Political Activities Of Employees
4127	Temporary Athletic Team Coaches
4127	Temporary Athletic Team Coaches
4136	Nonschool Employment
4141.6	Concerted Action/Work Stoppage
4141.6	Concerted Action/Work Stoppage
4154	Health And Welfare Benefits
4154	Health And Welfare Benefits
4157	Employee Safety

4157	Employee Safety
4158	Employee Security
4158	Employee Security
4159	Employee Assistance Programs
4161	Leaves
4161	Leaves
4161.11	Industrial Accident/Illness Leave
4200	Classified Personnel
4200	Classified Personnel
4212	Appointment And Conditions Of Employment
4212.42	Drug And Alcohol Testing For School Bus Drivers
4212.42	Drug And Alcohol Testing For School Bus Drivers
4212.5	Criminal Record Check
4212.5-E(1)	Criminal Record Check
4212.6	Personnel Files
4213.5	Working Remotely
4216	Probationary/Permanent Status
4219.1	Civil And Legal Rights
4219.12	Title IX Sexual Harassment Complaint Procedures
4219.12-E(1)	Title IX Sexual Harassment Complaint Procedures
4219.21	Professional Standards
4219.21-E(1)	Professional Standards
4219.22	Dress And Grooming
4219.23	Unauthorized Release Of Confidential/Privileged Information
4219.24	Maintaining Appropriate Adult-Student Interactions
4219.25	Political Activities Of Employees
4219.25	Political Activities Of Employees
4227	Temporary Athletic Team Coaches
4227	Temporary Athletic Team Coaches
4236	Nonschool Employment
4241.6	Concerted Action/Work Stoppage
4241.6	Concerted Action/Work Stoppage
4254	Health And Welfare Benefits
4254	Health And Welfare Benefits
4257	Employee Safety
4257	Employee Safety
4258	Employee Security
4258	Employee Security
4259	Employee Assistance Programs
4261	Leaves
4261	Leaves

4261.11	Industrial Accident/Illness Leave
4312.42	Drug And Alcohol Testing For School Bus Drivers
4312.42	Drug And Alcohol Testing For School Bus Drivers
4312.5	Criminal Record Check
4312.5-E(1)	Criminal Record Check
4312.6	Personnel Files
4313.5	Working Remotely
4319.1	Civil And Legal Rights
4319.12	Title IX Sexual Harassment Complaint Procedures
4319.12-E(1)	Title IX Sexual Harassment Complaint Procedures
4319.21	Professional Standards
4319.21-E(1)	Professional Standards
4319.22	Dress And Grooming
4319.23	Unauthorized Release Of Confidential/Privileged Information
4319.24	Maintaining Appropriate Adult-Student Interactions
4319.25	Political Activities Of Employees
4319.25	Political Activities Of Employees
4327	Temporary Athletic Team Coaches
4327	Temporary Athletic Team Coaches
4336	Nonschool Employment
4354	Health And Welfare Benefits
4354	Health And Welfare Benefits
4357	Employee Safety
4357	Employee Safety
4358	Employee Security
4358	Employee Security
4359	Employee Assistance Programs
4361	Leaves
4361	Leaves
4361.11	Industrial Accident/Illness Leave
5145.3	Nondiscrimination/Harassment
5145.3	Nondiscrimination/Harassment
5145.7	Sexual Harassment
5145.7	Sexual Harassment
5145.71	Title IX Sexual Harassment Complaint Procedures
5145.71-E(1)	Title IX Sexual Harassment Complaint Procedures
5145.9	Hate-Motivated Behavior
6145.2	Athletic Competition
6145.2	Athletic Competition
6162.54	Test Integrity/Test Preparation
9000	Role Of The Board

9321

[Closed Session](#)

9321-E(1)

[Closed Session](#)

9321-E(2)

[Closed Session](#)

Regulation 4218: Dismissal/Suspension/Disciplinary Action

Status: ADOPTED

Original Adopted Date: 06/01/1994 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

Causes for Disciplinary Action

A permanent classified employee may be subject to suspension, demotion, involuntary reassignment, or dismissal for one or more of the following causes:

1. Immoral conduct, including, but not limited to, egregious misconduct that is the basis for a sex offense as defined in Education Code 44010, a controlled substance offense as defined in Education Code 44011, or child abuse and neglect as described in Penal Code 11165.2-11165.6
2. Conduct that constitutes a violent or serious felony as defined in Penal Code 667.5(c) or 1192.7(c)
3. Unlawful discrimination, including harassment, against any student or other employee
4. Violation of or refusal to obey state or federal law or regulation, Board policy, or district or school procedure
5. Falsification of any information supplied to the district, including, but not limited to, information supplied on application forms, employment records, or any other school district records
6. Unsatisfactory performance
7. Unprofessional conduct
8. Dishonesty
9. Neglect of duty or absence without leave
10. Insubordination
11. Use of alcohol or a controlled substance while on duty or in such close time proximity thereto as to affect the employee's performance
12. Destruction or misuse of district property
13. Failure to fulfill any ongoing condition of employment including, but not limited to, maintenance of any license, certificate, or other similar requirement specified in the employee's class specification or otherwise necessary for the employee to perform the duties of the position
14. A physical or mental condition which precludes the employee from the proper performance of duties and responsibilities as determined by competent medical authority, except as otherwise provided by a contract or by law
15. Retaliation against any person who, in good faith, reports, discloses, divulges, or otherwise brings to the attention of any appropriate authority any information relative to an actual or suspected violation of state or federal law occurring on or directly related to the job
16. Violation of Education Code 45303 or Government Code 1028 prohibiting the advocacy or teaching of communism
17. Any other misconduct which is of such nature that it causes discredit or injury to the district or the employee's position

No disciplinary action shall be taken for any cause that arose before the employee became permanent, nor for any cause that arose more than two years before the date of the filing of the notice of cause unless this cause was concealed or not disclosed by the employee when it could be reasonably assumed that the employee would have disclosed the facts to the district. (Education Code 45113)

Initiation and Notification of Charges

The Superintendent or designee shall provide notice to the employee of a recommendation for discipline, which includes the charges and materials upon which the recommendation is based. The notification shall identify an impartial district official ("Skelly officer") with whom the employee may meet at a specified time and place or to whom the employee may provide a written response to the recommendation of discipline. After meeting with the employee or considering any response from the employee, the Skelly officer shall recommend to the Superintendent or designee whether to proceed with the recommendation for discipline.

The Superintendent or designee shall file any final recommendation for disciplinary action in writing with the Governing Board. A copy of the recommendation shall be served upon the employee either personally or by registered or certified mail, return receipt requested, at the employee's last known address.

The notice shall, in ordinary and concise language, inform the employee of the specific charge(s) or cause(s) for the disciplinary action, the specific acts and omissions upon which the action is based, and, if applicable, the district rule or regulation that the employee has allegedly violated. In addition, the notice shall include the employee's right to a hearing on those charges, the time within which the hearing may be requested, which shall be not less than five days after service of the notice to the employee, and a card or paper which the employee may sign and file to deny the charges and request a hearing. (Education Code 45113, 45116)

Request for Board Hearing

Within the time specified in the notice of the recommendation of disciplinary action, the employee may request a hearing on the charges by signing and filing the card or paper included with the notice. (Education Code 45113)

Any other written document signed and appropriately filed within the specified time limit by the employee shall constitute sufficient notice of the request for a hearing. The request shall be delivered to the office of the Superintendent or designee during normal work hours of that office. If mailed to the office of the Superintendent or designee, it must be received or postmarked no later than the time limit specified by the district. In cases where an order of suspension without pay has been issued in conjunction with a recommendation of dismissal, any request for a hearing on the dismissal shall also constitute a request to hear the suspension order, and the necessity of the suspension order shall be an issue in the hearing.

Employment Status Pending a Disciplinary Hearing

A classified employee against whom a recommendation for disciplinary action has been issued may remain on active duty or may be placed on paid leave pending a hearing on the charges. The employee shall not be suspended without pay, suspended or demoted with a reduction in pay, or dismissed pending the outcome of a timely requested hearing, except as specified below. (Education Code 45113)

However, the disciplinary action may be imposed prior to the decision if the Board, or an impartial third-party hearing officer provided pursuant to a collective bargaining agreement, finds by a preponderance of the evidence that at the time discipline was imposed, the employee (1) engaged in criminal misconduct, (2) engaged in misconduct that presents a risk of harm to students, staff, or property, or (3) committed habitual violations of the district's policies or regulations. Such finding(s) must be made at the conclusion of the Skelly review process. (Education Code 45113)

In such cases where the disciplinary action is imposed prior to the decision, the employee shall be given written notice of the disciplinary action and the findings made at the conclusion of the Skelly review process. Such written notice shall be served upon the employee personally.

In addition, the district may cease paying the employee if a decision has not been rendered by an impartial third-party hearing officer, pursuant to a collective bargaining agreement, or the Board within 30 days of the date the hearing was requested. (Education Code 45113)

Compulsory Leave of Absence

Upon being informed that a classified employee has been charged with a "mandatory leave of absence offense," the Superintendent or designee shall immediately place the employee on a leave of absence. A mandatory leave of absence offense includes: (Education Code 44940, 45304)

1. Any sex offense as defined in Education Code 44010
2. Violation or attempted violation of Penal Code 187, prohibiting murder or attempted murder
3. Any offense involving the unlawful sale, use, or exchange to minors of controlled substances as listed in Health and Safety Code 11054, 11055, and 11056

The Superintendent or designee may place on an immediate compulsory leave of absence a classified employee who is charged with an "optional leave of absence offense," defined as a controlled substance offense specified in Education Code 44011 and Health and Safety Code 11357-11361, 11363, 11364, and 11370.1 except as it relates to marijuana, mescaline, peyote, or tetrahydrocannabinol. (Education Code 44940, 44940.5, 45304)

An employee's compulsory leave for a mandatory or optional leave of absence offense may extend for not more than 10 days after the entry of judgment in the criminal proceedings. However, the compulsory leave may be extended if the Board gives notice, within 10 days after the entry of judgment in the proceedings, that the employee will be dismissed within 30 days from the date of service of the notice unless the employee demands a hearing on the dismissal. (Education Code 44940, 44940.5)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

State References	Description
CA Constitution Article 1, Section 1	Inalienable rights
Ed. Code 35161	Board delegation of any powers or duties
Ed. Code 44009	Conviction of specified crimes
Ed. Code 44010	Sex offense; definitions
Ed. Code 44011	Controlled substance offense
Ed. Code 44940	Compulsory leave of absence for certificated persons
Ed. Code 44940.5	Procedures when employees are placed on compulsory leave of absence
Ed. Code 45101	Definitions; disciplinary action and cause
Ed. Code 45109	Fixing of duties
Ed. Code 45113	Notification of charges; classified employees
Ed. Code 45116	Notice of disciplinary action
Ed. Code 45123	Employment after conviction of controlled substance offense
Ed. Code 45302	Demotion and removal from permanent classified service
Ed. Code 45303	Additional cause for suspension or dismissal of employee charged with mandatory or optional leave of absence offense
Ed. Code 45304	Compulsory leave of absence for classified persons
Gov. Code 12954	Employment discrimination; cannabis use
Veh. Code 1808.8	School bus drivers; dismissal for safety-related cause

Federal References

Federal References	Description
42 USC 12101-12213	Americans with Disabilities Act
U.S. Constitution, First Amendment	Free exercise, free speech, and establishment clauses

Management Resources References

	Description
Court Decision	Visalia Unified School District v. Public Employment Relations Board (2024) 98 Cal.App.5th 844
Court Decision	Kennedy v. Bremerton (2022) 142 S.Ct. 2407
Court Decision	California School Employees v. Livingston Union School District (2007) 149 Cal. App. 4th 391
Court Decision	CSEA v. Foothill Community College District (1975) 52 Cal. App. 3rd 150
Court Decision	Skelly v. California Personnel Board (1975) 15 Cal.3d 194
U.S. Department of Education Publication	Guidance on Constitutionally Protected Prayer and Religious Expression in Public Elementary and Secondary Schools, May 2023
Website	Office of the Attorney General
Website	Office of Administrative Hearings
Website	Department of General Services, About Teacher Dismissal Case Type
Website	CSBA District and County Office of Education Legal Services
Website	U.S. Department of Education
Website	CSBA

Cross References

	Description
1114	District-Sponsored Social Media
1114	District-Sponsored Social Media
1312.1	Complaints Concerning District Employees
1312.1	Complaints Concerning District Employees
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1312.3-E(1)	Uniform Complaint Procedures
1312.3-E(2)	Uniform Complaint Procedures
3230	Federal Grant Funds
3230	Federal Grant Funds
3512	Equipment
3512-E(1)	Equipment
3513.3	Tobacco-Free Schools
3513.3	Tobacco-Free Schools
3513.4	Drug And Alcohol Free Schools
3515.2	Disruptions
3515.2	Disruptions
3515.21	Unmanned Aircraft Systems (Drones)
3515.3	District Police/Security Department
3515.3	District Police/Security Department
3516.2	Bomb Threats
3542	School Bus Drivers
4000	Concepts And Roles
4020	Drug And Alcohol-Free Workplace
4030	Nondiscrimination In Employment

4030	Nondiscrimination In Employment
4040	Employee Use Of Technology
4040-E(1)	Employee Use Of Technology
4112.42	Drug And Alcohol Testing For School Bus Drivers
4112.42	Drug And Alcohol Testing For School Bus Drivers
4112.5	Criminal Record Check
4112.5-E(1)	Criminal Record Check
4112.6	Personnel Files
4113.5	Working Remotely
4119.1	Civil And Legal Rights
4119.12	Title IX Sexual Harassment Complaint Procedures
4119.12-E(1)	Title IX Sexual Harassment Complaint Procedures
4119.21	Professional Standards
4119.21-E(1)	Professional Standards
4119.22	Dress And Grooming
4119.23	Unauthorized Release Of Confidential/Privileged Information
4119.24	Maintaining Appropriate Adult-Student Interactions
4119.25	Political Activities Of Employees
4119.25	Political Activities Of Employees
4127	Temporary Athletic Team Coaches
4127	Temporary Athletic Team Coaches
4136	Nonschool Employment
4141.6	Concerted Action/Work Stoppage
4141.6	Concerted Action/Work Stoppage
4154	Health And Welfare Benefits
4154	Health And Welfare Benefits
4157	Employee Safety
4157	Employee Safety
4158	Employee Security
4158	Employee Security
4159	Employee Assistance Programs
4161	Leaves
4161	Leaves
4161.11	Industrial Accident/Illness Leave
4200	Classified Personnel
4200	Classified Personnel
4212	Appointment And Conditions Of Employment
4212.42	Drug And Alcohol Testing For School Bus Drivers
4212.42	Drug And Alcohol Testing For School Bus Drivers
4212.5	Criminal Record Check
4212.5-E(1)	Criminal Record Check

4212.6	Personnel Files
4213.5	Working Remotely
4216	Probationary/Permanent Status
4219.1	Civil And Legal Rights
4219.12	Title IX Sexual Harassment Complaint Procedures
4219.12-E(1)	Title IX Sexual Harassment Complaint Procedures
4219.21	Professional Standards
4219.21-E(1)	Professional Standards
4219.22	Dress And Grooming
4219.23	Unauthorized Release Of Confidential/Privileged Information
4219.24	Maintaining Appropriate Adult-Student Interactions
4219.25	Political Activities Of Employees
4219.25	Political Activities Of Employees
4227	Temporary Athletic Team Coaches
4227	Temporary Athletic Team Coaches
4236	Nonschool Employment
4241.6	Concerted Action/Work Stoppage
4241.6	Concerted Action/Work Stoppage
4254	Health And Welfare Benefits
4254	Health And Welfare Benefits
4257	Employee Safety
4257	Employee Safety
4258	Employee Security
4258	Employee Security
4259	Employee Assistance Programs
4261	Leaves
4261	Leaves
4261.11	Industrial Accident/Illness Leave
4312.42	Drug And Alcohol Testing For School Bus Drivers
4312.42	Drug And Alcohol Testing For School Bus Drivers
4312.5	Criminal Record Check
4312.5-E(1)	Criminal Record Check
4312.6	Personnel Files
4313.5	Working Remotely
4319.1	Civil And Legal Rights
4319.12	Title IX Sexual Harassment Complaint Procedures
4319.12-E(1)	Title IX Sexual Harassment Complaint Procedures
4319.21	Professional Standards
4319.21-E(1)	Professional Standards
4319.22	Dress And Grooming
4319.23	Unauthorized Release Of Confidential/Privileged Information

4319.24	Maintaining Appropriate Adult-Student Interactions
4319.25	Political Activities Of Employees
4319.25	Political Activities Of Employees
4327	Temporary Athletic Team Coaches
4327	Temporary Athletic Team Coaches
4336	Nonschool Employment
4354	Health And Welfare Benefits
4354	Health And Welfare Benefits
4357	Employee Safety
4357	Employee Safety
4358	Employee Security
4358	Employee Security
4359	Employee Assistance Programs
4361	Leaves
4361	Leaves
4361.11	Industrial Accident/Illness Leave
5145.3	Nondiscrimination/Harassment
5145.3	Nondiscrimination/Harassment
5145.7	Sexual Harassment
5145.7	Sexual Harassment
5145.71	Title IX Sexual Harassment Complaint Procedures
5145.71-E(1)	Title IX Sexual Harassment Complaint Procedures
5145.9	Hate-Motivated Behavior
6145.2	Athletic Competition
6145.2	Athletic Competition
6162.54	Test Integrity/Test Preparation
9000	Role Of The Board
9321	Closed Session
9321-E(1)	Closed Session
9321-E(2)	Closed Session

Policy 4240: Bargaining Units

Status: ADOPTED

Original Adopted Date: 11/01/2011 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

The Governing Board recognizes the right of district employees to form a bargaining unit and to select an employee organization as the exclusive representative for the employees in the employees' employment relationship with the district. The Board is committed to negotiating in good faith with the exclusive representative and respecting the rights of employees and employee organizations.

The district shall not dominate or interfere with the formation or administration of any employee organization or contribute financial or other support to it. (Government Code 3543.5)

Employees shall not be prohibited from wearing union buttons, insignia, or other pictorial or written messages that favor or oppose the formation of a bargaining unit or any matter that is the subject of negotiations.

Formation of Bargaining Units

Certificated and classified employees shall not be included in the same bargaining unit. (Government Code 3545)

A bargaining unit of certificated or classified supervisory employees may only be recognized if the bargaining unit includes all certificated or classified supervisory employees, respectively, and is not represented by the same employee organization that represents district employees who are supervised by the supervisory employees. (Government Code 3545)

For this purpose, supervisory employee means any employee, regardless of job description, having authority, in the interest of the district, to hire, transfer, suspend, lay off, recall, promote, discharge, assign, reward, or discipline other employees, or the responsibility to assign work to, direct, or adjust grievance of other employees, or effectively recommend that action, when the exercise of that authority is not of a merely routine or clerical nature, but requires the use of independent judgment. (Government Code 3540.1)

Employees serving in management, senior management, or confidential positions shall not be represented by an exclusive representative. In the employment relationship with the district, employees who serve in a management, senior management, or confidential position may represent themselves or be represented by an employee organization whose membership is composed entirely of employees designated as holding those positions. However, an employee organization representing management, senior management, or confidential employees shall not be permitted to meet and negotiate with the district on behalf of the employees. (Education Code 45100.5, Government Code 3543.4)

Management employee means an employee in a position having significant responsibilities for formulating district policies or administering district programs. (Government Code 3540.1)

Confidential employee means any employee who is required to develop or present management positions with respect to employer-employee relations or whose duties normally require access to confidential information that is used to contribute significantly to the development of management positions. (Government Code 3540.1)

Membership

The district shall not deter or discourage employees or job applicants from becoming or remaining members of an employee organization, authorizing representation by an employee organization, or authorizing dues or fee deductions to an employee organization. In addition, the district shall not impose or threaten to impose reprisals on employees, discriminate or threaten to discriminate against employees, or otherwise interfere with, restrain, or coerce employees because of their membership or nonmembership in an employee organization. (Government Code 3543.5, 3550, 3551.5)

District Communications to Employees

The Superintendent or designee may communicate with district employees regarding their rights to join and/or support or to refrain from joining or supporting an officially recognized employee organization. Such communications shall be factual and accurate and may not promise a benefit, threaten a reprisal, or in any way deter or discourage employees from joining an employee organization or paying dues.

The district may disseminate written documents, recorded messages, or other mass communications to actual or perspective employees represented by an exclusive representative concerning their rights to join and/or support, or refrain from joining and/or supporting, an employee organization only after the Superintendent or designee meets and confers with the exclusive representative concerning the content of the mass communication. If the district and exclusive representative do not come to agreement on the content of the mass communication and the district still chooses to disseminate it, the Superintendent or designee shall request that the exclusive representative provide a communication of reasonable length to the district that shall be disseminated to the employees at the same time as the district's own mass communication. (Government Code 3556)

Access to New Employee Orientations

The district shall permit each exclusive representative access to new employee orientation or onboarding process where newly hired employees represented by the exclusive representative are advised, whether in person, online, or through other means or mediums, of their employment status, rights, benefits, duties, responsibilities, or any other employment-related matters. The district shall provide the exclusive representative at least 10 days' notice in advance of an orientation, except that a shorter notice may be provided where there is an urgent need critical to the district's operations that was not reasonably foreseeable. (Government Code 3556)

Following a request to negotiate by either party, the structure, time, and manner of access to new employee orientations shall be determined by mutual agreement of the district and the exclusive representative. If the district and exclusive representative fail to reach an agreement, the structure, time, and manner of access to the new employee orientation shall be subject to compulsory interest arbitration. The district and the exclusive representative may mutually agree to submit any dispute to compulsory interest arbitration at any time. In addition, if any dispute arises during negotiations and is not resolved within 45 days after the first meeting or within 60 days after the initial request to negotiate, whichever is earlier, either party may make a demand for compulsory interest arbitration. When any such dispute arises during the summer when the district's administrative office is closed, the timeline shall commence on the first day the administrative office reopens. The arbitrator's decision shall be issued within 10 days and shall be final and binding on the parties. (Government Code 3556, 3557)

The date, time, and place of a new employee orientation shall not be disclosed to anyone other than employees, the exclusive representative, or a vendor that is contracted to provide a service for purposes of the orientation. (Government Code 3556)

Until June 30, 2025, unless the district and the exclusive representative have agreed otherwise, when the district has not conducted an in-person orientation within 30 days of hiring a new employee, the Superintendent or designee shall permit the exclusive representative to schedule an in-person meeting during employment hours at the new employee's worksite, during which the new employee shall have the opportunity to attend and shall be relieved of other duties for the purpose of attending the meeting. The district shall provide appropriate space at the worksite within seven calendar days of receiving a request from the exclusive representative. (Government Code 3556, 3557)

During this meeting, the exclusive representative shall be permitted to communicate directly with the new employees for up to 30 minutes of paid time. (Government Code 3556)

Access to Employee Contact Information

The Superintendent or designee shall provide an exclusive representative with the name, job title, department, work location, telephone numbers (work, home, and personal cell phone), of all employees represented by the exclusive representative on file with the district. An employee's personal email address shall only be disclosed if it used by the employee to conduct district business.

Such information shall be provided within 30 days of hire or by the first pay period of the month following hire for all

new employees represented by the exclusive representative, unless the exclusive representative has agreed to a different interval for the provision of the information. Additionally, the Superintendent or designee shall provide the exclusive representative with the same information for all employees represented by the exclusive representative every 120 days, unless more frequent disclosure is required by agreement with the exclusive representative. (Government Code 3558, 7928.300)

However, the Superintendent or designee shall not disclose: (Government Code 3558, 6205-6210, 6215-6216, 7928.300)

1. The home address and any phone numbers on file for employees performing law enforcement-related functions
2. The home address, home telephone or personal cell phone number(s), or personal email address(es) of any employee who is a participant in the Safe at Home address confidentiality program pursuant to Government Code 6205-6210 and 6215-16
3. The employee's home address, home telephone and personal cell phone numbers, and personal email address of an employee not performing law enforcement related functions if the employee has submitted a written request to the district to keep such information private. In such instances, the Superintendent or designee shall also remove the employee's home address, home telephone number, and personal cell phone number from any mailing list maintained by the district unless the list is only used by the district to contact the employee.

Within 20 calendar days after an exclusive representative notifies the Superintendent or designee that a list of employees provided by the district is inaccurate or incomplete, the Superintendent or designee shall take steps to correct the list and provide a new list of employees to the exclusive representative. (Government Code 3558)

The Superintendent or designee shall review the list of contact information for district employees at the beginning of each school year, or more often as appropriate.

Communications with Employees by Employee Organizations

Subject to reasonable regulation by the district, employee organizations shall have access, at reasonable times, to the work areas of employees represented by the employee organization and to district facilities for the purpose of meeting with employees represented by the employee organization. Access may be limited in instances where it would be disruptive to district operations. (Government Code 3543.1)

Additionally, subject to reasonable regulation by the district, employee organizations shall have the ability to use institutional bulletin boards, mailboxes, and other means of communication to communicate with employees represented by the employee organization. (Government Code 3543.1)

Membership Dues or Other Payments to an Employee Organization

When drawing an order for the salary or wage payment of a bargaining unit employee of an employee organization, the district shall deduct any amount that has been requested by the employee in a revocable written authorization for the purpose of paying dues or other payments for any service, program, or committee provided or sponsored by the employee organization. (Education Code 45060, 45168)

When an employee organization has certified to the district that it has and will maintain individual employee authorizations for payroll deductions, the district shall rely on information from the employee organization regarding the amounts of such payroll deductions and the employees to whom they apply and shall not handle or process employee written authorizations for the employees represented by such employee organization. The district also shall not require a copy of the written authorization to be submitted by the employee organization, except when there is a dispute about the existence or terms of the written authorization. (Education Code 45060, 45168)

A written authorization shall remain in effect until expressly revoked in writing by the employee and pursuant to the terms of the written authorization. Employee requests to cancel or change authorizations for payroll deductions for employee organizations shall be directed to the employee organization that represents the employee rather than the district. The employee organization shall be responsible for processing these requests. The district shall rely on the

information provided by the employee organization regarding whether deductions for an employee organization were properly canceled or changed. The employee organization shall be required to indemnify the district for any claims made by an employee for deductions made by the district in reliance on information from the employee organization. (Education Code 45060, 45168)

When an employee organization has declined to certify that it will handle and process written authorizations from employee(s) represented by the employee organization and makes a request for payroll deductions, the district shall request a copy of the written authorization for an employee before making the payroll deductions for that employee. (Education Code 45060, 45168)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

8 CCR 33015-33490
 8 CCR 33700-33710
 Ed. Code 45060-45061.5
 Ed. Code 45100.5
 Ed. Code 45104.5
 Ed. Code 45108.5
 Ed. Code 45108.7
 Ed. Code 45168
 Ed. Code 45220-45320
 Gov. Code 3500-3511
 Gov. Code 3507.7
 Gov. Code 3540-3549.3
 Gov. Code 3540.1
 Gov. Code 3543.4
 Gov. Code 3545
 Gov. Code 3550-3552
 Gov. Code 3555-3559
 Gov. Code 53260-53264
 Gov. Code 6205-6210
 Gov. Code 6215-6216
 Gov. Code 6503.5
 Gov. Code 7928.300

Description

[Recognition of exclusive representative; proceedings](#)
[Severance of established unit](#)
[Deduction of fees from salary or wage payment; certificated employees](#)
[Senior classified management positions](#)
[Abolishment of senior classified management positions](#)
[Definition of senior classified management employees](#)
[Waiver of provisions of Education Code 45108.5](#)
[Deduction of fees from salary or wage payment; classified employees](#)
[Merit system; classified employees](#)
[Local public employee organizations](#)
[Representation of temporary employees](#)
[Educational Employment Relations Act](#)
[Public employment; definitions](#)
[Management and confidential positions; representation](#)
[Appropriateness of unit; basis](#)
[Prohibition on public employers deterring or discouraging union membership](#)
[Public employee communication, information and orientation](#)
[Employment contracts](#)
[Confidentiality of addresses for victims of domestic violence, sexual assault, stalking, or child abduction](#)
[Address confidentiality for individuals who face threats or violence because of work for a public entity](#)
[Joint powers agencies; agreement](#)
[Disclosure of employee contact information to employee organization](#)

Management Resources References

Court Decision
 Court Decision
 Court Decision
 Public Employment Relations Board Ruling
 Public Employment Relations Board Ruling

Description

[County of Los Angeles v. Los Angeles County Employee Relations Commission \(2013\) 56 Cal. 4th 905](#)
[Friedrichs v. California Teachers Association, et al. \(2016\) 136 S.Ct. 1083](#)
[Janus v. American Federation of State, County and Municipal Employees, Council 31 \(2018\) 138 S.Ct. 2448](#)
[Regents of the University of California \(2004\) PERB Dec. No. 1700-H.](#)
[Desert Community College District \(2007\) PERB Dec. No. 1921](#)

Public Employment Relations Board Ruling	East Whittier School District (2004) PERB Dec. No. 1727
Public Employment Relations Board Ruling	City of Sacramento (2019) PERB Dec. No. 2702
Website	CSBA District and County Office of Education Legal Services
Website	California Federation of Teachers
Website	California Public Employment Relations Board
Website	California School Employees Association
Website	California Teachers Association
Website	Association of California School Administrators
Website	CSBA

Cross References

Description

0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
0460	Local Control And Accountability Plan
0460	Local Control And Accountability Plan
1340	Access To District Records
1340	Access To District Records
1431	Waivers
4113	Assignment
4113	Assignment
4115	Evaluation/Supervision
4115	Evaluation/Supervision
4119.1	Civil And Legal Rights
4119.25	Political Activities Of Employees
4119.25	Political Activities Of Employees
4121	Temporary/Substitute Personnel
4121	Temporary/Substitute Personnel
4141	Collective Bargaining Agreement
4143	Negotiations/Consultation
4151	Employee Compensation
4154	Health And Welfare Benefits
4154	Health And Welfare Benefits
4158	Employee Security
4158	Employee Security
4161.2	Personal Leaves
4219.1	Civil And Legal Rights
4219.25	Political Activities Of Employees
4219.25	Political Activities Of Employees
4241	Collective Bargaining Agreement
4243	Negotiations/Consultation
4251	Employee Compensation
4254	Health And Welfare Benefits

4254	Health And Welfare Benefits
4261.2	Personal Leaves
4300	Administrative And Supervisory Personnel
4300	Administrative And Supervisory Personnel
4301	Administrative Staff Organization
4312.1	Contracts
4315	Evaluation/Supervision
4319.1	Civil And Legal Rights
4319.25	Political Activities Of Employees
4319.25	Political Activities Of Employees
4351	Employee Compensation
4354	Health And Welfare Benefits
4354	Health And Welfare Benefits
4361.2	Personal Leaves
9000	Role Of The Board
9321	Closed Session
9321-E(1)	Closed Session
9321-E(2)	Closed Session

Policy 4257: Employee Safety

Status: ADOPTED

Original Adopted Date: 06/01/1991 | **Last Revised Date:** 03/01/2024 | **Last Reviewed Date:** 03/01/2024

The Governing Board is committed to maximizing employee safety and believes that workplace safety is the responsibility of every employee. Working conditions and equipment shall comply with standards prescribed by federal, state, and local laws and regulations.

No employee shall be required or permitted to be in any place of employment which is unsafe or unhealthful. (Labor Code 6402)

The Superintendent or designee shall promote safety and correct any unsafe work practices through education and enforcement.

All employees are expected to use safe work practices and, to the extent possible, correct any unsafe conditions that may occur. If an employee is unable to correct an unsafe condition, the employee shall immediately report the problem to the Superintendent or designee.

The Superintendent or designee shall establish and implement a written injury and illness prevention program that includes a workplace violence prevention plan and that provides employees with access to such program in accordance with law. (Labor Code 6401.7; 8 CCR 3203)

The Superintendent or designee shall make first aid materials readily available at district workplaces and shall make effective provisions to prepare for prompt medical treatment in the event of an employee's serious injury or illness. (8 CCR 3400)

No employee shall be discharged or discriminated against for exercising any right regarding employee safety or health specified in Labor Code 6310, including:

1. Making a report or complaint
2. Instituting proceedings or causing proceedings to be instituted
3. Testifying with regard to employee safety or health
4. Participating in any occupational health and safety committee established pursuant to Labor Code 6401.7
5. Requesting access to injury or illness reports and records
6. Exercising any other right protected by the Occupational Safety and Health Act

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Description

17 CCR 2508	Reporting of communicable diseases
8 CCR 14000-14316	Occupational injury or illness reports and records
8 CCR 3203	Injury and illness prevention program
8 CCR 3204	Access to employee exposure and medical records
8 CCR 3400	Medical services and first aid
8 CCR 5095-5100	Control of noise exposure
8 CCR 5193	Bloodborne pathogens
Ed. Code 32030-32034	Eye safety

Ed. Code 32225-32226	Communications devices in classrooms
Ed. Code 32280-32289.5	School safety plans
Ed. Code 44984	Required rules for industrial accident and illness leave
Gov. Code 3543.2	Scope of representation
Lab. Code 1139	Worker's rights in emergencies
Lab. Code 132a	Workers' compensation; nondiscrimination
Lab. Code 3300	Definition of employer
Lab. Code 6305	Occupational safety and health standards; special order
Lab. Code 6310	Retaliation for filing complaint prohibited
Lab. Code 6325	Prohibition of entry into place of employment
Lab. Code 6400-6413.5	Responsibilities and duties of employers and employees
Lab. Code 6401.7	Injury and illness prevention program
Lab. Code 6401.9	Workplace violence prevention plans

Federal References

17 CFR 2508	Reporting of communicable diseases
29 CFR 1910.1030	Bloodborne pathogens
29 CFR 1910.95	Noise standards
29 CFR 651-678	Occupational safety and health
8 CFR 14000-14316	Occupational injury or illness reports and records
8 CFR 3204	Access to employee exposure and medical records
8 CFR 5193	Bloodborne pathogens

Description

Management Resources References

CA Department of Industrial Relations Publication	Guide to Developing Your Workplace Injury and Illness Prevention Program, rev. August 2005
Website	CSBA District and County Office of Education Legal Services
Website	National Institute for Occupational Safety and Health
Website	U.S. Department of Labor, Occupational Safety and Health Administration
Website	California Department of Industrial Relations, Occupational Safety and Health
Website	National Hearing Conservation Association
Website	CSBA
Website	Centers for Disease Control and Prevention

Description

Cross References

0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
3514	Environmental Safety
3514	Environmental Safety
3514.1	Hazardous Substances
3514.1	Hazardous Substances
3516	Emergencies And Disaster Preparedness Plan

Description

3516	Emergencies And Disaster Preparedness Plan
3516.5	Emergency Schedules
3530	Risk Management/Insurance
3530	Risk Management/Insurance
4112.9	Employee Notifications
4112.9-E(1)	Employee Notifications
4113.5	Working Remotely
4118	Dismissal/Suspension/Disciplinary Action
4118	Dismissal/Suspension/Disciplinary Action
4119.41	Employees With Infectious Disease
4119.42	Exposure Control Plan For Bloodborne Pathogens
4119.42	Exposure Control Plan For Bloodborne Pathogens
4119.42-E(1)	Exposure Control Plan For Bloodborne Pathogens
4119.43	Universal Precautions
4119.43	Universal Precautions
4131	Staff Development
4156.2	Awards And Recognition
4157.1	Work-Related Injuries
4157.2	Ergonomics
4158	Employee Security
4158	Employee Security
4161.11	Industrial Accident/Illness Leave
4212.9	Employee Notifications
4212.9-E(1)	Employee Notifications
4213.5	Working Remotely
4218	Dismissal/Suspension/Disciplinary Action
4218	Dismissal/Suspension/Disciplinary Action
4219.41	Employees With Infectious Disease
4219.42	Exposure Control Plan For Bloodborne Pathogens
4219.42	Exposure Control Plan For Bloodborne Pathogens
4219.42-E(1)	Exposure Control Plan For Bloodborne Pathogens
4219.43	Universal Precautions
4219.43	Universal Precautions
4231	Staff Development
4256.2	Awards And Recognition
4257.1	Work-Related Injuries
4257.2	Ergonomics
4258	Employee Security
4258	Employee Security
4261.11	Industrial Accident/Illness Leave
4312.9	Employee Notifications

4312.9-E(1)	Employee Notifications
4313.5	Working Remotely
4319.41	Employees With Infectious Disease
4319.42	Exposure Control Plan For Bloodborne Pathogens
4319.42	Exposure Control Plan For Bloodborne Pathogens
4319.42-E(1)	Exposure Control Plan For Bloodborne Pathogens
4319.43	Universal Precautions
4319.43	Universal Precautions
4331	Staff Development
4356.2	Awards And Recognition
4357.1	Work-Related Injuries
4357.2	Ergonomics
4358	Employee Security
4358	Employee Security
4361.11	Industrial Accident/Illness Leave
5141.22	Infectious Diseases
5141.22	Infectious Diseases
5141.6	School Health Services
5141.6	School Health Services
6142.93	Science Instruction

Regulation 4257: Employee Safety

Status: ADOPTED

Original Adopted Date: 06/01/1991 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

The Superintendent or designee shall provide safety devices and implement safeguards, methods, and processes that are reasonably necessary for the safety and health of employees in the workplace. (Labor Code 6401)

If the Department of Industrial Relations Division of Occupational Safety and Health (Cal/OSHA) prohibits entry into any district workplace or performance of a district operation or process based on a determination that the workplace exposes employees to the risk of an imminent hazard, including a machine, device, apparatus, or equipment that is in a dangerous condition or is dangerously placed, the Superintendent or designee shall post a notice of the hazard provided by Cal/OSHA in a conspicuous place at the work site. This notice shall not be removed except by an authorized representative of Cal/OSHA and only when the workplace, operation, or process is made safe, and the required safeguards, safety appliances, or devices are provided. (Labor Code 6325)

Injury and Illness Prevention Program

The district's injury and illness prevention program shall cover all district employees and all other workers whom the district controls or directs and directly supervises on the job to the extent that the workers are exposed to hazards specific to their worksite and job assignment. The obligation of contractors or other employers who control or direct and supervise their own employees on the job shall not be affected by the district's injury and illness prevention program. (Labor Code 6401.7)

The district's injury and illness prevention program shall include: (Labor Code 6401.7; 8 CCR 3203)

1. The name/position of the person(s) with authority and responsibility for implementing the program
2. A system for ensuring that employees comply with safe and healthful work practices, which may include, but are not limited to:
 - a. Recognition of employees who follow safe and healthful work practices
 - b. Training and retraining programs
 - c. Disciplinary actions
3. A system for communicating with employees in a form readily understandable by all employees on matters related to occupational health and safety, including provisions designed to encourage employees to report hazards at the worksite without fear of reprisal. The communications system may include, but is not limited to:
 - a. Meetings
 - b. Training programs
 - c. Posting
 - d. Written communications
 - e. A system of anonymous notification by employees about hazards
 - f. A labor/management safety and health committee
4. Procedures for identifying and evaluating workplace hazards, including scheduled periodic inspections to identify unsafe conditions and work practices. Such inspections shall be made:
 - a. Whenever new substances, processes, procedures, or equipment that represents a new occupational safety or health hazard is introduced into the workplace
 - b. Whenever the district is made aware of a new or previously unrecognized hazard

5. A procedure for investigating occupational injury or illness
6. Methods and/or procedures for correcting unsafe or unhealthful conditions, work practices, and work procedures in a timely manner, based on the severity of the hazard, when the hazard is observed or discovered

When an imminent hazard exists that cannot be immediately abated without endangering employee(s) and/or property, these procedures shall call for the removal of all exposed staff from the area except those necessary to correct the hazardous condition. Employees needed to correct the condition shall be provided with the necessary safeguards.

7. Provision of training and instruction as follows:
 - a. To all new employees
 - b. To all employees given new job assignments for which training has not previously been received
 - c. Whenever new substances, processes, procedures, or equipment are introduced into the workplace and represent a new hazard
 - d. Whenever the district is made aware of a new or previously unrecognized hazard
 - e. To supervisors, to familiarize them with the safety and health hazards to which employees under their immediate direction and control may be exposed
8. A written workplace violence prevention plan developed and implemented in accordance with Labor Code 6401.9 (Labor Code 6401.7)

The plan, which shall be easily accessible to all employees at all times, shall be in effect at all times and in all work areas, and be specific to the hazards and corrective measures for each work area and operation. (Labor Code 6401.9)

The Superintendent or designee shall provide training to all employees when the plan is first established and annually thereafter in accordance with Labor Code 6401.9. Training materials shall be appropriate in content and vocabulary to employees' educational level, literacy, and language. (Labor Code 6401.9)

The Superintendent or designee shall provide employees, or their representative designated pursuant to 8 CCR 3203, with either of the following: (8 CCR 3203)

1. Access to the district's injury and illness prevention program in a reasonable time, place, and manner, but in no event later than five business days after the request for access is received from an employee or a designated representative of the employee.

When an employee or designated representative requests a copy of the district's injury and illness prevention program, the Superintendent or designee shall provide the requester a printed copy unless the employee or designated representative agrees to receive an electronic copy.

The Superintendent or designee shall provide one printed copy free of charge. If the employee or designated representative requests additional copies within one year of the previous request and the district's injury and illness prevention program has not been updated with new information since the prior copy was provided, the district may charge reasonable reproduction costs pursuant to 8 CCR 3204 for the additional copies.

2. Unobstructed access to the district's injury and illness prevention program through the district's server or website that allows an employee to review, print, and email the current version of the district's injury and illness prevention program.

The Superintendent or designee shall communicate the right and procedure to access the district's injury and illness prevention program to all employees. (8 CCR 3203)

Labor/Management Safety and Health Committee

The district's labor/management safety and health committee shall: (8 CCR 3203)

1. Meet regularly, but not less than quarterly.
2. Prepare and make available to affected employees written records of the safety and health issues discussed at committee meetings and maintained for review by Cal/OSHA upon request. These records shall be maintained for at least one year.
3. Review results of the periodic, scheduled worksite inspections.
4. Review investigations of occupational accidents and causes of incidents resulting in occupational injury or illness or exposure to hazardous substances. As appropriate, the committee may submit suggestions to the Superintendent or designee regarding the prevention of future incidents.
5. Review investigations of alleged hazardous conditions brought to the attention of any committee member. When determined necessary by the committee, it may conduct its own inspection and investigation to assist in remedial solutions.
6. Submit recommendations to assist in the evaluation of employee safety suggestions.
7. Upon request of Cal/OSHA, verify abatement action taken by the district to abate citations issued by Cal/OSHA.

Hearing Protection

Whenever employee noise exposure equals or exceeds the standards specified by law, the Superintendent or designee shall implement a hearing conservation program in accordance with state and federal regulations, including, when required, monitoring of sound levels, audiogram evaluation and audiometric testing of affected employees, the provision of hearing protectors, and employee training. (8 CCR 5095-5100; 29 CFR 1910.95)

Eye Safety Devices

Employees shall wear eye safety devices whenever they are engaged in or observing an activity involving hazards or hazardous substances likely to cause eye injury. (Education Code 32030-32034)

First Aid and Medical Services

The Superintendent or designee shall ensure the ready availability of medical personnel for advice and consultation on matters of industrial health or injury. Whenever a district facility or district grounds are not in close proximity to an infirmary, clinic, or hospital where all injured employees may be treated, the Superintendent or designee shall ensure that at least one employee is adequately trained to provide first aid. (8 CCR 3400)

The Superintendent or designee shall make adequate first aid materials readily available for employees at every worksite. Such materials shall be approved by a consulting physician and shall be kept in a sanitary and usable condition. The Superintendent or designee shall frequently inspect all first aid materials and replenish them as necessary. (8 CCR 3400)

The Superintendent or designee shall ensure that suitable facilities for quick drenching or flushing of the eyes and body are provided within the work area for immediate emergency use when the eyes or body or any person may be exposed to injurious corrosive materials. (8 CCR 3400)

To avoid unnecessary delay in medical treatment in the event of an employee's serious injury or illness, the Superintendent or designee shall use one or more of the following: (8 CCR 3400)

1. A communication system for contacting a physician or emergency medical service, such as access to 911 or equivalent telephone system. The communication system or the employees using the system shall have the ability to direct emergency services to the location of the injured or ill employee.
2. Readily accessible and available on-site treatment facilities suitable for treatment of reasonably anticipated injury and illness

3. Proper equipment for prompt medical transport when transportation of injured or ill employees is necessary and appropriate

Protection from Communicable Diseases and Infections

The Superintendent or designee shall develop an exposure control plan for bloodborne pathogens that is consistent with the district's injury and illness prevention program. The plan shall include a determination of which job classifications have occupational exposure to blood or other potentially infectious materials; precautions to be implemented, including universal precautions, engineering and work practice controls, and personal protective equipment; availability of the hepatitis B vaccination; provision of information and training to employees; and follow-up actions to be taken if exposure occurs. The district shall ensure that a copy of the exposure control plan is accessible to employees in accordance with law. (8 CCR 5193; 29 CFR 1910.1030)

Strategies to prevent and mitigate the outbreak or spread of infectious diseases shall be followed for diseases that are communicated through airborne transmission, skin-to-skin contact, foodborne transmission, or other casual or noncasual means. Such strategies shall include, but are not limited to, communication and training about the disease(s); campus closures and alternative means of instruction when necessary; preventative measures, such as social distancing, personal protective equipment, temperature checks, and/or any other health screening allowed by law; and cleaning and sanitization of district facilities and equipment.

The Superintendent or designee shall immediately report to the local health officer the presence or suspected presence of any communicable disease. (17 CCR 2508)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Description

17 CCR 2508	Reporting of communicable diseases
8 CCR 14000-14316	Occupational injury or illness reports and records
8 CCR 3203	Injury and illness prevention program
8 CCR 3204	Access to employee exposure and medical records
8 CCR 3400	Medical services and first aid
8 CCR 5095-5100	Control of noise exposure
8 CCR 5193	Bloodborne pathogens
Ed. Code 32030-32034	Eye safety
Ed. Code 32225-32226	Communications devices in classrooms
Ed. Code 32280-32289.5	School safety plans
Ed. Code 44984	Required rules for industrial accident and illness leave
Gov. Code 3543.2	Scope of representation
Lab. Code 1139	Worker's rights in emergencies
Lab. Code 132a	Workers' compensation; nondiscrimination
Lab. Code 3300	Definition of employer
Lab. Code 6305	Occupational safety and health standards; special order
Lab. Code 6310	Retaliation for filing complaint prohibited
Lab. Code 6325	Prohibition of entry into place of employment
Lab. Code 6400-6413.5	Responsibilities and duties of employers and employees
Lab. Code 6401.7	Injury and illness prevention program
Lab. Code 6401.9	Workplace violence prevention plans

Federal References

17 CFR 2508	Reporting of communicable diseases
29 CFR 1910.1030	Bloodborne pathogens
29 CFR 1910.95	Noise standards
29 CFR 651-678	Occupational safety and health
8 CFR 14000-14316	Occupational injury or illness reports and records
8 CFR 3204	Access to employee exposure and medical records
8 CFR 5193	Bloodborne pathogens

Management Resources References

	Description
CA Department of Industrial Relations Publication	Guide to Developing Your Workplace Injury and Illness Prevention Program, rev. August 2005
Website	CSBA District and County Office of Education Legal Services
Website	National Institute for Occupational Safety and Health
Website	U.S. Department of Labor, Occupational Safety and Health Administration
Website	California Department of Industrial Relations, Occupational Safety and Health
Website	National Hearing Conservation Association
Website	CSBA
Website	Centers for Disease Control and Prevention

Cross References

	Description
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
3514	Environmental Safety
3514	Environmental Safety
3514.1	Hazardous Substances
3514.1	Hazardous Substances
3516	Emergencies And Disaster Preparedness Plan
3516	Emergencies And Disaster Preparedness Plan
3516.5	Emergency Schedules
3530	Risk Management/Insurance
3530	Risk Management/Insurance
4112.9	Employee Notifications
4112.9-E(1)	Employee Notifications
4113.5	Working Remotely
4118	Dismissal/Suspension/Disciplinary Action
4118	Dismissal/Suspension/Disciplinary Action
4119.41	Employees With Infectious Disease
4119.42	Exposure Control Plan For Bloodborne Pathogens
4119.42	Exposure Control Plan For Bloodborne Pathogens
4119.42-E(1)	Exposure Control Plan For Bloodborne Pathogens
4119.43	Universal Precautions

4119.43	Universal Precautions
4131	Staff Development
4156.2	Awards And Recognition
4157.1	Work-Related Injuries
4157.2	Ergonomics
4158	Employee Security
4158	Employee Security
4161.11	Industrial Accident/Illness Leave
4212.9	Employee Notifications
4212.9-E(1)	Employee Notifications
4213.5	Working Remotely
4218	Dismissal/Suspension/Disciplinary Action
4218	Dismissal/Suspension/Disciplinary Action
4219.41	Employees With Infectious Disease
4219.42	Exposure Control Plan For Bloodborne Pathogens
4219.42	Exposure Control Plan For Bloodborne Pathogens
4219.42-E(1)	Exposure Control Plan For Bloodborne Pathogens
4219.43	Universal Precautions
4219.43	Universal Precautions
4231	Staff Development
4256.2	Awards And Recognition
4257.1	Work-Related Injuries
4257.2	Ergonomics
4258	Employee Security
4258	Employee Security
4261.11	Industrial Accident/Illness Leave
4312.9	Employee Notifications
4312.9-E(1)	Employee Notifications
4313.5	Working Remotely
4319.41	Employees With Infectious Disease
4319.42	Exposure Control Plan For Bloodborne Pathogens
4319.42	Exposure Control Plan For Bloodborne Pathogens
4319.42-E(1)	Exposure Control Plan For Bloodborne Pathogens
4319.43	Universal Precautions
4319.43	Universal Precautions
4331	Staff Development
4356.2	Awards And Recognition
4357.1	Work-Related Injuries
4357.2	Ergonomics
4358	Employee Security
4358	Employee Security

4361.11	Industrial Accident/Illness Leave
5141.22	Infectious Diseases
5141.22	Infectious Diseases
5141.6	School Health Services
5141.6	School Health Services
6142.93	Science Instruction

Regulation 4257.1: Work-Related Injuries

Status: ADOPTED

Original Adopted Date: 10/01/1995 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

In order to provide medical benefits, temporary or permanent disability benefits, wage replacement, retraining or skill enhancement, and/or death benefits in the event that an employee becomes injured or ill in the course of employment, the district shall provide all employees with insurance and workers' compensation benefits in accordance with law. The Superintendent or designee shall develop an efficient claims handling process that reduces costs and facilitates employee recovery.

The Superintendent or designee shall notify every new employee, at the time of hire or by the end of the first pay period, of the employee's right to receive workers' compensation benefits if injured at work. (Labor Code 3551; 8 CCR 15596)

In addition, a notice regarding workers' compensation benefits shall be posted in a conspicuous location frequented by employees, where the notice may be easily read during the workday. (Labor Code 3550)

In the event that an employee is injured or becomes ill in the course of employment, the employee shall report the work-related injury or illness to the Superintendent or designee as soon as practicable. The employee and appropriate district staff shall also promptly document the date and time of any incident, a description of the incident, and any persons present.

Within one working day of receiving notice or knowledge of any injury to an employee in the course of employment, the Superintendent or designee shall provide a claim form and notice of potential eligibility for workers' compensation benefits to the employee or, in the case of the employee's death, to the employee's dependents. The claim form and notice shall be provided personally or by first class mail. (Labor Code 5401)

The Superintendent or designee shall ensure that all employee notices described above are in the form prescribed by the Department of Industrial Relations (DIR), Division of Workers Compensation.

The Superintendent or designee shall additionally ensure that any employee who is a victim of a crime that occurred at the place of employment is given written notice personally or by first class mail within one working day of the crime, or when the district reasonably should have known of the crime, that the employee is eligible for workers' compensation benefits for injuries, including psychiatric injuries, that may have resulted from the crime. (Labor Code 3553)

Upon learning of a work-related injury or illness, or injury or illness alleged to have arisen out of and in the course of employment, the Superintendent or designee shall report the incident to the district's insurance carrier or DIR, as applicable, within five days after obtaining knowledge of the injury or illness. If a subsequent death arises as a result of the reported injury or illness, an amended report indicating the death shall be filed within five days after being notified of or learning about the death. (Labor Code 6409.1)

In addition, in every case involving death or serious injury or illness, the Superintendent or designee shall immediately make a report to the Division of Occupational Safety and Health (Cal/OSHA) by telephone or through an online mechanism made available by Cal/OSHA. (Labor Code 6409.1)

For the purpose of this report, serious injury or illness means any injury or illness occurring in a place of employment or in connection with any employment that requires inpatient hospitalization for other than medical observation or diagnostic testing, or in which an employee suffers an amputation, the loss of an eye, or any serious degree of permanent disfigurement. (Labor Code 6302)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

8 CCR 15596

Description

[Notice of employee rights to workers' compensation benefits](#)

Ed. Code 44984	Required rules for industrial accident and illness leave
Ed. Code 45192	Industrial accident and illness leave for classified employees
Lab. Code 3200-4856	Workers' compensation
Lab. Code 3550-3553	Notifications regarding workers' compensation benefits
Lab. Code 3600-3605	Conditions of liability
Lab. Code 3760	Report of injury to insurer
Lab. Code 4600	Provision of medical and hospital treatment by employer
Lab. Code 4906	Disclosures and statements
Lab. Code 5400-5413	Notice of injury or death
Lab. Code 6302	Definition of serious injury or illness
Lab. Code 6409.1	Reports

Management Resources References

Description

CA Department of Industrial Relations Publication	Workers' Compensation in California: A Guidebook for Injured Workers, 2016
CA Department of Industrial Relations Publication	Workers' Compensation Claim Form (DWC 1) & Notice of Potential Eligibility
CA Department of Industrial Relations Publication	Notice to Employees - Injuries Caused by Work
CA Department of Industrial Relations Publication	Time of Hire Pamphlet
Website	CSBA District and County Office of Education Legal Services
Website	California Department of Industrial Relations, Division of Workers Compensation
Website	California Department of Industrial Relations, Occupational Safety and Health
Website	CSBA
Website	California Department of Public Health

Cross References

Description

1240	Volunteer Assistance
1240	Volunteer Assistance
3320	Claims And Actions Against The District
3320	Claims And Actions Against The District
3530	Risk Management/Insurance
3530	Risk Management/Insurance
4032	Reasonable Accommodation
4112.9	Employee Notifications
4112.9-E(1)	Employee Notifications
4113.4	Temporary Modified/Light-Duty Assignment
4113.5	Working Remotely
4154	Health And Welfare Benefits
4154	Health And Welfare Benefits
4157	Employee Safety
4157	Employee Safety
4157.2	Ergonomics

4161.1	Personal Illness/Injury Leave
4161.11	Industrial Accident/Illness Leave
4161.9	Catastrophic Leave Program
4161.9	Catastrophic Leave Program
4212.9	Employee Notifications
4212.9-E(1)	Employee Notifications
4213.4	Temporary Modified/Light-Duty Assignment
4213.5	Working Remotely
4254	Health And Welfare Benefits
4254	Health And Welfare Benefits
4257	Employee Safety
4257	Employee Safety
4257.2	Ergonomics
4261.11	Industrial Accident/Illness Leave
4261.9	Catastrophic Leave Program
4261.9	Catastrophic Leave Program
4312.9	Employee Notifications
4312.9-E(1)	Employee Notifications
4313.4	Temporary Modified/Light-Duty Assignment
4313.5	Working Remotely
4354	Health And Welfare Benefits
4354	Health And Welfare Benefits
4357	Employee Safety
4357	Employee Safety
4357.2	Ergonomics
4361.1	Personal Illness/Injury Leave
4361.11	Industrial Accident/Illness Leave
4361.9	Catastrophic Leave Program
4361.9	Catastrophic Leave Program

Policy 4311: Recruitment And Selection

Status: ADOPTED

Original Adopted Date: 10/01/1998 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

The Governing Board is committed to employing suitable, qualified individuals to effectively carry out the district's vision, mission, and goals, and believes that students benefit when district staff reflects the racial, ethnic, linguistic, and cultural diversity of the district.

The Superintendent or designee shall develop equitable, fair, and transparent recruitment and selection processes and procedures that ensure individuals are selected for employment in the district based on demonstrated knowledge, skills, and competence and not on any bias, personal preference, or unlawful discrimination.

Additionally, the Superintendent or designee shall, through the recruitment and selection processes and procedures, seek to establish and maintain a diverse staff, including the active recruitment from institutions and organizations that serve populations underrepresented among district employees.

When a vacancy occurs, the Superintendent or designee shall review, as appropriate, the job description for the position to ensure that it accurately describes the major functions and duties of the position. The Superintendent or designee shall also disseminate job announcements to ensure a wide range of candidates.

When posting an employment opportunity, the Superintendent or designee shall include the pay scale for the open position. (Labor Code 432.2)

The Superintendent shall develop and maintain appropriate hiring procedures to identify the best possible candidates for a position. In doing so, an interview committee may be established to rank candidates and recommend finalists. During job interviews, applicants may be asked to describe or demonstrate how they will be able to perform the duties of the job. All discussions and recommendations shall be confidential and consistent with law.

No inquiry shall be made about any information prohibited by state or federal nondiscrimination laws.

Unless otherwise provided for in law, the district may not discriminate against a person in hiring based on the person's use of cannabis off the job and away from the workplace, including that the district may not request information from an applicant related to the applicant's prior use of cannabis, apart from the applicant's criminal history, or penalize an applicant based on a drug screening which finds that the applicant has nonpsychoactive cannabis metabolites in the applicant's hair, blood, urine, or other bodily fluid. (Government Code 12954)

However, the district retains the right to maintain drug-free schools or prohibit employees from possessing, being impaired by, or using cannabis while on the job. (Government Code 12954)

The Superintendent or designee shall not inquire, orally or in writing, about an applicant's salary history information, including compensation and benefits. Additionally, the Superintendent or designee shall not rely on salary history information as a factor in determining whether to offer employment to an applicant or the salary to offer. However, the Superintendent or designee may consider salary information that is disclosable under state or federal law or that the applicant discloses voluntarily and without prompting. (Labor Code 432.3)

For each position, the Superintendent or designee shall present to the Board one candidate who meets all qualifications established by law and the Board for the position. No person shall be employed by the Board without the recommendation or endorsement of the Superintendent or designee.

Incentives

With Board approval and in accordance with district needs and any applicable collective bargaining agreements, the district may provide incentives to recruit teachers, administrators, or other employees, such as signing bonuses, assistance with beginning teacher induction and/or credential costs, mentoring, additional compensation, and/or subsidized housing.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

	Description
Ed. Code 200-262.4	Prohibition of discrimination
Ed. Code 35035	Powers and duties of the superintendent; transfer authority
Ed. Code 44066	Limitations on certification requirements
Ed. Code 44259	Teaching credential, exception; designated subjects; minimum requirements
Ed. Code 44750	Teacher recruitment resource center
Ed. Code 44830-44831	Employment of certificated persons
Ed. Code 44858	Age or marital status in certificated positions
Ed. Code 44859	Prohibition against certain rules and regulations regarding residency
Ed. Code 45103-45139	Employment; classified employees
Ed. Code 49406	Examination for tuberculosis
Gov. Code 12900-12996	Fair Employment and Housing Act
Gov. Code 7920.000-7930.215	California Public Records Act
Gov. Code 815.2	Liability of public entities and public employees
H&S Code 53570-53574	Teacher Housing Act of 2016
Lab. Code 432.3	Salary information

Federal References

	Description
20 USC 1681-1688	Title IX of the Education Amendments of 1972; discrimination based on sex
28 CFR 35.101-35.190	Americans with Disabilities Act
34 CFR 106.51-106.61	Nondiscrimination on the basis of sex in employment in education program or activities
42 USC 12101-12213	Americans with Disabilities Act
42 USC 2000d-2000d-7	Title VI, Civil Rights Act of 1964
42 USC 2000e-2000e-17	Title VII, Civil Rights Act of 1964, as amended
5 USC 552	Freedom of Information Act
8 USC 1324a	Unlawful employment of aliens
8 USC 1324b	Unfair immigration related employment practices

Management Resources References

	Description
CA Commission on Teacher Credentialing Publication	Strategic Plan: Ensuring Educator Excellence, 2023
California County Superintendents Publication	Teacher Recruitment in California: An Analysis of Effective Strategies, Research Brief, Veritas Research and Evaluation Group, October 2017
California Department of Education Publication	How to Increase the Diversity of California's Educator Workforce, April 2022
Court Decision	C.A. v William S. Hart Union High School District et al. (2012) 138 Cal.Rptr.3d 1
Ctr for Cities + Schools, cityLAB & Turner Ctr Pub	Education Workforce Housing in California: Developing the 21st Century Campus, 2021
Ctr for Cities + Schools, cityLAB & Turner Ctr Pub Website	Education Workforce Housing in California: The Handbook University of California Los Angeles, cityLAB

Website	University of California Berkeley, Turner Center for Housing Innovation
Website	University of California Berkeley, Center for Cities + Schools
Website	CSBA District and County Office of Education Legal Services
Website	Commission on Teacher Credentialing
Website	Education Job Opportunities Information Network
Website	Teach USA
Website	California County Superintendents
Website	California Civil Rights Department
Website	U.S. Department of Education
Website	U.S. Equal Employment Opportunity Commission
Website	California Department of Education

Cross References

Description

0000	Vision
0200	Goals For The School District
0410	Nondiscrimination In District Programs And Activities
2230	Representative And Deliberative Groups
3542	School Bus Drivers
4000	Concepts And Roles
4030	Nondiscrimination In Employment
4030	Nondiscrimination In Employment
4032	Reasonable Accommodation
4100	Certificated Personnel
4111.2	Legal Status Requirement
4111.2	Legal Status Requirement
4112	Appointment And Conditions Of Employment
4112.2	Certification
4112.2	Certification
4112.21	Interns
4112.21	Interns
4112.22	Staff Teaching English Learners
4112.23	Special Education Staff
4112.61	Employment References
4112.8	Employment Of Relatives
4113	Assignment
4113	Assignment
4117.14	Postretirement Employment
4200	Classified Personnel
4200	Classified Personnel
4211.2	Legal Status Requirement
4211.2	Legal Status Requirement
4212	Appointment And Conditions Of Employment

4212.61	Employment References
4212.8	Employment Of Relatives
4300	Administrative And Supervisory Personnel
4300	Administrative And Supervisory Personnel
4311.2	Legal Status Requirement
4311.2	Legal Status Requirement
4312.1	Contracts
4312.61	Employment References
4312.8	Employment Of Relatives
4317.14	Postretirement Employment
4331	Staff Development
6141.4	International Baccalaureate Program
6141.5	Advanced Placement
6171	Title I Programs
6171	Title I Programs
9000	Role Of The Board

Regulation 4312.5: Criminal Record Check

Status: ADOPTED

Original Adopted Date: 10/01/1998 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

The Superintendent or designee shall not hire or retain in employment, in a certificated or classified position, a person who has been convicted of a violent or serious felony as defined in Penal Code 667.5(c) or 1192.7(c), a controlled substance offense as defined in Education Code 44011, or a sex offense as defined in Education Code 44010. However, the Superintendent or designee shall not deny or terminate employment solely on the basis that the person has been: (Education Code 44830.1, 44836, 45122.1, 45123)

1. Convicted of a violent or serious felony, controlled substance offense, or sex offense, and the conviction is reversed and the person is acquitted of the offense in a new trial or the charges against the person are dismissed, unless the sex offense for which the conviction is dismissed pursuant to Penal Code 1203.4 involves a victim who was a minor
2. Convicted of a violent or serious felony and has obtained a certificate of rehabilitation or a pardon
3. Convicted of a serious felony, that is not also a violent felony, and has proven to the sentencing court that rehabilitation for purposes of school employment has been attained for at least one year
4. Convicted of a controlled substance offense and is applying for or is employed in a certificated position and has a credential issued by the Commission on Teacher Credentialing
5. Convicted of a controlled substance offense and is applying for or is employed in a classified position and has been determined by the Governing Board, from the evidence presented, to have been rehabilitated for at least five years

A certificated employee may be hired by the district without obtaining a criminal record summary if that employee is employed as a certificated employee in another California school district and became a permanent employee of another California school district as of October 1, 1997. (Education Code 44830.1, 44836)

The Superintendent or designee shall not issue a temporary certificate of clearance to a person whose application for a credential, certificate, or permit is being processed by the Commission on Teacher Credentialing if that person has been convicted of a violent or serious felony, unless the person is otherwise exempt pursuant to Education Code 44332.6 or 44830.1. (Education Code 44332.5, 44332.6)

Pre-Employment Record Check

The Superintendent or designee shall require each person to be employed by the district to submit fingerprints electronically through the Live Scan system so that a criminal record check may be conducted by the Department of Justice (DOJ). The Superintendent or designee shall provide the applicant with a Live Scan request form and a list of nearby Live Scan locations.

When a person is applying for a classified position, the Superintendent or designee shall request that the DOJ also obtain a criminal record check through the Federal Bureau of Investigation whenever the applicant meets one of the following conditions: (Education Code 45125)

1. The applicant has not resided in California for at least one year immediately preceding the application for employment.
2. The applicant has resided in California for more than one year, but less than seven years, and the DOJ has ascertained that the person was convicted of a sex offense where the victim was a minor or a drug offense where an element of the offense is either the distribution to or the use of a controlled substance by a minor.

The Superintendent or designee shall immediately notify the DOJ when an applicant who has submitted fingerprints to the DOJ is not subsequently employed by the district. (Penal Code 11105.2)

Subsequent Arrest Notification

The Superintendent or designee shall enter into a contract with the DOJ to receive notification of subsequent arrests resulting in conviction of any person whose fingerprints have been submitted to the DOJ. (Education Code 44830.1, 45125; Penal Code 11105.2)

Upon telephone or email notification by the DOJ that a current temporary employee, substitute employee, or probationary employee serving before March 15 of the employee's second probationary year has been convicted of a violent or serious felony, the Superintendent or designee shall immediately place that employee on leave without pay. (Education Code 44830.1, 45122.1)

When the district receives written electronic notification by the DOJ of the fact of conviction, the temporary employee, substitute employee, or probationary employee serving before March 15 of the employee's second probationary year shall be terminated automatically unless the employee challenges the DOJ record and the DOJ withdraws its notification in writing. Upon receipt of the written withdrawal of notification by the DOJ, the Superintendent or designee shall immediately reinstate the employee with full restoration of salary and benefits for the period of time from the suspension without pay to the reinstatement if the employee is still employed by the district. (Education Code 44830.1, 45122.1)

The Superintendent or designee shall immediately notify the DOJ whenever a person whose fingerprints are maintained by the DOJ is terminated. (Penal Code 11105.2)

Notification of Applicant/Employee

The Superintendent or designee shall expeditiously furnish a copy of any DOJ notification to the applicant or employee to whom it relates if the information is a basis for an adverse employment decision. The copy shall be delivered in person or to the last contact information provided by the applicant or employee. (Penal Code 11105, 11105.2)

Maintenance of Records

The Superintendent shall designate at least one custodian of records who shall be responsible for the security, storage, dissemination, and destruction of all Criminal Offender Record Information (CORI) furnished to the district and shall serve as the primary contact for the DOJ for any related issues. (Penal Code 11102.2)

An employee designated as custodian of records shall receive a criminal background check clearance from the DOJ prior to serving in that capacity. (Penal Code 11102.2)

The custodian of records shall sign and return to the DOJ the Employee Statement Form acknowledging an understanding of the laws prohibiting misuse of CORI. In addition, the custodian of records shall ensure that any individual with access to CORI has on file a signed Employee Statement Form.

To ensure its confidentiality, CORI shall be accessible only to the custodian of records and shall be kept in a locked file separate from other files. CORI shall be used only for the purpose for which it is requested and its contents shall not be disclosed or reproduced. (Education Code 44830.1, 45125)

Once a hiring determination is made, the applicant's CORI shall be destroyed to the extent that the identity of the individual can no longer be reasonably ascertained. (Education Code 44830.1, 45125; 11 CCR 708)

The Superintendent or designee shall immediately notify the DOJ whenever a designated custodian of records ceases to serve in that capacity. (Penal Code 11102.2)

Interagency Agreement

Subject to an interagency agreement with other school districts, the district shall submit and receive CORI on behalf of all participating districts. (Education Code 44830.2, 45125.01)

Upon receipt from the DOJ of a report of conviction of a serious or violent felony, the district shall communicate that fact to participating districts and shall remove the affected employee from the common list of persons eligible

for employment. (Education Code 44830.2, 45125.01)

In addition, upon receipt from the DOJ of a criminal history record or report of subsequent arrest for any person on a common list of persons eligible for employment, the district shall give notice to the superintendent of any participating district, or the person designated in writing by that superintendent, that the report is available for inspection on a confidential basis by the superintendent or the authorized designee. The report shall be made available at the district office for 30 days following the receipt of the notice. (Education Code 44830.2, 45125.01)

The district shall not release a copy of that information to any participating district or any other person. In addition, the district shall retain or dispose of the information in the manner specified in law and in this administrative regulation after all participating districts have had an opportunity to inspect it in accordance with law. (Education Code 44830.2, 45125.01)

The district shall maintain a record of all persons to whom the information has been shown and shall make this record available to the DOJ. (Education Code 44830.2, 45125.01)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Description

11 CCR 701-708	Criminal offender record information
11 CCR 720-724	Incomplete criminal history information
11 CCR 994-994.15	Certification of individuals who take fingerprint impressions
Ed. Code 44010	Sex offense; definitions
Ed. Code 44011	Controlled substance offense
Ed. Code 44332-44332.6	Temporary certificate of clearance
Ed. Code 44346.1	Applicants for credential; conviction of a violent or serious felony
Ed. Code 44830.1	Criminal record summary; certificated employees
Ed. Code 44830.2	Certificated employees; interagency agreement for sharing criminal record information
Ed. Code 44836	Employment of certificated persons convicted of sex offense or controlled substance offense
Ed. Code 44932	Grounds for dismissal of permanent employees
Ed. Code 45122.1	Classified employees; conviction of a violent or serious felony
Ed. Code 45125	Use of personal identification cards to ascertain conviction of crime
Ed. Code 45125.01	Interagency agreements for criminal record information
Ed. Code 45125.5	Automated records check
Ed. Code 45126	Duty of Department of Justice to furnish information
Ed. Code 49024	Activity Supervisor Clearance Certificate
Gov. Code 12954	Employment discrimination; cannabis use
H&S Code 11350	Offenses Involving Controlled Substances Formerly Classified as Narcotics
H&S Code 11377	Offenses Involving Controlled Substances Formerly Classified as Restricted Dangerous Drugs
Pen. Code 11075-11081	Criminal record dissemination
Pen. Code 11102.2	Maintenance of criminal offender records; custodian of records
Pen. Code 11105	Access to criminal history information
Pen. Code 11105.2	Subsequent arrest notification
Pen. Code 11105.3	Record of conviction involving sex crimes, drug crimes or crimes of violence

Pen. Code 11140-11144	Furnishing of state criminal history information
Pen. Code 1192.7	Plea bargaining limitation
Pen. Code 1203.4	Dismissal of conviction
Pen. Code 1203.425	Conviction relief
Pen. Code 13300-13305	Local summary criminal history information
Pen. Code 667.5	Prior prison terms; enhancement of prison terms

Management Resources References

Court Decision	Central Valley Chapter of the 7th Step Foundation Inc. v. Evelle J. Younger (1989) 214 Cal. App. 3d 145
Website	CSBA District and County Office of Education Legal Services
Website	Office of the Attorney General, Department of Justice, Background Checks
Website	CSBA

Description

Cross References

1240	Volunteer Assistance
1240	Volunteer Assistance
1340	Access To District Records
1340	Access To District Records
2120	Superintendent Recruitment And Selection
3515.3	District Police/Security Department
3515.3	District Police/Security Department
3542	School Bus Drivers
3580	District Records
3580	District Records
4112	Appointment And Conditions Of Employment
4112.2	Certification
4112.2	Certification
4112.6	Personnel Files
4112.9	Employee Notifications
4112.9-E(1)	Employee Notifications
4116	Probationary/Permanent Status
4116	Probationary/Permanent Status
4118	Dismissal/Suspension/Disciplinary Action
4118	Dismissal/Suspension/Disciplinary Action
4119.23	Unauthorized Release Of Confidential/Privileged Information
4121	Temporary/Substitute Personnel
4121	Temporary/Substitute Personnel
4127	Temporary Athletic Team Coaches
4127	Temporary Athletic Team Coaches
4200	Classified Personnel
4200	Classified Personnel
4212	Appointment And Conditions Of Employment

Description

4212.6	Personnel Files
4212.9	Employee Notifications
4212.9-E(1)	Employee Notifications
4218	Dismissal/Suspension/Disciplinary Action
4218	Dismissal/Suspension/Disciplinary Action
4218.1	Dismissal/Suspension/Disciplinary Action (Merit System)
4219.23	Unauthorized Release Of Confidential/Privileged Information
4227	Temporary Athletic Team Coaches
4227	Temporary Athletic Team Coaches
4312.6	Personnel Files
4312.9	Employee Notifications
4312.9-E(1)	Employee Notifications
4319.23	Unauthorized Release Of Confidential/Privileged Information
4327	Temporary Athletic Team Coaches
4327	Temporary Athletic Team Coaches
5148	Child Care And Development
5148	Child Care And Development
5148.2	Before/After School Programs
5148.2	Before/After School Programs
5148.3	Preschool/Early Childhood Education
5148.3	Preschool/Early Childhood Education
6145	Extracurricular And Cocurricular Activities
6145	Extracurricular And Cocurricular Activities
9011	Disclosure Of Confidential/Privileged Information

Exhibit 4312.5-E(1): Criminal Record Check

Status: ADOPTED

Original Adopted Date: 10/01/1997 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

**SAMPLE EMPLOYEE STATEMENT FORM
USE OF CRIMINAL JUSTICE INFORMATION**

As an employee/volunteer of _____ School District, you may have access to confidential criminal record information which is controlled by state and federal statutes. Misuse of such information may adversely affect the individual's civil rights and violate constitutional rights of privacy. Penal Code 502 prescribes the penalties relating to computer crimes. Penal Code 11105 and 13300 identify who has access to criminal history information and under what circumstances it may be disseminated. Penal Code 11140-11144 and 13301-13305 prescribe penalties for misuse of criminal history information. Government Code 6200 prescribes felony penalties for misuse of public records. Penal Code 11142 and 13300 state:

"Any person authorized by law to receive a record or information obtained from a record who knowingly furnishes the record or information to a person not authorized by law to receive the record or information is guilty of a misdemeanor."

Civil Code 1798.53, Invasion of Privacy, states:

"Any person who intentionally discloses information, not otherwise public, which they know or should reasonably know was obtained from personal or confidential information maintained by a state agency or from records within a system of records maintained by a federal government agency, shall be subject to a civil action, for invasion of privacy, by the individual."

CIVIL, CRIMINAL, AND ADMINISTRATIVE PENALTIES:

- Penal Code 11141: DOJ furnishing to unauthorized person (misdemeanor)
- Penal Code 11142: Authorized person furnishing to other (misdemeanor)
- Penal Code 11143: Unauthorized person in possession (misdemeanor)
- California Constitution, Article I, Section 1 (Right to Privacy)
- Civil Code 1798.53, Invasion of Privacy
- Title 18 USC 641, 1030, 1951, and 1952

Any employee who is responsible for such misuse may be subject to immediate dismissal. Violations of this law may result in criminal and/or civil action.

I HAVE READ THE ABOVE AND UNDERSTAND THE POLICY REGARDING MISUSE OF CRIMINAL RECORD INFORMATION.

Signature _____ Date _____

Printed Name _____ Title _____

Name of District _____

PLEASE NOTE: Do not return this form to the DOJ. Your Custodian of Records should maintain these forms.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

11 CCR 701-708

11 CCR 720-724

Description

[Criminal offender record information](#)

[Incomplete criminal history information](#)

11 CCR 994-994.15	Certification of individuals who take fingerprint impressions
Ed. Code 44010	Sex offense; definitions
Ed. Code 44011	Controlled substance offense
Ed. Code 44332-44332.6	Temporary certificate of clearance
Ed. Code 44346.1	Applicants for credential; conviction of a violent or serious felony
Ed. Code 44830.1	Criminal record summary; certificated employees
Ed. Code 44830.2	Certificated employees; interagency agreement for sharing criminal record information
Ed. Code 44836	Employment of certificated persons convicted of sex offense or controlled substance offense
Ed. Code 44932	Grounds for dismissal of permanent employees
Ed. Code 45122.1	Classified employees; conviction of a violent or serious felony
Ed. Code 45125	Use of personal identification cards to ascertain conviction of crime
Ed. Code 45125.01	Interagency agreements for criminal record information
Ed. Code 45125.5	Automated records check
Ed. Code 45126	Duty of Department of Justice to furnish information
Ed. Code 49024	Activity Supervisor Clearance Certificate
Gov. Code 12954	Employment discrimination; cannabis use
H&S Code 11350	Offenses Involving Controlled Substances Formerly Classified as Narcotics
H&S Code 11377	Offenses Involving Controlled Substances Formerly Classified as Restricted Dangerous Drugs
Pen. Code 11075-11081	Criminal record dissemination
Pen. Code 11102.2	Maintenance of criminal offender records; custodian of records
Pen. Code 11105	Access to criminal history information
Pen. Code 11105.2	Subsequent arrest notification
Pen. Code 11105.3	Record of conviction involving sex crimes, drug crimes or crimes of violence
Pen. Code 11140-11144	Furnishing of state criminal history information
Pen. Code 1192.7	Plea bargaining limitation
Pen. Code 1203.4	Dismissal of conviction
Pen. Code 1203.425	Conviction relief
Pen. Code 13300-13305	Local summary criminal history information
Pen. Code 667.5	Prior prison terms; enhancement of prison terms

Management Resources References

Court Decision	Central Valley Chapter of the 7th Step Foundation Inc. v. Evelle J. Younger (1989) 214 Cal. App. 3d 145
Website	CSBA District and County Office of Education Legal Services
Website	Office of the Attorney General, Department of Justice, Background Checks
Website	CSBA

Cross References

1240	Volunteer Assistance
1240	Volunteer Assistance
1340	Access To District Records

1340	Access To District Records
2120	Superintendent Recruitment And Selection
3515.3	District Police/Security Department
3515.3	District Police/Security Department
3542	School Bus Drivers
3580	District Records
3580	District Records
4112	Appointment And Conditions Of Employment
4112.2	Certification
4112.2	Certification
4112.6	Personnel Files
4112.9	Employee Notifications
4112.9-E(1)	Employee Notifications
4116	Probationary/Permanent Status
4116	Probationary/Permanent Status
4118	Dismissal/Suspension/Disciplinary Action
4118	Dismissal/Suspension/Disciplinary Action
4119.23	Unauthorized Release Of Confidential/Privileged Information
4121	Temporary/Substitute Personnel
4121	Temporary/Substitute Personnel
4127	Temporary Athletic Team Coaches
4127	Temporary Athletic Team Coaches
4200	Classified Personnel
4200	Classified Personnel
4212	Appointment And Conditions Of Employment
4212.6	Personnel Files
4212.9	Employee Notifications
4212.9-E(1)	Employee Notifications
4218	Dismissal/Suspension/Disciplinary Action
4218	Dismissal/Suspension/Disciplinary Action
4218.1	Dismissal/Suspension/Disciplinary Action (Merit System)
4219.23	Unauthorized Release Of Confidential/Privileged Information
4227	Temporary Athletic Team Coaches
4227	Temporary Athletic Team Coaches
4312.6	Personnel Files
4312.9	Employee Notifications
4312.9-E(1)	Employee Notifications
4319.23	Unauthorized Release Of Confidential/Privileged Information
4327	Temporary Athletic Team Coaches
4327	Temporary Athletic Team Coaches
5148	Child Care And Development

5148	Child Care And Development
5148.2	Before/After School Programs
5148.2	Before/After School Programs
5148.3	Preschool/Early Childhood Education
5148.3	Preschool/Early Childhood Education
6145	Extracurricular And Cocurricular Activities
6145	Extracurricular And Cocurricular Activities
9011	Disclosure Of Confidential/Privileged Information

Policy 4340: Bargaining Units

Status: ADOPTED

Original Adopted Date: 11/01/2011 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

The Governing Board recognizes the right of district employees to form a bargaining unit and to select an employee organization as the exclusive representative for the employees in the employees' employment relationship with the district. The Board is committed to negotiating in good faith with the exclusive representative and respecting the rights of employees and employee organizations.

The district shall not dominate or interfere with the formation or administration of any employee organization or contribute financial or other support to it. (Government Code 3543.5)

Employees shall not be prohibited from wearing union buttons, insignia, or other pictorial or written messages that favor or oppose the formation of a bargaining unit or any matter that is the subject of negotiations.

Formation of Bargaining Units

Certificated and classified employees shall not be included in the same bargaining unit. (Government Code 3545)

A bargaining unit of certificated or classified supervisory employees may only be recognized if the bargaining unit includes all certificated or classified supervisory employees, respectively, and is not represented by the same employee organization that represents district employees who are supervised by the supervisory employees. (Government Code 3545)

For this purpose, supervisory employee means any employee, regardless of job description, having authority, in the interest of the district, to hire, transfer, suspend, lay off, recall, promote, discharge, assign, reward, or discipline other employees, or the responsibility to assign work to, direct, or adjust grievance of other employees, or effectively recommend that action, when the exercise of that authority is not of a merely routine or clerical nature, but requires the use of independent judgment. (Government Code 3540.1)

Employees serving in management, senior management, or confidential positions shall not be represented by an exclusive representative. In the employment relationship with the district, employees who serve in a management, senior management, or confidential position may represent themselves or be represented by an employee organization whose membership is composed entirely of employees designated as holding those positions. However, an employee organization representing management, senior management, or confidential employees shall not be permitted to meet and negotiate with the district on behalf of the employees. (Education Code 45100.5, Government Code 3543.4)

Management employee means an employee in a position having significant responsibilities for formulating district policies or administering district programs. (Government Code 3540.1)

Confidential employee means any employee who is required to develop or present management positions with respect to employer-employee relations or whose duties normally require access to confidential information that is used to contribute significantly to the development of management positions. (Government Code 3540.1)

Membership

The district shall not deter or discourage employees or job applicants from becoming or remaining members of an employee organization, authorizing representation by an employee organization, or authorizing dues or fee deductions to an employee organization. In addition, the district shall not impose or threaten to impose reprisals on employees, discriminate or threaten to discriminate against employees, or otherwise interfere with, restrain, or coerce employees because of their membership or nonmembership in an employee organization. (Government Code 3543.5, 3550, 3551.5)

District Communications to Employees

The Superintendent or designee may communicate with district employees regarding their rights to join and/or support or to refrain from joining or supporting an officially recognized employee organization. Such communications shall be factual and accurate and may not promise a benefit, threaten a reprisal, or in any way deter or discourage employees from joining an employee organization or paying dues.

The district may disseminate written documents, recorded messages, or other mass communications to actual or perspective employees represented by an exclusive representative concerning their rights to join and/or support, or refrain from joining and/or supporting, an employee organization only after the Superintendent or designee meets and confers with the exclusive representative concerning the content of the mass communication. If the district and exclusive representative do not come to agreement on the content of the mass communication and the district still chooses to disseminate it, the Superintendent or designee shall request that the exclusive representative provide a communication of reasonable length to the district that shall be disseminated to the employees at the same time as the district's own mass communication. (Government Code 3556)

Access to New Employee Orientations

The district shall permit each exclusive representative access to new employee orientation or onboarding process where newly hired employees represented by the exclusive representative are advised, whether in person, online, or through other means or mediums, of their employment status, rights, benefits, duties, responsibilities, or any other employment-related matters. The district shall provide the exclusive representative at least 10 days' notice in advance of an orientation, except that a shorter notice may be provided where there is an urgent need critical to the district's operations that was not reasonably foreseeable. (Government Code 3556)

Following a request to negotiate by either party, the structure, time, and manner of access to new employee orientations shall be determined by mutual agreement of the district and the exclusive representative. If the district and exclusive representative fail to reach an agreement, the structure, time, and manner of access to the new employee orientation shall be subject to compulsory interest arbitration. The district and the exclusive representative may mutually agree to submit any dispute to compulsory interest arbitration at any time. In addition, if any dispute arises during negotiations and is not resolved within 45 days after the first meeting or within 60 days after the initial request to negotiate, whichever is earlier, either party may make a demand for compulsory interest arbitration. When any such dispute arises during the summer when the district's administrative office is closed, the timeline shall commence on the first day the administrative office reopens. The arbitrator's decision shall be issued within 10 days and shall be final and binding on the parties. (Government Code 3556, 3557)

The date, time, and place of a new employee orientation shall not be disclosed to anyone other than employees, the exclusive representative, or a vendor that is contracted to provide a service for purposes of the orientation. (Government Code 3556)

Until June 30, 2025, unless the district and the exclusive representative have agreed otherwise, when the district has not conducted an in-person orientation within 30 days of hiring a new employee, the Superintendent or designee shall permit the exclusive representative to schedule an in-person meeting during employment hours at the new employee's worksite, during which the new employee shall have the opportunity to attend and shall be relieved of other duties for the purpose of attending the meeting. The district shall provide appropriate space at the worksite within seven calendar days of receiving a request from the exclusive representative. (Government Code 3556, 3557)

During this meeting, the exclusive representative shall be permitted to communicate directly with the new employees for up to 30 minutes of paid time. (Government Code 3556)

Access to Employee Contact Information

The Superintendent or designee shall provide an exclusive representative with the name, job title, department, work location, telephone numbers (work, home, and personal cell phone), of all employees represented by the exclusive representative on file with the district. An employee's personal email address shall only be disclosed if it used by the employee to conduct district business.

Such information shall be provided within 30 days of hire or by the first pay period of the month following hire for all

new employees represented by the exclusive representative, unless the exclusive representative has agreed to a different interval for the provision of the information. Additionally, the Superintendent or designee shall provide the exclusive representative with the same information for all employees represented by the exclusive representative every 120 days, unless more frequent disclosure is required by agreement with the exclusive representative. (Government Code 3558, 7928.300)

However, the Superintendent or designee shall not disclose: (Government Code 3558, 6205-6210, 6215-6216, 7928.300)

1. The home address and any phone numbers on file for employees performing law enforcement-related functions
2. The home address, home telephone or personal cell phone number(s), or personal email address(es) of any employee who is a participant in the Safe at Home address confidentiality program pursuant to Government Code 6205-6210 and 6215-16
3. The employee's home address, home telephone and personal cell phone numbers, and personal email address of an employee not performing law enforcement related functions if the employee has submitted a written request to the district to keep such information private. In such instances, the Superintendent or designee shall also remove the employee's home address, home telephone number, and personal cell phone number from any mailing list maintained by the district unless the list is only used by the district to contact the employee.

Within 20 calendar days after an exclusive representative notifies the Superintendent or designee that a list of employees provided by the district is inaccurate or incomplete, the Superintendent or designee shall take steps to correct the list and provide a new list of employees to the exclusive representative. (Government Code 3558)

The Superintendent or designee shall review the list of contact information for district employees at the beginning of each school year, or more often as appropriate.

Communications with Employees by Employee Organizations

Subject to reasonable regulation by the district, employee organizations shall have access, at reasonable times, to the work areas of employees represented by the employee organization and to district facilities for the purpose of meeting with employees represented by the employee organization. Access may be limited in instances where it would be disruptive to district operations. (Government Code 3543.1)

Additionally, subject to reasonable regulation by the district, employee organizations shall have the ability to use institutional bulletin boards, mailboxes, and other means of communication to communicate with employees represented by the employee organization. (Government Code 3543.1)

Membership Dues or Other Payments to an Employee Organization

When drawing an order for the salary or wage payment of a bargaining unit employee of an employee organization, the district shall deduct any amount that has been requested by the employee in a revocable written authorization for the purpose of paying dues or other payments for any service, program, or committee provided or sponsored by the employee organization. (Education Code 45060, 45168)

When an employee organization has certified to the district that it has and will maintain individual employee authorizations for payroll deductions, the district shall rely on information from the employee organization regarding the amounts of such payroll deductions and the employees to whom they apply and shall not handle or process employee written authorizations for the employees represented by such employee organization. The district also shall not require a copy of the written authorization to be submitted by the employee organization, except when there is a dispute about the existence or terms of the written authorization. (Education Code 45060, 45168)

A written authorization shall remain in effect until expressly revoked in writing by the employee and pursuant to the terms of the written authorization. Employee requests to cancel or change authorizations for payroll deductions for employee organizations shall be directed to the employee organization that represents the employee rather than the district. The employee organization shall be responsible for processing these requests. The district shall rely on the

information provided by the employee organization regarding whether deductions for an employee organization were properly canceled or changed. The employee organization shall be required to indemnify the district for any claims made by an employee for deductions made by the district in reliance on information from the employee organization. (Education Code 45060, 45168)

When an employee organization has declined to certify that it will handle and process written authorizations from employee(s) represented by the employee organization and makes a request for payroll deductions, the district shall request a copy of the written authorization for an employee before making the payroll deductions for that employee. (Education Code 45060, 45168)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

	Description
8 CCR 33015-33490	Recognition of exclusive representative; proceedings
8 CCR 33700-33710	Severance of established unit
Ed. Code 45060-45061.5	Deduction of fees from salary or wage payment; certificated employees
Ed. Code 45100.5	Senior classified management positions
Ed. Code 45104.5	Abolishment of senior classified management positions
Ed. Code 45108.5	Definition of senior classified management employees
Ed. Code 45108.7	Waiver of provisions of Education Code 45108.5
Ed. Code 45168	Deduction of fees from salary or wage payment; classified employees
Ed. Code 45220-45320	Merit system; classified employees
Gov. Code 3500-3511	Local public employee organizations
Gov. Code 3507.7	Representation of temporary employees
Gov. Code 3540-3549.3	Educational Employment Relations Act
Gov. Code 3540.1	Public employment; definitions
Gov. Code 3543.4	Management and confidential positions; representation
Gov. Code 3545	Appropriateness of unit; basis
Gov. Code 3550-3552	Prohibition on public employers deterring or discouraging union membership
Gov. Code 3555-3559	Public employee communication, information and orientation
Gov. Code 53260-53264	Employment contracts
Gov. Code 6205-6210	Confidentiality of addresses for victims of domestic violence, sexual assault, stalking, or child abduction
Gov. Code 6215-6216	Address confidentiality for individuals who face threats or violence because of work for a public entity
Gov. Code 6503.5	Joint powers agencies; agreement
Gov. Code 7928.300	Disclosure of employee contact information to employee organization

Management Resources References

	Description
Court Decision	County of Los Angeles v. Los Angeles County Employee Relations Commission (2013) 56 Cal. 4th 905
Court Decision	Friedrichs v. California Teachers Association, et al. (2016) 136 S.Ct. 1083
Court Decision	Janus v. American Federation of State, County and Municipal Employees, Council 31 (2018) 138 S.Ct. 2448
Public Employment Relations Board Ruling	Regents of the University of California (2004) PERB Dec. No. 1700-H.
Public Employment Relations Board Ruling	Desert Community College District (2007) PERB Dec. No. 1921

Public Employment Relations Board Ruling	East Whittier School District (2004) PERB Dec. No. 1727
Public Employment Relations Board Ruling	City of Sacramento (2019) PERB Dec. No. 2702
Website	CSBA District and County Office of Education Legal Services
Website	California Federation of Teachers
Website	California Public Employment Relations Board
Website	California School Employees Association
Website	California Teachers Association
Website	Association of California School Administrators
Website	CSBA

Cross References

	Description
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
0460	Local Control And Accountability Plan
0460	Local Control And Accountability Plan
1340	Access To District Records
1340	Access To District Records
1431	Waivers
4113	Assignment
4113	Assignment
4115	Evaluation/Supervision
4115	Evaluation/Supervision
4119.1	Civil And Legal Rights
4119.25	Political Activities Of Employees
4119.25	Political Activities Of Employees
4121	Temporary/Substitute Personnel
4121	Temporary/Substitute Personnel
4141	Collective Bargaining Agreement
4143	Negotiations/Consultation
4151	Employee Compensation
4154	Health And Welfare Benefits
4154	Health And Welfare Benefits
4158	Employee Security
4158	Employee Security
4161.2	Personal Leaves
4219.1	Civil And Legal Rights
4219.25	Political Activities Of Employees
4219.25	Political Activities Of Employees
4241	Collective Bargaining Agreement
4243	Negotiations/Consultation
4251	Employee Compensation
4254	Health And Welfare Benefits

4254	Health And Welfare Benefits
4261.2	Personal Leaves
4300	Administrative And Supervisory Personnel
4300	Administrative And Supervisory Personnel
4301	Administrative Staff Organization
4312.1	Contracts
4315	Evaluation/Supervision
4319.1	Civil And Legal Rights
4319.25	Political Activities Of Employees
4319.25	Political Activities Of Employees
4351	Employee Compensation
4354	Health And Welfare Benefits
4354	Health And Welfare Benefits
4361.2	Personal Leaves
9000	Role Of The Board
9321	Closed Session
9321-E(1)	Closed Session
9321-E(2)	Closed Session

Policy 4357: Employee Safety

Status: ADOPTED

Original Adopted Date: 06/01/1991 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

The Governing Board is committed to maximizing employee safety and believes that workplace safety is the responsibility of every employee. Working conditions and equipment shall comply with standards prescribed by federal, state, and local laws and regulations.

No employee shall be required or permitted to be in any place of employment which is unsafe or unhealthful. (Labor Code 6402)

The Superintendent or designee shall promote safety and correct any unsafe work practices through education and enforcement.

All employees are expected to use safe work practices and, to the extent possible, correct any unsafe conditions that may occur. If an employee is unable to correct an unsafe condition, the employee shall immediately report the problem to the Superintendent or designee.

The Superintendent or designee shall establish and implement a written injury and illness prevention program that includes a workplace violence prevention plan and that provides employees with access to such program in accordance with law. (Labor Code 6401.7; 8 CCR 3203)

The Superintendent or designee shall make first aid materials readily available at district workplaces and shall make effective provisions to prepare for prompt medical treatment in the event of an employee's serious injury or illness. (8 CCR 3400)

No employee shall be discharged or discriminated against for exercising any right regarding employee safety or health specified in Labor Code 6310, including:

1. Making a report or complaint
2. Instituting proceedings or causing proceedings to be instituted
3. Testifying with regard to employee safety or health
4. Participating in any occupational health and safety committee established pursuant to Labor Code 6401.7
5. Requesting access to injury or illness reports and records
6. Exercising any other right protected by the Occupational Safety and Health Act

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

State References	Description
17 CCR 2508	Reporting of communicable diseases
8 CCR 14000-14316	Occupational injury or illness reports and records
8 CCR 3203	Injury and illness prevention program
8 CCR 3204	Access to employee exposure and medical records
8 CCR 3400	Medical services and first aid
8 CCR 5095-5100	Control of noise exposure
8 CCR 5193	Bloodborne pathogens
Ed. Code 32030-32034	Eye safety

Ed. Code 32225-32226	Communications devices in classrooms
Ed. Code 32280-32289.5	School safety plans
Ed. Code 44984	Required rules for industrial accident and illness leave
Gov. Code 3543.2	Scope of representation
Lab. Code 1139	Worker's rights in emergencies
Lab. Code 132a	Workers' compensation; nondiscrimination
Lab. Code 3300	Definition of employer
Lab. Code 6305	Occupational safety and health standards; special order
Lab. Code 6310	Retaliation for filing complaint prohibited
Lab. Code 6325	Prohibition of entry into place of employment
Lab. Code 6400-6413.5	Responsibilities and duties of employers and employees
Lab. Code 6401.7	Injury and illness prevention program
Lab. Code 6401.9	Workplace violence prevention plans

Federal References

17 CFR 2508	Reporting of communicable diseases
29 CFR 1910.1030	Bloodborne pathogens
29 CFR 1910.95	Noise standards
29 CFR 651-678	Occupational safety and health
8 CFR 14000-14316	Occupational injury or illness reports and records
8 CFR 3204	Access to employee exposure and medical records
8 CFR 5193	Bloodborne pathogens

Management Resources References

CA Department of Industrial Relations Publication	Guide to Developing Your Workplace Injury and Illness Prevention Program, rev. August 2005
Website	CSBA District and County Office of Education Legal Services
Website	National Institute for Occupational Safety and Health
Website	U.S. Department of Labor, Occupational Safety and Health Administration
Website	California Department of Industrial Relations, Occupational Safety and Health
Website	National Hearing Conservation Association
Website	CSBA
Website	Centers for Disease Control and Prevention

Cross References

0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
3514	Environmental Safety
3514	Environmental Safety
3514.1	Hazardous Substances
3514.1	Hazardous Substances
3516	Emergencies And Disaster Preparedness Plan

3516	Emergencies And Disaster Preparedness Plan
3516.5	Emergency Schedules
3530	Risk Management/Insurance
3530	Risk Management/Insurance
4112.9	Employee Notifications
4112.9-E(1)	Employee Notifications
4113.5	Working Remotely
4118	Dismissal/Suspension/Disciplinary Action
4118	Dismissal/Suspension/Disciplinary Action
4119.41	Employees With Infectious Disease
4119.42	Exposure Control Plan For Bloodborne Pathogens
4119.42	Exposure Control Plan For Bloodborne Pathogens
4119.42-E(1)	Exposure Control Plan For Bloodborne Pathogens
4119.43	Universal Precautions
4119.43	Universal Precautions
4131	Staff Development
4156.2	Awards And Recognition
4157.1	Work-Related Injuries
4157.2	Ergonomics
4158	Employee Security
4158	Employee Security
4161.11	Industrial Accident/Illness Leave
4212.9	Employee Notifications
4212.9-E(1)	Employee Notifications
4213.5	Working Remotely
4218	Dismissal/Suspension/Disciplinary Action
4218	Dismissal/Suspension/Disciplinary Action
4219.41	Employees With Infectious Disease
4219.42	Exposure Control Plan For Bloodborne Pathogens
4219.42	Exposure Control Plan For Bloodborne Pathogens
4219.42-E(1)	Exposure Control Plan For Bloodborne Pathogens
4219.43	Universal Precautions
4219.43	Universal Precautions
4231	Staff Development
4256.2	Awards And Recognition
4257.1	Work-Related Injuries
4257.2	Ergonomics
4258	Employee Security
4258	Employee Security
4261.11	Industrial Accident/Illness Leave
4312.9	Employee Notifications

4312.9-E(1)	Employee Notifications
4313.5	Working Remotely
4319.41	Employees With Infectious Disease
4319.42	Exposure Control Plan For Bloodborne Pathogens
4319.42	Exposure Control Plan For Bloodborne Pathogens
4319.42-E(1)	Exposure Control Plan For Bloodborne Pathogens
4319.43	Universal Precautions
4319.43	Universal Precautions
4331	Staff Development
4356.2	Awards And Recognition
4357.1	Work-Related Injuries
4357.2	Ergonomics
4358	Employee Security
4358	Employee Security
4361.11	Industrial Accident/Illness Leave
5141.22	Infectious Diseases
5141.22	Infectious Diseases
5141.6	School Health Services
5141.6	School Health Services
6142.93	Science Instruction

Regulation 4357: Employee Safety

Status: ADOPTED

Original Adopted Date: 06/01/1991 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

The Superintendent or designee shall provide safety devices and implement safeguards, methods, and processes that are reasonably necessary for the safety and health of employees in the workplace. (Labor Code 6401)

If the Department of Industrial Relations Division of Occupational Safety and Health (Cal/OSHA) prohibits entry into any district workplace or performance of a district operation or process based on a determination that the workplace exposes employees to the risk of an imminent hazard, including a machine, device, apparatus, or equipment that is in a dangerous condition or is dangerously placed, the Superintendent or designee shall post a notice of the hazard provided by Cal/OSHA in a conspicuous place at the work site. This notice shall not be removed except by an authorized representative of Cal/OSHA and only when the workplace, operation, or process is made safe, and the required safeguards, safety appliances, or devices are provided. (Labor Code 6325)

Injury and Illness Prevention Program

The district's injury and illness prevention program shall cover all district employees and all other workers whom the district controls or directs and directly supervises on the job to the extent that the workers are exposed to hazards specific to their worksite and job assignment. The obligation of contractors or other employers who control or direct and supervise their own employees on the job shall not be affected by the district's injury and illness prevention program. (Labor Code 6401.7)

The district's injury and illness prevention program shall include: (Labor Code 6401.7; 8 CCR 3203)

1. The name/position of the person(s) with authority and responsibility for implementing the program
2. A system for ensuring that employees comply with safe and healthful work practices, which may include, but are not limited to:
 - a. Recognition of employees who follow safe and healthful work practices
 - b. Training and retraining programs
 - c. Disciplinary actions
3. A system for communicating with employees in a form readily understandable by all employees on matters related to occupational health and safety, including provisions designed to encourage employees to report hazards at the worksite without fear of reprisal. The communications system may include, but is not limited to:
 - a. Meetings
 - b. Training programs
 - c. Posting
 - d. Written communications
 - e. A system of anonymous notification by employees about hazards
 - f. A labor/management safety and health committee
4. Procedures for identifying and evaluating workplace hazards, including scheduled periodic inspections to identify unsafe conditions and work practices. Such inspections shall be made:
 - a. Whenever new substances, processes, procedures, or equipment that represents a new occupational safety or health hazard is introduced into the workplace
 - b. Whenever the district is made aware of a new or previously unrecognized hazard

5. A procedure for investigating occupational injury or illness
6. Methods and/or procedures for correcting unsafe or unhealthful conditions, work practices, and work procedures in a timely manner, based on the severity of the hazard, when the hazard is observed or discovered

When an imminent hazard exists that cannot be immediately abated without endangering employee(s) and/or property, these procedures shall call for the removal of all exposed staff from the area except those necessary to correct the hazardous condition. Employees needed to correct the condition shall be provided with the necessary safeguards.

7. Provision of training and instruction as follows:
 - a. To all new employees
 - b. To all employees given new job assignments for which training has not previously been received
 - c. Whenever new substances, processes, procedures, or equipment are introduced into the workplace and represent a new hazard
 - d. Whenever the district is made aware of a new or previously unrecognized hazard
 - e. To supervisors, to familiarize them with the safety and health hazards to which employees under their immediate direction and control may be exposed
8. A written workplace violence prevention plan developed and implemented in accordance with Labor Code 6401.9 (Labor Code 6401.7)

The plan, which shall be easily accessible to all employees at all times, shall be in effect at all times and in all work areas, and be specific to the hazards and corrective measures for each work area and operation. (Labor Code 6401.9)

The Superintendent or designee shall provide training to all employees when the plan is first established and annually thereafter in accordance with Labor Code 6401.9. Training materials shall be appropriate in content and vocabulary to employees' educational level, literacy, and language. (Labor Code 6401.9)

The Superintendent or designee shall provide employees, or their representative designated pursuant to 8 CCR 3203, with either of the following: (8 CCR 3203)

1. Access to the district's injury and illness prevention program in a reasonable time, place, and manner, but in no event later than five business days after the request for access is received from an employee or a designated representative of the employee.

When an employee or designated representative requests a copy of the district's injury and illness prevention program, the Superintendent or designee shall provide the requester a printed copy unless the employee or designated representative agrees to receive an electronic copy.

The Superintendent or designee shall provide one printed copy free of charge. If the employee or designated representative requests additional copies within one year of the previous request and the district's injury and illness prevention program has not been updated with new information since the prior copy was provided, the district may charge reasonable reproduction costs pursuant to 8 CCR 3204 for the additional copies.

2. Unobstructed access to the district's injury and illness prevention program through the district's server or website that allows an employee to review, print, and email the current version of the district's injury and illness prevention program.

The Superintendent or designee shall communicate the right and procedure to access the district's injury and illness prevention program to all employees. (8 CCR 3203)

Labor/Management Safety and Health Committee

The district's labor/management safety and health committee shall: (8 CCR 3203)

1. Meet regularly, but not less than quarterly.
2. Prepare and make available to affected employees written records of the safety and health issues discussed at committee meetings and maintained for review by Cal/OSHA upon request. These records shall be maintained for at least one year.
3. Review results of the periodic, scheduled worksite inspections.
4. Review investigations of occupational accidents and causes of incidents resulting in occupational injury or illness or exposure to hazardous substances. As appropriate, the committee may submit suggestions to the Superintendent or designee regarding the prevention of future incidents.
5. Review investigations of alleged hazardous conditions brought to the attention of any committee member. When determined necessary by the committee, it may conduct its own inspection and investigation to assist in remedial solutions.
6. Submit recommendations to assist in the evaluation of employee safety suggestions.
7. Upon request of Cal/OSHA, verify abatement action taken by the district to abate citations issued by Cal/OSHA.

Hearing Protection

Whenever employee noise exposure equals or exceeds the standards specified by law, the Superintendent or designee shall implement a hearing conservation program in accordance with state and federal regulations, including, when required, monitoring of sound levels, audiogram evaluation and audiometric testing of affected employees, the provision of hearing protectors, and employee training. (8 CCR 5095-5100; 29 CFR 1910.95)

Eye Safety Devices

Employees shall wear eye safety devices whenever they are engaged in or observing an activity involving hazards or hazardous substances likely to cause eye injury. (Education Code 32030-32034)

First Aid and Medical Services

The Superintendent or designee shall ensure the ready availability of medical personnel for advice and consultation on matters of industrial health or injury. Whenever a district facility or district grounds are not in close proximity to an infirmary, clinic, or hospital where all injured employees may be treated, the Superintendent or designee shall ensure that at least one employee is adequately trained to provide first aid. (8 CCR 3400)

The Superintendent or designee shall make adequate first aid materials readily available for employees at every worksite. Such materials shall be approved by a consulting physician and shall be kept in a sanitary and usable condition. The Superintendent or designee shall frequently inspect all first aid materials and replenish them as necessary. (8 CCR 3400)

The Superintendent or designee shall ensure that suitable facilities for quick drenching or flushing of the eyes and body are provided within the work area for immediate emergency use when the eyes or body or any person may be exposed to injurious corrosive materials. (8 CCR 3400)

To avoid unnecessary delay in medical treatment in the event of an employee's serious injury or illness, the Superintendent or designee shall use one or more of the following: (8 CCR 3400)

1. A communication system for contacting a physician or emergency medical service, such as access to 911 or equivalent telephone system. The communication system or the employees using the system shall have the ability to direct emergency services to the location of the injured or ill employee.
2. Readily accessible and available on-site treatment facilities suitable for treatment of reasonably anticipated injury and illness

3. Proper equipment for prompt medical transport when transportation of injured or ill employees is necessary and appropriate

Protection from Communicable Diseases and Infections

The Superintendent or designee shall develop an exposure control plan for bloodborne pathogens that is consistent with the district's injury and illness prevention program. The plan shall include a determination of which job classifications have occupational exposure to blood or other potentially infectious materials; precautions to be implemented, including universal precautions, engineering and work practice controls, and personal protective equipment; availability of the hepatitis B vaccination; provision of information and training to employees; and follow-up actions to be taken if exposure occurs. The district shall ensure that a copy of the exposure control plan is accessible to employees in accordance with law. (8 CCR 5193; 29 CFR 1910.1030)

Strategies to prevent and mitigate the outbreak or spread of infectious diseases shall be followed for diseases that are communicated through airborne transmission, skin-to-skin contact, foodborne transmission, or other casual or noncasual means. Such strategies shall include, but are not limited to, communication and training about the disease(s); campus closures and alternative means of instruction when necessary; preventative measures, such as social distancing, personal protective equipment, temperature checks, and/or any other health screening allowed by law; and cleaning and sanitization of district facilities and equipment.

The Superintendent or designee shall immediately report to the local health officer the presence or suspected presence of any communicable disease. (17 CCR 2508)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Description

17 CCR 2508	Reporting of communicable diseases
8 CCR 14000-14316	Occupational injury or illness reports and records
8 CCR 3203	Injury and illness prevention program
8 CCR 3204	Access to employee exposure and medical records
8 CCR 3400	Medical services and first aid
8 CCR 5095-5100	Control of noise exposure
8 CCR 5193	Bloodborne pathogens
Ed. Code 32030-32034	Eye safety
Ed. Code 32225-32226	Communications devices in classrooms
Ed. Code 32280-32289.5	School safety plans
Ed. Code 44984	Required rules for industrial accident and illness leave
Gov. Code 3543.2	Scope of representation
Lab. Code 1139	Worker's rights in emergencies
Lab. Code 132a	Workers' compensation; nondiscrimination
Lab. Code 3300	Definition of employer
Lab. Code 6305	Occupational safety and health standards; special order
Lab. Code 6310	Retaliation for filing complaint prohibited
Lab. Code 6325	Prohibition of entry into place of employment
Lab. Code 6400-6413.5	Responsibilities and duties of employers and employees
Lab. Code 6401.7	Injury and illness prevention program
Lab. Code 6401.9	Workplace violence prevention plans

Federal References

17 CFR 2508	Reporting of communicable diseases
29 CFR 1910.1030	Bloodborne pathogens
29 CFR 1910.95	Noise standards
29 CFR 651-678	Occupational safety and health
8 CFR 14000-14316	Occupational injury or illness reports and records
8 CFR 3204	Access to employee exposure and medical records
8 CFR 5193	Bloodborne pathogens

Management Resources References

	Description
CA Department of Industrial Relations Publication	Guide to Developing Your Workplace Injury and Illness Prevention Program, rev. August 2005
Website	CSBA District and County Office of Education Legal Services
Website	National Institute for Occupational Safety and Health
Website	U.S. Department of Labor, Occupational Safety and Health Administration
Website	California Department of Industrial Relations, Occupational Safety and Health
Website	National Hearing Conservation Association
Website	CSBA
Website	Centers for Disease Control and Prevention

Cross References

	Description
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
3514	Environmental Safety
3514	Environmental Safety
3514.1	Hazardous Substances
3514.1	Hazardous Substances
3516	Emergencies And Disaster Preparedness Plan
3516	Emergencies And Disaster Preparedness Plan
3516.5	Emergency Schedules
3530	Risk Management/Insurance
3530	Risk Management/Insurance
4112.9	Employee Notifications
4112.9-E(1)	Employee Notifications
4113.5	Working Remotely
4118	Dismissal/Suspension/Disciplinary Action
4118	Dismissal/Suspension/Disciplinary Action
4119.41	Employees With Infectious Disease
4119.42	Exposure Control Plan For Bloodborne Pathogens
4119.42	Exposure Control Plan For Bloodborne Pathogens
4119.42-E(1)	Exposure Control Plan For Bloodborne Pathogens
4119.43	Universal Precautions

4119.43	Universal Precautions
4131	Staff Development
4156.2	Awards And Recognition
4157.1	Work-Related Injuries
4157.2	Ergonomics
4158	Employee Security
4158	Employee Security
4161.11	Industrial Accident/Illness Leave
4212.9	Employee Notifications
4212.9-E(1)	Employee Notifications
4213.5	Working Remotely
4218	Dismissal/Suspension/Disciplinary Action
4218	Dismissal/Suspension/Disciplinary Action
4219.41	Employees With Infectious Disease
4219.42	Exposure Control Plan For Bloodborne Pathogens
4219.42	Exposure Control Plan For Bloodborne Pathogens
4219.42-E(1)	Exposure Control Plan For Bloodborne Pathogens
4219.43	Universal Precautions
4219.43	Universal Precautions
4231	Staff Development
4256.2	Awards And Recognition
4257.1	Work-Related Injuries
4257.2	Ergonomics
4258	Employee Security
4258	Employee Security
4261.11	Industrial Accident/Illness Leave
4312.9	Employee Notifications
4312.9-E(1)	Employee Notifications
4313.5	Working Remotely
4319.41	Employees With Infectious Disease
4319.42	Exposure Control Plan For Bloodborne Pathogens
4319.42	Exposure Control Plan For Bloodborne Pathogens
4319.42-E(1)	Exposure Control Plan For Bloodborne Pathogens
4319.43	Universal Precautions
4319.43	Universal Precautions
4331	Staff Development
4356.2	Awards And Recognition
4357.1	Work-Related Injuries
4357.2	Ergonomics
4358	Employee Security
4358	Employee Security

4361.11	Industrial Accident/Illness Leave
5141.22	Infectious Diseases
5141.22	Infectious Diseases
5141.6	School Health Services
5141.6	School Health Services
6142.93	Science Instruction

Regulation 4357.1: Work-Related Injuries

Status: ADOPTED

Original Adopted Date: 10/01/1995 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

In order to provide medical benefits, temporary or permanent disability benefits, wage replacement, retraining or skill enhancement, and/or death benefits in the event that an employee becomes injured or ill in the course of employment, the district shall provide all employees with insurance and workers' compensation benefits in accordance with law. The Superintendent or designee shall develop an efficient claims handling process that reduces costs and facilitates employee recovery.

The Superintendent or designee shall notify every new employee, at the time of hire or by the end of the first pay period, of the employee's right to receive workers' compensation benefits if injured at work. (Labor Code 3551; 8 CCR 15596)

In addition, a notice regarding workers' compensation benefits shall be posted in a conspicuous location frequented by employees, where the notice may be easily read during the workday. (Labor Code 3550)

In the event that an employee is injured or becomes ill in the course of employment, the employee shall report the work-related injury or illness to the Superintendent or designee as soon as practicable. The employee and appropriate district staff shall also promptly document the date and time of any incident, a description of the incident, and any persons present.

Within one working day of receiving notice or knowledge of any injury to an employee in the course of employment, the Superintendent or designee shall provide a claim form and notice of potential eligibility for workers' compensation benefits to the employee or, in the case of the employee's death, to the employee's dependents. The claim form and notice shall be provided personally or by first class mail. (Labor Code 5401)

The Superintendent or designee shall ensure that all employee notices described above are in the form prescribed by the Department of Industrial Relations (DIR), Division of Workers Compensation.

The Superintendent or designee shall additionally ensure that any employee who is a victim of a crime that occurred at the place of employment is given written notice personally or by first class mail within one working day of the crime, or when the district reasonably should have known of the crime, that the employee is eligible for workers' compensation benefits for injuries, including psychiatric injuries, that may have resulted from the crime. (Labor Code 3553)

Upon learning of a work-related injury or illness, or injury or illness alleged to have arisen out of and in the course of employment, the Superintendent or designee shall report the incident to the district's insurance carrier or DIR, as applicable, within five days after obtaining knowledge of the injury or illness. If a subsequent death arises as a result of the reported injury or illness, an amended report indicating the death shall be filed within five days after being notified of or learning about the death. (Labor Code 6409.1)

In addition, in every case involving death or serious injury or illness, the Superintendent or designee shall immediately make a report to the Division of Occupational Safety and Health (Cal/OSHA) by telephone or through an online mechanism made available by Cal/OSHA. (Labor Code 6409.1)

For the purpose of this report, serious injury or illness means any injury or illness occurring in a place of employment or in connection with any employment that requires inpatient hospitalization for other than medical observation or diagnostic testing, or in which an employee suffers an amputation, the loss of an eye, or any serious degree of permanent disfigurement. (Labor Code 6302)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

8 CCR 15596

Description

[Notice of employee rights to workers' compensation benefits](#)

Ed. Code 44984	Required rules for industrial accident and illness leave
Ed. Code 45192	Industrial accident and illness leave for classified employees
Lab. Code 3200-4856	Workers' compensation
Lab. Code 3550-3553	Notifications regarding workers' compensation benefits
Lab. Code 3600-3605	Conditions of liability
Lab. Code 3760	Report of injury to insurer
Lab. Code 4600	Provision of medical and hospital treatment by employer
Lab. Code 4906	Disclosures and statements
Lab. Code 5400-5413	Notice of injury or death
Lab. Code 6302	Definition of serious injury or illness
Lab. Code 6409.1	Reports

Management Resources References

Description

CA Department of Industrial Relations Publication	Workers' Compensation in California: A Guidebook for Injured Workers, 2016
CA Department of Industrial Relations Publication	Workers' Compensation Claim Form (DWC 1) & Notice of Potential Eligibility
CA Department of Industrial Relations Publication	Notice to Employees - Injuries Caused by Work
CA Department of Industrial Relations Publication	Time of Hire Pamphlet
Website	CSBA District and County Office of Education Legal Services
Website	California Department of Industrial Relations, Division of Workers Compensation
Website	California Department of Industrial Relations, Occupational Safety and Health
Website	CSBA
Website	California Department of Public Health

Cross References

Description

1240	Volunteer Assistance
1240	Volunteer Assistance
3320	Claims And Actions Against The District
3320	Claims And Actions Against The District
3530	Risk Management/Insurance
3530	Risk Management/Insurance
4032	Reasonable Accommodation
4112.9	Employee Notifications
4112.9-E(1)	Employee Notifications
4113.4	Temporary Modified/Light-Duty Assignment
4113.5	Working Remotely
4154	Health And Welfare Benefits
4154	Health And Welfare Benefits
4157	Employee Safety
4157	Employee Safety
4157.2	Ergonomics

4161.1	Personal Illness/Injury Leave
4161.11	Industrial Accident/Illness Leave
4161.9	Catastrophic Leave Program
4161.9	Catastrophic Leave Program
4212.9	Employee Notifications
4212.9-E(1)	Employee Notifications
4213.4	Temporary Modified/Light-Duty Assignment
4213.5	Working Remotely
4254	Health And Welfare Benefits
4254	Health And Welfare Benefits
4257	Employee Safety
4257	Employee Safety
4257.2	Ergonomics
4261.11	Industrial Accident/Illness Leave
4261.9	Catastrophic Leave Program
4261.9	Catastrophic Leave Program
4312.9	Employee Notifications
4312.9-E(1)	Employee Notifications
4313.4	Temporary Modified/Light-Duty Assignment
4313.5	Working Remotely
4354	Health And Welfare Benefits
4354	Health And Welfare Benefits
4357	Employee Safety
4357	Employee Safety
4357.2	Ergonomics
4361.1	Personal Illness/Injury Leave
4361.11	Industrial Accident/Illness Leave
4361.9	Catastrophic Leave Program
4361.9	Catastrophic Leave Program

Policy 5126: Awards For Achievement

Status: ADOPTED

Original Adopted Date: 03/01/2009 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

The Governing Board encourages excellence as a goal for all students and wishes to publicly recognize students for exemplary achievement in academic, artistic, extracurricular, athletic, and community service activities.

No fee or other cost shall be charged to any student in relation to any requirements in qualifying for or receiving any district achievement awards.

District/School Awards

Student awards may include verbal recognition, a letter, a certificate, a Board resolution, public ceremony, trophy, gift, plaque, or monetary gift. The Board shall establish a budget for this purpose. (Education Code 44015)

The Superintendent or designee shall develop criteria for the selection of student award recipients.

Golden State Seal Merit Diploma

At graduation from high school, students whose academic achievements in core curriculum areas have been outstanding shall receive special recognition.

The Superintendent or designee shall identify graduating high school students who have demonstrated mastery of the high school curriculum qualifying them for the Golden State Seal Merit Diploma. (Education Code 51454)

State Seal of Biliteracy

The district shall present the State Seal of Biliteracy to each graduating high school student who has attained a high level of proficiency in speaking, reading, and writing in one or more languages in addition to English, as specified in the accompanying administrative regulation. (Education Code 51460-51464).

District Awards for Biliteracy

In order to affirm the value of bilingualism and encourage students' enrollment in world language programs, the Superintendent or designee may present awards at appropriate grade levels to recognize the pursuit and/or attainment of grade-level proficiency in one or more languages in addition to English. The Superintendent or designee may also present awards to English learners who are reclassified as fluent English proficient to recognize proficiency in both English and the student's native language.

State Seal of Civic Engagement

The Superintendent or designee shall present the State Seal of Civic Engagement to each 11th or 12th grade student who demonstrates excellence in civics education and participation and has demonstrated an understanding of the U.S. Constitution, the California Constitution, and the democratic system of government. (Education Code 51470-51475)

All district students shall be afforded the opportunity to earn the State Seal of Civic Engagement, regardless of their background, communities, or experiences. No student shall be denied such opportunity based on academic ability, alternative school setting, or unique or unconventional expression of civic engagement.

Scholarship and Loan Fund

The Board shall establish and maintain a scholarship and loan fund which shall be used to provide interest-free loans

for educational advancement, scholarship, and/or grants-in-aid to bona fide organizations, students, or graduates of district schools. (Education Code 35310, 35315)

The district's scholarship and loan fund shall be administered by a district committee composed of Board members, the Superintendent, and such other community, staff, administrative, and/or student representatives as determined by the Board. (Education Code 35310)

The Board shall select its own representatives to the committee. Staff, community, and/or student representatives shall be selected by the Superintendent. Members of this committee shall serve two-year terms.

The committee may accept gifts, donations, and bequests made for the purposes of the fund and may prescribe conditions or restrictions on these gifts and bequests. If the donor imposes any conditions, the committee shall review the conditions and make a recommendation to the Board as to the compatibility of such conditions with the intent and purpose of the fund. The Board may prohibit the committee from accepting any donation under conditions it finds incompatible with the fund's intents and purposes as specified in Board Policy 3290 - Gifts, Grants and Requests. (Education Code 35313)

The Superintendent or designee shall report to the Board at least annually regarding the status and activity of the fund. (Education Code 35319)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

5 CCR 11517.6-11519.5

Description

[English Language Proficiency Assessments for California](#)

5 CCR 1632

[Alternative credits toward graduation for foreign language instruction in private school](#)

5 CCR 876

[Golden State Seal Merit Diploma](#)

Ed. Code 220

[Prohibition of discrimination](#)

Ed. Code 35160

[Authority of governing boards](#)

Ed. Code 35310-35319

[Scholarship and loan funds](#)

Ed. Code 44015

[Awards to employees and students](#)

Ed. Code 51007

[Equitable access to programs designed to strengthen technological skills](#)

Ed. Code 51243-51245

[Credit for private school foreign language instruction](#)

Ed. Code 51450-51455

[Golden State Seal Merit Diploma](#)

Ed. Code 51460-51464

[State Seal of Biliteracy](#)

Ed. Code 51470-51475

[State Seal of Civic Engagement](#)

Ed. Code 52164.1

[Assessment of English language skills of English learners](#)

Gov. Code 54950-54963

[The Ralph M. Brown Act](#)

Management Resources References

Description

California Department of Education Publication

[State Seal of Biliteracy FAQs](#)

California Department of Education Publication

[SSCE Implementation Guidance](#)

Website

[CSBA District and County Office of Education Legal Services](#)

Website

[Californians Together](#)

Website

[CSBA](#)

Website

[California Department of Education](#)

Cross References**Description**

0410	Nondiscrimination In District Programs And Activities
0415	Equity
1150	Commendations And Awards
1220	Citizen Advisory Committees
1220	Citizen Advisory Committees
1260	Educational Foundation
3290	Gifts, Grants And Bequests
3400	Management Of District Assets/Accounts
3400	Management Of District Assets/Accounts
3460	Financial Reports And Accountability
3460	Financial Reports And Accountability
4156.2	Awards And Recognition
4256.2	Awards And Recognition
4356.2	Awards And Recognition
5022	Student And Family Privacy Rights
5022	Student And Family Privacy Rights
5113.1	Chronic Absence And Truancy
5113.1	Chronic Absence And Truancy
5113.11	Attendance Supervision
5113.12	District School Attendance Review Board
5113.12	District School Attendance Review Board
5121	Grades/Evaluation Of Student Achievement
5121	Grades/Evaluation Of Student Achievement
5125	Student Records
5125	Student Records
5127	Graduation Ceremonies And Activities
5137	Positive School Climate
6141.4	International Baccalaureate Program
6141.5	Advanced Placement
6142.2	World Language Instruction
6142.2	World Language Instruction
6142.4	Service Learning/Community Service Classes
6143	Courses Of Study
6143	Courses Of Study
6146.1	High School Graduation Requirements
6146.11	Alternative Credits Toward Graduation
6146.11	Alternative Credits Toward Graduation
6158	Independent Study
6158	Independent Study
6159	Individualized Education Program

6159	Individualized Education Program
6162.51	State Academic Achievement Tests
6162.51	State Academic Achievement Tests
6172	Gifted And Talented Student Program
6172	Gifted And Talented Student Program
6174	Education For English Learners
6174	Education For English Learners
6181	Alternative Schools/Programs Of Choice
6181	Alternative Schools/Programs Of Choice
6183	Home And Hospital Instruction
6184	Continuation Education
6184	Continuation Education
9140	Board Representatives

Regulation 5126: Awards For Achievement

Status: ADOPTED

Original Adopted Date: 03/01/2009 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

The Superintendent or designee may appoint an awards committee at each school which may consist of school administrators, staff members, parents/guardians, community members, and student representatives. The committee shall submit recommendations for student awards to the Superintendent or designee for approval.

Individual awards in excess of \$200 must be expressly approved by the Governing Board. (Education Code 44015)

Golden State Seal Merit Diploma

To be eligible to receive the Golden State Seal Merit Diploma upon graduation from high school, a student shall complete all requirements for a high school diploma and shall demonstrate mastery of the curriculum in mathematics, English language arts, science, U.S. history, and two other subject matter areas selected by the student by meeting at least one of the following criteria for each subject: (Education Code 51451, 51452; 5 CCR 876)

1. Mathematics and English language arts
 - a. A grade of at least B+ or the numerical equivalent in a single course each semester completed in grade 9, 10, or 11
 - b. An achievement level of "Standard Met" or above for the high school Smarter Balanced Summative Assessment
2. Science
 - a. A grade of at least B+ or the numerical equivalent in a single course each semester completed in grade 9, 10, or 11
 - b. An achievement level of "Standard Met" or above for the high school California Science Test taken in grade 10 or 11
3. U.S. history
 - a. A grade of at least B or the numerical equivalent in the required U.S. history course each semester
 - b. A qualifying score that demonstrates mastery of the subject as determined by the district for an exam produced by a private provider or the district
4. Two additional subject areas of the student's choosing
 - a. Any additional qualifying grade or score listed above, earned for the subject of English language arts, mathematics, science, or U.S. history not already used to meet eligibility
 - b. A grade of at least B or the numerical equivalent upon completion of high school courses in other subjects
 - c. A qualifying score that demonstrates mastery of other subjects, as determined by the district, for an exam produced by a private provider or the district

The Superintendent or designee shall maintain appropriate records to identify students who have earned the Golden State Seal Merit Diploma and shall affix an insignia to the high school diploma and transcript of each such student. (Education Code 51454)

The Superintendent or designee shall submit an insignia request form to the California Department of Education in sufficient time to allow for processing of the request prior to the high school graduation ceremony.

State Seal of Biliteracy

To be eligible to receive the State Seal of Biliteracy upon graduation, a student shall demonstrate a high level of proficiency in English and at least one other language, which may include American Sign Language. (Education Code 51461)

Proficiency in English shall be demonstrated by meeting one of the following state-established criteria: (Education Code 51461)

1. Completion of all English language arts requirements for graduation with an overall grade point average of at least 3.0 in those classes or completion of one or more English language arts courses at a public higher education institution or an independent institution of higher education, as described in Education Code 66010, with a grade equivalent to a grade point average of 3.0 or above
2. Passage of the California Assessment of Student Performance and Progress for English language arts, or any successor test, administered in grade 11, at or above the "Standard Met" achievement level
3. Passage of an English Advanced Placement (AP) exam with a score of 3 or higher or an English International Baccalaureate (IB) exam with a score of 4 or higher
4. Achievement of a score of 480 or higher on the Evidence-Based Reading and Writing section of the Scholastic Aptitude Test (SAT)

Proficiency in one or more languages other than English shall be demonstrated through one of the following requirements: (Education Code 51461)

1. Passage of a world language AP exam with a score of 3 or higher, a world language IB exam with a score of 4 or higher, or a world language American Council on the Teaching of Foreign Languages (ACTFL) Writing Proficiency Test (WPT) and an Oral Proficiency Interview (OPI) with scores of Intermediate Mid or higher
2. Successful completion of a four-year course of study of content in a world language at a high school or higher level, attaining an overall grade point average of at least 3.0 in that course of study, and oral proficiency in the language comparable to that required in Item #1 above, successful completion of high school level courses completed in another country in a language other than English with the equivalent of an overall grade point average of 3.0 or above, as verified through a transcript, or completion of one or more world language courses at a public higher education institution or an independent institution of higher education as described in Education Code 66010, with a grade equivalent to a grade point average of at least 3.0 and oral proficiency in the language comparable to that specified in Item #1 above, as verified through a transcript
3. If no AP exam or off-the-shelf language test exists, passage of a district language exam that can be certified to meet the rigor of a four-year high school course of study in a given language, and that, at a minimum, assesses speaking, reading, and writing in a language other than English at the proficient level or higher
4. If a language is not characterized by listening, speaking, or reading, or for which there is no written system, passage of an assessment on the modalities that characterize communication in that language at the proficient level or higher

To be eligible to receive the State Seal of Biliteracy, a student who is an English learner shall, in addition to demonstrating proficiency in English and one or more languages other than English through one of the accomplishments specified above, attain an Oral Language composite score of level 4 on the English Language Proficiency Assessments for California, or any successor English oral language proficiency assessment. (Education Code 51461)

The Superintendent or designee shall maintain appropriate records to identify high school students who have earned the State Seal of Biliteracy and shall affix the insignia to the high school diploma or transcript of each such student. (Education Code 51463)

State Seal of Civic Engagement

To be eligible to receive the State Seal of Civic Engagement, a student shall meet district requirements for all of the following state-established criteria:

1. Be engaged in academic work in a productive way
2. Demonstrate a competent understanding of U.S. and California Constitutions, functions and governance of local governments, tribal government structures and organizations, the role of the citizen in a constitutional democracy, and democratic principles, concepts, and processes
3. Participate in one or more informed civic engagement project(s) that address real-world problems and require students to identify and inquire into civic needs or problems, consider varied responses, take action, and reflect on efforts
4. Demonstrate civic knowledge, skills, and dispositions through self-reflection
5. Exhibit character traits that reflect civic-mindedness and a commitment to positively impact the classroom, school, community and/or society

The Superintendent or designee shall maintain appropriate records to identify students who have earned the State Seal of Civic Engagement and shall affix the insignia to the high school diploma or transcript of each such student. (Education Code 51473)

Scholarship and Loan Fund

The Superintendent shall serve as chief executive officer of the scholarship and loan fund and as chairperson of the district committee established to administer the fund. The committee shall meet at least once each fiscal year and at other such times as it may be called into session by the Superintendent. (Education Code 35311, 35312)

Scholarship and loan funds shall be deposited, administered, and audited in accordance with Education Code 35314 and 35318.

The Superintendent or designee shall establish criteria, procedures, and deadlines for student applications for scholarships and/or loans from the fund. As applicable, the Superintendent or designee may require the student to submit letters of recommendation or other supplementary materials providing evidence of the student's accomplishments and/or need.

Notifications

The Superintendent or designee shall annually distribute information about eligibility requirements for the Golden State Seal Merit Diploma, State Seal of Biliteracy, State Seal of Civic Engagement, and/or any district awards programs to students at the applicable grade levels.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

5 CCR 11517.6-11519.5

Description

[English Language Proficiency Assessments for California](#)

5 CCR 1632

[Alternative credits toward graduation for foreign language instruction in private school](#)

5 CCR 876

[Golden State Seal Merit Diploma](#)

Ed. Code 220

[Prohibition of discrimination](#)

Ed. Code 35160

[Authority of governing boards](#)

Ed. Code 35310-35319

[Scholarship and loan funds](#)

Ed. Code 44015	Awards to employees and students
Ed. Code 51007	Equitable access to programs designed to strengthen technological skills
Ed. Code 51243-51245	Credit for private school foreign language instruction
Ed. Code 51450-51455	Golden State Seal Merit Diploma
Ed. Code 51460-51464	State Seal of Biliteracy
Ed. Code 51470-51475	State Seal of Civic Engagement
Ed. Code 52164.1	Assessment of English language skills of English learners
Gov. Code 54950-54963	The Ralph M. Brown Act

Management Resources References

California Department of Education Publication	State Seal of Biliteracy FAQs
California Department of Education Publication	SSCE Implementation Guidance
Website	CSBA District and County Office of Education Legal Services
Website	Californians Together
Website	CSBA
Website	California Department of Education

Description

Cross References

0410	Nondiscrimination In District Programs And Activities
0415	Equity
1150	Commendations And Awards
1220	Citizen Advisory Committees
1220	Citizen Advisory Committees
1260	Educational Foundation
3290	Gifts, Grants And Bequests
3400	Management Of District Assets/Accounts
3400	Management Of District Assets/Accounts
3460	Financial Reports And Accountability
3460	Financial Reports And Accountability
4156.2	Awards And Recognition
4256.2	Awards And Recognition
4356.2	Awards And Recognition
5022	Student And Family Privacy Rights
5022	Student And Family Privacy Rights
5113.1	Chronic Absence And Truancy
5113.1	Chronic Absence And Truancy
5113.11	Attendance Supervision
5113.12	District School Attendance Review Board
5113.12	District School Attendance Review Board
5121	Grades/Evaluation Of Student Achievement
5121	Grades/Evaluation Of Student Achievement
5125	Student Records

Description

5125	Student Records
5127	Graduation Ceremonies And Activities
5137	Positive School Climate
6141.4	International Baccalaureate Program
6141.5	Advanced Placement
6142.2	World Language Instruction
6142.2	World Language Instruction
6142.4	Service Learning/Community Service Classes
6143	Courses Of Study
6143	Courses Of Study
6146.1	High School Graduation Requirements
6146.11	Alternative Credits Toward Graduation
6146.11	Alternative Credits Toward Graduation
6158	Independent Study
6158	Independent Study
6159	Individualized Education Program
6159	Individualized Education Program
6162.51	State Academic Achievement Tests
6162.51	State Academic Achievement Tests
6172	Gifted And Talented Student Program
6172	Gifted And Talented Student Program
6174	Education For English Learners
6174	Education For English Learners
6181	Alternative Schools/Programs Of Choice
6181	Alternative Schools/Programs Of Choice
6183	Home And Hospital Instruction
6184	Continuation Education
6184	Continuation Education
9140	Board Representatives

Policy 5141.21: Administering Medication And Monitoring Health Conditions

Status: ADOPTED

Original Adopted Date: 11/01/2011 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

The Governing Board believes that regular school attendance is critical to student learning and that students who need to take medication prescribed or ordered for them by their authorized health care providers should be able to participate in the educational program.

Any medication prescribed for a student with a disability who is qualified to receive services under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act of 1973 shall be administered in accordance with the student's individualized education program or Section 504 services plan, as applicable.

For the administration of medication to other students during school or school-related activities, the Superintendent or designee shall develop protocols which shall include options for allowing parents/guardians to administer medication to their child at school, designate other individuals to do so on their behalf, and, with the student's authorized health care provider's approval, request the district's permission for the student to self-administer a medication or self-monitor and/or self-test for a medical condition. Such processes shall be implemented in a manner that preserves campus security, minimizes instructional interruptions, and promotes student safety and privacy.

The Superintendent or designee shall make epinephrine auto-injectors available at each school for providing emergency medical aid to any person suffering, or reasonably believed to be suffering, from an anaphylactic reaction. (Education Code 49414)

In accordance with law, the Superintendent or designee may make naloxone hydrochloride or another opioid antagonist and stock albuterol inhalers available at each school for providing emergency medical aid to any person suffering or reasonably believed to be suffering from opioid overdose or respiratory distress. (Education Code 49414.3, 49414.7)

Because of the conflict between state and federal law regarding the legality of medicinal cannabis, the Board prohibits the administration of medicinal cannabis to students on school grounds by parents/guardians or school personnel.

The Superintendent or designee shall collaborate with city and county emergency responders, including local public health administrators, to design procedures or measures for addressing an emergency such as a public disaster or epidemic.

Administration of Medication by School Personnel

When allowed by law, medication prescribed to a student by an authorized health care provider may be administered by a school nurse or, when a school nurse or other medically licensed person is unavailable and the physician has authorized administration of medication by unlicensed personnel for a particular student, by other designated school personnel with appropriate training. School nurses and other designated school personnel shall administer medications to students in accordance with law, Board policy, administrative regulation, and, as applicable, the written statement provided by the student's parent/guardian and authorized health care provider. Such personnel shall be afforded appropriate liability protection.

The Superintendent or designee shall ensure that school personnel designated to administer any medication receive appropriate training and, as necessary, retraining from qualified medical personnel before any medication is administered. At a minimum, the training shall cover how and when such medication should be administered, the recognition of symptoms and treatment, emergency follow-up procedures, and the proper documentation and storage of medication. Such trained, unlicensed designated school personnel shall be supervised by, and provided with immediate communication access to, a school nurse, physician, or other appropriate individual.

The Superintendent or designee shall maintain documentation of the training and ongoing supervision, as well as annual written verification of competency of other designated school personnel.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

5 CCR 600-611
 Bus. Code 2700-2837
 Bus. Code 3500-3546
 Bus. Code 4119.2
 Bus. Code 4119.8
 Ed. Code 48980
 Ed. Code 49407
 Ed. Code 49408
 Ed. Code 49414
 Ed. Code 49414.3
 Ed. Code 49414.4
 Ed. Code 49414.5
 Ed. Code 49414.7
 Ed. Code 49414.8
 Ed. Code 49422-49427
 Ed. Code 49423
 Ed. Code 49423.1
 Ed. Code 49426.5
 Ed. Code 49468-49468.5
 Ed. Code 49480
 H&S 1799.113
 H&S Code 11362.7-11362.85

Description

[Administering medication to students](#)
[Nursing](#)
[Physician assistants](#)
[Acquisition of epinephrine auto-injectors](#)
[Acquisition of naloxone hydrochloride or another opioid antagonist](#)
[Parent/Guardian notifications](#)
[Liability for treatment](#)
[Student emergency information](#)
[Emergency epinephrine auto-injectors](#)
[Emergency medical assistance; administration of medication for opioid overdose](#)
[Opioid Misuse](#)
[Providing school personnel with voluntary emergency training](#)
[Emergency albuterol inhalers](#)
[Funding for emergency opioid antagonists; requirements](#)
[Employment of medical personnel](#)
[Administration of prescribed medication for student](#)
[Inhaled asthma medication](#)
[Licensed vocational nurses](#)
[The Seizure Safe Schools Act](#)
[Continuing medication regimen; notice](#)
[Opioid overdose treatment](#)
[Medicinal cannabis](#)

Federal References

20 USC 1232g
 20 USC 1400-1482

Description

[Family Educational Rights and Privacy Act \(FERPA\) of 1974](#)
[Individuals with Disabilities Education Act](#)

21 USC 812	Schedule of controlled substances
21 USC 844	Penalties for possession of controlled substance
29 USC 794	Rehabilitation Act of 1973; Section 504
34 CFR 99.30	Conditions under which prior written consent is required to disclose information

Management Resources References

Description

American Diabetes Association Publication	Legal Advisory on Rights of Students with Diabetes in California's K-12 Public Schools, August 2007
American Diabetes Association Publication	Program Advisory on Medication Administration, 2005
American Diabetes Association Publication	Glucagon Training Standards for School Personnel: Providing Emergency Medical Assistance to Pupils with Diabetes, May 2006
Court Decision	American Nurses Association v. Torlakson (2013) 57 Cal.4th 570
National Diabetes Education Program Publication	Helping the Student with Diabetes Succeed: A Guide for School Personnel, June 2003
Website	CSBA District and County Office of Education Legal Services
Website	National Diabetes Education Program
Website	U.S. Department of Health and Human Services, National Heart, Lung, and Blood Institute
Website	American Diabetes Association
Website	California Department of Education, Health Services and School Nursing
Website	CSBA
Website	California Department of Public Health

Cross References

Description

3513.4	Drug And Alcohol Free Schools
3516	Emergencies And Disaster Preparedness Plan
3516	Emergencies And Disaster Preparedness Plan
4112.9	Employee Notifications
4112.9-E(1)	Employee Notifications
4119.43	Universal Precautions
4119.43	Universal Precautions
4131	Staff Development
4212.9	Employee Notifications
4212.9-E(1)	Employee Notifications
4219.43	Universal Precautions
4219.43	Universal Precautions
4231	Staff Development
4312.9	Employee Notifications
4312.9-E(1)	Employee Notifications
4319.43	Universal Precautions
4319.43	Universal Precautions
5022	Student And Family Privacy Rights
5022	Student And Family Privacy Rights

5113	Absences And Excuses
5113	Absences And Excuses
5113.1	Chronic Absence And Truancy
5113.1	Chronic Absence And Truancy
5125	Student Records
5125	Student Records
5131.62	Tobacco
5131.62	Tobacco
5141	Health Care And Emergencies
5141	Health Care And Emergencies
5141.22	Infectious Diseases
5141.22	Infectious Diseases
5141.23	Asthma Management
5141.23	Asthma Management
5141.24	Specialized Health Care Services
5141.27	Food Allergies/Special Dietary Needs
5141.27	Food Allergies/Special Dietary Needs
5141.6	School Health Services
5141.6	School Health Services
5145.6	Parent/Guardian Notifications
5145.6-E(1)	Parent/Guardian Notifications
5148.2	Before/After School Programs
5148.2	Before/After School Programs
6142.8	Comprehensive Health Education
6142.8	Comprehensive Health Education
6145.2	Athletic Competition
6145.2	Athletic Competition
6163.2	Animals At School
6163.2	Animals At School
6164.6	Identification And Education Under Section 504
6164.6	Identification And Education Under Section 504

Policy 5144: Discipline

Status: ADOPTED

Original Adopted Date: 04/01/2014 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

The Governing Board is committed to providing a safe, supportive, and positive school environment which is conducive to student learning and achievement and desires to prepare students for responsible citizenship by fostering self-discipline and personal responsibility. The Board believes that high expectations for student behavior, use of effective school and classroom management strategies, provision of appropriate intervention and support, and parent/guardian involvement can minimize the need for disciplinary measures that exclude students from instruction as a means for correcting student misbehavior.

The Superintendent or designee shall develop effective, age-appropriate strategies for maintaining a positive school climate and responding appropriately to student misbehavior at district schools. The strategies shall focus on providing students with needed supports; communicating clear, appropriate, and consistent expectations and consequences for student conduct; and ensuring equity and continuous improvement in the implementation of district discipline policies and practices.

In addition, the Superintendent or designee's strategies for responding to student misconduct shall reflect the Board's preference for the use of positive interventions and alternative disciplinary measures over exclusionary discipline measures.

Disciplinary measures that may result in loss of instructional time or cause students to be disengaged from school, such as detention, suspension, and expulsion, shall be imposed only when required or permitted by law or when other means of correction have been documented to have failed. (Education Code 48900.5)

School personnel and volunteers shall not allow any disciplinary action taken against a student to result in the denial or delay of a school meal. (Education Code 49557.5)

A student shall not be denied recess unless the student's participation poses an immediate threat to the physical safety of the student or to the physical safety of one or more of the student's peers. If, due to such immediate threat, a student is denied recess, staff shall make all reasonable efforts to resolve the threat and minimize the student's exclusion from recess, to the greatest extent practicable. (Education Code 49056)

Seclusion and behavioral restraint are prohibited as a means of discipline and shall not be used to correct student behavior except as permitted pursuant to Education Code 49005.4 and in accordance with district regulations. (Education Code 49005.2)

The Superintendent or designee shall create a model discipline matrix that lists violations and the consequences for each as allowed by law.

The principal or designee at each school may develop disciplinary rules to meet the school's particular needs consistent with law, Board policy, and administrative regulations. The Board, at an open meeting, may review the approved school discipline rules for consistency with Board policy and state law. Site-level disciplinary rules shall be included in the district's comprehensive safety plan. (Education Code 32282, 35291.5)

At all times, the safety of students and staff, providing interventions and supports to students, as well as the maintenance of an orderly school environment, shall be priorities in determining appropriate discipline. When misconduct occurs, staff shall attempt to identify the causes of the student's behavior and implement appropriate support and/or discipline. When choosing between different disciplinary strategies, staff shall consider the effect of each option on the student's health, well-being, and opportunity to learn.

Staff shall enforce disciplinary rules fairly, consistently, and in accordance with the district's nondiscrimination policies.

The Superintendent or designee shall provide professional development as necessary to assist staff in developing the skills needed to effectively and equitably implement the disciplinary strategies adopted for district schools, including,

but not limited to, knowledge of school and classroom management skills and their consistent application, effective accountability and positive intervention techniques, and the tools to form strong, cooperative relationships with parents/guardians.

District goals for improving school climate, based on suspension and expulsion rates, surveys of students, staff, and parents/guardians regarding their sense of school safety and connectedness to the school community, and other local measures, shall be included in the district's local control and accountability plan, as required by law.

At the beginning of each school year, the Superintendent or designee may report to the Board regarding disciplinary strategies used in district schools in the immediately preceding school year and their effect on student learning.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

	Description
5 CCR 307	Participation in school activities until departure of bus
5 CCR 353	Detention after school
Civ. Code 1714.1	Liability of parent or guardian for act of willful misconduct by a minor
Ed. Code 32280-32289.5	School safety plans
Ed. Code 35146	Closed sessions
Ed. Code 35291-35291.5	Rules
Ed. Code 35291.5	School-adopted discipline rules
Ed. Code 37223	Weekend classes
Ed. Code 48900-48926	Suspension and expulsion
Ed. Code 48980-48985	Parent/Guardian notifications
Ed. Code 49005-49006.4	Seclusion and restraint
Ed. Code 49055	Restorative justice practices
Ed. Code 49056	Recess restriction
Ed. Code 49330-49335	Injurious objects
Ed. Code 49414.4	Opioid misuse; alternative to referral to law enforcement
Ed. Code 49550-49564.5	Meals for needy students
Ed. Code 52060-52077	Local control and accountability plan

Federal References

	Description
20 USC 1400-1482	Individuals with Disabilities Education Act
29 USC 794	Rehabilitation Act of 1973; Section 504
42 USC 1751-1769j	School Lunch Program
42 USC 1773	School Breakfast Program

Management Resources References

	Description
California Dept of Education Program Advisories	Classroom Management: A California Resource Guide for Teachers and Administrators of Elementary and Secondary Schools, 2000
CSBA Publication	The Case for Reducing Out-of-School Suspensions and Expulsions, Fact Sheet, April 2014
CSBA Publication	Recent Legislation on Discipline: AB 240, Fact Sheet, March 2015
CSBA Publication	Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

CSBA Publication	Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014
CSBA Publication	Maximizing Opportunities for Physical Activity During the School Day, Fact Sheet, November 2009
Fix School Discipline Project	Sample alternative discipline policy
U.S. DOE, Office for Civil Rights Publication	Resource on Confronting Racial Discrimination in Student Discipline
U.S. DOE, Office for Civil Rights Publication	Supporting Students with Disabilities and Avoiding the Discriminatory Use of Student Discipline under Section 504 of the Rehabilitation Act of 1973
U.S. DOE, Office for Civil Rights Publication	Dear Colleague Letter on the Nondiscriminatory Administration of School Discipline, January 2014
Website	CSBA District and County Office of Education Legal Services
Website	Public Counsel
Website	U.S. Department of Education, Office for Civil Rights
Website	California Department of Education
Website	CSBA

Cross References

Description

0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
0460	Local Control And Accountability Plan
0460	Local Control And Accountability Plan
1114	District-Sponsored Social Media
1114	District-Sponsored Social Media
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1312.3-E(1)	Uniform Complaint Procedures
1312.3-E(2)	Uniform Complaint Procedures
1313	Civility
3512	Equipment
3512-E(1)	Equipment
3513.3	Tobacco-Free Schools
3513.3	Tobacco-Free Schools
3513.4	Drug And Alcohol Free Schools
3515	Campus Security
3515	Campus Security
3515.21	Unmanned Aircraft Systems (Drones)
3515.3	District Police/Security Department
3515.3	District Police/Security Department
3515.31	School Resource Officers
3515.4	Recovery For Property Loss Or Damage
3515.4	Recovery For Property Loss Or Damage
3543	Transportation Safety And Emergencies
4131	Staff Development

4158	Employee Security
4158	Employee Security
4258	Employee Security
4258	Employee Security
4358	Employee Security
4358	Employee Security
5000	Concepts And Roles
5020	Parent Rights And Responsibilities
5020	Parent Rights And Responsibilities
5030	Student Wellness
5112.1	Exemptions From Attendance
5112.1	Exemptions From Attendance
5112.5	Open/Closed Campus
5113.1	Chronic Absence And Truancy
5113.1	Chronic Absence And Truancy
5116.2	Involuntary Student Transfers
5125	Student Records
5125	Student Records
5127	Graduation Ceremonies And Activities
5131	Conduct
5131.1	Bus Conduct
5131.1	Bus Conduct
5131.2	Bullying
5131.2	Bullying
5131.4	Student Disturbances
5131.4	Student Disturbances
5131.41	Use Of Seclusion And Restraint
5131.5	Vandalism And Graffiti
5131.6	Alcohol And Other Drugs
5131.6	Alcohol And Other Drugs
5131.62	Tobacco
5131.62	Tobacco
5131.63	Steroids
5131.63	Steroids
5131.7	Weapons And Dangerous Instruments
5131.7	Weapons And Dangerous Instruments
5131.9	Academic Honesty
5132	Dress And Grooming
5132	Dress And Grooming
5137	Positive School Climate
5138	Conflict Resolution/Peer Mediation

5141.4	Child Abuse Prevention And Reporting
5141.4	Child Abuse Prevention And Reporting
5142	Safety
5142	Safety
5144.1	Suspension And Expulsion/Due Process
5144.1	Suspension And Expulsion/Due Process
5144.2	Suspension And Expulsion/Due Process (Students With Disabilities)
5144.4	Required Parental Attendance
5144.4	Required Parental Attendance
5145.2	Freedom Of Speech/Expression
5145.2	Freedom Of Speech/Expression
5145.3	Nondiscrimination/Harassment
5145.3	Nondiscrimination/Harassment
5145.6	Parent/Guardian Notifications
5145.6-E(1)	Parent/Guardian Notifications
5145.7	Sexual Harassment
5145.7	Sexual Harassment
5145.71	Title IX Sexual Harassment Complaint Procedures
5145.71-E(1)	Title IX Sexual Harassment Complaint Procedures
5145.9	Hate-Motivated Behavior
5148.2	Before/After School Programs
5148.2	Before/After School Programs
6145	Extracurricular And Cocurricular Activities
6145	Extracurricular And Cocurricular Activities
6145.2	Athletic Competition
6145.2	Athletic Competition
6145.8	Assemblies And Special Events
6153	School-Sponsored Trips
6153	School-Sponsored Trips
6159.4	Behavioral Interventions For Special Education Students
6162.54	Test Integrity/Test Preparation
6163.4	Student Use Of Technology
6163.4-E(1)	Student Use Of Technology
6164.2	Guidance/Counseling Services
6164.5	Student Success Teams
6164.5	Student Success Teams
6184	Continuation Education
6184	Continuation Education
6185	Community Day School
6185	Community Day School
9321	Closed Session

9321-E(1)
9321-E(2)

[Closed Session](#)
[Closed Session](#)

Regulation 5144: Discipline

Status: ADOPTED

Original Adopted Date: 11/01/2012 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

Site-Level Rules

Site-level rules shall be consistent with state law and Board policies and administrative regulations. In developing site-level disciplinary rules, the principal or designee shall solicit the participation, views, and advice of one representative selected by each of the following groups: (Education Code 35291.5)

1. Parents/guardians
2. Teachers
3. School administrators
4. School security personnel, if any
5. Students in grades seven through twelve

Annually, site-level discipline rules shall be reviewed and, if necessary, updated to align with any changes in state law, district discipline policies and regulations, and/or goals for school safety and climate as specified in the district's local control and accountability plan. A copy of the rules shall be filed with the Superintendent or designee for inclusion in the comprehensive safety plan.

School rules shall be communicated to students clearly and in an age-appropriate manner.

It shall be the duty of each employee of the school to enforce the school rules on student discipline. (Education Code 35291.5)

Disciplinary Strategies

To the extent possible, staff shall use disciplinary strategies that keep students in school and participating in the instructional program. Except when students' presence causes a danger to themselves or others or they commit a single act of a grave nature or an offense for which suspension or expulsion is required by law, suspension, supervised suspension, or expulsion shall be used only when other means of correction have failed to bring about proper conduct. Disciplinary strategies may include, but are not limited to:

1. Discussion or conference between school staff, the student, and the student's parents/guardians
2. Referral of the student to the school counselor or other school support service personnel for case management and counseling
3. Convening of a study team, guidance team, resource panel, or other intervention-related team to assess the behavior and develop and implement an individual plan to address the behavior in partnership with the student and the student's parents/guardians
4. When applicable, referral for a comprehensive psychosocial or psychoeducational assessment, including for purposes of creating an individualized education program (IEP) or a Section 504 plan
5. Enrollment in a program for teaching prosocial behavior or anger management
6. Participation in a restorative justice program
7. A positive behavior support approach with tiered interventions that occur during the school day on campus
8. Participation in a social and emotional learning program that teaches students the ability to understand and manage emotions, develop caring and concern for others, make responsible decisions, establish positive relationships, and handle challenging situations capably

9. Participation in a program that is sensitive to the traumas experienced by students, focuses on students' behavioral health needs, and addresses those needs in a proactive manner
10. After-school programs that address specific behavioral issues or expose students to positive activities and behaviors, including, but not limited to, those operated in collaboration with local parent and community groups
11. Detention after school hours as provided in the section below entitled "Detention After School"
12. Community service as provided in the section below entitled "Community Service"
13. In accordance with Board policy and administrative regulation, restriction or disqualification from participation in extracurricular activities
14. Reassignment to an alternative educational environment
15. Suspension and expulsion in accordance with law, Board policy, and administrative regulation

When, by law or district policy, other means of correction are required to be implemented before a student could be suspended or expelled, any other means of correction implemented shall be documented and retained in the student's records. (Education Code 48900.5)

When a student has been suspended, or other means of correction have been implemented against the student, for an incident of racist bullying, harassment, or intimidation, the principal or designee shall engage both the victim and perpetrator in a restorative justice practice suitable to the needs of the students. The principal or designee shall also require the perpetrator to engage in a culturally sensitive program that promotes racial justice and equity and combats racism and ignorance and shall regularly check on the victim to ensure that the victim is not in danger of suffering from any long-lasting mental health issues. (Education Code 48900.5)

Staff shall enforce disciplinary rules fairly, consistently, and in accordance with the district's nondiscrimination policies.

When disciplining a student who has been identified for special education and related services, the procedures specified in Administrative Regulation 5144.2 - Suspension And Expulsion/Due Process (Students With Disabilities) shall be applied. If a student has not been identified as a student with a disability and the district suspects the behavior that resulted in discipline may be based in an unidentified disability, the district shall conduct an evaluation to determine if the student has a disability which requires an IEP or 504 plan. (U.S.C. 1412(a)(3))

Detention After School

Students may be detained for disciplinary reasons for up to one hour after the close of the maximum school day, or until the departure of the school bus to which they have been assigned if applicable. (5 CCR 307, 353)

The student shall not be detained unless the principal or designee notifies the parent/guardian.

Students shall remain under the supervision of a certificated employee during the period of detention.

Students may be offered the choice of serving their detention on Saturday rather than after school.

Community Service

As part of or instead of disciplinary action, the Board, Superintendent, principal, or principal's designee may require a student to perform community service during nonschool hours on school grounds or, with written permission of the student's parent/guardian, off school grounds. Such service may include, but is not limited to, community or school outdoor beautification, community or campus betterment, and teacher, peer, or youth assistance programs. (Education Code 48900.6)

This community service option is not available for a student who has been suspended, pending expulsion, pursuant to Education Code 48915. However, if the recommended expulsion is not implemented or the expulsion itself is suspended, then the student may be required to perform community service for the resulting suspension. (Education Code 48900.6)

Notice to Parents/Guardians and Students

At the beginning of the school year, the Superintendent or designee shall notify parents/guardians, in writing, about the availability of district rules related to discipline. (Education Code 35291, 48980)

The Superintendent or designee shall also provide written notice of disciplinary rules to parents/guardians of transfer students at the time of their enrollment in the district.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

- 5 CCR 307
- 5 CCR 353
- Civ. Code 1714.1
- Ed. Code 32280-32289.5
- Ed. Code 35146
- Ed. Code 35291-35291.5
- Ed. Code 35291.5
- Ed. Code 37223
- Ed. Code 48900-48926
- Ed. Code 48980-48985
- Ed. Code 49005-49006.4
- Ed. Code 49055
- Ed. Code 49056
- Ed. Code 49330-49335
- Ed. Code 49414.4
- Ed. Code 49550-49564.5
- Ed. Code 52060-52077

Description

- [Participation in school activities until departure of bus](#)
- [Detention after school](#)
- [Liability of parent or guardian for act of willful misconduct by a minor](#)
- [School safety plans](#)
- [Closed sessions](#)
- [Rules](#)
- [School-adopted discipline rules](#)
- [Weekend classes](#)
- [Suspension and expulsion](#)
- [Parent/Guardian notifications](#)
- [Seclusion and restraint](#)
- [Restorative justice practices](#)
- [Recess restriction](#)
- [Injurious objects](#)
- [Opioid misuse; alternative to referral to law enforcement](#)
- [Meals for needy students](#)
- [Local control and accountability plan](#)

Federal References

- 20 USC 1400-1482
- 29 USC 794
- 42 USC 1751-1769j
- 42 USC 1773

Description

- [Individuals with Disabilities Education Act](#)
- [Rehabilitation Act of 1973; Section 504](#)
- [School Lunch Program](#)
- [School Breakfast Program](#)

Management Resources References

- California Dept of Education Program Advisories
- CSBA Publication

Description

- [Classroom Management: A California Resource Guide for Teachers and Administrators of Elementary and Secondary Schools, 2000](#)
- [The Case for Reducing Out-of-School Suspensions and Expulsions, Fact Sheet, April 2014](#)

CSBA Publication	Recent Legislation on Discipline: AB 240, Fact Sheet, March 2015
CSBA Publication	Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011
CSBA Publication	Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014
CSBA Publication	Maximizing Opportunities for Physical Activity During the School Day, Fact Sheet, November 2009
Fix School Discipline Project	Sample alternative discipline policy
U.S. DOE, Office for Civil Rights Publication	Resource on Confronting Racial Discrimination in Student Discipline
U.S. DOE, Office for Civil Rights Publication	Supporting Students with Disabilities and Avoiding the Discriminatory Use of Student Discipline under Section 504 of the Rehabilitation Act of 1973
U.S. DOE, Office for Civil Rights Publication	Dear Colleague Letter on the Nondiscriminatory Administration of School Discipline, January 2014
Website	CSBA District and County Office of Education Legal Services
Website	Public Counsel
Website	U.S. Department of Education, Office for Civil Rights
Website	California Department of Education
Website	CSBA

Cross References

Description

0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
0460	Local Control And Accountability Plan
0460	Local Control And Accountability Plan
1114	District-Sponsored Social Media
1114	District-Sponsored Social Media
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1312.3-E(1)	Uniform Complaint Procedures
1312.3-E(2)	Uniform Complaint Procedures
1313	Civility
3512	Equipment
3512-E(1)	Equipment
3513.3	Tobacco-Free Schools
3513.3	Tobacco-Free Schools
3513.4	Drug And Alcohol Free Schools
3515	Campus Security
3515	Campus Security
3515.21	Unmanned Aircraft Systems (Drones)
3515.3	District Police/Security Department
3515.3	District Police/Security Department
3515.31	School Resource Officers
3515.4	Recovery For Property Loss Or Damage
3515.4	Recovery For Property Loss Or Damage

3543	Transportation Safety And Emergencies
4131	Staff Development
4158	Employee Security
4158	Employee Security
4258	Employee Security
4258	Employee Security
4358	Employee Security
4358	Employee Security
5000	Concepts And Roles
5020	Parent Rights And Responsibilities
5020	Parent Rights And Responsibilities
5030	Student Wellness
5112.1	Exemptions From Attendance
5112.1	Exemptions From Attendance
5112.5	Open/Closed Campus
5113.1	Chronic Absence And Truancy
5113.1	Chronic Absence And Truancy
5116.2	Involuntary Student Transfers
5125	Student Records
5125	Student Records
5127	Graduation Ceremonies And Activities
5131	Conduct
5131.1	Bus Conduct
5131.1	Bus Conduct
5131.2	Bullying
5131.2	Bullying
5131.4	Student Disturbances
5131.4	Student Disturbances
5131.41	Use Of Seclusion And Restraint
5131.5	Vandalism And Graffiti
5131.6	Alcohol And Other Drugs
5131.6	Alcohol And Other Drugs
5131.62	Tobacco
5131.62	Tobacco
5131.63	Steroids
5131.63	Steroids
5131.7	Weapons And Dangerous Instruments
5131.7	Weapons And Dangerous Instruments
5131.9	Academic Honesty
5132	Dress And Grooming
5132	Dress And Grooming

5137	Positive School Climate
5138	Conflict Resolution/Peer Mediation
5141.4	Child Abuse Prevention And Reporting
5141.4	Child Abuse Prevention And Reporting
5142	Safety
5142	Safety
5144.1	Suspension And Expulsion/Due Process
5144.1	Suspension And Expulsion/Due Process
5144.2	Suspension And Expulsion/Due Process (Students With Disabilities)
5144.4	Required Parental Attendance
5144.4	Required Parental Attendance
5145.2	Freedom Of Speech/Expression
5145.2	Freedom Of Speech/Expression
5145.3	Nondiscrimination/Harassment
5145.3	Nondiscrimination/Harassment
5145.6	Parent/Guardian Notifications
5145.6-E(1)	Parent/Guardian Notifications
5145.7	Sexual Harassment
5145.7	Sexual Harassment
5145.71	Title IX Sexual Harassment Complaint Procedures
5145.71-E(1)	Title IX Sexual Harassment Complaint Procedures
5145.9	Hate-Motivated Behavior
5148.2	Before/After School Programs
5148.2	Before/After School Programs
6145	Extracurricular And Cocurricular Activities
6145	Extracurricular And Cocurricular Activities
6145.2	Athletic Competition
6145.2	Athletic Competition
6145.8	Assemblies And Special Events
6153	School-Sponsored Trips
6153	School-Sponsored Trips
6159.4	Behavioral Interventions For Special Education Students
6162.54	Test Integrity/Test Preparation
6163.4	Student Use Of Technology
6163.4-E(1)	Student Use Of Technology
6164.2	Guidance/Counseling Services
6164.5	Student Success Teams
6164.5	Student Success Teams
6184	Continuation Education
6184	Continuation Education
6185	Community Day School

6185	Community Day School
9321	Closed Session
9321-E(1)	Closed Session
9321-E(2)	Closed Session

Policy 6115: Ceremonies And Observances

Status: ADOPTED

Original Adopted Date: 10/01/1994 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

The Governing Board recognizes the importance of having students observe holidays, celebrate events of cultural, historical, or present day significance, and acknowledge the contributions of outstanding individuals in society. On days designated by the Board, and as required by law, staff shall provide students with appropriate commemorative exercises and educational experiences so that they may acquire the knowledge, skills, and principles essential for informed, responsible citizenship in a democratic society.

District schools shall be closed on the holidays specified in Education Code 37220 and on any other day designated as a holiday by the Board. The Board may, by adoption of a resolution, revise the date upon which schools close in observance of any holiday except Veterans Day, which shall be celebrated on its actual date. (Education Code 37220)

In addition, the Board may, through the adoption of a resolution, authorize the display of symbolic flags or banners in support of specific awareness months.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

- Ed. Code 37220-37222.21
- Ed. Code 44015.1
- Ed. Code 45203
- Ed. Code 45460
- Ed. Code 49110.5
- Ed. Code 52720-52730
- Gov. Code 3540-3549.3
- Gov. Code 430-439

Description

- [Holidays and commemorative events](#)
- [Week of the School Administrator](#)
- [Paid holidays](#)
- [Classified School Employee Week](#)
- [Workplace Readiness Week](#)
- [Patriotic exercises and instruction](#)
- [Public education employer-employee relations](#)
- [Display of flags](#)

Federal References

- 36 USC 106
- 4 USC 6
- 4 USC 7

Description

- [Constitution Day and Citizenship Day](#)
- [Time and occasion for display of flag](#)
- [Position and manner of display of flag](#)

Management Resources References

- Court Decision
- Court Decision
- Website
- Website
- Website

Description

- [Newdow v. Rio Linda Union School District \(9th Cir. 2010\) 597 F.3d 1007](#)
- [West Virginia State Board of Education et al. v. Barnette et al. \(1943\) 319 U.S. 624](#)
- [CSBA District and County Office of Education Legal Services](#)
- [California Department of Education, History/Social Science Instructional Materials](#)
- [CSBA](#)

Cross References

- 1330
- 1330
- 4156.2

Description

- [Use Of School Facilities](#)
- [Use Of School Facilities](#)
- [Awards And Recognition](#)

4256.2	Awards And Recognition
4356.2	Awards And Recognition
5113.2	Work Permits
5113.2	Work Permits
6111	School Calendar
6117	Year-Round Schedules
6141.2	Recognition Of Religious Beliefs And Customs
6141.2	Recognition Of Religious Beliefs And Customs
6142.3	Civic Education
6142.4	Service Learning/Community Service Classes
6142.94	History-Social Science Instruction
6143	Courses Of Study
6143	Courses Of Study
6144	Controversial Issues
6145.8	Assemblies And Special Events
6175	Migrant Education Program
6175	Migrant Education Program
6178.1	Work-Based Learning
6178.1	Work-Based Learning

Regulation 6115: Ceremonies And Observances

Status: ADOPTED

Original Adopted Date: 11/01/1999 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

Holidays

District schools shall be closed on the following holidays: (Education Code 37220)

New Year's Day - January 1

Dr. Martin Luther King, Jr. Day - Third Monday in January or the Monday or Friday of the week in which January 15 occurs

Lincoln Day - The Monday or Friday of the week in which February 12 occurs

Washington Day - Third Monday in February

Memorial Day - Last Monday in May

Juneteenth National Independence Day - June 19

Independence Day - July 4

Labor Day - First Monday in September

Veterans Day - November 11

Thanksgiving Day - The Thursday in November designated by the President

Christmas Day - December 25

In addition, schools shall be closed on: (Education Code 37220)

1. Any day appointed by the Governor as a holiday or as a special or limited holiday on which the Governor provides that schools shall close
2. Any day appointed by the President as a holiday, including by executive order or by signing into law legislation that creates a nationwide federal holiday
3. Any other day designated as a holiday by the Governing Board and/or negotiated with employee organizations

Holidays which fall on a Sunday shall be observed the following Monday. Holidays which fall on a Saturday shall be observed the preceding Friday. If any of the above holidays occur under federal law on a date different from that indicated above, the Board may close the schools on the date recognized by federal law instead of on the date above. (Education Code 37220)

Commemorative Exercises

District schools shall hold exercises in accordance with law to commemorate the following special days: (Education Code 37220, 37221, 45460, 49110.5)

Dr. Martin Luther King, Jr. Day - The Friday before the day schools are closed for this holiday

Abraham Lincoln's Birthday - The school day before the day schools are closed for this holiday

Susan B. Anthony Day - February 15

George Washington's Birthday - The Friday preceding the third Monday in February

Black American Day - March 5

Conservation, Bird, and Arbor Day - March 7

Workplace Readiness Week - The week that includes April 28

Classified Employee Week - Third week in May

U.S. Constitution and Citizenship Day - On or near September 17

Commemorative exercises shall be integrated into the regular educational program as required by law.

Patriotic Exercises

Each school shall conduct patriotic exercises daily, which may include the Pledge of Allegiance to the Flag of the United States and/or instruction that promotes understanding of the concepts of "pledge," "allegiance," "republic," and "indivisible" and understanding of the importance of the pledge as an expression of patriotism, love of country, and pride in the United States. (Education Code 52720, 52730)

At elementary schools, such exercises shall be conducted at the beginning of each school day. (Education Code 52720)

At secondary schools, such exercises shall be conducted during the homeroom period.

A student may choose not to participate in the flag salute or Pledge of Allegiance for personal reasons.

Display of Flag

The flag of the United States and the flag of California shall be displayed during business hours at the entrance or on the grounds of every district school and on or near the district office. At all times, the national flag shall be placed in the position of first honor. (Government Code 431, 436; 4 USC 6)

When displayed on a building or on a flagstaff in the open, the national flag shall be displayed only from sunrise to sunset unless properly illuminated during the hours of darkness. The flag should not be displayed during inclement weather unless an all-weather flag is used. (4 USC 6)

The national flag shall fly at half-staff on the following occasions: (4 USC 7)

1. For 30 days from the death of the President or a former President
2. For 10 days from the death of the Vice President, the Chief Justice or a retired Chief Justice, or the Speaker of the House of Representatives
3. From the day of death until interment of an Associate Justice of the Supreme Court, a secretary of an executive or military department, former Vice President, or the Governor of a state
4. On the day of death and the following day for a Member of Congress
5. On Memorial Day, until noon only
6. On Peace Officers Memorial Day (May 15), unless it falls on Armed Forces Day
7. Upon a proclamation from the Governor in the event of the death of a present or former official of the state government, a member of the Armed Forces from the state who has died while serving on active duty, or the death of a first responder working in the state who dies while serving in the line of duty
8. On other occasions by order of the President and in accordance with presidential instructions or orders

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Ed. Code 37220-37222.21
 Ed. Code 44015.1
 Ed. Code 45203
 Ed. Code 45460
 Ed. Code 49110.5
 Ed. Code 52720-52730
 Gov. Code 3540-3549.3
 Gov. Code 430-439

Description

[Holidays and commemorative events](#)
[Week of the School Administrator](#)
[Paid holidays](#)
[Classified School Employee Week](#)
[Workplace Readiness Week](#)
[Patriotic exercises and instruction](#)
[Public education employer-employee relations](#)
[Display of flags](#)

Federal References

36 USC 106
 4 USC 6
 4 USC 7

Description

[Constitution Day and Citizenship Day](#)
[Time and occasion for display of flag](#)
[Position and manner of display of flag](#)

Management Resources References

Court Decision
 Court Decision
 Website
 Website
 Website

Description

[Newdow v. Rio Linda Union School District \(9th Cir. 2010\) 597 F.3d 1007](#)
[West Virginia State Board of Education et al. v. Barnette et al. \(1943\) 319 U.S. 624](#)
[CSBA District and County Office of Education Legal Services](#)
[California Department of Education, History/Social Science Instructional Materials](#)
[CSBA](#)

Cross References

1330
 1330
 4156.2
 4256.2
 4356.2
 5113.2
 5113.2
 6111
 6117
 6141.2
 6141.2
 6142.3
 6142.4
 6142.94
 6143
 6143

Description

[Use Of School Facilities](#)
[Use Of School Facilities](#)
[Awards And Recognition](#)
[Awards And Recognition](#)
[Awards And Recognition](#)
[Work Permits](#)
[Work Permits](#)
[School Calendar](#)
[Year-Round Schedules](#)
[Recognition Of Religious Beliefs And Customs](#)
[Recognition Of Religious Beliefs And Customs](#)
[Civic Education](#)
[Service Learning/Community Service Classes](#)
[History-Social Science Instruction](#)
[Courses Of Study](#)
[Courses Of Study](#)

6144	Controversial Issues
6145.8	Assemblies And Special Events
6175	Migrant Education Program
6175	Migrant Education Program
6178.1	Work-Based Learning
6178.1	Work-Based Learning

Policy 6141.2: Recognition Of Religious Beliefs And Customs

Status: ADOPTED

Original Adopted Date: 12/01/1988 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

The Governing Board recognizes that students' education would be incomplete without an understanding of the role of religion in society. As appropriate for a particular course, teachers may objectively discuss the influences of various religions, using religious works and symbols to illustrate their relationship with culture, literature, or the arts. The Board expects that such instruction will identify principles common to all religions and foster respect for the diversity of religions and customs in the world and be consistent with the adopted instructional materials and state standards, as applicable.

In order to respect each student's individual right to freedom of religious practice, religious indoctrination is forbidden in public schools. The Superintendent or designee shall ensure that instruction about religion does not promote or denigrate the beliefs or customs of any particular religion or sect, nor that a preference be shown for one religious viewpoint over another. Staff members shall be highly sensitive to their obligation not to interfere with the religious development of any student in whatever tradition the student embraces, and treat all religions and religious conviction, including nonbelief, with fairness and respect.

Staff shall not endorse, encourage, or solicit religious or anti-religious expression or activities among students during class time.

Staff shall not coerce students in prayer or other religious activities as part of their official duties. However, Staff are not prohibited, when acting in their private capacity, from encouraging students' participation in personal prayer or other religious activity. Additionally, staff shall not prohibit or discourage any student from praying or otherwise expressing the student's religious belief so long as this does not disrupt the classroom or other school sponsored activity.

Students may express their beliefs about religion in their homework, artwork, and other class work if the expression is germane to the assignment. Such work shall be judged by ordinary academic standards, relevance, and other legitimate pedagogical objectives.

While teaching about religious holidays is a permissible part of the educational program, celebrating religious holidays is not allowed in the district. School-sponsored programs shall not be, nor have the effect of being, religiously oriented or a religious celebration. School and classroom decorations may express seasonal themes that are not religious in nature. The use of religious symbols that are part of a religious holiday is permitted as a teaching aid or resource provided that such symbols are displayed as an example of cultural and religious heritage of the holiday and temporary in nature.

Classroom methods in instruction about religion shall not include religious role-playing activities or simulated religious devotional acts.

Music, art, literature or drama programs having religious themes are permitted as part of the curriculum for school-sponsored activities and programs if presented in an objective manner and as a traditional part of cultural and religious heritage.

District schools shall not prohibit religious activities if the same or similar non-religious activities are permitted.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Ed. Code 38130-38139

Ed. Code 46014

Ed. Code 51511

Ed. Code 51938

Description

[Civic Center Act](#)

[Absences for religious purposes](#)

[Religious matters properly included in courses of study](#)

[Right of parent/guardian to excuse from sexual health instruction](#)

Federal References

20 USC 4071-4074
 20 USC 6061
 20 USC 7904

Description

[Equal Access Act](#)
[School prayer](#)
[School prayer](#)

Management Resources References

California Department of Education Publication
 Court Decision
 Court Decision
 Court Decision
 Court Decision
 Court Decision
 Court Decision
 U.S. Department of Education Publication
 Website
 Website
 Website
 Website

Description

[Appendix F history social science framework for California public schools](#)
[Florey v. Sioux Falls \(1980\) 619 F.2d 1311](#)
[Fellowship of Christian Athletes v. San Jose Unified School District Board of Education \(2023\) 82 F.4th 664](#)
[Kennedy v. Bremerton \(2022\) 142 S.Ct. 2407](#)
[Cole v. Oroville Union High School District \(2000, 9th Cir.\) 228 F.3d 1092](#)
[Lassonde v. Pleasanton Unified School District \(2003, 9th Cir.\) 320 F.3d 979](#)
[Lemon v. Kurtzman \(1971\) 403 U.S. 602](#)
[Guidance on Constitutionally Protected Prayer and Religious Expression in Public Elementary and Secondary Schools, May 2023](#)
[CSBA District and County Office of Education Legal Services](#)
[California Department of Education](#)
[CSBA](#)
[U.S. Department of Education](#)

Cross References

0410
 0450
 0450
 1325
 1330
 1330
 5113
 5113
 5121
 5121
 5127
 5132
 5132
 5141.31
 5141.31
 5145.2
 5145.2
 6111
 6115
 6115
 6142.8

Description

[Nondiscrimination In District Programs And Activities](#)
[Comprehensive Safety Plan](#)
[Comprehensive Safety Plan](#)
[Advertising And Promotion](#)
[Use Of School Facilities](#)
[Use Of School Facilities](#)
[Absences And Excuses](#)
[Absences And Excuses](#)
[Grades/Evaluation Of Student Achievement](#)
[Grades/Evaluation Of Student Achievement](#)
[Graduation Ceremonies And Activities](#)
[Dress And Grooming](#)
[Dress And Grooming](#)
[Immunizations](#)
[Immunizations](#)
[Freedom Of Speech/Expression](#)
[Freedom Of Speech/Expression](#)
[School Calendar](#)
[Ceremonies And Observances](#)
[Ceremonies And Observances](#)
[Comprehensive Health Education](#)

6142.8	Comprehensive Health Education
6142.93	Science Instruction
6142.94	History-Social Science Instruction
6143	Courses Of Study
6143	Courses Of Study
6144	Controversial Issues
6145.5	Student Organizations And Equal Access
6145.5	Student Organizations And Equal Access
6145.8	Assemblies And Special Events
6154	Homework/Makeup Work
6161.11	Supplementary Instructional Materials
6176	Weekend/Saturday Classes

Regulation 6141.2: Recognition Of Religious Beliefs And Customs

Status: ADOPTED

Original Adopted Date: 05/01/1985 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

The Superintendent or designee shall ensure the following for the recognition of religious beliefs and customs in district schools:

1. The approach to religion is academic and not devotional
2. The goal is for student awareness of religion in historical and contemporary societies
3. The students may not be pressed to accept any one religion
4. The school may include the study of religion as part of the history-social science curriculum, but the practice of religions may not be sponsored
5. The students may be exposed to and educated about a diversity of religious views and beliefs, but a particular view or belief may not be imposed, nor may any one religion be promoted or denigrated

Staff shall make every effort to schedule one-time events, such as examinations, school-sponsored trips, special laboratories, picture-taking days, and class parties, to minimize conflicts with major religious holidays of all faiths such that no one faith is disproportionately impacted.

Programs and Exhibits

When school programs and exhibits are in any way related to instruction about religion or religious holidays, the following guidelines shall be observed:

1. The principal or designee shall ensure that school-sponsored programs are presented in an objective manner, consistent with Board policy.
2. The principal or designee shall be kept informed of the program's development.
3. Program or exhibit planners shall take into consideration the diverse religious faiths represented in the community, student body and staff.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Ed. Code 38130-38139
Ed. Code 46014
Ed. Code 51511
Ed. Code 51938

Description

[Civic Center Act](#)
[Absences for religious purposes](#)
[Religious matters properly included in courses of study](#)
[Right of parent/guardian to excuse from sexual health instruction](#)

Federal References

20 USC 4071-4074
20 USC 6061
20 USC 7904

Description

[Equal Access Act](#)
[School prayer](#)
[School prayer](#)

Management Resources References

California Department of Education Publication
Court Decision

Description

[Appendix F history social science framework for California public schools](#)
[Florey v. Sioux Falls \(1980\) 619 F.2d 1311](#)

Court Decision	Fellowship of Christian Athletes v. San Jose Unified School District Board of Education (2023) 82 F.4th 664
Court Decision	Kennedy v. Bremerton (2022) 142 S.Ct. 2407
Court Decision	Cole v. Oroville Union High School District (2000, 9th Cir.) 228 F.3d 1092
Court Decision	Lassonde v. Pleasanton Unified School District (2003, 9th Cir.) 320 F.3d 979
Court Decision	Lemon v. Kurtzman (1971) 403 U.S. 602
U.S. Department of Education Publication	Guidance on Constitutionally Protected Prayer and Religious Expression in Public Elementary and Secondary Schools, May 2023
Website	CSBA District and County Office of Education Legal Services
Website	California Department of Education
Website	CSBA
Website	U.S. Department of Education

Cross References

Description

0410	Nondiscrimination In District Programs And Activities
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
1325	Advertising And Promotion
1330	Use Of School Facilities
1330	Use Of School Facilities
5113	Absences And Excuses
5113	Absences And Excuses
5121	Grades/Evaluation Of Student Achievement
5121	Grades/Evaluation Of Student Achievement
5127	Graduation Ceremonies And Activities
5132	Dress And Grooming
5132	Dress And Grooming
5141.31	Immunizations
5141.31	Immunizations
5145.2	Freedom Of Speech/Expression
5145.2	Freedom Of Speech/Expression
6111	School Calendar
6115	Ceremonies And Observances
6115	Ceremonies And Observances
6142.8	Comprehensive Health Education
6142.8	Comprehensive Health Education
6142.93	Science Instruction
6142.94	History-Social Science Instruction
6143	Courses Of Study
6143	Courses Of Study
6144	Controversial Issues
6145.5	Student Organizations And Equal Access
6145.5	Student Organizations And Equal Access

6145.8	Assemblies And Special Events
6154	Homework/Makeup Work
6161.11	Supplementary Instructional Materials
6176	Weekend/Saturday Classes

Policy 6175: Migrant Education Program

Status: ADOPTED

Original Adopted Date: 07/01/2003 | **Last Revised Date:** 03/01/2024 | **Last Reviewed Date:** 03/01/2024

The Governing Board desires to provide a comprehensive program for students who are migratory that attempts to mitigate the impact of educational disruption, cultural and language barriers, social isolation, health-related problems, and other factors that may inhibit their ability to succeed in school. The district shall make use of available funds to provide supplementary services for students who are migratory.

The Superintendent or designee shall cooperate with the regional migrant service center in outreach and identification of eligible students who are migratory and in the provision of migrant education services. The Superintendent or designee shall also coordinate migrant education services with other programs within the district and with other public agencies that serve migrant workers and their families.

The district shall give first priority for services to students who are migratory who are failing, or are most at risk of failing, to meet state academic standards or have dropped out of school. (20 USC 6394)

The district shall provide services to eligible private school students residing within the district on an equitable basis with participating public school students. (20 USC 7881; 34 CFR 200.87)

The Superintendent or designee shall ensure that each student who is migratory is placed at the appropriate grade level upon enrollment and is provided services in accordance with an individual needs assessment and learning plan.

The Superintendent or designee shall annually report to the Board regarding student performance on statewide assessments of core academic subjects and English language development, as appropriate, for students enrolled in the district's migrant education program. In addition, the Superintendent or designee shall periodically report to the Board regarding the alignment of district services with the needs of students as identified in student needs assessments conducted pursuant to Education Code 54443.1. As necessary, the Board shall seek technical assistance from the migrant education regional service center and/or make changes in the services provided by the district in order to improve student achievement.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Description

5 CCR 3080	Applicability of uniform complaint procedures to complaints regarding students with disabilities
5 CCR 4600-4670	Uniform complaint procedures
Ed. Code 200	Equal rights and opportunities in state educational institutions
Ed. Code 220	Prohibition of discrimination
Ed. Code 234.7	Student protections relating to immigration and citizenship status
Ed. Code 37220	School calendar
Ed. Code 41601.6	Extended school year program for migratory students
Ed. Code 48204.7	Enrollment
Ed. Code 51225.1	Exemption from district graduation requirements
Ed. Code 51225.2	Transfer of coursework and credit
Ed. Code 51225.3	High school graduation requirements
Ed. Code 54440-54445	Migrant children

Federal References

20 USC 6311
 20 USC 6391-6399
 20 USC 7881
 34 CFR 200.81-200.89

Description

[State plan](#)
[Education of migratory children](#)
[Participation of private school students](#)
[Migrant education program](#)

Management Resources References

California Child Welfare Council Publication
 California Department of Education Publication
 U.S. Department of Education Publication
 Website
 Website
 Website
 Website
 Website

Description

[Partial Credit Model Policy and Practice Recommendations, September 2013](#)
[2017 State Service Delivery Plan](#)
[Education of Migratory Children Under Title I, Part C of the Elementary and Secondary Education Act of 1965, Non-Regulatory Guidance, rev. March 2017](#)
[CSBA District and County Office of Education Legal Services](#)
[California Department of Education, Migrant Education Office](#)
[U.S. Department of Education, Office of Migrant Education](#)
[West Ed, Migrant Student Information Network](#)
[CSBA](#)

Cross References

0410
 0415
 0500
 1220
 1220
 1312.3
 1312.3
 1312.3-E(1)
 1312.3-E(2)
 1400
 3553
 3553
 4121
 4121
 4131
 4231
 4331
 5111.1
 5111.1
 5113.1
 5113.1
 5113.11
 5125

Description

[Nondiscrimination In District Programs And Activities](#)
[Equity](#)
[Accountability](#)
[Citizen Advisory Committees](#)
[Citizen Advisory Committees](#)
[Uniform Complaint Procedures](#)
[Uniform Complaint Procedures](#)
[Uniform Complaint Procedures](#)
[Uniform Complaint Procedures](#)
[Relations Between Other Governmental Agencies And The Schools](#)
[Free And Reduced Price Meals](#)
[Free And Reduced Price Meals](#)
[Temporary/Substitute Personnel](#)
[Temporary/Substitute Personnel](#)
[Staff Development](#)
[Staff Development](#)
[Staff Development](#)
[District Residency](#)
[District Residency](#)
[Chronic Absence And Truancy](#)
[Chronic Absence And Truancy](#)
[Attendance Supervision](#)
[Student Records](#)

5125	Student Records
5125.2	Withholding Grades, Diploma Or Transcripts
5132	Dress And Grooming
5132	Dress And Grooming
5141.26	Tuberculosis Testing
5141.31	Immunizations
5141.31	Immunizations
5141.32	Health Screening For School Entry
5141.6	School Health Services
5141.6	School Health Services
5145.13	Response To Immigration Enforcement
5145.13	Response To Immigration Enforcement
5145.6	Parent/Guardian Notifications
5145.6-E(1)	Parent/Guardian Notifications
5148	Child Care And Development
5148	Child Care And Development
5148.2	Before/After School Programs
5148.2	Before/After School Programs
5148.3	Preschool/Early Childhood Education
5148.3	Preschool/Early Childhood Education
6000	Concepts And Roles
6011	Academic Standards
6020	Parent Involvement
6020	Parent Involvement
6115	Ceremonies And Observances
6115	Ceremonies And Observances
6146.1	High School Graduation Requirements
6162.51	State Academic Achievement Tests
6162.51	State Academic Achievement Tests
6164.2	Guidance/Counseling Services
6164.5	Student Success Teams
6164.5	Student Success Teams
6171	Title I Programs
6171	Title I Programs
6174	Education For English Learners
6174	Education For English Learners
6177	Summer Learning Programs
6178	Career Technical Education
6178	Career Technical Education

Regulation 6175: Migrant Education Program

Status: ADOPTED

Original Adopted Date: 07/01/2003 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

Eligibility

Students age 3 to 21 years shall be eligible for the district's migrant education program if they, their parents/guardians, or their spouses are migratory agricultural workers or fishers who, in the preceding 36 months, moved into the district due to economic necessity and engaged in new temporary or seasonal employment or personal subsistence in agriculture or fishing. If such employment was not secured soon after the move, students may be considered students who are migratory if the student, the student's parents/guardians, or the student's spouse actively sought such new employment and have a recent history of moves for temporary or seasonal agricultural or fishing employment. (20 USC 6399; 34 CFR 200.81)

A student who ceases to be a student who is migratory during a school term shall be eligible for services until the end of the term. If comparable services are not available through other programs, a student who is no longer migratory may continue to receive services for one additional school year. Students who were eligible for services in secondary school may continue to be served through credit accrual programs until graduation. (20 USC 6394)

Enrollment

A student who is migratory shall be immediately enrolled in the district even if the student: (Education Code 48204.7)

1. Has outstanding fees, fines, textbooks, or other items or monies due to the school last attended
2. Does not have clothing normally required by the school, such as school uniforms
3. Is unable to produce records normally required for enrollment, such as previous academic records, proof of residency, medical records, including, but not limited to, records or other proof of immunization history, or other documentation

If a student who is migratory experiences a change in residence, the student may remain enrolled in the school of origin for the duration of the student's status as a student who is migratory. (Education Code 48204.7)

If a student's status as a student who is migratory changes during a school year, the Superintendent or designee shall allow the student to continue at the school of origin through the duration of that school year or, if the student is enrolled in a high school, through graduation. (Education Code 48204.7)

A student who is migratory and is transitioning between school grade levels shall be allowed to continue in the district of origin in the same attendance area to provide the student the benefit of matriculating with peers in accordance with the established feeder patterns of school districts. A student who is migratory and is transitioning to a middle school or high school designated for matriculation in another school district shall be allowed to enroll in that school. (Education Code 48204.7)

The Superintendent or designee shall inform a student who is migratory and the student's parent/guardian of the impact of remaining in the school of origin on the student's eligibility to receive migrant education services pursuant to Education Code 54440-54445. (Education Code 48204.7)

The Superintendent or designee may, but is not required to, provide transportation to enable a student who is migratory to attend the school of origin, unless otherwise required by federal law, or provide programs for online instruction as a substitute for physical attendance. (Education Code 48204.7)

Student Records

The Superintendent or designee shall maintain records documenting the eligibility of students enrolled in the district's migrant education program. However, the district shall not collect information or documents regarding the

citizenship or immigration status of students or their family members for the purpose of determining eligibility for migrant education services.

The Superintendent or designee shall acquire education and health records from the previous school districts of a student who is migratory, as appropriate.

When a student who is migratory transfers to another district, the student's records shall be provided to the receiving district upon request at no cost in order to assist that district in meeting the needs of the student. (20 USC 6398)

Program Components

The migrant education program shall include all of the following components: (Education Code 54443.1)

1. A general needs assessment summarizing the needs of the population to be served
2. A comprehensive program to meet the educational, health, and related needs of participating students which supplements the district program and includes, but is not limited to:
 - a. Instructional services, including academic, remedial and compensatory, bilingual-crosscultural, and career technical instruction
 - b. Counseling and career education services
 - c. Preschool services in accordance with Education Code 54443
 - d. Other educational services that are not otherwise available in sufficient quantity or quality to eligible students who are migratory
 - e. The acquisition of instructional materials and equipment necessary to adequately provide the appropriate services
 - f. Other related services to meet the special needs of eligible students who are migratory to enable them to participate effectively in instructional services
 - g. The coordination and teaming of existing resources serving students who are migratory, such as bilingual-crosscultural education, health screening, and compensatory education
3. Individual assessment of the educational and relevant health needs of each participating student, within 30 days of enrollment, including assessments concurrently provided pursuant to compensatory education, bilingual-crosscultural education, school improvement programs, and other programs serving the student
4. A brief individual learning plan listing the services to be provided to each student, which shall be given to the parent/guardian in writing or at a parent/guardian conference, annually and when the student moves to a new district
5. Staffing and staff development plans and practices to meet the needs of students and implement the program
6. Parent/guardian and community involvement as specified in Education Code 54444.2, including, but not necessarily limited to, the establishment of a parent/guardian advisory council to actively involve parents/guardians in planning, operating, and evaluating the district's migrant education program
7. The migrant education program shall provide for the same opportunities for parent/guardian involvement that are provided to parents/guardians for federal Title I programs. (20 USC 6394)
8. Evaluations which include annual student progress and overall program effectiveness and quality control reports

Summer School and Extended School Year Program

The district shall conduct summer school program(s) for eligible students who are migratory. The summer school program shall respond to the individual needs of participating students and shall build on and be consistent with the instructional programs offered to these students during the regular school year. Coursework shall be of the same level of difficulty in each subject as that provided to students enrolled in regular classes of instruction within the district in the preceding year. (Education Code 54444.3)

Teachers in the summer school program shall have cultural training or background and understanding of the special needs of students who are migratory and possess the proper credential for the subjects and grade levels to which they are assigned. (Education Code 54444.3)

The program shall comply with the following requirements for instructional time: (Education Code 54444.3)

1. For kindergarten class, a minimum of 180 minutes per day, including recesses, for not less than 20 instructional days
2. For grades 1-8, a minimum of 200 minutes per day, including recesses and passing time but excluding noon intermissions, for not less than 20 instructional days
3. For grades 7-12, a minimum of 240 minutes per day, including passing time but excluding noon intermissions, for not less than 30 instructional days

The number of instructional days may be less than as described above if, during the summer school program, there is a holiday for which schools are required to be closed. (Education Code 37220, 54444.3).

When district facilities that are suitable for the summer climate are available, the district shall make facilities available at cost to other agencies that request facilities for the operation of migrant summer school programs, unless just cause for denial exists. When approved by the Superintendent of Public Instruction, the district may jointly offer facilities with a neighboring district to meet the needs of the migrant summer school program for the entire area. (Education Code 54444.3)

If the district receives authorization and average daily attendance funding from the California Department of Education to provide an extended school year program to students who are migratory who, due to family movement, enroll in transitional kindergarten, kindergarten, or any of grades 1-6, on or after March 1 of the school year and depart on or before December 1 of the next school year, the Superintendent or designee shall operate the program in accordance with Education Code 41601.6. (Education Code 41601.6)

Transfer of Coursework and Credits

When a student enrolled in a migrant education program transfers into a district school, the district will receive an official transcript from the transferring school or district which reflects full and partial credits and grades earned by the student and includes: (Education Code 51225.2)

1. A determination of the days of enrollment and/or seat time, if applicable, for all full and partial credits earned based on any measure of full or partial coursework being satisfactorily completed

Partial coursework satisfactorily completed includes any portion of an individual course, even if the student did not complete the entire course

2. Separate listings for credits and grades earned at each school and local educational agency so it is clear where credits and grades were earned
3. A complete record of the student's seat time, including both period attendance and days of enrollment

The district shall transfer the credits and grades from the transferring school's transcript onto an official district transcript in the same manner as described in Item #2, above. (Education Code 51225.2)

If the Principal or designee has knowledge that the transcript from the transferring school may not include certain credits or grades, the Principal or designee shall contact the prior school within two business days to request that the

full or partial credits be issued, which shall then be issued and provided by the prior school along with all academic and other records within two business days of the request. (Education Code 51225.2)

The district shall accept and issue full credit for any coursework that the student who is migratory has satisfactorily completed while attending another public school, a juvenile court school, a charter school, a school in a country other than the United States, or a nonpublic, nonsectarian school.

If the entire course was completed, the district shall not require the student who is migratory to retake the course. (Education Code 51225.2)

If the entire course was not completed at the previous school, the student who is migratory shall be issued partial credit for the coursework completed and shall be required to take the uncompleted portion of the course. However, the district may require the student who is migratory to retake the portion of the course completed if, in consultation with the educational rights holder for the student who is migratory, the district finds that the student who is migratory is reasonably able to complete the requirements in time to graduate from high school. Whenever partial credit is issued to a student who is migratory in any particular course, the student who is migratory shall be enrolled in the same or equivalent course, if applicable, to enable the completion of the entire course. (Education Code 51225.2)

Partial credits shall be awarded on the basis of 0.5 credits for every seven class periods attended per subject. If the school is on a block schedule, each block schedule class period attended shall be equal to two regular class periods per subject. Partial credits and grades earned by a student shall be included on the student's official transcript within two business days of the district's notification of the student's transfer, as required under Education Code 49069.5.

In no event shall the district prevent a student who is migratory from taking or retaking a course to meet the eligibility requirements for admission to the California State University or the University of California. (Education Code 51225.2)

Applicability of Graduation Requirements

To obtain a high school diploma, a student who is migratory shall complete all courses required by Education Code 51225.3 and shall generally fulfill any additional local graduation requirements prescribed by the Board.

However, when a student who is migratory has completed the second year of high school and transfers into a district school, the student shall be exempted from all district-adopted coursework and other district-established graduation requirements, unless the district makes a finding that the student is reasonably able to complete the additional requirements in time to graduate from high school by the end of the student's fourth year of high school. Within 30 calendar days of the student's transfer, the Superintendent or designee shall notify the student and the student's parent/guardian of the availability of the exemption and whether the student qualifies for it. If the Superintendent or designee fails to provide this notification, the student shall be eligible for the exemption once notified, even if the notification occurs after the termination of the court's jurisdiction over the student. (Education Code 51225.1)

To determine whether a student is in the third or fourth year of high school, the district shall use either the number of credits the student has earned as of the date of the transfer, the length of school enrollment, or, for a student with significant gaps in school attendance, the student's age as compared to the average age of students in the third or fourth year of high school, whichever qualifies the student for the exemption. (Education Code 51225.1)

If a student who is migratory was not properly notified of an exemption, declined the exemption, or was not previously exempted, the student or the student's educational rights holder may request the exemption and the Superintendent or designee shall exempt the student within 30 days of the request. A student may request the exemption even if the student is no longer a student who is migratory. (Education Code 51225.1)

When the Superintendent or designee determines that a student who transferred into a district school is reasonably able to complete district-established graduation requirements by the end of the student's fourth year of high school, the student shall not be exempted from those requirements. Within 30 calendar days of the following academic year,

the student shall be reevaluated based on the student's course completion status at the time, to determine if the student continues to be reasonably able to complete the district-established graduation requirements in time to graduate by the end of the student's fourth year of high school. Written notice as to whether the student then qualifies for exemption shall be provided to the student, the student's educational rights holder, and if applicable, to the student's social worker or probation officer. (Education Code 51225.1)

If, upon reevaluation, it is determined that the student who is migratory is not reasonably able to complete the district-established graduation requirements in time to graduate from high school by the end of the student's fourth year of high school, the Superintendent or designee shall provide the student with the option to receive an exemption from district-established graduation requirements or stay in school for a fifth year to complete the district-established graduation requirements upon agreement with the student, or if under 18 years of age, the student's educational rights holder, and shall provide notifications in accordance with Education Code 51225.1. (Education Code 51225.1)

When a student who is migratory is exempted from district-established graduation requirements, the Superintendent or designee shall consult with the student and the student's educational rights holder about the following: (Education Code 51225.1)

1. Discussion of how any requirements that are waived may affect the student's postsecondary education or vocation plans, including the ability to gain admission to a postsecondary educational institution
2. Discussion and information about other options available to the student, including, but not limited to, a fifth year of high school, possible credit recovery, and any transfer opportunities available through the California Community Colleges
3. Consideration of the student's academic data and any other information relevant to making an informed decision on whether to accept the exemption

The district shall not require or request a student who is migratory to transfer schools in order to qualify for an exemption and shall not grant any request made by a student who is migratory or the student's parent/guardian for a transfer solely to qualify for an exemption. (Education Code 51225.1)

The Superintendent or designee shall not require a student who is migratory who is eligible for an exemption from district-established graduation requirements and would otherwise be entitled to remain in attendance at the school, to accept the exemption or be denied enrollment in, or the ability to complete, courses for which the student is otherwise eligible, including courses necessary to attend an institution of higher education, regardless of whether such courses are required for statewide graduation requirements. (Education Code 51225.1)

If a student who is migratory is exempted from district-established graduation requirements, the exemption shall not be revoked. Additionally, the exemption shall continue to apply after the student no longer meets the definition of a student who is migratory while still enrolled in the school or if the student transfers to another school, including a charter school, or school district. (Education Code 51225.1)

The Superintendent or designee shall not require or request that an eligible student who is exempted from district-established graduation requirements and who completes the statewide coursework requirements before the end of the fourth year of high school, and would otherwise be entitled to remain in school, to graduate before the end of the student's fourth year of high school. (Education Code 51225.1)

Upon making a finding that a student who is migratory is reasonably able to complete district-established graduation requirements within the fifth year of high school, the Superintendent or designee shall: (Education Code 51225.1)

1. Consult with the student and, if under 18 years of age, the student's educational rights holder, of the option to remain in school for a fifth year to complete the district-established graduation requirements and how that will affect the student's ability to gain admission to a postsecondary educational institution
2. Consult with and provide information to the student about transfer opportunities available through the California Community Colleges

3. Upon agreement with the student or with the student's educational rights holder if under 18 years of age, permit the student to stay in school for a fifth year to complete the district-established graduation requirements

When a student who is migratory has completed the second year of high school transfers into the district or between high schools within the district, and the Superintendent or designee determines that the student is not reasonably able to complete the district-established graduation requirements within the student's fifth year of high school but is reasonably able to complete the statewide coursework requirements within the fifth year of high school, the student shall be exempted from all district-established graduation requirements and be provided with the option to remain in school for a fifth year to complete the statewide requirements. In such situations, the Superintendent or designee shall consult with the student and the student's educational rights holder, regarding the following: (Education Code 51225.1)

1. The student's option to remain in school for a fifth year to complete statewide coursework requirements
2. The effect of waiving the district-established requirements and remaining in school for a fifth year on the student's postsecondary education or vocation plans, including the ability to gain admission to an institution of higher education
3. Other options available to the student, including, but not limited to, possible credit recovery, and any transfer opportunities available through the California Community Colleges
4. The student's academic data and any other information relevant to making an informed decision on whether to accept the exemption and option to remain in school for a fifth year to complete the statewide coursework requirements

Parent Advisory Council

The parent advisory council shall be comprised of members who are knowledgeable of the needs of students who are migratory and shall be elected by the parents/guardians of students enrolled in the district's migrant education program. The composition of the council shall be determined by the parents/guardians at a general meeting to which all parents/guardians of participating students shall be invited. The parents/guardians shall be informed, in a language they understand, that they have the sole authority to decide on the composition of the council. (Education Code 54444.2)

At least two-thirds of the advisory council shall consist of parents/guardians of students who are migratory. (Education Code 54444.2)

All parent/guardian candidates for the council shall be nominated by parents/guardians. Nonparent candidates, such as teachers, administrators, other school personnel, or students, shall be nominated by the groups they represent. All other community candidates shall be nominated by the parents/guardians. (Education Code 54444.2)

The parent/guardian advisory council shall meet at least six times during the year and shall: (Education Code 54444.4)

1. Establish program goals, objectives, and priorities
2. Review annual needs assessments, program activities for each school, and individual learning plans
3. Advise on the selection, development, and reassignment of migrant education program staff
4. Participate actively in planning and negotiating program applications and service agreements
5. Perform all other responsibilities required under state and federal laws or regulations

The Superintendent or designee shall establish and implement a training program for advisory council members to enable them to carry out their responsibilities. The training program shall be developed in consultation with the council and shall include appropriate training materials in a language understandable to each member. (Education Code 54444.2)

The Superintendent or designee shall provide the council, without charge, a copy of all applicable state and federal migrant education statutes, rules, regulations, guidelines, audits, monitoring reports, and evaluations. Upon request, these materials also shall be provided without charge to each member of the council. (Education Code 54444.2)

Notification and Complaints

Information regarding the educational rights of students who are migratory, as specified in Education Code 51225.1 and 51225.2, shall be included in the annual uniform complaint procedures notification distributed to students, parents/guardians, employees, and other interested parties pursuant to 5 CCR 4622. (Education Code 51225.1, 51225.2)

Any complaint that the district has not complied with requirements regarding the education of students who are migratory, as specified in Education Code 51225.1 or 51225.2, may be filed in accordance with the district's procedures in Administrative Regulation 1312.3 - Uniform Complaint Procedures.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

	Description
5 CCR 3080	Applicability of uniform complaint procedures to complaints regarding students with disabilities
5 CCR 4600-4670	Uniform complaint procedures
Ed. Code 200	Equal rights and opportunities in state educational institutions
Ed. Code 220	Prohibition of discrimination
Ed. Code 234.7	Student protections relating to immigration and citizenship status
Ed. Code 37220	School calendar
Ed. Code 41601.6	Extended school year program for migratory students
Ed. Code 48204.7	Enrollment
Ed. Code 51225.1	Exemption from district graduation requirements
Ed. Code 51225.2	Transfer of coursework and credit
Ed. Code 51225.3	High school graduation requirements
Ed. Code 54440-54445	Migrant children

Federal References

	Description
20 USC 6311	State plan
20 USC 6391-6399	Education of migratory children
20 USC 7881	Participation of private school students
34 CFR 200.81-200.89	Migrant education program

Management Resources References

	Description
California Child Welfare Council Publication	Partial Credit Model Policy and Practice Recommendations, September 2013
California Department of Education Publication	2017 State Service Delivery Plan
U.S. Department of Education Publication	Education of Migratory Children Under Title I, Part C of the Elementary and Secondary Education Act of 1965, Non-Regulatory Guidance, rev. March 2017
Website	CSBA District and County Office of Education Legal Services
Website	California Department of Education, Migrant Education Office
Website	U.S. Department of Education, Office of Migrant Education

Website [West Ed, Migrant Student Information Network](#)
Website [CSBA](#)

Cross References

Description

0410	Nondiscrimination In District Programs And Activities
0415	Equity
0500	Accountability
1220	Citizen Advisory Committees
1220	Citizen Advisory Committees
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1312.3-E(1)	Uniform Complaint Procedures
1312.3-E(2)	Uniform Complaint Procedures
1400	Relations Between Other Governmental Agencies And The Schools
3553	Free And Reduced Price Meals
3553	Free And Reduced Price Meals
4121	Temporary/Substitute Personnel
4121	Temporary/Substitute Personnel
4131	Staff Development
4231	Staff Development
4331	Staff Development
5111.1	District Residency
5111.1	District Residency
5113.1	Chronic Absence And Truancy
5113.1	Chronic Absence And Truancy
5113.11	Attendance Supervision
5125	Student Records
5125	Student Records
5125.2	Withholding Grades, Diploma Or Transcripts
5132	Dress And Grooming
5132	Dress And Grooming
5141.26	Tuberculosis Testing
5141.31	Immunizations
5141.31	Immunizations
5141.32	Health Screening For School Entry
5141.6	School Health Services
5141.6	School Health Services
5145.13	Response To Immigration Enforcement
5145.13	Response To Immigration Enforcement
5145.6	Parent/Guardian Notifications
5145.6-E(1)	Parent/Guardian Notifications
5148	Child Care And Development

5148	Child Care And Development
5148.2	Before/After School Programs
5148.2	Before/After School Programs
5148.3	Preschool/Early Childhood Education
5148.3	Preschool/Early Childhood Education
6000	Concepts And Roles
6011	Academic Standards
6020	Parent Involvement
6020	Parent Involvement
6115	Ceremonies And Observances
6115	Ceremonies And Observances
6146.1	High School Graduation Requirements
6162.51	State Academic Achievement Tests
6162.51	State Academic Achievement Tests
6164.2	Guidance/Counseling Services
6164.5	Student Success Teams
6164.5	Student Success Teams
6171	Title I Programs
6171	Title I Programs
6174	Education For English Learners
6174	Education For English Learners
6177	Summer Learning Programs
6178	Career Technical Education
6178	Career Technical Education

Bylaw 9320: Meetings And Notices

Status: ADOPTED

Original Adopted Date: 03/01/2008 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

Meetings of the Governing Board are conducted for the purpose of accomplishing district business. In accordance with applicable open meeting laws (Brown Act), the Board shall hold its meetings in public and shall conduct closed sessions during such meetings only as authorized by law. To encourage community involvement in the schools, Board meetings shall provide the opportunity for members of the public to directly address the Board. All meetings shall be conducted in accordance with law and the Board's bylaws, policies, and administrative regulations.

A Board meeting exists whenever a majority of Board members gather at the same time and location, including teleconference location as permitted by Government Code 54953, to hear, discuss, deliberate, or take action upon any item within the subject matter jurisdiction of the Board. (Government Code 54952.2)

In accordance with law and as specified in Board Bylaw 9012 - Board Member Electronic Communications, a majority of the Board shall not, outside of an authorized meeting, use a series of communications of any kind, directly or through intermediaries, including social media and other electronic communications, to discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the Board. (Government Code 54952.2)

However, the Superintendent or designee may engage in separate conversations or communications with Board members in order to answer questions or provide information regarding an item within the subject matter jurisdiction of the Board, as long as that employee or district official does not communicate the comments or position of any Board members to other Board members. (Government Code 54952.2)

In order to help ensure the participation of individuals with disabilities at Board meetings, the Superintendent or designee shall provide appropriate disability-related accommodations or modifications upon request in accordance with the Americans with Disabilities Act. Any doubt about a request for accommodation shall be resolved in favor of accessibility. Notice of the procedure for receiving and resolving such requests for accommodation shall be given in each instance in which notice of the time of a meeting is otherwise given or the agenda for the meeting is otherwise posted. (Government Code 54953, 54953.2, 54954.1, 54954.2)

Regular Meetings

Unless otherwise determined by the Board, the Board shall hold one (1) regular meeting each month starting at 6:30 p.m. on the second Tuesday of the month for the regularly scheduled meeting. Closed session may be scheduled prior to the regular session, at a time to be determined. The meetings will be held in the Frances H. Taplin Board Room at the Eureka City Schools District Office (2100 J Street - Eureka, CA).

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public and on the district's website. (Government Code 54954.2)

Consistent with Government Code 54957.5 and Board Bylaw 9322 - Agenda/Meeting Materials, whenever agenda materials relating to an open session of a regular meeting are distributed to the Board less than 72 hours before the meeting, the Superintendent or designee shall make the materials available for public inspection at a public office or location designated for that purpose. The records shall be posted on the district website at the time the materials are distributed to all or a majority of the Board if distributed outside of business hours.

Special Meetings

Special meetings of the Board may be called at any time by the presiding officer or a majority of the Board members on any topic within the subject matter jurisdiction of the Board unless otherwise prohibited by law or as specified in BB 9323.2 - Actions by the Board. (Government Code 54956)

At least 24 hours before the time of the meeting, written notice of special meetings shall be delivered personally or by any other means to all Board members and the local media who have requested such notice in writing. The notice

also shall be posted on the district's website, and, at least 24 hours before the time of the meeting, in a location freely accessible to the public. The notice shall specify the time and location of the meeting and the business to be transacted or discussed. No other business shall be considered at this meeting. (Education Code 35144; Government Code 54956)

Any Board member may waive the 24-hour written notice requirement prior to the time of the meeting by filing a written waiver of notice with the clerk or secretary of the Board or by being present at the meeting at the time it convenes. (Education Code 35144; Government Code 54956)

Every notice of a special meeting shall provide an opportunity for members of the public to directly address the Board concerning any item that has been described in the meeting notice, before or during the item's consideration. (Government Code 54954.3)

Emergency Meetings

In the case of an emergency situation for which prompt action is necessary due to the disruption or threatened disruption of public facilities, the Board may hold an emergency meeting without complying with the 24-hour notice and/or 24-hour posting requirement for special meetings pursuant to Government Code 54956. (Government Code 54956.5)

The Board may meet in closed session during emergency meetings so long as two-thirds of the members present at the meeting agree or, if less than two-thirds of the members are present, by unanimous vote of the members present. (Government Code 54956.5)

The Board shall comply with all other requirements for special meetings during an emergency meeting. (Government Code 54956.5)

Except in the case of a dire emergency, the Board president or designee shall give notice of the emergency meeting by telephone at least one hour before the meeting to the local media that have requested notice of special meetings. All telephone numbers provided by the media in the most recent request for notification shall be exhausted. If telephone services are not functioning, the notice requirement of one hour is waived and, as soon after the meeting as possible, the Board shall notify those media representatives of the meeting and shall describe the purpose of the meeting and any action taken by the Board. In the case of a dire emergency, the Board president or designee shall give such notice at or near the time notification is given to the other members of the Board. (Government Code 54956.5)

The minutes of the meeting, a list of persons the Board president or designee notified or attempted to notify, a copy of the roll call vote, and any actions taken at the meeting shall be posted for at least 10 days in a public place as soon after the meeting as possible. (Government Code 54956.5)

An *emergency* means a work stoppage, crippling activity, or other activity that severely impairs public health and/or safety as determined by a majority of the members of the Board. (Government Code 54956.5)

A *dire emergency* means a crippling disaster, mass destruction, terrorist act, or threatened terrorist activity that poses peril so immediate and significant that requiring the Board to provide one-hour notice before holding an emergency meeting may endanger the public health and/or safety as determined by a majority of the members of the Board. (Government Code 54956.5)

Adjourned/Continued Meetings

The Board may adjourn/continue any regular or special meeting to a later time and location that shall be specified in the order of adjournment. Less than a quorum of the Board may adjourn/continue such a meeting. If no Board members are present, the secretary or the clerk may declare the meeting adjourned/continued to a later time and location and shall give notice in the same manner required for special meetings. (Government Code 54955)

Within 24 hours after the time of adjournment/continuance, a copy of the order or notice of adjournment/continuance shall be conspicuously posted on or near the door of the location where the meeting was held. (Government Code 54955)

Study Sessions, Retreats, Public Forums, and Discussion Meetings

The Board may convene a study session or public forum to study an issue in more detail or to receive information from staff or feedback from members of the public. The Board may also convene a retreat or discussion meeting to discuss Board roles and relationships. Any such meeting, regardless of title or topic, shall be held as a regular or special meeting, as appropriate, and shall comply with all other requirements for regular or special meetings. (Government Code 54956)

Other Gatherings

Attendance by a majority of Board members at any of the following events is not subject to the Brown Act provided that a majority of the Board members do not discuss specific district business among themselves other than as part of the scheduled program: (Government Code 54952.2)

1. A conference or similar public gathering open to the public that involves a discussion of issues of general interest to the public or to school board members
2. An open, publicized meeting organized by a person or organization other than the district to address a topic of local community concern
3. An open and noticed meeting of another body of the district
4. An open and noticed meeting of a legislative body of another local agency
5. A purely social or ceremonial occasion
6. An open and noticed meeting of a standing committee of the Board established pursuant to Board Bylaw 9130 - Board Committees, provided that the Board members who are not members of the standing committee attend only as observers

Individual contacts or conversations between a Board member and any other person that are not part of a series of communications prohibited by the Brown Act are permitted. (Government Code 54952.2)

Location of Meetings

Unless the Board is holding a teleconference meeting during a proclaimed state of emergency, all meetings shall be held within district boundaries, except to do any of the following: (Government Code 54954)

1. Comply with state or federal law or court order or attend a judicial or administrative proceeding to which the district is a party
2. Inspect real or personal property which cannot conveniently be brought into the district, provided that the topic of the meeting is limited to items directly related to the property
3. Participate in meetings or discussions of multiagency significance, provided these meetings are held within one of the other agencies' boundaries, with all participating agencies giving the notice required by law
4. Meet in the closest meeting facility if the district has no meeting facility within its boundaries or if its principal office is located outside the district
5. Meet with elected or appointed state or federal officials when a local meeting would be impractical, solely to discuss legislative or regulatory issues affecting the district over which the state or federal officials have jurisdiction
6. Meet in or near a facility owned by the district but located outside the district, provided the meeting agenda is limited to items directly related to that facility
7. Visit the office of the district's legal counsel for a closed session on pending litigation, when doing so would reduce legal fees or costs
8. Attend conferences on nonadversarial collective bargaining techniques
9. Interview residents of another district regarding the Board's potential employment of an applicant for

Superintendent of the district

10. Interview a potential employee from another district

All meetings, regardless of location, shall comply with the applicable notice and open meeting requirements. Additionally, no such meeting may be held in a facility that prohibits the admittance of any person on the basis of ancestry or any characteristic listed in Government Code 11135, which is inaccessible to individuals with disabilities, or where members of the public must make a payment or purchase in order to be admitted. (Government Code 54961)

If a fire, flood, earthquake, or other emergency renders the posted regular or special meeting location unsafe and the deadline for posting the location has passed, the meeting shall be held at a location designated by the Board president or designee, who shall so inform all news media who have requested notice of meetings pursuant to Government Code 54956 by the most rapid available means of communication.

Traditional Teleconferencing

A Board member may participate in any meeting by teleconference, which includes both audio or video/audio so long as the following conditions are met: (Government Code 54953)

1. All votes taken during the meeting are by rollcall
2. The meeting is conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency
3. The location of the Board member participating by teleconference is open and accessible to the public during the meeting, except during closed session, such that members of the public may observe in person the Board member participating by teleconference, may hear/listen to the meeting to the same extent as the Board member participating by teleconference, and may make public comment during the same portion of the agenda as others members of the public from the same location as the Board member participating by teleconference
4. The location of the Board member participating by teleconference is noted in the agenda and the agenda is posted at the location of the Board member participating by teleconference in advance of the meeting as statutorily required based on the type of meeting
5. At least a quorum of the members is within the district boundaries.

Teleconferencing by Individual Board Member Due to Just Cause

Until January 1, 2026, when there is "just cause" preventing a Board member from attending a Board meeting in person, that Board member may participate in that meeting by teleconference without: (Government Code 54953)

1. Including the location of the Board member participating by teleconference in the agenda
2. Making the location of the Board member participating by teleconference open and accessible to the public
3. Posting the agenda at the location of the Board member participating by teleconference

A Board member needing to participate by teleconference for just cause shall notify the Board at the earliest possible opportunity, including at the start of a regular meeting, of the need to do so and include a general description of the circumstances relating to the need to appear by teleconference at the given meeting. (Government Code 54953)

For the Board member to participate by teleconference under this section, all of the following are required: (Government Code 54953)

1. All votes taken during the meeting are by rollcall
2. At least a quorum of the Board participates in person from a singular physical location clearly identified on the agenda

3. The Board member participating by teleconference utilizes both audio and visual technology to participate in the meeting
4. The Board member participating by teleconference publicly discloses, before any action is taken, whether any individual 18 years of age or older is present at the Board member's location and the general nature of the member's relationship with each such individual
5. The public is able to access the meeting via a two-way audiovisual platform or a two-way audio service and a live webcast, with real-time public comment being allowed via the platform or service, in addition to public comment being available in person

The platform or service may require members of the public to register in order to make public comments so long as the platform or service is not controlled by the district

6. The agenda for the meeting includes information describing how members of the public can access the platform or service

If the platform or service is disrupted such that the public cannot access the meeting or give real-time public comment, the meeting may continue but the Board may not take action on any agenda item until the disruption is resolved. (Government Code 54953)

A Board member shall be permitted to participate by teleconference for just cause for no more than two meetings per calendar year. (Government Code 54953)

For purposes of this section, "just cause" may exist for any of the following: (Government Code 54953)

1. A childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires a Board member to participate remotely
2. A contagious illness prevents a Board member from attending in person
3. A Board member has a need related to a physical or mental disability not otherwise reasonably accommodated
4. A Board member is traveling while on official business of the Board or another state or local agency

Teleconferencing by Individual Board Member Due to Emergency Circumstances

Until January 1, 2026, when a physical or family medical emergency would prevent a Board member from attending a Board meeting in person, that Board member may request to participate in such meeting by teleconference. The Board member requesting to appear remotely shall submit the request as soon as possible and include a concise general description of the emergency that necessitated the request. The Board member shall not be required to disclose any disability, medical diagnosis, or personal medical information exempt under existing law. (Government Code 54953)

If the request is received timely, it shall be added to the agenda as the first item of business at the meeting, even before any closed session items. If the request is not received timely, it shall be taken up by the Board before the first item of business at the meeting. The request shall only be granted upon a vote by the majority of the Board. (Government Code 54953, 54954.2)

If the request is granted by the Board, the Board member may participate by teleconference without: (Government Code 54953)

1. Including the location of the Board member participating by teleconference in the agenda
2. Making the location of the Board member participating by teleconference open and accessible to the public
3. Posting the agenda at the location of the Board member participating by teleconference

For the Board member to participate by teleconference due to emergency circumstances, all of the following are required: (Government Code 54953)

1. All votes taken during the meeting are by rollcall
2. At least a quorum of the Board participates in person from a singular physical location clearly identified on the agenda
3. The Board member participating by teleconference utilizes both audio and visual technology to participate in the meeting
4. The Board member participating by teleconference publicly discloses, before any action is taken, whether any individual 18 years of age or older is present at the Board member's location and the general nature of the member's relationship with each such individual
5. The public is able to access the meeting via a two-way audiovisual platform or a two-way audio service and a live webcast, with real-time public comment being allowed via the platform or service, in addition to public comment being available in person

The platform or service may require members of the public to register in order to make public comments so long as the platform or service is not controlled by the district

6. The agenda for the meeting includes information describing how members of the public can access the platform or service

If the platform or service is disrupted such that the public cannot access the meeting or give real-time public comment, the meeting may continue but the Board shall not take action on any agenda item until the disruption is resolved. (Government Code 54953)

In total, a Board member may not participate by teleconference due to emergency circumstances alone, or together with teleconference due to just cause, as specified above, for more than 20 percent of the Board's regular meetings or for more than three consecutive months. If the Board meets less than 10 times in a calendar year, a Board member may not appear remotely due to emergency circumstances for more than two meetings. (Government Code 54953)

Teleconference Meetings During a Proclaimed State of Emergency

The Board may conduct a Board meeting entirely by teleconference during a proclaimed state of emergency pursuant to Government Code 8625-8629 in any of the following circumstances: (Government Code 54953)

1. For the purpose of determining whether meeting in person would present imminent risks to the health or safety of attendees due to the emergency
2. When the Board has been determined, pursuant to Item #1 above, that meeting in person would present imminent risks to the health or safety of attendees due to the emergency

The Board may hold a meeting by teleconference during a proclaimed state of emergency without: (Government Code 54953):

1. Including the location of Board members in the agenda
2. Making the locations of Board members open and accessible to the public
3. Posting the agenda at the locations of Board members

For the Board to hold such meeting, all of the following are required: (Government Code 54953)

1. All votes taken during the meeting are by rollcall
2. The public is able to access the meeting via a call-in service or an internet-based platform or service, with real-time public comment being allowed via the platform or service

If an internet-based platform or service is utilized, it may require members of the public to register in order to make public comments so long as the platform or service is not controlled by the district

3. The agenda for the meeting includes information describing how members of the public can access the platform or service

If the platform or service is disrupted such that the public cannot access the meeting or give real-time public comment, the meeting may continue but the Board may not take action on any agenda item until the disruption is resolved. (Government Code 54953)

For any public comment period with a time limit, the Board may not close that public comment period or the opportunity to register until the full time for public comment has elapsed. For any other public comment period, the Board shall allow a reasonable amount of time to allow members of the public to provide public comment and to register to do so. (Government Code 54953)

The Board may continue to conduct all meetings by teleconference throughout one or more 45-day periods so long as, prior to the beginning of each 45-day period, the Board has reconsidered the circumstances of the state of emergency and determines that it continues to directly impact the ability of the Board to meet safely in person. (Government Code 54953)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

	Description
Ed. Code 35140	Time and place of meetings
Ed. Code 35143	Annual organizational meetings; date and notice
Ed. Code 35144	Special meeting
Ed. Code 35145	Public meetings
Ed. Code 35145.5	Agenda; public participation and regulations
Ed. Code 35146	Closed sessions; student matters
Ed. Code 35147	Open meeting laws exceptions
Gov. Code 11135	Prohibition of discrimination
Gov. Code 3511.1	Local agency executives
Gov. Code 54950-54963	The Ralph M. Brown Act
Gov. Code 54953	Oral summary of recommended salary and benefits of superintendent
Gov. Code 54954	Time and place of regular meetings
Gov. Code 54954.2	Agenda posting requirements; board actions
Gov. Code 54956	Special Meetings
Gov. Code 54956.5	Emergency meetings
Gov. Code 7920.000-7930.215	California Public Records Act
Gov. Code 8625-8629	California Emergency Services Act

Federal References

	Description
28 CFR 35.160	Effective communications for individuals with disabilities
28 CFR 36.303	Nondiscrimination on the basis of disability, public accommodations, auxiliary aids, and services
42 USC 12101-12213	Americans with Disabilities Act

Management Resources References

	Description
Attorney General Opinion	78 Ops.Cal.Atty.Gen. 327 (1995)
Attorney General Opinion	79 Ops.Cal.Atty.Gen. 69 (1996)

Attorney General Opinion	84 Ops.Cal.Atty.Gen. 181 (2001)
Attorney General Opinion	84 Ops.Cal.Atty.Gen. 30 (2001)
Attorney General Opinion	88 Ops.Cal.Atty.Gen. 218 (2005)
Court Decision	Knight First Amendment Institute at Columbia University v. Trump (2019) 928 F.3d 226
Court Decision	Garnier v. Poway Unified School District (S.D. Cal. September 26, 2019) No. 17-cv-2215-W (JLB), 2019 WL 4736208
Court Decision	Wolfe v. City of Fremont (2006) 144 Cal.App. 4th 533
CSBA Publication	The Brown Act: School Boards and Open Meeting Laws, rev. 2019
Institute for Local Government Publication	The ABCs of Open Government Laws
League of California Cities Publication	Open and Public V: A Guide to the Ralph M. Brown Act, 2016
Website	CSBA District and County Office of Education Legal Services
Website	CSBA, GAMUT Meetings
Website	Institute for Local Government
Website	League of California Cities
Website	California Attorney General's Office
Website	CSBA

Cross References

Description

0410	Nondiscrimination In District Programs And Activities
0420.4	Charter School Authorization
0420.4	Charter School Authorization
0420.43	Charter School Revocation
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
0460	Local Control And Accountability Plan
0460	Local Control And Accountability Plan
1113	District And School Websites
1113	District And School Websites
1113-E(1)	District And School Websites
1160	Political Processes
1220	Citizen Advisory Committees
1220	Citizen Advisory Committees
1330	Use Of School Facilities
1330	Use Of School Facilities
1340	Access To District Records
1340	Access To District Records
1431	Waivers
2000	Concepts And Roles
2111	Superintendent Governance Standards
2121	Superintendent's Contract
2210	Administrative Discretion Regarding Board Policy
3100	Budget

3100	Budget
3280	Sale Or Lease Of District-Owned Real Property
3280	Sale Or Lease Of District-Owned Real Property
3311	Bids
3311	Bids
3312	Contracts
3314	Payment For Goods And Services
3314	Payment For Goods And Services
3516	Emergencies And Disaster Preparedness Plan
3516	Emergencies And Disaster Preparedness Plan
4117.14	Postretirement Employment
4141.6	Concerted Action/Work Stoppage
4141.6	Concerted Action/Work Stoppage
4241.6	Concerted Action/Work Stoppage
4241.6	Concerted Action/Work Stoppage
4312.1	Contracts
4317.14	Postretirement Employment
6112	School Day
6112	School Day
6117	Year-Round Schedules
6173.1	Education For Foster Youth
6173.1	Education For Foster Youth
7150	Site Selection And Development
7150	Site Selection And Development
7214	General Obligation Bonds
7214	General Obligation Bonds
7310	Naming Of Facility
9000	Role Of The Board
9005	Governance Standards
9012	Board Member Electronic Communications
9100	Organization
9121	President
9130	Board Committees
9140	Board Representatives
9220	Governing Board Elections
9230	Orientation
9270	Conflict Of Interest
9270-E(1)	Conflict Of Interest
9310	Board Policies
9321	Closed Session
9321-E(1)	Closed Session

9321-E(2)	Closed Session
9322	Agenda/Meeting Materials
9323	Meeting Conduct
9323.2	Actions By The Board
9323.2-E(1)	Actions By The Board
9324	Minutes And Recordings
9400	Board Self-Evaluation

Bylaw 9323.2: Actions By The Board

Status: ADOPTED

Original Adopted Date: 03/01/2011 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

The Governing Board shall act by a majority vote of all of the membership constituting the Board, unless otherwise required by law. (Education Code 35164, 35165)

An "action" by the Board means: (Government Code 54952.6)

1. A collective decision by a majority of the Board members
2. A collective commitment or promise by a majority of the Board members to make a positive or negative decision
3. A vote by a majority of the Board members when sitting as the Board upon a motion, proposal, resolution, order, or ordinance

The Board shall not take action by secret ballot, whether preliminary or final. (Government Code 54953)

Actions taken by the Board in open session shall be recorded in the Board minutes. (Education Code 35145)

Action on Non-Agenda Items

The Board may take action on a subject not appearing on the posted meeting agenda only after publicly identifying the item and if any one of the following conditions are met: (Government Code 54954.2)

1. When a majority of the Board determines that an emergency situation exists, as defined for emergency meetings pursuant to Government Code 54956.5
2. When two-thirds of the members present, or if less than two-thirds of the members are present then by a unanimous vote of all members present, determine that the need to take immediate action came to the district's attention after the agenda was posted
3. When an item appeared on the agenda of, and was continued from, a meeting that occurred not more than five days earlier
4. Until December 31, 2025, when a Board member requests to participate by teleconference due to emergency circumstances pursuant to Government Code 54953 so long as the timing of the request did not allow for sufficient time to place it on the agenda

Challenging Board Actions

Before seeking to file a civil action to stop or prevent a Brown Act violation or to invalidate a prior action taken by the Board, the district attorney's office or interested person shall first present a demand to "cure and correct" the alleged violation to the district. If the district receives a proper demand from the district attorney's office or any interested person to "cure and correct" an alleged violation of the Brown Act, the Board shall consult with legal counsel on if and how to respond as provided by law. (Government Code 54960-54960.5)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Description

Code of Civil Procedure 1245.240

[Eminent domain vote requirements](#)

Code of Civil Procedure 1245.245

[Eminent domain; resolution adopting different use](#)

Code of Civil Procedure 425.16

[Special motion to strike in connection with a public issue](#)

Ed. Code 15266

[School construction bonds](#)

Ed. Code 17466	Declaration of intent to sell or lease real property
Ed. Code 17481	Lease of property with residence for nondistrict purposes
Ed. Code 17510-17512	Leasing for production of gas; resolution requiring unanimous vote
Ed. Code 17546	Private sale of personal property
Ed. Code 17556-17561	Dedication of real property
Ed. Code 35140-35149	Meetings
Ed. Code 35150	Prohibition to terminate superintendent or assistant superintendent at specified meetings or times
Ed. Code 35160-35178.4	Powers and duties
Ed. Code 48660-48661	Community day schools; establishment and restrictions
Gov. Code 53090-53097.5	Regulation of local agencies by counties and cities
Gov. Code 53724	Parcel tax resolution requirements
Gov. Code 53790-53792	Exceeding the budget
Gov. Code 53820-53833	Temporary borrowing
Gov. Code 53850-53858	Temporary borrowing
Gov. Code 54230.5	Disposal of surplus land and receipt of notice of violation
Gov. Code 54230.7	Disposal of surplus land and receipt of notice of violation
Gov. Code 54950-54963	The Ralph M. Brown Act
Gov. Code 54952.6	Action taken; definition
Gov. Code 54953	Meetings to be open and public; attendance
Gov. Code 54960-54960.5	Actions to prevent violations
Gov. Code 65352.2	Communicating and coordinating of school sites
Pub. Cont. Code 20110-20118.44	School district contracts
Pub. Cont. Code 20113	Emergencies; award of contracts without bids
Pub. Cont. Code 20114	Repairs, maintenance, and improvements to district facilities by day labor or force account
Pub. Cont. Code 22034	Uniform Public Construction Cost Accounting Act informal bidding ordinance
Pub. Cont. Code 22035	Repair or replacement of facilities in case of emergency
Pub. Cont. Code 22050	Emergency contracting procedures
Pub. Cont. Code 3400	Bid specifications

Management Resources References

Description

Attorney General Publication	The Brown Act: Open Meetings for Legislative Bodies, rev. 2003
Court Decision	Bell v. Vista Unified School District (2002) 82 Cal.App.4th 672
Court Decision	Boyle v. City of Redondo Beach (1999) 70 Cal.App.4th 1109
Court Decision	Los Angeles Times Communications LLC v. Los Angeles County Board of Supervisors (2003) 112 Cal.App.4th 1313
Court Decision	McKee v. Orange Unified School District (2003) 110 Cal.App.4th 1310
CSBA Publication	The Brown Act: School Boards and Open Meeting Laws, rev. 2019
League of California Cities Publication	Open and Public IV: A Guide to the Ralph M. Brown Act 2nd Edition, rev. July 2010
Website	CSBA District and County Office of Education Legal Services
Website	Institute for Local Government

Website [California Office of the Attorney General](#)
Website [CSBA](#)

Cross References

Description

3260	Fees And Charges
3260	Fees And Charges
3270	Sale And Disposal Of Books, Equipment And Supplies
3270	Sale And Disposal Of Books, Equipment And Supplies
3280	Sale Or Lease Of District-Owned Real Property
3280	Sale Or Lease Of District-Owned Real Property
3311	Bids
3311	Bids
3311.1	Uniform Public Construction Cost Accounting Procedures
3311.1	Uniform Public Construction Cost Accounting Procedures
3471	Parcel Taxes
6185	Community Day School
6185	Community Day School
7131	Relations With Local Agencies
7150	Site Selection And Development
7150	Site Selection And Development
7160	Charter School Facilities
7160	Charter School Facilities
7213	School Facilities Improvement Districts
7214	General Obligation Bonds
7214	General Obligation Bonds
9000	Role Of The Board
9005	Governance Standards
9012	Board Member Electronic Communications
9150	Student Board Members
9200	Limits Of Board Member Authority
9223	Filling Vacancies
9310	Board Policies
9320	Meetings And Notices
9321	Closed Session
9321-E(1)	Closed Session
9321-E(2)	Closed Session
9322	Agenda/Meeting Materials
9323	Meeting Conduct
9324	Minutes And Recordings

Exhibit 9323.2-E(1): Actions By The Board

Status: ADOPTED

Original Adopted Date: 10/01/2016 | Last Revised Date: 03/01/2024 | Last Reviewed Date: 03/01/2024

RESTRICTIONS ON BOARD ACTIONS

This exhibit is a non-exhaustive list of the Governing Board actions that require more than a majority vote as well as restrictions and prohibitions on when the Board may take certain actions. Other such actions may exist and may be identified in the future.

Actions Requiring a Two-Thirds Vote of the Membership of the Board

1. Resolution declaring the Board's intention to sell or lease real property (Education Code 17466)
2. Resolution declaring the Board's intent to convey or dedicate property to the state or any political subdivision for the purposes specified in Education Code 17556 (Education Code 17557)
3. Resolution authorizing and directing the Board president, or any other presiding officer, secretary, or member, to execute a deed of dedication or conveyance of property to the state or a political subdivision (Education Code 17559)
4. Lease, for up to three months, of school property which has a residence on it and which cannot be developed for district purposes because funds are unavailable (Education Code 17481)
5. Request for temporary borrowing of funds needed for immediate requirements of the district to pay district obligations incurred before the receipt of district income for the fiscal year sufficient to meet the payment(s) (Government Code 53821)
6. Upon complying with Government Code 65352.2 and Public Resources Code 21151.2, action to render city or county zoning ordinances inapplicable to a proposed use of the property by the district so long the proposed use of property is not for nonclassroom facilities (Government Code 53094)
7. When the district is organized to serve only grades K-8, action to establish a community day school for any of grades K-8 (Education Code 48660)
8. When the district is organized to serve only grades K-8, has an average daily attendance (ADA) of 2,500 or less, or desires to operate a community day school to serve any of grades K-6 (and no higher grades) and seeks to situate a community day school on an existing school site, certification that satisfactory alternative facilities are not available for a community day school (Education Code 48661)
9. Decision to pursue the authorization and issuance of general obligation bonds pursuant to paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution and subdivision (b) of Section 18 of Article XVI of the California Constitution (Education Code 15266)
10. Resolution of necessity to proceed with an eminent domain action and, if the Board subsequently desires to use the property for a different use than stated in the resolution of necessity, a subsequent resolution so authorizing the different use (Code of Civil Procedure 1245.240, 1245.245)
11. When the district has a three-member Board and has adopted the procedures set forth in the Uniform Public Construction Cost Accounting Act (UPCCAA), action to respond to an emergency facilities condition without giving notice for bids to award contracts, including the repair or replacement of district facilities, the taking of any other action that is directly related to and immediately required by that emergency, the procurement of the necessary equipment, services, and supplies for those purposes, the delegation of authority to the Superintendent or designee to take such action, and the determination during a regular Board meeting of the need to continue the action (Public Contract Code 22035, 22050)

Actions Requiring a Two-Thirds Vote of the Board Members Present at the Meeting

1. Determination that there is a need to take immediate action and that the need for action came to the district's attention after the posting of the agenda. If less than two-thirds of the Board members are present at the meeting, a unanimous vote of all members present is required. (Government Code 54954.2)

2. Determination that a closed session is necessary during an emergency meeting. If less than two-thirds of the Board members are present, a unanimous vote of all members present is required. (Government Code 54956.5)

Actions Requiring a Four-Fifths Vote of the Membership of the Board

1. Resolution for district borrowing based on issuance of notes, tax anticipation warrants, or other evidences of indebtedness, in an amount up to 50 percent of the district's estimated income and revenue for the fiscal year or the portion not yet collected at the time of the borrowing (Government Code 53822, 53824)
2. Resolution for district borrowing, between July 15 and August 30 of any fiscal year, of up to 25 percent of the estimated income and revenue to be received by the district during that fiscal year from apportionments based on ADA for the preceding school year (Government Code 53823, 53824)
3. Declaration of an emergency in order to authorize the district to include a particular brand name or product in a bid specification (Public Contract Code 3400)
4. When the district has a five-member or seven-member Board and has adopted the procedures set forth in UPCCAA, action to respond to an emergency facilities condition without giving notice for bids to award contracts, including the repair or replacement of district facilities, the taking of any other action that is directly related to and immediately required by that emergency, the procurement of the necessary equipment, services, and supplies for those purposes, the delegation of authority to the Superintendent or designee to take such action, and the determination during a regular Board meeting of the need to continue the action (Public Contract Code 22035, 22050)
5. Resolution to award a contract for a public works project at \$212,500 or less to the lowest responsible bidder, when the district is using the informal process authorized under the UPCCAA for projects of \$200,000 or less, all bids received are in excess of \$200,000, and the Board determines that the district's cost estimate was reasonable (Public Contract Code 22034)

Actions Requiring a Four-Fifths Vote of the Board Members Present at the Meeting

1. Approval of the expenditure and transfer of necessary funds and use of district property or personnel to meet a national or local emergency created by war, military, naval, or air attack, or sabotage, or to provide for adequate national or local defense (Government Code 53790-53792)

Actions Requiring a Unanimous Vote of the Membership of the Board

1. Resolution authorizing and prescribing the terms of a lease of district property for extraction and taking of gas not associated with oil (Education Code 17510, 17511)
2. Authorization of the use of day labor or force account, or waiver of the competitive bid process pursuant to Public Contract Code 20111, when the Board determines that an emergency exists requiring the repair, alteration, work, or improvement to any facility to permit the continuance of existing classes or to avoid danger to life or property, and upon approval of the County Superintendent of Schools (Public Contract Code 20113)

Actions Requiring a Unanimous Vote of the Board Members Present at the Meeting

1. Private sale of surplus property without advertisement in order to establish that such property is not worth more than \$2,500. Disposal of surplus property or donation to a charitable organization requires the unanimous vote of the Board members present to establish that the value of such property would not defray the cost of arranging its sale. (Education Code 17546)

Actions Required to Occur During a Regular Board Meeting

1. Termination of the Superintendent or an assistant superintendent without cause (Education Code 35150)
2. Discussion or action regarding the contract, salary, salary schedule, or other compensation of the Superintendent, assistant superintendent, or other management employee as described in Government Code 3511.1 (Government Code 54956)

Prohibitions on Certain Board Actions

1. Termination of the Superintendent or an assistant superintendent without cause within 30 days after the first convening of the Board after an election at which one or more Board members are elected or recalled (Education Code 35150)
2. When the District is disposing of surplus land and has received a notification from the Department of Housing and Community Development pursuant to Government Code 54230.5 with regard to the surplus land, final action to ratify or approve the proposed disposal of surplus land unless the district holds an open and public meeting in compliance with Government Code 54230.7 to review and consider the substance of the notice

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Code of Civil Procedure 1245.240
 Code of Civil Procedure 1245.245
 Code of Civil Procedure 425.16
 Ed. Code 15266
 Ed. Code 17466
 Ed. Code 17481
 Ed. Code 17510-17512
 Ed. Code 17546
 Ed. Code 17556-17561
 Ed. Code 35140-35149
 Ed. Code 35150
 Ed. Code 35160-35178.4
 Ed. Code 48660-48661
 Gov. Code 53090-53097.5
 Gov. Code 53724
 Gov. Code 53790-53792
 Gov. Code 53820-53833
 Gov. Code 53850-53858
 Gov. Code 54230.5
 Gov. Code 54230.7
 Gov. Code 54950-54963
 Gov. Code 54952.6
 Gov. Code 54953
 Gov. Code 54960-54960.5
 Gov. Code 65352.2
 Pub. Cont. Code 20110-20118.44
 Pub. Cont. Code 20113
 Pub. Cont. Code 20114

Description

[Eminent domain vote requirements](#)
[Eminent domain; resolution adopting different use](#)
[Special motion to strike in connection with a public issue](#)
[School construction bonds](#)
[Declaration of intent to sell or lease real property](#)
[Lease of property with residence for nondistrict purposes](#)
[Leasing for production of gas; resolution requiring unanimous vote](#)
[Private sale of personal property](#)
[Dedication of real property](#)
[Meetings](#)
[Prohibition to terminate superintendent or assistant superintendent at specified meetings or times](#)
[Powers and duties](#)
[Community day schools; establishment and restrictions](#)
[Regulation of local agencies by counties and cities](#)
[Parcel tax resolution requirements](#)
[Exceeding the budget](#)
[Temporary borrowing](#)
[Temporary borrowing](#)
[Disposal of surplus land and receipt of notice of violation](#)
[Disposal of surplus land and receipt of notice of violation](#)
[The Ralph M. Brown Act](#)
[Action taken; definition](#)
[Meetings to be open and public; attendance](#)
[Actions to prevent violations](#)
[Communicating and coordinating of school sites](#)
[School district contracts](#)
[Emergencies; award of contracts without bids](#)
[Repairs, maintenance, and improvements to district facilities by day labor or force account](#)

Pub. Cont. Code 22034	Uniform Public Construction Cost Accounting Act informal bidding ordinance
Pub. Cont. Code 22035	Repair or replacement of facilities in case of emergency
Pub. Cont. Code 22050	Emergency contracting procedures
Pub. Cont. Code 3400	Bid specifications

Management Resources References

	Description
Attorney General Publication	The Brown Act: Open Meetings for Legislative Bodies, rev. 2003
Court Decision	Bell v. Vista Unified School District (2002) 82 Cal.App.4th 672
Court Decision	Boyle v. City of Redondo Beach (1999) 70 Cal.App.4th 1109
Court Decision	Los Angeles Times Communications LLC v. Los Angeles County Board of Supervisors (2003) 112 Cal.App.4th 1313
Court Decision	McKee v. Orange Unified School District (2003) 110 Cal.App.4th 1310
CSBA Publication	The Brown Act: School Boards and Open Meeting Laws, rev. 2019
League of California Cities Publication	Open and Public IV: A Guide to the Ralph M. Brown Act 2nd Edition, rev. July 2010
Website	CSBA District and County Office of Education Legal Services
Website	Institute for Local Government
Website	California Office of the Attorney General
Website	CSBA

Cross References

	Description
3260	Fees And Charges
3260	Fees And Charges
3270	Sale And Disposal Of Books, Equipment And Supplies
3270	Sale And Disposal Of Books, Equipment And Supplies
3280	Sale Or Lease Of District-Owned Real Property
3280	Sale Or Lease Of District-Owned Real Property
3311	Bids
3311	Bids
3311.1	Uniform Public Construction Cost Accounting Procedures
3311.1	Uniform Public Construction Cost Accounting Procedures
3471	Parcel Taxes
6185	Community Day School
6185	Community Day School
7131	Relations With Local Agencies
7150	Site Selection And Development
7150	Site Selection And Development
7160	Charter School Facilities
7160	Charter School Facilities
7213	School Facilities Improvement Districts
7214	General Obligation Bonds
7214	General Obligation Bonds

9000	Role Of The Board
9005	Governance Standards
9012	Board Member Electronic Communications
9150	Student Board Members
9200	Limits Of Board Member Authority
9223	Filling Vacancies
9310	Board Policies
9320	Meetings And Notices
9321	Closed Session
9321-E(1)	Closed Session
9321-E(2)	Closed Session
9322	Agenda/Meeting Materials
9323	Meeting Conduct
9324	Minutes And Recordings

CSBA UPDATE CHECKLIST – March 2024

District Name: Eureka City Schools

Contact Name: Micalyn Harris

Phone: 707-441-2414

Email: n/a

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 0450	Comprehensive Safety Plan	OPTION 1: <input checked="" type="checkbox"/> OPTION 2: <input type="checkbox"/>	09/12/24
AR 0450	Comprehensive Safety Plan		09/12/24
BP 0470	COVID-19 Mitigation Plan	Delete POLICY <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	09/12/24
BP 3516	Emergencies and Disaster Preparedness Plan		09/12/24
AR 3516	Emergencies and Disaster Preparedness Plan		09/12/24
BP 3550	Food Service/Child Nutrition Program		09/12/24
AR 3550	Food Service/Child Nutrition Program		09/12/24
BP 3551	Food Service Operations/Cafeteria Fund	OPTION 1: <input type="checkbox"/> OPTION 2: <input checked="" type="checkbox"/>	09/12/24
AR 3551	Food Service Operations/Cafeteria Fund		09/12/24
BP 3553	Free and Reduced Price Meals		09/12/24
AR 3553	Free and Reduced Price Meals	Fill in Blanks Assistant Superintendent _____ Educational Services _____ _____	09/12/24
BP 4111	Recruitment and Selection		09/12/24
BP 4211	Recruitment and Selection		09/12/24
BP 4311	Recruitment and Selection		09/12/24
AR 4112.5	Criminal Record Check		09/12/24
AR 4212.5	Criminal Record Check		09/12/24
AR 4312.5	Criminal Record Check		09/12/24

CSBA UPDATE CHECKLIST – March 2024

District Name: Eureka City Schools

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
E(1) 4112.5	Criminal Record Check	Fill in Blanks n/a- form doc _____ _____	09/12/24
E(1) 4212.5	Criminal Record Check	Fill in Blanks n/a - form doc _____ _____	09/12/24
E(1) 4312.5	Criminal Record Check	Fill in Blanks n/a - form doc _____ _____	09/12/24
BP 4118	Dismissal/Suspension/Disciplinary Action		09/12/24
AR 4118	Dismissal/Suspension/Disciplinary Action	OPTION 1: <input checked="" type="checkbox"/> OPTION 2: <input type="checkbox"/>	09/12/24
BP 4140	Bargaining Units		09/12/24
BP 4240	Bargaining Units		09/12/24
BP 4340	Bargaining Units		09/12/24
BP 4157	Employee Safety		09/12/24
BP 4257	Employee Safety		09/12/24
BP 4357	Employee Safety		09/12/24
AR 4157	Employee Safety		09/12/24
AR 4257	Employee Safety		09/12/24
AR 4357	Employee Safety		09/12/24
AR 4157.1	Work-Related Injuries		09/12/24
AR 4257.1	Work-Related Injuries		09/12/24
AR 4357.1	Work-Related Injuries		09/12/24

CSBA UPDATE CHECKLIST – March 2024

District Name: Eureka City Schools

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 4218	Dismissal/Suspension/Disciplinary Action		09/12/24
AR 4218	Dismissal/Suspension/Disciplinary Action		09/12/24
BP 5126	Awards for Achievement		09/12/24
AR 5126	Awards for Achievement		09/12/24
BP 5141.21	Administering Medication and Monitoring Health Conditions	OPTION 1: <input checked="" type="checkbox"/> OPTION 2: <input type="checkbox"/>	09/12/24
BP 5144	Discipline		09/12/24
AR 5144	Discipline		09/12/24
BP 6115	Ceremonies and Observances		09/12/24
AR 6115	Ceremonies and Observances		09/12/24
BP 6141.2	Recognition of Religious Beliefs and Customs		09/12/24
AR 6141.2	Recognition of Religious Beliefs and Customs		09/12/24
BP 6175	Migrant Education Program		09/12/24
AR 6175	Migrant Education Program		09/12/24
BB 9320	Meetings and Notices	Fill in Blanks Completed _____ _____ _____	09/12/24
BB 9323.2	Actions by the Board		09/12/24
E(1) 9323.2	Actions by the Board		09/12/24
E(2) 9323.2	Actions by the Board	Delete EXHIBIT <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	09/12/24

AGENDA ITEM

Agenda Title: Approval of August 2024 Warrants

Meeting Date: September 12, 2024

Item: Consent

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to approve the attached list of warrants issued during the month of August 2024.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

Education Code section 17605 allows the District's Board to "adopt a rule, delegating to any officer or employee...the authority to purchase supplies, materials, apparatus, equipment, and services" that do not exceed the amount specified in section 20111 of the Public Contract Code. However, Education Code 35161 requires the Board to retain "ultimate responsibility over the performance of those powers or duties so delegated". As a result, it is recommended that the Governing Board ratify or approve actions taken by the designees.

STRATEGIC PLAN/PRIORITY AREA:

Applied to the "Fiscal Integrity of the District" portion of the Strategic Plan

HISTORY *(list previous staff or board action(s) with dates if possible)*

This issue was discussed at the February 27, 2014 Board meeting. It was agreed that the Warrant listings would come to the Board for review and approval on a monthly basis.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

For August 2024, the District issued warrants totaled \$4,580,442.96.

WHO *(list the name of the contact person(s), job title, and site location)*

Paul Ziegler, Assistant Superintendent of Business Services

ATTACHMENTS:

Description

▫ August 2024 Warrants

Checks Dated 08/01/2024 through 08/31/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000248257	08/07/2024	STOLPE, SARAH LYNN	01-5800	CALPADS CONSULTING		1,443.75
3000248258	08/07/2024	ABAG POWER	01-6102	FY '25 LEVELIZED CHG - NAT GAS AND WKG CAPITAL DEP.	28,869.02	
				FY '25 LEVELIZED CHG NAT. GAS AND WORKING CAP. DEPOSIT	28,869.02	
				WORKING CAPITAL DEPOSIT	58,992.80	116,730.84
3000248259	08/07/2024	Amazon Capital Services	01-4310	Open PO Fiscal Svcs Ofc Supplies	212.11	
				ORDER Amazon Shopping Cart	96.44	
				ORDER Rogers	294.03	
				ORDER: Freeman and Office	487.68	
			01-4393	ORDER	942.00	
			12-4310	Amazon	552.33	
				CREDIT FOR RET. ITEMS	68.12-	2,516.47
3000248260	08/07/2024	AMERICAN FIDELITY ADMIN. SERVICES	01-5800	Open P.O.		730.15
3000248261	08/07/2024	BUSWEST	01-4362	OPEN PO For Bus replacement parts		284.20
3000248262	08/07/2024	CAL POLY HUMBOLDT SPONSORED PROGRAMS	01-5800	AP OPEN PO - MSW INTERN PROGRAM		11,107.34
3000248263	08/07/2024	CALIFORNIA DEPT. OF TAX & FEE	01-5884	Q2 2024 FUEL TAX EX	7.00	
				Q2 2024 FUEL TAX NON EXEMPT	305.00	312.00
3000248264	08/07/2024	CAMPTON ELECTRIC	01-4381	BLANKET PO for Materials		39.55
3000248265	08/07/2024	Claussen, Lisa M	01-5210	MTSS CONF. MEALS		195.00
3000248266	08/07/2024	Doyle, Brian	01-5201	MILEAGE		8.91
3000248267	08/07/2024	EditMentor	01-4341	ORDER: Software for Media Production		1,470.00
3000248268	08/07/2024	ERIC WENNERHOLM DC,MS ACCURATE DRUG TESTING SERVICES	01-5864	OPEN PO For Driver DOT exams		100.00
3000248269	08/07/2024	Evans, Ronda L	01-5210	MTSS ANAHEIM CONF. TRVL REIMB		350.68
3000248270	08/07/2024	HUMBOLDT COMM SERVICES DIST	01-5530	WATER - GRANT	601.99	
				WATER - WINSHIP	1,790.86	
				WATER LAFAYETTE	1,521.20	3,914.05
3000248271	08/07/2024	HUMBOLDT WASTE MANAGEMENT AUTH	01-5560	BLANKET PO GREEN / SOLID WASTE DISP.		2,765.79
3000248272	08/07/2024	KAMI	01-4310	SEND		4,550.00
3000248273	08/07/2024	KEENAN SUPPLY	01-4381	BLANKET PO For Materials & Supplies		443.67
3000248274	08/07/2024	MARIPOSA EVALUATION CONSUL	01-5800	AWARE GRANT CONSULTING		10,000.00
3000248275	08/07/2024	MISSION LINEN	01-5800	LAUNDRY SVCS	33.00	
			12-5800	WCC Open PO for Mission Linen biweekly rug service	31.41	64.41
3000248276	08/07/2024	NILSEN FEED	01-4377	BLANKET PO - GROUNDS	304.33	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 08/01/2024 through 08/31/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000248276	08/07/2024	NILSEN FEED	01-4381	BLANKET PO - GROUNDS	13.41	317.74
3000248277	08/07/2024	Santiago, Alexander	01-5720	CASTO MECHANICS CLASS - TRUCKEE		1,273.16
3000248278	08/07/2024	SCHOOL SPECIALTY LLC	01-4310	FLASH CARDS PO 25-00758 CLOSED		1,796.07
3000248279	08/07/2024	T-MOBILE	01-5921	HOTSPOTS		2,040.00
3000248280	08/07/2024	TRUE NORTH ORG NETWORK	01-5800	COMMUNITY BUILDING AND ORGANIZING TRAINING		25,000.00
3000248281	08/07/2024	UBEO BUSINESS SERVICES	12-5637	BPO WINZLER UBEO MAINT AGR		360.96
3000248282	08/07/2024	VERIZON WIRELESS	01-5921	CELL PHONE - POLICE	51.64	
			01-5922	CELL PHONE - BUS SVCS	38.01	
				CELL PHONES HBTS	104.28	
				CELL PHONES SUPER / BOARD	342.09	
				CELL PHONES TECH	279.33	
				DISTANCE LEARNING	190.05	1,005.40
3000248863	08/14/2024	AMERICAN EAGLE ENTERPRISES	01-5639	OPEN PO Service & repair gym bleachers		7,755.00
3000248864	08/14/2024	BRINKS INCORPORATED	01-5800	AP Open PO - Courier Service		190.99
3000248865	08/14/2024	CALIF SCHOOLS DENTAL COALITION KEENAN & ASSOCIATES, ADMIN	68-9135	DENTAL - SEPT 2024		57,897.00
3000248866	08/14/2024	CALIF. DEPT. OF TAX & FEE ADMI	01-5881	Q2 2024 TAX PENALTY/INTEREST	120.85	
			01-9561	Q2 2024 CAF. PAID TX	12.00	
			01-9580	Q2 2024 FUND 01 SALES TAX	433.00	
			13-5884	Q2 2024 ADULT MEALS TAX	195.00	
			13-9580	Q2 2024 FUND 13 SALES TX	467.00	1,227.85
3000248867	08/14/2024	CALIF. SCHOOLS VISION COALITN KEENAN & ASSOCIATES, ADMIN	67-9135	VISION - SEPT. 2024		7,885.00
3000248868	08/14/2024	CAMPTON ELECTRIC	01-4381	BLANKET PO for Materials		43.42
3000248869	08/14/2024	CDW-G	01-4310	ORDER (new quote): Projector Supplies	1,409.33	
			01-4400	ORDER: EHS Auditorium Equipment	337.45	
			01-4445	RECYCLING FEE	4.00	1,750.78
3000248870	08/14/2024	CITY OF EUREKA	01-5530	AP D.O. / CORP YD WATER	849.82	
				AP OPEN PO - WA WATER (NP)	5,119.30	
				WATER - EHS	5,020.31	10,989.43
3000248871	08/14/2024	CRYSTAL CREAMERY	13-4710	BLANKET PO: Dairy purchases		3,562.95
3000248872	08/14/2024	CUMMINS INC	01-5633	BLANKET PO For Parts and Vehicle repair		1,054.11
3000248873	08/14/2024	DAZEY'S ARCATA	01-4377	.BLANKET PO FOR MATERIALS		649.53
3000248874	08/14/2024	DON'S RENT ALL	01-5623	BLANKET PO - Grounds		112.53
3000248875	08/14/2024	DSS COMMUNITY CARE LICENSING	12-5884	LICENSING FEE TO KEEP CURRENT		242.00
3000248876	08/14/2024	Dutra, Laurie J	13-5201	MILEAGE		98.62
3000248877	08/14/2024	EAN SERVICES, LLC	01-5210	MTSS TRVL A. WEST	470.73	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 08/01/2024 through 08/31/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000248877	08/14/2024	EAN SERVICES, LLC		RENTAL CAR - TRANSP TRAINING	377.41	
			01-5618	RENTAL CAR - EHS ATHLETICS	1,405.96	2,254.10
3000248878	08/14/2024	ECOLAB PEST ELIMINATION DIVISN	13-5800	OPEN PO for Pest control svcs		1,679.02
3000248879	08/14/2024	EMPLOYEMENT DEV. DEPT DE 2176	01-5881	PAYROLL Q2 2024 DE 2176 ADD'L TAX DUE		1,518.04
3000248880	08/14/2024	ERIC WENNERHOLM DC,MS ACCURATE	01-5864	OPEN PO For Driver DOT exams		40.00
		DRUG TESTING SERVICES				
3000248881	08/14/2024	EUREKA ACE HARDWARE	01-4362	BLANKET PO For Trans Parts	167.09	
			01-4377	BLANKET PO For Maintenance & Supplies	17.23	184.32
3000248882	08/14/2024	EUREKA GLASS CO.	01-4381	BLANKET PO For Materials & SUpplies		97.14
3000248883	08/14/2024	EUREKA OXYGEN	01-5623	BLANKET PO For Materials & Supplies	219.35	
			01-5635	AP OPEN PO FIRE EXTINGUISHER SVC	9,475.04	9,694.39
3000248884	08/14/2024	EUREKA RUBBER STAMP CO	01-4381	BLANKET PO For Materials & Supplies		56.94
3000248885	08/14/2024	EUREKA TIMES STANDARD	01-4312	YEARLY SUBSCRIPTION		640.63
3000248886	08/14/2024	FRANZ FAMILY BAKERIES	13-4710	BLANKET PO: Bread purchases		135.52
3000248887	08/14/2024	GRAHAM, JEANA	01-5861	FINGERPRINT REIMB		30.00
3000248888	08/14/2024	HARPER MOTORS	01-4362	BLANKET PO Vehicle parts		151.63
3000248889	08/14/2024	HER, KOBTXUJ	01-5861	FINGERPRINT REIMB.		30.00
3000248890	08/14/2024	HUMBOLDT WASTE MANAGEMENT	01-5565	.OPEN PO FOR HAZ WASTE		304.20
		AUTH				
3000248891	08/14/2024	IXL Learning	01-4310	SEND		53,295.00
3000248892	08/14/2024	JASPER ENGINES & TRANSMISSIONS	01-4362	.OPEN PO for transmisison repair		3,130.01
3000248893	08/14/2024	Keffer, Michael J	01-4381	MAINT SUPPLIES		364.11
3000248894	08/14/2024	KIMBALL MIDWEST	01-4362	BLANKET PO for Parts		132.73
3000248895	08/14/2024	Lotus Mountain	01-4310	NATIVE T-SHIRTS - STUDENT BELONGING		7,154.44
3000248896	08/14/2024	MILLER FARMS NURSERY	01-4377	BLANKET PO For Materials & Supplies	863.05	
			01-4381	BLANKET PO For Materials & Supplies	161.15	1,024.20
3000248897	08/14/2024	Paper Tech Pressed Paperboard Tech	13-4396	OPEN PO: paper service products		3,088.83
3000248898	08/14/2024	PERRY, RONALD	01-5207	AP SUMMER INST. REIMB		650.00
3000248899	08/14/2024	PIERSON BLDG CENTER	01-4377	BLANKET PO For Maint/Grounds Supplies	13.66	
			01-4381	BLANKET PO For Maint/Grounds Supplies	535.47	549.13
3000248900	08/14/2024	PLATT ELEC SUPPLY INC	01-4381	BLANKET PO For Maintenance & Supplies		944.53
3000248901	08/14/2024	PPG ARCHITECTURAL FINISHES, IN	01-4381	BLANKET PO For Maintenance		319.68
3000248902	08/14/2024	PRO PACIFIC FRESH	13-4710	BLANKET PO: Food purchases		402.33
3000248903	08/14/2024	RAMONE'S BAKERY & CAFE	01-4393	PD REFRESHMENTS		893.86
3000248904	08/14/2024	S & L FOOD SALES CO.	13-4396	Open PO: Food & Supplies	279.71	
			13-4710	Open PO: Food & Supplies	2,096.60	2,376.31

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 08/01/2024 through 08/31/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000248905	08/14/2024	Scheffler, Catrina A	01-4310	SUMMER PROG SUPPLIES		880.25
3000248906	08/14/2024	SCHMIDBAUER LUMBER CO	01-4381	BLANKET PO For Materials & Supplies		253.96
3000248907	08/14/2024	SCHOOL AND COLLEGE LEGAL SERV.	01-5823	INVOICE		585.00
3000248908	08/14/2024	SCHOOL SAVERS	01-4310	SEND		4,880.80
3000248909	08/14/2024	SEQUOIA FLORAL INTERNATIONAL	01-4310	.Blanket PO: Flowers for Floral		28.20
3000248910	08/14/2024	SHAFER'S HARDWARE	01-4381	BLANKET PO For Maintenance & Supplies		102.17
3000248911	08/14/2024	SHRED AWARE LLC	01-5800	Open PO to Shred documents		80.86
3000248912	08/14/2024	SILKE COMMUNICATIONS	01-5635	LAFAYETTE RADIO REPAIRS		2,048.64
3000248913	08/14/2024	SISC III	01-9537	AUG. 2024 MEDICAL		627,316.00
3000248914	08/14/2024	SPORT & CYCLE	01-4310	[Pam handled]PE Shirts		2,580.45
3000248915	08/14/2024	STOLPE, SARAH LYNN	01-5800	END OF YR CONSULTING		1,406.25
3000248916	08/14/2024	SYSCO	13-4710	OPEN PO: Food/Supplies		10,552.71
3000248917	08/14/2024	THRIFTY SUPPLY CO	01-4381	BLANKET PO For Maintenance Supplies		634.90
3000248918	08/14/2024	U.S. BANK EQUIPMENT	01-5623	AP OPEN PO EHS 2 COPIER LEASES		1,032.99
3000248919	08/14/2024	UBEO BUSINESS SERVICES	01-5637	A.B. COPIER MAINT AGR	670.90	
				BPO BUS/FISCAL SVCS UBEO MAINT AGR	1.43	
				BPO CORP YD C.B. DESK MAINT AGR	193.81	
				CY SEC.COPIER MAINT AGR	423.23	
				EHS COPIER MAINT. AGR.	1,736.46	
				GRANT COPIER MAINT AGR	826.65	
				LAF. COPIER MAINT. AGR / USEAGE	2,044.97	
				WAREHOUSE COPIER MAINT. AGR	13.06	
				ZANE COPIER MAINT AGR	924.68	
			01-5800	IX R7000 LABOR CHGS	622.00	
				IX-R7000 REPAIR LABOR CHGS	522.50	7,979.69
3000248920	08/14/2024	UBEO BUSINESS SERVICES	01-4341	ORDER: Laserfiche Renewal 2024		26,512.85
3000248921	08/14/2024	UNITED RENTALS	01-5623	BLANKET PO For Materials & Supplies		434.82
3000248922	08/14/2024	VERITABLE VEGETABLE, INC.	13-4710	13-7033 OPEN PO for food purchases		1,121.25
3000248923	08/14/2024	Yra, Merrick D	01-3311	MILEAGE		23.52
3000249306	08/19/2024	ADAMS COMMERCIAL GENERAL CONTRACTING, INC	23-6250	OPEN PURCHASE ORDER		2,642,899.91
3000249307	08/19/2024	BUSWEST	01-4362	OPEN PO For Bus replacement parts		127.71
3000249308	08/19/2024	CDW-G	01-4400	ORDER: EHS Auditorium Equipment		6,117.94
3000249309	08/19/2024	CHARACTER STRONG	01-4310	CHARACTER DEV. LESSONSD		4,497.00
3000249310	08/19/2024	CRYSTAL CREAMERY	13-4710	BLANKET PO: Dairy purchases		107.53
3000249311	08/19/2024	ERIC WENNERHOLM DC,MS ACCURATE DRUG TESTING SERVICES	01-5864	OPEN PO For Driver DOT exams		100.00
3000249312	08/19/2024	EUREKA BROADCASTING INC.	01-5831	ADVERTISING - RE: TEXTING/DRIVING		2,959.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 08/01/2024 through 08/31/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000249313	08/19/2024	EUREKA NAPA AUTO	01-4310	BLANKET PO: Transportation/Motor Pool Parts	754.35	
			01-4362	BLANKET PO: Transportation/Motor Pool Parts	164.14	918.49
3000249314	08/19/2024	Hammer, Karen	01-4310	P.D. SUPPLIES REIMB		19.38
3000249315	08/19/2024	HUMBOLDT IPA	01-5800	AWARE JUN-AUG 2024 GRPS		27,501.00
3000249316	08/19/2024	IXL Learning	01-4310	REMAINING PMT ON ANNUAL LICENSE		8,100.00
3000249317	08/19/2024	Lee, Loua	01-4310	SUMMER SCHOOL SUPPLIES		22.38
3000249318	08/19/2024	MENDES SUPPLY	01-4374	.EHS OPEN PO - CUSTODIAL	315.90	
				SUMMER FLOORS - ZOE	94.96	
			01-9320	VFS Restock	3,524.58	3,935.44
3000249319	08/19/2024	MISSION LINEN	01-5800	A/P Open PO Laundry Svc	103.50	
			12-5800	WCC Open PO for Mission Linen biweekly rug service	31.41	134.91
3000249320	08/19/2024	MYER, JULIE	01-9537	DENTAL & VISION REFUND SUMMER 2024		55.50
3000249321	08/19/2024	NORTH COAST HEALTH IMPR & INFO NETWORK	01-5800	CARE CONNECT CHARGE		225.00
3000249322	08/19/2024	NORTHCOAST PARTNERS INC DBA CRYSTAL SPR BOTTLED WATER	01-5800	A/P EHS OPEN PO WATER SVC	54.00	
				AP Water DO/Tech/Elem/Winzler	198.00	
				AP Winship Open PO for Bottled water	28.00	
				AP Zane Open PO - water	64.00	344.00
3000249323	08/19/2024	NORTHTOWN BOOKS	73-4310	LIBRARY BOOKS		96.60
3000249324	08/19/2024	PIERSON BLDG CENTER	01-4381	BLANKET PO For Maint/Grounds Supplies	47.37	
			22-6250	EHS SERVING LINE	43.44	90.81
3000249325	08/19/2024	RECOLOGY HUMBOLDT COUNTY	01-5560	AP OPEN PO: Recycling - All Sites		5,627.31
3000249326	08/19/2024	SAN JOAQUIN CO. OFFICE OF ED.	01-5800	LEA MEDI-cAL BILLING JULY 24-25		2,441.00
3000249327	08/19/2024	SCHOOL AND COLLEGE LEGAL SERV.	01-5207	TITLE IX - JOHNSON		75.00
3000249328	08/19/2024	SYSCO	13-4710	OPEN PO: Food/Supplies		1,305.13
3000249329	08/19/2024	THAO, LAO	13-8699	REFUND LUNCH MONEY ON ACCOUNT		44.50
3000249330	08/19/2024	U.S. BANK EQUIPMENT	01-5623	AP OPEN PO EHS 2 COPIER LEASES		1,032.99
3000249331	08/19/2024	UBEO BUSINESS SERVICES	01-4400	IX-R7000 CARD PRINTER & SUPPLIES	5,443.03	
			01-5623	COPIER/PRINTER QTRLY MAINT. AGR	21.49	
			01-5637	BPO A.B. MAINT AGR	431.78	
				BPO BUS/FISCAL SVCS UBEO MAINT AGR	748.37	
				BPO CORP YD C.B. DESK MAINT AGR	170.90	
				BPO GRANT UBEO MAINT AGR	406.54	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 08/01/2024 through 08/31/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000249331	08/19/2024	UBEO BUSINESS SERVICES		BPO HR UBEO MAINT AGR	524.18	
				BPO LAF UBEO COPIER MAINT	270.73	
				BPO MFRC UBEO MAINT	78.75	
				BPO RM 105/106/107 UBEO MAINT. AGR	452.90	
				BPO SUPER MAINT AGR	73.13	
				BPO TECH UBEO MAINT AGR	92.94	
				BPO WASH -UBEO MAINT AGR	3,222.47	
				BPO WINSHIP UBEO MAINT AGR	1,911.59	
				BPO ZANE - UBEO MAINT AGR	893.20	
				BPO ZB CIS H&H UBEO MAINT AGR	456.96	
		EHS QTRLY MAINT. AGR	1,909.78			
			11-5637 BPO ADULT SCH JASON UBEO MAINT AGR	28.09		
3000249332	08/19/2024	WEST COAST PAPER CO.		12-5637 BPO WINZLER UBEO MAINT AGR	317.92	17,454.75
				01-9320 VFS Restock	770.21	
				VFS Restock (Bulk Paper Bid)	12,740.08	13,510.29
3000249333	08/19/2024	WEST ED	01-5800	HEALTHY KIDS SURVEY		1,925.60
3000249334	08/19/2024	WESTERN CHAIN SAW	01-4377	BLANKET PO For Materials & Supplies		125.07
3000249335	08/19/2024	WHITCHURCH ENGINEERING, INC.	01-6250	OPEN PO for Engineering Services		4,800.00
3000249336	08/19/2024	Forsman, Victoria L	01-8699	REFUND SISC SURCHG PD.		208.34
3000249701	08/22/2024	ACSA SCHOOL BOARD MBRSHIPS	01-5300	SCHOOL BOARD MEMBERSHIPS		1,000.00
3000249702	08/22/2024	ADVANCED SECURITY SYSTEMS		01-5804 ALL SITES QTRLY MONITORING	5,817.00	
				13-5804 ALL SITES QTRLY MONITORING	127.50	5,944.50
3000249703	08/22/2024	AMERICAN FIDELITY ADMIN. SERVICES	01-5800	Open P.O.		2,661.65
3000249704	08/22/2024	BANK OF MARIN	23-6250	Open PO		1,293.36
3000249705	08/22/2024	BIG VALLEY SANITATION		Cancelled OPEN PO for grease trap service		113.51 *
				Cancelled on 08/27/2024, Cancel Register # AP08292024		
3000249706	08/22/2024	Borrayo, Arryana J	01-4310	SUMMER SCHOOL SUPPLIES		77.63
3000249707	08/22/2024	CAPITAL LIVE SCAN	01-5861	LIVE SCAN FEES		210.00
3000249708	08/22/2024	Dehart, Andrew	01-4310	SUMMER SCHOOL SUPPLIES		194.08
3000249709	08/22/2024	DON'S RENT ALL	01-5623	BLANKET PO - Grounds		2,130.38
3000249710	08/22/2024	EUREKA ACE HARDWARE	01-4381	BLANKET PO For Maintenance & Supplies		51.68
3000249711	08/22/2024	EUREKA NAPA AUTO		01-4310 BLANKET PO: Transportation/Motor Pool Parts	254.04	
				01-4362 BLANKET PO: Transportation/Motor Pool Parts	1,486.07	1,740.11
3000249712	08/22/2024	FASTENAL COMPANY	01-4381	BLANKET PO For Materials & Supplies		30.22

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 08/01/2024 through 08/31/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000249713	08/22/2024	HUMBOLDT WASTE MANAGEMENT AUTH	01-5560	BLANKET PO GREEN / SOLID WASTE DISP.		665.74
3000249714	08/22/2024	HUNTER COMMUNICATIONS	01-5800	OPEN PO - FIBER PROJ - EHS STADIUM		2,537.45
3000249715	08/22/2024	KEENAN SUPPLY	01-4381	BLANKET PO For Materials & Supplies		1,018.68
3000249716	08/22/2024	LOZANO SMITH LLP	01-5823	INVOICE		18,627.41
3000249717	08/22/2024	MENDES SUPPLY	01-4374	A.B. BURNISHER		2,756.45
3000249718	08/22/2024	MISSION LINEN	01-5800	ECS LAUNDRY		66.00
3000249719	08/22/2024	PACIFIC GAS AND ELECTRIC CFM/P PC DEPT	01-5520	AP ALL SITES OPEN PO - ELECTRICITY	57,544.83	
			12-5520	AP ALL SITES OPEN PO - ELECTRICITY	804.89	58,349.72
3000249720	08/22/2024	PIERSON BLDG CENTER	01-4374	AB PRESSURE WASHER	81.93	
				CUSTODIAL SUPPLIES	67.59	
			01-4381	BLANKET PO For Maint/Grounds Supplies	303.95	
			12-4374	CUSTODIAL SUPPLIES	18.55	
			23-6250	EHS SCIENCE WING	30.64	
				EHS SERVING LINE	501.45	1,004.11
3000249721	08/22/2024	PIONEER ATHLETICS & MTP	01-4377	BRITE STRIPE WHITE 5 GAL	1,440.52	
				PAINT STRIPE	737.44	2,177.96
3000249722	08/22/2024	PLATT ELEC SUPPLY INC	01-4381	BLANKET PO For Maintenance & Supplies	472.12	
			23-6250	EHS SERVING LINE	548.37	1,020.49
3000249723	08/22/2024	RECOLOGY EEL RIVER	01-5565	A/P Open PO for E-Waste		370.20
3000249724	08/22/2024	Screenflex Portable Partitions	01-4421	ORDER: Partition for WIN		2,786.40
3000249725	08/22/2024	SHAFER'S HARDWARE	01-4377	BLANKET PO For Maintenance & Supplies	152.94	
			01-4381	BLANKET PO For Maintenance & Supplies	84.36	237.30
3000249726	08/22/2024	THOMPSON BUILDERS	23-6250	Open P.O.		24,573.84
3000249727	08/22/2024	THRIFTY SUPPLY CO	01-4381	BLANKET PO For Maintenance Supplies		219.33
3000249728	08/22/2024	UNITED RENTALS	01-5623	BLANKET PO For Materials & Supplies		1,385.29
3000249729	08/22/2024	VALLEY PACIFIC	01-4364	GROUNDS - GAS	549.62	
				MP GAS	4,037.97	
			01-4365	GROUNDS - DIESEL	93.37	
				MP DIESEL	606.16	
				TRANSP - DIESEL	561.21	5,848.33
3000250013	08/26/2024	WILLIAMS, MELANIE	01-4310	SUMMER ELOP PROG SUPPL		224.45
3000250014	08/26/2024	U.S. BANK CORPORATE PMT	01-4310	ACCESSORIES - EXT. DRIVE/CARD RDR	620.80	
				ACCESSORIES - PORTABLE DOCKING STA	75.85	
				ASES SUPPLIES	252.20	
				ATHLETICS OFFICE SUPPLIES	340.21	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 08/01/2024 through 08/31/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000250014	08/26/2024	U.S. BANK CORPORATE PMT		BACK TO SCHOOL RESOURCE FAIR	2,400.51	
				COMM. SCHOOL SUPPL	117.95	
				FINGERPRINTING REIMB	109.00	
				GRADUATE (pog) POSTERS	1,509.64	
				GRADUATE MAGNETS	57.49	
				INDIAN ED BROCHURES	260.00	
				KUERIGS FOR PARENT CONNECT MTGS	157.32	
				LINKEDIN TRIAL SUBSCRIPTION (CANCELLED)	29.99	
				MEETING/OFFICE SUPPLIES	145.25	
				MTSS CONF. TRAVEL EXP	916.08	
				OFFICE SUPPLIES	499.71	
				OFFICE SUPPLIES - BATTERIES	121.70	
				OFFICE SUPPLIES - BINDERS	69.92	
				OFFICE SUPPLIES - BOOK CASE	152.94	
				OFFICE SUPPLIES - DESK	75.83	
				OFFICE SUPPLIES - ROLLING CHAIR	50.60	
				OFFICE SUPPLIES FOLDERS	87.36	
				OFFICE SUPPLIES/MEETING SUPPL	22.48	
				PAPER FASTENERS	14.99	
				PARENT CONNECT MTG SUPPLIES	336.42	
				PD SUPPLIES	212.73	
				PRESSURE WASHER	262.19	
				REFUND - PAPER FASTENERS	7.53-	
				REFUND DAMAGED COFFEE STATION	80.82-	
				RETURNED SOCCER SHOES	120.16-	
				SCHOOL SUPPLIES	2,340.84	
				SHOP SUPPLIES	216.77	
				SUMMER SCH SUPPLIES - ELEM	2,555.82	
				SUMMER SCH SUPPLIES - HIGH SCH	54.56	
				SUMMER SCH SUPPLIES - MIDDLE SCH	80.01	
				SUMMER SCH SUPPLIES HS / MS	1,482.31	
				SUPPLIES - LARGE STACKABLE TOTES	370.92	
				SUPPLIES - REPL 19.2V DRILL BATT FOR AV	65.54	
				TARGET CREDIT FOR UNKNOWN CHG	57.49-	
				TARGET UNKNOWN CHARGE	57.49	
				TEACHER SUPPLIES	404.05	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 08/01/2024 through 08/31/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000250014	08/26/2024	U.S. BANK CORPORATE PMT		WELLIES ZANE SUPPLIES	922.09	
			01-4312	QUICKBOOKS SUBSCR	30.00	
			01-4341	SOFTWARE - AI CHATGPT FOR CABINET	214.01	
				SOFTWARE - AI CHATGPT FOR TEAMS	150.00	
				SOFTWARE - CLOUD BACKUPS JUNE 2024	680.94	
				SOFTWARE - TEAM PASSWORD MGMT	38.06	
				SOFTWARE SSL CERTIF NETWORK ENCRYPT	309.00	
				ZOOM LICENSES	79.95	
			01-4351	BOOKS FOR EXEC COUNCIL	507.15	
			01-4381	HEATER FILTERS - C.K.	148.66	
				HEATER FILTERS - WINSHIP	478.53	
			01-4393	BOARD LUNCH	119.28	
				CABINET LUNCH	113.79	
				MEETING FOOD	26.37	
				OFFICE SUPPLIES	101.19	
				SPEC BOARD MTG DINNER	101.84	
			01-4445	LENOVO MINI PC	595.12	
			01-5210	AVID SUMMER INST TRAVEL	3,828.42	
				AVID SUMMER INST TRVL	2,661.85	
				CBO MENTOR TRAVEL	239.14	
				CONF. ROOM RENTAL - WIYOT TRIBE	100.00	
				CPI TRAINING - LODGING	621.38-	
				CPI TRAVEL - AIRFARE	589.46	
				CPI TRAVEL INS. EXPENSE	38.32	
				CSBA CONF. TRAVEL - M. HARRIS	244.45	
				CSBA TRAVEL AIRFARE - STORTS	244.45	
				CSBA TRAVEL AIRFARE DUNCAN	244.45	
				CSBA TRAVEL JOHNSON	244.45	
				CSBA TRAVEL OLLIVIER	244.45	
				CSBA TRAVEL PARDOE	244.45	
				CSBA TRAVEL REBHOLTZ	244.45	
				LUNCH FOR TRIBAL CONSULT	1,649.61	
				MTSS AIRFAIR	120.00	
				MTSS CONF. TRAVEL REFUND	499.00-	
				MTSS CONFERENCE DEPOSIT	261.98	
				MTSS LEARNING CONF. TRAVEL	469.06	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 08/01/2024 through 08/31/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000250014	08/26/2024	U.S. BANK CORPORATE PMT		MTSS LODGING	1,603.35	
				MTSS MEALS	18.40	
				MTSS RENTAL CAR	224.55	
				POWERSCHOOL CONF TRVL ACV PKG	63.00	
				POWERSCHOOL CONF TRVL HOTEL	1,544.40	
				POWERSCHOOL CONF TRVL SHUTTLE	96.31	
				POWERSCHOOL UNIV TRAVEL	48.55	
				SAN JOAQUIN CSC TRAINING	800.00	
				SPED MEETING FOOD	267.85	
			01-5610	STORAGE FOR ATHLETIC GEAR	604.00	
			01-5831	ADVERTISING	1,002.88	
				ADVERTISING ON SOCIAL MEDIA	50.00	
				TIMES STANDARD DIGITAL	14.00	
			01-5881	CC LATE FEES 7-22-24	755.44	
			01-5950	CERTIFIED MAIL	22.57	
				POSTAGE - GAN - SCHOOL HEALTH	17.46	
			13-4396	NON-FOOD SUPPLIES	459.69	
			13-4710	FOOD SUPPLIES	123.91	39,142.42
3000250415	08/29/2024	CRYSTAL CREAMERY	13-4710	BLANKET PO: Dairy purchases		7,457.57
3000250416	08/29/2024	ADVANCED SECURITY SYSTEMS	01-4400	EHS SCIENCE SYSTEM		3,531.14
3000250417	08/29/2024	AMERICAN FOAM EXPERTS	01-6250	INVOICE		99,662.90
3000250418	08/29/2024	AMPLIFY	01-4310	SEND- see note		8,886.82
3000250419	08/29/2024	AT&T	01-5909	A/P OPEN PO for 939 phones - All Sites		7,190.88
3000250420	08/29/2024	BLICK ART MATERIALS	01-4310	ORDER		1,327.07
3000250421	08/29/2024	CAMPTON ELECTRIC	01-4381	BLANKET PO for Materials		8.73
3000250422	08/29/2024	CASA PACIFICA CENTERS CENTERS FOR CHILDREN & FAM	01-5852	RESIDENTIAL TRMT FOR STUDENT		40,300.00
3000250423	08/29/2024	CDE	13-4710	CAFETERIA FOOD		405.60
3000250424	08/29/2024	CHRIS CRINGLE DBA CHRIS CRINGLES SAW & CHAIN	01-4377	MOWER BLADE SHARPENING	6.00	
			01-5635	MOWER BLADE SHARPENING	24.00	30.00
3000250425	08/29/2024	COACH AMERICA	01-5210	INVOICE: Coach America		27,960.00
3000250426	08/29/2024	CR COMBUSTION INC.	01-4381	EHS boiler repair		4,164.68
3000250427	08/29/2024	CRAVEN, JOHN W DBA CRAVEN CONSTRUCTION	23-6210	INVOICES		24,561.65
3000250428	08/29/2024	CRYSTAL CREAMERY	13-4710	BLANKET PO: Dairy purchases		10,232.78
3000250429	08/29/2024	Dawid, Andrew Z	01-4310	CLASS SUPPLIES		197.72

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 08/01/2024 through 08/31/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000250430	08/29/2024	DOJ OFFICE OF THE ATTORNEY GENERAL	01-5861	FINGERPRINTING		439.00
3000250431	08/29/2024	DON'S RENT ALL	01-4381	BLANKET PO - Grounds	118.11	
			01-5623	BLANKET PO - Grounds	100.39	218.50
3000250432	08/29/2024	EUREKA ACE HARDWARE	01-4381	BLANKET PO For Maintenance & Supplies		51.33
3000250433	08/29/2024	FRANZ FAMILY BAKERIES	13-4710	BLANKET PO: Bread purchases		846.56
3000250434	08/29/2024	GOLD STAR FOODS	13-4710	BLANKET PO - Food purchases		6,364.24
3000250435	08/29/2024	Gonsalves, Kari A	01-4310	PBIS REWARDS		33.93
3000250436	08/29/2024	GOSSELIN AND SONS	01-4362	BLANKET PO For Materials & Supplies		30.00
3000250437	08/29/2024	HOBART SALES AND SERVICE	13-4396	INVOICE: Repairs and Services already completed		1,921.26
3000250438	08/29/2024	HUMBOLDT IPA	01-5800	AWARE - SBWP SEP/OCT/NOV		30,000.00
3000250439	08/29/2024	HUMBOLDT WASTE MANAGEMENT AUTH	01-5560	BLANKET PO GREEN / SOLID WASTE DISP.	2,620.63	
			01-5565	.OPEN PO FOR HAZ WASTE	135.00	2,755.63
3000250440	08/29/2024	ISSA	01-5300	PLUS MEMBERSHIP		795.00
3000250441	08/29/2024	JOHNSON, LINDA	01-5861	FINGERPRINT REIMB		35.00
3000250442	08/29/2024	Keenan & Asssociates attn: Accounts Receivable	01-5450	INVOICE		17,385.83
3000250443	08/29/2024	KEENAN SUPPLY	01-4381	BLANKET PO For Materials & Supplies		346.33
3000250444	08/29/2024	Lancaster, Emily I	01-4310	STORAGE BINS UP & UP STORAGE CONTAINERS REIMB	45.89	
					32.78	78.67
3000250445	08/29/2024	Lemley, Anita R	01-4310	Canned Air		17.23
3000250446	08/29/2024	LINCOLN ELECTRIC	01-4310	.Blanket PO: Ag Mech		492.83
3000250447	08/29/2024	LOST COAST SIGNS & SWAG	01-4310	EHS SCIENCE SYSTEM		335.39
3000250448	08/29/2024	LOZANO SMITH LLP	01-5823	INVOICE: Legal Fees	28,245.50	
			01-5824	INVOICE: Legal Fees	5,864.65	34,110.15
3000250449	08/29/2024	MAC'S REFRIGERATION SERVICE	13-5800	Open PO:EmergencyRefrigerat'nRepairs		281.93
3000250450	08/29/2024	MATSON & VALLERGA ARCHITECTS	01-6210	INVOICE: Architect Fees		13,642.50
3000250451	08/29/2024	MENDES SUPPLY	01-4374	FLOOR WAX SUPPLIES	4,525.75	
			01-9320	VFS Restock	7,329.86	
			12-4374	WCC Open PO - Custodial supplies	98.23	11,953.84
3000250452	08/29/2024	O AND M INDUSTRIES	01-4377	INVOICES for heater service		924.95
3000250453	08/29/2024	O'Neill, Carolyn E	01-5210	INSTRUMENT REPAIR SEMINAR TRAVEL		730.60
3000250454	08/29/2024	OPTIMUM BUSINESS	01-5922	AP Open PO for Internet		252.93
3000250455	08/29/2024	Pagel Mullan, Mary K	01-3411	SUMMER MEDICAL REFUND		319.81
3000250456	08/29/2024	PARTY PLACE	01-4310	INVOICE: Party Place		1,798.00
3000250457	08/29/2024	Perez-Martinez, Luis	01-4374	BATTERY FOR FLOOR SCRUBBER		42.71

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 08/01/2024 through 08/31/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000250458	08/29/2024	PIERSON BLDG CENTER	01-4381	BLANKET PO For Maint/Grounds Supplies		324.11
3000250459	08/29/2024	PLATINUM PACKAGING GROUP	13-4396	OPEN PO for Supplies		2,559.71
3000250460	08/29/2024	PLATT ELEC SUPPLY INC	01-4381	BLANKET PO For Maintenance & Supplies	432.18	
			23-6250	EHS SERVING LINE	65.16	497.34
3000250461	08/29/2024	POINTS WEST SURVEYING CO.	01-6171	INVOICE: Surveyor Fees		4,953.75
3000250462	08/29/2024	POWELL LANDSCAPE MATERIALS	01-4377	BLANKET PO For Materials & Supplies		213.04
3000250463	08/29/2024	PPG ARCHITECTURAL FINISHES, IN	01-4381	BLANKET PO For Maintenance		134.87
3000250464	08/29/2024	PRO PACIFIC FRESH	13-4710	BLANKET PO: Food purchases		1,200.20
3000250465	08/29/2024	RAMONE'S BAKERY & CAFE	01-4393	CUSTODIAL SUPPLIES		352.85
3000250466	08/29/2024	S & L FOOD SALES CO.	13-4396	Open PO: Food & Supplies	4,622.73	
			13-4710	Open PO: Food & Supplies	8,258.40	12,881.13
3000250467	08/29/2024	SCHOOL SPECIALTY LLC	01-9320	VFS Restock		1,924.62
3000250468	08/29/2024	SHAFER'S HARDWARE	01-4377	BLANKET PO For Maintenance & Supplies		113.51
3000250469	08/29/2024	SHN CONSULTING ENGINEERS AND GEOLOGISTS	23-6271	INVOICE	667.70	
				INVOICE: Engineering Fees	1,707.35	
				INVOICES	6,952.70	
				INVOICES: Engineering Fees	7,612.55	
				PROF. SVCS	487.50	17,427.80
3000250470	08/29/2024	SPORT & CYCLE	73-4310	PE SHIRTS		2,706.81
3000250471	08/29/2024	SPURR	01-5511	AP Open PO Spurr All Sites		16,283.39
3000250472	08/29/2024	STATE OF CALIFORNIA	01-5637	INVOICES		450.00
3000250473	08/29/2024	SYSCO	13-4396	OPEN PO: Food/Supplies	8,433.64	
			13-4710	OPEN PO: Food/Supplies	24,895.90	33,329.54
3000250474	08/29/2024	TCI TEACHERS' CURRICULUM INST	01-4312	SOCIAL STUDIES LICENSES		10,725.00
3000250475	08/29/2024	Tegarden, Megan L	01-4310	CLASSROOM SUPPLIES REIMB.		2,039.98
3000250476	08/29/2024	THRIFTY SUPPLY CO	01-4381	BLANKET PO For Maintenance Supplies		2,757.17
3000250477	08/29/2024	TRASSIG THE PLAYGROUND PEOPLE	01-4377	.OPEN PO For Playground matting repairs		8,668.64
3000250478	08/29/2024	U.S. BANK CORPORATE PMT	01-4310	EHS LIB SUMMER SCH SUPPL	86.54	
				EHS LIBRARY SUMMER SCH SUPPLIES	458.53	
				EHS LIBRARY SUMMER SUPPLIES	5.12	
				LIBRARY SUMMER SCH SUPPL	88.80	
				NATIVE AM. BOOKS	10.91	
				SUMMER SCH SUPPLIES	496.29	
			01-4393	OFFICE SUPPLIES	70.53	
				PD FOOD	1,244.36	
				PD SUPPLIES	1,208.23	
			01-5950	USPS CERTIFIED LETTER	8.73	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 08/01/2024 through 08/31/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000250478	08/29/2024	U.S. BANK CORPORATE PMT		USPS POSTAGE CURRICULUM DONATION	150.98	3,829.02
3000250479	08/29/2024	UNITED COACH TOURS, INC	01-5210	INVOICE: United Coach Tours		8,198.00
3000250480	08/29/2024	VISTA HIGHER LEARNING	01-4310	SEND		81,829.89
3000250481	08/29/2024	YANGS 5TH TASTE	13-4710	OPEN PO for Yang's Food Product		12,238.53
3000250482	08/29/2024	Pagel Mullan, Mary K	01-3412	SUMMER MED/DEN/VIS REFUND		207.05
3000250483	08/29/2024	Sosa, Jessica	01-4310	CLASS SUPPLIES		51.81
3000250484	08/29/2024	UNIVERSITY OF OREGON	01-5800	SWIS ANN'L LICENSE		5,400.00
Total Number of Checks					219	4,580,556.47

	Count	Amount
Cancel	1	113.51
Net Issue		4,580,442.96

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	GENERAL FUND	183	1,681,927.41
11	ADULT EDUCATION FUND	1	28.09
12	CHILD DEVELOPMENT FUND	9	2,389.58
13	CAFETERIA FUND	27	115,566.85
22	EUREKA ELEMENTARY BONI	1	43.44
23	EUREKA CITY SCHOOLS ME/	8	2,711,902.18
67	SELF INSURANCE FUND-VISI	1	7,885.00
68	SELF INSURANCE FUND-DEN	1	57,897.00
73	FOUNDATION TRUST FUND	2	2,803.41
Total Number of Checks		218	4,580,442.96
Less Unpaid Tax Liability			.00
Net (Check Amount)			4,580,442.96

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

AGENDA ITEM

Agenda Title: Approval of Resolution #24-25-004, Adopt GANN Limit for 2024-2025
Meeting Date: September 12, 2024
Item: Consent

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to approve Resolution #24-25-004, adopting the 2024-2025 GANN Limit.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

California Government Code 7910 requires the Governing Board, by resolution, to establish its appropriations limit and make other necessary determinations for the following fiscal year at a regularly scheduled meeting, pursuant to Article XIII B .

STRATEGIC PLAN/PRIORITY AREA:

Applied to the "Fiscal Integrity of the District" portion of the Strategic Plan

HISTORY *(list previous staff or board action(s) with dates if possible)*

Annual resolution.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

Not applicable.

WHO *(list the name of the contact person(s), job title, and site location)*

Paul Ziegler, Assistant Superintendent of Business Services

ATTACHMENTS:

Description

- ▣ Resolution
- ▣ GANN Limit Calculations

RESOLUTION TO ADOPT GANN

LIMIT 2024-2025

WHEREAS, In November, 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and

WHEREAS, The provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and

WHEREAS, The Eureka City School District must establish a revised Gann Limit for the 2023-2024 fiscal year and a projected Gann Limit for the 2024-2025 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice, that the attached calculations and documentation of the Gann Limits for the 2023-2024 and 2024-2025 fiscal years are made in accordance with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2023-2024 and 2024-2025 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provide copies of this resolution along with appropriate attachments to interested citizens of this district.

PASSED AND ADOPTED this 12th day of September, 2024.

Board President

District Superintendent

	2023-24 Calculations			2024-25 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
A. PRIOR YEAR DATA	2022-23 Actual			2023-24 Actual		
Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE						
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	33,887,557.96		33,887,557.96			35,593,900.88
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	3,268.45		3,268.45			3,287.19
ADJUSTMENTS TO PRIOR YEAR LIMIT	Adjustments to 2022-23			Adjustments to 2023-24		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)			0.00			0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
B. CURRENT YEAR GANN ADA	2023-24 P2 Report			2024-25 P2 Estimate		
Unaudited actuals data should tie to Principal Apportionment Data Collection attendance reports and include ADA for charter schools reporting with the district						
1. Total K-12 ADA (Form A, Line A6)	3,287.19		3,287.19	3,203.73		3,203.73
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			3,287.19			3,203.73
C. CURRENT YEAR LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED	2023-24 Actual			2024-25 Budget		
TAXES AND SUBVENTIONS (Funds 01, 09, and 62)						
1. Homeowners' Exemption (Object 8021)	170,051.68		170,051.68	164,248.00		164,248.00
2. Timber Yield Tax (Object 8022)	269,620.81		269,620.81	261,390.00		261,390.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	16,103,948.64		16,103,948.64	15,656,732.00		15,656,732.00
5. Unsecured Roll Taxes (Object 8042)	779,015.68		779,015.68	800,349.00		800,349.00
6. Prior Years' Taxes (Object 8043)	9,295.60		9,295.60	7,793.00		7,793.00
7. Supplemental Taxes (Object 8044)	294,647.06		294,647.06	268,306.00		268,306.00

	2023-24 Calculations			2024-25 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
8. Ed, Rev, Augmentation Fund (ERAF) (Object 8045)	1,020,666.08		1,020,666.08	798,299.00		798,299.00
9. Penalties and Int, from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	1,012.98		1,012.98	1,086.00		1,086.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	2,253,178.84		2,253,178.84	1,723,695.00		1,723,695.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int, from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)						
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	20,901,437.37	0.00	20,901,437.37	19,681,898.00	0.00	19,681,898.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	20,901,437.37	0.00	20,901,437.37	19,681,898.00	0.00	19,681,898.00
EXCLUDED APPROPRIATIONS						
19a. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			453,183.72			457,274.00
19b. Qualified Capital Outlay Projects						
19c. Routine Restricted Maintenance Account (Fund 01, Resource 8150, Objects 8900-8999)	2,168,475.75		2,168,475.75	2,318,449.00		2,318,449.00
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)	2,168,475.75	0.00	2,621,659.47	2,318,449.00	0.00	2,775,723.00
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. LCFF - CY (objects 8011 and 8012)	29,518,353.11		29,518,353.11	29,434,151.00		29,434,151.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	(25,437.50)		(25,437.50)	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	29,492,915.61	0.00	29,492,915.61	29,434,151.00	0.00	29,434,151.00
DATA FOR INTEREST CALCULATION						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	75,720,250.55		75,720,250.55	67,730,671.00		67,730,671.00

	2023-24 Calculations			2024-25 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	1,217,804.89		1,217,804.89	402,000.00		402,000.00
D. APPROPRIATIONS LIMIT CALCULATIONS	2023-24 Actual			2024-25 Budget		
PRELIMINARY APPROPRIATIONS LIMIT						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			33,887,557.96			35,593,900.88
2. Inflation Adjustment			1.0444			1.0362
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			1.0057			0.9746
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			35,593,900.88			35,945,587.13
APPROPRIATIONS SUBJECT TO THE LIMIT						
5. Local Revenues Excluding Interest (Line C18)			20,901,437.37			19,681,898.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)			394,462.80			384,447.60
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			17,314,122.98			19,039,412.13
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			17,314,122.98			19,039,412.13
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			624,665.35			231,193.73
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			21,526,102.72			19,913,091.73
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			16,689,457.63			18,808,218.40
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			21,526,102.72			
b. State Subventions (Line D8)			16,689,457.63			
c. Less: Excluded Appropriations (Line C23)			2,621,659.47			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			35,593,900.88			
10. Adjustments to the Limit Per Government Code Section 7902.1 (Line D9d minus D4)			0.00			
SUMMARY						
11. Adjusted Appropriations Limit						
	2023-24 Actual			2024-25 Budget		

AGENDA ITEM

Agenda Title: Approval of Pre-Qualified Contractors and Sub-Contractors

Meeting Date: September 12, 2024

Item: Consent

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to approve the 2024-2025 1st quarter list of pre-qualified contractors and sub-contractors.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

- Per Public Contract Code 20111.5. (a) The governing board of the district may require that each prospective bidder for a contract...complete and submit to the district a standardized questionnaire and financial statement in the form specified by the district, including a complete statement of the prospective bidder's financial ability and experience in performing public works. The questionnaire and financial statement shall be verified under oath by the bidder in the manner in which civil pleadings in civil actions are verified.
- Per Public Contract Code 20111.6. (g) The board of the district may establish a process for pre-qualifying prospective bidders pursuant to this section on a quarterly or annual basis and a pre-qualification pursuant to this process shall be valid for one calendar year following the date of initial pre-qualification.
- A similar process is also applicable to Non-Competitively Bid Projects (including Lease-Leaseback Projects).

STRATEGIC PLAN/PRIORITY AREA:

Priority Area 19: New and Modernized Facilities

HISTORY *(list previous staff or board action(s) with dates if possible)*

At the December 11, 2014, meeting the Board of Trustees approved Resolution#14-15-020 adopting the bidder pre-qualification process. The first slate of pre-qualified contractors and sub-contractors were awarded at the December 19, 2014 Board meeting. Pre-qualifications are a quarterly process and are valid for one year.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

Not applicable.

WHO *(list the name of the contact person(s), job title, and site location)*

Paul Ziegler, Assistant Superintendent of Business Services

ATTACHMENTS:

Description

- Prequalification List

2024-2025 First Quarter Prequalification List

Effective September 15, 2024

<u>BUSINESS</u>	<u>LOCATION</u>	<u>LICENSE CLASSIFICATION(S)</u>
<i>Best Contracting Services, Inc.</i>	<i>Gardena, CA</i>	<i>A, B, C17, C39, C43</i>
<i>California Heating</i>	<i>Arcata, CA</i>	<i>B, C16, C20, C36, C61/D62</i>
<i>Colburn Electric, Inc.</i>	<i>Eureka, CA</i>	<i>C10</i>
<i>Danco Builders</i>	<i>Arcata, CA</i>	<i>A, B, C6, C8</i>
<i>GMH Builders, Inc.</i>	<i>Sonoma, CA</i>	<i>B</i>
<i>World Telecom & Surveillance, Inc.</i>	<i>Redding, CA</i>	<i>C7</i>

The businesses listed above have prequalified with Eureka City Schools for the fourth quarter, effective September 15, 2024. Prequalification is valid for one year from that date.

AGENDA ITEM

Agenda Title: Approval of Intent to Apply for 2024-2025 Career Technical Education Incentive Grant (CTEIG)
Meeting Date: September 12, 2024
Item: Consent

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to approve the Intent to Apply for the 2024-2025 Career Technical Education Incentive Grant (CTEIG).

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

The California Career Technical Education Incentive Grant (CTEIG) program is used to fund CTE teacher salaries, materials, and capital equipment purchases.

The grant allows EHS to continue to offer a broad range of CTE classes.

STRATEGIC PLAN/PRIORITY AREA:

Priority Area 8: Career and Technical Education (CTE)

HISTORY *(list previous staff or board action(s) with dates if possible)*

This is an annual grant application.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

The requested amount is \$264,406.

WHO *(list the name of the contact person(s), job title, and site location)*

Paul Ziegler, Assistant Superintendent of Business Services

ATTACHMENTS:

Description

- Intent to Apply Form



GRANT INTENT TO APPLY

Grant Name: Career Technical Education Incentive Grant (CTEIG)

Start/End Date: July 1, 2024 - December 31, 2026

Responsible School/Dept.: Eureka High School and Ed Services

Grant Description: Funding to Supplement CTE pathways and to pay for 1.0 FTE of a CTE teacher

FUNDING		
Type	Source	Amount
<input type="checkbox"/> Federal		
<input checked="" type="checkbox"/> State	CA Department of Education	\$264,406
<input type="checkbox"/> Local		
<input type="checkbox"/> Match		
Other		
TOTAL		

BUDGET SUMMARY

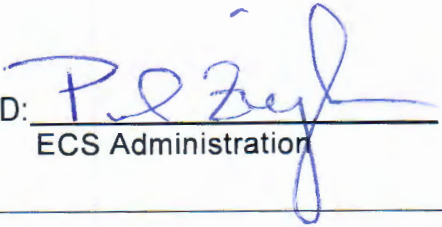
Staffing Information:

	FTE	Classification/Position Title	Amount
<input checked="" type="checkbox"/> Existing Staff <input type="checkbox"/> New Staff	<u>1.0</u>	<u>CTE Teacher</u>	<u>\$133,527.34</u>
<input type="checkbox"/> Existing Staff <input type="checkbox"/> New Staff	_____	_____	\$ _____
<input type="checkbox"/> Existing Staff <input type="checkbox"/> New Staff	_____	_____	\$ _____

Grant Non-Salary Costs: \$ 130,878.66

Reimbursements:

Indirect Cost: _____ % \$ _____
 Other: _____ \$ _____

APPROVED: 
 ECS Administration

AGENDA ITEM

Agenda Title: Approval of the Memorandum of Understanding Between Eureka City Schools and Del Norte Unified School District, Yurok Language Teacher
Meeting Date: September 12, 2024
Item: Consent

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to approve the Memorandum of Understanding (MOU) between Eureka City Schools (ECS) and Del Norte Unified School District (DNUSD). This Memorandum of Understanding (MOU) establishes a collaborative partnership between ECS and DNUSD to share a Yurok Language teacher for 0.2 Full-Time Equivalent (FTE) at Eureka High and .8 FTE at Del Norte High for the 2024-25 school year. This agreement outlines the responsibilities and expectations of each party in facilitating hybrid classroom instruction and leveraging technology to enhance the educational experience.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

The MOU will allow for shared access to a credentialed Yurok Language teacher.

STRATEGIC PLAN/PRIORITY AREA:

Priority Area 6: World Language

HISTORY *(list previous staff or board action(s) with dates if possible)*

This is the first MOU between ECS and DNUSD for the shared responsibility in facilitating hybrid classroom instruction and leveraging technology to enhance the educational experience in the Yurok Language.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

Annual teacher salary estimated at \$19,000.00.

WHO (*list the name of the contact person(s), job title, and site location*)

Jennifer Johnson, Assistant Superintendent of Educational Services

ATTACHMENTS:

Description

- MOU ECS and Del Norte- Yurok Teacher

Memorandum of Understanding

Between Eureka City Schools and Del Norte Unified School District

Purpose:

This Memorandum of Understanding (MOU) establishes a collaborative partnership between Eureka City Schools (ECS) and Del Norte Unified School District (DNUSD) to share a Yurok Language teacher for 0.2 Full-Time Equivalent (FTE) at Eureka High and .8 FTE at Del Norte High for the 2024-25 school year. This agreement outlines the responsibilities and expectations of each party in facilitating hybrid classroom instruction and leveraging technology to enhance the educational experience.

Duration: This MOU is effective from August 1, 2024, to June 30, 2025.

Terms and Conditions

1. Teacher Allocation and Responsibilities

- ECS and DNUSD agree to share a Yurok Language teacher, allocated at 0.2 FTE at Eureka High School and .8 FTE at Del Norte High School.
- The teacher, James Gensaw, will provide instruction and support to students in both districts. Mr. Gensaw will teach Yurok II, III, and IV in a combined class.
- The teacher will follow the agreed-upon schedule, ensuring they fulfill their instructional and planning duties at both locations.

2. Hybrid Classroom and Technology Integration

- The Yurok Language teacher will utilize a hybrid classroom model, combining in-person instruction for the students and an additional adult at Eureka High with online instruction by Mr. Gensaw from Del Norte High.
- ECS and DNUSD will provide the necessary technological infrastructure, including high-speed internet, computers, and audiovisual equipment, to support hybrid learning.
 - DNUSD will not be expected to purchase or expend funds on any necessary equipment for the online instruction.
- ECS will support the teacher in effective hybrid teaching strategies and the use of educational technology to enhance student engagement and learning outcomes.

3. Roles and Responsibilities

Eureka City Schools (ECS):

- Provide classroom space and necessary resources for in-person instruction.
- Ensure students have access to the required technology for hybrid learning.
- Ensure Mr. Gensaw has the appropriate technology and support.
- Coordinate with DNUSD to align schedules and curriculum plans.

Del Norte Unified School District (DNUSD):

- Provide space for Mr. Gensaw to provide uninterrupted hybrid instruction.
- Coordinate with ECS to align schedules and curriculum plans.

4. Financial Arrangements

- ECS will pay DNUSD the cost of the Yurok Language teacher's salary and benefits proportionally based on the 0.2 FTE allocation.
- Additional pre-approved time not to exceed 50 hours if needed will be recorded on a time card
- Payment will be made quarterly

5. Communication and Coordination

- ECS and DNUSD representatives will hold regular meetings to ensure smooth implementation and address any issues that may arise.
- A primary point of contact from each district will be designated to facilitate communication and coordination.
- ECS will work with HCOE to ensure correct coding in CALPADS

6. Evaluation and Review

- The effectiveness of the shared Yurok Language teacher and the hybrid classroom model will be evaluated at the end of each semester.
- Adjustments to the program may be made based on feedback from students, parents, and staff and performance metrics.

Signatures

Superintendent or designee
Eureka City Schools
Date: _____

Print name

Superintendent or designee
Del Norte Unified School District
Date: _____

Print name

This MOU is executed as of the date below:

Date

AGENDA ITEM

Agenda Title: Certification of the 2023-2024 Unaudited Actuals

Meeting Date: September 12, 2024

Item: Discussion/Action

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to approve the Unaudited Actual Financial Report for 2023-2024.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

Pursuant to Ed Code 42100, the governing board of a school district shall approve an unaudited actual financial report for the fiscal year just completed and file it with the County Superintendent of Schools.

STRATEGIC PLAN/PRIORITY AREA:

Applied to the "Fiscal Integrity of the District" portion of the Strategic Plan

HISTORY *(list previous staff or board action(s) with dates if possible)*

Annual approval.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

Not applicable.

WHO *(list the name of the contact person(s), job title, and site location)*

Paul Ziegler, Assistant Superintendent of Business Services

ATTACHMENTS:

Description

- ▣ Unaudited Actuals
- ▣ All Funds
- ▣ 2nd Interim to Unaudited Actuals Comparison
- ▣ General Fund 4-year Comparison

▫ Presentation

August 23, 2024

MEMORANDUM

TO: District Superintendents and Business Managers

FROM: Angela West, Director of Fiscal Services

SUBJECT: **CERTIFICATION OF UNAUDITED ACTUAL FINANCIAL REPORT AND
GANN LIMIT FOR 2024-2025**

Pursuant to E.C. 42100, the governing board of a school district shall approve an unaudited actual financial report for the fiscal year just completed and file it with the County Superintendent of Schools **on or before September 16, 2024**.

Enclosed please find your 2024-2025 Unaudited Actuals, generated using the newest California Department of Education (CDE) SACS Financial Reporting Software, data from the financial system and information provided by district staff.

Please complete the Form CA (the certification) and return it via email to Julie Grant, in the Business Office directly after board approval so that we may transmit the data to the state in a timely fashion.

As a reminder, although the GANN Limit Calculation is included as part of the unaudited actual packet, a resolution must still be adopted by the district's board pursuant to Education Code Sections 1629 and 43142. A sample resolution has been provided that you may wish to use, as well as some general information regarding the GANN Limit. After board action, please email the signed Gann Limit Resolution to *Julie Grant* at jgrant@hcoe.org

If you have any questions, please feel free to call me at 441-3946 or Johnna Emery at 445-5313. Thank you.

AW:ts

Enclosure

c: Corey Weber, Johnna Emery, Julie Grant

RESOLUTION TO ADOPT GANN

LIMIT 2024-2025

WHEREAS, In November, 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and

WHEREAS, The provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and

WHEREAS, The _____ School District must establish a revised Gann Limit for the 2023-2024 fiscal year and a projected Gann Limit for the 2024-2025 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice, that the attached calculations and documentation of the Gann Limits for the 2023-2024 and 2024-2025 fiscal years are made in accordance with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2023-2024 and 2024-2025 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provide copies of this resolution along with appropriate attachments to interested citizens of this district.

PASSED AND ADOPTED this _____ day of _____, 2024.

Board President

District Superintendent

GENERAL INFORMATION REGARDING THE GANN LIMIT

The Gann Amendment (Proposition 4, 1979) limits the growth in appropriations made by the State of California, school districts, and local governments. All districts are required by the legislature to adopt their Gann appropriations limit each year by board resolution.

The essence of the Gann Amendment is that district appropriations in each year cannot exceed a computed appropriations limit (popularly called the Gann Limit) which in each year is adjusted for inflation and changes in attendance. While the concept is simple, the application of the Gann Amendment is more involved because not all appropriations are subject to the Gann Limitation.

The Gann Amendment controls only appropriations made from certain revenue sources, namely the "proceeds of taxes levied by or for" a district or "state subventions for the use and operation" of a district. Furthermore, the amendment excludes appropriations for certain purposes, namely debt service and the added cost of court and federally mandated programs. It is simply not possible for school districts to trace all appropriations to their revenue source, and therefore, the amendment involves a confusing mixture of appropriations and revenues. Fortunately, **SB 1352** (Chapter 1205 of the Statutes of 1980) made definitions which greatly simplify the implementation process.

The Gann Amendment states that, out of all the state aid that a district receives, only that which is "for the use and operation" of a district is subject to limitation at the district level. The remainder of the state aid is subject to limitation at the state level, and is therefore not subject to limitation at the local level.

Additionally, with the passage of **AB 198/SB 98** (statutes of 1989), there are numerous changes to the calculation contained in **Education Code 42132** and **Government Code 7906**. Among some of the changes is a requirement to recalculate the 1978-79 base year in 1989 and carry that computation forward for all subsequent years.

With these changes and others there are only five revenue sources from which appropriations are subject to limitation:

1. Local tax revenues that count towards the revenue limit.
2. Unrestricted state aid, which includes the following: Local Control Funding Formula (LCFF) State Aid, including Education Protection Account (EPA) State Aid, for school districts equal to the foundation program level minus the local tax income in item (1), but not less than \$120 per ADA; Local Control Funding Formula State Aid for charter schools.
3. The unrestricted beginning balance.
4. Income from interest and return on investments.
5. The miscellaneous funds (taxes) not included as local income in the LCFF.

Any other source of revenue is excluded from the provisions of the Gann Amendment because:

1. The revenue is federal revenue.
2. The revenue is state aid subject to limitation at the state level.
3. The revenue is local revenue that is not from the proceeds of taxes.
4. The revenue is from the proceeds of taxes, but the appropriation of this revenue is excluded from limitation by the Gann Amendment (e.g. tax levy for debt service).

GANN CALCULATIONS

Implementing the Gann Amendment starts with the calculation of the 1978-79 (base year) Gann Limit which is simply equal to the appropriations subject to limitation for that year. That base limit is then inflated by the percent of change in population (ADA) and the consumer price index. No amounts need to be calculated for 1979-80 in that, while 1978-79 is used as the base year for the Gann calculations, the Gann Amendment only became effective starting in 1980-81.

TIMELINE

A resolution such as the one in this packet should be used to establish the Gann Limit for each fiscal year. Districts should post the board agenda showing the Gann Limit will be adopted. The actual calculations must be available for the public. After the Gann Limit has been established, it may be challenged in court within 45 days of the board resolution date of adoption.

GOVERNMENT CODE RELATING TO GANN LIMIT

7910 Excerpt:

Each year the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit and make other necessary determinations for the following fiscal year pursuant to Article XIII B at a regularly scheduled meeting or noticed special meeting. The determinations made pursuant to this section are legislative acts.

Any judicial action or proceeding to attack, review, set aside, void, or annul the action of the governing body taken pursuant to this section for the 1980-81 fiscal year shall be commenced within 60 days of the effective date of the resolution or the effective date of the act which added this section to the Government Code, whichever date is later.

For the 1981-82 fiscal year and each fiscal year thereafter, any judicial action or proceeding to attack, review, set aside, void, or annul the action of the governing body taken pursuant to this section shall be commenced within 45 days of the effective date of the resolution.

All courts wherein such actions are or may be hereafter pending, including any court reviewing such action on appeal from the decision of a lower court, shall give such actions preference over all other civil actions therein, in the manner of setting the same for hearing or trial and in hearing the same to the end that all such actions shall be quickly heard and determined.

Unaudited Actuals
FINANCIAL REPORTS
2023-24 Unaudited Actuals
Summary of Unaudited Actual Data Submission

Following is a summary of the critical data elements contained in your unaudited actual data. Since these data may have fiscal implications for your agency, please verify their accuracy before filing your unaudited actual financial reports.

Form	Description	Value
CEA	Percent of Current Cost of Education Expended for Classroom Compensation Must equal or exceed 60% for elementary, 55% for unified, and 50% for high school districts or future apportionments may be affected. (EC 41372)	55.13%
	CEA Deficiency Amount Applicable to districts not exempt from the requirement and not meeting the minimum classroom compensation percentage - see Form CEA for further details.	\$0.00
ESMOE	Every Student Succeeds Act (ESSA) Maintenance of Effort (MOE) Determination If MOE Not Met, the 2025-26 apportionment may be reduced by the lesser of the following two percentages:	MOE Met
	MOE Deficiency Percentage - Based on Total Expenditures	0.00%
	MOE Deficiency Percentage - Based on Expenditures Per ADA	0.00%
GANN	Adjustments to Appropriations Limit Per Government Code Section 7902.1	\$0.00
	Adjusted Appropriations Limit	\$35,590,361.66
	Appropriations Subject to Limit	\$35,590,361.66
	These amounts represent the board approved Appropriations Limit and Appropriations Subject to Limit pursuant to Government Code Section 7906 and EC 42132.	
ICR	Preliminary Proposed Indirect Cost Rate	6.18%
	Fixed-with-carry-forward indirect cost rate for use in 2025-26 subject to CDE approval.	

UNAUDITED ACTUAL FINANCIAL REPORT:

To the County Superintendent of Schools:

2023-24 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the school district pursuant to Education Code Section 42100.

Signed: _____
Clerk / Secretary of the Governing Board
(Original signature required)

Date of Meeting: _____

To the Superintendent of Public Instruction:

2023-24 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100.

Signed: _____
County Superintendent/Designee
(Original signature required)

Date: _____

For additional information on the unaudited actual reports, please contact:

For County Office of Education:

Corey Weber
Name
Assistant Superintendent of Business Services
Title
707-445-7066
Telephone
cweber@hcoe.org
E-mail Address

For School District:

Paul Ziegler
Name
Assistant Superintendent
Title
707-441-2436
Telephone
zieglerp@eurekacityschools.org
E-mail Address

G = General
Ledger Data; S =
Supplemental
Data

Data Supplied For:			
Form	Description	2023-24 Unaudited Actuals	2024-25 Budget
01	General Fund/County School Service Fund	GS	GS
08	Student Activity Special Revenue Fund	G	G
09	Charter Schools Special Revenue Fund		
10	Special Education Pass-Through Fund		
11	Adult Education Fund	G	G
12	Child Development Fund	G	G
13	Cafeteria Special Revenue Fund	G	G
14	Deferred Maintenance Fund	G	G
15	Pupil Transportation Equipment Fund		
17	Special Reserve Fund for Other Than Capital Outlay Projects	G	G
18	School Bus Emissions Reduction Fund		
19	Foundation Special Revenue Fund		
20	Special Reserve Fund for Postemployment Benefits	G	G
21	Building Fund	G	G
25	Capital Facilities Fund	G	G
30	State School Building Lease-Purchase Fund		
35	County School Facilities Fund	G	G
40	Special Reserve Fund for Capital Outlay Projects	G	G
49	Capital Project Fund for Blended Component Units		

51	Bond Interest and Redemption Fund	G	G
52	Debt Service Fund for Blended Component Units		
53	Tax Override Fund		
56	Debt Service Fund		
57	Foundation Permanent Fund		
61	Cafeteria Enterprise Fund		
62	Charter Schools Enterprise Fund		
63	Other Enterprise Fund		
66	Warehouse Revolving Fund		
67	Self-Insurance Fund	G	G
71	Retiree Benefit Fund		
73	Foundation Private-Purpose Trust Fund	G	G
76	Warrant/Pass-Through Fund		
95	Student Body Fund		
A	Average Daily Attendance	S	S
ASSET	Schedule of Capital Assets	S	
CA	Unaudited Actuals Certification	S	
CAT	Schedule for Categoricals		
CEA	Current Expense Formula/Minimum Classroom Comp. - Actuals	GS	
DEBT	Schedule of Long-Term Liabilities	S	
ESMOE	Every Student Succeeds Act Maintenance of Effort	GS	
GANN	Appropriations Limit Calculations	GS	GS
ICR	Indirect Cost Rate Worksheet	GS	
L	Lottery Report	GS	
PCRAF	Program Cost Report Schedule of Allocation Factors	GS	

PCR	Program Cost Report	GS
SEA	Special Education Revenue Allocations	
SEAS	Special Education Revenue Allocations Setup (SELPA Selection)	
SIAA	Summary of Interfund Activities - Actuals	G

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
A. REVENUES									
1) LCFF Sources		8010-8099	49,620,710.49	0.00	49,620,710.49	48,347,775.00	0.00	48,347,775.00	-2.6%
2) Federal Revenue		8100-8299	506.49	8,685,006.51	8,685,513.00	543.00	5,868,032.00	5,868,575.00	-32.4%
3) Other State Revenue		8300-8599	964,705.05	10,345,669.80	11,310,374.85	755,457.00	9,221,662.00	9,977,119.00	-11.8%
4) Other Local Revenue		8600-8799	2,449,716.34	3,653,935.87	6,103,652.21	955,858.00	2,581,344.00	3,537,202.00	-42.0%
5) TOTAL, REVENUES			53,035,638.37	22,684,612.18	75,720,250.55	50,059,633.00	17,671,038.00	67,730,671.00	-10.6%
B. EXPENDITURES									
1) Certificated Salaries		1000-1999	13,964,414.18	6,429,069.37	20,393,483.55	14,655,238.00	4,963,440.00	19,618,678.00	-3.8%
2) Classified Salaries		2000-2999	5,906,269.69	5,749,035.63	11,655,305.32	6,706,620.00	5,866,763.00	12,573,383.00	7.9%
3) Employee Benefits		3000-3999	9,169,854.42	7,533,515.73	16,703,370.15	10,146,529.00	7,923,924.00	18,070,453.00	8.2%
4) Books and Supplies		4000-4999	3,561,214.01	1,419,206.08	4,980,420.09	3,235,927.00	1,880,180.00	5,116,107.00	2.7%
5) Services and Other Operating Expenditures		5000-5999	3,681,301.38	3,169,408.15	6,850,709.53	4,400,219.00	3,587,850.00	7,988,069.00	16.6%
6) Capital Outlay		6000-6999	1,567,307.36	917,392.88	2,484,700.24	750,000.00	558,600.00	1,308,600.00	-47.3%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	1,137,036.62	2,465,700.99	3,602,737.61	1,001,000.00	3,059,391.00	4,060,391.00	12.7%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(374,696.19)	257,714.23	(116,981.96)	(493,066.00)	324,629.00	(168,437.00)	44.0%
9) TOTAL, EXPENDITURES			38,612,701.47	27,941,043.06	66,553,744.53	40,402,467.00	28,164,777.00	68,567,244.00	3.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			14,422,936.90	(5,256,430.88)	9,166,506.02	9,657,166.00	(10,493,739.00)	(836,573.00)	-109.1%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	10,069,394.28	0.00	10,069,394.28	30,648.00	171,672.00	202,320.00	-98.0%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(8,155,454.95)	8,155,454.95	0.00	(10,135,545.00)	10,135,545.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(18,224,849.23)	8,155,454.95	(10,069,394.28)	(10,166,193.00)	9,963,873.00	(202,320.00)	-98.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(3,801,912.33)	2,899,024.07	(902,888.26)	(509,027.00)	(529,866.00)	(1,038,893.00)	15.1%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	28,362,104.06	11,040,313.54	39,402,417.60	24,545,439.73	13,939,337.61	38,484,777.34	-2.3%
b) Audit Adjustments		9793	(14,752.00)	0.00	(14,752.00)	0.00	0.00	0.00	-100.0%

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
c) As of July 1 - Audited (F1a + F1b)			28,347,352.06	11,040,313.54	39,387,665.60	24,545,439.73	13,939,337.61	38,484,777.34	-2.3%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			28,347,352.06	11,040,313.54	39,387,665.60	24,545,439.73	13,939,337.61	38,484,777.34	-2.3%
2) Ending Balance, June 30 (E + F1e)			24,545,439.73	13,939,337.61	38,484,777.34	24,036,412.73	13,409,471.61	37,445,884.34	-2.7%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	5,435.00	0.00	5,435.00	5,435.00	0.00	5,435.00	0.0%
Stores		9712	82,893.17	0.00	82,893.17	69,977.00	0.00	69,977.00	-15.6%
Prepaid Items		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	13,939,337.61	13,939,337.61	0.00	13,409,471.61	13,409,471.61	-3.8%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments		9760	11,170,747.00	0.00	11,170,747.00	7,885,227.00	0.00	7,885,227.00	-29.4%
Special Education Reserve (@2%)	0000	9760	1,531,746.00		1,531,746.00			0.00	
Chromebook/ Technology Reserve	0000	9760	2,040,000.00		2,040,000.00			0.00	
Construction/ Solar Investment Reserve	0000	9760	2,114,215.00		2,114,215.00			0.00	
Neighborhood School Investment Reserve	0000	9760	350,000.00		350,000.00			0.00	
OPEB Trust Funding Reserve	0000	9760	4,661,938.00		4,661,938.00			0.00	
Excess Salary Increase Reserve	0000	9760	472,848.00		472,848.00			0.00	
Equipment Replacement Reserve	0000	9760			0.00	687,696.00		687,696.00	
Chromebook/Technology Reserve	0000	9760			0.00	2,856,000.00		2,856,000.00	
Neighborhood School Investment	0000	9760			0.00	350,000.00		350,000.00	
OPEB Trust Funding	0000	9760			0.00	3,518,683.00		3,518,683.00	
Excess Salary Reserve	0000	9760			0.00	472,848.00		472,848.00	
d) Assigned									
Other Assignments		9780	11,589,418.90	0.00	11,589,418.90	14,292,572.73	0.00	14,292,572.73	23.3%
Supplemental/ Concentration	0000	9780	6,654,580.38		6,654,580.38			0.00	
School Site Block Grant	0000	9780	552,587.32		552,587.32			0.00	
Routine Maintenance Reserve (@3%)	0000	9780	2,297,620.00		2,297,620.00			0.00	
Equipment Replacement Reserve (@1%)	0000	9780	765,873.00		765,873.00			0.00	
School Site Block Grant	0000	9780	552,587.32		552,587.32			0.00	
Lottery	1100	9780	766,170.88		766,170.88			0.00	
Routine Maintenance Reserve	0000	9780			0.00	2,063,087.00		2,063,087.00	
Special Education Reserve	0000	9780			0.00	1,375,391.00		1,375,391.00	

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Supplemental/ Concentration	0000	9780			0.00	5,179,565.00		5,179,565.00	
Donations	0000	9780			0.00	1,239.00		1,239.00	
Trans Fund - Set Aside	0000	9780			0.00	8,979.00		8,979.00	
Trans Fund	0000	9780			0.00	54,527.00		54,527.00	
Beginning Balance Adjustment	0000	9780			0.00	4,808,377.85		4,808,377.85	
Lottery	1100	9780			0.00	673,537.00		673,537.00	
Beginning Balance Adjustment	1100	9780			0.00	127,869.88		127,869.88	
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	1,696,945.66	0.00	1,696,945.66	1,783,201.00	0.00	1,783,201.00	5.1%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
G. ASSETS									
1) Cash									
a) in County Treasury		9110	28,970,975.85	10,735,618.54	39,706,594.39				
1) Fair Value Adjustment to Cash in County Treasury		9111	(1,678,499.00)	0.00	(1,678,499.00)				
b) in Banks		9120	0.00	0.00	0.00				
c) in Revolving Cash Account		9130	5,435.00	0.00	5,435.00				
d) with Fiscal Agent/Trustee		9135	0.00	0.00	0.00				
e) Collections Awaiting Deposit		9140	0.00	0.00	0.00				
2) Investments		9150	0.00	0.00	0.00				
3) Accounts Receivable		9200	946,580.45	4,443,147.70	5,389,728.15				
4) Due from Grantor Government		9290	0.00	0.00	0.00				
5) Due from Other Funds		9310	0.00	0.00	0.00				
6) Stores		9320	82,893.17	0.00	82,893.17				
7) Prepaid Expenditures		9330	0.00	0.00	0.00				
8) Other Current Assets		9340	0.00	0.00	0.00				
9) Lease Receivable		9380	0.00	0.00	0.00				
10) TOTAL, ASSETS			28,327,385.47	15,178,766.24	43,506,151.71				
H. DEFERRED OUTFLOWS OF RESOURCES									
1) Deferred Outflows of Resources		9490	0.00	0.00	0.00				
2) TOTAL, DEFERRED OUTFLOWS			0.00	0.00	0.00				
I. LIABILITIES									
1) Accounts Payable		9500	3,781,945.74	451,612.23	4,233,557.97				
2) Due to Grantor Governments		9590	0.00	0.00	0.00				
3) Due to Other Funds		9610	0.00	0.00	0.00				

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
4) Current Loans		9640	0.00	0.00	0.00				
5) Unearned Revenue		9650	0.00	787,816.40	787,816.40				
6) TOTAL, LIABILITIES			3,781,945.74	1,239,428.63	5,021,374.37				
J. DEFERRED INFLOWS OF RESOURCES									
1) Deferred Inflows of Resources		9690	0.00	0.00	0.00				
2) TOTAL, DEFERRED INFLOWS			0.00	0.00	0.00				
K. FUND EQUITY									
Ending Fund Balance, June 30 (must agree with line F2) (G10 + H2) - (I6 + J2)			24,545,439.73	13,939,337.61	38,484,777.34				
LCFF SOURCES									
Principal Apportionment									
State Aid - Current Year		8011	23,898,077.11	0.00	23,898,077.11	23,570,616.00	0.00	23,570,616.00	-1.4%
Education Protection Account State Aid - Current Year		8012	5,620,276.00	0.00	5,620,276.00	5,863,535.00	0.00	5,863,535.00	4.3%
State Aid - Prior Years		8019	(25,437.50)	0.00	(25,437.50)	0.00	0.00	0.00	-100.0%
Tax Relief Subventions									
Homeowners' Exemptions		8021	170,051.68	0.00	170,051.68	164,248.00	0.00	164,248.00	-3.4%
Timber Yield Tax		8022	269,620.81	0.00	269,620.81	261,390.00	0.00	261,390.00	-3.1%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes									
Secured Roll Taxes		8041	16,103,948.64	0.00	16,103,948.64	15,656,732.00	0.00	15,656,732.00	-2.8%
Unsecured Roll Taxes		8042	779,015.68	0.00	779,015.68	800,349.00	0.00	800,349.00	2.7%
Prior Years' Taxes		8043	9,295.60	0.00	9,295.60	7,793.00	0.00	7,793.00	-16.2%
Supplemental Taxes		8044	294,647.06	0.00	294,647.06	268,306.00	0.00	268,306.00	-8.9%
Education Revenue Augmentation Fund (ERAF)		8045	1,020,666.08	0.00	1,020,666.08	798,299.00	0.00	798,299.00	-21.8%
Community Redevelopment Funds (SB 617/699/1992)		8047	2,253,178.84	0.00	2,253,178.84	1,723,695.00	0.00	1,723,695.00	-23.5%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)									
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	1,012.98	0.00	1,012.98	1,086.00	0.00	1,086.00	7.2%
Less: Non-LCFF (50%) Adjustment		8089	(506.49)	0.00	(506.49)	(543.00)	0.00	(543.00)	7.2%
Subtotal, LCFF Sources			50,393,846.49	0.00	50,393,846.49	49,115,506.00	0.00	49,115,506.00	-2.5%
LCFF Transfers									
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00		0.00	0.00		0.00	0.0%

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	(773,136.00)	0.00	(773,136.00)	(767,731.00)	0.00	(767,731.00)	-0.7%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			49,620,710.49	0.00	49,620,710.49	48,347,775.00	0.00	48,347,775.00	-2.6%
FEDERAL REVENUE									
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	715,230.00	715,230.00	0.00	801,218.00	801,218.00	12.0%
Special Education Discretionary Grants		8182	0.00	66,595.00	66,595.00	0.00	77,950.00	77,950.00	17.1%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	143,391.49	143,391.49	0.00	148,569.00	148,569.00	3.6%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290		2,145,020.82	2,145,020.82		2,091,011.00	2,091,011.00	-2.5%
Title I, Part D, Local Delinquent Programs	3025	8290		0.00	0.00		0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290		391,276.00	391,276.00		266,812.00	266,812.00	-31.8%
Title III, Immigrant Student Program	4201	8290		6,243.00	6,243.00		6,243.00	6,243.00	0.0%
Title III, English Learner Program	4203	8290		119,279.64	119,279.64		77,902.00	77,902.00	-34.7%
Public Charter Schools Grant Program (PCSGP)	4610	8290		0.00	0.00		0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3040, 3060, 3061, 3110, 3150, 3155, 3180, 3182, 4037, 4123, 4124, 4126, 4127, 4128, 5630	8290		544,190.88	544,190.88		347,565.00	347,565.00	-36.1%
Career and Technical Education	3500-3599	8290		90,934.29	90,934.29		92,209.00	92,209.00	1.4%
All Other Federal Revenue	All Other	8290	506.49	4,462,845.39	4,463,351.88	543.00	1,958,553.00	1,959,096.00	-56.1%
TOTAL, FEDERAL REVENUE			506.49	8,685,006.51	8,685,513.00	543.00	5,868,032.00	5,868,575.00	-32.4%
OTHER STATE REVENUE									
Other State Apportionments									
ROC/P Entitlement									
Prior Years	6360	8319		0.00	0.00		0.00	0.00	0.0%

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Special Education Master Plan									
Current Year	6500	8311		0.00	0.00		0.00	0.00	0.0%
Prior Years	6500	8319		0.00	0.00		0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	563,153.00	563,153.00	0.00	0.00	0.00	-100.0%
Mandated Costs Reimbursements		8550	163,215.00	0.00	163,215.00	163,215.00	0.00	163,215.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	714,363.85	372,006.23	1,086,370.08	592,242.00	240,912.00	833,154.00	-23.3%
Tax Relief Subventions									
Restricted Levies - Other									
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from									
State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590		789,320.00	789,320.00		789,320.00	789,320.00	0.0%
Charter School Facility Grant	6030	8590		0.00	0.00		0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590		61,445.08	61,445.08		0.00	0.00	-100.0%
California Clean Energy Jobs Act	6230	8590		0.00	0.00		0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590		269,947.56	269,947.56		264,406.00	264,406.00	-2.1%
American Indian Early Childhood Education	7210	8590		0.00	0.00		0.00	0.00	0.0%
Specialized Secondary	7370	8590		0.00	0.00		0.00	0.00	0.0%
All Other State Revenue	All Other	8590	87,126.20	8,289,797.93	8,376,924.13	0.00	7,927,024.00	7,927,024.00	-5.4%
TOTAL, OTHER STATE REVENUE			964,705.05	10,345,669.80	11,310,374.85	755,457.00	9,221,662.00	9,977,119.00	-11.8%
OTHER LOCAL REVENUE									
Other Local Revenue									
County and District Taxes									
Other Restricted Levies									
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes									
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sales									
Sale of Equipment/Supplies		8631	338.68	0.00	338.68	1,000.00	0.00	1,000.00	195.3%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	9,568.13	0.00	9,568.13	7,500.00	0.00	7,500.00	-21.6%
Interest		8660	1,217,804.89	0.00	1,217,804.89	402,000.00	0.00	402,000.00	-67.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts									
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	226,421.17	518,407.76	744,828.93	162,278.00	98,742.00	261,020.00	-65.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue									
Plus: Miscellaneous Funds Non-LCFF (50 Percent) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenue from Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	995,583.47	1,018,444.11	2,014,027.58	383,080.00	523,805.00	906,885.00	-55.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments									
Special Education SELPA Transfers									
From Districts or Charter Schools	6500	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6500	8792		2,117,084.00	2,117,084.00		1,958,797.00	1,958,797.00	-7.5%
From JPAs	6500	8793		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers									
From Districts or Charter Schools	6360	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6360	8792		0.00	0.00		0.00	0.00	0.0%
From JPAs	6360	8793		0.00	0.00		0.00	0.00	0.0%

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Other Transfers of Apportionments									
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			2,449,716.34	3,653,935.87	6,103,652.21	955,858.00	2,581,344.00	3,537,202.00	-42.0%
TOTAL, REVENUES			53,035,638.37	22,684,612.18	75,720,250.55	50,059,633.00	17,671,038.00	67,730,671.00	-10.6%
CERTIFICATED SALARIES									
Certificated Teachers' Salaries		1100	11,716,755.82	4,299,061.25	16,015,817.07	12,249,894.00	3,016,949.00	15,266,843.00	-4.7%
Certificated Pupil Support Salaries		1200	329,880.37	1,687,236.63	2,017,117.00	658,425.00	1,549,092.00	2,207,517.00	9.4%
Certificated Supervisors' and Administrators' Salaries		1300	1,917,777.99	442,771.49	2,360,549.48	1,746,919.00	397,399.00	2,144,318.00	-9.2%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			13,964,414.18	6,429,069.37	20,393,483.55	14,655,238.00	4,963,440.00	19,618,678.00	-3.8%
CLASSIFIED SALARIES									
Classified Instructional Salaries		2100	644,453.04	2,790,276.45	3,434,729.49	740,701.00	2,970,402.00	3,711,103.00	8.0%
Classified Support Salaries		2200	2,193,117.74	1,072,048.66	3,265,166.40	2,345,768.00	1,305,159.00	3,650,927.00	11.8%
Classified Supervisors' and Administrators' Salaries		2300	834,371.75	757,485.82	1,591,857.57	1,209,962.00	385,040.00	1,595,002.00	0.2%
Clerical, Technical and Office Salaries		2400	1,920,482.23	820,388.10	2,740,870.33	1,977,271.00	887,262.00	2,864,533.00	4.5%
Other Classified Salaries		2900	313,844.93	308,836.60	622,681.53	432,918.00	318,900.00	751,818.00	20.7%
TOTAL, CLASSIFIED SALARIES			5,906,269.69	5,749,035.63	11,655,305.32	6,706,620.00	5,866,763.00	12,573,383.00	7.9%
EMPLOYEE BENEFITS									
STRS		3101-3102	2,462,684.72	2,849,389.80	5,312,074.52	2,673,935.00	2,870,835.00	5,544,770.00	4.4%
PERS		3201-3202	1,465,821.86	1,433,361.90	2,899,183.76	1,645,798.00	1,498,652.00	3,144,450.00	8.5%
OASDI/Medicare/Alternative		3301-3302	674,615.28	534,282.77	1,208,898.05	797,664.00	583,035.00	1,380,699.00	14.2%
Health and Welfare Benefits		3401-3402	3,715,969.56	2,289,490.16	6,005,459.72	4,150,641.00	2,516,518.00	6,667,159.00	11.0%
Unemployment Insurance		3501-3502	14,530.01	5,968.27	20,498.28	10,435.00	5,334.00	15,769.00	-23.1%
Workers' Compensation		3601-3602	461,606.41	285,222.62	746,829.03	496,947.00	254,256.00	751,203.00	0.6%
OPEB, Allocated		3701-3702	363,899.38	132,774.71	496,674.09	361,084.00	193,696.00	554,780.00	11.7%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	10,727.20	3,025.50	13,752.70	10,025.00	1,598.00	11,623.00	-15.5%
TOTAL, EMPLOYEE BENEFITS			9,169,854.42	7,533,515.73	16,703,370.15	10,146,529.00	7,923,924.00	18,070,453.00	8.2%
BOOKS AND SUPPLIES									
Approved Textbooks and Core Curricula Materials		4100	221,835.32	29,679.03	251,514.35	255,000.00	33,982.00	288,982.00	14.9%
Books and Other Reference Materials		4200	0.00	681.98	681.98	0.00	4,467.00	4,467.00	555.0%

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Materials and Supplies		4300	1,298,592.59	1,313,063.85	2,611,656.44	1,781,672.00	1,818,761.00	3,600,433.00	37.9%
Noncapitalized Equipment		4400	2,040,786.10	75,781.22	2,116,567.32	1,199,255.00	22,970.00	1,222,225.00	-42.3%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			3,561,214.01	1,419,206.08	4,980,420.09	3,235,927.00	1,880,180.00	5,116,107.00	2.7%
SERVICES AND OTHER OPERATING EXPENDITURES									
Subagreements for Services		5100	0.00	296,774.00	296,774.00	0.00	0.00	0.00	-100.0%
Travel and Conferences		5200	237,329.48	232,059.05	469,388.53	303,521.00	74,115.00	377,636.00	-19.5%
Dues and Memberships		5300	61,867.69	8,286.17	70,153.86	47,830.00	0.00	47,830.00	-31.8%
Insurance		5400 - 5450	498,714.00	0.00	498,714.00	501,562.00	0.00	501,562.00	0.6%
Operations and Housekeeping Services		5500	1,335,430.51	1,066.05	1,336,496.56	1,628,573.00	11,500.00	1,640,073.00	22.7%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	292,697.39	111,558.56	404,255.95	348,890.00	93,336.00	442,226.00	9.4%
Transfers of Direct Costs		5710	(9,411.73)	9,411.73	0.00	(26,820.00)	26,820.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(12,554.40)	0.00	(12,554.40)	0.00	0.00	0.00	-100.0%
Professional/Consulting Services and Operating Expenditures		5800	1,046,418.51	2,493,454.55	3,539,873.06	1,365,018.00	3,369,831.00	4,734,849.00	33.8%
Communications		5900	230,809.93	16,798.04	247,607.97	231,645.00	12,248.00	243,893.00	-1.5%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			3,681,301.38	3,169,408.15	6,850,709.53	4,400,219.00	3,587,850.00	7,988,069.00	16.6%
CAPITAL OUTLAY									
Land		6100	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	113,490.00	169,250.00	282,740.00	0.00	0.00	0.00	-100.0%
Buildings and Improvements of Buildings		6200	218,165.87	458,570.20	676,736.07	500,000.00	330,000.00	830,000.00	22.6%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	1,235,651.49	289,572.68	1,525,224.17	250,000.00	228,600.00	478,600.00	-68.6%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			1,567,307.36	917,392.88	2,484,700.24	750,000.00	558,600.00	1,308,600.00	-47.3%
OTHER OUTGO (excluding Transfers of Indirect Costs)									
Tuition									
Tuition for Instruction Under Interdistrict									
Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments									

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	1,098,392.20	2,465,700.99	3,564,093.19	1,001,000.00	3,059,391.00	4,060,391.00	13.9%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues									
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments									
To Districts or Charter Schools	6500	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6500	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6500	7223		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers of Apportionments									
To Districts or Charter Schools	6360	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6360	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6360	7223		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service									
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	38,644.42	0.00	38,644.42	0.00	0.00	0.00	-100.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			1,137,036.62	2,465,700.99	3,602,737.61	1,001,000.00	3,059,391.00	4,060,391.00	12.7%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS									
Transfers of Indirect Costs		7310	(257,714.23)	257,714.23	0.00	(324,629.00)	324,629.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(116,981.96)	0.00	(116,981.96)	(168,437.00)	0.00	(168,437.00)	44.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(374,696.19)	257,714.23	(116,981.96)	(493,066.00)	324,629.00	(168,437.00)	44.0%
TOTAL, EXPENDITURES			38,612,701.47	27,941,043.06	66,553,744.53	40,402,467.00	28,164,777.00	68,567,244.00	3.0%
INTERFUND TRANSFERS									
INTERFUND TRANSFERS IN									
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
INTERFUND TRANSFERS OUT									
To: Child Development Fund		7611	69,394.28	0.00	69,394.28	0.00	171,672.00	171,672.00	147.4%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	30,648.00	0.00	30,648.00	New
Other Authorized Interfund Transfers Out		7619	10,000,000.00	0.00	10,000,000.00	0.00	0.00	0.00	-100.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			10,069,394.28	0.00	10,069,394.28	30,648.00	171,672.00	202,320.00	-98.0%
OTHER SOURCES/USES									
SOURCES									
State Apportionments									
Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds									
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources									
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds									
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
USES									
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS									
Contributions from Unrestricted Revenues		8980	(8,155,454.95)	8,155,454.95	0.00	(10,135,545.00)	10,135,545.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(8,155,454.95)	8,155,454.95	0.00	(10,135,545.00)	10,135,545.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			(18,224,849.23)	8,155,454.95	(10,069,394.28)	(10,166,193.00)	9,963,873.00	(202,320.00)	-98.0%

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Function

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
A. REVENUES									
1) LCFF Sources		8010-8099	49,620,710.49	0.00	49,620,710.49	48,347,775.00	0.00	48,347,775.00	-2.6%
2) Federal Revenue		8100-8299	506.49	8,685,006.51	8,685,513.00	543.00	5,868,032.00	5,868,575.00	-32.4%
3) Other State Revenue		8300-8599	964,705.05	10,345,669.80	11,310,374.85	755,457.00	9,221,662.00	9,977,119.00	-11.8%
4) Other Local Revenue		8600-8799	2,449,716.34	3,653,935.87	6,103,652.21	955,858.00	2,581,344.00	3,537,202.00	-42.0%
5) TOTAL, REVENUES			53,035,638.37	22,684,612.18	75,720,250.55	50,059,633.00	17,671,038.00	67,730,671.00	-10.6%
B. EXPENDITURES (Objects 1000-7999)									
1) Instruction	1000-1999		18,131,112.23	12,155,611.83	30,286,724.06	19,791,797.00	12,710,447.00	32,502,244.00	7.3%
2) Instruction - Related Services	2000-2999		6,879,045.45	1,883,294.33	8,762,339.78	6,415,564.00	1,163,964.00	7,579,528.00	-13.5%
3) Pupil Services	3000-3999		3,205,105.36	6,594,507.89	9,799,613.25	3,598,461.00	5,939,940.00	9,538,401.00	-2.7%
4) Ancillary Services	4000-4999		379,096.30	7,260.91	386,357.21	319,303.00	8,695.00	327,998.00	-15.1%
5) Community Services	5000-5999		5,460.84	1,424,536.28	1,429,997.12	5,500.00	1,592,094.00	1,597,594.00	11.7%
6) Enterprise	6000-6999		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7) General Administration	7000-7999		3,903,469.44	326,400.74	4,229,870.18	3,875,548.00	444,086.00	4,319,634.00	2.1%
8) Plant Services	8000-8999		4,972,375.23	3,083,730.09	8,056,105.32	5,395,294.00	3,246,160.00	8,641,454.00	7.3%
9) Other Outgo	9000-9999	Except 7600-7699	1,137,036.62	2,465,700.99	3,602,737.61	1,001,000.00	3,059,391.00	4,060,391.00	12.7%
10) TOTAL, EXPENDITURES			38,612,701.47	27,941,043.06	66,553,744.53	40,402,467.00	28,164,777.00	68,567,244.00	3.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			14,422,936.90	(5,256,430.88)	9,166,506.02	9,657,166.00	(10,493,739.00)	(836,573.00)	-109.1%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	10,069,394.28	0.00	10,069,394.28	30,648.00	171,672.00	202,320.00	-98.0%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(8,155,454.95)	8,155,454.95	0.00	(10,135,545.00)	10,135,545.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(18,224,849.23)	8,155,454.95	(10,069,394.28)	(10,166,193.00)	9,963,873.00	(202,320.00)	-98.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(3,801,912.33)	2,899,024.07	(902,888.26)	(509,027.00)	(529,866.00)	(1,038,893.00)	15.1%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	28,362,104.06	11,040,313.54	39,402,417.60	24,545,439.73	13,939,337.61	38,484,777.34	-2.3%

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Function

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
b) Audit Adjustments		9793	(14,752.00)	0.00	(14,752.00)	0.00	0.00	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			28,347,352.06	11,040,313.54	39,387,665.60	24,545,439.73	13,939,337.61	38,484,777.34	-2.3%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			28,347,352.06	11,040,313.54	39,387,665.60	24,545,439.73	13,939,337.61	38,484,777.34	-2.3%
2) Ending Balance, June 30 (E + F1e)			24,545,439.73	13,939,337.61	38,484,777.34	24,036,412.73	13,409,471.61	37,445,884.34	-2.7%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	5,435.00	0.00	5,435.00	5,435.00	0.00	5,435.00	0.0%
Stores		9712	82,893.17	0.00	82,893.17	69,977.00	0.00	69,977.00	-15.6%
Prepaid Items		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	13,939,337.61	13,939,337.61	0.00	13,409,471.61	13,409,471.61	-3.8%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	11,170,747.00	0.00	11,170,747.00	7,885,227.00	0.00	7,885,227.00	-29.4%
Special Education Reserve (@2%)	0000	9760	1,531,746.00		1,531,746.00			0.00	
Chromebook/ Technology Reserve	0000	9760	2,040,000.00		2,040,000.00			0.00	
Construction/ Solar Investment Reserve	0000	9760	2,114,215.00		2,114,215.00			0.00	
Neighborhood School Investment Reserve	0000	9760	350,000.00		350,000.00			0.00	
OPEB Trust Funding Reserve	0000	9760	4,661,938.00		4,661,938.00			0.00	
Excess Salary Increase Reserve	0000	9760	472,848.00		472,848.00			0.00	
Equipment Replacement Reserve	0000	9760			0.00	687,696.00		687,696.00	
Chromebook/Technology Reserve	0000	9760			0.00	2,856,000.00		2,856,000.00	
Neighborhood School Investment	0000	9760			0.00	350,000.00		350,000.00	
OPEB Trust Funding	0000	9760			0.00	3,518,683.00		3,518,683.00	
Excess Salary Reserve	0000	9760			0.00	472,848.00		472,848.00	
d) Assigned									
Other Assignments (by Resource/Object)		9780	11,589,418.90	0.00	11,589,418.90	14,292,572.73	0.00	14,292,572.73	23.3%
Supplemental/ Concentration	0000	9780	6,654,580.38		6,654,580.38			0.00	
School Site Block Grant	0000	9780	552,587.32		552,587.32			0.00	
Routine Maintenance Reserve (@3%)	0000	9780	2,297,620.00		2,297,620.00			0.00	
Equipment Replacement Reserve (@1%)	0000	9780	765,873.00		765,873.00			0.00	
School Site Block Grant	0000	9780	552,587.32		552,587.32			0.00	
Lottery	1100	9780	766,170.88		766,170.88			0.00	
Routine Maintenance Reserve	0000	9780			0.00	2,063,087.00		2,063,087.00	

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Function

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals			2024-25 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Special Education Reserve	0000	9780			0.00	1,375,391.00		1,375,391.00	
Supplemental/ Concentration	0000	9780			0.00	5,179,565.00		5,179,565.00	
Donations	0000	9780			0.00	1,239.00		1,239.00	
Trans Fund - Set Aside	0000	9780			0.00	8,979.00		8,979.00	
Trans Fund	0000	9780			0.00	54,527.00		54,527.00	
Beginning Balance Adjustment	0000	9780			0.00	4,808,377.85		4,808,377.85	
Lottery	1100	9780			0.00	673,537.00		673,537.00	
Beginning Balance Adjustment	1100	9780			0.00	127,869.88		127,869.88	
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	1,696,945.66	0.00	1,696,945.66	1,783,201.00	0.00	1,783,201.00	5.1%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
2600	Expanded Learning Opportunities Program	1,758,989.93	1,712,117.93
6266	Educator Effectiveness, FY 2021-22	912,282.19	427,648.19
6300	Lottery: Instructional Materials	968,053.10	1,176,965.10
6332	CA Community Schools Partnership Act - Implementation Grant	550,161.67	550,161.67
6547	Special Education Early Intervention Preschool Grant	408,915.30	166,682.30
6762	Arts, Music, and Instructional Materials Discretionary Block Grant	2,063,233.00	2,063,233.00
6770	Arts and Music in Schools (AMS)-Funding Guarantee and Accountability Act (Prop 28)	460,008.44	711,631.44
7032	Child Nutrition: Kitchen Infrastructure and Training Funds - 2022 KIT Funds	498,915.48	498,915.48
7085	Learning Communities for School Success Program	322,553.71	322,553.71
7311	Classified School Employee Professional Development Block Grant	27,916.98	27,916.98
7399	LCFF Equity Multiplier	107,366.00	107,366.00
7412	A-G Access/Success Grant	216,824.00	108,412.00
7413	A-G Learning Loss Mitigation Grant	81,286.00	40,643.00
7435	Learning Recovery Emergency Block Grant	4,646,024.00	4,646,024.00
7810	Other Restricted State	32,336.15	15,352.15
9010	Other Restricted Local	884,471.66	833,848.66
Total, Restricted Balance		13,939,337.61	13,409,471.61

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	770,748.56	384,078.00	-50.2%
5) TOTAL, REVENUES			770,748.56	384,078.00	-50.2%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	748,464.19	384,078.00	-48.7%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			748,464.19	384,078.00	-48.7%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			22,284.37	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			22,284.37	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	388,259.08	410,543.45	5.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			388,259.08	410,543.45	5.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			388,259.08	410,543.45	5.7%
2) Ending Balance, June 30 (E + F1e)			410,543.45	410,543.45	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	410,543.45	410,543.45	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
G. ASSETS					
1) Cash					

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	410,543.45		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			410,543.45		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenues		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30					
(must agree with line F2) (G10 + H2) - (I6 + J2)			410,543.45		
REVENUES					
Sale of Equipment and Supplies		8631	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
All Other Local Revenue		8699	770,748.56	384,078.00	-50.2%
TOTAL, REVENUES			770,748.56	384,078.00	-50.2%
CERTIFICATED SALARIES					
Certificated Teachers' Salaries		1100	0.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Materials and Supplies		4300	748,464.19	384,078.00	-48.7%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			748,464.19	384,078.00	-48.7%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.0%
CAPITAL OUTLAY					
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.0%
TOTAL, EXPENDITURES			748,464.19	384,078.00	-48.7%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES					
(a- b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	770,748.56	384,078.00	-50.2%
5) TOTAL, REVENUES			770,748.56	384,078.00	-50.2%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		748,464.19	384,078.00	-48.7%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			748,464.19	384,078.00	-48.7%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			22,284.37	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			22,284.37	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	388,259.08	410,543.45	5.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			388,259.08	410,543.45	5.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			388,259.08	410,543.45	5.7%
2) Ending Balance, June 30 (E + F1e)			410,543.45	410,543.45	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	410,543.45	410,543.45	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
8210	Student Activity Funds	410,543.45	410,543.45
Total, Restricted Balance		410,543.45	410,543.45

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	359,528.00	332,091.00	-7.6%
4) Other Local Revenue		8600-8799	39,098.61	55.00	-99.9%
5) TOTAL, REVENUES			398,626.61	332,146.00	-16.7%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	157,103.32	164,585.00	4.8%
2) Classified Salaries		2000-2999	41,520.14	42,710.00	2.9%
3) Employee Benefits		3000-3999	105,253.10	89,575.00	-14.9%
4) Books and Supplies		4000-4999	11,776.54	20,738.00	76.1%
5) Services and Other Operating Expenditures		5000-5999	9,502.10	6,946.00	-26.9%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	12,346.01	13,037.00	5.6%
9) TOTAL, EXPENDITURES			337,501.21	337,591.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			61,125.40	(5,445.00)	-108.9%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			61,125.40	(5,445.00)	-108.9%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	164,520.49	225,629.89	37.1%
b) Audit Adjustments		9793	(16.00)	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			164,504.49	225,629.89	37.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			164,504.49	225,629.89	37.2%
2) Ending Balance, June 30 (E + F1e)			225,629.89	220,184.89	-2.4%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	140.00	140.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	184,957.60	179,512.60	-2.9%
Adult Education Fund	0000	9780	184,957.60		
Adult Education Fund	0000	9780		194,105.00	
Beginning Balance Adjustment	0000	9780		(14,592.40)	
e) Unassigned/Unappropriated Reserve for Economic Uncertainties					
Unassigned/Unappropriated Amount		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount					
9790					
G. ASSETS					
1) Cash					
a) in County Treasury					
1) Fair Value Adjustment to Cash in County Treasury		9110	207,131.22		
		9111	(1,467.00)		
b) in Banks					
c) in Revolving Cash Account					
9130					
			140.00		

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	21,297.60		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			227,101.82		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	1,471.93		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			1,471.93		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
(must agree with line F2) (G10 + H2) - (I6 + J2)			225,629.89		
LCFF SOURCES					
LCFF Transfers					
LCFF Transfers - Current Year		8091	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.0%
FEDERAL REVENUE					
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Pass-Through Revenues from					
Federal Sources		8287	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Other State Apportionments					
All Other State Apportionments - Current Year		8311	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
Adult Education Program	6391	8590	348,317.00	316,952.00	-9.0%
All Other State Revenue	All Other	8590	11,211.00	15,139.00	35.0%
TOTAL, OTHER STATE REVENUE			359,528.00	332,091.00	-7.6%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	4,460.84	55.00	-98.8%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Adult Education Fees		8671	5,437.77	0.00	-100.0%
Interagency Services		8677	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	29,200.00	0.00	-100.0%
Tuition		8710	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			39,098.61	55.00	-99.9%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
TOTAL, REVENUES			398,626.61	332,146.00	-16.7%
CERTIFICATED SALARIES					
Certificated Teachers' Salaries		1100	108,735.80	116,000.00	6.7%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	48,367.52	48,585.00	0.4%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			157,103.32	164,585.00	4.8%
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	0.00	0.00	0.0%
Classified Support Salaries		2200	12,197.00	13,019.00	6.7%
Classified Supervisors' and Administrators' Salaries		2300	7,701.84	7,811.00	1.4%
Clerical, Technical and Office Salaries		2400	21,621.30	21,880.00	1.2%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			41,520.14	42,710.00	2.9%
EMPLOYEE BENEFITS					
STRS		3101-3102	35,424.60	46,575.00	31.5%
PERS		3201-3202	11,017.82	11,554.00	4.9%
OASDI/Medicare/Alternative		3301-3302	5,213.00	5,484.00	5.2%
Health and Welfare Benefits		3401-3402	46,380.39	17,279.00	-62.7%
Unemployment Insurance		3501-3502	96.07	102.00	6.2%
Workers' Compensation		3601-3602	4,583.20	4,889.00	6.7%
OPEB, Allocated		3701-3702	2,538.02	3,692.00	45.5%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			105,253.10	89,575.00	-14.9%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	9,099.91	20,738.00	127.9%
Noncapitalized Equipment		4400	2,676.63	0.00	-100.0%
TOTAL, BOOKS AND SUPPLIES			11,776.54	20,738.00	76.1%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	5,294.75	0.00	-100.0%
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	1,597.75	3,050.00	90.9%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	2,162.00	3,000.00	38.8%
Communications		5900	447.60	896.00	100.2%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			9,502.10	6,946.00	-26.9%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Tuition					
Tuition, Excess Costs, and/or Deficit Payments					
Payments to Districts or Charter Schools		7141	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.0%
Other Transfers Out					
Transfers of Pass-Through Revenues					

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs - Interfund		7350	12,346.01	13,037.00	5.6%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			12,346.01	13,037.00	5.6%
TOTAL, EXPENDITURES			337,501.21	337,591.00	0.0%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	359,528.00	332,091.00	-7.6%
4) Other Local Revenue		8600-8799	39,098.61	55.00	-99.9%
5) TOTAL, REVENUES			398,626.61	332,146.00	-16.7%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		184,729.71	180,473.00	-2.3%
2) Instruction - Related Services	2000-2999		140,425.49	144,081.00	2.6%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		12,346.01	13,037.00	5.6%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			337,501.21	337,591.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			61,125.40	(5,445.00)	-108.9%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			61,125.40	(5,445.00)	-108.9%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	164,520.49	225,629.89	37.1%
b) Audit Adjustments		9793	(16.00)	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			164,504.49	225,629.89	37.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			164,504.49	225,629.89	37.2%
2) Ending Balance, June 30 (E + F1e)			225,629.89	220,184.89	-2.4%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	140.00	140.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	40,532.29	40,532.29	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	184,957.60	179,512.60	-2.9%
Adult Education Fund	0000	9780	184,957.60		
Adult Education Fund	0000	9780		194,105.00	
Beginning Balance Adjustment	0000	9780		(14,592.40)	
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
6391	Adult Education Program	40,532.29	40,532.29
Total, Restricted Balance		40,532.29	40,532.29

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	660,522.60	644,574.00	-2.4%
4) Other Local Revenue		8600-8799	8,660.61	0.00	-100.0%
5) TOTAL, REVENUES			669,183.21	644,574.00	-3.7%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	185,033.06	213,484.00	15.4%
2) Classified Salaries		2000-2999	204,957.15	238,017.00	16.1%
3) Employee Benefits		3000-3999	232,694.44	292,268.00	25.6%
4) Books and Supplies		4000-4999	44,731.23	17,322.00	-61.3%
5) Services and Other Operating Expenditures		5000-5999	42,267.74	30,137.00	-28.7%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	26,901.25	25,400.00	-5.6%
9) TOTAL, EXPENDITURES			736,584.87	816,628.00	10.9%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(67,401.66)	(172,054.00)	155.3%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	69,394.28	171,672.00	147.4%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			69,394.28	171,672.00	147.4%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			1,992.62	(382.00)	-119.2%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	42,075.74	44,017.36	4.6%
b) Audit Adjustments		9793	(51.00)	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			42,024.74	44,017.36	4.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			42,024.74	44,017.36	4.7%
2) Ending Balance, June 30 (E + F1e)			44,017.36	43,635.36	-0.9%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	33,922.48	33,672.48	-0.7%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	10,094.88	9,962.88	-1.3%
Child Development Fund	0000	9780	10,094.88		
Child Development Fund	0000	9780		3,023.00	
Beginning Balance Adjustment	0000	9780		6,939.88	
e) Unassigned/Unappropriated Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
G. ASSETS					
1) Cash					
a) in County Treasury		9110	53,993.48		
1) Fair Value Adjustment to Cash in County Treasury		9111	(51.00)		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	666.55		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			54,609.03		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	10,591.67		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			10,591.67		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
(must agree with line F2) (G10 + H2) - (I6 + J2)			44,017.36		
FEDERAL REVENUE					
Child Nutrition Programs		8220	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Child Nutrition Programs		8520	0.00	0.00	0.0%
Child Development Apportionments		8530	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
State Preschool	6105	8590	630,749.60	617,489.00	-2.1%
All Other State Revenue	All Other	8590	29,773.00	27,085.00	-9.0%
TOTAL, OTHER STATE REVENUE			660,522.60	644,574.00	-2.4%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.0%
Interest		8660	3,863.61	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Child Development Parent Fees		8673	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	4,797.00	0.00	-100.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			8,660.61	0.00	-100.0%
TOTAL, REVENUES			669,183.21	644,574.00	-3.7%
CERTIFICATED SALARIES					
Certificated Teachers' Salaries		1100	91,313.06	122,874.00	34.6%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	93,720.00	90,610.00	-3.3%
Other Certificated Salaries		1900	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
TOTAL, CERTIFICATED SALARIES			185,033.06	213,484.00	15.4%
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	83,430.75	111,995.00	34.2%
Classified Support Salaries		2200	15,870.10	14,821.00	-6.6%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	35,934.31	37,944.00	5.6%
Other Classified Salaries		2900	69,721.99	73,257.00	5.1%
TOTAL, CLASSIFIED SALARIES			204,957.15	238,017.00	16.1%
EMPLOYEE BENEFITS					
STRS		3101-3102	48,923.14	60,121.00	22.9%
PERS		3201-3202	52,769.62	64,384.00	22.0%
OASDI/Medicare/Alternative		3301-3302	18,644.67	26,932.00	44.4%
Health and Welfare Benefits		3401-3402	97,612.10	121,546.00	24.5%
Unemployment Insurance		3501-3502	195.33	226.00	15.7%
Workers' Compensation		3601-3602	9,306.49	10,769.00	15.7%
OPEB, Allocated		3701-3702	5,039.33	7,475.00	48.3%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	203.76	815.00	300.0%
TOTAL, EMPLOYEE BENEFITS			232,694.44	292,268.00	25.6%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	44,731.23	17,322.00	-61.3%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
Food		4700	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			44,731.23	17,322.00	-61.3%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	2,572.49	1,525.00	-40.7%
Dues and Memberships		5300	726.00	0.00	-100.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	15,893.48	20,162.00	26.9%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	2,960.41	4,100.00	38.5%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	19,515.36	3,750.00	-80.8%
Communications		5900	600.00	600.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			42,267.74	30,137.00	-28.7%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs - Interfund		7350	26,901.25	25,400.00	-5.6%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			26,901.25	25,400.00	-5.6%
TOTAL, EXPENDITURES			736,584.87	816,628.00	10.9%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
From: General Fund		8911	69,394.28	171,672.00	147.4%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			69,394.28	171,672.00	147.4%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			69,394.28	171,672.00	147.4%

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	660,522.60	644,574.00	-2.4%
4) Other Local Revenue		8600-8799	8,660.61	0.00	-100.0%
5) TOTAL, REVENUES			669,183.21	644,574.00	-3.7%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		320,371.24	412,678.00	28.8%
2) Instruction - Related Services	2000-2999		225,383.79	209,347.00	-7.1%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		26,901.25	25,400.00	-5.6%
8) Plant Services	8000-8999		163,928.59	169,203.00	3.2%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			736,584.87	816,628.00	10.9%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			(67,401.66)	(172,054.00)	155.3%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	69,394.28	171,672.00	147.4%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			69,394.28	171,672.00	147.4%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			1,992.62	(382.00)	-119.2%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	42,075.74	44,017.36	4.6%
b) Audit Adjustments		9793	(51.00)	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			42,024.74	44,017.36	4.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			42,024.74	44,017.36	4.7%
2) Ending Balance, June 30 (E + F1e)			44,017.36	43,635.36	-0.9%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	33,922.48	33,672.48	-0.7%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	10,094.88	9,962.88	-1.3%
Child Development Fund	0000	9780	10,094.88		
Child Development Fund	0000	9780		3,023.00	
Beginning Balance Adjustment	0000	9780		6,939.88	
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
9010	Other Restricted Local	33,922.48	33,672.48
Total, Restricted Balance		33,922.48	33,672.48

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFE Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	2,730,304.82	2,763,133.00	1.2%
3) Other State Revenue		8300-8599	668,574.94	350,000.00	-47.6%
4) Other Local Revenue		8600-8799	361,912.20	373,120.00	3.1%
5) TOTAL, REVENUES			3,760,791.96	3,486,253.00	-7.3%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	1,041,311.34	1,083,064.00	4.0%
3) Employee Benefits		3000-3999	786,839.15	808,842.00	2.8%
4) Books and Supplies		4000-4999	1,341,878.48	1,415,420.00	5.5%
5) Services and Other Operating Expenditures		5000-5999	39,422.99	39,770.00	0.9%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	77,734.70	130,000.00	67.2%
9) TOTAL, EXPENDITURES			3,287,186.66	3,477,096.00	5.8%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			473,605.30	9,157.00	-98.1%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	30,648.00	New
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	30,648.00	New
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			473,605.30	39,805.00	-91.6%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	459,714.06	933,082.36	103.0%
b) Audit Adjustments		9793	(237.00)	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			459,477.06	933,082.36	103.1%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			459,477.06	933,082.36	103.1%
2) Ending Balance, June 30 (E + F1e)			933,082.36	972,887.36	4.3%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	1,000.00	1,000.00	0.0%
Stores		9712	74,934.44	0.00	-100.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	857,147.92	971,887.36	13.4%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
G. ASSETS					
1) Cash					
a) in County Treasury		9110	327,525.26		
1) Fair Value Adjustment to Cash in County Treasury		9111	(701.00)		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	1,000.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
3) Accounts Receivable		9200	565,375.18		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	74,934.44		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			968,133.88		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	30,690.39		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	4,361.13		
6) TOTAL, LIABILITIES			35,051.52		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
(must agree with line F2) (G10 + H2) - (I6 + J2)			933,082.36		
FEDERAL REVENUE					
Child Nutrition Programs		8220	2,730,304.82	2,763,133.00	1.2%
Donated Food Commodities		8221	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			2,730,304.82	2,763,133.00	1.2%
OTHER STATE REVENUE					
Child Nutrition Programs		8520	668,574.94	350,000.00	-47.6%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			668,574.94	350,000.00	-47.6%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	30,705.52	20,800.00	-32.3%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	16,500.58	1,800.00	-89.1%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Interagency Services		8677	312,536.17	350,000.00	12.0%
Other Local Revenue					
All Other Local Revenue		8699	2,169.93	520.00	-76.0%
TOTAL, OTHER LOCAL REVENUE			361,912.20	373,120.00	3.1%
TOTAL, REVENUES			3,760,791.96	3,486,253.00	-7.3%
CERTIFICATED SALARIES					
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	916,591.38	954,959.00	4.2%
Classified Supervisors' and Administrators' Salaries		2300	75,924.00	77,064.00	1.5%
Clerical, Technical and Office Salaries		2400	48,795.96	51,041.00	4.6%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			1,041,311.34	1,083,064.00	4.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	265,545.09	293,102.00	10.4%
OASDI/Medicare/Alternative		3301-3302	76,192.71	80,710.00	5.9%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
Health and Welfare Benefits		3401-3402	368,545.74	391,811.00	6.3%
Unemployment Insurance		3501-3502	500.30	527.00	5.3%
Workers' Compensation		3601-3602	24,142.91	25,129.00	4.1%
OPEB, Allocated		3701-3702	51,912.40	17,563.00	-66.2%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			786,839.15	808,842.00	2.8%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	150,057.87	260,500.00	73.6%
Noncapitalized Equipment		4400	53,134.83	0.00	-100.0%
Food		4700	1,138,685.78	1,154,920.00	1.4%
TOTAL, BOOKS AND SUPPLIES			1,341,878.48	1,415,420.00	5.5%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	4,278.21	11,000.00	157.1%
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	2,018.47	0.00	-100.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	12,554.40	0.00	-100.0%
Professional/Consulting Services and Operating Expenditures		5800	19,301.91	27,500.00	42.5%
Communications		5900	1,270.00	1,270.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			39,422.99	39,770.00	0.9%
CAPITAL OUTLAY					
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs - Interfund		7350	77,734.70	130,000.00	67.2%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			77,734.70	130,000.00	67.2%
TOTAL, EXPENDITURES			3,287,186.66	3,477,096.00	5.8%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund		8916	0.00	30,648.00	New
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	30,648.00	New
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	30,648.00	New

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	2,730,304.82	2,763,133.00	1.2%
3) Other State Revenue		8300-8599	668,574.94	350,000.00	-47.6%
4) Other Local Revenue		8600-8799	361,912.20	373,120.00	3.1%
5) TOTAL, REVENUES			3,760,791.96	3,486,253.00	-7.3%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		3,209,451.96	3,347,096.00	4.3%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		77,734.70	130,000.00	67.2%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			3,287,186.66	3,477,096.00	5.8%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			473,605.30	9,157.00	-98.1%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	30,648.00	New
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	30,648.00	New
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			473,605.30	39,805.00	-91.6%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	459,714.06	933,082.36	103.0%
b) Audit Adjustments		9793	(237.00)	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			459,477.06	933,082.36	103.1%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			459,477.06	933,082.36	103.1%
2) Ending Balance, June 30 (E + F1e)			933,082.36	972,887.36	4.3%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	1,000.00	1,000.00	0.0%
Stores		9712	74,934.44	0.00	-100.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	857,147.92	971,887.36	13.4%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
5310	Child Nutrition: School Programs (e.g., School Lunch, School Breakfast, Milk, Pregnant & Lactating Students)	537,318.15	557,272.59
5466	Child Nutrition: Supply Chain Assistance (SCA) Funds	218,135.28	312,920.28
7033	Child Nutrition: School Food Best Practices Apportionment	101,694.49	101,694.49
Total, Restricted Balance		857,147.92	971,887.36

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	90.59	0.00	-100.0%
5) TOTAL, REVENUES			90.59	0.00	-100.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			90.59	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			90.59	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	2,075.55	2,165.14	4.3%
b) Audit Adjustments		9793	(1.00)	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			2,074.55	2,165.14	4.4%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,074.55	2,165.14	4.4%
2) Ending Balance, June 30 (E + F1e)			2,165.14	2,165.14	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	2,165.14	2,165.14	0.0%
Deferred Maintenance fund	0000	9780	2,165.14		
Deferred Maintenance	0000	9780		2,075.00	
Beginning Balance Adjustment	0000	9780		90.14	
e) Unassigned/Unappropriated Reserve for Economic Uncertainties					
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
G. ASSETS					
1) Cash					
a) in County Treasury		9110	2,246.14		
1) Fair Value Adjustment to Cash in County Treasury		9111	(81.00)		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			2,165.14		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
(must agree with line F2) (G10 + H2) - (I6 + J2)			2,165.14		
LCFF SOURCES					
LCFF Transfers					
LCFF Transfers - Current Year		8091	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.0%
OTHER STATE REVENUE					
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	90.59	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			90.59	0.00	-100.0%
TOTAL, REVENUES			90.59	0.00	-100.0%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.0%
CAPITAL OUTLAY					
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.0%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	90.59	0.00	-100.0%
5) TOTAL, REVENUES			90.59	0.00	-100.0%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			90.59	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			90.59	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	2,075.55	2,165.14	4.3%
b) Audit Adjustments		9793	(1.00)	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			2,074.55	2,165.14	4.4%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,074.55	2,165.14	4.4%
2) Ending Balance, June 30 (E + F1e)			2,165.14	2,165.14	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	2,165.14	2,165.14	0.0%
Deferred Maintenance fund	0000	9780	2,165.14		
Deferred Maintenance	0000	9780		2,075.00	
Beginning Balance Adjustment	0000	9780		90.14	
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
Total, Restricted Balance		0.00	0.00

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	48,065.94	30,000.00	-37.6%
5) TOTAL, REVENUES			48,065.94	30,000.00	-37.6%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			48,065.94	30,000.00	-37.6%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			48,065.94	30,000.00	-37.6%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,595,276.96	1,642,417.90	3.0%
b) Audit Adjustments		9793	(925.00)	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			1,594,351.96	1,642,417.90	3.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,594,351.96	1,642,417.90	3.0%
2) Ending Balance, June 30 (E + F1e)			1,642,417.90	1,672,417.90	1.8%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated Reserve for Economic Uncertainties		9789	1,642,417.90	1,672,417.90	1.8%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
G. ASSETS					
1) Cash					
a) in County Treasury		9110	1,692,387.90		
1) Fair Value Adjustment to Cash in County Treasury		9111	(60,922.00)		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
3) Accounts Receivable		9200	10,952.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			1,642,417.90		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
(must agree with line F2) (G10 + H2) - (I6 + J2)			1,642,417.90		
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	48,065.94	30,000.00	-37.6%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			48,065.94	30,000.00	-37.6%
TOTAL, REVENUES			48,065.94	30,000.00	-37.6%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund/CSSF		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: General Fund/CSSF		7612	0.00	0.00	0.0%
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	48,065.94	30,000.00	-37.6%
5) TOTAL, REVENUES			48,065.94	30,000.00	-37.6%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			48,065.94	30,000.00	-37.6%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			48,065.94	30,000.00	-37.6%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,595,276.96	1,642,417.90	3.0%
b) Audit Adjustments		9793	(925.00)	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			1,594,351.96	1,642,417.90	3.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,594,351.96	1,642,417.90	3.0%
2) Ending Balance, June 30 (E + F1e)			1,642,417.90	1,672,417.90	1.8%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	1,642,417.90	1,672,417.90	1.8%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
Total, Restricted Balance		0.00	0.00

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFE Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	3,967.04	1,350.00	-66.0%
5) TOTAL, REVENUES			3,967.04	1,350.00	-66.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			3,967.04	1,350.00	-66.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			3,967.04	1,350.00	-66.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	131,663.11	135,554.15	3.0%
b) Audit Adjustments		9793	(76.00)	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			131,587.11	135,554.15	3.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			131,587.11	135,554.15	3.0%
2) Ending Balance, June 30 (E + F1e)			135,554.15	136,904.15	1.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	135,554.15	136,904.15	1.0%
Retiree Benefit	0000	9780	135,554.15		
Retiree Benefit	0000	9780		136,904.15	
e) Unassigned/Unappropriated Reserve for Economic Uncertainties					
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
G. ASSETS					
1) Cash					
a) in County Treasury		9110	139,678.25		
1) Fair Value Adjustment to Cash in County Treasury		9111	(5,028.00)		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	903.90		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			135,554.15		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
(must agree with line F2) (G10 + H2) - (I6 + J2)			135,554.15		
OTHER LOCAL REVENUE					
Other Local Revenue					
Interest		8660	3,967.04	1,350.00	-66.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			3,967.04	1,350.00	-66.0%
TOTAL, REVENUES			3,967.04	1,350.00	-66.0%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund/CSSF		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: General Fund/CSSF		7612	0.00	0.00	0.0%
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs					
(d) TOTAL, USES		7651	0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Restricted Revenues					
(e) TOTAL, CONTRIBUTIONS		8990	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	3,967.04	1,350.00	-66.0%
5) TOTAL, REVENUES			3,967.04	1,350.00	-66.0%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			3,967.04	1,350.00	-66.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			3,967.04	1,350.00	-66.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	131,663.11	135,554.15	3.0%
b) Audit Adjustments		9793	(76.00)	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			131,587.11	135,554.15	3.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			131,587.11	135,554.15	3.0%
2) Ending Balance, June 30 (E + F1e)			135,554.15	136,904.15	1.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	135,554.15	136,904.15	1.0%
Retiree Benefit	0000	9780	135,554.15		
Retiree Benefit	0000	9780		136,904.15	
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
Total, Restricted Balance		0.00	0.00

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	569,219.92	112,511.00	-80.2%
5) TOTAL, REVENUES			569,219.92	112,511.00	-80.2%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	1,985.04	0.00	-100.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	8,027,245.81	13,499,496.00	68.2%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			8,029,230.85	13,499,496.00	68.1%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(7,460,010.93)	(13,386,985.00)	79.4%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	1,894,105.35	0.00	-100.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			1,894,105.35	0.00	-100.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(5,565,905.58)	(13,386,985.00)	140.5%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	19,394,035.06	13,809,617.48	-28.8%
b) Audit Adjustments		9793	(18,512.00)	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			19,375,523.06	13,809,617.48	-28.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			19,375,523.06	13,809,617.48	-28.7%
2) Ending Balance, June 30 (E + F1e)			13,809,617.48	422,632.48	-96.9%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	13,809,617.48	422,632.48	-96.9%
Building Fund	0000	9780	13,809,617.48		
Building Fund	0000	9780		422,632.48	
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
G. ASSETS					
1) Cash					
a) in County Treasury		9110	16,282,869.10		
1) Fair Value Adjustment to Cash in County Treasury		9111	(782,677.00)		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	113,593.92		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			15,613,786.02		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	1,804,168.54		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			1,804,168.54		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G10 + H2) - (I6 + J2)			13,809,617.48		
FEDERAL REVENUE					
FEMA		8281	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Tax Relief Subventions					
Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
County and District Taxes					
Other Restricted Levies					
Secured Roll		8615	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes					
Parcel Taxes		8621	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	540,083.84	112,511.00	-79.2%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	29,136.08	0.00	-100.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			569,219.92	112,511.00	-80.2%
TOTAL, REVENUES			569,219.92	112,511.00	-80.2%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	1,985.04	0.00	-100.0%
TOTAL, BOOKS AND SUPPLIES			1,985.04	0.00	-100.0%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.0%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	8,027,245.81	0.00	-100.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	13,499,496.00	New
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			8,027,245.81	13,499,496.00	68.2%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			8,029,230.85	13,499,496.00	68.1%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	1,894,105.35	0.00	-100.0%
(a) TOTAL, INTERFUND TRANSFERS IN			1,894,105.35	0.00	-100.0%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
OTHER SOURCES/USES					
SOURCES					
Proceeds					
Proceeds from Sale of Bonds		8951	0.00	0.00	0.0%
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
County School Bldg Aid		8961	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			1,894,105.35	0.00	-100.0%

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	569,219.92	112,511.00	-80.2%
5) TOTAL, REVENUES			569,219.92	112,511.00	-80.2%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		8,029,230.85	13,499,496.00	68.1%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			8,029,230.85	13,499,496.00	68.1%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 -B10)			(7,460,010.93)	(13,386,985.00)	79.4%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	1,894,105.35	0.00	-100.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			1,894,105.35	0.00	-100.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(5,565,905.58)	(13,386,985.00)	140.5%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	19,394,035.06	13,809,617.48	-28.8%
b) Audit Adjustments		9793	(18,512.00)	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			19,375,523.06	13,809,617.48	-28.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			19,375,523.06	13,809,617.48	-28.7%
2) Ending Balance, June 30 (E + F1e)			13,809,617.48	422,632.48	-96.9%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	13,809,617.48	422,632.48	-96.9%
Building Fund	0000	9780	13,809,617.48		
Building Fund	0000	9780		422,632.48	
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
Total, Restricted Balance		0.00	0.00

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFE Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	163.19	0.00	-100.0%
5) TOTAL, REVENUES			163.19	0.00	-100.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			163.19	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			163.19	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,185.34	1,299.53	9.6%
b) Audit Adjustments		9793	(49.00)	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			1,136.34	1,299.53	14.4%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,136.34	1,299.53	14.4%
2) Ending Balance, June 30 (E + F1e)			1,299.53	1,299.53	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	1,299.53	1,299.53	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
G. ASSETS					
1) Cash					
a) in County Treasury		9110	1,348.53		
1) Fair Value Adjustment to Cash in County Treasury		9111	(49.00)		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			1,299.53		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G10 + H2) - (I6 + J2)			1,299.53		
OTHER STATE REVENUE					
Tax Relief Subventions					
Restricted Levies - Other					
Homeowners' Exemptions			8575	0.00	0.00
Other Subventions/In-Lieu Taxes			8576	0.00	0.00
All Other State Revenue			8590	0.00	0.00
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00
OTHER LOCAL REVENUE					
Other Local Revenue					
County and District Taxes					
Other Restricted Levies					
Secured Roll			8615	0.00	0.00
Unsecured Roll			8616	0.00	0.00
Prior Years' Taxes			8617	0.00	0.00
Supplemental Taxes			8618	0.00	0.00
Non-Ad Valorem Taxes					
Parcel Taxes			8621	0.00	0.00
Other			8622	0.00	0.00
Community Redevelopment Funds Not Subject to LCFF Deduction			8625	0.00	0.00
Penalties and Interest from Delinquent Non-LCFF Taxes			8629	0.00	0.00
Sales					
Sale of Equipment/Supplies			8631	0.00	0.00
Interest			8660	163.19	0.00
Net Increase (Decrease) in the Fair Value of Investments			8662	0.00	0.00
Fees and Contracts					
Mitigation/Developer Fees			8681	0.00	0.00
Other Local Revenue					
All Other Local Revenue			8699	0.00	0.00
All Other Transfers In from All Others			8799	0.00	0.00
TOTAL, OTHER LOCAL REVENUE			163.19	0.00	-100.0%
TOTAL, REVENUES			163.19	0.00	-100.0%
CERTIFICATED SALARIES					
Other Certificated Salaries			1900	0.00	0.00
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00
CLASSIFIED SALARIES					
Classified Support Salaries			2200	0.00	0.00

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.0%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.0%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
Proceeds					
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	163.19	0.00	-100.0%
5) TOTAL, REVENUES			163.19	0.00	-100.0%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 -B10)			163.19	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			163.19	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,185.34	1,299.53	9.6%
b) Audit Adjustments		9793	(49.00)	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			1,136.34	1,299.53	14.4%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,136.34	1,299.53	14.4%
2) Ending Balance, June 30 (E + F1e)			1,299.53	1,299.53	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	1,299.53	1,299.53	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
9010	Other Restricted Local	1,299.53	1,299.53
Total, Restricted Balance		1,299.53	1,299.53

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	3,131,734.00	14,702,664.00	369.5%
4) Other Local Revenue		8600-8799	40,621.06	150,000.00	269.3%
5) TOTAL, REVENUES			3,172,355.06	14,852,664.00	368.2%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	7,426,332.00	New
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	7,426,332.00	New
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			3,172,355.06	7,426,332.00	134.1%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	1,894,105.35	0.00	-100.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(1,894,105.35)	0.00	-100.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			1,278,249.71	7,426,332.00	481.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	40,702.68	1,318,929.39	3,140.4%
b) Audit Adjustments		9793	(23.00)	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			40,679.68	1,318,929.39	3,142.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			40,679.68	1,318,929.39	3,142.2%
2) Ending Balance, June 30 (E + F1e)			1,318,929.39	8,745,261.39	563.1%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	1,318,929.39	8,745,261.39	563.1%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
G. ASSETS					
1) Cash					
a) in County Treasury		9110	1,310,489.68		
1) Fair Value Adjustment to Cash in County Treasury		9111	(23.00)		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
2) Investments		9150	0.00		
3) Accounts Receivable		9200	8,462.71		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			1,318,929.39		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G10 + H2) - (I6 + J2)			1,318,929.39		
FEDERAL REVENUE					
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
School Facilities Apportionments		8545	3,131,734.00	14,702,664.00	369.5%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			3,131,734.00	14,702,664.00	369.5%
OTHER LOCAL REVENUE					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	40,621.06	150,000.00	269.3%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			40,621.06	150,000.00	269.3%
TOTAL, REVENUES			3,172,355.06	14,852,664.00	368.2%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.0%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	7,426,332.00	New
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	7,426,332.00	New
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
Transfers of Pass-Through Revenues					
To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	7,426,332.00	New
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
To: State School Building Fund/County School Facilities Fund From: All Other Funds		8913	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	1,894,105.35	0.00	-100.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			1,894,105.35	0.00	-100.0%
OTHER SOURCES/USES					
SOURCES					
Proceeds					
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			(1,894,105.35)	0.00	-100.0%

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	3,131,734.00	14,702,664.00	369.5%
4) Other Local Revenue		8600-8799	40,621.06	150,000.00	269.3%
5) TOTAL, REVENUES			3,172,355.06	14,852,664.00	368.2%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	7,426,332.00	New
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			0.00	7,426,332.00	New
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 -B10)			3,172,355.06	7,426,332.00	134.1%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	1,894,105.35	0.00	-100.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(1,894,105.35)	0.00	-100.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			1,278,249.71	7,426,332.00	481.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	40,702.68	1,318,929.39	3,140.4%
b) Audit Adjustments		9793	(23.00)	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			40,679.68	1,318,929.39	3,142.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			40,679.68	1,318,929.39	3,142.2%
2) Ending Balance, June 30 (E + F1e)			1,318,929.39	8,745,261.39	563.1%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	1,318,929.39	8,745,261.39	563.1%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
7710	State School Facilities Projects	1,318,929.39	8,745,261.39
Total, Restricted Balance		1,318,929.39	8,745,261.39

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	66,810.25	100,000.00	49.7%
5) TOTAL, REVENUES			66,810.25	100,000.00	49.7%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			66,810.25	100,000.00	49.7%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	10,000,000.00	0.00	-100.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			10,000,000.00	0.00	-100.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			10,066,810.25	100,000.00	-99.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	19,461.40	10,086,201.65	51,726.7%
b) Audit Adjustments		9793	(70.00)	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			19,391.40	10,086,201.65	51,913.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			19,391.40	10,086,201.65	51,913.8%
2) Ending Balance, June 30 (E + F1e)			10,086,201.65	10,186,201.65	1.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	10,086,201.65	10,186,201.65	1.0%
Capital Outlay	0000	9780	10,086,201.65		
Capital Outlay	0000	9780		10,186,201.65	
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
G. ASSETS					
1) Cash					
a) in County Treasury		9110	10,021,138.01		
1) Fair Value Adjustment to Cash in County Treasury		9111	(70.00)		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	65,133.64		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			10,086,201.65		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G10 + H2) - (I6 + J2)			10,086,201.65		
FEDERAL REVENUE					
FEMA		8281	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	66,810.25	100,000.00	49.7%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			66,810.25	100,000.00	49.7%
TOTAL, REVENUES			66,810.25	100,000.00	49.7%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.0%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
Transfers of Pass-Through Revenues					
To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.0%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund/CSSF		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	10,000,000.00	0.00	-100.0%
(a) TOTAL, INTERFUND TRANSFERS IN			10,000,000.00	0.00	-100.0%
INTERFUND TRANSFERS OUT					
To: General Fund/CSSF		7612	0.00	0.00	0.0%
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Proceeds					
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			10,000,000.00	0.00	-100.0%

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	66,810.25	100,000.00	49.7%
5) TOTAL, REVENUES			66,810.25	100,000.00	49.7%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 -B10)			66,810.25	100,000.00	49.7%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	10,000,000.00	0.00	-100.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			10,000,000.00	0.00	-100.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			10,066,810.25	100,000.00	-99.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	19,461.40	10,086,201.65	51,726.7%
b) Audit Adjustments		9793	(70.00)	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			19,391.40	10,086,201.65	51,913.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			19,391.40	10,086,201.65	51,913.8%
2) Ending Balance, June 30 (E + F1e)			10,086,201.65	10,186,201.65	1.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	10,086,201.65	10,186,201.65	1.0%
Capital Outlay	0000	9780	10,086,201.65		
Capital Outlay	0000	9780		10,186,201.65	
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
Total, Restricted Balance		0.00	0.00

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFE Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	5,377,671.23	5,674,865.85	5.5%
5) TOTAL, REVENUES			5,377,671.23	5,674,865.85	5.5%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	6,374,701.26	6,025,816.26	-5.5%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			6,374,701.26	6,025,816.26	-5.5%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(997,030.03)	(350,950.41)	-64.8%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(997,030.03)	(350,950.41)	-64.8%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	5,888,425.70	4,909,402.67	-16.6%
b) Audit Adjustments		9793	18,007.00	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			5,906,432.70	4,909,402.67	-16.9%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,906,432.70	4,909,402.67	-16.9%
2) Ending Balance, June 30 (E + F1e)			4,909,402.67	4,558,452.26	-7.1%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	4,909,402.67	4,558,452.26	-7.1%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%
G. ASSETS					
1) Cash					
a) in County Treasury		9110	5,014,377.67		
1) Fair Value Adjustment to Cash in County Treasury		9111	(104,975.00)		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) TOTAL, ASSETS			4,909,402.67		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G10 + H2) - (I6 + J2)			4,909,402.67		
FEDERAL REVENUE					
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Tax Relief Subventions					
Voted Indebtedness Levies					
Homeowners' Exemptions		8571	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8572	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
County and District Taxes					
Voted Indebtedness Levies					
Secured Roll		8611	4,615,254.89	5,292,439.28	14.7%
Unsecured Roll		8612	260,252.67	260,252.67	0.0%
Prior Years' Taxes		8613	124,976.35	0.00	-100.0%
Supplemental Taxes		8614	126,902.42	0.00	-100.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Interest		8660	122,173.90	122,173.90	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	121,586.00	0.00	-100.0%
Other Local Revenue					
All Other Local Revenue		8699	6,525.00	0.00	-100.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			5,377,671.23	5,674,865.85	5.5%
TOTAL, REVENUES			5,377,671.23	5,674,865.85	5.5%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Bond Redemptions					
Bond Redemptions		7433	0.00	0.00	0.0%
Bond Interest and Other Service Charges					
Bond Interest and Other Service Charges		7434	0.00	0.00	0.0%
Debt Service - Interest					
Debt Service - Interest		7438	2,579,701.26	2,450,816.26	-5.0%
Other Debt Service - Principal					
Other Debt Service - Principal		7439	3,795,000.00	3,575,000.00	-5.8%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			6,374,701.26	6,025,816.26	-5.5%
TOTAL, EXPENDITURES			6,374,701.26	6,025,816.26	-5.5%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: General Fund		7614	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	5,377,671.23	5,674,865.85	5.5%
5) TOTAL, REVENUES			5,377,671.23	5,674,865.85	5.5%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	6,374,701.26	6,025,816.26	-5.5%
10) TOTAL, EXPENDITURES			6,374,701.26	6,025,816.26	-5.5%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 -B10)			(997,030.03)	(350,950.41)	-64.8%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(997,030.03)	(350,950.41)	-64.8%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	5,888,425.70	4,909,402.67	-16.6%
b) Audit Adjustments		9793	18,007.00	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			5,906,432.70	4,909,402.67	-16.9%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,906,432.70	4,909,402.67	-16.9%
2) Ending Balance, June 30 (E + F1e)			4,909,402.67	4,558,452.26	-7.1%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	4,909,402.67	4,558,452.26	-7.1%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
Total, Restricted Balance		0.00	0.00

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	834,355.46	604,615.00	-27.5%
5) TOTAL, REVENUES			834,355.46	604,615.00	-27.5%
B. EXPENSES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenses		5000-5999	766,539.04	650,665.00	-15.1%
6) Depreciation and Amortization		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENSES			766,539.04	650,665.00	-15.1%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			67,816.42	(46,050.00)	-167.9%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			67,816.42	(46,050.00)	-167.9%
F. NET POSITION					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	1,300,550.70	1,367,909.12	5.2%
b) Audit Adjustments		9793	(458.00)	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			1,300,092.70	1,367,909.12	5.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			1,300,092.70	1,367,909.12	5.2%
2) Ending Net Position, June 30 (E + F1e)			1,367,909.12	1,321,859.12	-3.4%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	0.00	0.00	0.0%
b) Restricted Net Position		9797	0.00	0.00	0.0%
c) Unrestricted Net Position		9790	1,367,909.12	1,321,859.12	-3.4%
G. ASSETS					
1) Cash					
a) in County Treasury		9110	1,082,816.37		
1) Fair Value Adjustment to Cash in County Treasury		9111	(40,210.00)		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	318,991.74		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	6,311.01		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) Fixed Assets					
a) Land		9410	0.00		
b) Land Improvements		9420	0.00		

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
c) Accumulated Depreciation - Land Improvements		9425	0.00		
d) Buildings		9430	0.00		
e) Accumulated Depreciation - Buildings		9435	0.00		
f) Equipment		9440	0.00		
g) Accumulated Depreciation - Equipment		9445	0.00		
h) Work in Progress		9450	0.00		
i) Lease Assets		9460	0.00		
j) Accumulated Amortization-Lease Assets		9465	0.00		
k) Subscription Assets		9470	0.00		
l) Accumulated Amortization-Subscription Assets		9475	0.00		
11) TOTAL, ASSETS			1,367,909.12		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) Long-Term Liabilities					
a) Subscription Liability		9660	0.00		
b) Net Pension Liability		9663	0.00		
c) Total/Net OPEB Liability		9664	0.00		
d) Compensated Absences		9665	0.00		
e) COPs Payable		9666	0.00		
f) Leases Payable		9667	0.00		
g) Lease Revenue Bonds Payable		9668	0.00		
h) Other General Long-Term Liabilities		9669	0.00		
7) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. NET POSITION					
Net Position, June 30 (must agree with line F2) (G11 + H2) - (I7 + J2)			1,367,909.12		
OTHER STATE REVENUE					
STRS On-Behalf Pension Contributions	7690	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	25,049.19	1,730.00	-93.1%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
In-District Premiums/					
Contributions		8674	809,306.27	602,885.00	-25.5%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			834,355.46	604,615.00	-27.5%
TOTAL, REVENUES			834,355.46	604,615.00	-27.5%
CERTIFICATED SALARIES					
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENSES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and					
Operating Expenditures		5800	766,539.04	650,665.00	-15.1%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENSES			766,539.04	650,665.00	-15.1%
DEPRECIATION AND AMORTIZATION					
Depreciation Expense		6900	0.00	0.00	0.0%
Amortization Expense-Lease Assets		6910	0.00	0.00	0.0%
Amortization Expense-Subscription Assets		6920	0.00	0.00	0.0%
TOTAL, DEPRECIATION AND AMORTIZATION			0.00	0.00	0.0%
TOTAL, EXPENSES			766,539.04	650,665.00	-15.1%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
(a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	834,355.46	604,615.00	-27.5%
5) TOTAL, REVENUES			834,355.46	604,615.00	-27.5%
B. EXPENSES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		766,539.04	650,665.00	-15.1%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENSES			766,539.04	650,665.00	-15.1%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			67,816.42	(46,050.00)	-167.9%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			67,816.42	(46,050.00)	-167.9%
F. NET POSITION					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	1,300,550.70	1,367,909.12	5.2%
b) Audit Adjustments		9793	(458.00)	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			1,300,092.70	1,367,909.12	5.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			1,300,092.70	1,367,909.12	5.2%
2) Ending Net Position, June 30 (E + F1e)			1,367,909.12	1,321,859.12	-3.4%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	0.00	0.00	0.0%
b) Restricted Net Position		9797	0.00	0.00	0.0%
c) Unrestricted Net Position		9790	1,367,909.12	1,321,859.12	-3.4%

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
Total, Restricted Net Position		0.00	0.00

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	75,391.22	48,292.00	-35.9%
5) TOTAL, REVENUES			75,391.22	48,292.00	-35.9%
B. EXPENSES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	60,957.41	48,292.00	-20.8%
5) Services and Other Operating Expenses		5000-5999	1,783.81	0.00	-100.0%
6) Depreciation and Amortization		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENSES			62,741.22	48,292.00	-23.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			12,650.00	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			12,650.00	0.00	-100.0%
F. NET POSITION					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	216,879.34	229,412.34	5.8%
b) Audit Adjustments		9793	(117.00)	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			216,762.34	229,412.34	5.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			216,762.34	229,412.34	5.8%
2) Ending Net Position, June 30 (E + F1e)			229,412.34	229,412.34	0.0%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	0.00	0.00	0.0%
b) Restricted Net Position		9797	227,714.49	227,714.49	0.0%
c) Unrestricted Net Position		9790	1,697.85	1,697.85	0.0%
G. ASSETS					
1) Cash					
a) in County Treasury		9110	237,341.18		
1) Fair Value Adjustment to Cash in County Treasury		9111	(8,363.00)		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	1,588.41		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) Lease Receivable		9380	0.00		
10) Fixed Assets					
a) Land		9410	0.00		
b) Land Improvements		9420	0.00		

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
c) Accumulated Depreciation - Land Improvements		9425	0.00		
d) Buildings		9430	0.00		
e) Accumulated Depreciation - Buildings		9435	0.00		
f) Equipment		9440	0.00		
g) Accumulated Depreciation - Equipment		9445	0.00		
h) Work in Progress		9450	0.00		
i) Lease Assets		9460	0.00		
j) Accumulated Amortization-Lease Assets		9465	0.00		
k) Subscription Assets		9470	0.00		
l) Accumulated Amortization-Subscription Assets		9475	0.00		
11) TOTAL, ASSETS			230,566.59		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	1,154.25		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) Long-Term Liabilities					
a) Subscription Liability		9660	0.00		
b) Net Pension Liability		9663	0.00		
c) Total/Net OPEB Liability		9664	0.00		
d) Compensated Absences		9665	0.00		
e) COPs Payable		9666	0.00		
f) Leases Payable		9667	0.00		
g) Lease Revenue Bonds Payable		9668	0.00		
h) Other General Long-Term Liabilities		9669	0.00		
7) TOTAL, LIABILITIES			1,154.25		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. NET POSITION					
Net Position, June 30 (must agree with line F2) (G11 + H2) - (I7 + J2)			229,412.34		
OTHER STATE REVENUE					
STRS On-Behalf Pension Contributions	7690	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	7,653.69	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	67,737.53	48,292.00	-28.7%
TOTAL, OTHER LOCAL REVENUE			75,391.22	48,292.00	-35.9%
TOTAL, REVENUES			75,391.22	48,292.00	-35.9%
CERTIFICATED SALARIES					
Certificated Teachers' Salaries		1100	0.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	60,957.41	48,292.00	-20.8%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
Food		4700	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			60,957.41	48,292.00	-20.8%
SERVICES AND OTHER OPERATING EXPENSES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	750.00	0.00	-100.0%
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and					
Operating Expenditures		5800	831.00	0.00	-100.0%
Communications		5900	202.81	0.00	-100.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENSES			1,783.81	0.00	-100.0%
DEPRECIATION AND AMORTIZATION					
Depreciation Expense		6900	0.00	0.00	0.0%
Amortization Expense-Lease Assets		6910	0.00	0.00	0.0%
Amortization Expense-Subscription Assets		6920	0.00	0.00	0.0%
TOTAL, DEPRECIATION AND AMORTIZATION			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENSES			62,741.22	48,292.00	-23.0%
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
TOTAL, OTHER FINANCING SOURCES/USES (a + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	75,391.22	48,292.00	-35.9%
5) TOTAL, REVENUES			75,391.22	48,292.00	-35.9%
B. EXPENSES (Objects 1000-7999)					
1) Instruction	1000-1999		62,741.22	48,292.00	-23.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENSES			62,741.22	48,292.00	-23.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			12,650.00	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			12,650.00	0.00	-100.0%
F. NET POSITION					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	216,879.34	229,412.34	5.8%
b) Audit Adjustments		9793	(117.00)	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			216,762.34	229,412.34	5.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			216,762.34	229,412.34	5.8%
2) Ending Net Position, June 30 (E + F1e)			229,412.34	229,412.34	0.0%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	0.00	0.00	0.0%
b) Restricted Net Position		9797	227,714.49	227,714.49	0.0%
c) Unrestricted Net Position		9790	1,697.85	1,697.85	0.0%

Resource	Description	2023-24 Unaudited Actuals	2024-25 Budget
9010	Other Restricted Local	227,714.49	227,714.49
Total, Restricted Net Position		227,714.49	227,714.49

Description	2023-24 Unaudited Actuals			2024-25 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
A. DISTRICT						
1. Total District Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	3,192.91	3,169.55	3,352.99	3,164.81	3,164.81	3,267.43
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
3. Total Basic Aid Open Enrollment Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
4. Total, District Regular ADA (Sum of Lines A1 through A3)	3,192.91	3,169.55	3,352.99	3,164.81	3,164.81	3,267.43
5. District Funded County Program ADA						
a. County Community Schools	55.36	55.36	55.36			
b. Special Education-Special Day Class	35.86	35.86	35.86	35.86	35.86	35.86
c. Special Education-NPS/LCI						
d. Special Education Extended Year	3.06	3.06	3.06	3.06	3.06	3.06
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)	94.28	94.28	94.28	38.92	38.92	38.92
6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)	3,287.19	3,263.83	3,447.27	3,203.73	3,203.73	3,306.35
7. Adults in Correctional Facilities						
8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	2023-24 Unaudited Actuals			2024-25 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
B. COUNTY OFFICE OF EDUCATION						
1. County Program Alternative Education Grant ADA						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
d. Total, County Program Alternative Education ADA (Sum of Lines B1a through B1c)	0.00	0.00	0.00	0.00	0.00	0.00
2. District Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
g. Total, District Funded County Program ADA (Sum of Lines B2a through B2f)	0.00	0.00	0.00	0.00	0.00	0.00
3. TOTAL COUNTY OFFICE ADA (Sum of Lines B1d and B2g)	0.00	0.00	0.00	0.00	0.00	0.00
4. Adults in Correctional Facilities						
5. County Operations Grant ADA						
6. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	2023-24 Unaudited Actuals			2024-25 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
C. CHARTER SCHOOL ADA						
Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 use this worksheet to report ADA for those charter schools.						
Charter schools reporting SACS financial data separately from their authorizing LEAs in Fund 01 or Fund 62 use this worksheet to report their ADA.						
FUND 01: Charter School ADA corresponding to SACS financial data reported in Fund 01.						
1. Total Charter School Regular ADA						
2. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C2a through C2c)	0.00	0.00	0.00	0.00	0.00	0.00
3. Charter School Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)	0.00	0.00	0.00	0.00	0.00	0.00
4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2d, and C3f)	0.00	0.00	0.00	0.00	0.00	0.00
FUND 09 or 62: Charter School ADA corresponding to SACS financial data reported in Fund 09 or Fund 62.						
5. Total Charter School Regular ADA						
6. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C6a through C6c)	0.00	0.00	0.00	0.00	0.00	0.00
7. Charter School Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. Total, Charter School Funded County Program ADA (Sum of Lines C7a through C7e)	0.00	0.00	0.00	0.00	0.00	0.00
8. TOTAL CHARTER SCHOOL ADA (Sum of Lines C5, C6d, and C7f)	0.00	0.00	0.00	0.00	0.00	0.00
9. TOTAL CHARTER SCHOOL ADA Reported in Fund 01, 09, or 62 (Sum of Lines C4 and C8)	0.00	0.00	0.00	0.00	0.00	0.00

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30
Governmental Activities:						
Capital assets not being depreciated:						
Land	1,095,638.00		1,095,638.00			1,095,638.00
Work in Progress	33,371,628.00	1,248,116.00	34,619,744.00	8,319,958.00	464,813.00	42,474,889.00
Total capital assets not being depreciated	34,467,266.00	1,248,116.00	35,715,382.00	8,319,958.00	464,813.00	43,570,527.00
Capital assets being depreciated:						
Land Improvements	15,167,269.00	110,897.00	15,278,166.00	1,189,560.00		16,467,726.00
Buildings	106,529,868.00	(229,044.00)	106,300,824.00			106,300,824.00
Equipment	6,904,101.00	(22,675.00)	6,881,426.00	1,467,241.00		8,348,667.00
Total capital assets being depreciated	128,601,238.00	(140,822.00)	128,460,416.00	2,656,801.00	0.00	131,117,217.00
Accumulated Depreciation for:						
Land Improvements	(7,472,435.00)	(48,705.00)	(7,521,140.00)	(648,469.00)		(8,169,609.00)
Buildings	(59,327,068.00)	121,927.00	(59,205,141.00)	(2,737,595.00)		(61,942,736.00)
Equipment	(4,768,591.00)	(73,529.00)	(4,842,120.00)	(410,877.00)		(5,252,997.00)
Total accumulated depreciation	(71,568,094.00)	(307.00)	(71,568,401.00)	(3,796,941.00)	0.00	(75,365,342.00)
Total capital assets being depreciated, net excluding lease and subscription assets	57,033,144.00	(141,129.00)	56,892,015.00	(1,140,140.00)	0.00	55,751,875.00
Lease Assets			0.00			0.00
Accumulated amortization for lease assets			0.00			0.00
Total lease assets, net	0.00	0.00	0.00	0.00	0.00	0.00
Subscription Assets			0.00			0.00
Accumulated amortization for subscription assets			0.00			0.00
Total subscription assets, net	0.00	0.00	0.00	0.00	0.00	0.00
Governmental activity capital assets, net	91,500,410.00	1,106,987.00	92,607,397.00	7,179,818.00	464,813.00	99,322,402.00
Business-Type Activities:						
Capital assets not being depreciated:						
Land			0.00			0.00
Work in Progress			0.00			0.00
Total capital assets not being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Capital assets being depreciated:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total capital assets being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Accumulated Depreciation for:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total accumulated depreciation	0.00	0.00	0.00	0.00	0.00	0.00
Total capital assets being depreciated, net excluding lease and subscription assets	0.00	0.00	0.00	0.00	0.00	0.00
Lease Assets			0.00			0.00
Accumulated amortization for lease assets			0.00			0.00
Total lease assets, net	0.00	0.00	0.00	0.00	0.00	0.00
Subscription Assets			0.00			0.00
Accumulated amortization for subscription assets			0.00			0.00
Total subscription assets, net	0.00	0.00	0.00	0.00	0.00	0.00
Business-type activity capital assets, net	0.00	0.00	0.00	0.00	0.00	0.00

Unaudited Actuals
2023-24 Unaudited Actuals
GENERAL FUND
Current Expense Formula/Minimum Classroom Compensation

PART I - CURRENT EXPENSE FORMULA	Total Expense for Year (1)	EDP No.	Reductions (See Note 1) (2)	EDP No.	Current Expense of Education (Col 1 - Col 2) (3)	EDP No.	Reductions (Extracted) (See Note 2) (4a)	Reductions (Overrides)* (See Note 2) (4b)	EDP No.	Current Expense-Part II (Col 3 - Col 4) (5)	EDP No.
1000 - Certificated Salaries	20,393,483.55	301	147,900.58	303	20,245,582.97	305	78,279.68	1,094,284.67	307	19,151,298.30	309
2000 - Classified Salaries	11,655,305.32	311	644,788.60	313	11,010,516.72	315	918,753.50	3,158,019.19	317	7,852,497.53	319
3000 - Employee Benefits	16,703,370.15	321	956,669.99	323	15,746,700.16	325	475,841.91	2,048,586.60	327	13,698,113.56	329
4000 - Books, Supplies Equip Replace. (6500)	4,980,420.09	331	462,032.40	333	4,518,387.69	335	432,043.58	802,979.73	337	3,715,407.96	339
5000 - Services . . . & 7300 - Indirect Costs	6,733,727.57	341	45,377.92	343	6,688,349.65	345	500,318.75	1,748,196.71	347	4,940,152.94	349
TOTAL					58,209,537.19	365	TOTAL		49,357,470.29	369	

Note 1 - In Column 2, report expenditures for the following programs: Nonagency (Goals 7100-7199), Community Services (Goal 8100), Food Services (Function 3700), Fringe Benefits for Retired Persons (Objects 3701-3702), and Facilities Acquisition & Construction (Function 8500).

Note 2 - In Column 4, report expenditures for: Transportation (Function 3600), Lottery Expenditures (Resource 1100), Special Education Students in Nonpublic Schools (Function 1180), and other federal or state categorical aid in which funds were granted for expenditures in a program not incurring any teacher salary expenditures or requiring disbursement of the funds without regard to the requirements of EC Section 41372.

* If an amount (even zero) is entered in any row of Column 4b or in Line 13b, the form uses only the values in Column 4b and Line 13b rather than the values in Column 4a and Line 13a.

PART II: MINIMUM CLASSROOM COMPENSATION (Instruction, Functions 1000-1999)	Object		EDP No.
1. Teacher Salaries as Per EC 41011.	1100	15,489,654.31	375
2. Salaries of Instructional Aides Per EC 41011.	2100	2,677,189.36	380
3. STRS.	3101 & 3102	4,019,293.67	382
4. PERS.	3201 & 3202	740,925.60	383
5. OASDI - Regular, Medicare and Alternative.	3301 & 3302	462,342.84	384
6. Health & Welfare Benefits (EC 41372) (Include Health, Dental, Vision, Pharmaceutical, and Annuity Plans).	3401 & 3402	3,385,870.01	385
7. Unemployment Insurance.	3501 & 3502	13,735.28	390
8. Workers' Compensation Insurance.	3601 & 3602	422,279.81	392
9. OPEB, Active Employees (EC 41372).	3751 & 3752	0.00	
10. Other Benefits (EC 22310).	3901 & 3902	0.00	393
11. SUBTOTAL Salaries and Benefits (Sum Lines 1 - 10).		27,211,290.88	395
12. Less: Teacher and Instructional Aide Salaries and Benefits deducted in Column 2.		0.00	
13a. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4a (Extracted).		39,825.60	396
b. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4b (Overrides)*.		0.00	396
14. TOTAL SALARIES AND BENEFITS.		27,211,290.88	397
15. Percent of Current Cost of Education Expended for Classroom Compensation (EDP 397 divided by EDP 369) Line 15 must equal or exceed 60% for elementary, 55% for unified and 50% for high school districts to avoid penalty under provisions of EC 41372.		55.13%	
16. District is exempt from EC 41372 because it meets the provisions of EC 41374. (If exempt, enter 'X')			

PART III: DEFICIENCY AMOUNT	
A deficiency amount (Line 5) is only applicable to districts not meeting the minimum classroom compensation percentage required under EC 41372 and not exempt under the provisions of EC 41374.	
1. Minimum percentage required (60% elementary, 55% unified, 50% high)	55.00%
2. Percentage spent by this district (Part II, Line 15)	55.13%
3. Percentage below the minimum (Part III, Line 1 minus Line 2)	0.00%
4. District's Current Expense of Education after reductions in columns 4a or 4b (Part I, EDP 369)	49,357,470.29
5. Deficiency Amount (Part III, Line 3 times Line 4)	0.00
PART IV: Explanation for adjustments entered in Part I, Column 4b (required)	
Resources 2600,5812,5823,5824,6332,6010,6547,7028,7032,7425 did not have instructional certificated salaries so therefor the expenses of those resources were reduced from the CEA calculation.	

Unaudited Actuals
2023-24 Unaudited Actuals
Schedule of Long-Term Liabilities

Description	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30	Amounts Due Within One Year
Governmental Activities:							
General Obligation Bonds Payable	101,670,195.00	1,766,602.00	103,436,797.00		3,795,000.00	99,641,797.00	3,575,000.00
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Leases Payable			0.00			0.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt	463,733.00	(19,322.00)	444,411.00		38,644.00	405,767.00	38,644.00
Net Pension Liability	23,222,993.00	19,145,531.00	42,368,524.00			42,368,524.00	
Total/Net OPEB Liability	9,940,364.00	(896,293.00)	9,044,071.00			9,044,071.00	
Compensated Absences Payable	137,070.72	(145.44)	136,925.28	17,300.57		154,225.85	154,225.85
Subscription Liability			0.00			0.00	
Governmental activities long-term liabilities	135,434,355.72	19,996,372.56	155,430,728.28	17,300.57	3,833,644.00	151,614,384.85	3,767,869.85
Business-Type Activities:							
General Obligation Bonds Payable			0.00			0.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Leases Payable			0.00			0.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt			0.00			0.00	
Net Pension Liability			0.00			0.00	
Total/Net OPEB Liability			0.00			0.00	
Compensated Absences Payable			0.00			0.00	
Subscription Liability			0.00			0.00	
Business-type activities long-term liabilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Section I - Expenditures	Funds 01, 09, and 62			2023-24 Expenditures
	Goals	Functions	Objects	
A. Total state, federal, and local expenditures (all resources)	All	All	1000-7999	76,623,138.81
B. Less all federal expenditures not allowed for MOE (Resources 3000-5999, except 3385)	All	All	1000-7999	8,639,994.89
C. Less state and local expenditures not allowed for MOE: (All resources, except federal as identified in Line B)				
1. Community Services	All	5000-5999	1000-7999	1,429,997.12
2. Capital Outlay	All except 7100-7199	All except 5000-5999	6000-6999 except 6600, 6910	2,460,790.02
3. Debt Service	All	9100	5400-5450, 5800, 7430-7439	38,644.42
4. Other Transfers Out	All	9200	7200-7299	0.00
5. Interfund Transfers Out	All	9300	7600-7629	10,069,394.28
6. All Other Financing Uses	All	9100	7699	0.00
		9200	7651	
7. Nonagency	7100-7199	All except 5000-5999, 9000-9999	1000-7999	648,330.16
8. Tuition (Revenue, in lieu of expenditures, to approximate costs of services for which tuition is received)	All	All	8710	0.00

<p>9. Supplemental expenditures made as a result of a Presidentially declared disaster</p>	<p>Manually entered. Must not include expenditures in lines B, C1-C8, D1, or D2.</p>			
<p>10. Total state and local expenditures not allowed for MOE calculation (Sum lines C1 through C9)</p>				14,647,156.00
<p>D. Plus additional MOE expenditures:</p>	<p>1. Expenditures to cover deficits for food services (Funds 13 and 61) (If negative, then zero)</p> <p style="text-align: center;">All</p>	<p style="text-align: center;">All</p>	<p>1000-7143, 7300-7439</p> <p>minus 8000-8699</p>	0.00
<p>2. Expenditures to cover deficits for student body activities</p>			<p>Manually entered. Must not include expenditures in lines A or D1.</p>	
<p>E. Total expenditures subject to MOE (Line A minus lines B and C10, plus lines D1 and D2)</p>				53,335,987.92
<p>Section II - Expenditures Per ADA</p>				<p>2023-24 Annual ADA/Exps. Per ADA</p>
<p>A. Average Daily Attendance (Form A, Annual ADA column, sum of lines A6 and C9)</p>				3,263.83
<p>B. Expenditures per ADA (Line I.E divided by Line II.A)</p>				16,341.53

Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)	Total	Per ADA
A. Base expenditures (Preloaded expenditures from prior year official CDE MOE calculation). (Note: If the prior year MOE was not met, CDE has adjusted the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.)	45,754,919.70	14,095.79
1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV)	0.00	0.00
2. Total adjusted base expenditure amounts (Line A plus Line A.1)	45,754,919.70	14,095.79
B. Required effort (Line A.2 times 90%)	41,179,427.73	12,686.21
C. Current year expenditures (Line I.E and Line II.B)	53,335,987.92	16,341.53
D. MOE deficiency amount, if any (Line B minus Line C) (If negative, then zero)	0.00	0.00

<p>E. MOE determination (If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)</p>	MOE Met	
<p>F. MOE deficiency percentage, if MOE not met; otherwise, zero (Line D divided by Line B) (Funding under ESSA covered programs in FY 2025-26 may be reduced by the lower of the two percentages)</p>	0.00%	0.00%
<p>SECTION IV - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)</p>		
Description of Adjustments	Total Expenditures	Expenditures Per ADA
<p>Total adjustments to base expenditures</p>	0.00	0.00

	2023-24 Calculations			2024-25 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
A. PRIOR YEAR DATA	2022-23 Actual			2023-24 Actual		
Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE						
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	33,887,557.96		33,887,557.96			35,593,900.88
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	3,268.45		3,268.45			3,287.19
ADJUSTMENTS TO PRIOR YEAR LIMIT	Adjustments to 2022-23			Adjustments to 2023-24		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)			0.00			0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
B. CURRENT YEAR GANN ADA	2023-24 P2 Report			2024-25 P2 Estimate		
Unaudited actuals data should tie to Principal Apportionment Data Collection attendance reports and include ADA for charter schools reporting with the district						
1. Total K-12 ADA (Form A, Line A6)	3,287.19		3,287.19	3,203.73		3,203.73
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			3,287.19			3,203.73
C. CURRENT YEAR LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED	2023-24 Actual			2024-25 Budget		
TAXES AND SUBVENTIONS (Funds 01, 09, and 62)						
1. Homeowners' Exemption (Object 8021)	170,051.68		170,051.68	164,248.00		164,248.00
2. Timber Yield Tax (Object 8022)	269,620.81		269,620.81	261,390.00		261,390.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	16,103,948.64		16,103,948.64	15,656,732.00		15,656,732.00
5. Unsecured Roll Taxes (Object 8042)	779,015.68		779,015.68	800,349.00		800,349.00
6. Prior Years' Taxes (Object 8043)	9,295.60		9,295.60	7,793.00		7,793.00
7. Supplemental Taxes (Object 8044)	294,647.06		294,647.06	268,306.00		268,306.00

	2023-24 Calculations			2024-25 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	1,020,666.08		1,020,666.08	798,299.00		798,299.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	1,012.98		1,012.98	1,086.00		1,086.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	2,253,178.84		2,253,178.84	1,723,695.00		1,723,695.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)						
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	20,901,437.37	0.00	20,901,437.37	19,681,898.00	0.00	19,681,898.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	20,901,437.37	0.00	20,901,437.37	19,681,898.00	0.00	19,681,898.00
EXCLUDED APPROPRIATIONS						
19a. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			453,183.72			457,274.00
19b. Qualified Capital Outlay Projects						
19c. Routine Restricted Maintenance Account (Fund 01, Resource 8150, Objects 8900-8999)	2,168,475.75		2,168,475.75	2,318,449.00		2,318,449.00
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)	2,168,475.75	0.00	2,621,659.47	2,318,449.00	0.00	2,775,723.00
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. LCFF - CY (objects 8011 and 8012)	29,518,353.11		29,518,353.11	29,434,151.00		29,434,151.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	(25,437.50)		(25,437.50)	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	29,492,915.61	0.00	29,492,915.61	29,434,151.00	0.00	29,434,151.00
DATA FOR INTEREST CALCULATION						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	75,720,250.55		75,720,250.55	67,730,671.00		67,730,671.00

	2023-24 Calculations			2024-25 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	1,217,804.89		1,217,804.89	402,000.00		402,000.00
D. APPROPRIATIONS LIMIT CALCULATIONS	2023-24 Actual			2024-25 Budget		
PRELIMINARY APPROPRIATIONS LIMIT						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			33,887,557.96			35,593,900.88
2. Inflation Adjustment			1.0444			1.0362
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			1.0057			0.9746
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			35,593,900.88			35,945,587.13
APPROPRIATIONS SUBJECT TO THE LIMIT						
5. Local Revenues Excluding Interest (Line C18)			20,901,437.37			19,681,898.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)			394,462.80			384,447.60
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			17,314,122.98			19,039,412.13
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			17,314,122.98			19,039,412.13
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			624,665.35			231,193.73
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			21,526,102.72			19,913,091.73
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			16,689,457.63			18,808,218.40
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			21,526,102.72			
b. State Subventions (Line D8)			16,689,457.63			
c. Less: Excluded Appropriations (Line C23)			2,621,659.47			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			35,593,900.88			
10. Adjustments to the Limit Per Government Code Section 7902.1 (Line D9d minus D4)			0.00			
SUMMARY						
11. Adjusted Appropriations Limit						
	2023-24 Actual			2024-25 Budget		

Part I - General Administrative Share of Plant Services Costs

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

A. Salaries and Benefits - Other General Administration and Centralized Data Processing

- 1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 7200-7700, goals 0000 and 9000) 2,072,868.56
- 2. Contracted general administrative positions not paid through payroll
 - a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800. _____
 - b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.

B. Salaries and Benefits - All Other Activities

- 1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) 46,176,819.75

C. Percentage of Plant Services Costs Attributable to General Administration

(Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) 4.49%

Part II - Adjustments for Employment Separation Costs

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

A. Normal Separation Costs (optional)

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. Retain supporting documentation. _____

B. Abnormal or Mass Separation Costs (required)

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. 0.00

Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)

A. Indirect Costs

- 1. Other General Administration, less portion charged to restricted resources or specific goals
(Functions 7200-7600, objects 1000-5999, minus Line B9) 2,961,383.21
- 2. Centralized Data Processing, less portion charged to restricted resources or specific goals
(Function 7700, objects 1000-5999, minus Line B10) 163,475.60

3. External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000 - 5999)	0.00
4. Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000 - 5999)	0.00
5. Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	289,199.51
6. Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	0.00
7. Adjustment for Employment Separation Costs	
a. Plus: Normal Separation Costs (Part II, Line A)	0.00
b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	3,414,058.32
9. Carry-Forward Adjustment (Part IV, Line F)	317,387.42
10. Total Adjusted Indirect Costs (Line A8 plus Line A9)	3,731,445.74
B. Base Costs	
1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	30,286,724.06
2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	8,630,696.62
3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 4700 and 5100)	8,444,168.36
4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	386,357.21
5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	1,429,997.12
6. Enterprise (Function 6000, objects 1000-5999 except 4700 and 5100)	0.00
7. Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	1,063,699.63
8. External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000 - 5999, minus Part III, Line A3)	66,700.00
9. Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	8,834.00
10. Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	30,482.51
11. Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	6,151,769.52
12. Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	0.00
13. Adjustment for Employment Separation Costs	
a. Less: Normal Separation Costs (Part II, Line A)	0.00
b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14. Student Activity (Fund 08, functions 4000-5999, objects 1000-5999 except 5100)	748,464.19
15. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	325,155.20
16. Child Development (Fund 12, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	709,683.62
17. Cafeteria (Funds 13 & 61, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	2,070,766.18
18. Foundation (Funds 19 & 57, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
19. Total Base Costs (Lines B1 through B12 and Lines B13b through B18, minus Line B13a)	60,353,498.22
C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment	
(For information only - not for use when claiming/recovering indirect costs)	
(Line A8 divided by Line B19)	5.66%
D. Preliminary Proposed Indirect Cost Rate	
(For final approved fixed-with-carry-forward rate for use in 2025-26 see www.cde.ca.gov/fg/ac/ic)	
(Line A10 divided by Line B19)	6.18%

Part IV - Carry-forward Adjustment

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates

the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

A. Indirect costs incurred in the current year (Part III, Line A8)	3,414,058.32
B. Carry-forward adjustment from prior year(s)	
1. Carry-forward adjustment from the second prior year	(664,424.92)
2. Carry-forward adjustment amount deferred from prior year(s), if any	0.00
C. Carry-forward adjustment for under- or over-recovery in the current year	
1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (4.03%) times Part III, Line B19); zero if negative	317,387.42
2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (4.03%) times Part III, Line B19) or (the highest rate used to recover costs from any program (4.03%) times Part III, Line B19); zero if positive	0.00
D. Preliminary carry-forward adjustment (Line C1 or C2)	317,387.42
E. Optional allocation of negative carry-forward adjustment over more than one year	
Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.	
Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	not applicable
Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	not applicable
Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	not applicable
LEA request for Option 1, Option 2, or Option 3	1
F. Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)	317,387.42

Approved indirect cost rate: 4.03%
Highest rate used in any program: 4.03%

Fund	Resource	Eligible Expenditures (Objects 1000-5999 except 4700 & 5100)	Indirect Costs Charged (Objects 7310 and 7350)	Rate Used
01	3010	534,942.74	21,558.19	4.03%
01	3410	137,838.93	5,552.56	4.03%
01	3550	64,427.64	2,596.43	4.03%
01	4035	385,585.20	5,690.80	1.48%
01	4126	328,556.83	1,842.82	0.56%
01	4127	116,144.01	4,680.60	4.03%
01	4203	114,658.89	4,620.75	4.03%
01	4510	95,155.66	3,814.01	4.01%
01	5630	79,278.59	1,792.55	2.26%
01	5810	1,403,735.78	41,791.32	2.98%
01	6010	772,372.12	16,947.88	2.19%
01	6332	1,436,927.88	52,910.45	3.68%
01	6387	168,715.28	5,768.04	3.42%
01	6388	49,869.25	2,009.73	4.03%
01	7010	27,432.77	1,105.54	4.03%
01	7085	69,549.76	2,801.53	4.03%
01	7425	800,653.62	5,456.20	0.68%
01	8150	1,536,297.53	60,777.19	3.96%
01	9010	1,000,809.32	15,997.64	1.60%
11	6391	307,824.55	12,346.01	4.01%
12	6105	673,242.63	26,901.25	4.00%
13	5310	1,928,900.72	77,734.70	4.03%

Unaudited Actuals
2023-24 Unaudited Actuals
LOTTERY REPORT
Revenues, Expenditures and
Ending Balances - All Funds

Description	Object Codes	Lottery: Unrestricted (Resource 1100)	Transferred to Other Resources for Expenditure	Lottery: Instructional Materials (Resource 6300)*	Totals
A. AMOUNT AVAILABLE FOR THIS FISCAL YEAR					
1. Adjusted Beginning Fund Balance	9791-9795	606,254.95		625,725.90	1,231,980.85
2. State Lottery Revenue	8560	714,363.85		372,006.23	1,086,370.08
3. Other Local Revenue	8600-8799	0.00		0.00	0.00
4. Transfers from Funds of Lapsed/Reorganized Districts	8965	0.00		0.00	0.00
5. Contributions from Unrestricted Resources (Total must be zero)	8980	0.00			0.00
6. Total Available (Sum Lines A1 through A5)		1,320,618.80	0.00	997,732.13	2,318,350.93
B. EXPENDITURES AND OTHER FINANCING USES					
1. Certificated Salaries	1000-1999	0.00		0.00	0.00
2. Classified Salaries	2000-2999	0.00		0.00	0.00
3. Employee Benefits	3000-3999	0.00		0.00	0.00
4. Books and Supplies	4000-4999	178,811.32		29,679.03	208,490.35
5. a. Services and Other Operating Expenditures (Resource 1100)	5000-5999	375,636.60			375,636.60
b. Services and Other Operating Expenditures (Resource 6300)	5000-5999, except 5100, 5710, 5800			0.00	0.00
c. Duplicating Costs for Instructional Materials (Resource 6300)	5100, 5710, 5800			0.00	0.00
6. Capital Outlay	6000-6999	0.00		0.00	0.00
7. Tuition	7100-7199	0.00			0.00
8. Interagency Transfers Out					
a. To Other Districts, County Offices, and Charter Schools	7211, 7212, 7221, 7222, 7281, 7282	0.00			0.00
b. To JPAs and All Others	7213, 7223, 7283, 7299	0.00			0.00
9. Transfers of Indirect Costs	7300-7399	0.00			0.00
10. Debt Service	7400-7499	0.00			0.00
11. All Other Financing Uses	7630-7699	0.00			0.00
12. Total Expenditures and Other Financing Uses (Sum Lines B1 through B11)		554,447.92	0.00	29,679.03	584,126.95
C. ENDING BALANCE (Must equal Line A6 minus Line B12)	979Z	766,170.88	0.00	968,053.10	1,734,223.98
D. COMMENTS:					

Data from this report will be used to prepare a report to the Legislature as required by Control Section 24.60 of the Budget Act.

*Pursuant to Government Code Section 8880.4(a)(2)(B) and the definition in Education Code Section 60010(h), Resource 6300 funds are to be used for the purchase of instructional materials only. Any amounts in the shaded cells of this column should be reviewed for appropriateness.

Unaudited Actuals
2023-24
Form and Charter Schools Funds
Program Cost Report
Schedule of Allocation Factors (AF) for Support Costs

	Teacher Full-Time Equivalents				Classroom Units		Pupils Transported
	Instructional Supervision and Administration (Functions 2100 - 2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420- 2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3100-3199 & 3900)	Plant Maintenance and Operations (Functions 8100- 8400)	Facilities Rents and Leases (Function 8700)	Pupil Transportation (Function 3600)
A. Amount of Undistributed Expenditures, Funds 01, 09, and 62, Goals 0000 and 9000 (will be allocated based on factors input)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
B. Enter Allocation Factor(s) by Goal: <small>(Note: Allocation factors are only needed for a column if there are undistributed expenditures in line A.)</small>	FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	CU Factor(s)	CU Factor(s)	PT Factor(s)
Instructional Goals	Description						
0001	Pre-Kindergarten						
1110	Regular Education, K-12						
3100	Alternative Schools						
3200	Continuation Schools						
3300	Independent Study Centers						
3400	Opportunity Schools						
3550	Community Day Schools						
3700	Specialized Secondary Programs						
3800	Career Technical Education						
4110	Regular Education, Adult						
4610	Adult Independent Study Centers						
4620	Adult Correctional Education						
4630	Adult Career Technical Education						
4760	Bilingual						
4850	Migrant Education						
5000-5999	Special Education (allocated to 5001)						
6000	ROC/P						
Other Goals	Description						
7110	Nonagency - Educational						
7150	Nonagency - Other						
8100	Community Services						
8500	Child Care and Development Services						
Other Funds	Description						
--	Adult Education (Fund 11)						
--	Child Development (Fund 12)						
--	Cafeteria (Funds 13 & 61)						
C. Total Allocation Factors	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Goal	Program/Activity	Direct Costs			Central Admin Costs (col. 3 x Sch. CAC line E) Column 4	Other Costs (Schedule OC) Column 5	Total Costs by Program (col. 3 + 4 + 5) Column 6
		Direct Charged (Schedule DCC) Column 1	Allocated (Schedule AC) Column 2	Subtotal (col. 1 + 2) Column 3			
Instructional Goals							
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00		0.00
1110	Regular Education, K-12	42,941,046.06	0.00	42,941,046.06	3,049,279.51		45,990,325.57
3100	Alternative Schools	51,564.63	0.00	51,564.63	3,661.65		55,226.28
3200	Continuation Schools	604,373.62	0.00	604,373.62	42,917.08		647,290.70
3300	Independent Study Centers	438,894.57	0.00	438,894.57	31,166.27		470,060.84
3400	Opportunity Schools	0.00	0.00	0.00	0.00		0.00
3550	Community Day Schools	0.00	0.00	0.00	0.00		0.00
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00		0.00
3800	Career Technical Education	876,715.86	0.00	876,715.86	62,256.32		938,972.18
4110	Regular Education, Adult	0.00	0.00	0.00	0.00		0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00		0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00		0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00		0.00
4760	Bilingual	881,961.23	0.00	881,961.23	62,628.80		944,590.03
4850	Migrant Education	0.00	0.00	0.00	0.00		0.00
5000-5999	Special Education	8,526,236.80	0.00	8,526,236.80	605,455.19		9,131,691.99
6000	Regional Occupational Ctr/Prg (ROC/P)	0.00	0.00	0.00	0.00		0.00
Other Goals							
7110	Nonagency - Educational	269,374.73	0.00	269,374.73	19,128.52		288,503.25
7150	Nonagency - Other	492,113.43	0.00	492,113.43	34,945.39		527,058.82
8100	Community Services	461,064.11	0.00	461,064.11	32,740.55		493,804.66
8500	Child Care and Development Services	1,426,292.67	0.00	1,426,292.67	101,282.23		1,527,574.90
Other Costs							
----	Food Services					245,861.18	245,861.18
----	Enterprise					0.00	0.00
----	Facilities Acquisition & Construction					1,505,637.85	1,505,637.85
----	Other Outgo					13,672,131.89	13,672,131.89
Other Funds ----	Adult Education, Child Development, Cafeteria, Foundation ([Column 3 + CAC, line C5] times CAC, line E)		0.00	0.00	301,390.63		301,390.63
----	Indirect Cost Transfers to Other Funds (Net of Funds 01, 09, 62, Function 7210, Object 7350)				(116,981.96)		(116,981.96)
----	Total General Fund and Charter Schools Funds Expenditures	56,969,637.71	0.00	56,969,637.71	4,229,870.18	15,423,630.92	76,623,138.81

Unaudited Actuals
2023-24
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Direct Charged Costs (DCC)

Goal	Type of Program	Instruction (Functions 1000-1999)	Instructional Supervision and Administration (Functions 2100-2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3110-3160 and 3900)	Pupil Transportation (Function 3600)	Ancillary Services (Functions 4000-4999)	Community Services (Functions 5000-5999)	General Administration (Functions 7000-7999, except 7210)*	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	Total
Instructional Goals													
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
1110	Regular Education, K-12	21,373,245.66	1,943,533.29	3,407,868.21	3,079,110.47	4,331,694.53	1,868,769.22	386,357.21			6,550,467.47	0.00	42,941,046.06
3100	Alternative Schools	26,322.18	0.00	0.00	25,242.45	0.00	0.00	0.00			0.00	0.00	51,564.63
3200	Continuation Schools	436,403.85	0.00	0.00	118,100.52	49,869.25	0.00	0.00			0.00	0.00	604,373.62
3300	Independent Study Centers	413,652.29	0.00	0.00	25,242.28	0.00	0.00	0.00			0.00	0.00	438,894.57
3400	Opportunity Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3550	Community Day Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3800	Career Technical Education	875,678.36	1,000.00	0.00	0.00	37.50	0.00	0.00			0.00	0.00	876,715.86
4110	Regular Education, Adult	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4830	Adult Career Technical Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4760	Bilingual	838,413.84	3,180.83	40,366.56	0.00	0.00	0.00	0.00			0.00	0.00	881,961.23
4850	Migrant Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
5000-5999	Special Education	6,308,653.56	57,126.48	0.00	0.00	2,160,456.76	0.00	0.00			0.00	0.00	8,526,236.80
6000	ROC/P	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
Other Goals													
7110	Nonagency - Educational	116.40	0.00	0.00	8,786.10	260,472.23	0.00	0.00	0.00	0.00	0.00	0.00	269,374.73
7150	Nonagency - Other	14,237.92	51,026.20	0.00	0.00	426,849.31	0.00	0.00	0.00	0.00	0.00	0.00	492,113.43
8100	Community Services		0.00	0.00	0.00	455,603.27	0.00		5,460.84	0.00	0.00	0.00	461,064.11
8500	Child Care and Development Services	0.00	1,756.39	0.00	0.00	0.00	0.00		1,424,536.28	0.00	0.00	0.00	1,426,292.67
Total Direct Charged Costs		30,286,724.06	2,057,623.19	3,448,234.77	3,256,481.82	7,684,982.85	1,868,769.22	386,357.21	1,429,997.12	0.00	6,550,467.47	0.00	56,969,637.71

* Functions 7100-7199 for goals 8100 and 8500

Goal	Type of Program	Allocated Support Costs (Based on factors input on Form PCRAF)			Total
		Full-Time Equivalents	Classroom Units	Pupils Transported	
Instructional Goals					
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00
1110	Regular Education, K-12	0.00	0.00	0.00	0.00
3100	Alternative Schools	0.00	0.00	0.00	0.00
3200	Continuation Schools	0.00	0.00	0.00	0.00
3300	Independent Study Centers	0.00	0.00	0.00	0.00
3400	Opportunity Schools	0.00	0.00	0.00	0.00
3550	Community Day Schools	0.00	0.00	0.00	0.00
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00
3800	Career Technical Education	0.00	0.00	0.00	0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00
4760	Bilingual	0.00	0.00	0.00	0.00
4850	Migrant Education	0.00	0.00	0.00	0.00
5000-5999	Special Education (allocated to 5001)	0.00	0.00	0.00	0.00
6000	ROC/P	0.00	0.00	0.00	0.00
Other Goals					
7110	Nonagency - Educational	0.00	0.00	0.00	0.00
7150	Nonagency - Other	0.00	0.00	0.00	0.00
8100	Community Services	0.00	0.00	0.00	0.00
8500	Child Care and Development Svcs.	0.00	0.00	0.00	0.00
Other Funds					
--	Adult Education (Fund 11)	0.00	0.00	0.00	0.00
--	Child Development (Fund 12)	0.00	0.00	0.00	0.00
--	Cafeteria (Funds 13 and 61)	0.00	0.00	0.00	0.00
Total Allocated Support Costs		0.00	0.00	0.00	0.00

Unaudited Actuals
2023-24
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Central Administration Costs (CAC)

A.	Central Administration Costs in General Fund and Charter Schools Funds	
1	Board and Superintendent (Funds 01, 09, and 62, Functions 7100-7180, Goals 0000-6999 and 9000, Objects 1000-7999)	1,063,699.63
2	External Financial Audits (Funds 01, 09, and 62, Functions 7190-7191, Goals 0000-6999 and 9000, Objects 1000 - 7999)	66,700.00
3	Other General Administration (Funds 01, 09, and 62, Functions 7200-7600 except 7210, Goal 0000, Objects 1000-7999)	3,022,494.40
4	Centralized Data Processing (Funds 01, 09, and 62, Function 7700, Goal 0000, Objects 1000-7999)	193,958.11
5	Total Central Administration Costs in General Fund and Charter Schools Funds	4,346,852.14
B.	Direct Charged and Allocated Costs in General Fund and Charter Schools Funds	
1	Total Direct Charged Costs (from Form PCR, Column 1, Total)	56,969,637.71
2	Total Allocated Costs (from Form PCR, Column 2, Total)	0.00
3	Total Direct Charged and Allocated Costs in General Fund and Charter Schools Funds	56,969,637.71
C.	Direct Charged Costs in Other Funds	
1	Adult Education (Fund 11, Objects 1000-5999, except 5100)	325,155.20
2	Child Development (Fund 12, Objects 1000-5999, except 5100)	709,683.62
3	Cafeteria (Funds 13 & 61, Objects 1000-5999, except 5100)	3,209,451.96
4	Foundation (Funds 19 & 57, Objects 1000-5999, except 5100)	0.00
5	Total Direct Charged Costs in Other Funds	4,244,290.78
D.	Total Direct Charged and Allocated Costs (B3 + C5)	61,213,928.49
E.	Ratio of Central Administration Costs to Direct Charged and Allocated Costs (A5/D)	7.10%

Type of Activity	Food Services (Function 3700)	Enterprise (Function 6000)	Facilities Acquisition & Construction (Function 8500)	Other Outgo (Functions 9000- 9999)	Total
Food Services (Objects 1000-5999, 6400-6920)	245,861.18				245,861.18
Enterprise (Objects 1000-5999, 6400-6920)		0.00			0.00
Facilities Acquisition & Construction (Objects 1000-6700)			1,505,637.85		1,505,637.85
Other Outgo (Objects 1000 - 7999)				13,672,131.89	13,672,131.89
Total Other Costs	245,861.18	0.00	1,505,637.85	13,672,131.89	15,423,630.92

Unaudited Actuals
2023-24 Unaudited Actuals
SUMMARY OF INTERFUND ACTIVITIES
FOR ALL FUNDS

Description	Direct Costs - Interfund		Indirect Costs - Interfund		Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
	Transfers In 5750	Transfers Out 5750	Transfers In 7350	Transfers Out 7350				
01 GENERAL FUND								
Expenditure Detail	0.00	(12,554.40)	0.00	(116,981.96)				
Other Sources/Uses Detail					0.00	10,069,394.28		
Fund Reconciliation							0.00	0.00
08 STUDENT ACTIVITY SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
09 CHARTER SCHOOLS SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
10 SPECIAL EDUCATION PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation							0.00	0.00
11 ADULT EDUCATION FUND								
Expenditure Detail	0.00	0.00	12,346.01	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
12 CHILD DEVELOPMENT FUND								
Expenditure Detail	0.00	0.00	26,901.25	0.00				
Other Sources/Uses Detail					69,394.28	0.00		
Fund Reconciliation							0.00	0.00
13 CAFETERIA SPECIAL REVENUE FUND								
Expenditure Detail	12,554.40	0.00	77,734.70	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
14 DEFERRED MAINTENANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
15 PUPIL TRANSPORTATION EQUIPMENT FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
17 SPECIAL RESERVE FUND FOR OTHER THAN CAPITAL OUTLAY								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
18 SCHOOL BUS EMISSIONS REDUCTION FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		

Unaudited Actuals
2023-24 Unaudited Actuals
SUMMARY OF INTERFUND ACTIVITIES
FOR ALL FUNDS

Description	Direct Costs - Interfund		Indirect Costs - Interfund		Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
	Transfers In 5750	Transfers Out 5750	Transfers In 7350	Transfers Out 7350				
Fund Reconciliation							0.00	0.00
19 FOUNDATION SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation							0.00	0.00
20 SPECIAL RESERVE FUND FOR POSTEMPLOYMENT BENEFITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
21 BUILDING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					1,894,105.35	0.00		
Fund Reconciliation							0.00	0.00
25 CAPITAL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
30 STATE SCHOOL BUILDING LEASE/PURCHASE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
35 COUNTY SCHOOL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	1,894,105.35		
Fund Reconciliation							0.00	0.00
40 SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					10,000,000.00	0.00		
Fund Reconciliation							0.00	0.00
49 CAP PROJ FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
51 BOND INTEREST AND REDEMPTION FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
52 DEBT SVC FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
53 TAX OVERRIDE FUND								

Unaudited Actuals
2023-24 Unaudited Actuals
SUMMARY OF INTERFUND ACTIVITIES
FOR ALL FUNDS

Description	Direct Costs - Interfund		Indirect Costs - Interfund		Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
	Transfers In 5750	Transfers Out 5750	Transfers In 7350	Transfers Out 7350				
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
56 DEBT SERVICE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
57 FOUNDATION PERMANENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation							0.00	0.00
61 CAFETERIA ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
62 CHARTER SCHOOLS ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
63 OTHER ENTERPRISE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
66 WAREHOUSE REVOLVING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
67 SELF-INSURANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
71 RETIREE BENEFIT FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00			
Fund Reconciliation							0.00	0.00
73 FOUNDATION PRIVATE-PURPOSE TRUST FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00			
Fund Reconciliation							0.00	0.00
76 WARRANT/PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation							0.00	0.00
95 STUDENT BODY FUND								

Unaudited Actuals
2023-24 Unaudited Actuals
SUMMARY OF INTERFUND ACTIVITIES
FOR ALL FUNDS

Description	Direct Costs - Interfund		Indirect Costs - Interfund		Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
	Transfers In 5750	Transfers Out 5750	Transfers In 7350	Transfers Out 7350				
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation							0.00	0.00
TOTALS	12,554.40	(12,554.40)	116,981.96	(116,981.96)	11,963,499.63	11,963,499.63	0.00	0.00

Unaudited Actuals
Unaudited Actuals 2023-24
Technical Review Checks
Phase - All
Display - All Technical Checks

Eureka City Unified

Humboldt County

Following is a chart of the various types of technical review checks and related requirements:

F - Fatal (Data must be corrected; an explanation is not allowed)

W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)

O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

BALANCE-FDxRS - (Fatal) - Adjusted Beginning Fund Balance plus Revenues minus Expenditures minus Assets minus Deferred Outflows of Resources plus Liabilities plus Deferred Inflows of Resources, must total zero by fund and resource. **Passed**

CHECKFUNCTION - (Fatal) - All FUNCTION codes must be valid. **Passed**

CHECKFUND - (Fatal) - All FUND codes must be valid. **Passed**

CHECKGOAL - (Fatal) - All GOAL codes must be valid. **Passed**

CHECKOBJECT - (Fatal) - All OBJECT codes must be valid. **Passed**

CHECKRESOURCE - (Warning) - All RESOURCE codes must be valid. **Passed**

CHK-FDXRS7690xOB8590 - (Fatal) - Funds 19, 57, 63, 66, 67, and 73 with Object 8590, All Other State Revenue, must be used in combination with Resource 7690, STRS-On Behalf Pension Contributions. **Passed**

CHK-FUNCTIONxOBJECT - (Fatal) - All FUNCTION and OBJECT account code combinations must be valid. **Passed**

CHK-FUNDxFUNCTION-A - (Warning) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid. **Passed**

CHK-FUNDxFUNCTION-B - (Fatal) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid. **Passed**

CHK-FUNDxGOAL - (Warning) - All FUND and GOAL account code combinations should be valid. **Passed**

CHK-FUNDxOBJECT - (Fatal) - All FUND and OBJECT account code combinations must be valid. **Passed**

CHK-FUNDxRESOURCE - (Warning) - All FUND and RESOURCE account code combinations should be valid. **Passed**

CHK-GOALxFUNCTION-A - (Fatal) - Goal and Function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. **Passed**

CHK-GOALxFUNCTION-B - (Fatal) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). **Passed**

CHK-RES6500XOBJ8091 - (Fatal) - There is no activity in Resource 6500 (Special Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years). **Passed**

CHK-RESOURCExOBJECTA - (Warning) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid. **Passed**

CHK-RESOURCExOBJECTB - (Informational) - All RESOURCE and OBJECT(objects 9791, 9793, and 9795) account code combinations should be valid. **Passed**

CHK-RS-LOCAL-DEFINED - (Fatal) - All locally defined resource codes must roll up to a CDE defined resource code. **Passed**

PY-EFB=CY-BFB - (Fatal) - Prior year ending fund balance (preloaded from last year's unaudited actuals submission) must equal current year beginning fund balance (Object 9791). **Passed**

PY-EFB=CY-BFB-RES - (Fatal) - Prior year ending balance (preloaded from last year's unaudited actuals submission) must equal current year beginning balance (Object 9791), by fund and resource. **Passed**

SPECIAL-ED-GOAL - (Fatal) - Special Education revenue and expenditure transactions (resources 3300-3405, and 6500-6540, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3307, 3309, 3312, 3318, and 3332. **Passed**

GENERAL LEDGER CHECKS

AR-AP-POSITIVE - (Fatal) - Accounts Receivable (Object 9200), Due from Other Funds (Object 9310), Accounts Payable (Object 9500), and Due to Other Funds (Object 9610) should have a positive balance by resource, by fund. **Passed**

CEFB-POSITIVE - (Fatal) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund. **Passed**

CEFB=FD-EQUITY - (Fatal) - Components of Ending Fund Balance/Net Position (objects 9710-9790, 9796, and 9797) must agree with Fund Equity (Assets [objects 9100-9489] plus Deferred Outflows of Resources [objects 9490-9499] minus Liabilities [objects 9500-9689] minus Deferred Inflows of Resources [objects 9690-9699]). **Passed**

CONSOLIDATED-ADM-BAL - (Fatal) - Net expenditures and assets minus liabilities must equal zero for Resource 3155, ESEA (ESSA): Consolidated Administrative Funds. **Passed**

CONTRIB-RESTR-REV - (Fatal) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. **Passed**

CONTRIB-UNREST-REV - (Fatal) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. **Passed**

DUE-FROM=DUE-TO - (Fatal) - Due from Other Funds (Object 9310) must equal Due to Other Funds (Object 9610). **Passed**

EFB-POSITIVE - (Warning) - All ending fund balances (Object 979Z) should be positive by resource, by fund. **Passed**

EPA-CONTRIB - (Fatal) - There should be no contributions (objects 8980-8999) to the Education Protection Account (Resource 1400).	<u>Passed</u>
EXCESS-ASSIGN-REU - (Fatal) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 95).	<u>Passed</u>
EXP-POSITIVE - (Warning) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund.	<u>Passed</u>
INTERFD-DIR-COST - (Fatal) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds.	<u>Passed</u>
INTERFD-IN-OUT - (Fatal) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629).	<u>Passed</u>
INTERFD-INDIRECT - (Fatal) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds.	<u>Passed</u>
INTERFD-INDIRECT-FN - (Fatal) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function.	<u>Passed</u>
INTRA-FD-DIR-COST - (Fatal) - Transfers of Direct Costs (Object 5710) must net to zero by fund.	<u>Passed</u>
INTRA-FD-INDIRECT - (Fatal) - Transfers of Indirect Costs (Object 7310) must net to zero by fund.	<u>Passed</u>
INTRA-FD-INDIRECT-FN - (Fatal) - Transfers of Indirect Costs (Object 7310) must net to zero by function.	<u>Passed</u>
LCFF-TRANSFER - (Fatal) - LCFF Transfers (objects 8091 and 8099) must net to zero, individually.	<u>Passed</u>
LOTTERY-CONTRIB - (Fatal) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300).	<u>Passed</u>
NET-INV-CAP-ASSETS - (Warning) - If capital asset amounts are imported/keyed, objects 9400-9489, (Capital Assets) in funds 61-95, then an amount should be recorded for Object 9796 (Net Investment in Capital Assets) within the same fund.	<u>Passed</u>
OBJ-POSITIVE - (Warning) - All applicable objects should have a positive balance by resource, by fund.	<u>Passed</u>
PASS-THRU-REV=EXP - (Warning) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for Resource 3327), by fund and resource.	<u>Passed</u>
REV-POSITIVE - (Warning) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund.	<u>Passed</u>
RS-NET-POSITION-ZERO - (Fatal) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 95.	<u>Passed</u>
SE-PASS-THRU-REVENUE - (Warning) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area.	<u>Passed</u>
UNASSIGNED-NEGATIVE - (Fatal) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 95.	<u>Passed</u>

UNR-NET-POSITION-NEG - (Fatal) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 95. **Passed**

SUPPLEMENTAL CHECKS

ASSET-ACCUM-DEPR-NEG - (Fatal) - In Form ASSET, accumulated depreciation and amortization for governmental and business-type activities must be zero or negative. **Passed**

ASSET-IMPORT - (Fatal) - If capital asset amounts are imported/keyed (Function 8500, Facilities Acquisition and Construction, or objects 6XXX, Capital Outlay; or objects 9400-9489, Capital Assets, in funds 61-67), then capital asset supplemental data (Form ASSET) must be provided. **Passed**

ASSET-PY-BAL - (Fatal) - If capital asset ending balances were included in the prior year unaudited actuals, the Schedule of Capital Assets (Form ASSET) must be provided. **Passed**

CURRENT-CALC-EXP - (Informational) - The Percent of Current Cost of Education Expended for Classroom Compensation (Line 15 in Form CEA) must equal or exceed 60% for elementary, 55% for unified, and 50% for high school districts under EC Section 41372, unless the district is exempt pursuant to EC Section 41374. **Passed**

DEBT-ACTIVITY - (Informational) - If long-term debt exists, there should be activity entered in the Schedule of Long-Term Liabilities (Form DEBT) for each type of debt. **Passed**

DEBT-IMPORT - (Fatal) - If long-term debt amounts are imported/keyed, the long-term debt supplemental data (Form DEBT) must be provided. **Passed**

DEBT-POSITIVE - (Fatal) - In Form DEBT, long-term liability ending balances must be positive. **Passed**

DEBT-PY-BAL - (Fatal) - If long-term liability ending balances were included in the prior year unaudited actuals data, the Schedule of Long-Term Liabilities (Form DEBT) must be provided. **Passed**

ESMOE-ADA - (Fatal) - If Form ESMOE is completed, ADA must be reported in Section II, Line A. **Passed**

ESMOE-IMPORT - (Fatal) - If Every Student Succeeds Act amounts are imported, then the Every Student Succeeds Act Maintenance of Effort form, Form ESMOE, must be provided. **Passed**

IC-ADMIN-NOT-ZERO - (Fatal) - Other General Administration costs (Part III, Line A1) in Form ICR should not be zero. **Passed**

IC-ADMIN-PLANT-SVCS - (Warning) - Percentage of plant services costs attributable to general administration should not be zero or exceed 25%. **Passed**

IC-BD-SUPT-NOT-ZERO - (Warning) - Board and Superintendent costs (Part III, Line B7) in Form ICR should not be zero. **Passed**

IC-BD-SUPT-VS-ADMIN - (Warning) - In Form ICR, the ratio of Board and Superintendent costs (Part III, Line B7) to Other General Administration costs (Part III, Line A1) should not be less than 5%. **Passed**

IC-EXCEEDS-LEA-RATE - (Warning) - The indirect cost rate used in one or more programs (Form ICR, Exhibit A - Rate Used) should not exceed the LEA's approved indirect cost rate. **Passed**

IC-PCT - (Warning) - The straight indirect cost percentage before the carry-forward adjustment (Form ICR, Part III, Line C) is between 2% and 9%. **Passed**

IC-POSITIVE - (Warning) - The indirect cost rate after the carry-forward adjustment (Form ICR, Part III, Line D) should be positive. **Passed**

LOT-CONTRIB-IMPORT-A - (Fatal) - If State Lottery revenue (Resource 1100) is contributed to other resources (Object 8980), supplemental data for those contributions must be entered in Form L. **Passed**

LOT-CONTRIB-IMPORT-B - (Warning) - If State Lottery revenue (Resource 1100) is contributed to other resources (Object 8980), supplemental expenditure data for those contributions should be entered in Form L. **Passed**

LOT-IMPORT - (Fatal) - If lottery amounts are imported in resources 1100 and/or 6300, then the Lottery Report, Form L, must be completed and saved. **Passed**

PCR-ALLOC-NO-DIRECT - (Warning) - In forms PCR/PCRAF, costs should normally only be allocated to goals that have direct costs. **Passed**

PCR-GF-EXPENDITURES - (Fatal) - Total Costs by Program in Form PCR, Column 6 should agree with total expenditures (objects 1000-7999) in funds 01, 09, and 62. **Passed**

PCRAF-UNDISTRIBUTED - (Fatal) - Allocation factors must be entered in Form PCRAF for support functions with costs in undistributed goals (goals 0000 and 9000). **Passed**

EXPORT VALIDATION CHECKS

ADA-PROVIDE - (Fatal) - Average Daily Attendance data (Form A) must be provided. **Passed**

CEA-PROVIDE - (Fatal) - Current Expense Formula/Minimum Classroom Compensation data (Form CEA) must be provided. **Passed**

CHK-DEPENDENCY - (Fatal) - If data has changed that affect other forms, the affected forms must be opened and saved. **Passed**

CHK-UNBALANCED-A - (Warning) - Unbalanced and/or incomplete data in any of the forms should be corrected before an official export is completed. **Passed**

CHK-UNBALANCED-B - (Fatal) - Unbalanced and/or incomplete data in any of the forms must be corrected before an official export is completed. **Passed**

FORM01-PROVIDE - (Fatal) - Form 01 (Form 011) must be opened and saved. **Passed**

GANN-PROVIDE - (Fatal) - Appropriations Limit Calculations supplemental data (Form GANN) must be provided. **Passed**

ICR-PROVIDE - (Fatal) - Indirect Cost Rate Worksheet (Form ICR) must be provided. **Passed**

UNAUDIT-CERT-PROVIDE - (Fatal) - Unaudited Actual Certification (Form CA) must be provided. **Passed**

VERSION-CHECK - (Warning) - All versions are current. **Passed**

Unaudited Actuals

Budget 2024-25

Technical Review Checks

Phase - All

Display - All Technical Checks

Eureka City Unified

Humboldt County

Following is a chart of the various types of technical review checks and related requirements:

F - Fatal (Data must be corrected; an explanation is not allowed)

W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)

O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

CHECKFUNCTION - (**Fatal**) - All FUNCTION codes must be valid. **Passed**

CHECKFUND - (**Fatal**) - All FUND codes must be valid. **Passed**

CHECKGOAL - (**Fatal**) - All GOAL codes must be valid. **Passed**

CHECKOBJECT - (**Fatal**) - All OBJECT codes must be valid. **Passed**

CHECKRESOURCE - (**Warning**) - All RESOURCE codes must be valid. **Passed**

CHK-FDXRS7690xOB8590 - (**Fatal**) - Funds 19, 57, 63, 66, 67, and 73 with Object 8590, All Other State Revenue, must be used in combination with Resource 7690, STRS-On Behalf Pension Contributions. **Passed**

CHK-FUNCTIONxOBJECT - (**Fatal**) - All FUNCTION and OBJECT account code combinations must be valid. **Passed**

CHK-FUNDxFUNCTION-A - (**Warning**) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid. **Passed**

CHK-FUNDxFUNCTION-B - (**Fatal**) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid. **Passed**

CHK-FUNDxGOAL - (**Warning**) - All FUND and GOAL account code combinations should be valid. **Passed**

CHK-FUNDxOBJECT - (**Fatal**) - All FUND and OBJECT account code combinations must be valid. **Passed**

CHK-FUNDxRESOURCE - (**Warning**) - All FUND and RESOURCE account code combinations should be valid. **Passed**

CHK-GOALxFUNCTION-A - (**Fatal**) - Goal and Function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. **Passed**

CHK-GOALxFUNCTION-B - (**Fatal**) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). **Passed**

CHK-RES6500XOBJ8091 - (Fatal) - There is no activity in Resource 6500 (Special Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years). **Passed**

CHK-RESOURCExOBJECTA - (Warning) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid. **Passed**

CHK-RESOURCExOBJECTB - (Informational) - All RESOURCE and OBJECT(objects 9791, 9793, and 9795) account code combinations should be valid. **Passed**

CHK-RS-LOCAL-DEFINED - (Fatal) - All locally defined resource codes must roll up to a CDE defined resource code. **Passed**

SPECIAL-ED-GOAL - (Fatal) - Special Education revenue and expenditure transactions (resources 3300-3405, and 6500-6540, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3307, 3309, 3312, 3318, and 3332. **Passed**

GENERAL LEDGER CHECKS

CEFB-POSITIVE - (Fatal) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund. **Passed**

CONTRIB-RESTR-REV - (Fatal) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. **Passed**

CONTRIB-UNREST-REV - (Fatal) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. **Passed**

EFB-POSITIVE - (Warning) - All ending fund balances (Object 979Z) should be positive by resource, by fund. **Passed**

EPA-CONTRIB - (Fatal) - There should be no contributions (objects 8980-8999) to the Education Protection Account (Resource 1400). **Passed**

EXCESS-ASSIGN-REU - (Fatal) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 95). **Passed**

EXP-POSITIVE - (Warning) - The following expenditure functions have a negative balance by resource, by fund. (NOTE: Functions, including CDE-defined optional functions, are checked individually, except functions 7200-7600 are combined.) **Exception**

FUND	RESOURCE	FUNCTION	VALUE
01	6762	2490	(\$94,732.00)

Explanation: This is due to a beginning balance adjustment.

INTERFD-DIR-COST - (Fatal) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. **Passed**

INTERFD-IN-OUT - (Fatal) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). **Passed**

INTERFD-INDIRECT - (Fatal) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. **Passed**

INTERFD-INDIRECT-FN - (Fatal) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. **Passed**

INTRA-FD-DIR-COST - (Fatal) - Transfers of Direct Costs (Object 5710) must net to zero by fund.	<u>Passed</u>
INTRA-FD-INDIRECT - (Fatal) - Transfers of Indirect Costs (Object 7310) must net to zero by fund.	<u>Passed</u>
INTRA-FD-INDIRECT-FN - (Fatal) - Transfers of Indirect Costs (Object 7310) must net to zero by function.	<u>Passed</u>
LCFF-TRANSFER - (Fatal) - LCFF Transfers (objects 8091 and 8099) must net to zero, individually.	<u>Passed</u>
LOTTERY-CONTRIB - (Fatal) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300).	<u>Passed</u>
OBJ-POSITIVE - (Warning) - All applicable objects should have a positive balance by resource, by fund.	<u>Passed</u>
PASS-THRU-REV=EXP - (Warning) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for Resource 3327), by fund and resource.	<u>Passed</u>
REV-POSITIVE - (Warning) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund.	<u>Passed</u>
RS-NET-POSITION-ZERO - (Fatal) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 95.	<u>Passed</u>
SE-PASS-THRU-REVENUE - (Warning) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area.	<u>Passed</u>
UNASSIGNED-NEGATIVE - (Fatal) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 95.	<u>Passed</u>
UNR-NET-POSITION-NEG - (Fatal) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 95.	<u>Passed</u>
<u>EXPORT VALIDATION CHECKS</u>	
ADA-PROVIDE - (Fatal) - Average Daily Attendance data (Form A) must be provided.	<u>Passed</u>
CHK-DEPENDENCY - (Fatal) - If data has changed that affect other forms, the affected forms must be opened and saved.	<u>Passed</u>
CHK-UNBALANCED-A - (Warning) - Unbalanced and/or incomplete data in any of the forms should be corrected before an official export is completed.	<u>Passed</u>
CHK-UNBALANCED-B - (Fatal) - Unbalanced and/or incomplete data in any of the forms must be corrected before an official export is completed.	<u>Passed</u>
FORM01-PROVIDE - (Fatal) - Form 01 (Form 01I) must be opened and saved.	<u>Passed</u>
VERSION-CHECK - (Warning) - All versions are current.	<u>Passed</u>

EUREKA CITY SCHOOLS SCHOOL DISTRICT
ALL FUNDS
Unaudited Actuals WORKING BUDGET
FISCAL YEAR 2023-24

9/10/2024

	General Fund/TRANS			Student Body 8	SPECIAL REVENUE FUNDS				OTHER FUND TYPES								Trust 73	Total All Funds
	Unrestricted 01	Restricted 01	Total 01		Cafeteria Fund 13	Special Reserves 17	Adult Education 11	Child Development 12	Deferred Maintenance 14	Retiree Benefits 20	Measure S & T 21	Capital Facilities 25	State School Facilities 35	Cap Outlay Reserve 40	Self-Insurance Vision 67	Self-Insurance Dental 68		
A. REVENUES																		
Local Control Funding Formula	\$ 49,620,710	\$	\$ 49,620,710	\$														
Federal Sources	506	8,685,007	8,685,513		2,730,305													
Other State Sources	964,705	10,345,670	11,310,375		668,575	359,528	660,634					3,131,734						
Other Local Sources	2,449,716	3,653,938	6,103,654	770,749	361,912	48,066	39,099	8,661	90	3,967	569,220	164	40,621	66,811	123,636	710,719	75,391	
Total Revenue	53,035,637	22,684,615	75,720,252	770,749	3,760,792	48,066	398,627	669,295	90	3,967	569,220	164	3,172,355	66,811	123,636	710,719	75,391	86,090,134
B. EXPENDITURES																		
Certificated Salaries	13,964,414	6,429,070	20,393,484				157,103	185,033										
Classified Salaries	5,906,270	5,749,035	11,655,305		1,041,311		41,520	204,958										
Employee Benefits	9,169,854	7,533,516	16,703,370		786,840		105,253	232,695										
Supplies	3,561,214	1,419,207	4,980,421	748,465	1,341,878		11,777	44,731			1,985						60,957	
Services & Other Operating	3,681,301	3,169,409	6,850,710		39,423		9,502	42,268							101,337	665,202	1,784	
Capital Outlay	1,567,307	917,393	2,484,700								8,027,246							
Other Outgo	1,137,037	2,465,701	3,602,738															
Support Costs	(374,696)	257,714	(116,982)		77,735		12,346	26,901										
Total Expenditures	38,612,701	27,941,045	66,553,746	748,465	3,287,187		337,501	736,586			8,029,231				101,337	665,202	62,741	80,521,996
C. EXCESS REVENUES (EXPENDITURES)	14,422,936	(5,256,430)	9,166,506	22,284	473,605	48,066	61,126	(67,291)	90	3,967	(7,460,011)	164	3,172,355	66,811	22,299	45,517	12,650	5,568,138
D. OTHER FINANCING SOURCES/USES																		
Interfund Transfers In								69,283			1,894,105			10,000,000				
Interfund Transfers Out	(10,069,394)		(10,069,394)										(1,894,105)					
Other Sources																		
Other Uses																		
Contributions	(8,155,455)	8,155,455																
Total Other Sources (Uses)	(18,224,849)	8,155,455	(10,069,394)					69,283			1,894,105		(1,894,105)	10,000,000				(111)
E. FUND BALANCE INCREASE (DECREASE)	(3,801,913)	2,899,025	(902,888)	22,284	473,605	48,066	61,126	1,992	90	3,967	(5,565,906)	164	1,278,250	10,066,811	22,299	45,517	12,650	5,568,027
F. ADJUSTED BEGINNING BALANCE	28,347,353	11,040,313	39,387,666	388,259	459,477	1,594,352	164,504	42,025	2,075	131,587	19,375,523	1,136	40,702	19,391	307,343	992,750	216,762	63,123,552
G. ENDING BALANCE	\$ 24,545,440	\$ 13,939,338	\$ 38,484,778	\$ 410,543	\$ 933,082	\$ 1,642,418	\$ 225,630	\$ 44,017	\$ 2,165	\$ 135,554	\$ 13,809,617	\$ 1,300	\$ 1,318,952	\$ 10,086,202	\$ 329,642	\$ 1,038,267	\$ 229,412	\$ 68,691,579

Total General Fund Expenditures, Transfers out and Uses 76,623,140
Recommended Minimum Reserve Calculation at 3%: **\$2,298,694**
Budgeted Reserve Level: 5.00%

District Reserve of 5% includes:
General Fund Designated for Economic Uncertainty: \$ 2,186,948
Special Reserve Fund Ending Balance: \$ 1,642,418
TOTAL: \$ 3,829,366

**EUREKA CITY SCHOOLS
GENERAL FUND COMPARISON
2023/24 Unaudited Actuals**

	General Fund 2023/24 Second Interim (a)	General Fund 2023/24 Unaudited Actuals (b)	2023/24 2nd Int to 2023/24 UA (c) (b - a)
A. REVENUES			
LCFF/Revenue Limit Sources	\$ 49,250,318	49,620,710	370,392
Federal Sources	9,914,476	8,685,513	(1,228,963)
Other State Sources	9,675,133	11,310,375	1,635,242
Other Local Sources	3,573,406	6,103,654	2,530,248
Total Revenue	72,413,333	75,720,252	3,306,919
B. EXPENDITURES			
Certificated Salaries	20,162,438	20,393,484	231,046
Classified Salaries	12,055,852	11,655,305	(400,547)
Employee Benefits	17,552,221	16,703,370	(848,851)
Supplies	6,538,005	4,980,421	(1,557,584)
Services & Other Operating	9,949,880	6,850,710	(3,099,170)
Capital Outlay	2,731,495	2,484,700	(246,795)
Other Outgo (Chargeback from HCOE)	3,866,026	3,602,738	(263,288)
Support Costs (Indirect Cost Transfers)	(134,216)	(116,982)	17,234
Total Expenditures	72,721,701	66,553,746	(6,167,955)
C. EXCESS REVENUES (EXPENDITURES)	(308,368)	9,166,506	9,474,874
D. OTHER FINANCING SOURCES/USES			
Interfund Transfers In	0	0	0
Interfund Transfers (Out)	(84,882)	(10,069,394)	(9,984,512)
Total Other Sources (Uses)	(84,882)	(10,069,394)	(9,984,512)
E. FUND BALANCE INCREASE (DECREASE)	(393,250)	(902,888)	(509,638)
F. ADJUSTED BEGINNING BALANCE	39,402,417	39,387,666	(14,751)
G. ENDING BALANCE	\$ 39,009,167	38,484,778	(524,389)

B-1

EUREKA CITY SCHOOLS
GENERAL FUND COMPARISON - UNRESTRICTED
2023/24 Unaudited Actuals

	General Fund 2023/24 Second Interim (a)	General Fund 2023/24 Unaudited Actuals (b)	2023/24 2nd Int to 2023/24 UA (c) (b - a)
A. REVENUES			
LCFF/Revenue Limit Sources	\$ 49,250,318	49,620,710	370,392
Federal Sources	543	506	(37)
Other State Sources	755,457	964,705	209,248
Other Local Sources	626,349	2,449,716	1,823,367
Total Revenue	50,632,667	53,035,637	2,402,970
B. EXPENDITURES			
Certificated Salaries	12,925,501	13,964,414	1,038,913
Classified Salaries	6,498,410	5,906,270	(592,140)
Employee Benefits	9,063,871	9,169,854	105,983
Supplies	4,046,213	3,561,214	(484,999)
Services & Other Operating	4,701,414	3,681,301	(1,020,113)
Capital Outlay	1,862,500	1,567,307	(295,193)
Other Outgo (Chargeback from HCOE)	1,226,572	1,137,037	(89,535)
Support Costs (Indirect Cost Transfers)	(505,043)	(374,696)	130,347
Total Expenditures	39,819,438	38,612,701	(1,206,737)
C. EXCESS REVENUES (EXPENDITURES)	10,813,229	14,422,936	3,609,707
D. OTHER FINANCING SOURCES/USES			
Interfund Transfers In	0	0	0
Interfund Transfers (Out)	(84,882)	(10,069,394)	(9,984,512)
Contributions	(9,867,089)	(8,155,455)	1,711,634
Total Other Sources (Uses)	(9,951,971)	(18,224,849)	(8,272,878)
E. FUND BALANCE INCREASE (DECREASE)	861,258	(3,801,913)	(4,663,171)
F. ADJUSTED BEGINNING BALANCE	28,362,104	28,347,353	(14,751)
G. ENDING BALANCE	\$ 29,223,362	24,545,440	(4,677,922)

B-2

EUREKA CITY SCHOOLS
GENERAL FUND COMPARISON - RESTRICTED
2023/24 Unaudited Actuals

	General Fund 2023/24 Second Interim (a)	General Fund 2023/24 Unaudited Actuals (b)	2023/24 2nd Int to 2023/24 UA (c)
			(b - a)
A. REVENUES			
Revenue Limit Sources	\$ 0	0	0
Federal Sources	9,913,933	8,685,007	(1,228,926)
Other State Sources	8,919,676	10,345,670	1,425,994
Other Local Sources	2,947,057	3,653,938	706,881
Total Revenue	21,780,666	22,684,615	903,949
B. EXPENDITURES			
Certificated Salaries	7,236,937	6,429,070	(807,867)
Classified Salaries	5,557,442	5,749,035	191,593
Employee Benefits	8,488,350	7,533,516	(954,834)
Supplies	2,491,792	1,419,207	(1,072,585)
Services & Other Operating	5,248,466	3,169,409	(2,079,057)
Capital Outlay	868,995	917,393	48,398
Other Outgo (Chargeback from HCOE)	2,639,454	2,465,701	(173,753)
Support Costs (Indirect Cost Transfers)	370,827	257,714	(113,113)
Total Expenditures	32,902,263	27,941,045	(4,961,218)
C. EXCESS REVENUES (EXPENDITURES)	(11,121,597)	(5,256,430)	5,865,167
D. OTHER FINANCING SOURCES/USES			
Interfund Transfers Out	0	0	0
Contributions	9,867,089	8,155,455	(1,711,634)
Total Other Sources (Uses)	9,867,089	8,155,455	(1,711,634)
E. FUND BALANCE INCREASE (DECREASE)	(1,254,508)	2,899,025	4,153,533
F. ADJUSTED BEGINNING BALANCE	11,040,313	11,040,313	0
G. ENDING BALANCE	\$ 9,785,805	13,939,338	4,153,533

B-3

**EUREKA CITY SCHOOLS
GENERAL FUND COMPARISON
2023/24 Unaudited Actuals**

	General Fund 2020/21 Unaudited Actuals (a)	General Fund 2021/22 Unaudited Actuals (b)	General Fund 2022/23 Unaudited Actuals (c)	General Fund 2023/24 Unaudited Actuals (d)	2023/24 UA to 2022/23 UA (e) (d - c)
A. REVENUES					
LCFF/Revenue Limit Sources	\$ 37,413,384	40,360,750	45,901,013	49,620,710	3,719,697
Federal Sources	7,898,715	12,320,731	10,773,160	8,685,513	(2,087,647)
Other State Sources	6,357,535	8,196,276	13,151,120	11,310,375	(1,840,745)
Other Local Sources	3,034,587	3,329,696	2,929,368	6,103,654	3,174,286
Total Revenue	54,704,221	64,207,453	72,754,661	75,720,252	2,965,591
B. EXPENDITURES					
Certificated Salaries	15,243,326	18,002,591	18,859,544	20,393,484	1,533,940
Classified Salaries	7,074,217	9,138,610	10,504,178	11,655,305	1,151,127
Employee Benefits	12,233,745	14,521,737	15,676,813	16,703,370	1,026,557
Supplies	4,093,962	2,939,562	5,210,265	4,980,421	(229,844)
Services & Other Operating	4,432,139	4,975,274	5,683,210	6,850,710	1,167,500
Capital Outlay	689,720	770,216	1,328,935	2,484,700	1,155,765
Other Outgo (Chargeback from HCOE)	2,532,115	2,417,968	2,746,344	3,602,738	856,394
Support Costs (Indirect Cost Transfers)	(103,386)	(129,777)	(167,811)	(116,982)	50,829
Total Expenditures	46,195,838	52,636,181	59,841,478	66,553,746	6,712,268
C. EXCESS REVENUES (EXPENDITURES)	8,508,383	11,571,272	12,913,183	9,166,506	(3,746,677)
D. OTHER FINANCING SOURCES/USES					
Interfund Transfers In	0	0	0	0	0
Interfund Transfers (Out)	(269,231)	(123,080)	(61,467)	(10,069,394)	(10,007,927)
Total Other Sources (Uses)	(269,231)	(123,080)	(61,467)	(10,069,394)	(10,007,927)
E. FUND BALANCE INCREASE (DECREASE)	8,239,152	11,448,192	12,851,716	(902,888)	(13,754,604)
F. ADJUSTED BEGINNING BALANCE	6,863,357	15,102,509	26,550,701	39,387,666	12,836,965
G. ENDING BALANCE	\$ 15,102,509	26,550,701	39,402,417	38,484,778	(917,639)

**EUREKA CITY SCHOOLS
GENERAL FUND COMPARISON - UNRESTRICTED
2023/24 Unaudited Actuals**

	General Fund 2020/21 Unaudited Actuals (a)	General Fund 2021/22 Unaudited Actuals (b)	General Fund 2022/23 Unaudited Actuals (c)	General Fund 2023/24 Unaudited Actuals (d)	2023/24 UA to 2022/23 UA (e) (d - c)
A. REVENUES					
LCFF/Revenue Limit Sources	\$ 37,413,384	40,360,750	45,901,013	49,620,710	3,719,697
Federal Sources	480	601	543	506	(37)
Other State Sources	829,016	990,661	1,052,899	964,705	(88,194)
Other Local Sources	490,866	722,544	(587,414)	2,449,716	3,037,130
Total Revenue	38,733,746	42,074,556	46,367,041	53,035,637	6,668,596
B. EXPENDITURES					
Certificated Salaries	10,486,421	9,173,652	11,706,438	13,964,414	2,257,976
Classified Salaries	4,129,490	4,944,355	4,986,115	5,906,270	920,155
Employee Benefits	7,044,513	7,220,313	7,717,194	9,169,854	1,452,660
Supplies	545,183	1,184,295	3,471,817	3,561,214	89,397
Services & Other Operating	2,729,236	2,583,470	3,765,360	3,681,301	(84,059)
Capital Outlay	83,292	408,649	534,002	1,567,307	1,033,305
Other Outgo (Chargeback from HCOE)	385,494	641,044	599,085	1,137,037	537,952
Support Costs (Indirect Cost Transfers)	(345,640)	(579,161)	(562,383)	(374,696)	187,687
Total Expenditures	25,057,989	25,576,617	32,217,628	38,612,701	6,395,073
C. EXCESS REVENUES (EXPENDITURES)	13,675,757	16,497,939	14,149,413	14,422,936	273,523
D. OTHER FINANCING SOURCES/USES					
Interfund Transfers In	0	0	0	0	0
Interfund Transfers (Out)	(269,231)	(123,080)	(61,467)	(10,069,394)	(10,007,927)
Contributions	(7,009,299)	(6,767,509)	(8,057,140)	(8,155,455)	(98,315)
Total Other Sources (Uses)	(7,278,530)	(6,890,589)	(8,118,607)	(18,224,849)	(10,106,242)
E. FUND BALANCE INCREASE (DECREASE)	6,397,227	9,607,350	6,030,806	(3,801,913)	(9,832,719)
F. ADJUSTED BEGINNING BALANCE	6,326,721	12,723,948	22,331,298	28,347,353	6,016,055
G. ENDING BALANCE	\$ 12,723,948	22,331,298	28,362,104	24,545,440	(3,816,664)

**EUREKA CITY SCHOOLS
GENERAL FUND COMPARISON - RESTRICTED
2023/24 Unaudited Actuals**

	General Fund 2020/21 Unaudited Actuals (a)	General Fund 2021/22 Unaudited Actuals (b)	General Fund 2022/23 Unaudited Actuals (c)	General Fund 2023/24 Unaudited Actuals (d)	2023/24 UA to 2022/23 UA (e) (d - c)
A. REVENUES					
Revenue Limit Sources	\$ 0	0	0	0	0
Federal Sources	7,898,235	12,320,130	10,772,617	8,685,007	(1,547,513)
Other State Sources	5,528,519	7,205,615	12,098,221	10,345,670	4,892,606
Other Local Sources	2,543,721	2,607,152	3,516,782	3,653,938	909,630
Total Revenue	15,970,475	22,132,897	26,387,620	22,684,615	4,254,723
B. EXPENDITURES					
Certificated Salaries	4,756,905	8,828,939	7,153,106	6,429,070	(1,675,833)
Classified Salaries	2,944,727	4,194,255	5,518,063	5,749,035	1,323,808
Employee Benefits	5,189,232	7,301,424	7,959,619	7,533,516	658,195
Supplies	3,548,779	1,755,267	1,738,448	1,419,207	(16,819)
Services & Other Operating	1,702,903	2,391,804	1,917,850	3,169,409	(473,954)
Capital Outlay	606,428	361,567	794,933	917,393	433,366
Other Outgo (Chargeback from HCOE)	2,146,621	1,776,924	2,147,259	2,465,701	370,335
Support Costs (Indirect Cost Transfers)	242,254	449,384	394,572	257,714	(54,812)
Total Expenditures	21,137,849	27,059,564	27,623,850	27,941,045	564,286
C. EXCESS REVENUES (EXPENDITURES)	(5,167,374)	(4,926,667)	(1,236,230)	(5,256,430)	3,690,437
D. OTHER FINANCING SOURCES/USES					
Interfund Transfers Out	0	0	0	0	0
Contributions	7,009,299	6,767,509	8,057,140	8,155,455	1,289,631
Total Other Sources (Uses)	7,009,299	6,767,509	8,057,140	8,155,455	1,289,631
E. FUND BALANCE INCREASE (DECREASE)	1,841,925	1,840,842	6,820,910	2,899,025	4,980,068
F. ADJUSTED BEGINNING BALANCE	536,636	2,378,561	4,219,403	11,040,313	1,840,842
G. ENDING BALANCE	\$ 2,378,561	4,219,403	11,040,313	13,939,338	6,820,910

***EUREKA CITY SCHOOLS
2023/2024
UNAUDITED ACTUALS***

September 12, 2024

Presented By: Paul Ziegler

Assistant Superintendent



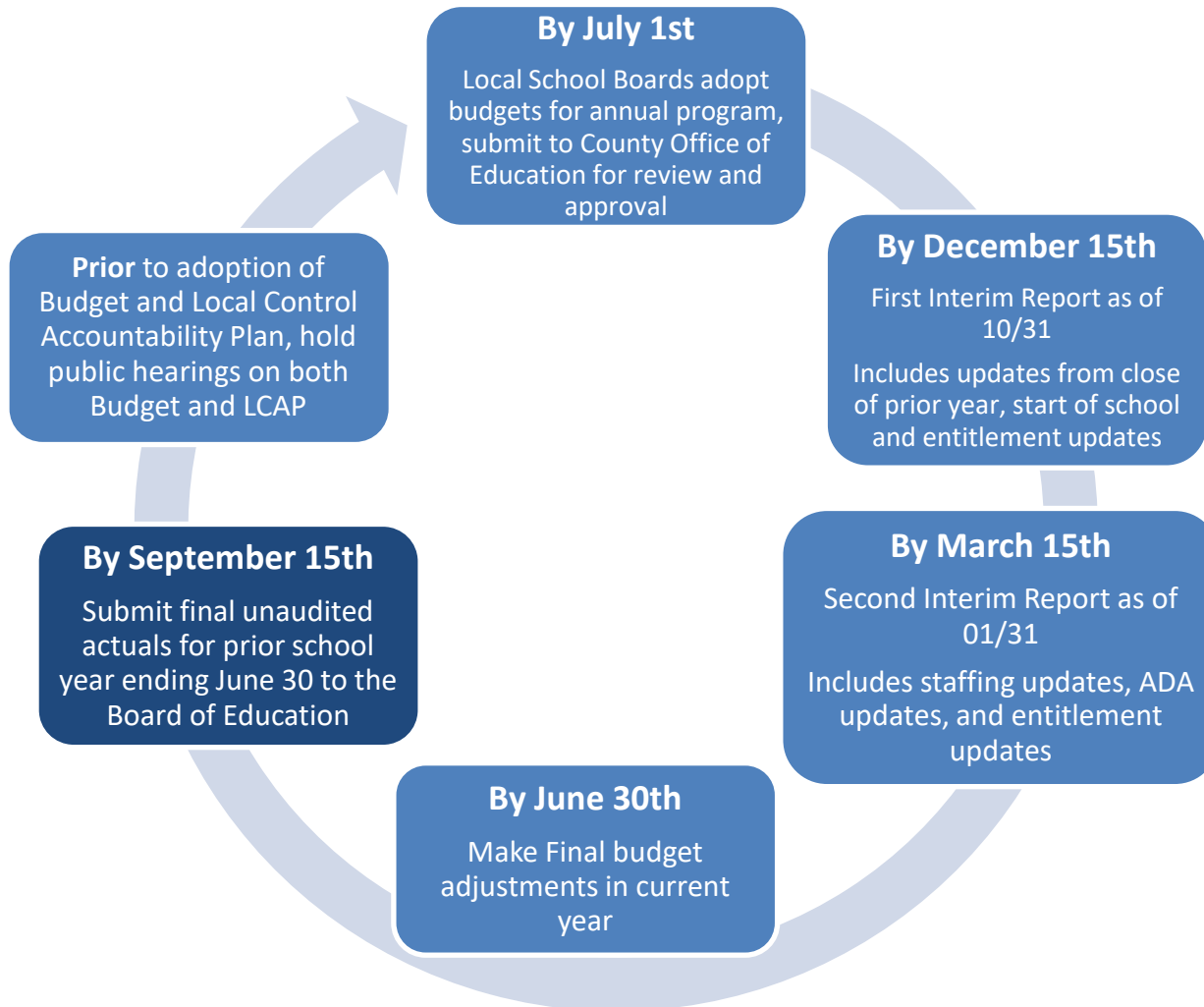
ACTION REQUESTED:

The Governing Board is asked to discuss and approve the Eureka City Schools 2023/24 Unaudited Actuals as presented.

Approval of the Unaudited Actuals is an annual requirement.

Budget Process and Timeline

Annual Cycle of California Public Schools Reporting to State



Notable Items

1. One-time funding contributes to \$6 million increase in Unrestricted Reserves, offset by \$10 million transfer from General Fund to Fund 40 Capital Outlay Reserve
2. Majority of ESSER and other one-time COVID funds sunset September 2024
3. Annual Local Control Funding (LCFF) revenue increases by \$3.7 million with 8.22% COLA (effective increase of 6.7%)

Notable Items

4. Prior period interest recapture and higher current period yields drive additional \$1.2 million in interest income
5. Total spending increases by \$6.7 million (11.2% increase)
6. Enrollment decline from 3,580 to 3,538 (42 students); additional decline projected for 2024/25
7. 2024/25 1st Interim due by December 15, 2024

**EUREKA CITY SCHOOLS
GENERAL FUND COMPARISON
2023/24 Unaudited Actuals**

	General Fund 2020/21 Unaudited Actuals (a)	General Fund 2021/22 Unaudited Actuals (b)	General Fund 2022/23 Unaudited Actuals (c)	General Fund 2023/24 Unaudited Actuals (d)	2023/24 UA to 2022/23 UA (e) (d - c)
A. REVENUES					
LCFF/Revenue Limit Sources	\$ 37,413,384	40,360,750	45,901,013	49,620,710	3,719,697
Federal Sources	7,898,715	12,320,731	10,773,160	8,685,513	(2,087,647)
Other State Sources	6,357,535	8,196,276	13,151,120	11,310,375	(1,840,745)
Other Local Sources	3,034,587	3,329,696	2,929,368	6,103,654	3,174,286
Total Revenue	54,704,221	64,207,453	72,754,661	75,720,252	2,965,591
B. EXPENDITURES					
Certificated Salaries	15,243,326	18,002,591	18,859,544	20,393,484	1,533,940
Classified Salaries	7,074,217	9,138,610	10,504,178	11,655,305	1,151,127
Employee Benefits	12,233,745	14,521,737	15,676,813	16,703,370	1,026,557
Supplies	4,093,962	2,939,562	5,210,265	4,980,421	(229,844)
Services & Other Operating	4,432,139	4,975,274	5,683,210	6,850,710	1,167,500
Capital Outlay	689,720	770,216	1,328,935	2,484,700	1,155,765
Other Outgo (Chargeback from HCOE)	2,532,115	2,417,968	2,746,344	3,602,738	856,394
Support Costs (Indirect Cost Transfers)	(103,386)	(129,777)	(167,811)	(116,982)	50,829
Total Expenditures	46,195,838	52,636,181	59,841,478	66,553,746	6,712,268
C. EXCESS REVENUES (EXPENDITURES)	8,508,383	11,571,272	12,913,183	9,166,506	(3,746,677)
D. OTHER FINANCING SOURCES/USES					
Interfund Transfers In	0	0	0	0	0
Interfund Transfers (Out)	(269,231)	(123,080)	(61,467)	(10,069,394)	(10,007,927)
Total Other Sources (Uses)	(269,231)	(123,080)	(61,467)	(10,069,394)	(10,007,927)
E. FUND BALANCE INCREASE (DECREASE)	8,239,152	11,448,192	12,851,716	(902,888)	(13,754,604)
F. ADJUSTED BEGINNING BALANCE	6,863,357	15,102,509	26,550,701	39,387,666	12,836,965
G. ENDING BALANCE	\$ 15,102,509	26,550,701	39,402,417	38,484,778	(917,639)

EUREKA CITY SCHOOLS
GENERAL FUND COMPARISON -
UNRESTRICTED
2023/24 Unaudited Actuals

	General Fund 2020/21 Unaudited Actuals (a)	General Fund 2021/22 Unaudited Actuals (b)	General Fund 2022/23 Unaudited Actuals (c)	General Fund 2023/24 Unaudited Actuals (d)	2023/24 UA to 2022/23 UA (e) (d - c)
A. REVENUES					
LCFF/Revenue Limit Sources	\$ 37,413,384	40,360,750	45,901,013	49,620,710	3,719,697
Federal Sources	480	601	543	506	(37)
Other State Sources	829,016	990,661	1,052,899	964,705	(88,194)
Other Local Sources	490,866	722,544	(587,414)	2,449,716	3,037,130
Total Revenue	38,733,746	42,074,556	46,367,041	53,035,637	6,668,596
B. EXPENDITURES					
Certificated Salaries	10,486,421	9,173,652	11,706,438	13,964,414	2,257,976
Classified Salaries	4,129,490	4,944,355	4,986,115	5,906,270	920,155
Employee Benefits	7,044,513	7,220,313	7,717,194	9,169,854	1,452,660
Supplies	545,183	1,184,295	3,471,817	3,561,214	89,397
Services & Other Operating	2,729,236	2,583,470	3,765,360	3,681,301	(84,059)
Capital Outlay	83,292	408,649	534,002	1,567,307	1,033,305
Other Outgo (Chargeback from HCOE)	385,494	641,044	599,085	1,137,037	537,952
Support Costs (Indirect Cost Transfers)	(345,640)	(579,161)	(562,383)	(374,696)	187,687
Total Expenditures	25,057,989	25,576,617	32,217,628	38,612,701	6,395,073
C. EXCESS REVENUES (EXPENDITURES)	13,675,757	16,497,939	14,149,413	14,422,936	273,523
D. OTHER FINANCING SOURCES/USES					
Interfund Transfers In	0	0	0	0	0
Interfund Transfers (Out)	(269,231)	(123,080)	(61,467)	(10,069,394)	(10,007,927)
Contributions	(7,009,299)	(6,767,509)	(8,057,140)	(8,155,455)	(98,315)
Total Other Sources (Uses)	(7,278,530)	(6,890,589)	(8,118,607)	(18,224,849)	(10,106,242)
E. FUND BALANCE INCREASE (DECREASE)	6,397,227	9,607,350	6,030,806	(3,801,913)	(9,832,719)
F. ADJUSTED BEGINNING BALANCE	6,326,721	12,723,948	22,331,298	28,347,353	6,016,055
G. ENDING BALANCE	\$ 12,723,948	22,331,298	28,362,104	24,545,440	(3,816,664)

EUREKA CITY SCHOOLS
GENERAL FUND COMPARISON -
RESTRICTED
2023/24 Unaudited Actuals

	General Fund 2020/21 Unaudited Actuals (a)	General Fund 2021/22 Unaudited Actuals (b)	General Fund 2022/23 Unaudited Actuals (c)	General Fund 2023/24 Unaudited Actuals (d)	2023/24 UA to 2022/23 UA (e) (d - c)
A. REVENUES					
Revenue Limit Sources	\$ 0	0	0	0	0
Federal Sources	7,898,235	12,320,130	10,772,617	8,685,007	(1,547,513)
Other State Sources	5,528,519	7,205,615	12,098,221	10,345,670	4,892,606
Other Local Sources	2,543,721	2,607,152	3,516,782	3,653,938	909,630
Total Revenue	15,970,475	22,132,897	26,387,620	22,684,615	4,254,723
B. EXPENDITURES					
Certificated Salaries	4,756,905	8,828,939	7,153,106	6,429,070	(1,675,833)
Classified Salaries	2,944,727	4,194,255	5,518,063	5,749,035	1,323,808
Employee Benefits	5,189,232	7,301,424	7,959,619	7,533,516	658,195
Supplies	3,548,779	1,755,267	1,738,448	1,419,207	(16,819)
Services & Other Operating	1,702,903	2,391,804	1,917,850	3,169,409	(473,954)
Capital Outlay	606,428	361,567	794,933	917,393	433,366
Other Outgo (Chargeback from HCOE)	2,146,621	1,776,924	2,147,259	2,465,701	370,335
Support Costs (Indirect Cost Transfers)	242,254	449,384	394,572	257,714	(54,812)
Total Expenditures	21,137,849	27,059,564	27,623,850	27,941,045	564,286
C. EXCESS REVENUES (EXPENDITURES)	(5,167,374)	(4,926,667)	(1,236,230)	(5,256,430)	3,690,437
D. OTHER FINANCING SOURCES/USES					
Interfund Transfers Out	0	0	0	0	0
Contributions	7,009,299	6,767,509	8,057,140	8,155,455	1,289,631
Total Other Sources (Uses)	7,009,299	6,767,509	8,057,140	8,155,455	1,289,631
E. FUND BALANCE INCREASE (DECREASE)	1,841,925	1,840,842	6,820,910	2,899,025	4,980,068
F. ADJUSTED BEGINNING BALANCE	536,636	2,378,561	4,219,403	11,040,313	1,840,842
G. ENDING BALANCE	\$ 2,378,561	4,219,403	11,040,313	13,939,338	6,820,910

**EUREKA CITY SCHOOLS
GENERAL FUND COMPARISON
2023/24 Unaudited Actuals**

	General Fund 2023/24 Second Interim (a)	General Fund 2023/24 Unaudited Actuals (b)	2023/24 2nd Int to 2023/24 UA (c) (b - a)
A. REVENUES			
LCFF/Revenue Limit Sources	\$ 49,250,318	49,620,710	370,392
Federal Sources	9,914,476	8,685,513	(1,228,963)
Other State Sources	9,675,133	11,310,375	1,635,242
Other Local Sources	3,573,406	6,103,654	2,530,248
Total Revenue	72,413,333	75,720,252	3,306,919
B. EXPENDITURES			
Certificated Salaries	20,162,438	20,393,484	231,046
Classified Salaries	12,055,852	11,655,305	(400,547)
Employee Benefits	17,552,221	16,703,370	(848,851)
Supplies	6,538,005	4,980,421	(1,557,584)
Services & Other Operating	9,949,880	6,850,710	(3,099,170)
Capital Outlay	2,731,495	2,484,700	(246,795)
Other Outgo (Chargeback from HCOE)	3,866,026	3,602,738	(263,288)
Support Costs (Indirect Cost Transfers)	(134,216)	(116,982)	17,234
Total Expenditures	72,721,701	66,553,746	(6,167,955)
C. EXCESS REVENUES (EXPENDITURES)	(308,368)	9,166,506	9,474,874
D. OTHER FINANCING SOURCES/USES			
Interfund Transfers In	0	0	0
Interfund Transfers (Out)	(84,882)	(10,069,394)	(9,984,512)
Total Other Sources (Uses)	(84,882)	(10,069,394)	(9,984,512)
E. FUND BALANCE INCREASE (DECREASE)	(393,250)	(902,888)	(509,638)
F. ADJUSTED BEGINNING BALANCE	39,402,417	39,387,666	(14,751)
G. ENDING BALANCE	\$ 39,009,167	38,484,778	(524,389)

EUREKA CITY SCHOOLS
GENERAL FUND COMPARISON - UNRESTRICTED
2023/24 Unaudited Actuals

	General Fund 2023/24 Second Interim (a)	General Fund 2023/24 Unaudited Actuals (b)	2023/24 2nd Int to 2023/24 UA (c) (b - a)
A. REVENUES			
LCFF/Revenue Limit Sources	\$ 49,250,318	49,620,710	370,392
Federal Sources	543	506	(37)
Other State Sources	755,457	964,705	209,248
Other Local Sources	626,349	2,449,716	1,823,367
Total Revenue	50,632,667	53,035,637	2,402,970
B. EXPENDITURES			
Certificated Salaries	12,925,501	13,964,414	1,038,913
Classified Salaries	6,498,410	5,906,270	(592,140)
Employee Benefits	9,063,871	9,169,854	105,983
Supplies	4,046,213	3,561,214	(484,999)
Services & Other Operating	4,701,414	3,681,301	(1,020,113)
Capital Outlay	1,862,500	1,567,307	(295,193)
Other Outgo (Chargeback from HCOE)	1,226,572	1,137,037	(89,535)
Support Costs (Indirect Cost Transfers)	(505,043)	(374,696)	130,347
Total Expenditures	39,819,438	38,612,701	(1,206,737)
C. EXCESS REVENUES (EXPENDITURES)	10,813,229	14,422,936	3,609,707
D. OTHER FINANCING SOURCES/USES			
Interfund Transfers In	0	0	0
Interfund Transfers (Out)	(84,882)	(10,069,394)	(9,984,512)
Contributions	(9,867,089)	(8,155,455)	1,711,634
Total Other Sources (Uses)	(9,951,971)	(18,224,849)	(8,272,878)
E. FUND BALANCE INCREASE (DECREASE)	861,258	(3,801,913)	(4,663,171)
F. ADJUSTED BEGINNING BALANCE	28,362,104	28,347,353	(14,751)
G. ENDING BALANCE	\$ 29,223,362	24,545,440	(4,677,922)

EUREKA CITY SCHOOLS
GENERAL FUND COMPARISON - RESTRICTED
2023/24 Unaudited Actuals

	General Fund 2023/24 Second Interim	General Fund 2023/24 Unaudited Actuals	2023/24 2nd Int to 2023/24 UA
	(a)	(b)	(c)
			(b - a)
A. REVENUES			
Revenue Limit Sources	\$ 0	0	0
Federal Sources	9,913,933	8,685,007	(1,228,926)
Other State Sources	8,919,676	10,345,670	1,425,994
Other Local Sources	2,947,057	3,653,938	706,881
Total Revenue	21,780,666	22,684,615	903,949
B. EXPENDITURES			
Certificated Salaries	7,236,937	6,429,070	(807,867)
Classified Salaries	5,557,442	5,749,035	191,593
Employee Benefits	8,488,350	7,533,516	(954,834)
Supplies	2,491,792	1,419,207	(1,072,585)
Services & Other Operating	5,248,466	3,169,409	(2,079,057)
Capital Outlay	868,995	917,393	48,398
Other Outgo (Chargeback from HCOE)	2,639,454	2,465,701	(173,753)
Support Costs (Indirect Cost Transfers)	370,827	257,714	(113,113)
Total Expenditures	32,902,263	27,941,045	(4,961,218)
C. EXCESS REVENUES (EXPENDITURES)	(11,121,597)	(5,256,430)	5,865,167
D. OTHER FINANCING SOURCES/USES			
Interfund Transfers Out	0	0	0
Contributions	9,867,089	8,155,455	(1,711,634)
Total Other Sources (Uses)	9,867,089	8,155,455	(1,711,634)
E. FUND BALANCE INCREASE (DECREASE)	(1,254,508)	2,899,025	4,153,533
F. ADJUSTED BEGINNING BALANCE	11,040,313	11,040,313	0
G. ENDING BALANCE	\$ 9,785,805	13,939,338	4,153,533

2023/24 UNAUDITED ACTUALS

Comparison of Unrestricted Reserves/Ending Fund Balance

	2nd Interim 2023/24 (a)	Unaudited Actuals 2023/24 (b)	Difference (b-a)
Unrestricted	25,281,691	16,509,516	(8,772,175)
Supplemental and Concentration	4,780,490	6,654,580	1,874,090
Other Unrestricted	786,458	1,381,344	594,886
Fund 01 Unrestricted Ending Balance	29,223,362	24,545,440	(4,677,922)
Fund 17 Special Reserve Ending Balance	1,625,277	1,642,418	17,141
TOTAL RESERVES:	30,848,639	26,187,858	(4,660,781)
Total General Fund Expenditures, Transfers Out and Uses	72,806,583	76,623,140	3,816,557
Budgeted Reserve Level	42.37%	34.18%	-8.19%

2023/24 UNAUDITED ACTUALS

Components of Unrestricted Reserves/Ending Fund Balance

	2023/24 UNAUDITED ACTUALS	
	\$	%
Designated for Economic Uncertainty & Fund 17 Special Reserves (5%)	3,829,366	5.00%
Routine Maintenance Reserve (3%)	2,297,620	3.00%
Special Education Reserve (2%)	1,531,746	2.00%
UNRESTRICTED RESERVE	7,658,732	10.00%
Equipment Replacement Reserve (1%)	765,873	1.00%
Computer/Technology Replacement Reserve	2,448,000	3.19%
Neighborhood Investment Reserve	350,000	0.46%
Construction/Solar Investment	2,366,034	3.09%
OPEB Trust Fund Reserve	4,002,119	5.22%
Excess Salary Increase Reserve	472,848	0.62%
COMMITTED BALANCES	10,404,874	13.58%
Supplemental and Concentration Fund Reserve	6,654,580	8.68%
Other Resources (Lottery, Site, Instructional Materials, etc.)	1,381,344	1.80%
UNRESTRICTED RESOURCES OTHER THAN 0000	8,035,924	10.48%
Cash, Prepaid, Other	88,328	0.12%
TOTAL UNRESTRICTED RESERVES: (Target 11%)	26,187,858	34.18%
Total General Fund Expenditures, Transfers Out and Uses	76,623,140	

2023/24 SPECIAL EDUCATION FIVE YEAR COMPARISON

	Actual Costs					Projected Costs	
	<u>2019/20</u>	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>
<u>Special Education Expense</u>							
State and Federal	6,128,320	5,792,255	6,280,275	7,107,545	7,089,281	8,335,630	8,570,547
HCOE Chargeback	2,105,469	2,146,620	1,776,924	2,147,260	2,465,701	3,060,369	3,060,369
Total Expenditures	8,233,789	7,938,875	8,057,199	9,254,805	9,554,982	11,395,999	11,630,916
Increase From Prior Year	(71,029)	(294,914)	118,324	1,197,606	300,177	1,841,017	234,917
Encroachment	5,072,000	4,614,000	4,524,000	5,022,000	5,050,000	6,876,000	7,327,000
% of Total Expense	62%	58%	56%	54%	53%	60%	63%

RECOMMENDATIONS

Staff recommends the Governing Board approve the 2023/24 Unaudited Actuals as presented.

AGENDA ITEM

Agenda Title: Consideration of the Amended 2024-2025 Local Control Accountability Plan (LCAP) and Budget Overview for Parents
 Meeting Date: September 12, 2024
 Item: Discussion/Action

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to approve the amended 2024-2025 Local Control and Accountability Plan (LCAP).

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

As part of the LCAP review process, Ed Code 52070.5 requires county offices to provide a written notice, by August 15th, of amendments/clarifications needed for an adopted LCAP to be approved by the County Superintendent. The Humboldt County Office of Education (HCOE) has made recommendations regarding needed language clarifications in the 2024-2025 ECS LCAP. We have worked with HCOE staff to make the necessary changes.

STRATEGIC PLAN/PRIORITY AREA:

Applies to all Strategic Plan Priority Areas

HISTORY *(list previous staff or board action(s) with dates if possible)*

A public hearing regarding the 2024-2025 LCAP was held on June 25, 2024, and the ECS Board of Trustees took action to approve on June 27, 2024.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

There is no cost associated with this item.

WHO *(list the name of the contact person(s), job title, and site location)*

Jennifer Johnson, Assistant Superintendent of Educational Services

ATTACHMENTS:

Description

- 2024 Local Control and Accountability Plan

- 2024 LCFF Budget Overview for Parents
- 2024 LCAP Federal Addendum
- 2024 Local Indicator Self-Reflection of 2023-24 Indicators
- 2024 LCAP Annual Update for the 2023-24 LCAP
- LCAP Board Update_Sept 12, 2024



Eureka City

Local Control and Accountability Plan

The instructions for completing the Local Control and Accountability Plan (LCAP) follow the template.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Eureka City Schools	Jennifer Johnson Assistant Superintendent	johnsonj@eurekacityschools.org (707) 441-3364

Plan Summary [2024-25]

General Information

A description of the LEA, its schools, and its students in grades transitional kindergarten–12, as applicable to the LEA.

Eureka City Schools (ECS) serves students in grades Pre-K through twelve. The District has nine schools: one preschool, four elementary schools, two middle schools, one comprehensive high school, and one continuation high school. Our district also provides an adult school in partnership with the College of the Redwoods. ECS is the largest of the thirty-one school districts in Humboldt County, with a student enrollment of approximately 3,500. The District covers a wide geographic area with students matriculating into our secondary schools from five “feeder districts;” South Bay, Cutten-Ridgewood, Kneeland, Garfield, and Freshwater.

The demographics of our student body are as follows (2023-24 data): English Learners = 17.3%, Foster Youth = 1.5%, Homeless Youth = 7.4%, Students with Disabilities = 16.7%, and Socioeconomically Disadvantaged = 72%. We have the most culturally and ethnically diverse student body in Humboldt County. Ethnically (2023-24 data), our students are 2.1% African American, 5.4% Native American, 11.6% Asian, 0.5% Filipino, 25.2% Hispanic or Latino, 1.4% Pacific Islander, 42.9% White, and 10.8% two or more races. Our district families speak more than twenty (20) different languages.

We are known throughout the region for our innovative and award-winning programs. EHS boasts the most comprehensive Career and Technical Education offerings in the region. STEAM programs are available to students at the middle levels. We have outstanding after-school programs that serve all families and provide enrichment activities. We understand that we must provide our staff with ongoing professional learning opportunities for student outcomes to improve. For the 2024-25 school year, teachers can engage in 6 professional development days and optional after-school teacher academies. The district is working with Corwin to implement various aspects of Visible Learning over five years. We are starting year three of Teacher Clarity and will begin PLC+ in the 2024-25 school year. Our professional development days were “conference” style this year, offering teachers both required training and choice. A dozen teachers will be in year 2 of the LETRS training, going in-depth with the Science of Reading. The ECS CARE/TOSA team spans elementary to high school, with an English Language Arts elementary dedicated TOSA and the addition of a math TOSA for elementary in 2024-25.

To serve our very diverse student population, ECS has many initiatives in place and takes advantage of several State and federally-funded

grants, including Mental Health Demonstration, TUPE, Learning Communities for School Success, Strong Workforce Program, Humboldt Bay Community Youth Project with the Wiyot Tribe, and NECEP Indian Education with the Yurok Tribe. Eureka High has received several CTE grants and is partnering with the Blue Lake Rancheria for 2024-27. These grants support the District's vision, mission, strategic plan priorities, and LCAP Goals.

ECS also receives Title I funding to support our socioeconomically disadvantaged students. These funds are disbursed to the school sites, where school site councils give input on how the monies are used. Additionally, the District receives Title III funds to serve our EL and Immigrant population and Title VI to support the academic achievement of our American Indian students. ECS has an active District English Learner Advisory Committee and Indian Education Parent Advisory. ECS operates after-school and summer school programs at our elementary and middle school sites through the Expanded Learning Opportunities Program (ELOP) and After School Education and Safety Program (ASES).

Zoe Barnum Continuation High School is receiving Equity Multiplier funds due to meeting the requirement for the prior year's nonstability rate greater than 25% and a socioeconomically disadvantaged rate greater than 70%. Zoe nonstability rate was 52.9%, and SED rate was 80%

Vision Statement:

Inspiring academic Excellence, Creativity, and the confidence to Succeed - ECS

Mission Statement:

In partnership with families and communities, Eureka City Schools promotes academic success and career readiness for every student. We are committed to:

- Ensuring rigorous and innovative programs through high standards of teaching and learning
- Providing a safe and supportive learning environment Embracing our diversity as a strength
- Promoting creative expression, critical thinking, and digital literacy
- Offering relevant learning opportunities to help guarantee a sustainable future
- Developing responsible, productive, and ethical citizens for our communities and the world.

Reflections: Annual Performance

A reflection on annual performance based on a review of the California School Dashboard (Dashboard) and local data.

Part 1:

Over three years, the English Language Arts scores in Eureka City Schools have shown some notable trends. In 2022, the district's scores were 42.6 points below the standard, indicating a need for improvement. However, in 2023, the scores declined to 45.1 points below the standard. When examining the performance of different subgroups within the district, it is evident that there have been fluctuations in their

scores over the years. The percentage of students that Met or Exceeded Standard increased from 29.33% in 2021 to 34.31% in 2023. African-American students and students from 2 or more races increased from 2022 to 2023. All other student groups decreased from 2022 to 2023.

Over three years, the Math scores in Eureka City Schools have shown some notable trends. From 2022 to 2023, the district's overall math levels improved from 83 points below standard to 81.6 points below the standard. Additionally, the percentage of students who met or exceeded the standard in mathematics increased from 19.52% in 2021 to 22.52% in 2023. Over the three years, there have been many fluctuations in the data for most student groups in the district. From 2021 to 2022, all student groups increased except American Indian students, English learners, African-American students, and Homeless students. African-American students, White students, and students from 2 or more races all increased from 2022 to 2023. All other student groups decreased over that time.

Over three years, the English Learner Progress scores in Eureka City Schools have shown some notable trends. From 2022 to 2023, the district's overall English learner progress levels improved from 49.2% of students progressing towards proficiency in 2019 to 53.9% in 2023. Over the three years, increases are noticed in these scores each year, except for 2020 due to the COVID-19 pandemic. Although the district made strides towards its goal of 55% of students progressing towards proficiency, it was just short of that goal.

Over three years, the Chronic Absenteeism rate in Eureka City Schools increased to 34.1% in 2023, compared to 16.3% in 2019. Several subgroups' Chronic Absenteeism rates have declined for the 2022-2023 school year: American Indian 1.3% decline, Hispanic 2.5% decline, SWD 0.6% decline, Asian 3.4% decline, EL 6.1% decline, and Two or More Races 3.1% decline.

Over three years, the College and Career Indicator (CCI) rate in Eureka City Schools has increased in 2023 to 38.1 compared to 31.3 % in 2019 (no CCI indicator was reported for 2020 to 2022). From 2019 to 2023, the only significant subgroup was socio-economically disadvantaged, which increased at all three sites: ECS 24.2% to 31.5%, at EHS from 32.3% to 38.7%, and at Zoe Barnum from 3.4% to 6.3%. Footnote- there were reporting errors for Zoe Barnum's A-G completion rate.

Over three years, the Graduation rate in Eureka City Schools has decreased in 2023 to 87.5 as compared to 92.8 in 2019 (no Graduation indicator was reported for 2020 to 2021). There were decreases seen in Graduation rates in subgroups from 2019 to 2023. Of note were Students with Disabilities: 82.2% to 60.3%, Homeless: 83.3% to 70.3%, Socio-Economically Disadvantaged 90.4% to 85.5%.

Over three years, the Suspension rate in Eureka City Schools increased to 8.2% in 2023 compared to 6.5% in 2019 (no Suspension indicator was reported for 2020 to 2021). Subgroups of note that also saw increases in suspensions from 2019-2023 were American Indian: 8.4% to 16.7%, Foster Youth: 14.5% to 18.7%, and Socio-Economically Disadvantaged: 7.6% to 9.4%. One subgroup that declined from 2019 to 2023 was African American, 12.6% to 10.8%.

Part 2:

2023 Dashboard (Data must remain in the plan for the full 3 year cycle)

Lowest Performance Level (School Performance) [Metric/Action]

- Academic ELA: Alice Birney [1.7]
- Academic Math: Zoe Barnum High [1.7]
- Chronic Absenteeism: Catherine Zane Middle, Lafayette Elementary, Washington Elementary [3.1]
- College and Career: Zoe Barnum High [6.3]
- Graduation: Zoe Barnum High [3.2]
- Suspension: Alice Birney, Catherine Zane Middle, Grant Elementary, Winship Middle [4.1]

Lowest Performance Level (Student Group Performance LEA Level) [Metric/Action]

- Academic ELA: American Indian, English Learner, Foster Youth, Homeless [1.1]
- Academic Math: American Indian, English Learner, Foster Youth, Hispanic, Homeless, Students with Disabilities [1.1]
- Chronic Absenteeism: Black or African American, Foster Youth, Homeless, Pacific Islander, Socioeconomically Disadvantaged, White [3.1]
- Graduation: Students with Disabilities [3.2]
- Suspension: American Indian, Black or African American, Two or More Races, Socioeconomically Disadvantaged, Students with Disabilities, White [4.1]

Lowest Performance Level (Student Group Performance School Level) [Metric/Action]

Alice Birney Elementary

- Academic ELA: English Learner, Socioeconomically Disadvantaged, Students with Disabilities, White [1.7]
- Academic Math: English Learner [1.7]
- Chronic Absenteeism: Asian, Homeless [3.1]
- Suspension: Socioeconomically Disadvantaged, White [4.1]

Catherine Zane Middle

- Academic ELA: English Learner [1.7]
- Academic Math: English Learner, Hispanic, Socioeconomically Disadvantaged, Students with Disabilities [1.7]
- Chronic Absenteeism: English Learner, Hispanic, Socioeconomically Disadvantaged, White [3.1]
- Suspension: English Learner, Hispanic, Socioeconomically Disadvantaged, Students with Disabilities, White [4.1]

Eureka Senior High

- Academic ELA: English Learner, Hispanic, Students with Disabilities [1.7]
- Academic Math: English Learner, Hispanic, Socioeconomically Disadvantaged [1.7]
- Suspension: American Indian, Black or African American, Homeless, Two or More Races [4.1]

Grant Elementary

- Chronic Absenteeism: Asian, Students with Disabilities, White [3.1]
- Suspension: Socioeconomically Disadvantaged [4.1]

Lafayette Elementary

- Chronic Absenteeism: Two or more races, Socioeconomically Disadvantaged, White [3.1]

Washington Elementary

- Academic ELA: English Learner [1.7]
- Academic Math: Students with Disabilities [1.7]
- Chronic Absenteeism: Hispanic, Homeless, Two or More Races, Socioeconomically Disadvantaged, Students with Disabilities, White [3.1]
- Suspension: Homeless, Socioeconomically Disadvantaged, Students with Disabilities, White [4.1]

Winship Middle

- Academic Math: Students with Disabilities [1.7]
- Chronic Absenteeism: Hispanic, Students with Disabilities [3.1]
- Suspension: Hispanic, Two or More Races, Socioeconomically Disadvantaged, Students with Disabilities, White [4.1]

Zoe Barnum High

- College and Career: Socioeconomically Disadvantaged [6.3]
- Graduation: Socioeconomically Disadvantaged [3.2]

Reflections: Technical Assistance

As applicable, a summary of the work underway as part of technical assistance.

Based on the 2023 Dashboard, Eureka City Schools is eligible for Differentiated Assistance (DA). The district has seven eligible student groups (American Indian, African American, Foster Youth, Homeless, Socioeconomically Disadvantaged, Student with Disabilities, White) in a variety of priority areas:

- American Indian: Academics and Suspension
- African American: Chronic Absenteeism and Suspension
- Foster Youth: Academics and Chronic Absenteeism
- Homeless: Academics and Chronic Absenteeism
- Socioeconomically Disadvantaged: Chronic Absenteeism and Suspension
- Student with Disabilities: Academics, Graduation Rate, and Suspension
- White: Chronic Absenteeism and Suspension

Eureka City Schools has been diligently addressing chronic absenteeism, suspension, and academic success to ensure improvement of the metrics that we are in differentiated assistance. We are working with a Humboldt County Office of Education team focusing on attendance. We have received assistance and training from Corwin Partners on restorative practices and True North on belonging circles for suspension reduction. We are also partnering with Corwin Partners for academic success with a focus on teacher clarity- ensuring students know what they are learning, why they are learning it, and how they know they will be successful.

The district's leadership team went through an iceberg exercise led by HCOE staff, working as a site-level team. Each person committed to one action they would take to improve attendance.

Additionally, ECS Community Schools is focusing on increasing the daily attendance of our most vulnerable student populations. A district van has been purchased for Community School Liaisons to coordinate transportation for McKinney Vento & Foster Youth experiencing transportation barriers. We are engaging with all families to increase attendance by conducting home visits and matching families with community resources such as housing, long-term transportation, and food resources through MTSS Team weekly meetings at each of our 9 school sites. These actions increase trust and engagement with families, resulting in increased attendance. Community School Liaisons at each school site implement the Check and Connect model of student support, checking in weekly with each McKinney Vento student for relationship building, increasing site-level support, and directly tracking daily and weekly attendance. In tandem with its efforts to enhance attendance, the district has also been proactive in reimagining disciplinary practices to minimize suspensions and promote positive behavior among students. Utilizing restorative justice approaches and counseling services, ECS aims to address underlying issues contributing to behavioral infractions, fostering a culture of accountability and empathy. Staff have attended trainings at HCOE, both in person and virtually with Corwin and in the district with our PBIS/Climate coach. Furthermore, Eureka City Schools is committed to advancing academic success by implementing evidence-based instructional strategies and providing comprehensive support services. Through targeted interventions and a focus on tier 1 implementing best teaching practices and PBIS. Through data-driven decision-making utilizing Unified Insights, mCLASS, and IXL, teachers and administrators are making targeted decisions on supporting students, focusing teaching efforts, and utilizing ongoing monitoring instead of summative end-of-year data. In professional development initiatives, educators are equipped with the tools and resources necessary to meet the diverse needs of students and facilitate their academic growth. Additionally, the district emphasizes collaboration with families and community partners to ensure a seamless continuum of support inside and outside the classroom, empowering students to achieve their full potential and succeed academically.

Academics:

Supporting students' academic needs requires a multifaceted approach integrating evidence-based methodologies to ensure comprehensive growth and success. ECS is partnering with the Humboldt County Office of Education (HCOE), Supporting Inclusive Practices (SIP), Corwin Associates—visible learning, and Scaling Student Success- portrait of a graduate.

Teachers and instructional coaches work with staff at HCOE on math lesson studies, the use of library materials and resources, and culturally responsive lessons related to Native Americans. Work with SIP is focused on inclusion and co-teaching to better support students with disabilities and ensure access to grade-level curriculum. By harnessing the principles of visible learning, educators can employ strategies that make learning intentions and success criteria transparent to students, allowing them to take ownership of their progress and set goals needed for improvement. Portrait of a Graduate outlines six competencies students will accomplish at ECS. This includes a focus on project and competency-based learning. Incorporating various engagement strategies, such as interactive lessons, collaborative activities, and technology integration, creates an environment that motivates students and sustains their interest in learning. Our goal is to make learning more meaningful and relevant, leading to increased student performance for American Indians, foster youth, homeless, and students with disabilities.

Support and Assistance for Foster and Homeless students:

In response to the high rates of chronic absenteeism among homeless and foster youth, Marshall Family Resource Center has created a comprehensive set of initiatives aimed at improving academic outcomes and reducing absenteeism for these vulnerable student populations.

With homeless youth experiencing a chronic absenteeism rate of 35.95% and foster youth at 26.83%, compared to the district average of 18.68%, targeted interventions are crucial (Unified Insights, 2024). Transportation assistance is provided through gas cards, bus passes, and special school bus routes coordinated by our dedicated transportation team. We also collaborate with social workers and community school staff to use the Marshall Family Resource Center Van for tailored routes and accommodations when the above options are insufficient.

Recognizing the impact of instability and trauma on academic performance, I've seen that our district prioritizes academic support for these students. Homelessness and foster care often bring additional hurdles, making consistent attendance and learning difficult. To address this, many of our schools offer after-school, Marshall FRC connects students to trauma-informed tutoring tailored for foster youth, providing them with the necessary tools and resources to succeed academically. Additionally, we provide individualized support for homeless youth, understanding that their needs vary on a case-by-case basis. By combining transportation assistance, hygiene support, and targeted academic interventions, we aim to create an environment where homeless and foster youth feel supported, empowered, and fully engaged in their education despite their challenges.

HCOE provides the payment for trauma-informed tutoring for foster youth, which is vital in retaining student attendance, as falling behind in class is a common reason for students to stop attending school. They provide professional development and training on laws and policies related to homeless and foster youth, ensuring we stay informed and equipped to advocate for these students effectively. Additionally, they collaborate with our district to implement tailored support systems, such as the MTSS program specifically designed for McKinney Vento students.

Further, HCOE offers general consultation services, providing guidance whenever needed. They also facilitate training sessions, partnering with their data analyst to equip me with essential skills in programs like Foster Focus and CalPads, as well as providing access to relevant data crucial for tasks like grant writing and reporting. HCOE organizes monthly meetings for McKinney Vento Liaisons, fostering professional collaboration and knowledge-sharing. They also assist in resource allocation, reimbursing supplies for foster youth, and facilitate connections with agencies like Child Welfare Services (CWS) and Juvenile Probation through regular meetings. Through this and more, HCOE significantly enhances our ability to serve homeless and foster youth effectively, ensuring they receive the support needed to succeed in their education.

Suspension:

Incorporating the MTSS framework, including PBIS, at Eureka High School and throughout the district allows for proactive contact and support of students exhibiting problematic behaviors. Community partnerships provide counseling services, while school counselors offer academic and social-emotional support. An alternative elementary classroom at Lafayette provides extensive counseling, behavioral, and academic support and will expand to include middle school students at Winship Middle School. Behavior Support Assistants and Restorative Practices Support Specialists across elementary schools provide Tier 2 and Tier 3 supports, alternatives to suspension, and participate in daily behavior huddles. Community School Liaisons coordinate with social workers and outside providers to address at-risk student needs. School-wide PBIS and the Second Step Curriculum, alongside Zones of Regulation, are implemented to support students. School psychologists and BCBA's provide crisis intervention mental health counseling and develop behavior intervention plans.

Comprehensive Support and Improvement

An LEA with a school or schools eligible for comprehensive support and improvement must respond to the following prompts.

Schools Identified

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

Zoe Barnum
Winship Middle School

Support for Identified Schools

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

Zoe staff will be supported by the hiring of additional staff with a focus on student attendance, engagement, and mental health support. Teachers will focus on making lessons and school more relevant and engaging. Staff will plan student and family activities to better connect families with Zoe Barnum, including feedback sessions. The interventions/strategies/ activities outlined in the SPSA will focus on academic progress, attendance, SEL, behavior, and engagement strategies) which will also be the focus areas for the needs assessment and root cause analysis.

Winship stakeholders will analyze multiple data sets to provide recommendations for supporting all students' academic and social/emotional growth. The district will support Winship with access to Unified Insights, A2A, and SWIS. The Site Leadership Team (SLT) and other stakeholders will focus on LCAP, CALL survey results, CHKS, and SPSA. Site Leadership certificated and classified staff members are supported by the district with a stipend or hourly rate. Additional staff will be hired focusing on student attendance, engagement, behavior support, and academic intervention. Staff will plan student and family activities to create a sense of belonging amongst stakeholders and better connect families with Winship. Through the district, Winship has additional access to Community School resources such as the director and climate instructional coach. The interventions/strategies/ activities outlined in the SPSA will focus on academic progress, attendance, SEL, behavior, and engagement strategies) which will also be the focus areas for our needs assessment and root cause analysis.

Monitoring and Evaluating Effectiveness

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

Zoe Barnum will be monitored through regular site visits by cabinet members. PowerSchool Insights will track real-time attendance, suspension data, and graduation progress. Students will take three benchmark assessments in math and ELA using IXL to monitor academic progress and interim testing practice before the CAASPP. Zoe staff will work with the district Ed Tech TOSA and CAASPP Coordinator to review data and the best use of programs. Zoe Barnum High School will use the LCAP annual measurable outcomes, the

School Plan for Student Achievement (SPSA), CAASPP results, and the California Healthy Kids Survey (CHKS) to monitor the implemented processes to increase student achievement. These processes will be reviewed annually. The use of data from the California Dashboard, along with local indicators, will be monitored and included in the district BASICS scorecard for Zoe.

Winship Middle School will use the LCAP annual measurable outcomes, the School Plan for Student Achievement (SPSA), CAASPP results, the CALL survey, and the California Healthy Kids Survey (CHKS) to monitor the implemented processes to increase student achievement. Students will take three benchmark assessments in math, and ELA using IXL to monitor academic progress and interim CAASPP tests will be given to prepare students for the end-of-the-year evaluation. Winship staff will work with the district Ed Tech TOSA and CAASPP Coordinator to review data and the best use of programs. In addition, D and F data will be monitored quarterly, and staff will analyze this data to monitor and determine strategies to support student achievement. These processes will be reviewed annually. Use of data from the California Dashboard, along with local indicators, will be monitored and included in the district BASICS scorecard for Winship.

Engaging Educational Partners

A summary of the process used to engage educational partners in the development of the LCAP.

School districts and county offices of education must, at a minimum, consult with teachers, principals, administrators, other school personnel, local bargaining units, parents, and students in the development of the LCAP.

Charter schools must, at a minimum, consult with teachers, principals, administrators, other school personnel, parents, and students in the development of the LCAP.

An LEA receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

Educational Partner(s)	Process for Engagement
Certificated and Classified Staff	Thought Exchange Survey sent by both LCAP team. Thought Exchange survey was also sent out directly by bargaining units to their members. CALL survey administered during collaboration for certificated staff and work time for classified staff.
Principals and Administrators	CALL survey administered during work time. Regular input during executive and leadership meetings.
Parents and Community Members	LCAP team members attended Site Council and ELAC meetings at Alice Birney, Grant, Lafayette, Washington, Winship, Zane, and Zoe Barnum to gather parent input. Presentations were also made to the DELAC and Indian Education Parent Advisory Committees. All parents received an autodialer and email message inviting them to participate and respond to the Thought Exchange survey. The Thought Exchange was also promoted several times on the district's Facebook page.
Students	Student input for high school was through Thought Exchange. The superintendent held student listening sessions at all sites.
District English Learner Advisory Committee DELAC	Presentation on LCAP was made to the DELAC, group provided input both as part of a discussion and was also given access to the Thought Exchange survey.
Indian Education Parent Advisory Committee PAC	Presentation on LCAP was made to the PAC, group provided input both as part of a discussion and was also given access to the Thought Exchange survey.

A description of how the adopted LCAP was influenced by the feedback provided by educational partners.

The LCAP team utilized tools in Thought Exchange to analyze feedback from educational partners using a strengths, weaknesses, and opportunities format to identify areas of the LCAP influenced by our educational partners. Along with conversations at Site Council, DELAC and PAC meetings, participants were given access to Thought Exchange to record their feedback. There were 1125 respondents to the survey, 847 students and 278 adults—staff, parents/guardians, and community members.

Strength:

The participants' responses indicate a strong desire for practical, real-world education. They value hands-on learning experiences, such as internships and volunteering, and express a need for classes that teach life skills like financial literacy and money management.

Areas addressed in LCAP:

- Desire for real-world education- CTE and VAPA classes, field trips
- Value of hands-on learning experiences- arts integration, project-based learning tied to Portrait of a Graduate, CTE, and VAPA classes, internships, and job shadowing opportunities
- financial literacy is currently taught in freshman seminars and economics, it will likely be a state graduation requirement during this LCAP

Weakness:

The feedback suggests that schools are not meeting students' needs in several areas. Participants feel that they are not being adequately prepared for the workforce, and there is a perceived lack of mental health support. Additionally, some participants feel that certain subjects, such as algebra, are not useful in day-to-day life.

Key takeaways and how the LCAP was influenced:

- Lack of workforce preparation- addressed through funding for CTE pathways, freshman seminar, AVID, and middle school electives

Insufficient mental health support—addressed through support for counselors at the high school, wellness centers at secondary schools, community school liaisons and restorative practice support personnel, board-certified behavior analysts, and behavior support aides. Increase the number of school psychologists and interns so we can offer counseling and groups. This is in addition to special education services.

- Irrelevant curriculum content- professional development for teachers to design engaging lessons and ensure students can answer three questions: What are we learning? Why are we learning it? How will I know I have learned it?

Opportunities:

The responses highlight several opportunities for improvement. These include implementing more practical learning opportunities, providing better career guidance, and improving mental health support. The curriculum can also be revised to include more relevant subjects.

Key takeaways and how the LCAP was influenced:

- Potential for more practical learning opportunities- Portrait of a Graduate portfolio defense, additional work-based learning job shadows, field trips, guest speakers, and internships.
- Need for better career guidance- use of career or interests-based surveys in new 6th-grade electives, freshman seminar, and ongoing counseling presentations in 10th-12th grades tied to students 10-year plan.

Students, parents/guardians, community members and staff were consulted at Zoe Barnum regarding use of Equity Multiplier funds. Connections to work-based learning, such as job shadows and internships, were also of high interest. Support for increasing graduation rates

and attendance is universal among educational partners. Zoe will be hiring a career guidance technician to help support these efforts using both Title I and Equity Multiplier funds.

Goals and Actions

Goal

Goal #	Description	Type of Goal
1	<p>All students will demonstrate high academic achievement and college and career readiness while being taught and supported by qualified staff.</p> <p>Focus Goal 1.1: All students, including subgroups, will make adequate progress on the CA School Dashboard indicators for ELA, math, and science.</p> <p>Focus Goal 1.2: Ensure all students have access to a multi-tiered system of support for ELD instruction, leading to improved progress and EL Reclassification Rates.</p> <p>Focus Goal 1.3: We will increase the number of students who are CTE pathway completers along with the number of students who are CTE pathway and A-G completers.</p> <p>Focus Goal 1.4: .Increase the percentage of students who meet A-G eligibility for the UC and CSU systems.</p> <p>Focus Goal 1.5: Increase the percentage of students in 11th grade who are "prepared" according to the College and Career Indicator on the CA Dashboard.</p> <p>Focus Goal 1.6: Increase the number of students who pass an Advanced Placement exam with a score of 3 or higher or are enrolled in a dual enrollment course.</p> <p>Focus Goal 1.7: Ensure all teachers are highly qualified by being appropriately credentialed and assigned and support staff is appropriately placed.</p> <p>Focus Goal 1.8: Retain highly qualified teachers and decrease the number of teachers on special permits.</p> <p>Focus Goal 1.9: Retain highly qualified classified staff in roles that directly serve or interact with students.</p> <p>Focus Goal 1.10: Maintain class size average in 4th-12th grades lower than contractual requirements.</p>	Broad Goal

State Priorities addressed by this goal.

- Priority 1: Basic (Conditions of Learning)
- Priority 2: State Standards (Conditions of Learning)
- Priority 4: Pupil Achievement (Pupil Outcomes)
- Priority 7: Course Access (Conditions of Learning)

An explanation of why the LEA has developed this goal.

The goal is rooted in an analysis of performance data, which may have identified both strengths and areas needing improvement within the LEA. Highlighting this goal shows that the LEA has critically assessed its current performance and recognizes the need for focused efforts to

improve academic outcomes and readiness for post-secondary opportunities. Where ECS is below the state average on a metric or with a subgroup, the goal is to reach the state average in three years. Unduplicated student groups are included in relevant metrics, along with any subgroups that are part of the district ATSI status for being in the red on the dashboard for three or more years. If ECS is at or above the state average for the metric, our goal is to have continued growth and improvement at a reasonable rate. Emphasizing high academic achievement and readiness for all students underscores a commitment to educational equity. It ensures that every student, regardless of background, has access to quality education and the opportunity to succeed. Ensuring that students are taught and supported by qualified staff highlights the importance of having well-trained, effective educators and support personnel. Broad course of study for all elementary and middle school students is met and reported on in the local indicators. ECS meets this requirement on an annual basis. This aspect of the goal reinforces the LEA's dedication to professional development and hiring practices that benefit students' educational experiences.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
1.1 a.	Points below or above standard in ELA to reach the state average. CAASPP and Dashboard	All: 45.1 points below standard in ELA SED: 60.7 points below standard EL: 80.6 points below standard FY: 100.3 points below standard American Indian: 97.7 points below standard Homeless: 110.9 points below standard			By the 2026-27 school year, all students be at the listed at the points for ELA CAASPP as measured by the CA Dashboard: All: 13.6 points below standard SED: 42.6 points below standard EL: 67.7 points below standard FY: 89.2 points below standard American Indian: 47.9 points below standard Homeless: 67.9 This will be accomplished by moving toward our goal by at least	

					10.5 points annually over the next three years.	
1.1 b.	Points below or above standard in math to reach the state average. CAASPP and Dashboard	All: 81.6 points below standard in math SED: 144.1 points below standard EL: 118.1 points below standard FY: 136.8 points below standard American Indian: 134.7 points below standard Hispanic: 105.8 points below standard Students with Disabilities: 144.1 points below standard Homeless: 143 points below standard			By the 2026-27 school year, all students be at the listed at the points for Math CAASPP as measured by the CA Dashboard: All: 49.1 points below standard SED: 80.8 points below standard EL: 93.4 points below standard FY: 127.4 points below standard American Indian: 87.3 points below standard Hispanic: 80.8 points below standard Students with Disabilities: 127.3 points below standard Homeless: 101.3 This will be accomplished by moving toward our goal by at least 10.9 points annually over the next three years.	

1.1 c.	Percentage met or exceeded in Science to reach the state average. CAST Science Test and Dashboard	2022-2023: All: 26.68% met or exceeded SED: 6.19% met or exceeded EL: 4.39% met or exceeded FY: Not Reported due to sample size			By the 2026-27 school year, the given percentage of all students and subgroups of students listed below will score at met or exceeded on the CAST as measured by the CA Dashboard: All: 30.18% met or exceeded SED: 19.32% met or exceeded EL: 10.39% met or exceeded FY: 14.77% met or exceeded This will be accomplished by increasing the district's percentage by at least 1.2% annually over the next three years. EL students exceed the state average and will increase by 2% annually.	
1.2 a.	Percentage of students making progress towards English language proficiency. CA Dashboard	2022-2023: 53.9% making progress toward English proficiency			By the 2026-27 school year, 60% of English learning students will be making progress toward English	

					proficiency and continue to exceed the state average as measured through the CA Dashboard. We will aim to increase this result by 2.5% annually.	
1.2 b.	Percentage of students reclassifying as English proficient. CalPADS	2023-2024: 8.3% of EL students reclassified. 39.8% of EL students were Long Term English Learners in 2022-23			By the 2026-27 school year, English learner reclassification will increase 2% annually, to 14.3% as measured by CALPADS. By the 2026-27 school year, less than 30% of ECS English Learners will be Long Term English Learners.	
1.3 a.	Percentage of students completing a CTE pathway CA Dashboard CCI indicator- School Dashboard Additional Reports and Data	All: 13.7% of students EHS: 16.5% Zoe Barnum: 0% of students Completed the CTE Pathway			By the 2026-27 school year, 18.7% of students enrolled in CTE pathways, will complete the pathway as measure through the California Dashboard. This will be	

					accomplished by increasing the district's percentage by at least 1.7% over the next three years.	
1.3 b.	Percentage of students completing Both A-G and CTE Pathway CA Dashboard CCI indicator- School Dashboard Additional Reports and Data	All: 4.1% of students EHS: 4.9% of students Zoe Barnum: 0% of students Completed both a CTE pathway and UC/CSU requirements.			By the 2026-27 school year, 11.1% of students will be both a CTE Pathway completer and A-G qualified as measure through the California Dashboard. This will be accomplished by increasing the district's percentage by at least 2.3% over the next three years.	
1.4 a.	Percentage of students meeting A-G requirements for UC/CSU admission CA Dashboard CCI indicator- School Dashboard Additional Reports and Data	2023-2024: All: 33.7% of students EHS: 35.1% of students Zoe Barnum: 29.1% of students (error in reporting- should be 0%) Met UC/CSU Requirements			By the 2026-27 school year, CSU.UC entrance requirement rates will increase to 44.5% as measured by the California Dashboard. This will be accomplished by increasing the district's percentage by at	

					least 3.6% over the next three years.	
1.4 b.	Percentage of students demonstrating college preparedness in the Early Assessment Program (EAP) for both ELA and Math based on CAASPP scores. CAASPP-ELPAC.ets.org	<p>2023-24: Prepared ELA- Exceeded All: 11.2% EHS: 22.2% Zoe: 0%</p> <p>Prepared Math- Exceeded All: 7.9% EHS: 7.2% Zoe: 0%</p> <p>Conditionally Prepared ELA- Met All: 23.1% EHS: 30.6% Zoe: 11.5%</p> <p>Conditionally Prepared Math- Met All: 14.6% EHS: 14.4% Zoe: 0%</p>			<p>By the 2026-27 school year ECS and EHS will continue to exceed the state for both prepared and conditionally prepared in ELA by increasing 2% per year. Zoe will increase to 17% prepared or conditionally prepared</p> <p>In math ECS will reach the state average of 35% prepared or conditionally prepared and EHS will exceed the state average. Zoe will increase to 5% prepared or conditionally prepared.</p>	
1.5	Percentage of students classified as College and Career Ready on the CCI Indicator. CA Dashboard	<p>2023-2024: All: 38.1% EHS All: 44.9% Zoe All: 5.6%</p>			By the 2026-27 school year, 44.1% of students will be classified "Prepared" on the college and career indicator, as measured through	

					the California Dashboard's College and Career indicator. EHS exceeds the state average and will increase to 50.9%. Zoe will increase to 20%. This will be accomplished by increasing the district's percentage by at least 2% annually over the next three years.	
1.6	Parentage passing AP exam wiht a score of 3 or higher College Board	2022-2023: 63% Passing with a 3+ on one or more AP exams. 30% passing with a 3+ on two or more AP exams.			By the 2026-27 school year, of students attempting the Advanced Placement Course Assessment at EHS, 33.3% of those student will receive a score of 3 or higher on two or more AP exams as measured through the College Board website on two or more AP exams.	
1.7	Percentage of teachers fully credentials as measured by CalSAAS report	2023-2024: 100% of teachers are fully credentialed			By the 2026-27 school year, 100% of teachers will be fully credentialed	

					as measured by CalSAAS report.	
1.8	Average years of service for the district and number of teachers on a short-term staff permit or internship permit. Personnel report to board.	Average years of service 2023-24- 9.54 Teachers on short-term staff permit- 4 Teachers on internship permit- 2			The average years of service for ECS will increase to 12 years. The number of teachers on a short-term staffing permit will decrease to 1, and the number of teachers on an internship permit will decrease to 0.	
1.9	Percentage of classified staff that gain permanency each year as measured for the previous school year by the personnel department.	2022 - 2023 school year: 52 classified staff became permanent 12 classified staff resigned or were terminated before becoming permanent 77% achieved permanency			By the 2025-26 school year 85% of all classified staff hired will achieve permanency.	
1.10	Maintain class size average in core classes grades 4th-5th, 6th-8th, and 9th-10th as reported in district and SARC reports.	Average class size for 4th and 5th 2022-23: 27:1 6th-8th 2022-23: 27:1 9th-12th 2022-23: 25:1			Maintain an average class size at or below 4th and 5th 2025-26: 28:1 6th-8th 2025-26: 30:1 9th-12th 2025-26: 30:1	

Goal Analysis [2023-24]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

Not Applicable

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Not Applicable

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Not Applicable

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

Not Applicable

Actions

Action #	Title	Description	Total Funds	Contributing
1.1	1.1a-1.1c All students, including lowest performing subgroups, will make adequate progress on the CA School Dashboard indicators for ELA, math, and science.	The materials and supplies for the ELA, Math and Science indicators.	\$493,523.00	No
1.2	1.2a - 1.2b Ensure all students have access to a multi-tiered system of support for	Provide EL Techs and EL Intervention teachers at each site to provide multi-tiered ELD support. Additional EL tech hours are added at the middle school level to support LTEL students.	\$665,931.00	Yes

	ELD instruction leading to improved progress, increased EL Reclassification Rates, and lower percentage of LTEL students.			
1.3	1.3a -1.3b CTE Pathway Completion Rates	Provide CTE sections and class options for students to complete CTE courses. Also provide the equipment and materials necessary to complete the CTE classes.	\$1,027,946.00	No
1.4	1.4a - 1.4b Increase the percentage of students who meet A-G eligibility for the UC and CSU systems	Providing additional sections of A-G courses to provide opportunities for completion. Fund a guidance counselor to direct students on best steps for success. All high school students have access to a broad course of study with A-G classes.	\$149,055.00	No
1.5	Percentage of students classified as College and Career Ready on the CCI Indicator.	Students qualify as prepared on CCI indicator- A-G, CAASPP met or exceeded, Seal of Biliteracy, CTE pathway completers, AP test passing, Dual Enrollment, Work Based Learning. All high school students have access to a broad course of study including world language, visual and performing arts, and CTE classes.		No
1.6	1.6 Increase the number of students who pass an Advanced Placement exam with a score of 3 or higher or are enrolled in a dual enrollment course.	Access to variety of Advanced Placement courses starting in 10th grade		No
1.7	1.7 Highly Qualified Teachers and support staff	Ensure all teachers are highly qualified by being appropriately credentialed and assigned and that support staff is appropriately placed. Staff will support and monitor the lowest-performing schools and school-level student groups as monitored in each site's individual Single Plan for Student Achievement (SPSA).	\$41,237,023.00	No

1.8	Teacher retention	Retaining highly qualified teachers will serve unduplicated students by providing consistent, high-quality education, fostering solid student-teacher relationships, and offering tailored support to meet diverse needs.	\$1,300,731.00	Yes
1.9	Classified staff to support students-retention	Classified staff to support students as BCBAs, classroom aides, monitors, for academic and social emotional support	\$6,514,663.00	Yes
1.10	Class Size 4th through 12th	Maintain class size average in core classes grades 45h-5th, 6th-8th, and 9th-10th lower than contractual limits	\$900,000.00	Yes

Goals and Actions

Goal

Goal #	Description	Type of Goal
2	Every student will have access to high-quality instructional materials that are aligned with the adopted curriculum while attending school in safe, clean, and well-maintained facilities. 2.1 Access to high-quality instructional materials 2.2 Safe, clean and well maintained facilities	Broad Goal

State Priorities addressed by this goal.

Priority 1: Basic (Conditions of Learning)

An explanation of why the LEA has developed this goal.

The Williams Act in California ensures all students have equal access to instructional materials, safe schools, and qualified teachers. By ensuring sufficient instructional materials, schools comply with the Williams Act and create a more equitable, effective, and high-quality educational environment for all students. School facilities in California need to be in good repair to ensure student safety, enhance learning environments, comply with state regulations, and support overall student well-being and academic performance. Well-maintained facilities reduce health hazards, create a conducive atmosphere for education, and reflect the community’s commitment to quality education. ECS will continue to be Williams Act compliant in both academic materials and facilities.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
2.1	Curriculum/ materials inventory, including all core subjects and ELD curriculum, will be Common Core Standards Aligned and Williams compliant.	100% of students have access to standards-aligned instructional materials.			100% of students will have access to standards-aligned instructional materials.	

	District Williams Report, Annual Board Resolution on Sufficiency of Instructional Materials,					
2.2	Ratings for all sites on the Facility Inspection Tool (FIT) of clean and safe facilities will be "Good". Local data.	78% of facilities are in good repair.			100% of facilities will be in good repair.	

Goal Analysis [2023-24]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

Not Applicable

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Not Applicable

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Not Applicable

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

Not Applicable

Actions

Action #	Title	Description	Total Funds	Contributing
----------	-------	-------------	-------------	--------------

2.1	2.1 Sufficiency of Instructional Materials	The Williams Act ensures that all students, regardless of their status, have equal access to the necessary instructional materials	\$1,527,695.00	Yes
2.2	2.2 Facility Inspection Tool	School facilities will be maintained and in good repair	\$2,318,449.00	No
2.3				

Goals and Actions

Goal

Goal #	Description	Type of Goal
3	<p>Improve student attendance with a focus on chronic absenteeism and graduation rates for all students.</p> <p>Focus Goal 3.1: Increase student attendance with an emphasis on improving attendance for targeted groups.</p> <p>Focus Goal 3.2: Increase graduation rates for all students.</p> <p>Focus Goal 3.3: Decrease high school and middle school dropout rates.</p>	Broad Goal

State Priorities addressed by this goal.

<p>Priority 1: Basic (Conditions of Learning)</p> <p>Priority 5: Pupil Engagement (Engagement)</p>
--

An explanation of why the LEA has developed this goal.

The development of these goals by Eureka City Schools (ECS) is driven by the need to create a comprehensive strategy that promotes student engagement, academic achievement, and long-term success. By focusing on attendance, graduation rates, and dropout prevention, ECS aims to ensure that all students have the opportunity to succeed and reach their full potential. These goals also reflect a commitment to equity, recognizing that certain groups of students may need additional support to overcome barriers to their education. Through targeted interventions and a holistic approach to student well-being, ECS seeks to foster a thriving educational environment that benefits all students.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
3.1 a.	Student average daily attendance P2 Data	91.23% attendance rate for all students			By the 2026-27 school year, Eureka City Schools will see an increase of 1% annually to the overall attendance rate with the goal	

					of reaching a 94.75% CALPADS P2 data.
3.1 b.	Chronic absenteeism rate as a percentage. CA Dashboard and Data Quest	All: 34.1% chronic absenteeism rate SED: 38% chronic absenteeism rate EL: 22.6% chronic absenteeism rate FY: 54.7% chronic absenteeism rate African American: 54.5% chronic absenteeism rate Homeless: 51.8% chronic absenteeism rate Pacific Islander: 45.9% chronic absenteeism rate SWD: 40.6% chronic absenteeism rate White 33.7% chronic absenteeism rate			By the 2026-27 school year, the given percentages of all students and subgroups listed below will reduce chronic absenteeism as measured by Dashboard. All: 24.3% chronic absenteeism rate SED: 29.9% chronic absenteeism rate EL: 26.3% chronic absenteeism rate FY: 33.6% chronic absenteeism rate African American: 36.4% chronic absenteeism rate Homeless: 38.7% chronic absenteeism rate Pacific Islander: 37.6% chronic absenteeism rate chronic absenteeism rate SWD: 33.1% chronic absenteeism rate White 18.5% chronic absenteeism rate

					This will be accomplished by decreasing the district's percentage by at least 3.4% for all students annually over the next three years.	
3.2	Graduation rates as a percentage for 4 year adjusted cohort. CA Dashboard if reported or Data Quest	<p>All: 88.2% graduation rate All SED: 86.8% All EL: 91.4% graduation rate All FY: No performance level was indicated All SWD: 60.3% graduation rate</p> <p>EHS: 94.4% graduation rate EHS SED: 94.7% graduation rate EHS EL: 96.6% EHS FY: No performance level was indicated EHS SWD: 80% graduation rate</p> <p>Zoe: 58.2% graduation rate Zoe SED: 59.2% graduation rate Zoe EL: No performance level was indicated</p>			<p>By the 2026-27 school year, the given percentages of all students and subgroups listed below will increase the overall high school graduation rate as measured by the Dashboard and Data Quest.</p> <p>All 92% All SED: 90% graduation rate All EL: 92% graduation rate All FY: higher than 61.2% All SWD: 80% graduation rate</p> <p>EHS All: 96% or more EHS SED: 96% graduation rate EHS EL: 96% graduation rate</p>	

		Zoe FY: No performance level was indicated Zoe SWD: 13.3%			EHS FY: 63% or higher graduation rate EHS SWD: 85% graduation rate Zoe All: 86.4% or more Zoe SED: 83.7% graduation rate Zoe EL: 73.5% Zoe FY: 63.3% Zoe SWD: 72.7% This will be accomplished by increasing the graduation rate for all students and specific subgroups by at least 2% or more annually over the next three years.	
3.3 a.	High school 4-year adjusted cohorts dropout rates. Data Quest Outcome report	Dropout rate 2023 ECS: 5.29% EHS: 2.12% Zoe: 22.2%			By the 2026-27 school year, ECS and EHS will continue to be below the state average and improve from baseline, and Zoe will reduce the dropout rate to be at the state average. ECS: 5.00% EHS: 1.5% Zoe: 12.3%	

3.3 b.	Middle School dropout rates. CALPADS	0% dropout rate			By the 2026-27 school year, we will maintain 0% middle school dropout rate as measured by CALPADS.	
--------	---	-----------------	--	--	--	--

Goal Analysis [2023-24]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

Not Applicable

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Not Applicable

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Not Applicable

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

Not Applicable

Actions

Action #	Title	Description	Total Funds	Contributing
3.1	3.1 a- 3.1b Student Average Daily Attendance and chronic absenteeism	Decrease chronic absenteeism, an area of focus for technical assistance	\$217,431.00	No

3.2	3.2 Graduation Rate	Teachers and counselors will focus on increasing graduation rates for all students including sub groups for unduplicated and those in the lowest performing groups. Costs captured in action 1.7.		No
3.3	3.3 a - 3.3b Dropout Rate	Teachers, counselors and support staff will focus on decreasing dropout rate for all students including sub groups for unduplicated and those in the lowest performing groups. Costs captured in action 1.7.		No

Goals and Actions

Goal

Goal #	Description	Type of Goal
4	<p>Reduce suspension rates and increase a sense of belonging by creating a positive and inclusive school climate where all students feel valued, supported, and connected.</p> <p>4.1 Reduce suspension rates for students with a focus on disproportionality between all subgroups.</p> <p>4.2 Decrease expulsion rate.</p> <p>4.3 Increase the percentage of students who report a caring adult and feel connected at school.</p> <p>4.4 Promote parent/guardian involvement through empathy interviews at elementary</p>	Broad Goal

State Priorities addressed by this goal.

Priority 1: Basic (Conditions of Learning)
 Priority 3: Parental Involvement (Engagement)
 Priority 6: School Climate (Engagement)

An explanation of why the LEA has developed this goal.

Eureka City Schools has developed these goals to address key factors that influence student behavior, engagement, and overall school climate. Reducing suspension and expulsion rates, increasing students' sense of belonging, and promoting parental involvement are all interconnected strategies aimed at creating a positive, inclusive, and supportive educational environment.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
4.1	Reduce percentage of students suspended Dashboard and Data Quest.	All: 8.2% suspension rate SED:9.4% suspension rate EL: 4.6% suspension rate FY: 18.7% suspension rate			By the 2026-27 school year, 5% or or less of students will have been suspended at least once as measured by Dashboard.	

		American Indian 16.7% suspension rate African American 10.8% suspension rate Two or More Races 10.6% suspension rate SWD 12.8% suspension rate White 8.8% Suspension rate			All: 5% suspension rate SED: 4.5% suspension rate EL: 3.7% suspension rate FY: 13.6% suspension rate American Indian 7.4% suspension rate African American 8.8% suspension rate Two or More Races 3.3% suspension rate SWD 5.9% suspension rate White 2.9% Suspension rate This will be accomplished by increasing the use of restorative practices and other means of correction.	
4.2	Decrease expulsion rate percentage Data Quest	0.25% expulsion rate			By the 2026-27 school year, 0.25% or less students will have been expelled.	
4.3 a.	Percentage of students who feel connected to at least one caring adult at their school as measured by overall	Elementary: 65% Grade 7: 48% Grade 9: 58% Grade 11: 65% NT: 72%			By the 2026-27 school year, 80% or more students will has a sense of connectedness to	

	score of section 6.4 of the California Healthy Kids Survey				at least one caring adult Elementary: 88% Grade 7: 88% Grade 9: 87% Grade 11: 89% NT: 90% as measured by the California Healthy Kids survey.
4.3 b.	Percentage of students who feel connected at school as measured by overall score of section 6.7 of the California Healthy Kids Survey	Elementary: 66% Grade 7: 45% Grade 9: 50% Grade 11: 69% NT: 69%			By the 2026-27 school year, 80% or more students will has a sense of school connectedness Elementary: 81% Grade 7: 73% Grade 9: 69% Grade 11: 65% NT: 75% as measured by the California Healthy Kids survey.
4.4	Promote parent/guardian involvement through empathy interviews at elementary per data gathered in Google Form by all sites and CBEDS data.	858 elementary responses out of 1,430 elementary students =60%			By the 2026-27 school year, 80% or more families will participate in Empathy Interviews.

Goal Analysis [2023-24]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

Not Applicable

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Not Applicable

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Not Applicable

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

Not Applicable

Actions

Action #	Title	Description	Total Funds	Contributing
4.1	4.1 Reduce percentage of students suspended including lowest performing groups	Administrators, teachers, counselors and support staff will focus on reducing percentage of students suspended including unduplicated and lowest performing sub groups. Costs captured in action 1.7.		No
4.2	4.2 Decrease expulsion rate	Administrators, teachers, counselors and support staff will focus on reducing percentage of students expelled including unduplicated and lowest performing sub groups. Cost captured in action 1.7.		No
4.3	4.3 a - 4.3 b Connectedness to	Administrators, teachers, counselors and support staff will focus on ensuring all students feel connected to school and a caring adult as		No

	school and caring adult	measured by the BASICS scorecard and CHKS. Cost captured in action 1.7.		
4.4	4.4 Parent engagement through empathy interviews and parent conferences	Teachers will increase parent participation in empathy interviews and parent conferences. Cost captured in action 1.7.		No

Goals and Actions

Goal

Goal #	Description	Type of Goal
5	We will improve student outcomes using local data to inform decision-making and drive targeted interventions. 5.1 mCLASS Universal Screener 5.2 IXL for ELA and math	Broad Goal

State Priorities addressed by this goal.

Priority 1: Basic (Conditions of Learning)
Priority 8: Other Pupil Outcomes (Pupil Outcomes)

An explanation of why the LEA has developed this goal.

Progress monitoring local education data is important. It helps identify student needs, informs instruction, tracks progress, and ensures accountability. Monitoring local data at beginning of the year, middle of the year and end of the year allows educators to make data-driven decisions, adapt teaching methods, serve students in an MTSS model and improve overall educational outcomes. ECS monitors all elementary grade levels with Amplify mCLASS for reading skills and proficiency. IXL is used as a math diagnostic three times a year for 2nd through Algebra 2 and in ELA for 6th through 12th grades. Benchmark grade levels were selected to report in the LCAP.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
5.1	mCLASS data for 3rd grade students at or above benchmark at beginning, middle and end of year	3rd grade BOY 39% 3rd grade MOY 39% 3rd grade EOY 40%			By the 2026-27 school year, third grade students will increase their mClass scores to At Benchmark or Above Benchmark as measured by mClass data.	

					<p>3rd grade EOY 55%</p> <p>This will be accomplished by increasing the district's percentage by at least 5% annually over the next three years.</p>
5.2 a.	<p>IXL ELA data for 8th grade and 11th grade who are On Grade or Above Grade at beginning, middle and end of year</p>	<p>8th grade BOY 29 % 8th grade MOY 31 % 8th grade EOY 30% 11th grade BOY 22 % 11th grade MOY 17 % 11th grade EOY 14%</p>			<p>By the 2026-27 school year 8th and 11th grade students will increase their ELA IXL scores to On Grade or Above Grade as measured by IXL data based on highest baseline %.</p> <p>8th grade EOY 46%</p> <p>11th grade EOY 37%</p> <p>This will be accomplished by increasing the district's percentage by at least 5% annually over the next three years.</p>

5.2 b.	IXL Math data for 4th grade, 8th grade, and 11th grade who are On Grade or Above Grade at beginning, middle and end of year	4th grade BOY 16% 4th grade MOY 20% 4th grade EOY 28% 8th grade BOY 9% 8th grade MOY 11% 8th grade EOY 10% 9th grade BOY 4% 9th grade MOY 3% 9th grade EOY 2%			By the 2026-27 school year 4th, 8th and 11th grade students will increase their Math IXL scores to On Grade or Above Grade as measured by IXL data based on highest baseline %. 4th grade EOY 43% 8th grade EOY 26% 9th grade EOY 19% This will be accomplished by increasing the district's percentage by at least 5% annually over the next three years.	
--------	---	---	--	--	--	--

Goal Analysis [2023-24]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

Not Applicable

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Not Applicable

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Not Applicable

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

Not Applicable

Actions

Action #	Title	Description	Total Funds	Contributing
5.1	Amplify mCLASS data- reading at grade level	Utilize mCLASS at elementary to monitor student progress in ELA. Costs captured in action 2.1.		No
5.2	5.2a - 5.2b IXL data for ELA and math	Utilize IXL at elementary- math and middle and high school to monitor student progress in ELA and math. Costs captured in action 2.1.		No

Goals and Actions

Goal

Goal #	Description	Type of Goal
6	<p>Allow for equity and access at Zoe Barnum Continuation High School through use of Equity Multiplier funding. Specific: By the end of the 2026-27 school year, all students, including socio-economically disadvantaged students, will increase the overall high school graduation rate.</p> <p>Measurable: The graduation rate will be measured by the California School Dashboard and Dataquest. The target is for the overall graduation rate to be 86.4% or higher for all students and 83.7% or higher for socioeconomically disadvantaged students (SED).</p> <p>Achievable: The goal will be supported through targeted interventions, personalized learning plans, and additional resources for students with disabilities and socioeconomically disadvantaged students.</p> <p>Relevant: This goal is relevant to the school’s mission to ensure that every student graduates prepared for post-secondary education or the workforce.</p> <p>Time-bound: The goal will be achieved by the end of the 2026-27 school year, and progress will be monitored annually through the California School Dashboard and DataQuest reports.</p>	Equity Multiplier Focus Goal

State Priorities addressed by this goal.

- Priority 1: Basic (Conditions of Learning)
- Priority 4: Pupil Achievement (Pupil Outcomes)
- Priority 6: School Climate (Engagement)

An explanation of why the LEA has developed this goal.

To allow for equity and access, Zoe Barnum serves students who face significant challenges and barriers to education, such as socio-economic disadvantages, behavioral issues, or the need for a flexible learning environment. The goals and utilizing equity multiplier funds will ensure Zoe students have equitable access to quality education and resources. These goals focus on improving student outcomes, such as graduation rates, academic performance, and post-secondary readiness, essential for student success. Zoe Barnum has no credentialing or retention issues for certificated staff.

Specific: By the end of the 2026-27 school year, all students, including socio-economically disadvantaged students, will increase the overall high school graduation rate.

Measurable: The graduation rate will be measured by the California School Dashboard and Dataquest. The target is for the overall graduation rate to be 86.4% or higher for all students and 83.7% or higher for socioeconomically disadvantaged students (SED).

Achievable: The goal will be supported through targeted interventions, personalized learning plans, and additional resources for students with disabilities and socioeconomically disadvantaged students.

Relevant: This goal is relevant to the school's mission to ensure that every student graduates prepared for post-secondary education or the workforce.

Time-bound: The goal will be achieved by the end of the 2026-27 school year, and progress will be monitored annually through the California School Dashboard and DataQuest reports.

Specific: By the end of the 2026-27 school year, all students will improve their Math CAASPP scores to be within 200 points or less below the standard.

Measurable: Progress will be measured annually through Math CAASPP scores to ensure students are closing the gap toward meeting the standard.

Achievable: Targeted interventions, tutoring, and differentiated instruction will be provided to support student improvement in math skills.

Relevant: This goal aligns with the school's commitment to improving academic performance in math and ensuring that all students are progressing toward meeting state standards.

Time-bound: The goal will be achieved by the end of the 2026-27 school year, with regular assessments to monitor progress.

Specific: By the end of the 2026-27 school year, Zoe Barnum will increase the percentage of students who are prepared (college or career readiness) to 20% for all students and socioeconomically disadvantaged (SED) students.

Measurable: This will be accomplished by increasing Zoe Barnum's percentage of prepared students by at least 5% annually over the next three years, as measured by the California School Dashboard.

Achievable: Zoe Barnum will implement targeted programs, resources, and interventions to improve college and career readiness, focusing mainly on SED students.

Relevant: This goal is relevant to Zoe Barnum's commitment to ensuring all students have the skills and knowledge necessary for success after high school.

Time-bound: The goal will be achieved by the end of the 2026-27 school year, with an annual increase of at least 5% in the percentage of prepared students.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
6.1	Graduation rates as a percentage for 4 year adjusted cohort. CA Dashboard if reported or Data Quest	Zoe: 58.2% graduation rate Zoe SED: 59.2% graduation rate Zoe SWD: 13.3%			By the end of the 2026-27 school year, all students, including socio-economically disadvantaged students, will increase the overall high school graduation rate. The graduation rate will be measured by the California School Dashboard and Dataquest. The target is for the overall graduation rate to be 86.4% or higher for all students and 83.7% or higher for socioeconomically disadvantaged students (SED).	

6.2	Points below or above standard in math to reach the state average. CAASPP and Dashboard	All: 264.2 points below standard in math			Specific: By the end of the 2026-27 school year, all students will improve their Math CAASPP scores to be within 200 points or less below the standard. Progress will be measured annually through Math CAASPP scores	
6.3	Percentage of students classified as College and Career Ready- prepared on the CCI Indicator. CA Dashboard	2023-2024: Zoe All: 5.6% SED: 6.3%			By the end of the 2026-27 school year, Zoe Barnum will increase the percentage of students who are prepared (college or career readiness) to 20% for all students and socioeconomically disadvantaged (SED) students. This will be accomplished by increasing Zoe Barnum's percentage of	

					prepared students by at least 5% annually over the next three years, as measured by the California School Dashboard.	
--	--	--	--	--	--	--

Goal Analysis [2023-24]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

Not Applicable

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Not Applicable

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Not Applicable

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

Not Applicable

Actions

Action #	Title	Description	Total Funds	Contributing
6.1	Zoe Barnum Equity Multiplier Funding	An additional career guidance tech will be provided to Zoe Barnum to increase support due to the high mobility and high socioeconomically disadvantaged numbers at the school site. Students at Zoe Barnum	\$74,000.00	No

		receive limited career guidance and counseling. The College and Career Indicator on the dashboard is very low with 5.6% of students prepared. A career guidance tech will be provided to Zoe Barnum to increase support due to the high mobility and high socioeconomically disadvantaged numbers at the school site. Increasing preparedness on the CCI indicator will focus on college course enrollment through dual or concurrent enrollment, increased CAASSP scores and transition work-based experiences.		
6.2	Intervention Specialist	Use Equity Multiplier to provide a .334 FTE for of an intervention specialist in ELA and math. Zoe Barnum has low scores on both the ELA 11.54% of students met or exceeded on CAASPP and math 0% of students met or exceeded on CAASPP. Use Equity Multiplier to provide a .334 FTE for of an intervention specialist in ELA and math to work with small group and individual students to increase proficiency. Progress monitoring will be done using IXL benchmark snapshots three times during the school year.	\$24,029.00	No
6.3	MTSS Training	Provide MTSS and SEL training for staff using Equity Multiplier funds. Students need multi tiered support at Zoe due to high suspension rate of 6.9% and chronic absenteeism rate of 92.6% and a low graduation rate of 58.2%. Provide MTSS and SEL training for staff to better support students social emotional needs.	\$4,000.00	No
6.4	SEL Curriculum	Provide Culturally Responsive SEL Curriculum using Equity Multiplier Funds. Students need multi tiered support at Zoe due to high suspension rate of 6.9% and chronic absenteeism rate of 92.6% and a low graduation rate of 58.2%. Provide SEL curriculum and training for staff to better support students social emotional needs.	\$5,337.00	No

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students [2024-25]

Total Projected LCFF Supplemental and/or Concentration Grants	Projected Additional 15 percent LCFF Concentration Grant
\$10,004,182	\$1039019

Required Percentage to Increase or Improve Services for the LCAP Year

Projected Percentage to Increase or Improve Services for the Coming School Year	LCFF Carryover — Percentage	LCFF Carryover — Dollar	Total Percentage to Increase or Improve Services for the Coming School Year
26.733%	0.000%	\$0.00	26.733%

The Budgeted Expenditures for Actions identified as Contributing may be found in the Contributing Actions Table.

Required Descriptions

LEA-wide and Schoolwide Actions

For each action being provided to an entire LEA or school, provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) for whom the action is principally directed, (2) how the action is designed to address the identified need(s) and why it is being provided on an LEA or schoolwide basis, and (3) the metric(s) used to measure the effectiveness of the action in improving outcomes for the unduplicated student group(s).

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
1.2	<p>Action: 1.2a - 1.2b Ensure all students have access to a multi-tiered system of support for ELD instruction leading to improved progress, increased EL Reclassification Rates, and lower percentage of LTEL students.</p> <p>Need:</p>	<p>Providing high quality curriculum through Systematic ELD, along with dedicated teachers and EL techs will support students in making adequate yearly progress and reclassifying as English proficient in a timely manner. EL tech time has been increased at the middle schools to support long term English learner reclassifying prior to high school.</p>	1.2 a and 1.2 b

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	<p>In 2022-23 40% of ECS English Learners were long term English Learner. EL students need access to quality instruction and teaching in order to reclassify within the first 5 years.</p> <p>Scope: LEA-wide</p>		
<p>1.8</p>	<p>Action: Teacher retention</p> <p>Need: Retention of highly qualified teachers is an issue for ECS. Over the past three years the average number of years of experience in our district has declined from 11.1 years in 2021-22 to 10.39 in 2022-23 and is now at 9.54 in 2023-24. The number of teachers on short term staff permits and internship permits has increased.</p> <p>Scope: LEA-wide</p>	<p>Retaining highly qualified teachers will serve unduplicated students by providing consistent, high-quality education, fostering solid student-teacher relationships, and offering tailored support to meet diverse needs. Experienced teachers are better equipped to implement effective teaching strategies, understand individual student challenges, and create a stable and supportive learning environment for our unduplicated students. This continuity enhances academic outcomes, supports social-emotional development, and ensures all students can access equitable educational opportunities regardless of background. Input from stakeholders indicates highly qualified teachers that students can make relationships with are important.</p>	<p>1.7 and 1.8</p>
<p>1.9</p>	<p>Action: Classified staff to support students- retention</p> <p>Need: ECS students need additional adult support based on academic and behavioral data. Unduplicated percentage is 73% and many students have high adverse childhood experiences. Input from ELACs, DELAC, PAC and online surveys indicate a desire for additional support is a high priority.</p>	<p>Providing additional classified staff helps support students with academic and behavioral needs, allowing teachers to focus on delivering engaging curriculum. Data on the dashboard indicates our significant subgroups need additional support to close gaps in attendance, suspension, and academics.</p>	<p>1.1 a, b, c 1.2 a, b</p>

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	<p>Scope: LEA-wide</p>		
<p>1.10</p>	<p>Action: Class Size 4th through 12th</p> <p>Need: We are allocating additional funding to maintain a lower student-to-teacher ratio in our 4th through 12th-grade classrooms to address the critical need for more individualized instruction. Students need more one-on-one time, providing personalized support to help them overcome challenges, enhance their learning experience, and meet academic standards. Feedback from stakeholders, including staff and parents, indicates this is a high priority. Creating class space also allows for the placement of students at the neighborhood schools, as indicated by stakeholders in site council meetings.</p> <p>Scope: Schoolwide</p>	<p>The funding allows for additional classes/sections at the elementary, middle and high school sites to provide the smaller classroom environment. This provides a better learning environment for the students due to smaller class size averages and the ability to place students at their neighborhood schools.</p>	<p>1.10</p>
<p>2.1</p>	<p>Action: 2.1 Sufficiency of Instructional Materials</p> <p>Need: Based on the academic performance of our unduplicated students and low-performing subgroups, as indicated in metrics 1.1 a and 1.1 b. These include 1:1 Chromebooks and supplemental curriculum to support the standard district curriculum. Students utilize</p>	<p>The additional supplies and materials will help increase unduplicated student access to engaging and relevant materials they may not have access to at home. This is on an LEA-wide basis as nearly 3 in every 4 of our students are identified as unduplicated students. Providing on an LEA basis allows for better serving the students.</p>	<p>1.1 a and 1.1 b</p>

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	<p>devices to access the curriculum. Sending devices home TK-12 was a request of DLAC and ELAC groups so students could access materials and have extra practice on curriculum and supplemental applications. CAASPP, ELPAC, CAST, IXL, and mClass data support the need for supplemental materials and increased access by all students. District empathy interview data indicates the number one hope and dream of parents for their students is academic growth</p> <p>Scope: LEA-wide</p>		

Limited Actions

For each action being solely provided to one or more unduplicated student group(s), provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) being served, (2) how the action is designed to address the identified need(s), and (3) how the effectiveness of the action in improving outcomes for the unduplicated student group(s) will be measured.

Goal and Action #	Identified Need(s)	How the Action(s) are Designed to Address Need(s)	Metric(s) to Monitor Effectiveness
1.2	<p>Action: 1.2a - 1.2b Ensure all students have access to a multi-tiered system of support for ELD instruction leading to improved progress, increased EL Reclassification Rates, and lower percentage of LTEL students.</p> <p>Need: Providing English Learners with support to improve English proficiency and reclassify as English proficient prior to becoming a Long Term English Learner.</p>	The EL Techs and EL Intervention teachers will utilize research based curriculum for all grade levels and ELPAC levels to provide targeted instruction. All EL students will be tested as required by California Ed Code and results will be monitored for group placement and reclassification. Teachers and EL Techs will receive ongoing professional development.	1.2 a and 1.2b

Goal and Action #	Identified Need(s)	How the Action(s) are Designed to Address Need(s)	Metric(s) to Monitor Effectiveness
	Scope: Limited to Unduplicated Student Group(s)		

For any limited action contributing to meeting the increased or improved services requirement that is associated with a Planned Percentage of Improved Services in the Contributing Summary Table rather than an expenditure of LCFF funds, describe the methodology that was used to determine the contribution of the action towards the proportional percentage, as applicable.

N/A

Additional Concentration Grant Funding

A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.

All sites have a concentration above 55%. Based on an equitable staffing formula, additional staffing will be deployed to schools in the high concentrations category. All schools in ECS are considered high concentration. 1.8 and 1.10-The hiring and retaining of highly qualified staff is particularly important to ensure the needs of our unduplicated students. We will support targeted onboarding of new hires with a district orientation, introduction to climate and classroom management, and curriculum and technology overview. We will maintain below-contract class size numbers for grades 4th-12th. ECS will provide summer school for elementary, middle, and high school students who need intervention, credit recovery, and enrichment opportunities.

Staff-to-student ratios by type of school and concentration of unduplicated students	Schools with a student concentration of 55 percent or less	Schools with a student concentration of greater than 55 percent
Staff-to-student ratio of classified staff providing direct services to students	None	1:18 staffing ratio: Alice Birney 92.95%, Zane 74.87%, Eureka High 65.33%, Grant 79.12%, Lafayette 83.93%, Washington 69.08%, Winship 70.42%, Zoe 85.14%
Staff-to-student ratio of certificated staff providing direct services to students	None	1:16 staffing ration: Alice Birney 92.95%, Zane 74.87%, Eureka High 65.33%, Grant 79.12%, Lafayette 83.93%, Washington 69.08%, Winship 70.42%, Zoe 85.14%

2024-25 Total Expenditures Table

LCAP Year	1. Projected LCFF Base Grant (Input Dollar Amount)	2. Projected LCFF Supplemental and/or Concentration Grants (Input Dollar Amount)	3. Projected Percentage to Increase or Improve Services for the Coming School Year (2 divided by 1)	LCFF Carryover — Percentage (Input Percentage from Prior Year)	Total Percentage to Increase or Improve Services for the Coming School Year (3 + Carryover %)
	[INPUT]	[INPUT]	[AUTO-CALCULATED]	[AUTO-CALCULATED]	[AUTO-CALCULATED]
Totals	37,421,897	10,004,182	26.733%	0.000%	26.733%

Totals	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Total Personnel	Total Non-personnel
	[AUTO-CALCULATED]	[AUTO-CALCULATED]	[AUTO-CALCULATED]	[AUTO-CALCULATED]	[AUTO-CALCULATED]	[AUTO-CALCULATED]	[AUTO-CALCULATED]
Totals	\$38,356,788.00	\$14,100,125.00	\$465,368.00	\$3,537,532.00	\$56,459,813.00	\$50,262,514.00	\$6,197,299.00

Goal #	Action #	Action Title	Student Group(s)	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Time Span	Total Personnel	Total Non-personnel	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds
This table was automatically populated from this LCAP.															
1	1.1	1.1a-1.1c All students, including lowest performing subgroups, will make adequate progress on the CA School Dashboard indicators for ELA, math, and science.	All	No					\$0.00	\$493,523.00	\$493,523.00				\$493,523.00
1	1.2	1.2a - 1.2b Ensure all students have access to a multi-tiered system of support for ELD instruction leading to improved progress, increased EL Reclassification Rates, and lower percentage of LTEL students.	English Learners	Yes	LEA-wide Limited to Unduplicated Student Group(s)	English Learners	All Schools		\$665,931.00	\$0.00	\$645,762.00			\$20,169.00	\$665,931.00
1	1.3	1.3a - 1.3b CTE Pathway Completion Rates	All	No					\$685,339.00	\$342,607.00	\$531,884.00	\$403,853.00		\$92,209.00	\$1,027,946.00
1	1.4	1.4a - 1.4b Increase the percentage of students who meet A-G eligibility for the UC and CSU systems	All	No					\$0.00	\$149,055.00		\$149,055.00			\$149,055.00
1	1.5	Percentage of students classified as College and Career Ready on the CCI Indicator.	All	No											
1	1.6	1.6 Increase the number of students who pass an Advanced Placement exam with a score of 3 or higher or are enrolled	All	No											

Goal #	Action #	Action Title	Student Group(s)	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Time Span	Total Personnel	Total Non-personnel	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds
		in a dual enrollment course.													
1	1.7	1.7 Highly Qualified Teachers and support staff	All	No					\$41,237,023.00	\$0.00	\$24,124,081.00	\$13,222,420.00	\$465,368.00	\$3,425,154.00	\$41,237,023.00
1	1.8	Teacher retention	English Foster Low Learners Youth Income	Yes	LEA-wide	English Learners Foster Youth Low Income			\$1,300,731.00	\$0.00	\$1,300,731.00				\$1,300,731.00
1	1.9	Classified staff to support students-retention	English Foster Low Learners Youth Income	Yes	LEA-wide	English Learners Foster Youth Low Income			\$4,005,443.00	\$2,509,220.00	\$6,514,663.00				\$6,514,663.00
1	1.10	Class Size 4th through 12th	English Foster Low Learners Youth Income	Yes	Schoolwide	English Learners Foster Youth Low Income			\$900,000.00	\$0.00	\$900,000.00				\$900,000.00
2	2.1	2.1 Sufficiency of Instructional Materials	English Foster Low Learners Youth Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		\$0.00	\$1,527,695.00	\$1,527,695.00				\$1,527,695.00
2	2.2	2.2 Facility Inspection Tool	All	No					\$1,272,889.00	\$1,045,560.00	\$2,318,449.00				\$2,318,449.00
3	3.1	3.1 a- 3.1b Student Average Daily Attendance and chronic absenteeism	All	No					\$97,129.00	\$120,302.00		\$217,431.00			\$217,431.00
3	3.2	3.2 Graduation Rate	All	No											
3	3.3	3.3 a - 3.3b Dropout Rate	All	No											
4	4.1	4.1 Reduce percentage of students suspended including lowest performing groups	All	No											
4	4.2	4.2 Decrease expulsion rate	All	No											
4	4.3	4.3 a - 4.3 b Connectedness to school and caring adult	All	No											
4	4.4	4.4 Parent engagement through empathy interviews and parent conferences	All	No											
5	5.1	Amplify mCLASS data-reading at grade level	All	No											

Goal #	Action #	Action Title	Student Group(s)	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Time Span	Total Personnel	Total Non-personnel	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds
5	5.2	5.2a - 5.2b IXL data for ELA and math	All	No											
6	6.1	Zoe Barnum Equity Multiplier Funding	All	No					\$74,000.00	\$0.00		\$74,000.00			\$74,000.00
6	6.2	Intervention Specialist	All	No					\$24,029.00	\$0.00		\$24,029.00			\$24,029.00
6	6.3	MTSS Training	All	No					\$0.00	\$4,000.00		\$4,000.00			\$4,000.00
6	6.4	SEL Curriculum	All	No					\$0.00	\$5,337.00		\$5,337.00			\$5,337.00

2024-25 Contributing Actions Table

1. Projected LCFF Base Grant	2. Projected LCFF Supplemental and/or Concentration Grants	3. Projected Percentage to Increase or Improve Services for the Coming School Year (2 divided by 1)	LCFF Carryover — Percentage (Percentage from Prior Year)	Total Percentage to Increase or Improve Services for the Coming School Year (3 + Carryover %)	4. Total Planned Contributing Expenditures (LCFF Funds)	5. Total Planned Percentage of Improved Services (%)	Planned Percentage to Increase or Improve Services for the Coming School Year (4 divided by 1, plus 5)	Totals by Type	Total LCFF Funds
[INPUT]	[INPUT]	[AUTO-CALCULATED]	[AUTO-CALCULATED]	[AUTO-CALCULATED]	[AUTO-CALCULATED]	[AUTO-CALCULATED]	[AUTO-CALCULATED]		[AUTO-CALCULATED]
37,421,897	10,004,182	26.733%	0.000%	26.733%	\$10,888,851.00	0.000%	29.098 %	Total:	\$10,888,851.00
								LEA-wide Total:	\$9,988,851.00
								Limited Total:	\$645,762.00
								Schoolwide Total:	\$900,000.00

Goal	Action #	Action Title	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Planned Expenditures for Contributing Actions (LCFF Funds)	Planned Percentage of Improved Services (%)
------	----------	--------------	---	-------	-------------------------------	----------	--	---

This table is automatically generated and calculated from this LCAP.

1	1.2	1.2a - 1.2b Ensure all students have access to a multi-tiered system of support for ELD instruction leading to improved progress, increased EL Reclassification Rates, and lower percentage of LTEL students.	Yes	LEA-wide Limited to Unduplicated Student Group(s)	English Learners	All Schools	\$645,762.00	
1	1.8	Teacher retention	Yes	LEA-wide	English Learners Foster Youth Low Income		\$1,300,731.00	
1	1.9	Classified staff to support students- retention	Yes	LEA-wide	English Learners Foster Youth Low Income		\$6,514,663.00	
1	1.10	Class Size 4th through 12th	Yes	Schoolwide	English Learners Foster Youth		\$900,000.00	

Goal	Action #	Action Title	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Planned Expenditures for Contributing Actions (LCFF Funds)	Planned Percentage of Improved Services (%)
					Low Income			
2	2.1	2.1 Sufficiency of Instructional Materials	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$1,527,695.00	

2023-24 Annual Update Table

Totals	Last Year's Total Planned Expenditures (Total Funds)	Total Estimated Expenditures (Total Funds)
	[AUTO-CALCULATED]	[AUTO-CALCULATED]
Totals	\$54,969,830.00	\$58,599,329.00

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
This table was automatically populated from the 2023 LCAP. Existing content should not be changed, but additional actions/funding can be added.					
1	1.1	1.1-1.7 A. Additional Actions and Services at school sites	Yes	\$1,201,817.00	\$1,678,657
1	1.2	1.1 a. School supplies	Yes	\$1,887,121.00	\$556,813
1	1.3	1.1 b. Provide a district librarian	Yes	\$92,221.00	\$100,182
1	1.4	1.1 c. Library techs	Yes	\$233,027.00	\$275,084
1	1.5	1.1 d. Appropriate Curriculum for all students	No	\$131,124.00	\$32,000
1	1.6	1.1 f. Independent reading materials-reading and math assessment tools	Yes		
1	1.7	1.2 a. Provide collaboration time for teachers	Yes	\$357,928.00	\$357,928
1	1.8	1.2 b. NGSS implementation (Costs captured in goal 1 action 16)	No		
1	1.9	1.2 c. NGSS teacher training (Costs captured in goal 1 action 16)	No		

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
1	1.10	1.2 d. CARE Specialists	Yes	\$646,743.00	\$720,488
1	1.11	1.2 f. Additional PD day for all teachers	Yes	\$346,796.00	\$346,796
1	1.12	1.2 g. Fidelity to district initiatives	Yes	\$85,466.00	\$85,466
1	1.13	1.2 h. Professional Development and collaboration	Yes	\$33,994.00	\$33,994
1	1.14	1.2 i. Intervention services	Yes		
1	1.15	1.3 a. The hiring and retaining of highly qualified staff	Yes	\$3,776,547.00	\$3,476,547
1	1.16	1.3 b. Provide staffing to implement LCAP goals	No	\$22,763,715.00	\$26,538,672
1	1.17	1.4 a. Technology	No	\$94,690.00	\$72,415
1	1.18	1.4 b. Maintain the technology plan (Costs captured in goal 1 action 16)	No		
1	1.19	1.4 c. Computer and technology purchases	Yes	\$571,200.00	\$1,100,000
1	1.20	1.4 d. Maintain facilities and grounds	No	\$2,113,082.00	\$2,361,915
1	1.21	1.5 a. Class size	Yes	\$900,000.00	\$900,000
1	1.22	1.5 b. Combination classes	Yes		
1	1.23	1.5 c. Summer school	Yes	\$751,255.00	\$680,883

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
1	1.24	1.5 d. Classroom based assessments (Costs captured in goal 1 action 16)	No		
1	1.25	1.5 e. Staff collaboration and release time (Costs captured in goal 1 action 16)	No		
1	1.26	1.5 g. ELA and math PD (Costs captured in goal 1 action 16)	No		
1	1.27	1.5 h. Student literacy and math skills across the curriculum (Costs captured in goal 1 action 16)	No		
1	1.28	1.5 i. Data tracking system	Yes	\$170,698.00	\$39,000
1	1.29	1.5 j. Middle and High School Counselors	Yes	\$483,948.00	\$531,082
1	1.30	1.5 k. Language Courses	Yes	\$72,504.00	\$72,504
1	1.31	1.5 l. Broad course offering for College preparedness	Yes	\$75,600.00	\$75,600
1	1.32	1.5 m. College and Career skills (Costs captured in goal 1 action 16)	No		
1	1.33	1.5 n. Wild Rivers Indian Education Grant	No		
1	1.34	1.6 a. Intervention Teachers	Yes	\$360,438.00	\$437,650
1	1.35	1.6 b. Provide Literacy, Math, and EL technicians	Yes	\$394,297.00	\$316,816
1	1.36	1.6 c. Support for significant sub groups (Costs captured and split	Yes		

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
		across goal 1 action 6, 14, 15,16, 29, 34 and 35)			
1	1.37	1.6 e. PD for EL and SED students (Costs captured and split across Goal 1 actions 11, 12, and 13.)	No	\$20,993.00	\$12,500
1	1.38	1.6 e. PD for EL and SED students (Costs captured and split across Goal 1 actions 11, 12, and 13)	Yes		
1	1.39	1.6 f. PD for foster youth and trauma informed practices (Costs captured and split across Goal 1 actions 11, 12, and 13)	Yes		
1	1.40	1.6 g. PD for working with homeless students (Costs captured and split across Goal 1 actions 11, 12, and 13)	Yes		
1	1.41	1.6 i. Special education services	No	\$10,613,641.00	\$10,217,715
1	1.42	1.7 a. AVID district wide	Yes	\$85,875.00	\$64,500
1	1.43	1.7 b. Elementary music	No	\$256,205.00	\$248,040
1	1.44	1.7 c. Instrument repair	No	\$15,000.00	\$15,000
1	1.45	1.7 d. Art supplies	No	\$25,000.00	\$25,000
1	1.46	1.7 e. Replace art materials and equipment	No	\$15,000.00	\$15,000
1	1.47	1.7 g. GATE identification (Cost captured in goal 1 action 16)	No		
1	1.48	1.7.h. Create Grant and other VAPA	No		

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
1	1.49	1.7.h. Project based learning/competitions (Costs captured in goal 1 action 5, 11 and 48)	No		
1	1.50	1.7 i. Career Technical Education	Yes	\$751,922.00	\$920,985
2	2.1	2.1 a. Transportation	Yes	\$1,132,056.00	\$1,016,787
2	2.2	2.1 b. Attendance Tracking	No	\$29,600.00	\$1,502
2	2.3	2.1 c. Chronic Absenteeism	No	\$217,431.00	\$217,432
2	2.4	2.2 a. High School Readiness (Cost captured in Goal 1 action 42)	No		
2	2.5	2.2 d. High School Readiness (Cost captured in goal 1 action 14, 16 and 34.)	No		
2	2.6	2.3 a. School Climate (Cost captured in goal 1 action 1 and 16.)	No		
2	2.7	2.3 b. Alternatives to Suspension (Cost captured in goal 1 action 16.)	No		
2	2.8	2.3 c. PBIS (Cost captured in goal 1 and goal 16.)	No		
2	2.9	2.3 d. Universal Screening	No	\$2,500.00	\$2,500
2	2.10	2.4 a. Health and Physical Education (Cost captured in goal 1 action 12 and 16.)	No		
2	2.11	2.4 b. Extracurricular Activities (Cost captured in goal 1 action 16).	No		

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
2	2.12	2.4 c. School based Health Professionals	Yes	\$377,561.00	\$445,771
2	2.13	2.4 d. Restorative Practices	Yes	\$93,888.00	\$92,779
2	2.14	2.4 e. Tier III Support	Yes	\$291,028.00	\$281,924
2	2.15	2.4 f. Prevention/Deescalation Techniques and Training	No		
2	2.16	2.4 g. CARE Specialist (Costs captured in Goal 1 action 10 and 53).	No		
2	2.17	2.4 h. Supervision of Students (Costs captured in Goal 1 action 16).	No		
2	2.18	2.4 i. Student Mental Health	No		
2	2.19	2.4 e Provide mental health support	No	\$356,894.00	\$356,894
2	2.20	2.4 k. Counselors (Cost captured in goal 1 action 29)	No		
2	2.21	2.5 a. Family Outreach (Costs captured in goal 1 action 1, 14, 16 and 36)	No		
2	2.22	2.5 b. Community Outreach (Cost captured in goal 1 action 16)	No		
2	2.23	2.5 c. Stakeholder Input (Costs captured throughout goal 1)	No		
2	2.24	2.5 d. Community Communication (Cost Captured in goal 1 action 16)	Yes		

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
2	2.25	2.6 a. Community Outreach (Cost captured in goal 1 action 16)	No		
2	2.26	2.6 b. Community Partners (Cost captured in goal 1 action 16)	No		
2	2.27	2.1-2.6 A. Additional Actions and Services at school sites (Costs captured in goal 1 action 1)			
2	2.28	2.1-2.6 B. Additional Actions and Services (Costs captured in goal 1 action 53)			
3	3.1	Homeless Liaison	No	\$192,387.00	\$195,061

2023-24 Contributing Actions Annual Update Table

6. Estimated LCFF Supplemental and/or Concentration Grants (Input Dollar Amount)	4. Total Planned Contributing Expenditures (LCFF Funds)	7. Total Estimated Expenditures for Contributing Actions (LCFF Funds)	Difference Between Planned and Estimated Expenditures for Contributing Actions (Subtract 7 from 4)	5. Total Planned Percentage of Improved Services (%)	8. Total Estimated Percentage of Improved Services (%)	Difference Between Planned and Estimated Percentage of Improved Services (Subtract 5 from 8)
10,155,933	\$11,925,505.00	\$12,236,395.00	(\$310,890.00)	0.000%	0.000%	0.000%

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributing to Increased or Improved Services?	Last Year's Planned Expenditures for Contributing Actions (LCFF Funds)	Estimated Actual Expenditures for Contributing Actions (Input LCFF Funds)	Planned Percentage of Improved Services	Estimated Actual Percentage of Improved Services (Input Percentage)
--------------------	----------------------	----------------------------	---	--	---	---	---

This table was automatically populated from the 2022 LCAP. Existing content should not be changed, but additional actions/funding can be added.

1	1.1	1.1-1.7 A. Additional Actions and Services at school sites	Yes				
1	1.2	1.1 a. School supplies	Yes	\$1,887,121.00	556,813		
1	1.3	1.1 b. Provide a district librarian	Yes	\$92,221.00	100,182		
1	1.4	1.1 c. Library techs	Yes	\$233,027.00	275,084		
1	1.6	1.1 f. Independent reading materials-reading and math assessment tools	Yes				
1	1.7	1.2 a. Provide collaboration time for teachers	Yes	\$357,928.00	357,928		
1	1.10	1.2 d. CARE Specialists	Yes	\$194,282.00	720,488		
1	1.11	1.2 f. Additional PD day for all teachers	Yes	\$346,796.00	346,796		
1	1.12	1.2 g. Fidelity to district initiatives	Yes	\$85,466.00	85,466		
1	1.13	1.2 h. Professional Development and collaboration	Yes	\$33,994.00	33,994		
1	1.14	1.2 i. Intervention services	Yes				

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributing to Increased or Improved Services?	Last Year's Planned Expenditures for Contributing Actions (LCFF Funds)	Estimated Actual Expenditures for Contributing Actions (Input LCFF Funds)	Planned Percentage of Improved Services	Estimated Actual Percentage of Improved Services (Input Percentage)
1	1.15	1.3 a. The hiring and retaining of highly qualified staff	Yes	\$3,776,547.00	4,476,547		
1	1.19	1.4 c. Computer and technology purchases	Yes	\$571,200.00	1,100,000		
1	1.21	1.5 a. Class size	Yes	\$900,000.00	900,000		
1	1.22	1.5 b. Combination classes	Yes				
1	1.23	1.5 c. Summer school	Yes				
1	1.28	1.5 i. Data tracking system	Yes	\$170,698.00	39,000		
1	1.29	1.5 j. Middle and High School Counselors	Yes	\$483,948.00	531,082		
1	1.30	1.5 k. Language Courses	Yes	\$72,504.00	72,504		
1	1.31	1.5 l. Broad course offering for College preparedness	Yes	\$75,600.00	75,600		
1	1.34	1.6 a. Intervention Teachers	Yes	\$360,438.00	437,650		
1	1.35	1.6 b. Provide Literacy, Math, and EL technicians	Yes	\$394,297.00	316,816		
1	1.36	1.6 c. Support for significant sub groups (Costs captured and split across goal 1 action 6, 14, 15,16, 29, 34 and 35)	Yes				
1	1.38	1.6 e. PD for EL and SED students (Costs captured and split across Goal 1 actions 11, 12, and 13)	Yes				
1	1.39	1.6 f. PD for foster youth and trauma informed practices (Costs captured and split across Goal 1 actions 11, 12, and 13)	Yes				
1	1.40	1.6 g. PD for working with homeless students (Costs	Yes				

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributing to Increased or Improved Services?	Last Year's Planned Expenditures for Contributing Actions (LCFF Funds)	Estimated Actual Expenditures for Contributing Actions (Input LCFF Funds)	Planned Percentage of Improved Services	Estimated Actual Percentage of Improved Services (Input Percentage)
		captured and split across Goal 1 actions 11, 12, and 13)					
1	1.42	1.7 a. AVID district wide	Yes	\$85,875.00	64,500		
1	1.50	1.7 i. Career Technical Education	Yes	\$394,178.00	394,178		
2	2.1	2.1 a. Transportation	Yes	\$646,908.00	531,293		
2	2.12	2.4 c. School based Health Professionals	Yes	\$377,561.00	445,771		
2	2.13	2.4 d. Restorative Practices	Yes	\$93,888.00	92,779		
2	2.14	2.4 e. Tier III Support	Yes	\$291,028.00	281,924		
2	2.24	2.5 d. Community Communication (Cost Captured in goal 1 action 16)	Yes				

2023-24 LCFF Carryover Table

9. Estimated Actual LCFF Base Grant (Input Dollar Amount)	6. Estimated Actual LCFF Supplemental and/or Concentration Grants	LCFF Carryover — Percentage (Percentage from Prior Year)	10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 + Carryover %)	7. Total Estimated Actual Expenditures for Contributing Actions (LCFF Funds)	8. Total Estimated Actual Percentage of Improved Services (%)	11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8)	12. LCFF Carryover — Dollar Amount (Subtract 11 from 10 and multiply by 9)	13. LCFF Carryover — Percentage (12 divided by 9)
38,615,715	10,155,933	3.75	30.050%	\$12,236,395.00	0.000%	31.688%	\$0.00	0.000%

Local Control and Accountability Plan Instructions

[Plan Summary](#)

[Engaging Educational Partners](#)

[Goals and Actions](#)

[Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students](#)

For additional questions or technical assistance related to the completion of the Local Control and Accountability Plan (LCAP) template, please contact the local county office of education (COE), or the California Department of Education’s (CDE’s) Local Agency Systems Support Office, by phone at 916-319-0809 or by email at LCFF@cde.ca.gov.

Introduction and Instructions

The Local Control Funding Formula (LCFF) requires local educational agencies (LEAs) to engage their local educational partners in an annual planning process to evaluate their progress within eight state priority areas encompassing all statutory metrics (COEs have 10 state priorities). LEAs document the results of this planning process in the LCAP using the template adopted by the State Board of Education.

The LCAP development process serves three distinct, but related functions:

- **Comprehensive Strategic Planning:** The process of developing and annually updating the LCAP supports comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the California School Dashboard (California *Education Code* [EC] Section 52064[e][1]). Strategic planning that is comprehensive connects budgetary decisions to teaching and learning performance data. LEAs should continually evaluate the hard choices they make about the use of limited resources to meet student and community needs to ensure opportunities and outcomes are improved for all students.
- **Meaningful Engagement of Educational Partners:** The LCAP development process should result in an LCAP that reflects decisions made through meaningful engagement (EC Section 52064[e][1]). Local educational partners possess valuable perspectives and insights about an LEA's programs and services. Effective strategic planning will incorporate these perspectives and insights in order to identify potential goals and actions to be included in the LCAP.
- **Accountability and Compliance:** The LCAP serves an important accountability function because the nature of some LCAP template sections require LEAs to show that they have complied with various requirements specified in the LCFF statutes and regulations, most notably:
 - Demonstrating that LEAs are increasing or improving services for foster youth, English learners, including long-term English learners, and low-income students in proportion to the amount of additional funding those students generate under LCFF (EC Section 52064[b][4-6]).
 - Establishing goals, supported by actions and related expenditures, that address the statutory priority areas and statutory metrics (EC sections 52064[b][1] and [2]).
 - **NOTE:** As specified in EC Section 62064(b)(1), the LCAP must provide a description of the annual goals, for all pupils and each subgroup of pupils identified pursuant to EC Section 52052, to be achieved for each of the state priorities. Beginning in 2023–24, EC

Section 52052 identifies long-term English learners as a separate and distinct pupil subgroup with a numerical significance at 15 students.

- Annually reviewing and updating the LCAP to reflect progress toward the goals (*EC* Section 52064[b][7]).
- Ensuring that all increases attributable to supplemental and concentration grant calculations, including concentration grant add-on funding and/or LCFF carryover, are reflected in the LCAP (*EC* sections 52064[b][6], [8], and [11]).

The LCAP template, like each LEA’s final adopted LCAP, is a document, not a process. LEAs must use the template to memorialize the outcome of their LCAP development process, which must: (a) reflect comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the California School Dashboard (Dashboard), (b) through meaningful engagement with educational partners that (c) meets legal requirements, as reflected in the final adopted LCAP. The sections included within the LCAP template do not and cannot reflect the full development process, just as the LCAP template itself is not intended as a tool for engaging educational partners.

If a county superintendent of schools has jurisdiction over a single school district, the county board of education and the governing board of the school district may adopt and file for review and approval a single LCAP consistent with the requirements in *EC* sections 52060, 52062, 52066, 52068, and 52070. The LCAP must clearly articulate to which entity’s budget (school district or county superintendent of schools) all budgeted and actual expenditures are aligned.

The revised LCAP template for the 2024–25, 2025–26, and 2026–27 school years reflects statutory changes made through Senate Bill 114 (Committee on Budget and Fiscal Review), Chapter 48, Statutes of 2023.

At its most basic, the adopted LCAP should attempt to distill not just what the LEA is doing for students in transitional kindergarten through grade twelve (TK–12), but also allow educational partners to understand why, and whether those strategies are leading to improved opportunities and outcomes for students. LEAs are strongly encouraged to use language and a level of detail in their adopted LCAPs intended to be meaningful and accessible for the LEA’s diverse educational partners and the broader public.

In developing and finalizing the LCAP for adoption, LEAs are encouraged to keep the following overarching frame at the forefront of the strategic planning and educational partner engagement functions:

Given present performance across the state priorities and on indicators in the Dashboard, how is the LEA using its budgetary resources to respond to TK–12 student and community needs, and address any performance gaps, including by meeting its obligation to increase or improve services for foster youth, English learners, and low-income students?

LEAs are encouraged to focus on a set of metrics and actions which, based on research, experience, and input gathered from educational partners, the LEA believes will have the biggest impact on behalf of its TK–12 students.

These instructions address the requirements for each section of the LCAP, but may include information about effective practices when developing the LCAP and completing the LCAP document. Additionally, the beginning of each template section includes information emphasizing the purpose that section serves.

Plan Summary

Purpose

A well-developed Plan Summary section provides a meaningful context for the LCAP. This section provides information about an LEA’s community as well as relevant information about student needs and performance. In order to present a meaningful context for the rest of the LCAP, the content of this section should be clearly and meaningfully related to the content included throughout each subsequent section of the LCAP.

Requirements and Instructions

General Information

A description of the LEA, its schools, and its students in grades transitional kindergarten–12, as applicable to the LEA.

Briefly describe the LEA, its schools, and its students in grades TK–12, as applicable to the LEA.

- For example, information about an LEA in terms of geography, enrollment, employment, the number and size of specific schools, recent community challenges, and other such information the LEA may wish to include can enable a reader to more fully understand the LEA’s LCAP.
- As part of this response, identify all schools within the LEA receiving Equity Multiplier funding.

Reflections: Annual Performance

A reflection on annual performance based on a review of the California School Dashboard (Dashboard) and local data.

Reflect on the LEA’s annual performance on the Dashboard and local data. This may include both successes and challenges identified by the LEA during the development process.

LEAs are encouraged to highlight how they are addressing the identified needs of student groups, and/or schools within the LCAP as part of this response.

As part of this response, the LEA must identify the following, which will remain unchanged during the three-year LCAP cycle:

- Any school within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard;
- Any student group within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard; and/or
- Any student group within a school within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard.

Reflections: Technical Assistance

As applicable, a summary of the work underway as part of technical assistance.

Annually identify the reason(s) the LEA is eligible for or has requested technical assistance consistent with *EC* sections 47607.3, 52071, 52071.5, 52072, or 52072.5, and provide a summary of the work underway as part of receiving technical assistance. The most common form of this technical assistance is frequently referred to as Differentiated Assistance, however this also includes LEAs that have requested technical assistance from their COE.

- If the LEA is not eligible for or receiving technical assistance, the LEA may respond to this prompt as “Not Applicable.”

Comprehensive Support and Improvement

An LEA with a school or schools identified for comprehensive support and improvement (CSI) under the Every Student Succeeds Act must respond to the following prompts:

Schools Identified

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

- Identify the schools within the LEA that have been identified for CSI.

Support for Identified Schools

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

- Describe how the LEA has or will support the identified schools in developing CSI plans that included a school-level needs assessment, evidence-based interventions, and the identification of any resource inequities to be addressed through the implementation of the CSI plan.

Monitoring and Evaluating Effectiveness

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

- Describe how the LEA will monitor and evaluate the implementation and effectiveness of the CSI plan to support student and school improvement.

Engaging Educational Partners

Purpose

Significant and purposeful engagement of parents, students, educators, and other educational partners, including those representing the student groups identified by LCFF, is critical to the development of the LCAP and the budget process. Consistent with statute, such engagement should support comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the Dashboard, accountability, and improvement across the state priorities and locally identified priorities (*EC* Section 52064[e][1]). Engagement of educational partners is an ongoing, annual process.

This section is designed to reflect how the engagement of educational partners influenced the decisions reflected in the adopted LCAP. The goal is to allow educational partners that participated in the LCAP development process and the broader public to understand how the LEA engaged educational partners and the impact of that engagement. LEAs are encouraged to keep this goal in the forefront when completing this section.

Requirements

School districts and COEs: *EC* sections [52060\(g\) \(California Legislative Information\)](#) and [52066\(g\) \(California Legislative Information\)](#) specify the educational partners that must be consulted when developing the LCAP:

- Teachers,
- Principals,
- Administrators,
- Other school personnel,
- Local bargaining units of the LEA,
- Parents, and
- Students

A school district or COE receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

Before adopting the LCAP, school districts and COEs must share it with the applicable committees, as identified below under Requirements and Instructions. The superintendent is required by statute to respond in writing to the comments received from these committees. School districts and COEs must also consult with the special education local plan area administrator(s) when developing the LCAP.

Charter schools: *EC* Section [47606.5\(d\) \(California Legislative Information\)](#) requires that the following educational partners be consulted with when developing the LCAP:

- Teachers,
- Principals,
- Administrators,
- Other school personnel,
- Parents, and
- Students

A charter school receiving Equity Multiplier funds must also consult with educational partners at the school generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for the school.

The LCAP should also be shared with, and LEAs should request input from, schoolsite-level advisory groups, as applicable (e.g., schoolsite councils, English Learner Advisory Councils, student advisory groups, etc.), to facilitate alignment between schoolsite and district-level goals. Information and resources that support effective engagement, define student consultation, and provide the requirements for advisory group composition, can be found under Resources on the [CDE's LCAP webpage](#).

Before the governing board/body of an LEA considers the adoption of the LCAP, the LEA must meet the following legal requirements:

- For school districts, see [Education Code Section 52062 \(California Legislative Information\)](#);

- **Note:** Charter schools using the LCAP as the School Plan for Student Achievement must meet the requirements of *EC* Section 52062(a).
- For COEs, see [Education Code Section 52068 \(California Legislative Information\)](#); and
- For charter schools, see [Education Code Section 47606.5 \(California Legislative Information\)](#).
- **NOTE:** As a reminder, the superintendent of a school district or COE must respond, in writing, to comments received by the applicable committees identified in the *Education Code* sections listed above. This includes the parent advisory committee and may include the English learner parent advisory committee and, as of July 1, 2024, the student advisory committee, as applicable.

Instructions

Respond to the prompts as follows:

A summary of the process used to engage educational partners in the development of the LCAP.

School districts and county offices of education must, at a minimum, consult with teachers, principals, administrators, other school personnel, local bargaining units, parents, and students in the development of the LCAP.

Charter schools must, at a minimum, consult with teachers, principals, administrators, other school personnel, parents, and students in the development of the LCAP.

An LEA receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

Complete the table as follows:

Educational Partners

Identify the applicable educational partner(s) or group(s) that were engaged in the development of the LCAP.

Process for Engagement

Describe the engagement process used by the LEA to involve the identified educational partner(s) in the development of the LCAP. At a minimum, the LEA must describe how it met its obligation to consult with all statutorily required educational partners, as applicable to the type of LEA.

- A sufficient response to this prompt must include general information about the timeline of the process and meetings or other engagement strategies with educational partners. A response may also include information about an LEA's philosophical approach to engaging its educational partners.
- An LEA receiving Equity Multiplier funds must also include a summary of how it consulted with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

A description of how the adopted LCAP was influenced by the feedback provided by educational partners.

Describe any goals, metrics, actions, or budgeted expenditures in the LCAP that were influenced by or developed in response to the educational partner feedback.

- A sufficient response to this prompt will provide educational partners and the public with clear, specific information about how the engagement process influenced the development of the LCAP. This may include a description of how the LEA prioritized requests of educational partners within the context of the budgetary resources available or otherwise prioritized areas of focus within the LCAP.
- An LEA receiving Equity Multiplier funds must include a description of how the consultation with educational partners at schools generating Equity Multiplier funds influenced the development of the adopted LCAP.
- For the purposes of this prompt, this may also include, but is not necessarily limited to:
 - Inclusion of a goal or decision to pursue a Focus Goal (as described below)
 - Inclusion of metrics other than the statutorily required metrics
 - Determination of the target outcome on one or more metrics
 - Inclusion of performance by one or more student groups in the Measuring and Reporting Results subsection
 - Inclusion of action(s) or a group of actions
 - Elimination of action(s) or group of actions
 - Changes to the level of proposed expenditures for one or more actions
 - Inclusion of action(s) as contributing to increased or improved services for unduplicated students
 - Analysis of effectiveness of the specific actions to achieve the goal
 - Analysis of material differences in expenditures
 - Analysis of changes made to a goal for the ensuing LCAP year based on the annual update process
 - Analysis of challenges or successes in the implementation of actions

Goals and Actions

Purpose

Well-developed goals will clearly communicate to educational partners what the LEA plans to accomplish, what the LEA plans to do in order to accomplish the goal, and how the LEA will know when it has accomplished the goal. A goal statement, associated metrics and expected outcomes, and the actions included in the goal must be in alignment. The explanation for why the LEA included a goal is an opportunity for LEAs to clearly communicate to educational partners and the public why, among the various strengths and areas for improvement highlighted by performance data and strategies and actions that could be pursued, the LEA decided to pursue this goal, and the related metrics, expected outcomes, actions, and expenditures.

A well-developed goal can be focused on the performance relative to a metric or metrics for all students, a specific student group(s), narrowing performance gaps, or implementing programs or strategies expected to impact outcomes. LEAs should assess the performance of their student groups when developing goals and the related actions to achieve such goals.

Requirements and Instructions

LEAs should prioritize the goals, specific actions, and related expenditures included within the LCAP within one or more state priorities. LEAs must consider performance on the state and local indicators, including their locally collected and reported data for the local indicators that are included in the Dashboard, in determining whether and how to prioritize its goals within the LCAP. As previously stated, strategic planning that is comprehensive connects budgetary decisions to teaching and learning performance data. LEAs should continually evaluate the hard choices they make about the use of limited resources to meet student and community needs to ensure opportunities and outcomes are improved for all students, and to address and reduce disparities in opportunities and outcomes between student groups indicated by the Dashboard.

In order to support prioritization of goals, the LCAP template provides LEAs with the option of developing three different kinds of goals:

- Focus Goal: A Focus Goal is relatively more concentrated in scope and may focus on a fewer number of metrics to measure improvement. A Focus Goal statement will be time bound and make clear how the goal is to be measured.
 - All Equity Multiplier goals must be developed as focus goals. For additional information, see Required Focus Goal(s) for LEAs Receiving Equity Multiplier Funding below.
- Broad Goal: A Broad Goal is relatively less concentrated in its scope and may focus on improving performance across a wide range of metrics.
- Maintenance of Progress Goal: A Maintenance of Progress Goal includes actions that may be ongoing without significant changes and allows an LEA to track performance on any metrics not addressed in the other goals of the LCAP.

Requirement to Address the LCFF State Priorities

At a minimum, the LCAP must address all LCFF priorities and associated metrics articulated in *EC* sections 52060(d) and 52066(d), as applicable to the LEA. The [LCFF State Priorities Summary](#) provides a summary of *EC* sections 52060(d) and 52066(d) to aid in the development of the LCAP.

Respond to the following prompts, as applicable:

Focus Goal(s)

Description

The description provided for a Focus Goal must be specific, measurable, and time bound.

- An LEA develops a Focus Goal to address areas of need that may require or benefit from a more specific and data intensive approach.
- The Focus Goal can explicitly reference the metric(s) by which achievement of the goal will be measured and the time frame according to which the LEA expects to achieve the goal.

Type of Goal

Identify the type of goal being implemented as a Focus Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA has chosen to prioritize this goal.

- An explanation must be based on Dashboard data or other locally collected data.
- LEAs must describe how the LEA identified this goal for focused attention, including relevant consultation with educational partners.
- LEAs are encouraged to promote transparency and understanding around the decision to pursue a focus goal.

Required Focus Goal(s) for LEAs Receiving Equity Multiplier Funding

Description

LEAs receiving Equity Multiplier funding must include one or more focus goals for each school generating Equity Multiplier funding. In addition to addressing the focus goal requirements described above, LEAs must adhere to the following requirements.

Focus goals for Equity Multiplier schoolsites must address the following:

- (A) All student groups that have the lowest performance level on one or more state indicators on the Dashboard, and
- (B) Any underlying issues in the credentialing, subject matter preparation, and retention of the school’s educators, if applicable.
- Focus Goals for each and every Equity Multiplier schoolsite must identify specific metrics for each identified student group, as applicable.
- An LEA may create a single goal for multiple Equity Multiplier schoolsites if those schoolsites have the same student group(s) performing at the lowest performance level on one or more state indicators on the Dashboard or, experience similar issues in the credentialing, subject matter preparation, and retention of the school’s educators.
 - When creating a single goal for multiple Equity Multiplier schoolsites, the goal must identify the student groups and the performance levels on the Dashboard that the Focus Goal is addressing; or,
 - The common issues the schoolsites are experiencing in credentialing, subject matter preparation, and retention of the school’s educators, if applicable.

Type of Goal

Identify the type of goal being implemented as an Equity Multiplier Focus Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA has chosen to prioritize this goal.

- An explanation must be based on Dashboard data or other locally collected data.
- LEAs must describe how the LEA identified this goal for focused attention, including relevant consultation with educational partners.
- LEAs are encouraged to promote transparency and understanding around the decision to pursue a focus goal.
- In addition to this information, the LEA must also identify:
 - The school or schools to which the goal applies

LEAs are encouraged to approach an Equity Multiplier goal from a wholistic standpoint, considering how the goal might maximize student outcomes through the use of LCFF and other funding in addition to Equity Multiplier funds.

- Equity Multiplier funds must be used to supplement, not supplant, funding provided to Equity Multiplier schoolsites for purposes of the LCFF, the Expanded Learning Opportunities Program (ELO-P), the Literacy Coaches and Reading Specialists (LCRS) Grant Program, and/or the California Community Schools Partnership Program (CCSPP).
- This means that Equity Multiplier funds must not be used to replace funding that an Equity Multiplier schoolsite would otherwise receive to implement LEA-wide actions identified in the LCAP or that an Equity Multiplier schoolsite would otherwise receive to implement provisions of the ELO-P, the LCRS, and/or the CCSPP.

Note: EC Section [42238.024\(b\)\(1\) \(California Legislative Information\)](#) requires that Equity Multiplier funds be used for the provision of evidence-based services and supports for students. Evidence-based services and supports are based on objective evidence that has informed the design of the service or support and/or guides the modification of those services and supports. Evidence-based supports and strategies are most commonly based on educational research and/or metrics of LEA, school, and/or student performance.

Broad Goal

Description

Describe what the LEA plans to achieve through the actions included in the goal.

- The description of a broad goal will be clearly aligned with the expected measurable outcomes included for the goal.

- The goal description organizes the actions and expected outcomes in a cohesive and consistent manner.
- A goal description is specific enough to be measurable in either quantitative or qualitative terms. A broad goal is not as specific as a focus goal. While it is specific enough to be measurable, there are many different metrics for measuring progress toward the goal.

Type of Goal

Identify the type of goal being implemented as a Broad Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA developed this goal and how the actions and metrics grouped together will help achieve the goal.

Maintenance of Progress Goal

Description

Describe how the LEA intends to maintain the progress made in the LCFF State Priorities not addressed by the other goals in the LCAP.

- Use this type of goal to address the state priorities and applicable metrics not addressed within the other goals in the LCAP.
- The state priorities and metrics to be addressed in this section are those for which the LEA, in consultation with educational partners, has determined to maintain actions and monitor progress while focusing implementation efforts on the actions covered by other goals in the LCAP.

Type of Goal

Identify the type of goal being implemented as a Maintenance of Progress Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain how the actions will sustain the progress exemplified by the related metrics.

Measuring and Reporting Results:

For each LCAP year, identify the metric(s) that the LEA will use to track progress toward the expected outcomes.

- LEAs must identify metrics for specific student groups, as appropriate, including expected outcomes that address and reduce disparities in outcomes between student groups.
- The metrics may be quantitative or qualitative; but at minimum, an LEA’s LCAP must include goals that are measured using all of the applicable metrics for the related state priorities, in each LCAP year, as applicable to the type of LEA.
- To the extent a state priority does not specify one or more metrics (e.g., implementation of state academic content and performance standards), the LEA must identify a metric to use within the LCAP. For these state priorities, LEAs are encouraged to use metrics based on or reported through the relevant local indicator self-reflection tools within the Dashboard.
- **Required metrics for LEA-wide actions:** For each action identified as 1) contributing towards the requirement to increase or improve services for foster youth, English learners, including long-term English learners, and low-income students and 2) being provided on an LEA-wide basis, the LEA must identify one or more metrics to monitor the effectiveness of the action and its budgeted expenditures.
 - These required metrics may be identified within the action description or the first prompt in the increased or improved services section, however the description must clearly identify the metric(s) being used to monitor the effectiveness of the action and the action(s) that the metric(s) apply to.
- **Required metrics for Equity Multiplier goals:** For each Equity Multiplier goal, the LEA must identify:
 - The specific metrics for each identified student group at each specific schoolsite, as applicable, to measure the progress toward the goal, and/or
 - The specific metrics used to measure progress in meeting the goal related to credentialing, subject matter preparation, or educator retention at each specific schoolsite.

Complete the table as follows:

Metric #
<ul style="list-style-type: none"> • Enter the metric number.
Metric
<ul style="list-style-type: none"> • Identify the standard of measure being used to determine progress towards the goal and/or to measure the effectiveness of one or more actions associated with the goal.
Baseline
<ul style="list-style-type: none"> • Enter the baseline when completing the LCAP for 2024–25.

- Use the most recent data associated with the metric available at the time of adoption of the LCAP for the first year of the three-year plan. LEAs may use data as reported on the 2023 Dashboard for the baseline of a metric only if that data represents the most recent available data (e.g., high school graduation rate).
- Using the most recent data available may involve reviewing data the LEA is preparing for submission to the California Longitudinal Pupil Achievement Data System (CALPADS) or data that the LEA has recently submitted to CALPADS.
- Indicate the school year to which the baseline data applies.
- The baseline data must remain unchanged throughout the three-year LCAP.
 - This requirement is not intended to prevent LEAs from revising the baseline data if it is necessary to do so. For example, if an LEA identifies that its data collection practices for a particular metric are leading to inaccurate data and revises its practice to obtain accurate data, it would also be appropriate for the LEA to revise the baseline data to align with the more accurate data process and report its results using the accurate data.
 - If an LEA chooses to revise its baseline data, then, at a minimum, it must clearly identify the change as part of its response to the description of changes prompt in the Goal Analysis for the goal. LEAs are also strongly encouraged to involve their educational partners in the decision of whether or not to revise a baseline and to communicate the proposed change to their educational partners.
- Note for Charter Schools: Charter schools developing a one- or two-year LCAP may identify a new baseline each year, as applicable.

Year 1 Outcome

- When completing the LCAP for 2025–26, enter the most recent data available. Indicate the school year to which the data applies.
 - Note for Charter Schools: Charter schools developing a one-year LCAP may provide the Year 1 Outcome when completing the LCAP for both 2025–26 and 2026–27 or may provide the Year 1 Outcome for 2025–26 and provide the Year 2 Outcome for 2026–27.

Year 2 Outcome

- When completing the LCAP for 2026–27, enter the most recent data available. Indicate the school year to which the data applies.
 - Note for Charter Schools: Charter schools developing a one-year LCAP may identify the Year 2 Outcome as not applicable when completing the LCAP for 2026–27 or may provide the Year 2 Outcome for 2026–27.

Target for Year 3 Outcome

- When completing the first year of the LCAP, enter the target outcome for the relevant metric the LEA expects to achieve by the end of the three-year LCAP cycle.
 - Note for Charter Schools: Charter schools developing a one- or two-year LCAP may identify a Target for Year 1 or Target for Year 2, as applicable.

Current Difference from Baseline

- When completing the LCAP for 2025–26 and 2026–27, enter the current difference between the baseline and the yearly outcome, as applicable.
 - Note for Charter Schools: Charter schools developing a one- or two-year LCAP will identify the current difference between the baseline and the yearly outcome for Year 1 and/or the current difference between the baseline and the yearly outcome for Year 2, as applicable.

Timeline for school districts and COEs for completing the “**Measuring and Reporting Results**” part of the Goal.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
Enter information in this box when completing the LCAP for 2024–25 or when adding a new metric.	Enter information in this box when completing the LCAP for 2024–25 or when adding a new metric.	Enter information in this box when completing the LCAP for 2025–26 . Leave blank until then.	Enter information in this box when completing the LCAP for 2026–27 . Leave blank until then.	Enter information in this box when completing the LCAP for 2024–25 or when adding a new metric.	Enter information in this box when completing the LCAP for 2025–26 and 2026–27 . Leave blank until then.

Goal Analysis:

Enter the LCAP Year.

Using actual annual measurable outcome data, including data from the Dashboard, analyze whether the planned actions were effective towards achieving the goal. “Effective” means the degree to which the planned actions were successful in producing the target result. Respond to the prompts as instructed.

Note: When completing the 2024–25 LCAP, use the 2023–24 Local Control and Accountability Plan Annual Update template to complete the Goal Analysis and identify the Goal Analysis prompts in the 2024–25 LCAP as “Not Applicable.”

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

- Describe the overall implementation of the actions to achieve the articulated goal, including relevant challenges and successes experienced with implementation.
 - Include a discussion of relevant challenges and successes experienced with the implementation process.
 - This discussion must include any instance where the LEA did not implement a planned action or implemented a planned action in a manner that differs substantively from how it was described in the adopted LCAP.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

- Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures and between the Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services, as applicable. Minor variances in expenditures or percentages do not need to be addressed, and a dollar-for-dollar accounting is not required.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

- Describe the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal. “Effectiveness” means the degree to which the actions were successful in producing the target result and “ineffectiveness” means that the actions did not produce any significant or targeted result.
 - In some cases, not all actions in a goal will be intended to improve performance on all of the metrics associated with the goal.
 - When responding to this prompt, LEAs may assess the effectiveness of a single action or group of actions within the goal in the context of performance on a single metric or group of specific metrics within the goal that are applicable to the action(s). Grouping actions with metrics will allow for more robust analysis of whether the strategy the LEA is using to impact a specified set of metrics is working and increase transparency for educational partners. LEAs are encouraged to use such an approach when goals include multiple actions and metrics that are not closely associated.
 - Beginning with the development of the 2024–25 LCAP, the LEA must change actions that have not proven effective over a three-year period.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

- Describe any changes made to this goal, expected outcomes, metrics, or actions to achieve this goal as a result of this analysis and analysis of the data provided in the Dashboard or other local data, as applicable.
 - As noted above, beginning with the development of the 2024–25 LCAP, the LEA must change actions that have not proven effective over a three-year period. For actions that have been identified as ineffective, the LEA must identify the ineffective action and must include a description of the following:
 - The reasons for the ineffectiveness, and
 - How changes to the action will result in a new or strengthened approach.

Actions:

Complete the table as follows. Add additional rows as necessary.

Action #

- Enter the action number.

Title

- Provide a short title for the action. This title will also appear in the action tables.

Description

- Provide a brief description of the action.
 - For actions that contribute to meeting the increased or improved services requirement, the LEA may include an explanation of how each action is principally directed towards and effective in meeting the LEA's goals for unduplicated students, as described in the instructions for the Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students section.
 - As previously noted, for each action identified as 1) contributing towards the requirement to increase or improve services for foster youth, English learners, including long-term English learners, and low-income students and 2) being provided on an LEA-wide basis, the LEA must identify one or more metrics to monitor the effectiveness of the action and its budgeted expenditures.
 - These required metrics may be identified within the action description or the first prompt in the increased or improved services section; however, the description must clearly identify the metric(s) being used to monitor the effectiveness of the action and the action(s) that the metric(s) apply to.

Total Funds

- Enter the total amount of expenditures associated with this action. Budgeted expenditures from specific fund sources will be provided in the action tables.

Contributing

- Indicate whether the action contributes to meeting the increased or improved services requirement as described in the Increased or Improved Services section using a “Y” for Yes or an “N” for No.
 - **Note:** for each such contributing action, the LEA will need to provide additional information in the Increased or Improved Services section to address the requirements in *California Code of Regulations*, Title 5 [5 CCR] Section 15496 in the Increased or Improved Services section of the LCAP.

Actions for Foster Youth: School districts, COEs, and charter schools that have a numerically significant foster youth student subgroup are encouraged to include specific actions in the LCAP designed to meet needs specific to foster youth students.

Required Actions

- LEAs with 30 or more English learners and/or 15 or more long-term English learners must include specific actions in the LCAP related to, at a minimum:
 - Language acquisition programs, as defined in *EC* Section 306, provided to students, and

- Professional development for teachers.
- If an LEA has both 30 or more English learners and 15 or more long-term English learners, the LEA must include actions for both English learners and long-term English learners.
- LEAs eligible for technical assistance pursuant to *EC* sections 47607.3, 52071, 52071.5, 52072, or 52072.5, must include specific actions within the LCAP related to its implementation of the work underway as part of technical assistance. The most common form of this technical assistance is frequently referred to as Differentiated Assistance.
- LEAs that have Red Dashboard indicators for (1) a school within the LEA, (2) a student group within the LEA, and/or (3) a student group within any school within the LEA must include one or more specific actions within the LCAP:
 - The specific action(s) must be directed towards the identified student group(s) and/or school(s) and must address the identified state indicator(s) for which the student group or school received the lowest performance level on the 2023 Dashboard. Each student group and/or school that receives the lowest performance level on the 2023 Dashboard must be addressed by one or more actions.
 - These required actions will be effective for the three-year LCAP cycle.

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

Purpose

A well-written Increased or Improved Services section provides educational partners with a comprehensive description, within a single dedicated section, of how an LEA plans to increase or improve services for its unduplicated students as defined in *EC* Section 42238.02 in grades TK–12 as compared to all students in grades TK–12, as applicable, and how LEA-wide or schoolwide actions identified for this purpose meet regulatory requirements. Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of educational partners to facilitate their ability to provide input. An LEA’s description in this section must align with the actions included in the Goals and Actions section as contributing.

Please Note: For the purpose of meeting the Increased or Improved Services requirement and consistent with *EC* Section 42238.02, long-term English learners are included in the English learner student group.

Statutory Requirements

An LEA is required to demonstrate in its LCAP how it is increasing or improving services for its students who are foster youth, English learners, and/or low-income, collectively referred to as unduplicated students, as compared to the services provided to all students in proportion to the increase in funding it receives based on the number and concentration of unduplicated students in the LEA (*EC* Section 42238.07[a][1], *EC* Section 52064[b][8][B]; 5 *CCR* Section 15496[a]). This proportionality percentage is also known as the “minimum proportionality percentage” or “MPP.” The manner in which an LEA demonstrates it is meeting its MPP is two-fold: (1) through the expenditure of LCFF funds or through the identification of a Planned Percentage of Improved Services as documented in the Contributing Actions Table, and (2) through the explanations provided in the Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students section.

To improve services means to grow services in quality and to increase services means to grow services in quantity. Services are increased or improved by those actions in the LCAP that are identified in the Goals and Actions section as contributing to the increased or improved services requirement, whether they are provided across the entire LEA (LEA-wide action), provided to an entire school (Schoolwide action), or solely provided to one or more unduplicated student group(s) (Limited action).

Therefore, for *any* action contributing to meet the increased or improved services requirement, the LEA must include an explanation of:

- How the action is increasing or improving services for the unduplicated student group(s) (Identified Needs and Action Design), and
- How the action meets the LEA's goals for its unduplicated pupils in the state and any local priority areas (Measurement of Effectiveness).

LEA-wide and Schoolwide Actions

In addition to the above required explanations, LEAs must provide a justification for why an LEA-wide or Schoolwide action is being provided to all students and how the action is intended to improve outcomes for unduplicated student group(s) as compared to all students.

- Conclusory statements that a service will help achieve an expected outcome for the goal, without an explicit connection or further explanation as to how, are not sufficient.
- Further, simply stating that an LEA has a high enrollment percentage of a specific student group or groups does not meet the increased or improved services standard because enrolling students is not the same as serving students.

For School Districts Only

Actions provided on an **LEA-wide** basis at **school districts with an unduplicated pupil percentage of less than 55 percent** must also include a description of how the actions are the most effective use of the funds to meet the district's goals for its unduplicated pupils in the state and any local priority areas. The description must provide the basis for this determination, including any alternatives considered, supporting research, experience, or educational theory.

Actions provided on a **Schoolwide** basis for **schools with less than 40 percent enrollment of unduplicated pupils** must also include a description of how these actions are the most effective use of the funds to meet the district's goals for its unduplicated pupils in the state and any local priority areas. The description must provide the basis for this determination, including any alternatives considered, supporting research, experience, or educational theory.

Requirements and Instructions

Complete the tables as follows:

Total Projected LCFF Supplemental and/or Concentration Grants

- Specify the amount of LCFF supplemental and concentration grant funds the LEA estimates it will receive in the coming year based on the number and concentration of foster youth, English learner, and low-income students. This amount includes the Additional 15 percent LCFF Concentration Grant.

Projected Additional 15 percent LCFF Concentration Grant

- Specify the amount of additional LCFF concentration grant add-on funding, as described in *EC* Section 42238.02, that the LEA estimates it will receive in the coming year.

Projected Percentage to Increase or Improve Services for the Coming School Year

- Specify the estimated percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year as calculated pursuant to 5 *CCR* Section 15496(a)(7).

LCFF Carryover — Percentage

- Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).

LCFF Carryover — Dollar

- Specify the LCFF Carryover — Dollar amount identified in the LCFF Carryover Table. If a carryover amount is not identified in the LCFF Carryover Table, specify an amount of zero (\$0).

Total Percentage to Increase or Improve Services for the Coming School Year

- Add the Projected Percentage to Increase or Improve Services for the Coming School Year and the Proportional LCFF Required Carryover Percentage and specify the percentage. This is the LEA's percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year, as calculated pursuant to 5 *CCR* Section 15496(a)(7).

Required Descriptions:

LEA-wide and Schoolwide Actions

For each action being provided to an entire LEA or school, provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) for whom the action is principally directed, (2) how the action is designed to address the identified need(s) and why it is being provided on an LEA or schoolwide basis, and (3) the metric(s) used to measure the effectiveness of the action in improving outcomes for the unduplicated student group(s).

If the LEA has provided this required description in the Action Descriptions, state as such within the table.

Complete the table as follows:

Identified Need(s)

Provide an explanation of the unique identified need(s) of the LEA's unduplicated student group(s) for whom the action is principally directed.

An LEA demonstrates how an action is principally directed towards an unduplicated student group(s) when the LEA explains the need(s), condition(s), or circumstance(s) of the unduplicated student group(s) identified through a needs assessment and how the action addresses them. A meaningful needs assessment includes, at a minimum, analysis of applicable student achievement data and educational partner feedback.

How the Action(s) are Designed to Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis

Provide an explanation of how the action as designed will address the unique identified need(s) of the LEA’s unduplicated student group(s) for whom the action is principally directed and the rationale for why the action is being provided on an LEA-wide or schoolwide basis.

- As stated above, conclusory statements that a service will help achieve an expected outcome for the goal, without an explicit connection or further explanation as to how, are not sufficient.
- Further, simply stating that an LEA has a high enrollment percentage of a specific student group or groups does not meet the increased or improved services standard because enrolling students is not the same as serving students.

Metric(s) to Monitor Effectiveness

Identify the metric(s) being used to measure the progress and effectiveness of the action(s).

Note for COEs and Charter Schools: In the case of COEs and charter schools, schoolwide and LEA-wide are considered to be synonymous.

Limited Actions

For each action being solely provided to one or more unduplicated student group(s), provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) being served, (2) how the action is designed to address the identified need(s), and (3) how the effectiveness of the action in improving outcomes for the unduplicated student group(s) will be measured.

If the LEA has provided the required descriptions in the Action Descriptions, state as such.

Complete the table as follows:

Identified Need(s)

Provide an explanation of the unique need(s) of the unduplicated student group(s) being served identified through the LEA’s needs assessment. A meaningful needs assessment includes, at a minimum, analysis of applicable student achievement data and educational partner feedback.

How the Action(s) are Designed to Address Need(s)

Provide an explanation of how the action is designed to address the unique identified need(s) of the unduplicated student group(s) being served.

Metric(s) to Monitor Effectiveness

Identify the metric(s) being used to measure the progress and effectiveness of the action(s).

For any limited action contributing to meeting the increased or improved services requirement that is associated with a Planned Percentage of Improved Services in the Contributing Summary Table rather than an expenditure of LCFF funds, describe the methodology that was used to determine the contribution of the action towards the proportional percentage, as applicable.

- For each action with an identified Planned Percentage of Improved Services, identify the goal and action number and describe the methodology that was used.
- When identifying a Planned Percentage of Improved Services, the LEA must describe the methodology that it used to determine the contribution of the action towards the proportional percentage. The percentage of improved services for an action corresponds to the amount of LCFF funding that the LEA estimates it would expend to implement the action if it were funded.
- For example, an LEA determines that there is a need to analyze data to ensure that instructional aides and expanded learning providers know what targeted supports to provide to students who are foster youth. The LEA could implement this action by hiring additional staff to collect and analyze data and to coordinate supports for students, which, based on the LEA's current pay scale, the LEA estimates would cost \$165,000. Instead, the LEA chooses to utilize a portion of existing staff time to analyze data relating to students who are foster youth. This analysis will then be shared with site principals who will use the data to coordinate services provided by instructional assistants and expanded learning providers to target support to students. In this example, the LEA would divide the estimated cost of \$165,000 by the amount of LCFF Funding identified in the Total Planned Expenditures Table and then convert the quotient to a percentage. This percentage is the Planned Percentage of Improved Services for the action.

Additional Concentration Grant Funding

A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.

An LEA that receives the additional concentration grant add-on described in *EC* Section 42238.02 is required to demonstrate how it is using these funds to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent as compared to the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is equal to or less than 55 percent. The staff who provide direct services to students must be certificated staff and/or classified staff employed by the LEA; classified staff includes custodial staff.

Provide the following descriptions, as applicable to the LEA:

- An LEA that does not receive a concentration grant or the concentration grant add-on must indicate that a response to this prompt is not applicable.
- Identify the goal and action numbers of the actions in the LCAP that the LEA is implementing to meet the requirement to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent.

- An LEA that does not have comparison schools from which to describe how it is using the concentration grant add-on funds, such as a single-school LEA or an LEA that only has schools with an enrollment of unduplicated students that is greater than 55 percent, must describe how it is using the funds to increase the number of credentialed staff, classified staff, or both, including custodial staff, who provide direct services to students at selected schools and the criteria used to determine which schools require additional staffing support.
- In the event that an additional concentration grant add-on is not sufficient to increase staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent, the LEA must describe how it is using the funds to retain staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent.

Complete the table as follows:

- Provide the staff-to-student ratio of classified staff providing direct services to students with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of classified staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA.
 - The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA.
 - The staff-to-student ratio must be based on the number of full-time equivalent (FTE) staff and the number of enrolled students as counted on the first Wednesday in October of each year.
- Provide the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA.
 - The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA.
 - The staff-to-student ratio must be based on the number of FTE staff and the number of enrolled students as counted on the first Wednesday in October of each year.

Action Tables

Complete the Total Planned Expenditures Table for each action in the LCAP. The information entered into this table will automatically populate the other Action Tables. Information is only entered into the Total Planned Expenditures Table, the Annual Update Table, the Contributing Actions Annual Update Table, and the LCFF Carryover Table. The word “input” has been added to column headers to aid in identifying the column(s) where information will be entered. Information is not entered on the remaining Action tables.

The following tables are required to be included as part of the LCAP adopted by the local governing board or governing body:

- Table 1: Total Planned Expenditures Table (for the coming LCAP Year)
- Table 2: Contributing Actions Table (for the coming LCAP Year)

- Table 3: Annual Update Table (for the current LCAP Year)
- Table 4: Contributing Actions Annual Update Table (for the current LCAP Year)
- Table 5: LCFF Carryover Table (for the current LCAP Year)

Note: The coming LCAP Year is the year that is being planned for, while the current LCAP year is the current year of implementation. For example, when developing the 2024–25 LCAP, 2024–25 will be the coming LCAP Year and 2023–24 will be the current LCAP Year.

Total Planned Expenditures Table

In the Total Planned Expenditures Table, input the following information for each action in the LCAP for that applicable LCAP year:

- **LCAP Year:** Identify the applicable LCAP Year.
- **1. Projected LCFF Base Grant:** Provide the total amount estimated LCFF entitlement for the coming school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Block Grant program, the former Home-to-School Transportation program, and the Small School District Transportation program, pursuant to 5 CCR Section 15496(a)(8). Note that the LCFF Base Grant for purposes of the LCAP also includes the Necessary Small Schools and Economic Recovery Target allowances for school districts, and County Operations Grant for COEs.

See *EC* sections 2574 (for COEs) and 42238.02 (for school districts and charter schools), as applicable, for LCFF entitlement calculations.
- **2. Projected LCFF Supplemental and/or Concentration Grants:** Provide the total amount of LCFF supplemental and concentration grants estimated on the basis of the number and concentration of unduplicated students for the coming school year.
- **3. Projected Percentage to Increase or Improve Services for the Coming School Year:** This percentage will not be entered; it is calculated based on the Projected LCFF Base Grant and the Projected LCFF Supplemental and/or Concentration Grants, pursuant to 5 CCR Section 15496(a)(8). This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the coming LCAP year.
- **LCFF Carryover — Percentage:** Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table from the prior LCAP year. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).
- **Total Percentage to Increase or Improve Services for the Coming School Year:** This percentage will not be entered; it is calculated based on the Projected Percentage to Increase or Improve Services for the Coming School Year and the LCFF Carryover — Percentage. ***This is the percentage by which the LEA must increase or improve services for unduplicated pupils as compared to the services provided to all students in the coming LCAP year.***

- **Goal #:** Enter the LCAP Goal number for the action.
- **Action #:** Enter the action’s number as indicated in the LCAP Goal.
- **Action Title:** Provide a title of the action.
- **Student Group(s):** Indicate the student group or groups who will be the primary beneficiary of the action by entering “All,” or by entering a specific student group or groups.
- **Contributing to Increased or Improved Services?:** Type “Yes” if the action **is** included as contributing to meeting the increased or improved services requirement; OR, type “No” if the action is **not** included as contributing to meeting the increased or improved services requirement.
- If “Yes” is entered into the Contributing column, then complete the following columns:
 - **Scope:** The scope of an action may be LEA-wide (i.e., districtwide, countywide, or charterwide), schoolwide, or limited. An action that is LEA-wide in scope upgrades the entire educational program of the LEA. An action that is schoolwide in scope upgrades the entire educational program of a single school. An action that is limited in its scope is an action that serves only one or more unduplicated student groups.
 - **Unduplicated Student Group(s):** Regardless of scope, contributing actions serve one or more unduplicated student groups. Indicate one or more unduplicated student groups for whom services are being increased or improved as compared to what all students receive.
 - **Location:** Identify the location where the action will be provided. If the action is provided to all schools within the LEA, the LEA must indicate “All Schools.” If the action is provided to specific schools within the LEA or specific grade spans only, the LEA must enter “Specific Schools” or “Specific Grade Spans.” Identify the individual school or a subset of schools or grade spans (e.g., all high schools or grades transitional kindergarten through grade five), as appropriate.
- **Time Span:** Enter “ongoing” if the action will be implemented for an indeterminate period of time. Otherwise, indicate the span of time for which the action will be implemented. For example, an LEA might enter “1 Year,” or “2 Years,” or “6 Months.”
- **Total Personnel:** Enter the total amount of personnel expenditures utilized to implement this action.
- **Total Non-Personnel:** This amount will be automatically calculated based on information provided in the Total Personnel column and the Total Funds column.
- **LCFF Funds:** Enter the total amount of LCFF funds utilized to implement this action, if any. LCFF funds include all funds that make up an LEA’s total LCFF target (i.e., base grant, grade span adjustment, supplemental grant, concentration grant, Targeted Instructional Improvement Block Grant, and Home-To-School Transportation).

- **Note:** For an action to contribute towards meeting the increased or improved services requirement, it must include some measure of LCFF funding. The action may also include funding from other sources, however the extent to which an action contributes to meeting the increased or improved services requirement is based on the LCFF funding being used to implement the action.
- **Other State Funds:** Enter the total amount of Other State Funds utilized to implement this action, if any.
 - **Note:** Equity Multiplier funds must be included in the “Other State Funds” category, not in the “LCFF Funds” category. As a reminder, Equity Multiplier funds must be used to supplement, not supplant, funding provided to Equity Multiplier schoolsites for purposes of the LCFF, the ELO-P, the LCRS, and/or the CCSPP. This means that Equity Multiplier funds must not be used to replace funding that an Equity Multiplier schoolsite would otherwise receive to implement LEA-wide actions identified in the LEA’s LCAP or that an Equity Multiplier schoolsite would otherwise receive to implement provisions of the ELO-P, the LCRS, and/or the CCSPP.
- **Local Funds:** Enter the total amount of Local Funds utilized to implement this action, if any.
- **Federal Funds:** Enter the total amount of Federal Funds utilized to implement this action, if any.
- **Total Funds:** This amount is automatically calculated based on amounts entered in the previous four columns.
- **Planned Percentage of Improved Services:** For any action identified as contributing, being provided on a Limited basis to unduplicated students, and that does not have funding associated with the action, enter the planned quality improvement anticipated for the action as a percentage rounded to the nearest hundredth (0.00%). A limited action is an action that only serves foster youth, English learners, and/or low-income students.
 - As noted in the instructions for the Increased or Improved Services section, when identifying a Planned Percentage of Improved Services, the LEA must describe the methodology that it used to determine the contribution of the action towards the proportional percentage. The percentage of improved services for an action corresponds to the amount of LCFF funding that the LEA estimates it would expend to implement the action if it were funded.

For example, an LEA determines that there is a need to analyze data to ensure that instructional aides and expanded learning providers know what targeted supports to provide to students who are foster youth. The LEA could implement this action by hiring additional staff to collect and analyze data and to coordinate supports for students, which, based on the LEA’s current pay scale, the LEA estimates would cost \$165,000. Instead, the LEA chooses to utilize a portion of existing staff time to analyze data relating to students who are foster youth. This analysis will then be shared with site principals who will use the data to coordinate services provided by instructional assistants and expanded learning providers to target support to students. In this example, the LEA would divide the estimated cost of \$165,000 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Planned Percentage of Improved Services for the action.

Contributing Actions Table

As noted above, information will not be entered in the Contributing Actions Table; however, the ‘Contributing to Increased or Improved Services?’ column will need to be checked to ensure that only actions with a “Yes” are displaying. If actions with a “No” are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the “Yes” responses.

Annual Update Table

In the Annual Update Table, provide the following information for each action in the LCAP for the relevant LCAP year:

- **Estimated Actual Expenditures:** Enter the total estimated actual expenditures to implement this action, if any.

Contributing Actions Annual Update Table

In the Contributing Actions Annual Update Table, check the ‘Contributing to Increased or Improved Services?’ column to ensure that only actions with a “Yes” are displaying. If actions with a “No” are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the “Yes” responses. Provide the following information for each contributing action in the LCAP for the relevant LCAP year:

- **6. Estimated Actual LCFF Supplemental and/or Concentration Grants:** Provide the total amount of LCFF supplemental and concentration grants estimated based on the number and concentration of unduplicated students in the current school year.
- **Estimated Actual Expenditures for Contributing Actions:** Enter the total estimated actual expenditure of LCFF funds used to implement this action, if any.
- **Estimated Actual Percentage of Improved Services:** For any action identified as contributing, being provided on a Limited basis only to unduplicated students, and that does not have funding associated with the action, enter the total estimated actual quality improvement anticipated for the action as a percentage rounded to the nearest hundredth (0.00%).
 - Building on the example provided above for calculating the Planned Percentage of Improved Services, the LEA in the example implements the action. As part of the annual update process, the LEA reviews implementation and student outcome data and determines that the action was implemented with fidelity and that outcomes for foster youth students improved. The LEA reviews the original estimated cost for the action and determines that had it hired additional staff to collect and analyze data and to coordinate supports for students that estimated actual cost would have been \$169,500 due to a cost of living adjustment. The LEA would divide the estimated actual cost of \$169,500 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Estimated Actual Percentage of Improved Services for the action.

LCFF Carryover Table

- **9. Estimated Actual LCFF Base Grant:** Provide the total amount of estimated LCFF Target Entitlement for the current school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Block Grant program, the former Home-to-School Transportation program, and the Small School District Transportation program, pursuant to 5 CCR Section 15496(a)(8). Note that the LCFF Base Grant for purposes of the LCAP also includes the Necessary Small Schools and Economic

Recovery Target allowances for school districts, and County Operations Grant for COEs. See *EC* sections 2574 (for COEs) and 42238.02 (for school districts and charter schools), as applicable, for LCFF entitlement calculations.

- **10. Total Percentage to Increase or Improve Services for the Current School Year:** This percentage will not be entered. The percentage is calculated based on the amounts of the Estimated Actual LCFF Base Grant (9) and the Estimated Actual LCFF Supplemental and/or Concentration Grants (6), pursuant to 5 CCR Section 15496(a)(8), plus the LCFF Carryover – Percentage from the prior year. This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the current LCAP year.

Calculations in the Action Tables

To reduce the duplication of effort of LEAs, the Action Tables include functionality such as pre-population of fields and cells based on the information provided in the Data Entry Table, the Annual Update Summary Table, and the Contributing Actions Table. For transparency, the functionality and calculations used are provided below.

Contributing Actions Table

- **4. Total Planned Contributing Expenditures (LCFF Funds)**
 - This amount is the total of the Planned Expenditures for Contributing Actions (LCFF Funds) column.
- **5. Total Planned Percentage of Improved Services**
 - This percentage is the total of the Planned Percentage of Improved Services column.
- **Planned Percentage to Increase or Improve Services for the coming school year (4 divided by 1, plus 5)**
 - This percentage is calculated by dividing the Total Planned Contributing Expenditures (4) by the Projected LCFF Base Grant (1), converting the quotient to a percentage, and adding it to the Total Planned Percentage of Improved Services (5).

Contributing Actions Annual Update Table

Pursuant to *EC* Section 42238.07(c)(2), if the Total Planned Contributing Expenditures (4) is less than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the LEA is required to calculate the difference between the Total Planned Percentage of Improved Services (5) and the Total Estimated Actual Percentage of Improved Services (7). If the Total Planned Contributing Expenditures (4) is equal to or greater than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the Difference Between Planned and Estimated Actual Percentage of Improved Services will display “Not Required.”

- **6. Estimated Actual LCFF Supplemental and Concentration Grants**
 - This is the total amount of LCFF supplemental and concentration grants the LEA estimates it will actually receive based on of the number and concentration of unduplicated students in the current school year.

- **4. Total Planned Contributing Expenditures (LCFF Funds)**
 - This amount is the total of the Last Year's Planned Expenditures for Contributing Actions (LCFF Funds).
- **7. Total Estimated Actual Expenditures for Contributing Actions**
 - This amount is the total of the Estimated Actual Expenditures for Contributing Actions (LCFF Funds).
- **Difference Between Planned and Estimated Actual Expenditures for Contributing Actions (Subtract 7 from 4)**
 - This amount is the Total Estimated Actual Expenditures for Contributing Actions (7) subtracted from the Total Planned Contributing Expenditures (4).
- **5. Total Planned Percentage of Improved Services (%)**
 - This amount is the total of the Planned Percentage of Improved Services column.
- **8. Total Estimated Actual Percentage of Improved Services (%)**
 - This amount is the total of the Estimated Actual Percentage of Improved Services column.
- **Difference Between Planned and Estimated Actual Percentage of Improved Services (Subtract 5 from 8)**
 - This amount is the Total Planned Percentage of Improved Services (5) subtracted from the Total Estimated Actual Percentage of Improved Services (8).

LCFF Carryover Table

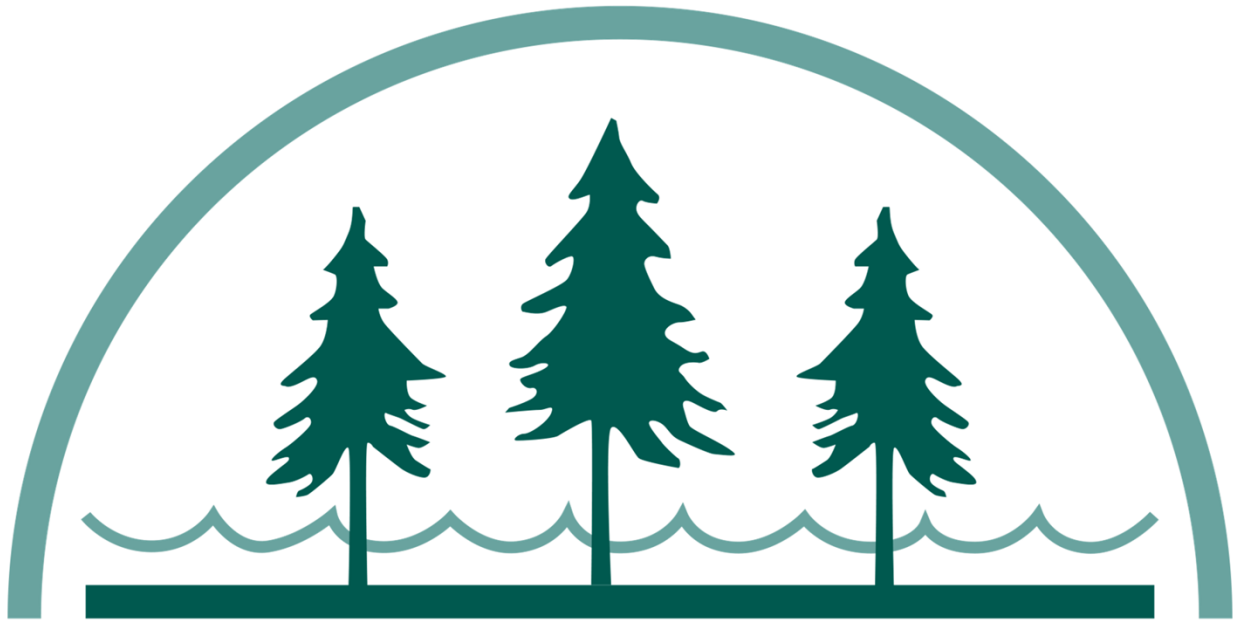
- **10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 plus Carryover %)**
 - This percentage is the Estimated Actual LCFF Supplemental and/or Concentration Grants (6) divided by the Estimated Actual LCFF Base Grant (9) plus the LCFF Carryover – Percentage from the prior year.
- **11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8)**
 - This percentage is the Total Estimated Actual Expenditures for Contributing Actions (7) divided by the LCFF Funding (9), then converting the quotient to a percentage and adding the Total Estimated Actual Percentage of Improved Services (8).
- **12. LCFF Carryover — Dollar Amount LCFF Carryover (Subtract 11 from 10 and multiply by 9)**
 - If the Estimated Actual Percentage of Increased or Improved Services (11) is less than the Estimated Actual Percentage to Increase or Improve Services (10), the LEA is required to carry over LCFF funds.

The amount of LCFF funds is calculated by subtracting the Estimated Actual Percentage to Increase or Improve Services (11) from the Estimated Actual Percentage of Increased or Improved Services (10) and then multiplying by the Estimated Actual LCFF Base Grant (9). This amount is the amount of LCFF funds that is required to be carried over to the coming year.

- **13. LCFF Carryover — Percentage (12 divided by 9)**

- This percentage is the unmet portion of the Percentage to Increase or Improve Services that the LEA must carry over into the coming LCAP year. The percentage is calculated by dividing the LCFF Carryover (12) by the LCFF Funding (9).

California Department of Education
November 2023



Eureka City Schools

LCFF Budget Overview for Parents

Local Educational Agency (LEA) Name: Eureka City Schools

CDS Code: 12-75515

School Year: 2024-25

LEA contact information:

Jennifer Johnson

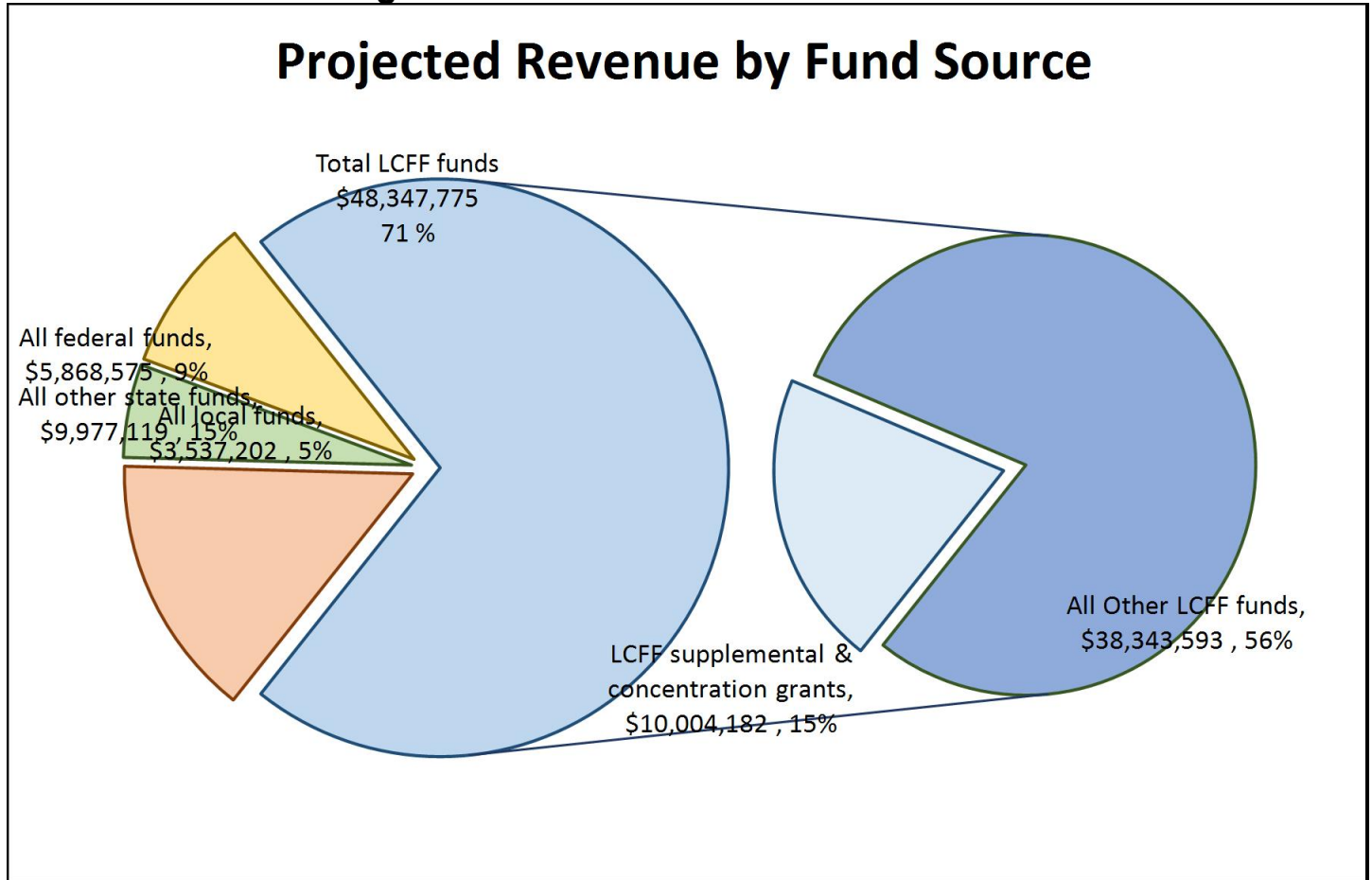
Assistant Superintendent

Educational Services

(707) 441-3364

School districts receive funding from different sources: state funds under the Local Control Funding Formula (LCFF), other state funds, local funds, and federal funds. LCFF funds include a base level of funding for all LEAs and extra funding - called "supplemental and concentration" grants - to LEAs based on the enrollment of high needs students (foster youth, English learners, and low-income students).

Budget Overview for the 2024-25 School Year

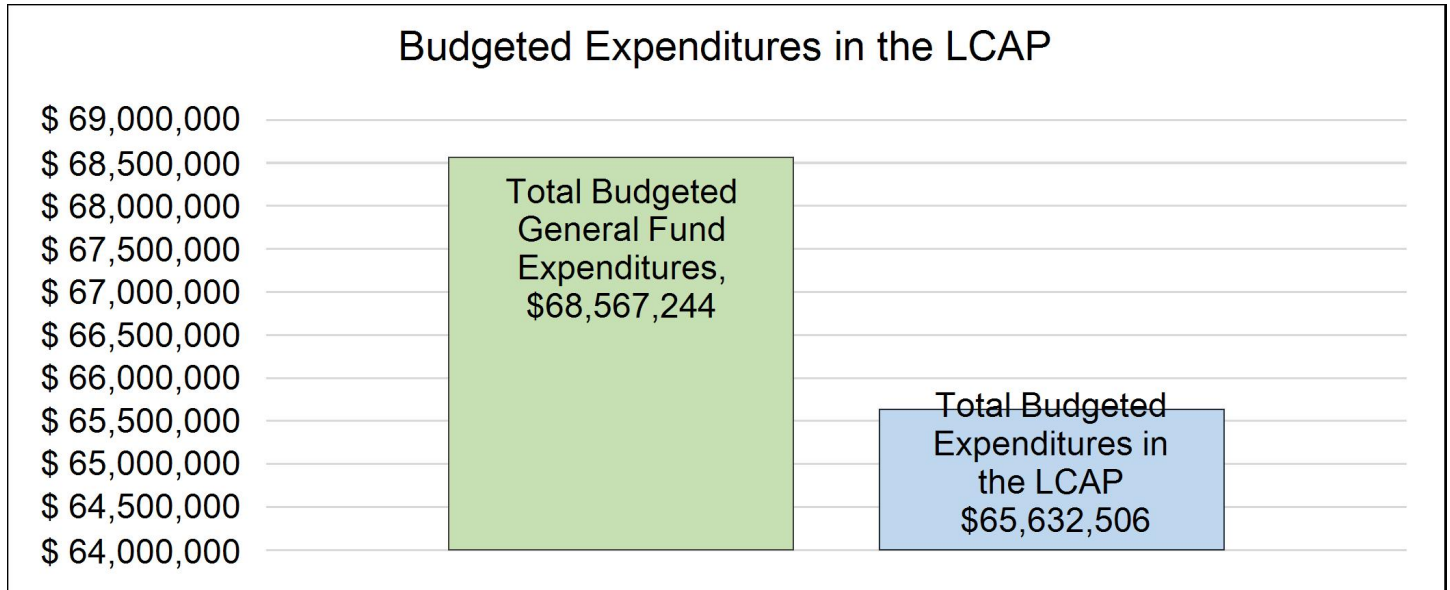


This chart shows the total general purpose revenue Eureka City Schools expects to receive in the coming year from all sources.

The text description for the above chart is as follows: The total revenue projected for Eureka City Schools is \$67,730,671, of which \$48347775 is Local Control Funding Formula (LCFF), \$9977119 is other state funds, \$3537202 is local funds, and \$5868575 is federal funds. Of the \$48347775 in LCFF Funds, \$10004182 is generated based on the enrollment of high needs students (foster youth, English learner, and low-income students).

LCFF Budget Overview for Parents

The LCFF gives school districts more flexibility in deciding how to use state funds. In exchange, school districts must work with parents, educators, students, and the community to develop a Local Control and Accountability Plan (LCAP) that shows how they will use these funds to serve students.



This chart provides a quick summary of how much Eureka City Schools plans to spend for 2024-25. It shows how much of the total is tied to planned actions and services in the LCAP.

The text description of the above chart is as follows: Eureka City Schools plans to spend \$68,567,244 for the 2024-25 school year. Of that amount, \$65,632,506 is tied to actions/services in the LCAP and \$2,934,738 is not included in the LCAP. The budgeted expenditures that are not included in the LCAP will be used for the following:

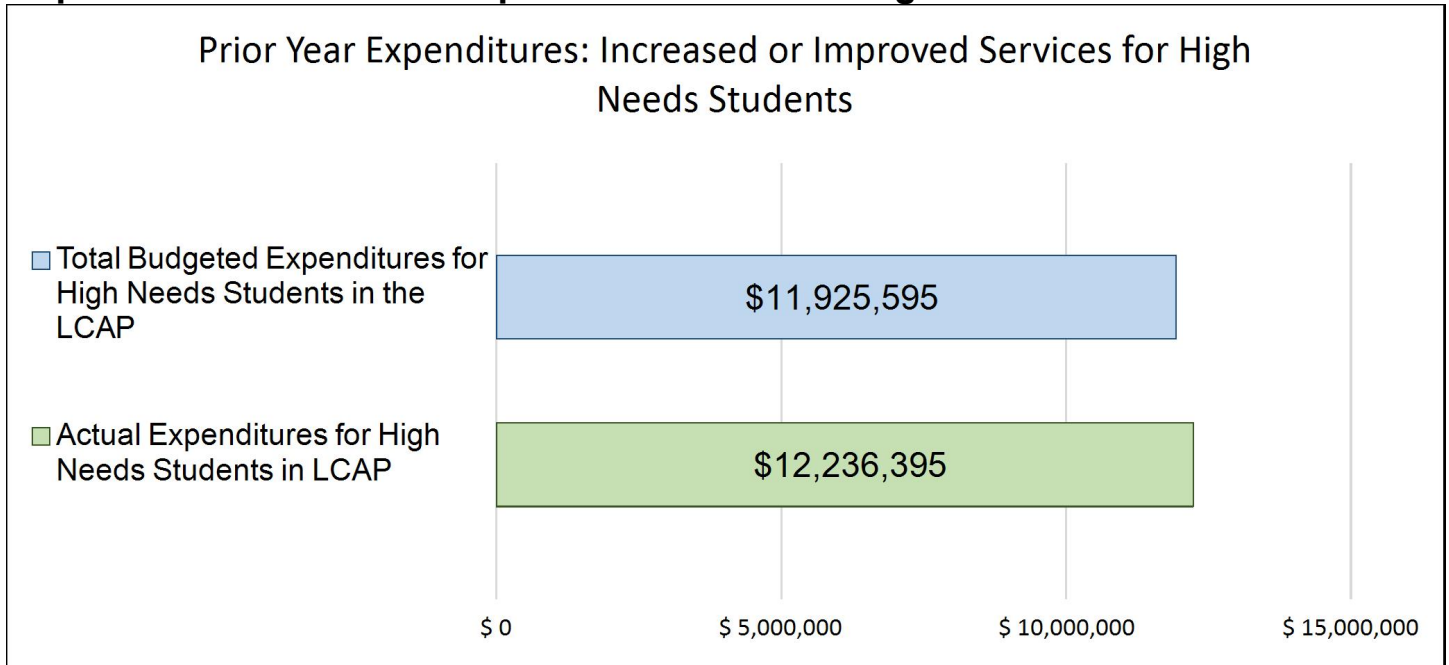
Additional Federal and state funding was not included in the LCAP as it specific to the funding sources and not a part of the goals outline in the LCAP.

Increased or Improved Services for High Needs Students in the LCAP for the 2024-25 School Year

In 2024-25, Eureka City Schools is projecting it will receive \$1,000,418 based on the enrollment of foster youth, English learner, and low-income students. Eureka City Schools must describe how it intends to increase or improve services for high needs students in the LCAP. Eureka City Schools plans to spend \$1,038,186 towards meeting this requirement, as described in the LCAP.

LCFF Budget Overview for Parents

Update on Increased or Improved Services for High Needs Students in 2023-24



This chart compares what Eureka City Schools budgeted last year in the LCAP for actions and services that contribute to increasing or improving services for high needs students with what Eureka City Schools estimates it has spent on actions and services that contribute to increasing or improving services for high needs students in the current year.

The text description of the above chart is as follows: In 2023-24, Eureka City Schools's LCAP budgeted \$11,925,595 for planned actions to increase or improve services for high needs students. Eureka City Schools actually spent \$12,236,395 for actions to increase or improve services for high needs students in 2023-24.

**Local Control and Accountability Plan (LCAP)
Every Student Succeeds Act (ESSA)
Federal Addendum Template**

School Year

2023-24

Date of Board Approval

LEA Name

Eureka City Schools

CDS Code:

12-75515

Link to the LCAP:

(optional)

https://www.eurekacityschools.org/for_parents/lcap

For which ESSA programs apply to your LEA?

Choose From:

TITLE I, PART A

Improving Basic Programs Operated by State and Local Educational Agencies

TITLE II, PART A

Supporting Effective Instruction

TITLE III, PART A

Language Instruction for English Learners and Immigrant Students

TITLE IV, PART A

Student Support and Academic Enrichment Grants

(note: This list only includes ESSA programs with LEA plan requirements; not all ESSA programs.)

In the following pages, ONLY complete the sections for the corresponding programs.

Instructions

The LCAP Federal Addendum is meant to supplement the LCAP to ensure that eligible LEAs have the opportunity to meet the Local Educational Agency (LEA) Plan provisions of the ESSA.

The LCAP Federal Addendum Template must be completed and submitted to the California Department of Education (CDE) to apply for ESSA funding. LEAs are encouraged to review the LCAP Federal Addendum annually with their LCAP, as ESSA funding should be considered in yearly strategic planning.

The LEA must address the Strategy and Alignment prompts provided on the following page.

Each provision for each program must be addressed unless the provision is not applicable to the LEA.

In addressing these provisions, LEAs must provide a narrative that addresses the provision **within the LCAP Federal Addendum Template.**

Under State Priority Alignment, state priority numbers are provided to demonstrate where an ESSA provision aligns with state priorities. This is meant to assist LEAs in determining where ESSA provisions may already be addressed in the LEA's LCAP, as it demonstrates the LEA's efforts to support the state priorities.

The CDE emphasizes that **the LCAP Federal Addendum should not drive LCAP development.** ESSA funds are supplemental to state funds, just as the LCAP Federal Addendum supplements your LCAP. **LEAs are encouraged to integrate their ESSA funds into their LCAP development as much as possible to promote strategic planning of all resources;** however, this is not a requirement. In reviewing the LCAP Federal Addendum, staff will evaluate the LEA's responses to the ESSA plan provisions. There is no standard length for the responses. LEAs will be asked to clarify insufficient responses during the review process.

This template is designed to be used by LEAs who already have completed their LCAP Federal Addendum and received approval from CDE. This template will support LEAs with the review of their LCAP Federal Addendum and revision.

The review and revision of the LCAP Federal Addendum do not need to be submitted to CDE for approval. However, an LEA should have their local Board approve any revisions.

Even if the LEA plans to transfer all of its title funds, it must still address all of the provisions of the title from which it is transferring its funds. The LEA must first meet the application requirements of those funds before it can elect to transfer those funds to another title.

California's ESSA State Plan significantly shifts the state's approach to the utilization of federal resources in support of underserved student groups. This LCAP Federal Addendum provides LEAs with the opportunity to document their approach to maximizing the impact of federal investments in support of underserved students.

The implementation of ESSA in California presents an opportunity for LEAs to innovate with their federally-funded programs and align them with the priority goals they are realizing under the state's Local Control Funding Formula (LCFF).

LCFF provides LEAs flexibility to design programs and provide services that meet the needs of students in order to achieve readiness for college, career, and lifelong learning. The LCAP planning process supports continuous cycles of action, reflection, and improvement.

Please respond to the prompts below, and in the pages that follow, to describe the LEA's plan for making the best use of federal ESEA resources in alignment with other federal, state, and local programs as described in the LEA's LCAP.

Strategy

Explain the LEA's strategy for using federal funds to supplement and enhance local priorities or initiatives funded with state funds, as reflected in the LEA's LCAP. This shall include describing the rationale/evidence for the selected use(s) of federal funds within the context of the LEA's broader strategy reflected in the LCAP.

Eureka City Schools (ECS) uses federal funds to support attaining six LCAP goals. The goals are as follows: 1. All students will demonstrate high academic achievement and college and career readiness while being taught and supported by qualified staff. 2. Every student will have access to high-quality instructional materials that are aligned with the adopted curriculum while attending school in safe, clean, and well-maintained facilities. 3. Improve student attendance with a focus on chronic absenteeism and graduation rates for all students. 4. Reduce suspension rates and increase a sense of belonging by creating a positive and inclusive school climate where all students feel valued, supported, and connected. 5. We will improve student outcomes using local data to inform decision-making and drive targeted interventions. 6. Allow for equity and access at Zoe Barnum Continuation High School through use of Equity Multiplier funding. To determine what actions and services will be provided using federal funds, ECS analyzes student performance data (including state and local measures applicable to the six LCAP goals) to identify where disparities or inequities exist. The District then applies what we know about research-based and evidence-based practices to correct these disparities or inequities. This is a dynamic continuous improvement process, revisited at least annually, whereby changes are made to actions and services based on the "story" revealed by the data.

Determining the funding source for supporting the District's LCAP goals is based on the following criteria: What is allowable by law/statute? What provides the most flexibility in supporting both LCAP goals? What is the sustainability of the funding source? By referencing these three criteria in the decision-making process, ECS ensures that federal funds are applied appropriately in the larger context of supporting the LCAP goals and not as "stand-alone" means of funneling support to short-term individual initiatives or projects.

Alignment

Describe the efforts that the LEA will take to align use of federal funds with activities funded by state and local funds and, as applicable, across different federal grant programs.

ECS is aggressive in pursuing all possible funding sources (ongoing federal funds, state, and local funds, and federal grants) to support students as long as they align with our priorities of the six LCAP goals and the priorities of the District's strategic plan (which are themselves, aligned). ECS may apply multiple funding sources to a particular action or service to ensure maximum impact for improving student outcomes. In other words, the alignment is in leveraging available funding for a specific goal. For example, we determined that one of the most powerful drivers in improving student literacy is through deep implementation of an evidence-based and common-core aligned ELA curriculum. Therefore, the District leveraged multiple funding sources (including LCFF base and supplemental/concentration funds, Title I and III funds, and MTSS grant funds) to ensure this deep implementation occurred. By using multiple funding sources as a "package," the District was able to 1. purchase the instructional materials (LCFF base funds), 2. provide professional development on instructional strategies for ELA (Title I funds), 3. provide ongoing coaching support for classroom teachers (MTSS state grant), 4. provide intervention support for struggling students (Sup. and Con. funds, Title I funds and Title III funds).

ESSA Provisions Addressed Within the LCAP

Within the LCAP an LEA is required to describe its goals and the specific actions to achieve those goals, for each of the LCFF state priorities. In an approvable LCAP, it will be apparent from the descriptions of the goals, actions, and services how an LEA is acting to address the following ESSA provisions through the aligned LCFF state priorities and/or the state accountability system.

TITLE I, PART A

Monitoring Student Progress Towards Meeting Challenging State Academic Standards

ESSA SECTION	STATE PRIORITY ALIGNMENT
1112(b)(1) (A–D)	1, 2, 4, 7, 8 <i>(as applicable)</i>

Describe how the LEA will monitor students' progress in meeting the challenging state academic standards by:

- (A) developing and implementing a well-rounded program of instruction to meet the academic needs of all students;
- (B) identifying students who may be at risk for academic failure;
- (C) providing additional educational assistance to individual students the LEA or school determines need help in meeting the challenging State academic standards; and
- (D) identifying and implementing instructional and other strategies intended to strengthen academic programs and improve school conditions for student learning.

Overuse in Discipline Practices that Remove Students from the Classroom

ESSA SECTION	STATE PRIORITY ALIGNMENT
1112(b)(11)	6 <i>(as applicable)</i>

Describe how the LEA will support efforts to reduce the overuse of discipline practices that remove students from the classroom, which may include identifying and supporting schools with high rates of discipline, disaggregated by each of the student groups, as defined in Section 1111(c)(2).

Career Technical and Work-based Opportunities

ESSA SECTION	STATE PRIORITY ALIGNMENT
1112(b)(12)(A–B)	2, 4, 7 <i>(as applicable)</i>

If determined appropriate by the LEA, describe how such agency will support programs that coordinate and integrate:

- (A) academic and career and technical education content through coordinated instructional strategies, that may incorporate experiential learning opportunities and promote skills attainment important to in-demand occupations or industries in the State; and
- (B) work-based learning opportunities that provide students in-depth interaction with industry professionals and, if appropriate, academic credit.

TITLE II, PART A

Title II, Part A Activities

ESSA SECTION	STATE PRIORITY ALIGNMENT
2102(b)(2)(A)	1, 2, 4 (<i>as applicable</i>)

Provide a description of the activities to be carried out by the LEA under this Section and how these activities will be aligned with challenging State academic standards.

TITLE III, PART A

Parent, Family, and Community Engagement

ESSA SECTION	STATE PRIORITY ALIGNMENT
3116(b)(3)	3, 6 (<i>as applicable</i>)

Describe how the eligible entity will promote parent, family, and community engagement in the education of English learners.

ESSA Provisions Addressed in the Consolidated Application and Reporting System

An LEA addresses the following ESSA provision as part of completing annual reporting through the Consolidated Application and Reporting System (CARS).

TITLE I, PART A

Poverty Criteria

ESSA SECTION(S)	STATE PRIORITY ALIGNMENT
1112(b)(4)	N/A

Describe the poverty criteria that will be used to select school attendance areas under Section 1113.

ECS's poverty criteria is based on the number of children eligible for a free or reduced lunch.

ESSA Provisions Not Addressed in the LCAP

For the majority of LEAs, the ESSA provisions on the following pages do not align with state priorities. **Each provision for each program provided on the following pages must be addressed** unless the provision is not applicable to the LEA. In addressing these provisions, LEAs must provide a narrative that addresses the provision **within this addendum**.

As previously stated, the CDE emphasizes that the LCAP Federal Addendum should not drive LCAP development. ESSA funds are supplemental to state funds, just as the LCAP Federal Addendum supplements your LCAP. **LEAs are encouraged to integrate their ESSA funds into their LCAP** development as much as possible to promote strategic planning of all resources; however, this is not a requirement. In reviewing the LCAP Federal Addendum, staff will evaluate the LEA's responses to the ESSA plan provisions. There is no standard length for the responses. LEAs will be asked to clarify insufficient responses during the review process.

TITLE I, PART A

Educator Equity

ESSA SECTION 1112(b)(2) – *Not Applicable to Charters and Single School Districts.*

Describe how the LEA will identify and address, as required under State plans as described in Section 1111(g)(1)(B), any disparities that result in low-income students and minority students being taught at higher rates than other students by ineffective, inexperienced, or out-of-field teachers.

NOTE: In this section, LEAs must identify and address disparities. Tools on the CDEs website (<https://www.cde.ca.gov/pd/ee/peat.asp>) can help with this process. LEAs are required to specifically address the following at comparable sites:

1. What # and % of teachers at sites are inexperienced, misassigned, or out-of-field in relation to:
 - a. Number of low-income students
 - b. Number of minority students
2. Does the LEA have an educator equity gap –
 - a. If yes, must create a plan which must include root cause analysis of the disparity
 - b. A plan must be created with meaningful educational partner engagement.

Educator Equity Data Tables available [here](#).

THIS ESSA PROVISION IS ADDRESSED BELOW:

Annually, the District reviews its teacher assignments to ensure that teachers are not misassigned or do not meet minimum criteria for appropriate certification. The District also develops a teacher experience table for each school site to determine if disparities exist with regards to the number of inexperienced teachers at any school site. Since ECS has schoolwide programs, low-income and minority students are heterogeneously distributed throughout the classes offered at the elementary and middle schools. At the high school level, the District analyzes the placement of students in math classes to ensure that there is not an inequity with regards to low-income or minority students being placed in lower-level classes. The District has historically struggled to fill math teachers at the secondary level and special education teachers at all levels. Under BP 4111 and 4112 the District actively recruits and selects teachers for these "hard to fill" positions, sometimes offering signing bonuses that are paid over two years. Once employed, ECS employs several "onboarding" strategies that include the following: New teacher orientation, support through the North Coast Teacher Induction Program (NCTIP), Teacher Academies facilitated by the District's instructional coaches, and six days (for 2023-2024) of required professional development for each teacher.

On November 6, 2019, the SBE approved updated definitions for "ineffective" and "out-of-field" teachers to be included in the amended California ESSA Consolidated State Plan.

Term	Definition
------	------------

Ineffective teacher	<p>An ineffective teacher is any of the following:</p> <ul style="list-style-type: none"> • An individual whose assignment is legally authorized by an emergency permit that does not require possession of a full teaching license; or • A teacher who holds a teaching credential but does not possess a permit or authorization that temporarily allows them to teach outside of their credentialed area (misassigned) • An individual who holds no credential, permit, or authorization to teach in California. <p>Under this definition, teachers with the following limited emergency permits would be considered ineffective:</p> <ul style="list-style-type: none"> • Provisional Internship Permits, • Short-Term Staff Permits • Variable Term Waivers <p>Substitute permits or Teaching Permits for Statutory Leave (TSPL) holders serving as the teacher of record</p>
Out-of-field teacher	<p>A credentialed out-of-field teacher is: A credentialed teacher who has not yet demonstrated subject matter competence in the subject area(s) or for the student population to which he or she is assigned. Under this definition, the following limited permits will be considered out of the field:</p> <ul style="list-style-type: none"> • General Education Limited Assignment Permit (GELAP) • Special Education Limited Assignment Permit (SELAP) • Short-Term Waivers • Emergency English Learner or Bilingual Authorization Permits <p>Local Assignment Options (except for those made pursuant to the <i>California Code of Regulations</i>, Title 5, Section 80005[b])</p>
Inexperienced Teacher	A teacher who has two or fewer years of teaching experience.
Minority Student	A student who is American Indian/Alaska Native, Asian, African American, Filipino, Native Hawaiian/Pacific Islander, Hispanic, or Two or More Races Not Hispanic.
Low-Income Student	A student who is eligible to receive Free or Reduced-Price Meals

Parent and Family Engagement

ESSA SECTIONS 1112(b)(3) and 1112(b)(7)

Describe the strategy the LEA will use to implement effective parent and family engagement under Section 1116.

Each school site is provided with an allocation of funds specifically for parent and family engagement. These funds are used to host after school events to bring the parents into the classroom and see the and participate in the learning environment of their students.

To meet this requirement, LEAs must provide a description of the following:

ESSA Section 1112(b)(3): how the LEA will carry out its responsibilities under paragraphs (1) and (2) of Section 1111(d);

1. How the LEA will involve parents and family members at identified schools in jointly developing Comprehensive Support and Improvement plans
2. How the LEA will involve parents and family members in identified schools in jointly developing the Targeted Support and Improvement plans

3. In the absence of the identification of any schools for Comprehensive Support and Improvement (CSI) or any schools for Targeted Assistance and Intervention (TSI), the LEA may write N/A. This provision will not be reviewed.

ESSA Section 1112(b)(7): the strategy the LEA will use to implement effective parent and family engagement under Section 1116; shall include how the LEA and its schools will build capacity for parent and family engagement by:

1. Describe the LEA parent and family engagement policy, and how it was developed jointly with, agree on with, and distribute to, parents and family members of participating children a written parent and family engagement policy (ESSA Section 1116(a)).
2. Describe how the LEA will provide assistance to parents of children served by the school or local educational agency, as appropriate, in understanding such topics as the challenging State academic standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children; (ESSA Section 1116(e)(1))
3. Describe how the LEA will provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement; (ESSA Section 1116(e)(2))
4. Describe how the LEA will educate teachers, specialized instructional support personnel, principals, other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school; (ESSA Section 1116(e)(3))
5. Describe how the LEA will to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children; (ESSA Section 1116(e)(4))
6. Describe how the LEA will ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand (ESSA Section 1116(e)(5))
7. Describe how the LEA will provide such other reasonable support for parental involvement activities as parents may request (ESSA Section 1116(e)(14)).
8. Describe how the LEA will provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports in a format and, to the extent practicable, in a language, such parents understand (ESSA Section 1116(f)).

Also, include how the LEA will align parent involvement required in Section 1116 with the LCAP educational partner engagement process.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Eureka City Schools (ECS) views parents and guardians as partners in the education of District students and seeks to lower barriers to their meaningful participation. This philosophy is applied at the individual school site levels as well as at the District. Furthermore, ECS actively seeks collaboration and cooperation with community partners to enhance student learning and college and career readiness. In August of 2020, the District updated Administrative Regulations AR 6020, the Parent Involvement Policy. Additionally, each School Site Council has developed their own Parent-School Compact. The Parent Involvement Policy is on the District and School Site websites and is included in the handbook that is distributed annually to all students and staff.

Parent and family engagement may be viewed from the following vantage points:

1. At the District level
2. At School Site Level (District consists of 1 preschool, 4 elementary schools, 2 middle schools, 1 comprehensive high school, and 1 continuation high school)

1. District Level: In August of 2020, the District updated Administrative Regulations AR 6020, the Parent Involvement Policy, and in 2016-2017 the District received an onsite visit for Federal Compliance Monitoring of the following programs: Adult Education (AE), Before and After School (BASP), Compensatory Education (CE), Career Technical Education (CTE), English Learner (EL), and Homeless Education (HE). Parental Involvement policies and procedures were brought into compliance where there were findings. The District provides information regarding programs and services through its website. Furthermore, the District has an active social media presence on Facebook and annually publishes a "Community Update" publication that is provided to households, businesses, and community groups in the greater Eureka area. Through a "School Messenger" program, parents/guardians receive automatic phone calls and email messages regarding important District notifications and alerts. Community School Liasons in partnership with

school staff hosts site level listening sessions for input. Other District-wide groups where parents/guardians are active and involved include DELAC, Indian Education Parent Advisory Committee, and stakeholder meetings during the development of the LCAP (all parents are encouraged to complete an online survey provided in both Spanish and English). Parents are also invited to be part of interview panels for the hiring of key District staff. The community has an opportunity to learn about and be engaged in matters concerning the District during Board meetings. When there are topics of interest necessitating a "deeper dive" the District holds special study sessions in which the public has an opportunity to ask questions. The District has an adult education program funded through a consortium with a local community college and provides an opportunity for adult learners to learn new skills that may lead to industry certification. Since 2015-2016, the District has retained the services of a director of public affairs who works to promote the District as well as respond to community concerns. ADA compliance is an important priority for the District and accommodations are made for adults with disabilities in regards to access to school and District facilities as well as access to District programs and services.

2. Schools Site Level:

Schools receiving Title I funds have a school site council made-up of an equal number of parents/guardians and staff. These councils develop the School Plan for Student Achievement. At each school site volunteers are encouraged in the classrooms and for study trips. Information about school events is provided via newsletters and through each school's website. ECS has implemented a consistent MTSS team format, where any staff member can refer a student of concern. Student Study Team (SST) meetings with parents/guardians are conducted throughout the school year to discuss the specific needs of students. When necessary, interpreters are provided for conferences and meetings. ELACs are established at each of our sites as required by law and PTAs are strong forces at our schools. At the high school levels, there are a number of booster organizations where parents/guardians and community members can be involved. Feedback is solicited annually from parents whose children participate in the Extended Learning Opportunity after school program. Parents and guardians participate in empathy interviews at the elementary level, parent-teacher conferences offered twice a year at the elementary schools and annually at the secondary schools. Parents of students who are truant are invited to attend SARB meetings and complaints regarding bullying can be provided through a confidential web portal. Parents/guardians are able to access student grades through a secure online portal provided through our student information system.

ECS's strategy for effectively implementing the parent and family engagement responsibilities described in the previous section is to lower barriers and ensure that we are meeting the goals of our LCAP. This means that, as needed, documents and meetings are conducted in a language parents understand (using translators/interpreters as needed). The District runs a family resource center that offers a number of supports to students and families in need.

Schoolwide Programs, Targeted Support Programs, and Programs for Neglected or Delinquent Children

ESSA SECTIONS 1112(b)(5) and 1112(b)(9)

Describe, in general, the nature of the programs to be conducted by the LEA's schools under sections 1114 and 1115 and, where appropriate, educational services outside such schools for children living in local institutions for neglected or delinquent children, and for neglected and delinquent children in community day school programs.

N/A the District does not participate in schoolwide programs, targeted support programs or programs for neglected or delinquent children.

Describe how teachers and school leaders, in consultation with parents, administrators, paraprofessionals, and specialized instructional support personnel, in schools operating a targeted assistance school program under Section 1115, will identify the eligible children most in need of services under this part.

THIS ESSA PROVISION IS ADDRESSED BELOW:

All programs within the District are guided by both the strategic plan and the LCAP. A Multi-Tiered System of Supports (MTSS) model forms the foundation of this approach. With an unduplicated rate of 73%% District-wide, and each elementary and secondary school having rates above 60%, the District operates schoolwide programs at each site with the exception of Eureka High School where Title I funds are not allocated. Students are identified for programs and services based on objective criteria such as formative and summative assessments and referrals from school staff made through a process such as the SST process. Programs and services are funded either through District Title I dollars or

Site Title I dollars. At the elementary sites CARE Specialists are partially funded through Title I funds. These individuals are teachers on special assignment who provide academic and behavioral supports to students and coaching for teachers within a MTSS model. The District provides intervention teachers at the elementary and middle grades and intervention materials for math and ELA are provided to students within the intervention programs. Professional development is required of all teachers for 6-days each school year. Topics for 2022-23 included Visible Learning, teacher clarity, co-teaching and inclusive practices, MTSS supports, PBIS and Getting Reading Right for elementary teachers and CARE. Intervention materials for math and ELA are provided to students within the intervention programs. AVID strategies are used District-wide to support all students, but are primarily directed towards students who have experienced opportunity gaps. At the secondary level, the District operates a continuation high school to address the needs of credit-deficient students.

Title I, Part A neglected or delinquent reservation does not exist for ECS - N/A

Homeless Children and Youth Services

ESSA SECTION 1112(b)(6)

Describe the services the LEA will provide homeless children and youths, including services provided with funds reserved under Section 1113(c)(3)(A), to support the enrollment, attendance, and success of homeless children and youths, in coordination with the services the LEA is providing under the McKinney-Vento Homeless Assistance Act (42 United States Code 11301 et seq.).

THIS ESSA PROVISION IS ADDRESSED BELOW:

The homeless student rate for the district in 2022-23 was 7.5% and school site varies from 4.1% at Eureka High School to 18.6% at our continuation school. ECS operates a family resource center staffed with a director who serves as the District Homeless and Foster Youth Coordinator. Other staff at the center include District staff at the resource center, including a Family Services Advocate and an AmeriCorps/AFACTR - Family Support Aide when available. Services include Parent Support Programs, e.g. Nurturing Parenting Programs, Parenting Support Groups, Holiday Events, and providing school supplies. This individual is a licensed social worker. The resource center in 2023-2024 served over 300 District students. Service referrals come from school sites, SARB, community-based organizations, and DHHS programs. Service requests include attendance concerns, transportation assistance, grief counseling, mental health referrals, employment assistance, and housing. Material supplies provided to families through the center include hygiene, clothes/shoes, laundry vouchers, glasses, backpacks/school supplies, and food. To ensure wrap-around services are provided to homeless families, the resource center partners with several local organizations, including the Betty Kwan Chinn Day Center, Eureka City Parks and Rec/CAPE, Alcohol & Drug Care Services, Serenity Inn, Redwood Community Action Agency and the Youth Service Bureau. Additionally, the District has a Department Health and Human Services Partnership Agreement for CalWORKs/Welfare To Work, TANF (Temporary Aid to Needy Families), CalFresh, Housing Search and Support, and Child Welfare Services.

At the elementary school sites, homeless students are supported by CARE specialists and at the secondary level by counselors. All certificated staff (as well as some classified staff) from TK through grade 12 receive ongoing professional development in trauma-informed practices that are primarily directed towards students in our most high-risk populations.

Student Transitions

ESSA SECTIONS 1112(b)(8), 1112(b)(10), and 1112(b)(10) (A–B)

Describe, if applicable, how the LEA will support, coordinate, and integrate services provided under this part with early childhood education programs at the LEA or individual school level, including plans for the transition of participants in such programs to local elementary school programs.

Not Applicable

Describe, if applicable, how the LEA will implement strategies to facilitate effective transitions for students from middle grades to high school and from high school to postsecondary education including:

- (A) through coordination with institutions of higher education, employers, and other local partners; and
- (B) through increased student access to early college high school or dual or concurrent enrollment opportunities, or career counseling to identify student interests and skills.

THIS ESSA PROVISION IS ADDRESSED BELOW:

As a Unified District, Eureka City Schools provides a continuum of educational services to students from preschool to 12th grade and beyond (adult ed. is also offered). The ECS preschool program is a demonstration site for the state with exemplary practices for preparing our youngest learners with the foundational skills and competencies to be successful as they "transition up." The preschool-TK transitional activities include a hosted TK-K night where parents are provided assistance (and a translator or interpreter as needed) in filling-out registration paperwork for TK. The Director of the preschool program regularly checks-in with families regarding their future enrollment in the District, and preschool staff communicate with District TK teachers about individual student needs. For students with disabilities, transition meetings are planned well in advance of the new school year to ensure appropriate services will be in place. Students of families in need are often referred to the Marshall Family Resource Center for support as needed.

Elementary and middle school students at the six Community School locations are given a Universal Screening to determine what individual needs should be considered. Six years ago, the District moved away from departmentalized classrooms at the 6th grade, opting instead for a self-contained core block whereby students had more opportunity to form bonds and friendships with peers and staff. For students entering 9th grade, Eureka High School hosts a "step-up day" where 10-12th grade ambassadors assist incoming freshmen of what to expect. Additionally, exiting 8th-grade students are given a mathematics placement test to ensure that they are in the correct class. In the 9th grade, students are required to take either Freshman Seminar or AVID 9. In these classes, students develop their 5 and 10-year plans. The District provides vocational training opportunities through our comprehensive CTE offerings, with some classes being dual enrolled with College of the Redwoods. Career counseling is offered at both Eureka High School and Zoe Barnum Continuation School.

Additional Information Regarding Use of Funds Under this Part

ESSA SECTION 1112(b)(13) (A–B)

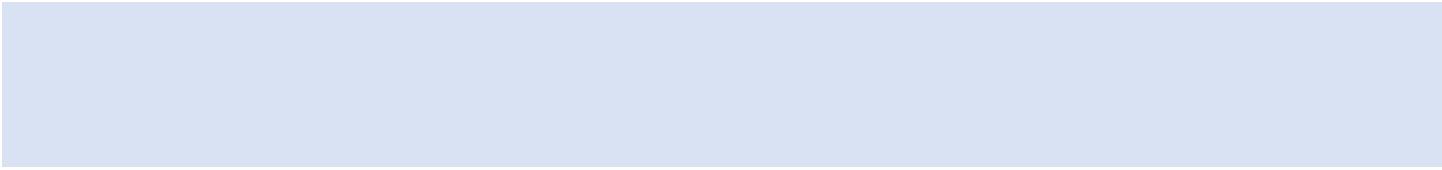
Provide any other information on how the LEA proposes to use funds to meet the purposes of this part, and that the LEA determines appropriate to provide, which may include how the LEA will:

- (A) assist schools in identifying and serving gifted and talented students; and
- (B) assist schools in developing effective school library programs to provide students an opportunity to develop digital literacy skills and improve academic achievement.

THIS ESSA PROVISION IS ADDRESSED BELOW:

ECS screens all 4th-grade students with the CogAt assessment to determine GATE eligibility. Successful students from the screening and then provided a "full battery" of assessments through CogAT. The final determination for GATE eligibility is made by looking at CAASPP and ELPAC summative scores as well as the results from the CogAT. The list is shared with district psychologists for students scoring below the 25%. Scores are shared via parent notification letters. GATE students are eligible to attend the GATE Academy at Humboldt State University. GATE students also completed a virtual field trip with the Getty Museum and completed Ed-puzzle projects with the help of CARE specialists and our Ed Tech TOSA.

The District has a full-time certificated librarian and part-time "library techs" at each our elementary and middle schools. The librarian ensures that students have the multi-media supports they need to be successful in their classes, she also teaches keyboarding to elementary students to prepare them for accessing curriculum-embedded online tools as well as online assessments (CAASPP Interims and Summative Assessments, Accelerated Reader, etc.).



TITLE I, PART D

Description of Program ESSA SECTION 1423(1)

Provide a description of the program to be assisted [by Title I, Part D].

THIS ESSA PROVISION IS ADDRESSED BELOW:

N/A - Eureka City Schools does not participate in programs funded by Title I, Part D.

Formal Agreements ESSA SECTION 1423(2)

Provide a description of formal agreements, regarding the program to be assisted, between the

(A) LEA; and

(B) correctional facilities and alternative school programs serving children and youth involved with the juvenile justice system, including such facilities operated by the Secretary of the Interior and Indian tribes.

THIS ESSA PROVISION IS ADDRESSED BELOW:

N/A - Eureka City Schools does not participate in programs funded by Title I, Part D.

Comparable Education Program ESSA SECTION 1423(3)

As appropriate, provide a description of how participating schools will coordinate with facilities working with delinquent children and youth to ensure that such children and youth are participating in an education program comparable to one operating in the local school such youth would attend.

THIS ESSA PROVISION IS ADDRESSED BELOW:

N/A - Eureka City Schools does not participate in programs funded by Title I, Part D.

Successful Transitions ESSA SECTION 1423(4)

Provide a description of the program operated by participating schools to facilitate the successful transition of children and youth returning from correctional facilities and, as appropriate, the types of services that such schools will provide such children and youth and other at-risk children and youth.

THIS ESSA PROVISION IS ADDRESSED BELOW:

N/A - Eureka City Schools does not participate in programs funded by Title I, Part D.

Educational Needs ESSA SECTION 1423(5)

Provide a description of the characteristics (including learning difficulties, substance abuse problems, and other special needs) of the children and youth who will be returning from correctional facilities and, as appropriate, other at-risk children

and youth expected to be served by the program, and a description of how the school will coordinate existing educational programs to meet the unique educational needs of such children and youth.

THIS ESSA PROVISION IS ADDRESSED BELOW:

N/A - Eureka City Schools does not participate in programs funded by Title I, Part D.

Social, Health, and Other Services

ESSA SECTION 1423(6)

As appropriate, provide a description of how schools will coordinate with existing social, health, and other services to meet the needs of students returning from correctional facilities, at-risk children or youth, and other participating children or youth, including prenatal health care and nutrition services related to the health of the parent and the child or youth, parenting and child development classes, child care, targeted reentry and outreach programs, referrals to community resources, and scheduling flexibility.

THIS ESSA PROVISION IS ADDRESSED BELOW:

N/A - Eureka City Schools does not participate in programs funded by Title I, Part D.

Postsecondary and Workforce Partnerships

ESSA SECTION 1423(7)

As appropriate, provide a description of any partnerships with institutions of higher education or local businesses to facilitate postsecondary and workforce success for children and youth returning from correctional facilities, such as through participation in credit-bearing coursework while in secondary school, enrollment in postsecondary education, participation in career and technical education programming, and mentoring services for participating students.

THIS ESSA PROVISION IS ADDRESSED BELOW:

N/A - Eureka City Schools does not participate in programs funded by Title I, Part D.

Parent and Family Involvement

ESSA SECTION 1423(8)

As appropriate, provide a description of how the program will involve parents and family members in efforts to improve the educational achievement of their children, assist in dropout prevention activities, and prevent the involvement of their children in delinquent activities.

THIS ESSA PROVISION IS ADDRESSED BELOW:

N/A - Eureka City Schools does not participate in programs funded by Title I, Part D.

Program Coordination

ESSA SECTION 1423(9–10)

Provide a description of how the program under this subpart will be coordinated with other Federal, State, and local programs, such as programs under title I of the Workforce Innovation and Opportunity Act and career and technical education programs serving at-risk children and youth.

Include how the program will be coordinated with programs operated under the Juvenile Justice and Delinquency Prevention Act of 1974 and other comparable programs, if applicable.

THIS ESSA PROVISION IS ADDRESSED BELOW:

N/A - Eureka City Schools does not participate in programs funded by Title I, Part D.

Probation Officer Coordination

ESSA SECTION 1423(11)

As appropriate, provide a description of how schools will work with probation officers to assist in meeting the needs of children and youth returning from correctional facilities.

THIS ESSA PROVISION IS ADDRESSED BELOW:

N/A - Eureka City Schools does not participate in programs funded by Title I, Part D.

Individualized Education Program Awareness

ESSA SECTION 1423(12)

Provide a description of the efforts participating schools will make to ensure correctional facilities working with children and youth are aware of a child's or youth's existing individualized education program.

THIS ESSA PROVISION IS ADDRESSED BELOW:

N/A - Eureka City Schools does not participate in programs funded by Title I, Part D.

Alternative Placements

ESSA SECTIONS 1423(13)

As appropriate, provide a description of the steps participating schools will take to find alternative placements for children and youth interested in continuing their education but unable to participate in a traditional public school program.

THIS ESSA PROVISION IS ADDRESSED BELOW:

N/A - Eureka City Schools does not participate in programs funded by Title I, Part D.

TITLE II, PART A

Professional Growth and Improvement

ESSA SECTION 2102(b)(2)(B)

Provide a description of the LEA's systems of professional growth and improvement, such as induction for teachers, principals, or other school leaders and opportunities for building the capacity of teachers and opportunities to develop meaningful teacher leadership.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Address these questions:

1. Please provide a description of the LEA's systems of professional growth and improvement for teachers, principals, and other school leaders.
2. Please address principals, teachers, and other school leaders separately.
3. Please explain how the systems promote professional growth and ensure improvement, including how the LEA measures growth and improvement
4. Please describe how the systems support principals, teachers, and other school leaders from the beginning of their careers, throughout their careers, and through advancement opportunities
5. Please describe how the LEA evaluates its systems of professional growth and improvement and makes adjustments to ensure continuous improvement within these systems.

ECS has a comprehensive system of professional growth and support for staff. It may be summarized as follows:

1. Initial onboarding. Each new teacher is required to attend a "new employee orientation" at the District. Furthermore, teachers who are new to the profession are quickly enrolled in the North Coast Teacher Induction Program (NCTIP) where they are matched with a mentor teacher for a two-year period. The District pays for the costs associated with going through the NCTIP. New principals or assistant principals are paired with an administrative coach through ACSA's 2-year induction process, with the coaching fee for both years being paid for by the District. The coach is assigned from the Humboldt County Office of Education and is not an employee of the District. Principals also attend a two-day "Principals Academy" and a one day "Leadership Retreat" prior to the beginning of the school year.
2. Ongoing support: Teachers are required to work 186 days - with 6 days being non-instructional for the purposes of professional growth through a comprehensive District-led professional development program. The District has a cadre of instructional coaches who co-plan and co-facilitate the PD days. Additionally, they support teachers throughout the school year with one-on-one and group coaching sessions. Principals and other individuals in leadership positions meet twice monthly for professional development. Every Monday during the instructional year is a minimum day with students being released one hour early. This time is used for collaboration and ongoing professional development (alternating between admin-leg activities for 60 minutes, and teacher-led activities for 60 minutes). This helps to ensure that new strategies are implemented deeply, and that teachers frequently analyze student outcome data.

Prioritizing Funding

ESSA SECTION 2102(b)(2)(C)

Provide a description of how the LEA will prioritize funds to schools served by the agency that are implementing comprehensive support and improvement activities and targeted support and improvement activities under Section 1111(d) and have the highest percentage of children counted under Section 1124(c).

Address these questions:

1. Please describe the LEA's process for determining Title II, Part A funding among the schools it serves.
2. Please describe how the LEA determines funding that prioritizes CSI and TSI schools and schools serving the highest percentage of children counted under Section 1124(c).
3. Please describe how CSI and TSI schools and schools that have the highest percentage of children counted under Section 1124(c) that the LEA serves receive priority in Title II, Part A funding decisions compared to other schools the LEA serves.

THIS ESSA PROVISION IS ADDRESSED BELOW:

ECS uses Title II funding for class size reduction at the elementary grades. By reducing class sizes at the elementary grades the District is ensuring that students are receiving more individualized instruction - this strategy is primarily directed towards students who under-perform.

Data and Ongoing Consultation to Support Continuous Improvement

ESSA SECTION 2102(b)(2)(D)

Provide a description of how the LEA will use data and ongoing consultation described in Section 2102(b)(3) to continually update and improve activities supported under this part.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Address these questions:

1. Please explain how the LEA coordinates its Title II, Part A activities with other related strategies, programs, and activities.
2. Please describe how the LEA uses data to continually update and improve activities supported under Title II, Part A.
3. Please describe how the LEA uses ongoing consultation described in Section 2102(b)(3) to continually update and improve activities supported under Title II, Part A.
4. Please describe the sources of data the LEA monitors to evaluate Title II, Part A activities and how often it analyzes this data.
5. Please describe the ways in which the LEA meaningfully consults with the following educational partners to update and improve Title II, Part A-funded activities:
 - a. Teachers
 - b. Principals and other school leaders
 - c. Paraprofessionals (including organizations representing such individuals)
 - d. Specialized instructional support personnel
 - e. Charter school leaders (in a local educational agency that has charter schools)
 - f. Parents
 - g. Community partners
 - h. Organizations or partners with relevant and demonstrated expertise in programs and activities
6. Please explain how often the LEA meaningfully consults with these educational partners.

ECS is eligible for Differentiated Assistance via the Humboldt County Office of Education (HCOE). The partnership between HCOE and ECS is focused on continuous improvement. County and District staff have partnered to analyze student outcome data to determine root causes of under-performance and have co-attended professional workshops and conferences (such as the Carnegie Foundation's Leadership Conference in San Diego). ECS regularly consults with HCOE support providers and other professional organizations to continually improve the activities described in this section. For example, this year, the District secured six days of professional development from Corwin on Visible Learning with a focus on Teacher Clarity, equitable grading and implementation of PLCs. District-wide data on chronic absenteeism and suspension rates are shared at the leadership, executive or principal meetings. Leaders have an opportunity to dialogue and share successes and challenges in addressing the need for continuous improvement in these areas.

TITLE III, PART A

Title III Professional Development

ESSA SECTION 3115(c)(2)

Describe how the eligible entity will provide effective professional development to classroom teachers, principals and other school leaders, administrators, and other school or community-based organizational personnel.

Complete responses will:

Address professional development activities specific to English learners/Title III purposes that are:

1. designed to improve the instruction and assessment of English learners;
2. designed to enhance the ability of such teachers, principals, and other school leaders to understand and implement curricula, assessment practices and measures, and instructional strategies for English learners;
3. effective in increasing children's English language proficiency or substantially increasing the subject matter knowledge, teaching knowledge, and teaching skills of such teachers;
4. of sufficient intensity and duration (which shall not include activities such as one-day or short-term workshops and conferences) to have a positive and lasting impact on the teachers' performance in the classroom; and
5. supplemental to all other funding sources for which the LEA is eligible.

THIS ESSA PROVISION IS ADDRESSED BELOW:

ECS will provide effective professional development as follows:

1. Visible Learning training with a focus on Teacher Clarity, PLC+ and Feedback. Completed in phases with a 5-year plan.
2. Provide training and follow-up coaching around Integrated ELD strategies for all classrooms and all students.
3. Build capacity in our teaching staff in ELD teaching methodology by partnering with Systematic ELD.
4. Use research-based best practices for reading comprehension and lesson design. Teachers and classified support staff attend Getting Reading Right and LTRS training based on the Science of Reading.
5. Provide training and follow-up coaching on the use of effective feedback in relationship to John Hattie's research. (Monday collaboration)
6. Continue to purchase and expand culturally responsive novels.
7. Train elementary teachers on mCLASS universal screener to give the beginning, middle, and end of the year.
8. Calibrate standards-based assessments for report cards TK-5
9. Attend workshops, institutes, and conferences to build capacity in Title III

Enhanced Instructional Opportunities

ESSA SECTIONS 3115(e)(1) and 3116

Describe how the eligible entity will provide enhanced instructional opportunities for immigrant children and youth.

Complete responses will:

1. Describe the activities implemented, supplemental to all other funding sources for which the LEA is eligible, that provide enhanced instructional opportunities for immigrant children and youth.

THIS ESSA PROVISION IS ADDRESSED BELOW:

Enhanced instructional opportunities for immigrant youth and children within ECS shall be accomplished as follows:

1. Purchase of Spanish biology texts at the high school level to supplement core biology classes- providing access to core in native language for content literacy
2. Purchase of Rosetta Stone
3. Purchase of Spanish Novels to supplement core English classes - providing access to core novel in native language for content literacy

Title III Programs and Activities

ESSA SECTIONS 3116(b)(1)

Describe the effective programs and activities, including language instruction educational programs, proposed to be developed, implemented, and administered under the subgrant that will help English learners increase their English language proficiency and meet the challenging State academic standards.

Complete responses will:

1. Address the effective language instruction programs specific to English learners.
2. Address Title III activities that:
 - are focused on English learners and consistent with the purposes of Title III;
 - enhance the core program; and
 - are supplemental to all other funding sources for which the LEA is eligible.

THIS ESSA PROVISION IS ADDRESSED BELOW:

EL students K-12, who are Beginning or Early Intermediate, receive Designated ELD daily during a protected time. Students are assessed on their progress toward meeting ELD standards. EL students K-12 who are Intermediate-Advanced received Integrated ELD in which the language skills are taught through content. Students are assessed on CCSS. Grade-level standards are taught and assessed. The District will do the following:

1. Train all teachers on Teacher Clarity strategies.
2. Provide .2 FTE EL District coordinator
3. Establish a clear RFEP process and monitoring system
4. Complete the district EL Master Plan
5. Continue "Loop" classes for grades 9-12 for integrated EL support.

English Proficiency and Academic Achievement

ESSA SECTIONS 3116(b)(2)(A-B)

Describe how the eligible entity will ensure that elementary schools and secondary schools receiving funds under Subpart 1 assist English learners in:

- (A) achieving English proficiency based on the State's English language proficiency assessment under Section 1111(b)(2)(G), consistent with the State's long-term goals, as described in Section 1111(c)(4)(A)(ii); and
- (B) meeting the challenging State academic standards.

Complete responses will:

1. Address how sites will be held accountable for meeting English acquisition progress and achievement goals for English learners.
2. Address site activities that are supplemental to all other funding sources for which the LEA is eligible.

THIS ESSA PROVISION IS ADDRESSED BELOW:

ECS will ensure that English Learners are assisted as follows in achieving English proficiency based on ELPAC and meeting State Academic Standards:

1. Provide supplemental materials for EL students (systematic ELD)
2. Ensure all new students are assessed in English and their primary language.
3. Meet with EL parents and inform them of the EL program approach.
4. Provide a comprehensive ELD program - both designated and integrated ELD.

5. Provide EL students access to classes leading to graduation.
6. Monitor growth in ELD based on ELPAC, CAASPP, and district assessments as part of the school site accountability plan.
7. Ensure all EL students take state-mandated CAASPP and local literacy assessments as appropriate.
8. Use standards-based reporting systems to measure student growth using multiple assessments: TK-5
9. Develop individual Catch Up plans for each LTEL and monitor, and adjust support and interventions as needed.
10. Provide opportunities for EL students to participate in the after-school intervention and homework support.

TITLE IV, PART A

Title IV, Part A Activities and Programs

ESSA SECTION 4106(e)(1)

Each LEA, or consortium of LEAs, shall conduct the Title IV needs assessment once every 3 years. (see below)

Describe the activities and programming that the LEA, or consortium of such agencies, will carry out under Subpart 1, including a description of:

- (A) any partnership with an institution of higher education, business, nonprofit organization, community-based organization, or other public or private entity with a demonstrated record of success in implementing activities under this subpart;
- (B) if applicable, how funds will be used for activities related to supporting well-rounded education under Section 4107;
- (C) if applicable, how funds will be used for activities related to supporting safe and healthy students under Section 4108;
- (D) if applicable, how funds will be used for activities related to supporting the effective use of technology in schools under Section 4109; and
- (E) the program objectives and intended outcomes for activities under Subpart 1, and how the LEA, or consortium of such agencies, will periodically evaluate the effectiveness of the activities carried out under this section based on such objectives and outcomes.

NOTE: If the LEA received more than \$30,000 in Title IV, Part A funding and did not transfer the allocation, the LEA must:

1. use not less than 20 percent of Title IV, Part A funds to support one or more safe and healthy student activities;
2. use not less than 20 percent of Title IV, Part A funds to support one or more well-rounded education activities;
3. use a portion of Title IV, Part A funds to support one or more effective use of technology activities; and
 - a) 15 percent max cap on effective use of technology for purchasing technology infrastructure.

THIS ESSA PROVISION IS ADDRESSED BELOW:

We will be hosting events throughout the year that will focus on safe and healthy students and providing educational activities. This will include after school events.

Title IV, Part A Needs Assessment

According to the Every Student Succeeds Act (ESSA), all local educational agencies (LEAs) receiving at least \$30,000 must conduct a needs assessment specific to Title IV, Part A (ESSA Section 4106[f]). Each LEA, or consortium of LEAs, shall conduct the needs assessment once every three year (ESSA Section 4106[d][3]).

Well-rounded Education Opportunities (ESSA Section 4107)

Identify any indicators, or measures/data points to examine needs for improvement of the Title IV, Part A priority content areas.

West Ed's Comprehensive Assessment of Leadership for Learning (CALL) survey spring 2024.

What activities will be included within the support for a well-rounded education?

N/A as Well-Rounded Education Opportunities are being provided through other funding sources.

How will the activities be evaluated for the effectiveness of strategies and activities funded under Title IV, Part A. Include the indicators, or measures/data points used to determine future program planning?

We be utilizing Thought Exchange in the future in order to identify any ongoing or new areas of need for our students. We may then utilize Title IV funds to address these needs as necessary.

Safe and Healthy Students (ESSA Section 4108)

Identify any indicators, or measures/data points to examine needs for improvement of the Title IV, Part A priority content areas.

West Ed's Comprehensive Assessment of Leadership for Learning (CALL) survey

What activities will be included within the support for safety and health of students?

*****need to edit*****

We have hired a middle school counselor to provide support and a safe environment at the school site

How will the activities be evaluated for the effectiveness of strategies and activities funded under Title IV, Part A. Include the indicators, or measures/data points used to determine future program planning?

We will complete the West Ed CALL survey annually to identify any additional safety needs. Title IV funds may then be allocated to address those needs.

Effective Use of Technology (ESSA Section 4109)

Identify any indicators, or measures/data points to examine needs for improvement of the Title IV, Part A priority content areas.

West Ed's Comprehensive Assessment of Leadership for Learning (CALL) survey

What activities will be included within the support of effective use of technology? Note: No more than 15 percent on technology infrastructure (ESSA Section 4109[b])

N/A as all technology needs for the District are being provided through other funding sources

How will the activities be evaluated for the effectiveness of strategies and activities funded under Title IV, Part A. Include the indicators, or measures/data points used to determine future program planning?

We are going to annually complete the West Ed CALL survey to identify any technological needs that our students may have. If there is a specific needs that is identified, we may utilize the funds to address these needs.

- Note: All planned activities must meet the authorized use of funds criteria located on the Title IV, Part A Authorized Use of Funds web page at <https://www.cde.ca.gov/sp/st/tivpaauthuseoffunds.asp>.

Date of LEA's last conducted needs assessment:

January and February of 2023

Title IV, Part A Program
Rural Education and Student Support Office
California Department of Education
Email: TitleIV@cde.ca.gov Web site: <https://www.cde.ca.gov/sp/st/>

California Department of Education
February 2022



Eureka City Schools

2024-25 Local Performance Indicator Self-Reflection

Local Educational Agency (LEA)	Contact Name and Title	Email and Phone
Eureka City Schools	Jennifer Johnson Assistant Superintendent	johnsonj@eurekacityschools.org (707) 441-3364

Introduction

The California State Board of Education (SBE) approved standards for the local indicators that support a local educational agency (LEA) in measuring and reporting progress within the appropriate priority area.

This template is intended as a drafting tool and based on the Local Performance Indicator Quick Guide published by CDE in January 2024.

Performance Standards

The approved performance standards require an LEA to:

- Annually measure its progress in meeting the requirements of the specific Local Control Funding Formula (LCFF) priority.
- Report the results as part of a non-consent item at the same public meeting of the local governing board/body at which the Local Control and Accountability Plan (LCAP) is adopted.
- Report results to the public through the Dashboard utilizing the SBE-adopted self-reflection tools for each local indicator.

This Quick Guide identifies the approved standards and self-reflection tools that an LEA will use to report its progress on the local indicators.

Local Indicators

The local indicators address the following state priority areas:

Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities (LCFF Priority 1)

LEAs will provide the information below:

- Number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home
- Number of identified instances where facilities do not meet the “good repair” standard (including deficiencies and extreme deficiencies)

Note: The requested information are all data elements that are currently required as part of the School Accountability Report Card (SARC).

Note: LEAs are required to report the following to their local governing board/body in conjunction with the adoption of the LCAP:

- The LEA’s Teacher Assignment Monitoring and Outcome data available at <https://www.cde.ca.gov/ds/ad/tamo.asp>.
- The number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home, and
- The number of identified instances where facilities do not meet the “good repair” standard (including deficiencies and extreme deficiencies)

Implementation of State Academic Standards (LCFF Priority 2)

The LEA annually measures its progress implementing state academic standards; the LEA then reports the results to its local governing board/body at the same public meeting at which the LCAP is adopted and reports to educational partners and the public through the Dashboard.

Parent and Family Engagement (LCFF Priority 3)

This measure addresses Parent and Family Engagement, including how an LEA builds relationships between school staff and families, builds partnerships for student outcomes and seeks input for decision-making.

LEAs report progress of how they have sought input from parents in decision-making and promoted parent participation in programs to its local governing board or body using the SBE-adopted self-reflection tool for Priority 3 at the same public meeting at which the LEA adopts its LCAP, and reports to educational partners and the public through the Dashboard.

School Climate (LCFF Priority 6)

The LEA administers an annual local climate survey that captures a valid measure of student perceptions of school safety and connectedness, in at least one grade within each grade span(s) the LEA serves (e.g., TK-5, 6-8, 9-12), and reports the results to its local governing board/body at the same public meeting at which the LCAP is adopted and to educational partners and the public through the Dashboard.

Access to a Broad Course of Study (LCFF Priority 7)

The LEA annually measures its progress in the extent to which students have access to, and are enrolled in, a broad course of study that includes the adopted courses of study specified in the California Education Code (EC) for Grades 1-6 and Grades 7-12, as applicable, including the programs and services developed and provided to unduplicated students and individuals with exceptional needs; the LEA then reports the results to its local governing board/body at the same public meeting at which the LCAP is adopted and reports to educational partners and the public through the Dashboard.

Coordination of Services for Expelled Students – County Office of Education (COE) Only (LCFF Priority 9)

The COE annually measures its progress in coordinating services for foster youth; the COE then reports the results to its local governing board/body at the same public meeting at which the LCAP is adopted and reports to educational partners and the public through the Dashboard.

Coordination of Services for Foster Youth – COE Only (LCFF Priority 10)

The COE annually measures its progress in coordinating services for foster youth; the COE then reports the results to its local governing board/body at the same public meeting at which the LCAP is adopted and reports to educational partners and the public through the Dashboard.

Self-Reflection Tools

An LEA uses the self-reflection tools included within the Dashboard to report its progress on the local performance indicator to educational partners and the public.

The self-reflection tools are embedded in the web-based Dashboard system and are also available in Word document format. In addition to using the self-reflection tools to report its progress on the local performance indicators to educational partners and the public, an LEA may use the self-reflection tools as a resource when reporting results to its local governing board. The approved self-reflection tools are provided below.

Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities (LCFF Priority 1)

LEAs will provide the information below:

- Number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home
- Number of identified instances where facilities do not meet the “good repair” standard (including deficiencies and extreme deficiencies)

Note: The requested information are all data elements that are currently required as part of the School Accountability Report Card (SARC).

Note: LEAs are required to report the following to their local governing board/body in conjunction with the adoption of the LCAP:

- The LEA’s Teacher Assignment Monitoring and Outcome data available at <https://www.cde.ca.gov/ds/ad/tamo.asp>.
- The number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home, and
- The number of identified instances where facilities do not meet the “good repair” standard (including deficiencies and extreme deficiencies)

Academic Year	Total Teaching FTE	Clear	Out-of-Field	Intern	Ineffective	Incomplete	Unknown	N/A
2021-22	187	90.9%	1.9%	0%	1%	6.2%	0%	0%

Access to Instructional Materials	Number	Percent
Students Without Access to Own Copies of Standards-Aligned Instructional Materials for Use at School and at Home	0	0%

Facility Conditions	Number
Identified Instances Where Facilities Do Not Meet The “Good Repair” Standard (Including Deficiencies and Extreme Deficiencies)	2

Implementation of State Academic Standards (LCFF Priority 2)

LEAs may provide a narrative summary of their progress in the implementation of state academic standards based on locally selected measures or tools (Option 1). Alternatively, LEAs may complete the optional reflection tool (Option 2).

OPTION 1: Narrative Summary (Limited to 3,000 characters)

In the narrative box provided on the Dashboard, identify the locally selected measures or tools that the LEA is using to track its progress in implementing the state academic standards adopted by the state board and briefly describe why the LEA chose the selected measures or tools.

Additionally, summarize the LEA's progress in implementing the academic standards adopted by the SBE, based on the locally selected measures or tools. The adopted academic standards are:

- English Language Arts (ELA) – Common Core State Standards for ELA
- English Language Development (ELD) (Aligned to Common Core State Standards for ELA)
- Mathematics – Common Core State Standards for Mathematics
- Next Generation Science Standards
- History-Social Science
- Career Technical Education
- Health Education Content Standards
- Physical Education Model Content Standards
- Visual and Performing Arts
- World Language

Implementation of State Academic Standards (LCFF Priority 2)

OPTION 2: Reflection Tool

Recently Adopted Academic Standards and/or Curriculum Frameworks

1. Rate the LEA's progress in providing professional learning for teaching to the recently adopted academic standards and/or curriculum frameworks identified below.

Rating Scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

Academic Standards	1	2	3	4	5
ELA – Common Core State Standards for ELA				4	
ELD (Aligned to ELA Standards)				4	
Mathematics – Common Core State Standards for Mathematics			3		
Next Generation Science Standards			3		
History-Social Science			3		

2. Rate the LEA’s progress in making instructional materials that are aligned to the recently adopted academic standards and/or curriculum frameworks identified below available in all classrooms where the subject is taught.

Rating Scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

Academic Standards	1	2	3	4	5
ELA – Common Core State Standards for ELA				4	
ELD (Aligned to ELA Standards)				4	
Mathematics – Common Core State Standards for Mathematics					5
Next Generation Science Standards			3		
History-Social Science					5

3. Rate the LEA’s progress in implementing policies or programs to support staff in identifying areas where they can improve in delivering instruction aligned to the recently adopted academic standards and/or curriculum frameworks identified below (e.g., collaborative time, focused classroom walkthroughs, teacher pairing).

Rating Scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

Academic Standards	1	2	3	4	5
ELA – Common Core State Standards for ELA				4	
ELD (Aligned to ELA Standards)				4	
Mathematics – Common Core State Standards for Mathematics			3		
Next Generation Science Standards			3		
History-Social Science			3		

Other Adopted Academic Standards

4. Rate the LEA's progress implementing each of the following academic standards adopted by the state board for all students.

Rating Scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

Academic Standards	1	2	3	4	5	N/A
Career Technical Education				4		
Health Education Content Standards				4		
Physical Education Model Content Standards				4		
Visual and Performing Arts				4		
World Language				4		

Support for Teachers and Administrators

5. Rate the LEA's success at engaging in the following activities with teachers and school administrators during the prior school year (including the summer preceding the prior school year).

Rating Scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

Academic Standards	1	2	3	4	5
Identifying the professional learning needs of groups of teachers or staff as a whole				4	
Identifying the professional learning needs of individual teachers			3		
Providing support for teachers on the standards they have not yet mastered			3		

Optional Narrative (Limited to 1,500 characters)

6. Provide any additional information in the text box provided in the Dashboard that the LEA believes is relevant to understanding its progress implementing the academic standards adopted by the state board.

Year one of Amplify Core Knowledge Language Arts for elementary was in the 2023-24 school year, extensive professional development was offered to all elementary grade level teams, reading intervention teachers and education specialists by both Amplify trainers and the district Literacy Instructional Coach. Year two of Teacher Clarity professional development occurred in 2023-24 with a focus on going deeper and sustaining best teaching strategies and lesson design. The work was supported by 6x6 walks by principals visiting six classrooms and interviewing six students for a total of 36 interviews per week, a variety of professional development workshops during PD days, optional teacher academies, and a three day series of PD for 2nd-12th grade teachers in year 3-7 focused on instructional strategies and lesson design which was supported by CARE and Instructional Coaches.

ECS offers a broad course of study that includes meeting all education codes and district board policies for graduation. Arts and music are taught at the elementary level along with a wide variety of electives at the secondary level in both visual and performing arts and career technical education.

Parental Involvement and Family Engagement (LCFF Priority 3)

Introduction

Family engagement is an essential strategy for building pathways to college and career readiness for all students and is an essential component of a systems approach to improving outcomes for all students. More than 30 years of research has shown that family engagement can lead to improved student outcomes (e.g., attendance, engagement, academic outcomes, social emotional learning, etc.).

Consistent with the California Department of Education's (CDE's) Family Engagement Toolkit: ¹

- Effective and authentic family engagement has been described as an intentional partnership of educators, families and community members who share responsibility for a child from the time they are born to becoming an adult.
- To build an effective partnership, educators, families, and community members need to develop the knowledge and skills to work together, and schools must purposefully integrate family and community engagement with goals for students' learning and thriving.

The LCFF legislation recognized the importance of family engagement by requiring LEAs to address Priority 3 within their LCAP. The self-reflection tool described below enables LEAs to reflect upon their implementation of family engagement as part of their continuous improvement process and prior to updating their LCAP.

For LEAs to engage all families equitably, it is necessary to understand the cultures, languages, needs and interests of families in the local area. Furthermore, developing family engagement policies, programs, and practices needs to be done in partnership with local families, using the tools of continuous improvement.

Instructions

This self-reflection tool is organized into three sections. Each section includes research and evidence-based practices in family engagement:

1. Building Relationships between School Staff and Families
2. Building Partnerships for Student Outcomes
3. Seeking Input for Decision-Making

Based on an evaluation of data, including educational partner input, an LEA uses this self-reflection tool to report on its progress successes and area(s) of need related to family engagement policies, programs, and practices. This tool will enable an LEA to engage in continuous improvement and determine next steps to make improvements in the areas identified. The results of the process should be used to inform the LCAP and its development process, including assessing prior year goals, actions and services and in modifying future goals, actions, and services in the LCAP.

LEAs are to implement the following self-reflection process:

1. Identify the diverse educational partners that need to participate in the self-reflection process in order to ensure input from all groups of families, staff and students in the LEA, including families of unduplicated students and families of individuals with exceptional needs as well as families of underrepresented students.
2. Engage educational partners in determining what data and information will be considered to complete the self-reflection tool. LEAs should consider how the practices apply to families of all student groups, including families of unduplicated students and families of individuals with exceptional needs as well as families of underrepresented students.

3. Based on the analysis of educational partner input and local data, identify the number which best indicates the LEA's current stage of implementation for each of the 12 practices using the following rating scale (lowest to highest):
 - 1 – Exploration and Research
 - 2 – Beginning Development
 - 3 – Initial Implementation
 - 4 – Full Implementation
 - 5 – Full Implementation and Sustainability
4. Based on the analysis of educational partner input and local data, respond to each of the prompts pertaining to each section of the tool.
5. Use the findings from the self-reflection process to inform the annual update to the LCAP and the LCAP development process, as well as the development of other school and district plans.

Sections of the Self-Reflection Tool

Section 1: Building Relationships Between School Staff and Families

Based on the analysis of educational partner input and local data, identify the number which best indicates the LEA's current stage of implementation for each practice in this section using the following rating scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

Practices	Rating Scale Number
1. Rate the LEA's progress in developing the capacity of staff (i.e., administrators, teachers, and classified staff) to build trusting and respectful relationships with families.	4
2. Rate the LEA's progress in creating welcoming environments for all families in the community.	4
3. Rate the LEA's progress in supporting staff to learn about each family's strengths, cultures, languages, and goals for their children.	3
4. Rate the LEA's progress in developing multiple opportunities for the LEA and school sites to engage in 2-way communication between families and educators using language that is understandable and accessible to families.	4

Building Relationships Dashboard Narrative Boxes (Limited to 3,000 characters)

1. Based on the analysis of educational partner input and local data, briefly describe the LEA's current strengths and progress in Building Relationships Between School Staff and Families.

Schools have developed systems at the elementary level to address family involvement, from parent meetings for all students to frequent informative mailers and phone calls that reach out to all families (or select families, given the situation). 2023-24 was the first year of Empathy Interviews and data collection at the elementary level where over 85% of families attended. The elementary schools also have events that celebrate parent inclusion. Events such as back-to-school nights, open houses, multicultural fairs, and ELAC can be both broad and specific to address the needs of the parents in the setting.

At the middle school level, many of the same structures to engage families are present at the elementary level (mailers, all calls, open house, back-to-school nights). The middle school employs a different practice for parent

meetings by making the student present a "student-led parent conference." The middle school also incorporates sports to address activities where parents engage with their students and school/staff.

At the high school level, there are similar structures to the rest of the district (mailers, all calls, open house, back-to-school nights). There are also parent/community booster clubs for sports teams and select programs like music and agriculture. Three academic counselors address student success over their four-year high school career. The high school also has a Wellness Center that works with students and refers families to resources.

All parents are encouraged to use the district-wide student information system Power School to further communication between the sites and the home. Each site can post updates and events on the Power School home screen, which is also emailed to the provided emails from the parents. ECS has implemented online registration of students and E-Collect for enrollment in summer school and after-school programs. Training for parents was offered on a drop-in basis at the district office, with bilingual staff available, and at site open houses in the spring, with both technical and bilingual support available. Kiosks were set up at each site for parent/guardian access, and site secretaries and after-school leads were trained to assist with enrollment.

2. Based on the analysis of educational partner input and local data, briefly describe the LEA's focus area(s) for improvement in Building Relationships Between School Staff and Families.

An area of improvement focus in this category is making student progress reports (grades and attendance) as well as classroom assignments even more accessible to parents and guardians through training and access to PowerSchool. Additional communication through regular updates to district and site websites and social media is also a goal.

3. Based on the analysis of educational partner input and local data, briefly describe how the LEA will improve engagement of underrepresented families identified during the self-reflection process in relation to Building Relationships Between School Staff and Families.

A district-wide platform for school-to-home communication including Remind and School Messenger was utilized during the 23-24 school year. Accurate demographic data is an issue and area of focus to clean up the data to ensure communication through digital platforms. Contacts in PowerSchool being accurate continues to be an issue. The district voluntarily underwent a Diversity, Equity and Inclusion audit during the 2022-23 school year and will be implementing recommendations over the next 3-5 years.

Section 2: Building Partnerships for Student Outcomes

Based on the analysis of educational partner input and local data, identify the number which best indicates the LEA's current stage of implementation for each practice in this section using the following rating scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

Practices	Rating Scale Number
5. Rate the LEA's progress in providing professional learning and support to teachers and principals to improve a school's capacity to partner with families.	3
6. Rate the LEA's progress in providing families with information and resources to support student learning and development in the home.	3

Practices	Rating Scale Number
7. Rate the LEA's progress in implementing policies or programs for teachers to meet with families and students to discuss student progress and ways to work together to support improved student outcomes.	3
8. Rate the LEA's progress in supporting families to understand and exercise their legal rights and advocate for their own students and all students.	4

Building Partnerships Dashboard Narrative Boxes (Limited to 3,000 characters)

1. Based on the analysis of educational partner input and local data, briefly describe the LEA's current strengths and progress in Building Partnerships for Student Outcomes.

The District's Strategic Plan and the LCAP outline the goals for building and sustaining positive relationships with our families and the greater community. The District's LCAP contains the following planned actions and services for parent engagement:

- a. Outreach communications to families of English Learners, Foster and Homeless Youth, and socio-economically disadvantaged students highlight opportunities to participate in school events and decision-making forums.
- b. For the third year, the district utilized PIQE- Parent Institute for Quality Education- to reach Latino families based on feedback from the District English Learner Advisory Committee on the needs of families.
- c. The district Indian Education Parent Advisory Committee is active and helped coordinate a week-long celebration of California Native American Day in September with events at all school sites and a culminating community event held at Eureka High School with performances and local vendors.
- d. Provide opportunities for input to all families, including targeted students and students with disabilities, through School Site Council meetings, open stakeholder meetings facilitated by Community Schools, Board meetings, and online and paper surveys.

ECS staff understands the importance of strengthening positive relationships with our families. To this end, we leverage many tools to make meaningful connections, such as back-to-school nights, open houses, family nights, and parent conferences.

2. Based on the analysis of educational partner input and local data, briefly describe the LEA's focus area(s) for improvement in Building Partnerships for Student Outcomes.

Moving forward, an area of focus for us is outreach to our EL families to become involved in ELAC and DELAC committees. We typically have a low turnout for site level ELAC meetings with the exception of Alice Birney Elementary. Separating Site Council and ELACs at multiple sites is also a priority. The District EL Coordinators meet regularly to discuss ways to increase parent participation.

3. Based on the analysis of educational partner input and local data, briefly describe how the LEA will improve engagement of underrepresented families identified during the self-reflection process in relation to Building Partnerships for Student Outcomes.

ECS will use ThoughtExchange to capture the voices of our parent partners as an initial step in building a comprehensive parent engagement plan. Built with equity of voice in mind, ThoughtExchange will capture every perspective, linguistic group, and even the quietest of voices. The district superintendent accompanied by several board members held student listening sessions at each school with over 65 students interviewed. Responses were shared with the executive team.

Section 3: Seeking Input for Decision-Making

Based on the analysis of educational partner input and local data, identify the number which best indicates the LEA's current stage of implementation for each practice in this section using the following rating scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

Practices	Rating Scale Number
9. Rate the LEA's progress in building the capacity of and supporting principals and staff to effectively engage families in advisory groups and with decision-making.	3
10. Rate the LEA's progress in building the capacity of and supporting family members to effectively engage in advisory groups and decision-making.	3
11. Rate the LEA's progress in providing all families with opportunities to provide input on policies and programs, and implementing strategies to reach and seek input from any underrepresented groups in the school community.	3
12. Rate the LEA's progress in providing opportunities to have families, teachers, principals, and district administrators work together to plan, design, implement and evaluate family engagement activities at school and district levels.	3

Seeking Input for Decision-Making Dashboard Narrative Boxes (Limited to 3,000 characters)

1. Based on the analysis of educational partner input and local data, briefly describe the LEA's current strengths and progress in Seeking Input for Decision-Making.

Families meaningfully engage in District decision-making through school site councils, English Learner Advisory Committees, and PTAs, as well as through the parent/guardian version of the California Healthy Kids Survey and Thought Exchange LCAP survey. Community School Liasons hosted listening sessions at each site to gather input on needs and priorities specific to the site.

2. Based on the analysis of educational partner input and local data, briefly describe the LEA's focus area(s) for improvement in Seeking Input for Decision-Making.

An area of focus for improvement would be to develop a coordinated plan in providing opportunities to have families, teachers, principals, and district administrators work together to plan, design, implement and evaluate family engagement activities at school and district levels. Many sites hosted family nights such as literacy, STEM, and multi cultural events.

The district received funding for Community Schools at three elementary sites for 2022-23 and all other sites for 2023-24. There is a large Community Schools advisory panel that gives input for decision making.

3. Based on the analysis of educational partner input and local data, briefly describe how the LEA will improve engagement of underrepresented families identified during the self-reflection process in relation to Seeking Input for Decision-Making.

The district conducted a listening session at each site through Community Schools and will continue to refine each sites implementation plan based on input. Principals and community school staff will work with their partners to refine site-specific parent engagement plans.

School Climate (LCFF Priority 6)

Introduction

The initial design of the Local Control Funding Formula recognized the critical role that positive school conditions and climate play in advancing student performance and equity. This recognition is grounded in a research base demonstrating that a positive school climate directly impacts indicators of success such as increased teacher retention, lower dropout rates, decreased incidences of violence, and higher student achievement.

In order to support comprehensive planning, LEAs need access to current data. The measurement of school climate provides LEAs with critical data that can be used to track progress in school climate for purposes of continuous improvement, and the ability to identify needs and implement changes to address local needs.

Introduction

LEAs are required, at a minimum, to annually administer a local climate survey. The survey must:

- Capture a valid measure of student perceptions of school safety and connectedness in at least one grade within each grade span the LEA serves (e.g. TK-5, 6-8, 9-12); and
- At a minimum, report disaggregated data by student groups identified in California Education Code 52052, when such data is available as part of the local school climate survey.

Based on the analysis of local data, including the local climate survey data, LEAs are to respond to the following three prompts. Each prompt response is limited to 3,000 characters. An LEA may provide hyperlink(s) to other documents as necessary within each prompt:

Prompt 1 (DATA): Describe the local climate survey data, including available data disaggregated by student groups. LEAs using surveys that provide an overall score, such as the California Healthy Kids Survey, are encouraged to report the overall score for all students as well as available student group scores. Responses may also include an analysis of a subset of specific items on a local survey and additional data collection tools that are particularly relevant to school conditions and climate.

ECS utilized the California Healthy Kids Survey for 5th, 7th, 9th, and 11th grade students along with staff. The survey does not provide data by student group. Our LCAP focuses on two metrics. Perceived safety and school connectedness. On the specific question "This school is a safe place for students" the district percentage for all student responses was 20% strongly agree and 64% agree. Elementary students reported 15% strongly agree and 58% agree, middle school students reported 26% strongly agree and 68% agree and high school students reported 21% strongly agree and 71% agree. On the specific question "Adults who work at this school really care about every student" the district percentage for all student responses was 44% strongly agree and 48% agree. Elementary students reported 42% strongly agree and 51% agree, middle school students reported 45% strongly agree and 45% agree and high school students reported 46% strongly agree and 46% agree.

Prompt 2 (MEANING): Describe key learnings, including identified needs and areas of strength determined through the analysis of data described in Prompt 1, including the available data disaggregated by student group.

While most students agree that their school is a safe place, the overall strength of this perception varies across grade levels. Elementary students have the lowest percentage of strong agreement at 15%, compared to 26% in middle school and 21% in high school. This indicates a need to focus on enhancing the feeling of safety, particularly at the elementary level. Although the perception that adults care about students is relatively high, with 44% strongly agreeing and 48% agreeing district-wide, there is still room for improvement. The consistency across grade levels (42%-46% strongly agree) suggests a need for targeted interventions to bolster this perception further, ensuring that students feel equally supported throughout their academic journey. The analysis highlights a need for focused efforts to enhance the perception of safety, particularly in elementary schools, and to strengthen the sense of connectedness students feel with the adults at their school. While the overall agreement percentages are high, increasing the proportion of students who strongly agree with these positive statements will be crucial for continued improvement.

Prompt 3 (USE): Describe any changes to existing plans, policies, or procedures that the LEA determines necessary in order to address areas of need identified through the analysis of local data and the identification of key learnings. Include any revisions, decisions, or actions the LEA has, or will, implement for continuous improvement purposes.

Changes include implementation of student listening sessions. Principals are also starting rounding with both staff and students at some sites with the plan to spread to all sites. Questions include those related to perceived feelings of safety and connectedness. All sites will be utilizing the CHKS questions above as part of their BASICS scorecard and asking students to respond three times per year along with the CHKS.

Access to a Broad Course of Study (LCFF Priority 7)

LEAs provide a narrative summary of the extent to which all students have access to and are enrolled in a broad course of study by addressing, at a minimum, the following four prompts:

1. Briefly identify the locally selected measures or tools that the LEA is using to track the extent to which all students have access to, and are enrolled in, a broad course of study, based on grade spans, unduplicated student groups, and individuals with exceptional needs served. (response limited to 1,500 characters)

Eureka City Schools tracks progress in meeting Priority 7 standards through the LCAP by undertaking a review of course offerings, class schedules, and school schedules to assess the extent to which all students have access to and are enrolled in a broad course of studies. Additionally, course enrollment reports developed in the district's student information system identify access and enrollment based upon grade spans, unduplicated student groups, and students with exceptional needs.

2. Using the locally selected measures or tools, summarize the extent to which all students have access to, and are enrolled in, a broad course of study. The summary should identify any differences across school sites and student groups in access to, and enrollment in, a broad course of study, and may describe progress over time in the extent to which all students have access to, and are enrolled in, a broad course of study. (response limited to 1,500 characters)

a. AVID is infused at EHS, including the elective classes for 9th through 12th graders. During the summer of 2023, ECS staff members attended the AVID Summer Institute. AVID strategies are being used school-wide at EHS, Zane, and Winship, with some implementation at Grant and Lafayette.

b. All 4th and 5th grade students in the District were provided music instruction. TK-3rd classes receive 15-20 minutes of instruction from music teachers weekly.

c. Instrument repair and replacement was supported at each secondary site.

- d. Materials and supplies for students in VAPA were provided.
- e. Co-taught classes for resource students at EHS, Winship, and Zane. The middle schools support 6th-8th grades and EHS has 9th, 10th, and 11th-grade classes emphasizing English Language Arts and math.
- f. Loop English classes at EHS offers college prep grade level English courses for 9th-12 grade EL students who need additional scaffolding and are a level 3+ on the ELPAC. EHS offers 3 ELD sections, Winship and Zane both have four designated ELD sections, an increase at all sites from previous years. Elementary schools have designated ELD using Systematic ELD units.
- g. GATE identification was completed in 4th grade.
- h. Through the collaborative work with HCOE, the County History Day was a success for some ECS students in 4th, 7th, and 8th grades. In VAPA, many student projects were displayed in the community, including the first annual ECS Arts Extravaganza.
- i. Career Technical Education (CTE) offerings remained robust at EHS. Additional funding was received, and woodshop equipment was upgraded. A culinary class at Zoe Barnum High School utilizes a state-of-the-art culinary kitchen.
- j. Engineering and technology classes are available at Zane and Agriculture Science and media productions is available at Winship.
- k. Thirty-seven EHS students were awarded the Seal of Biliteracy for the 2023-2024 school year.

3. Given the results of the tool or locally selected measures, identify the barriers preventing the LEA from providing access to a broad course of study for all students. (response limited to 1,500 characters)

Students who graduate from ECS should be prepared to experience success in a global society through multiple pathways including access to visual and performing arts, CTE, and AVID classes. ECS also offers music starting in 4th grade. All students, including unduplicated students and students with exceptional needs, will have access to a broad course of study as prescribed by Education Code. Along with ELA and math at all levels, this includes science, social studies, VAPA and PE at the elementary levels and health, world languages, CTE, and a variety of electives at the secondary level. There are staffing challenges in certain areas (such as special education, CTE and math teachers).

4. In response to the results of the tool or locally selected measures, what revisions, decisions, or new actions will the LEA implement, or has the LEA implemented, to ensure access to a broad course of study for all students? (response limited to 1,500 characters)

- a. Maintain student access to advanced study through support for AVID at Eureka High School.
- b. Provide student access to elementary music programs.
- c. Provide funding to all secondary school sites for instrument repair and replacement to ensure access to students in the unduplicated count.
- d. Maintain available visual arts supplies and materials for students to ensure access to students in unduplicated count
- e. Continue to communicate a protocol for identifying potential GATE students, especially targeting students new to the District after 4th grade.

- f. Outreach to community organizations and resources to support enrichment and project-based learning in History/Social Science, Science, CTE, and VAPA to support CCSS.
- g. Maintain and/or increase quantity and quality of Career Technical Education offerings and enrollment at the secondary level with an emphasis on students in unduplicated count. Work internships and curriculum/credits linked to career interests at Zoe Barnum.
- h. Ensure that CTE survey or elective courses are available to students beginning in middle school with an emphasis on students in unduplicated count
- i. Sustain pathways to achieve Bi-Literacy, including offering Spanish 1 at the middle schools.
- j. Classroom aides in TK-2nd.
- k. ELD support, reading intervention and math intervention at all elementary and middle school sites. ELD and math support at 9-12.
- l. Increase dual and concurrent enrollment opportunities for high school students.

Coordination of Services for Expelled Students – COE Only (LCFF Priority 9)

Assess the degree of implementation of the progress in coordinating instruction for expelled students in your county.

Rating Scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

Coordinating Instruction	1	2	3	4	5
1. Assessing status of triennial plan for providing educational services to all expelled students in the county, including:	[No response required]	[No response required]	[No response required]	[No response required]	[No response required]
a. Review of required outcome data.					
b. Identifying existing educational alternatives for expelled pupils, gaps in educational services to expelled pupils, and strategies for filling those service gaps.					
c. Identifying alternative placements for pupils who are expelled and placed in district community day school programs, but who fail to meet the terms and conditions of their rehabilitation plan or who pose a danger to other district pupils.					

Coordinating Instruction	1	2	3	4	5
2. Coordinating on development and implementation of triennial plan with all LEAs within the county.					
3. Establishing ongoing collaboration and policy development for transparent referral process for LEAs within the county to the county office of education or other program options, including dissemination to all LEAs within the county a menu of available continuum of services for expelled students.					
4. Developing memorandum of understanding regarding the coordination of partial credit policies between district of residence and county office of education.					

Coordination of Services for Foster Youth – COE Only (LCFF Priority 10)

Assess the degree of implementation of coordinated service program components for foster youth in your county.

Rating Scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

Coordinating Services	1	2	3	4	5
1. Establishing ongoing collaboration and supporting policy development, including establishing formalized information sharing agreements with child welfare, probation, Local Education Agency (LEAs), the courts, and other organizations to support determining the proper educational placement of foster youth (e.g., school of origin versus current residence, comprehensive versus alternative school, and regular versus special education).					

Coordinating Services	1	2	3	4	5
2. Building capacity with LEA, probation, child welfare, and other organizations for purposes of implementing school-based support infrastructure for foster youth intended to improve educational outcomes (e.g., provide regular professional development with the Foster Youth Liaisons to facilitate adequate transportation services for foster youth).					
3. Providing information and assistance to LEAs regarding the educational needs of foster youth in order to improve educational outcomes.					
4. Providing direct educational services for foster youth in LEA or county-operated programs provided the school district has certified that specified services cannot be provided or funded using other sources, including, but not limited to, Local Control Funding Formula, federal, state or local funding.					
5. Establishing ongoing collaboration and supporting development of policies and procedures that facilitate expeditious transfer of records, transcripts, and other relevant educational information.					
6. Facilitating the coordination of post-secondary opportunities for youth by engaging with systems partners, including, but not limited to, child welfare transition planning and independent living services, community colleges or universities, career technical education, and workforce development providers.					
7. Developing strategies to prioritize the needs of foster youth in the community, using community-wide assessments that consider age group, geographical area, and identification of highest needs students based on academic needs and placement type.					

Coordinating Services	1	2	3	4	5
8. Engaging in the process of reviewing plan deliverables and of collecting and analyzing LEA and COE level outcome data for purposes of evaluating effectiveness of support services for foster youth and whether the investment in services contributes to improved educational outcomes for foster youth.					



Eureka City

2023–24 Local Control and Accountability Plan Annual Update

The instructions for completing the 2023–24 Local Control and Accountability Plan (LCAP) Annual Update follow the template.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
[Insert LEA Name here]	[Insert Contact Name and Title here]	[Insert Email and Phone here]
Eureka City Schools	Jennifer Johnson Assistant Superintendent	johnsonj@eurekacityschools.org (707) 441-3364

Goals and Actions

Goal

Goal #	Description
1	<p>All students will demonstrate high academic achievement and college and career readiness in clean and modernized schools.</p> <p>Focus Goal 1.1: Ensure all students have access to CCSS-aligned instructional materials and student supplies.</p> <p>Focus Goal 1.2: Increase the delivery of high-quality instruction through ongoing professional development.</p> <p>Focus Goal 1.3: Provide competitive salaries and benefits to recruit and maintain a high-quality staff.</p> <p>Focus Goal 1.4: Ensure all students have access to clean, safe, and well-maintained facilities, including appropriate technology.</p> <p>Focus Goal 1.5: Increase the number of students who graduate college and career ready.</p> <p>Focus Goal 1.6: Ensure all students have access to a multi-tiered system of supports with a focus on language arts, math, and ELD instruction leading to improved EL Reclassification Rates.</p> <p>Focus Goal 1.7: Increase student participation in a broad course of study including enrichment opportunities and advanced coursework, with an emphasis on underrepresented students.</p>

Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
1.1 a. District Williams Report, Annual Board Resolution on Sufficiency of Instructional Materials, Curriculum/ materials inventory including ELA-ELD materials	100% of students have access to their own copy of standards-aligned instructional materials for use at school and at home for 2019-20	100% of students have access to their own copy of standards-aligned instructional materials for use at school and at home for 2020-2021.	100% of students have access to their own copy of standards-aligned instructional materials for use at school and at home for 2021-2022.	100% of students have access to their own copy of standards-aligned instructional materials for use at school and at home 2022-2023.	Maintain 100% access to instructional materials per Williams Act
1.1 b. Implementation of State Standards - # of content areas where CCSS aligned	For 2019-20 TK-5 CCSS aligned curriculum adopted;	For 2020-21 TK-5 CCSS aligned curriculum adopted;	For 2021-22 TK-5 CCSS aligned curriculum adopted;	For 2021-22 TK-5 CCSS aligned curriculum adopted; Fountas and Pinnell and Everyday Math.	1.1 b. All Districtwide Core Curriculum will be CA Standards/CA Framework aligned

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
<p>curriculum is being utilized</p> <p>1.1 c. EL access to CA Standards including ELD standards - use of ELD supports to ensure ELs make progress in core academic subjects.</p>	<p>Fountas and Pinnell and Everyday Math.</p> <p>100% use of EL Achieve materials for students grades TK-5 (for English learners)</p> <p>Math is CCSS aligned TK-Alg 2</p> <p>Social Studies follows State Framework and current texts have been adopted 6th through 12th</p> <p>NGSS implementation is in the initial implementation</p> <p>Inconsistent use of evidence-based ELD approaches to instruction (systematic ELD in elementary and Constructing Meaning in secondary). Some teachers trained in Systematic ELD and Constructing Meaning.</p>	<p>Fountas and Pinnell and Everyday Math.</p> <p>100% use of EL Achieve materials for students grades TK-5 (for English learners)</p> <p>Math is CCSS aligned TK-Alg 2</p> <p>Social Studies follows State Framework and current texts have been adopted K-12 from Teacher Curriculum Institute (TCI) district-wide</p> <p>NGSS implementation 6-8 Amplify Science, K-5 has NGSS model lessons, 9-12 has aligned Biology, Chemistry</p> <p>Inconsistent use of evidence-based ELD approaches to instruction (systematic ELD in elementary and Constructing Meaning in secondary). Some teachers trained in</p>	<p>Fountas and Pinnell and Everyday Math.</p> <p>100% use of EL Achieve materials for students grades TK-5 (for English learners)</p> <p>Math is CCSS aligned TK-Alg 2</p> <p>Social Studies follows State Framework and current texts have been adopted K-12 from Teacher Curriculum Institute (TCI) district-wide</p> <p>NGSS implementation 6-8 Amplify Science, K-5 has NGSS model lessons, 9-12 has aligned Biology, Chemistry</p> <p>Inconsistent use of evidence-based ELD approaches to instruction (systematic ELD in elementary and Constructing Meaning in secondary). Some teachers trained in</p>	<p>100% use of EL Achieve materials for students grades TK-5 (for English learners)</p> <p>Math is CCSS aligned TK-Alg 2</p> <p>Social Studies follows State Framework and current texts have been adopted K-12 from Teacher Curriculum Institute (TCI) district-wide.</p> <p>NGSS implementation 6-8 Amplify Science, K-5 has NGSS model lessons, 9-12 has aligned Biology, Chemistry S</p> <p>Systematic ELD districtwide</p>	<p>1.1 c. All EL students have access (and instruction in) systematic ELD for elementary and Constructing Meaning for secondary. All teachers trained in systematic ELD and Constructing Meaning (depending on grade level taught)</p>

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
		Systematic ELD and Constructing Meaning.	Systematic ELD and Constructing Meaning.		
1.2 District enrollment reports (Census Day)	Census Day enrollment for 2019-20 is 3673 students and was 3643 for 2018-19 which is an increase of .82%	Census Day enrollment for 2020-21 is 3540 students and was 3673 for 2019-20 which is a decrease of 3.62%	Census Day enrollment for 2021-22 is 3619 students and was 3540 for 2020-21 which is an increase of 2%	Census Day enrollment for 2022-23 is 3580 students and was 3619 for 2021-22 which is a decrease of 1.07% Census Day enrollment for 2023-24 is 3538 students and was 3580 for 2022-23 which is a decrease of 1.17%	Increase enrollment by 1% Actual is a decrease of 2.53% Fall 2019-Fall 2023 4.1% decrease
1.3 a. Certificated: Analysis of percentage of teachers in probationary and temporary status as compared to all teachers	2018-19 (191 teachers) Probationary 29.8% Temporary 8.4% 2019-20 (201 teachers) Probationary 26.8% Temporary 8.5% 2020-21 (187 teachers) Probationary 19.3% Temporary 5.3%	2021-22 (205 teachers) Probationary 20% Temporary 9.8%	2022-2023 (213 teachers) Probationary 29% Temporary 1%	2023-2024 (210 teachers) Probationary 27 % (57) Temporary 10 % (20)	18% or less of all teachers will be probationary teachers and 5% or less or all teachers will be temporary teachers
1.3 a. Classified: Percentage of new employees who obtain	2019 - 2020 school year:	2021 - 2022 school year:	2022 - 2023 school year:	2023-2024 school year:	40% or less of classified staff will quit or be terminated by

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
permanency. CSEA employees.	40 classified staff became permanent that year 20 classified staff quit or were terminated that year before becoming permanent 50% 2020 - 2021 school year: 28 classified staff became permanent (we had a hiring freeze, so fewer people were hired) 17 classified staff quit or were terminated before becoming permanent 60.7%	87 classified staff became permanent 9 classified staff resigned or were terminated before becoming permanent 10%	52 classified staff became permanent 12 classified staff resigned or were terminated before becoming permanent 23%	## classified staff became permanent, ## classified staff resigned or were terminated before becoming permanent ##%- unable to report at this time due to lack of staffing in personnel	the 2023-24 school year
1.3 b. CALSAAS report	4 misassignments and 1 vacancy for 2020-21	2 mis-assignments for 2021-22	2 mis-assignments for 2022-23 (unofficial- no CalSAAS report at this time)	2 mis-assignments for 2023-24(unofficial- no CalSAAS report at this time)	100% of teachers appropriately credentialed and assigned
1.4 a. Technology inventory. Yearly calculation of student to computer ratio	District ratio is 1:2 computers to students for 2019-20	We have the numbers for 1:1 - we just haven't completed/decided on full 1:1 yet...	We have the numbers for 1:1 - we just haven't completed/decided on full 1:1 yet...	We have the numbers for 1:1 and have become fully 1:1.	Maintain district ratio 1:1 computers to students
1.4 b. Facility Inspection Tool (FIT) of clean and safe facilities	In spring of 2020 ECS had 7 out of 9 schools rate as "good".	In spring of 2021 ECS had 7 out of 9 schools rate as "good".	In spring of 2022 ECS had 7 out of 9 schools rate as "good".	In spring of 2023 ECS had 7 out of 9 schools rate as "good".	9 out of 9 schools rate as "good".

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
"Good"					
1.5 a. CA School Dashboard English Language Arts Indicator	<p>2019 Dashboard 41 points Below Standard ALL student color ORANGE</p> <p>Student group color gauges: Blue: None Green: None Yellow: Asian, Hispanic, Homeless, SED Orange: Two or More Races, Students with Disabilities, White Red: African American, American Indian, English Learners, Foster Youth</p>	<p>Due to the COVID-19 pandemic, state law has suspended the reporting of state indicators on the 2021 Dashboard.</p> <p>CAASPP Data shows 29.33% Met or Exceeded standard for ELA in 2020-2021.</p> <p>SWD: Decline SED: Decline ELD: Decline American Indian: Decline Asian: Decline Black or African American: Increase Hispanic: Decline White: Decline Two or More Races: Decline Homeless: Decline</p>	<p>2022 Dashboard. 42.6 points Below Standard. Dashboard Colors not Reported due to COVID-19.</p> <p>CAASPP Data shows 34.54% Met or Exceeded standard for ELA in 2021-2022.</p> <p>SWD: 8% - increase SED: 28% - increase ELD: 9% - increase American Indian: 18% - increase Asian: 40% - increase Black or African American: 28% - increase Hispanic: 25% - increase White: 43% - increase Two or More Races: 28% - increase Homeless: 17% - decrease</p>	<p>2023 Dashboard. 45.1 points Below Standard ALL student color ORANGE</p> <p>CAASPP Data shows 34.31% Met or Exceeded standard for ELA in 2022-2023.</p> <p>SWD: 10% - decrease SED: 28.03% - no change ELD: 8.91% - no change American Indian: 16.25% - decrease Asian: 35.09% - decrease African American: 40.63% - increase Hispanic: 23.48% - decrease White: 42.95% - no change 2 or more races: 32.82% - increase Homeless: 0% - decrease</p>	<p>1 point below standard</p> <p>ALL student color GREEN</p> <p>year one 10 point increase year two 15 point increase year three 15 point increase</p> <p>Color Gauge for student groups: GREEN: Asian, Hispanic, Homeless, SED YELLOW: Two or More Races, Students with Disabilities, White ORANGE: African American, American Indian, English Learners, Foster Youth</p>

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
1.5 b. CA School Dashboard Mathematics Indicator	2019 Dashboard 66.6 points below standard	Due to the COVID-19 pandemic, state law has suspended the reporting of state indicators on the 2021 Dashboard.	2022 Dashboard. 83 points Below Standard. Dashboard Colors not Reported due to COVID-19.	1.5b: 2023 Dashboard 81.6 points Below Standard CAASPP Data shows 22.52% Met or Exceeded standard for Math in 2022-2023	1.5 b. 22 points below standard
1.5 c. Statewide Assessments for Science - results from Data Quest and/or CA Dashboard (future years): % who met or exceeded standard in science	ALL student color YELLOW Student group color gauges: Blue: None Green: None Yellow: Asian, Hispanic, SED, White Orange: American Indian, English Learners, Foster Youth, Homeless, Two or More Races, Students with Disabilities Red: African American, Pacific Islander 1.5 c: District wide met or exceeded standard: 21.27%	CAASPP Data shows 19.52% Met or Exceeded standard for Math in 2020- 2021. Individual Subgroups: Met or Exceeded standards for Math 2019/2021 comparison (Increase or Decline) SWD: Decline SED: Decline ELD: Decline American Indian: Decline Asian: Decline Black or African American: Decline Hispanic: Decline White: Decline Two or More Races: Decline Homeless: Decline	CAASPP Data shows 22.36% Met or Exceeded standard for Math in 2021- 2022. Individual Subgroups: Met or Exceeded standards for Math 2021/2022 comparison (Increase or Decline) SWD- 9% - increase SED: 18% - increase ELD: 7% - no change American Indian: 8% - decrease Asian: 25% - increase Black or African American: 14% - decrease Hispanic: 17% - increase White: 28% - increase Two or More Races: 19% - increase	Individual Subgroups: Met or Exceeded standards for Math 2019/2021 comparison (Increase or Decline) SWD: 5.95% - decrease SED: 17.77% - no change ELD: 5.22% - decrease American Indian: 6.58% - decrease Asian: 19.88% - decrease African American: 21.88% - increase Hispanic: 14.79% - decline White: 30.04% - increase 2 or more races: 21.35%- increase	ALL student color GREEN year one 15 point increase year two 15 point increase year three 15 point increase Color Gauge for student groups: GREEN: Asian, Hispanic, SED, White YELLOW: American Indian, English Learners, Foster Youth, Homeless, Two or More Races, Students with Disabilities ORANGE: African American, Pacific Islander 1.5 c:

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
	Socioeconomically Disadvantaged: 15.8% English Learners: 0% Homeless: 8.2%	CAST not tested in 2020-21	Homeless: 12% - decrease 1.5c: CAST District-wide met or exceeded standard: 23.04% Socioeconomically Disadvantaged: 19.10%- increase English Learners: 2.41%- increase Homeless: 11.9%- increase	Homeless: 0%- decrease 1.5c: CAST District-Wide: 26.68% Met or Exceeded standard for CAST in 2022-2023. Socioeconomically Disadvantaged: 21.66% Met or Exceeded standard in 2022-2023. English Learner: 4.39% Met or Exceeded standard in 2022-2023. Homeless: Not publicly reported	By 2023-2024, results from the CAST shall be as follows: District wide met or exceeded standard: 35% Socioeconomically Disadvantaged: 25% English Learners: 20% Homeless: 25%
1.5 d. Graduation Rate	EHS at blue on the dashboard. at 96.6% Zoe Barnum 66.7% red. The overall for the district 92.8% green in 2019	Due to the COVID-19 pandemic, state law has suspended the reporting of state indicators on the 2021 Dashboard. Dataquest reports include: Class of 2020 5-year cohort rate:	2022 Dashboard. Dataquest reports include: Class of 2021 5-year cohort rate: EHS: 94.4% Zoe Barnum: 71.7% ECS: 91.2%	2022 Dashboard reports include: Graduation rate: EHS: 95.9% • 4-year 95.5% • 5-year 0.4% Zoe Barnum: 93.3% ECS: 95.8%	Increase district graduation rate to 94% for 5 year cohort rate

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
		<p>EHS 96.8% Zoe Barnum: 71.7% ECS: 92.3%</p> <p>Class of 2021 4-year cohort rate: EHS: 94.4% Zoe Barnum: 71.7% ECS: 91.2%</p>	<p>Class of 2022 4-year cohort rate: EHS: 95.9% Zoe Barnum: 93.3% ECS: 95.5%</p>	<ul style="list-style-type: none"> 4-year 95.5% 5-year 0.3% <p>2023 Dashboard reports include: EHS: 94.4%</p> <ul style="list-style-type: none"> 4-year: 93.7% 5-year: 0.7% <p>Zoe: 58.2%</p> <ul style="list-style-type: none"> 4-year: 56.4% 5-year: 1.8% <p>ECS: 87.5%</p> <ul style="list-style-type: none"> 4-year: 86.6% 5-year: 0.9% 	
1.5 f. CSU/UC Required Courses A-G completion rate	District A-G rate 24% for the class of 2020 EHS Class of 2020 35.9% Zoe class of 2020 0%	A-G rate 25.9% for the district EHS class of 2021 36.1% Zoe class of 2021 0%	A-G rate 29.4% for the district EHS class of 2022 34.7% Zoe class of 2022 0%	A-G rate 33.7% for the district 35.1% of EHS class of 2023 students met A-G requirements. 0% of Zoe Barnum class of 2023 students met A-G requirements.	Increase A-G completion by 2% per year to reach 30% for the class of 2023
1.5 g. Student's individualized 4+ year plans including CTE, VAPA and AP courses	97.7% of Freshmen enroll in a Freshman Seminar type course. Students who opt-out	98.8% of Freshmen enrolled in a Freshman Seminar type course. 4	98% of Freshmen enrolled in a Freshman Seminar type course. 0	Out of 309 enrolled Freshmen, 97.4% were enrolled in a Freshman Seminar	99% of Freshmen will complete a 4+ year plan

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
	of the Freshman seminar will complete a plan in 10th grade in 2019-20	students opted-out of the Freshman seminar and 4 were in Life Skills classes They will complete a plan in 10th grade.	students opted-out of the Freshman seminar and 6 were in Life Skills classes. They will complete a plan in 10th grade.	type class. 6 opted out of the Freshman Seminar class. 2 students are in Life Skills. They will complete a plan in 10th grade.	
1.5 h. EAP-Early Assessment Program	<p>2019 CAASPP data Ready EHS ELA 23% Math 8%</p> <p>Zoe Ready LA 0% Math 0%</p> <p>District ELA 10% Math 9%</p> <p>Conditionally ready EHS ELA 42% Math 19%</p> <p>Zoe ELA 0% Math 0%</p> <p>District ELA 24% Math 16%</p>	<p>2021 CAASPP data Ready EHS ELA 21% Math 9%</p> <p>Zoe Ready LA 8% Math 0%</p> <p>District not reported on the dashboard</p> <p>Conditionally ready EHS ELA 29% Math 16%</p> <p>Zoe ELA 15% Math 0%</p> <p>District not reported on the dashboard</p>	<p>2022 CAASPP data Ready EHS ELA 22% Math 5%</p> <p>Zoe Ready ELA 4% Math 4%</p> <p>District not reported on the dashboard</p> <p>Conditionally ready EHS ELA 35% Math 16%</p> <p>Zoe ELA 11% Math 0%</p> <p>District not reported on the dashboard</p>	<p>2023 Dashboard data: EHS- ELA: 22.18% Ready 30.55% Conditionally ready</p> <p>Math: 7.22% Ready 14.44% Conditionally ready</p> <p>Zoe- ELA: 0% Ready 11.54% Conditionally Ready</p> <p>Math: 0% Ready 0% Conditionally Ready</p> <p>District- ELA: 11.24% Ready 23.07% Conditionally Ready Math:</p>	Increase district % of students ready to 20% in ELA and 15% in Math

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
				7.92% Ready 14.6% Conditionally Ready	
1.5 i. AP Courses Enrollment Rate and Pass Rate	19.5% of students at EHS enroll in one or more AP classes. 51.3% of students passed with a three or higher in 2019-20 AP Comp is dual enrollment and students can choose to not take the AP test.	15% of students at EHS enrolled in one or more AP classes. 37% of students passed with a three or higher in 2020-21. AP Comp is dual enrollment and students can choose to not take the AP test. 15.1% scored 3 or higher on at least two AP tests (different testing formats due to COVID)	15.75% of students at EHS enrolled in one or more AP classes. 47% of students passed one test with a three or higher in 2021-22. AP Comp is dual enrollment and students can choose to not take the AP test. 11.2% scored 3 or higher on at least two AP tests	30% scored 3 or higher on at least two AP tests	Increase % of students enrolled in one or more AP classes to 20% and increase the percentage of students passing with a 3 or higher to 60%
1.5 j. % of students per year that qualify as "prepared" for the College and Career Indicator on the CA Dashboard.	CCI from 2020 Dashboard =39.7% prepared ECS 52.5% prepared EHS, 6.5% prepared Zoe Barnum	Overall % prepared was not reported for 2021, but some individual categories for the class of 2021 at EHS include: AP exams 2 tests 3 or higher- 2020 15.8% 2021 15.1%	Overall % prepared was not reported for 2022, but some individual categories for the class of 2022 at EHS include: AP exams 2 tests 3 or higher- 2021 15.1% 2022 19.5%	According to 2023 Dashboard: ECS: 38.1% of students placed in the "Prepared" level of the College/Career Indicator. 22% of students placed at	Increase % of students that qualify as "prepared" for the College and Career Indicator on the CA Dashboard to 50%. ECS, 60% EHS and 8% Zoe Barnum

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
		Completed CTE pathway- 2020 23.7% 2021 23.2% College credit one course- 2020 25.4% 2021 23.2%	Completed CTE pathway- 2021 23.2% 2022 13.11% College credit one course- 2021 23.2% 2022 21.7%	“Approaching Prepared”. 39.9% of students placed at “Not Prepared”. 341 students tested.	
1.6 a. CA School Dashboard English Learner Progress Indicator	2019 CA Dashboard 49.2% making progress towards English Language Proficiency Current State Progress Level: Medium State Progress Levels: Very High = 65% or higher High = 55% to less than 65% Medium = 45% to less than 55% Low = 35% to less than 45% Very Low = Less than 35%	Due to the COVID-19 pandemic, state law has suspended the reporting of state indicators on the 2021 Dashboard. 2018-19 ELPAC Data shows 20.59% of students tested Proficient on the Summative ELPAC Assessment. 2020-2021 ELPAC Data shows 15.96% of students tested Proficient on the Summative ELPAC Assessment.	2022 CA Dashboard. 52.5% making progress towards English Language Proficiency. Current State Progress Level: Medium State Progress Levels: Very High = 65% or higher High = 55% to less than 65% Medium = 45% to less than 55% Low = 35% to less than 45% Very Low = Less than 35% 2021-2022 ELPAC Data shows 19% of	2023 Dashboard: 53.9% making progress towards English language proficiency. Current State Progress Level: Medium State Progress Levels: Very High = 65% or higher High = 55% to less than 65% Medium = 45% to less than 55% Low = 35% to less than 45% Very Low = Less than 35%	55% making progress towards English Language Proficiency State Progress Level: High

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
			students tested Proficient on the Summative ELPAC Assessment.		
1.6 b. Reclassification Rate	For 2020-2021 the reclassification rate for ECS EL students was 11.8% (77 students).	Due to the COVID-19 pandemic, state law has suspended the reporting of state indicators on the 2021 Dashboard. Thus far for 2021-2022 the reclassification rate for ECS EL is 5% (29 students)	For 2022-2023 the reclassification rate for ECS EL is 5.9% (37 students)	For 2023-2024 the reclassification rate for ECS EL is 8.3% (49 students)	Reclassification Rate of at least 10%
1.6 c. Number of sections (middle and high) and FTE for teachers (elementary) for Designated ELD for EL students at ELPAC levels 1, 2, and 3	EL students receive services at the elementary level based on their EL level, Zane has 3 sections of ELD, Winship has 2 sections of ELD, and the High School has 1 section of ELD for mainly 1's and 2's. The high school offers 3-4 EL loop classes depending on the	EL students receive services at the elementary level based on their EL level, Zane has 3 sections of ELD, Winship has 2 sections of ELD, and the High School has 1 section of ELD for mainly 1's and 2's. 1 section of EL Core Support The high school offers 4 EL	EL students receive services at the elementary level based on their EL level, Zane has 4 sections of ELD, Winship has 2 sections of ELD, and the High School has 2 sections of ELD for mainly 1's and 2's. 1 section of EL Core Support The high school offers 4 EL	EL students receive services at the elementary level based on their EL level, Zane has 5 sections of ELD, Winship has 4 sections of ELD, and the High School has 3 sections of ELD designated and 4 EL loop classes, one for each grade level, which are college	Maintain minimum level of LCAP funded EL sections at secondary level- 8 sections, increase sections if EL district % reaches 20%

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
	needs of EL students for support of EL students in English classes and offers ELD core support.	loop classes which are college prep.	loop classes which are college prep.	prep. The high school also offers one section of ELD core support.	
1.6 d. In the Special Education Plan (SEP), students with IEP's need to be in the least restrictive environment appropriate for the student based on their IEP.	In the 2020-2021 SEP 50.52% of IEP students were in the least restrictive environment 80% or more of their day.	In the 2021-2022 SEP 62.77% of IEP students were in the least restrictive environment 80% or more of their day.	In the 2022-2023 SEP 68.77% of IEP students were in the least restrictive environment 80% or more of their day.	In the 2023-2024 SEP 80.3% of students with IEPs are in General education 80% or more of the school day	52% of students with IEPs will be in the least restrictive environment for more than 80% of their day.
1.7 a. GATE Universal Screening tool	100% of 4th-grade students assessed for GATE eligibility. (All 4th and 5th grade students will be assessed for GATE eligibility during the 2021-2022 schoolyear as GATE testing did not occur in 2020-2021 due to the COVID-19 pandemic.	100% of 4th and 5th grade students assessed for GATE eligibility. * All 4th and 5th grade students assessed for GATE eligibility during the 2021-2022 schoolyear as GATE testing did not occur in 2020-2021 due to the COVID-19 pandemic.	100% of 4th grade students assessed for GATE eligibility.	100% of 4th grade students assessed for GATE eligibility.	Maintain 100% of 4th grade students assessed for GATE
1.7 c. Teacher inventory of district musical instruments.	90% of district owned instruments are	65% of district owned instruments are	63% of district owned instruments are	80% of district owned instruments are	95% of district owned instruments will be

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
	maintained in good repair	maintained in good repair	maintained in good repair	maintained in good repair	maintained in good repair.
1.7 d. VAPA course enrollment	Winship 540 enrollments 183 individual students out of 365 50% Zane 786 enrollments 281 individual students out of 546 51% EHS 1019 enrollments 530 individual students out of 1237 43%	Winship 241 enrollments 228 individual students out of 417 54.7% Zane 283 enrollments 247 individual students out of 52.9% EHS 618 enrollments 530 individual students out of 1281 41.4%	Winship 237 enrollments 225 individual students out of 384 58.59% Zane 378 enrollments 230 individual students out of 434 52.99% EHS 750 enrollments 578 individual students out of 1243 46.5%	EHS: 632 students Zoe Barnum: 28 students Winship: 207 students Zane: 254 studentes	Increase percentage of students enrolled in one or more VAPA course by 10% over baseline data.
1.7 e. Number of students completing both A-G and CTE pathway	According to 2020 CCI Indicator Report for EHS: CTE Pathway Completion Rate: 23.7%, A-G completion Rate:35.9% (not reported in Data Quest or Dashboard due to COVID)	According to 2021 CCI Indicator Report for EHS: CTE Pathway Completion Rate: 23.2%, A-G completion Rate:36.1% 5.2% of students completed both a CTE pathway and A-G requirements.	According to 2022 CCI Indicator Report for EHS: CTE Pathway Completion Rate: 16.9%, A-G completion Rate: 34.7% 3.7% of students completed both a CTE pathway and A-G requirements.	According to 2023 CA Dashboard and CA Department of ED.: 33.7% of students met UC/CSU requirements. 13.7% of students completed at least one CTE pathway. 4.1% of students completed both a CTE pathway and UC/CSU requirements.	Increase percentage of seniors who are both A-G and CTE completers to match the A-G rate for the class.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
1.7 f. Career Technical Education Enrollment	635 Enrollments 474 students of 1170 40.5%.	664 Enrollments 514 students of 1172 43.8%.	736 Enrollments 534 students of 1295 41.2%.	609 Enrollments 479 out of 1180 40.5%	Maintain CTE enrollment of 40% and increase completers by 2.5% per year
1.7 g. Bi-Literacy Seal	35 students attained Seal of Bi-literacy	48 students at EHS attained the Seal of Bi-literacy. 22% of senior class.	29 students at EHS attained the Seal of Bi-literacy. 12% of senior class.	37 students earned a Seal of Biliteracy at Eureka High School. 13% of the graduating class.	Increase % of students who attain seal of biliteracy by 5% each year
1.7 h. Ensure Access to a Broad Course of Study: In grades 7-12 ensure access for all pupils to the following courses (English, social sciences, world languages, physical education, math, visual and performing arts, applied arts, Freshman Seminar, and CTE classes as noted in course offerings in Master Schedules and enrollment of students in these courses.	All required courses are offered in grades 7-12 at the middle and high school levels to a sufficient extent as to allow all students access.	All required courses offered at middle and high school levels to a sufficient extent as to allow all students access.	All required courses offered at middle and high school levels to a sufficient extent as to allow all students access.	All required courses offered at middle and high school levels to a sufficient extent as to allow all students access.	1.7. h. Maintain the sections (grades 7-12) for required courses offered to a sufficient extent as to allow all students access., and expand course offerings if possible.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
1.7 i. Programs & Services developed and provided to unduplicated students	District provides classes offered in grades 7-12 to specifically target students who are underrepresented in college and/or who would be first-time college track students in their families.	EHS 100/149 or 67% of AVID students are unduplicated. Winship- no dedicated AVID period- AVID strategies schoolwide Zane- all 6th in AVID wheel, 7th and 8th AVID strategies schoolwide	EHS 126/157 or 80.25% of AVID students are unduplicated. Winship- no dedicated AVID period- AVID strategies schoolwide Zane- all 6th in AVID wheel, 7th and 8th AVID strategies schoolwide	EHS (insert number) of AVID students are unduplicated. Winship- no dedicated AVID period- AVID strategies schoolwide Zane- all 6th in AVID wheel, 7th and 8th AVID strategies schoolwide	1.7 i. Increase the enrollment of unduplicated students in AVID classes offered in grades 7-12 to specifically target students who are underrepresented in college and/or who would be first-time college track students in their families.
1.7 j. Programs & Services developed and provided to individuals with exceptional needs	District provides "siloeed" special education services e.g. students attend self contained SDC classes or participate in pull-out/or puch in resource specialist services. Professional development for meeting the needs of exceptional learners are mostly limited to special education teachers.	EHS co taught classes for all 9th grade level former RSP courses Essentials of Alg, Alg 1A and Alg1B have co-taught sections, Geo Science CP and Biology CP have co taught sections, along with World History CP	EHS co taught classes for all 9th and 10th grade level former RSP courses Freshman and Sophomore CP English have co-taught sections. Essentials of Alg, Alg 1A and Alg1B have co-taught sections, Geo Science CP and Biology CP have co taught sections, along with World History CP	EHS co taught classes include: Freshman, Sophomore and Junior CP English have co-taught sections. Essentials of Alg, Alg 1A and Alg 1B have co-taught sections, Geo Science CP and Biology CP have co taught sections, along with Freshman Seminar, World History, US History and Government/Economics CP.	1.7 j. Over the course of three years, the District will change it's delivery of services for students with exceptional needs to a continuum model where students receive the services they need to be successful in the general education setting. SDC classes will be eliminated and mainstreaming/nevers treaming (no pull-out) shall be the predominant model in the District. All general education teachers and intervention teachers shall be trained in best

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
					practices/strategies for meeting the needs of students with exceptional needs.
1.7 k. Access to a broad course of study	<p>All TK-6 students have access and are enrolled in all required areas of study including math, ELA, science, history/social studies, physical education, and visual and performing arts.</p> <p>7-12 students have access to all required courses and electives at the 9-12 level, there is a broad selection of CTE, art, language, and electives. ECS is also an AVID district, with grade-level classes 9-12.</p>	<p>All TK-6 students have access and are enrolled in all required areas of study including math, ELA, science, history/social studies, physical education, and visual and performing arts.</p> <p>7-12 students have access to all required courses and electives at the 9-12 level, there is a broad selection of CTE, art, language, and electives. ECS is also an AVID district, with grade-level classes 9-12</p>	<p>All TK-6 students have access and are enrolled in all required areas of study including math, ELA, science, history/social studies, physical education, and visual and performing arts.</p> <p>7-12 students have access to all required courses and electives at the 9-12 level, there is a broad selection of CTE, art, language, and electives. ECS is also an AVID district, with grade-level classes 9-12</p>	<p>All TK-6 students have access and are enrolled in all required areas of study including math, ELA, science, history/social studies, physical education, and visual and performing arts.</p> <p>7-12 students have access to all required courses and electives at the 9-12 level, there is a broad selection of CTE, art, language, and electives. ECS is also an AVID district, with grade-level classes 9-12.</p>	1.7 k. All TK-6 students have access and are enrolled in all required areas of study including math, ELA, science, history/social studies, physical education, and visual and performing arts.

Goal Analysis

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

All actions were implemented as planned.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Action 1: There was an increase in carryover in Title I funds from the previous fiscal year, which allowed to provide additional materials and supplies for our students. We also brought in additional temporary support with these funds. Action 2: Decrease is due to a \$1M budgeted curriculum adoption expense that ended up being recognized in the previous fiscal year. Action 4: Increase was due to an allocation increase in library techs, along with sites allocating additional funds for library techs in the current year. Action 5: Curriculum adoption expense was recognized in the previous fiscal year. Action 10: Additional CARES specialist added in response to additional Title I carryover funds from the previous year. Action 16: Increase due to additional state mental health funding received after budget adoption. Increase due to a second Chromebook purchase to replace additional loss not originally planned. Action 20: The increase is due to additional general fund spending requiring additional Routine maintenance requirements. Action 28: Alternative funding used for the cost of the data tracking software. Action 29: Additional FTE added to respond to middle and high school needs. Action 34: Providing additional intervention teachers in response to identified needs in the district. Action 35: Decrease due to outstanding vacancies that went unfilled throughout the year. Action 41: Decrease in SPED spending due to revolving vacancies in multiple positions. Action 50: Increase in spending due to additional CTEIG state funding carryover from prior year. Increase due to accelerated using of the remaining COVID funds in the current year.

An explanation of how effective or ineffective the specific actions were in making progress toward the goal during the three-year LCAP cycle.

The specific actions taken have successfully met the established goals in the past year. A first example of the effectiveness of particular actions in achieving the goal is the increase in A-G requirement completion by 2% annually for the class of 2023 to reach 30%. This goal was accomplished as the annual increase of 2% was exceeded in years two and three, with 33.7% of the class of 2023 fulfilling A-G requirements. A second three-year goal that was accomplished was having 52% of students with IEPs be in the least restrictive environment for 80% or more of their day. This goal was achieved as the percentage increased annually from year two to year three, exceeding the percentage goal by just over 28% in 2023. The percentage of instruments being repaired in good condition increased in year three, with 17% more instruments within the district becoming in good condition in year three. Becoming a 1:1 district regarding access to technology was also a success. In year two, the district officially became a 1:1 district and was able to provide at-home devices to students in year three. Goals in which the specific actions yielded ineffective data include graduation rate within the district. The goal was reached in year two with a district-wide graduation rate of 95.5%.

However, the district-wide graduation rate in year three lowered to 87.5%. The drop is likely due to the decrease in the graduation rate at Zoe Barnum and issues with CALPADS reporting. CTE completion rates dropped from 16.9% to 13.7% from year two to year three.

Throughout the three-year LCAP cycle, funding to remedy learning loss due to the COVID-19 pandemic provided additional staffing in specific areas to reach the established goals. Positions created include CARE Specialists who provided instructional coaching in specific learning areas to staff, math and literacy technicians at the elementary and middle school levels, and additional intervention support provided at the elementary level. Additionally, part-time aides were provided in elementary classrooms. Two additional guidance tech positions were created at the high school level using ESSR funding. In ELA, the goal of reaching a 15-point increase from baseline by year three in ELA CAASPP achievement was not accomplished, moving from 41 points below standard at the baseline year to 45.1 points in year three. This includes an overall percentage increase for all subgroups from the baseline year to year three, with the exception of the homeless student

population. Math CAASPP scores increased overall from the baseline year to year three, increasing in percentage each year of the cycle. Overall Math CAASPP achievement decreased from 66.6 points below standard in 2019 to 81.6 points below standard in 2023. Our English Language Learners continued to progress toward English Language Proficiency over the three years, increasing by 4.7 points from baseline to year three. ELD instruction, curriculum, and professional development remain focus areas, as well as the overall reclassification rates. To address this issue, an EL Achieve consultant did site visits to give input on best practices. In addition, additional ELD sections have been added at middle and high schools to target specific English language learners' needs better. With English Language Arts scores as an area of emphasis for the district, our new ELA curriculum, Amplify CKLA, was adopted and fully implemented in the district's elementary classrooms during the 2023-2024 school year.

The district remains committed to ensuring students have access to technology, with a shift towards a 1:1 model and the distribution of Chromebooks to students seeking home access. Additionally, prioritizing professional development remains key, with ongoing collaboration with Corwin to implement Visible Learning strategies over the next five years. There's a continued emphasis on enhancing Teacher Clarity aligned with Visible Learning, with plans for implementing a Professional Learning Community (PLC+) on the horizon.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

Changes made in actions include adopting a new elementary Language Arts curriculum, Amplify CKLA, to support students' overall reading proficiency and Language Arts CAASPP achievement. The curriculum was changed due to extensive Science of Reading research and professional development. Secondly, Reading Intervention teachers' schedules were adjusted to provide intervention support during the after-school program to support students' ELA and Math CAASPP achievement. Additionally, ELD sections were added at the two middle and high schools to help English language proficiency, reclassification, and ELPAC achievement. Third, the high school placed additional students in college prep algebra 1 and a revamped algebra lab class for support. Finally, online assessment tools such as mCLASS through Amplify and IXL are being used across the grade levels to assess student baseline at the beginning and progress at the middle and end of the year. This change was made to allow more clarity in the progress being made at each grade level across the district. Ongoing progress monitoring will enable sites to determine which students require additional support throughout the year. In addition, trends can be identified through district-wide ELA and Math assessment data. No other changes were made to the planned goals, metrics, desired outcomes, or actions.

A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.

Goals and Actions

Goal

Goal #	Description
2	<p>All students will learn in a safe, supportive, equitable, and culturally responsive environment where students, families, and community are valued, connected, and engaged.</p> <p>Focus Goal 2.1: Increase student attendance with an emphasis on improving attendance for targeted groups.</p> <p>Focus Goal 2.2: Increase promotion and graduation rates for all students.</p> <p>Focus Goal 2.3: Decrease suspension and expulsion rates for all students.</p> <p>Focus Goal 2.4: Increase the level of student physical, mental, and social/emotional health through a multi-tiered system of supports.</p> <p>Focus Goal 2.5: Increase the number and types of opportunities for families to meaningfully engage in our schools.</p> <p>Focus Goal 2.6: Increase partnerships with community agencies, businesses, and institutions</p>

Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
2.1 a. Student attendance as tracked by monthly attendance rates spreadsheets. Through the use of PowerSchool and Attention to Attendance data systems, ECS, assist families, problem-solves barriers, and actively promotes daily school attendance.	<p>2.1 a. 2019 P2 Data: 93.91% Attendance rate</p> <p>2.1 b. 2019: 16.3% Chronic Absenteeism rate</p>	<p>2.1 a 2021 P2 Data: 88.74%</p> <p>2.1 b. 2021 Chronic Absenteeism rate 14.9%</p>	<p>2.1 a 2022 P2 Data: 94.38</p> <p>2.1 b. 2022 Chronic Absenteeism rate: 34.3% EL- 28.7% SES- 38.4% FY- 46.3%</p>	<p>2.1 a 2023 P2 Data: 90.58</p> <p>2.1 b. 2023 Chronic Absenteeism rate 34.1% EL- 22.6% SES- 38% FY54.7%</p>	<p>2.1 a. Overall District Attendance rate 96%</p> <p>2.1 b. Overall District Chronic Absenteeism rate 13%</p>

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
2.1 b. Using Dashboard Data determine chronic absenteeism rate					
2.1 c. % of Foster Youth who remain enrolled at one school all year long	2019-2020 = 76.8%	2020-2021 = 71.9%	2021-2022 = 68.4%	2022-2023 = 56%	2.1 c. Increase % of Foster Youth who remain enrolled at one school all year long to 97%
2.2 a. Graduation rates as tracked by the California Department of Education’s Dashboard website. ECS has a variety of interventions and supports for all students, foster youth (FY), socioeconomically disadvantaged (SES), and English learners (EL) to ensure graduation for our students.	2.2 a. 2018-2019 cohort- 92.9% EL-88% SES-90.4% FY-not reported, based on low student numbers 2019-2020 cohort - 91.4% EL - 91.7% SES - 87.8% FY - not reported, based on low student numbers	2.2 a. 2020-2021 cohort- 90.9% EL-86.7% SES-88.3% FY-73.3%	2.2 a. 2021-2022 cohort- 95.8% EL- 95.6% SES- 95.6% FY- No performance level was indicated.	2.2 a. 2022-2023 cohort- 87.5% EL- 91.4%% SES- 85.8% FY- No performance level was indicated.	2.2 a. Graduation rates: Cohort- 95% EL- 94% SES- 92% FY- *If subgroup data is available - the desired outcome is to exceed the Humboldt County 5-year graduation rate (currently 84.8%).
2.2 b. High school 4-year adjusted cohorts dropout	2.2 b. 2019-2020 4-year adjusted cohorts	2.2 b. 2020-2021 4-year adjusted cohorts	2.2 b. 2021-2022 4-year adjusted cohorts	2.2 b. 2022-2023 4-year adjusted cohorts	2.2 b.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
rates per Data Quest. ECS secondary counselors, registrar and administrators work closely with students to develop and monitor successful graduation plans.	Eureka High School 3 students out of 217=1.4% Zoe Barnum High School 10 students out of 38=26.3% Overall District Rate 18 students out of 294=6.1%	Eureka High School 5 students out of 232= 2.2% Zoe Barnum High School 12 students out of 46 =26.1% Overall District Rate 19 students out of 318= 6% (CIS was separated in 21)	Eureka High School 0 students of 241 = 0% Zoe Barnum High School 2 Students of 45 =4.4% Overall District Rate 2 students of 286 = 0.7 %	Eureka High School 6 students of 286 = 2.1% Zoe Barnum High School 12 Students of 54 =22.22% Overall District Rate 18 students of 340 = 5.29 %	Eureka High School dropout rate less than 1% Zoe Barnum High School dropout rate less than 15% Eureka City Schools District overall dropout rate of 5%
2.2 c. Middle School dropout rates per CalPads. ECS middle school counselors and administrators work closely with students to develop and monitor successful promotion to high school pathways.	2.2 c. 2018-2019 District (Middle Schools grades 7-8): 0.14%	2.2c 2020-2021 District (Middle Schools grades 7-8): 0.92%	2.2c 2021-2022 District (Middle Schools grades 7-8): 0%	2.2c 2022-2023 District (Middle Schools grades 7-8) 0% for 2023	2.2 c. Achieve a Middle School dropout rate 0%
2.2 d. Annual report to the board regarding math	2.2 d. For the 19-20 school year of the 332 incoming ninth-graders in a gen ed	2.2 d For the 20-21 school year of the 307 incoming ninth-graders in a gen ed	2.2 d For the 21-22 school year of the 338 incoming ninth-graders in a gen ed	2.2 d For the 22-23 school year of the 310 incoming ninth-graders in a gen math;	2.2 d. Attain a placement rate of 60% of all students in gen

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
placement for ninth grade students	math class; 55% were placed in Algebra 1 or Math 9	math class; 57% were placed in Algebra 1 or Math 9	math class; 47% (116 for Alg 1 and 44 for math 9) were placed in Algebra 1 or Math 9	54% (110 for Alg 1 and 59 for math 9) were placed in Algebra 1 or Math 9).	ed math classes of Alg 1 or Math 9
2.3 a. Suspension Rates for students based on Dashboard (2018-2019 figures) and Data Quest Data for 2019-2020 *PLEASE BE ADVISED: As a result of the statewide physical school closures that occurred in February/March 2020 due to the COVID-19 pandemic, the 2019–20 suspension and expulsion data are not comparable to similar data from other academic years; however, the CDE has determined that these data are valid and reliable for the period of time that schools were physically open during the 2019–20 academic year.	2.3 a. Suspension Rates based on the CA Dashboard (2018-2019): All students-6.5% EL-3.1% SWD-11.3% FY-14.5% SED-7.6% Homeless-10.2%	2.3 a. & b. Suspension Rates based on the CA Dashboard (2020-2021): Due to the COVID-19 pandemic, state law has suspended the reporting of state indicators on the 2021 Dashboard.	2.3 a. Suspension Rates based on the CA Dashboard (2021-2022): All Students -.6.9% EL-5% SWD-10.7% FY-21.7% SED-7.8% Homeless-11.8%	2.3 a. Suspension Rates based on the CA Dashboard (2022-2023): All Students -.8.2% EL-4.6% SWD-12.8% FY-18.7% SED-9.4% Homeless-11.2%	2.3 a. & b. For all students and all subgroups attain a suspension rate of less than 5% and a dis-proportionality percentage between subgroups of less than 5%
2.3 b. CA Dashboard	2.3 a. Suspension Rates based on Data Quest for 2019-2020: All Students 5.3% EL-1.9% SWD-9.9% FY-11.7% SED-5.9% Homeless-9.4% 2.3 b. CA Dashboard 2018-19 (no data 2020) % disproportionality gap in suspension rates between all subgroups EL- -3.4% SWD- 8%	2.3 a. & b. Suspension Rates based on Data Quest for 2020-2021: All Students -.7% EL-.3% SWD-.9% FY-1% SED-.7% Homeless-1.5% 2.3 b. Due to the COVID-19 pandemic, state law has suspended the reporting of state	2.3 a. Suspension Rates based on Data Quest (2021-2022): All Students -.6.9% EL-5% SWD-10.7% FY-21.7% SED-7.8% Homeless-11.8% Homeless-11.9% 2.3 b. CA Dashboard % disproportionality gap (difference from all to subgroup) in suspension rates	2.3 a. Suspension Rates based on Data Quest (2022-2023): All Students -.8% EL-4.6% SWD-13.8% FY-18.7% SED-9.6% Homeless-11.8% 2.3 b. CA Dashboard % disproportionality gap (difference from all to subgroup) in suspension rates between all subgroups EL- -3.6%	

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
% disproportionality gap in suspension rates between all subgroups (EL, SWD, FY, SED, Homeless)	FY- 4.8% SED- 1.1% Homeless- 3.7%	indicators on the 2021 Dashboard.	between all subgroups EL- -1.9% SWD- 3.8% FY- 14.8% SED- .9% Homeless- 4.9%	SWD- 4.6% FY- 10.5% SED- 1.2% Homeless- 3%	
2.3 c. Expulsion rate in 2018-2019 and 2019-2020 *PLEASE BE ADVISED: As a result of the statewide physical school closures that occurred in February/March 2020 due to the COVID-19 pandemic, the 2019–20 suspension and expulsion data are not comparable to similar data from other academic years; however, the CDE has determined that these data are valid and reliable for the period of time that schools were physically open during the 2019–20 academic year.	2.3 c. Expulsion rate for 2018-2019: All students: .05% 2.3 c. Expulsion rate for 2019-2020: All students: .03%	2.3 c. Expulsion rate for 2020-2021: All students: 0%	2.3 c. Expulsion rate for 2021-2022: All students: 0.05%	2.3 c. Expulsion rate for 2022-2023: All students: 0.25%	2.3 c. Expulsion rate maintain below .05%

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
<p>2.4 a. Using the CHKS determine the % of students who feel connected to at least one caring adult at their school</p> <p>*PLEASE BE ADVISED: As a result of the statewide physical school closures that occurred in February/March 2020 due to the COVID-19 pandemic, the 2019–20 Healthy Kids Survey was not administered.</p> <p>2.4 b. Using the District Annual LCAP Student Survey of students in grades 4-12 determine the % of students who answer Yes to the following statement: Someone (a teacher, principal, secretary, monitor,</p>	<p>2.4 a. 2018-2019 Healthy Kids Survey Results Connectedness Elementary: 63% Secondary: Grade 7: 58% Grade 9: 57% Grade 11: 55% NT: 54% (NT=Non Traditional)</p> <p>2.4 b. 2019-2020 LCAP Student Survey Result: All Students 86.9% (373 out of 429)</p> <p>2.4 c. 2019-2020 CHKS Parents - Strongly agree = 37% (all), 55% (elementary) and 29% (middle)</p> <p>2.4 d. 2019-2020 CHKS Districtwide all staff - Strongly agree = 60%</p>	<p>2.4 a. 2020-2021 Healthy Kids Survey Results Connectedness Elementary: 69% Secondary: Grade 7: 59% Grade 9: 62% Grade 11: 56% NT: (NT=Non Traditional)</p> <p>2.4 b. 2020-2021 LCAP Student Survey Result: All Students 88% (539 out of 616) *parent survey sent 2/17</p> <p>2.4 c. 2020-2021 CHKS Parents - Not Available</p> <p>2.4 d. 2020-2021 CHKS Districtwide all staff - Strongly agree = 63%</p>	<p>2.4 a. 2021-2022 Healthy Kids Survey Results Connectedness Elementary: 67% Secondary: Grade 7: 52% Grade 9: 51% Grade 11: 62% NT: 66% (NT=Non Traditional)</p> <p>2.4 b. 2021-2022 LCAP Student Survey Result: All Students 88.1% (979 out of 1,111)</p> <p>2.4 c. 2021-2022 CHKS Parents - Strongly agree = 32% (all), 56% (elementary), 6% (middle), 26% (high)</p> <p>2.4 d. 2021-2022 CHKS Districtwide all staff- Strongly agree = 53%</p>	<p>2.4 a. 2022-2023 Healthy Kids Survey Results Connectedness Elementary: 66% Secondary: Grade 7: 67% Grade 9: 50% Grade 11: 47% NT: 69%</p> <p>2.4 b. 2022-2023 LCAP Student Survey Result: question was not asked</p> <p>2.4 c. 2022-2023 CHKS Parents - Strongly agree = 55% (all), 55% (elementary), 6% (middle), 26% (high)</p> <p>2.4 d. 2022-2023 CHKS Districtwide all staff- Strongly agree = 60%</p>	<p>2.4 a. Students who feel connected to at least one caring adult at their school: Increase each baseline measure 5% by the end of the 2023-24 school year.</p> <p>2.4 b. LCAP 4th-12th grade students survey- 90% From CHKS: Elementary- 70% Secondary: Grade 7 - 70% Grade 9 - 70% Grade 11 - 70% NT- 70%</p> <p>2.4 C. All parents: 50% Elementary 70% Middle 45%</p> <p>2.4 d. Staff Strongly agree (Districtwide): 75%</p>

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
<p>custodian, and/or other adult) at my school cares about me.</p> <p>2.4 c. For parents - using CHKS determine % of parents who strongly agree that school has adults who really care about students</p> <p>2.4 d. For staff - using CHKS determine % of staff districtwide who strongly agree that adults at school have caring relationships with students</p>					
<p>2.4 e. Using CHKS determine the % of students who perceive their school as a safe environment.</p> <p>*PLEASE BE ADVISED: As a result of the statewide physical school closures that occurred in February/March 2020 due to the</p>	<p>2.4 e. 2018-2019 Perceived Safety: Elementary: 66% Secondary: Grade 7: 62% Grade 9: 53% Grade 11: 60% NT: 65% (NT=Non Traditional)</p> <p>2.4 f. using CHKS determine % of parents who strongly</p>	<p>2.4e. 2020-2021 Perceived Safety: Elementary: 43% Secondary: Grade 7: 15% Grade 9: 18% Grade 11: 16% NT: N/A (NT=Non Traditional)</p> <p>2.4f. Not Available</p>	<p>2.4e. 2021-2022 Perceived Safety: Elementary: 71% Secondary: Grade 7: 58% Grade 9: 67% Grade 11: 59% NT: N/A (NT=Non Traditional)</p> <p>2.4f. using CHKS determine % of parents who strongly</p>	<p>2.4e. 2022-2023 Perceived Safety: Elementary: 66% Secondary: Grade 7: 39% Grade 9: 51% Grade 11: 46% NT: 73% (NT=Non Traditional)</p> <p>2.4f. using CHKS determine % of parents who strongly</p>	<p>2.4 e. Students who perceive their school as a safe environment: Elementary- 75% Secondary: Grade 7 - 70% Grade 9 - 70% Grade 11 - 70% NT- 70%</p> <p>2.4 f.</p>

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
<p>COVID-19 pandemic, the 2019–20 Healthy Kids Survey was not administered.</p> <p>2.4 f. For parents - using CHKS determine % of parents who strongly agree that school is a safe place for my child</p> <p>2.4 g. For staff - using CHKS determine % of staff districtwide who strongly agree that school is a safe place for students</p>	<p>agree that school is a safe place for my child All parents: 38% Elementary 58% Middle:27%</p> <p>2.4 g. using CHKS determine % of staff districtwide who strongly agree that school is a safe place for students Districtwide all staff: 53%</p>	<p>2.4g. Districtwide all staff: 53%</p>	<p>agree that school is a safe place for my child All parents: 28% Elementary 59% Middle:6% High: 16%</p> <p>2.4g. Districtwide all staff: 33%</p>	<p>agree that school is a safe place for my child All parents: 58% Elementary 59% Middle: 27% High: no data</p> <p>2.4 g. using CHKS determine % of staff districtwide who strongly agree that school is a safe place for students Districtwide all staff: 25.6%</p>	<p>All parents: 45% Elementary 65% Middle:35%</p> <p>2.4 g. Staff strongly agree (Districtwide): 60%</p>
<p>2.4 h. The California Department of Education’s Physical Fitness Test (PFT) measures six areas of fitness. The baseline % are students who passed 5 of 6 components of the PFT.</p> <p>*PLEASE BE ADVISED: As a result of the statewide physical school closures that occurred</p>	<p>2.4 h. 2018-2019 Based on the PFT Summary of Results of students passing 5 out of 6 or 6 out of 6 standards met: 5th: 32.6% (goal not met) 7th: 53.3% (goal not met) 9th: 59.2% (goal not met)</p>	<p>2.4h. Due to the COVID-19 pandemic, the 2020–21 Physical Fitness Test was not administered.</p> <p>2021-2022 Physical Fitness Test was administered in Spring of 2022.</p>	<p>2.4h. 2021-2022 Physical Fitness Test was administered in Spring of 2022.</p> <p>Based on the PFT Summary of Results of students passing 4 of 5 or 5 of 5 (BMI was not included for 2022) out of 6 standards met: 5th: 92% (goal met) 7th: 77% (goal met) 9th: 75% (goal met)</p>	<p>2.4h. 2022-2023 Physical Fitness Test was administered in Spring of 2023.</p> <p>Based on the PFT Summary of Results of students passing 4 of 5 or 5 of 5 (BMI was not included for 2022) out of 6 standards met: 5th: 55.7% 7th: 74% 9th: 65%</p>	<p>2.4 h. Students who pass at least 5 out of 6 components of the PFT will increase 10% by 2023-2024.</p>

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
in February/March 2020 due to the COVID-19 pandemic, the 2019–20 Physical Fitness Test was not administered.					
2.5 a. Percentage of FTE assigned for interpreter services.	2.5 a. 2019-2020 Vacant Position Posting for various hours at various sites	2.5a. 2020-2021 Language Line services utilized.	2.5a. 2021-2022 Language Line services utilized.	2.5a. 2022-2023 Language Line services utilized.	2.5 a. Translation services provided for all schools as needed.
2.5 b. Stakeholder Survey gives ECS information regarding input into our LCAP plan. 2.5 c. Log/documentation of IEP invitations sent to parents/guardians 2.5 d. Parent participation in IEP meetings for students with disabilities	2.5 b. 163 completed parent surveys out of 3,530 student enrollment. 2.5 c. All parents/guardians of students with disabilities (SWD) are invited to attend IEP meetings. Outreach done through letters and follow-up phone calls, and (when needed) home visits.	2.5b. 163 completed parent surveys out of 3579 student enrollment. 2.5c. All parents/guardians of students with disabilities (SWD) are invited to attend IEP meetings. Outreach done through letters and follow-up phone calls, and (when needed) home visits.	2.5b. 164 completed parent surveys out of 3761 student enrollment. 2.5c. All parents/guardians of students with disabilities (SWD) are invited to attend IEP meetings. Outreach done through letters and follow-up phone calls, and (when needed) home visits.	2.5b. 315 completed parent surveys out of 3580 student enrollment. 2.5c. All parents/guardians of students with disabilities (SWD) are invited to attend IEP meetings. Outreach done through letters and follow-up phone calls, and (when needed) home visits.	2.5 b. Attain at least 25% District return rate for surveys and/or other stakeholder input outreach. 2.5 c: Maintain: All parents/guardians of students with disabilities (SWD) invited to attend IEP meetings. Outreach done through letters, and when needed, with follow-up phone calls.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
2.5 e. Meaningful participation of parents in programs for unduplicated students, attendance at ELAC and DELAC meetings, school site council meetings, Back to School Nights, Open Houses and parent-teacher conferences.	<p>2.5 d. <100% attendance of required members at each IEP (% vary by site)</p> <p>2.5 e. ELACs and DELACs poorly attended with quorums frequently not obtained. Parents of unduplicated pupils regularly attend school site council meetings, but attendance numbers are low. <50% of students' parents attend Back to School events and Open House. Parent-teacher conference attendance is 75%-80% as measured by sign-in sheets</p>	<p>2.5d. <100% attendance of required members at each IEP (% vary by site)</p> <p>2.5e. ELACs and DELACs poorly attended with quorums frequently not obtained. Parents of unduplicated pupils regularly attend school site council meetings, but attendance numbers are low. Due to COVID mandates at the time, Back to School Night did not occur and Open House was postponed until May 2022. Parent-teacher conference attendance is 85% as measured by sign-in sheets</p>	<p>2.5d. <100% attendance of required members at each IEP (% vary by site).</p> <p>2.5e. ELACs and DELACs poorly attended with quorums frequently not obtained. Parents of unduplicated pupils regularly attend school site council meetings, Sites report greater than 50% attendance at school functions. Parent-teacher conference attendance rate 82-95% based on site reports as measured by sign-in sheets.</p>	<p>2.5d. <100% attendance of required members at each IEP.</p> <p>2.5e. ELACs and DELACs poorly attended with quorums frequently not obtained. Parents of unduplicated pupils regularly attend school site council meetings, Sites report greater than 50% attendance at school functions. Parent-teacher conference attendance rate 82-95% based on site reports as measured by sign-in sheets.</p>	<p>2.5 d. 100% required IEP team attendance at IEP meetings.</p> <p>2.5 e. Quorum consistently present for all site-based and District-level committees. >50% participation of parents in schoolwide events that support unduplicated pupils. Attendance at parent-teacher conferences shall reach >90% by 2023-2024.</p>
2.6 a. Analyze the number of partnering agencies with ECS schools and the District.	2.6 a. Site Administrators report partnerships with the following agencies: HSU, HCOE, Supporting Inclusive Practices Grant Program, CAPTAIN ,	HSU, HCOE, Supporting Inclusive Practices Grant Program, CAPTAIN , HDN SELPA, RCRC, Head Start, First Five Humboldt, Early Literacy Partners,	Cal Poly Humboldt, HCOE, Supporting Inclusive Practices Grant Program, CAPTAIN , HDN SELPA, RCRC, Head Start, First Five Humboldt, Early	Cal Poly Humboldt, HCOE, Supporting Inclusive Practices Grant Program, CAPTAIN , HDN SELPA, RCRC, Head Start, First Five Humboldt, Early	2.6 a. Increase partnerships across all school sites

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
	HDN SELPA, RCRC, Head Start, First Five Humboldt, Early Literacy Partners, Redwood Coast Action Agency, Humboldt Sponsors, Boys and Girls Club, County Mental Health DHHS, Cal Soap, City of Eureka Recreation Department, Coast Guard	Redwood Coast Action Agency, Humboldt Sponsors, Boys and Girls Club, County Mental Health DHHS, Cal Soap, City of Eureka Recreation Department, Coast Guard, Changing Tides Family Services, YSB-RCAA, Yurok Tribe, Eureka Police Department, College of the Redwoods, Two Feathers, Humboldt Area Foundation, Blue Lake Rancheria, Soroptomist Club, Maples Plumbing, CTE committee, North California Indian Development Council/NCIDC, City of Eureka, Safe Routes to Schools, NAACP Eureka Chapter, Humboldt Area Foundation, Friends of the Dunes.	Literacy Partners, Redwood Coast Action Agency, Humboldt Sponsors, Boys and Girls Club, County Mental Health DHHS, Cal Soap, City of Eureka Recreation Department, Coast Guard, Changing Tides Family Services, YSB-RCAA, Yurok Tribe, Eureka Police Department, College of the Redwoods, Two Feathers, Humboldt Area Foundation, Blue Lake Rancheria, Soroptomist Club, Maples Plumbing, CTE committee, North California Indian Development Council/NCIDC, City of Eureka, Safe Routes to Schools, NAACP Eureka Chapter, Humboldt Area Foundation, Friends of the Dunes, Bear River Rancheria, Wiyot Tribe, UIHS.	Literacy Partners, Redwood Coast Action Agency, Humboldt Sponsors, Boys and Girls Club, County Mental Health DHHS, Cal Soap, City of Eureka Recreation Department, Coast Guard, Changing Tides Family Services, YSB-RCAA, Yurok Tribe, Eureka Police Department, College of the Redwoods, Two Feathers	

Goal Analysis

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

All actions were implemented as planned.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Action 12: Increase due to additional cost associated mental health services to match state and federal programs.

An explanation of how effective or ineffective the specific actions were in making progress toward the goal during the three-year LCAP cycle.

In the past three years, the goal has been somewhat successful in meeting the established goals. Actions towards metric number 2.1a and 2.1b were not effective; this is a possible result of student and family perception of attendance policies and ineffective SART and SARB processes. Overall, attendance was stagnant over the last three years, however there were improvements for subgroups, such as SES and FY.

Actions towards metric number 2.1c were not effective; this is a possible result of environmental factors outside of the district or site level control. However, with the increased supports provided at the district level with the Marshall Family Resource Center and the intervention by the Foster McKinney-Vento Foster Youth Educational Liaison, and the implementation of site-level Wellness Centers the foster youth stability rate has not positively adjusted.

Actions towards metric number 2.2a was not effective; this is a possible result of the students enrolled in alternative education not graduating. With the implementation of Community Schools at the alternative education setting, we are hoping to see more students completing graduation requirements.

Actions towards metric number 2.2b was not effective; this is a possible result of student attitude towards education as also related to chronic absenteeism.

Actions towards metric number 2.2c were effective based on various supports at the middle school setting.

Actions towards metric number 2.2d were not effective, but was close to being met. This is a possible result of not having the needed supports to address the math levels. IXL and Visible Learning are actions that the district has implemented to support students and staff with support needed.

Actions towards metric number 2.3a-b were not effective for suspension rates; this is a possible result of returning to in-person learning following COVID-19. Actions towards metric number 2.3c were not effective; this is a possible result of returning to in-person learning following COVID-19. The district has implemented Restorative Practice Support Specialist, Behavior Support Aides, and Wellness Centers to support students social-emotional needs.

Actions towards metric number 2.4a-d were not met, but the goal was close to being met and metric number 2.4e-g were not met; this is a possible result of students reconnecting with their school community following COVID-19. As further emergence from the pandemic develops more stability in students' everyday lives, coupled with the heightened staffing in mental health (wellness, social workers, school psychologists) , students report feeling connected in school. Of areas that made improvement, there is a perceived connection to mental health stability and services that have been brought on recently. Continued support from crisis counselors and additional Behavior Support Aides and Board Certified Behavioral Analyst have been seen as possible reasons for the success.

Actions towards metric 2.4h were met; this is a possible result of having adding 2.0FTE Physical Education Teachers at the elementary level.

Actions towards metric 2.5a were met as a result of district adoption of Language Line supports.

Actions towards metric 2.5b-d were not met; this is possibly a result of communication platforms not being effective. The implements of Remind, Facebook, and PowerSchool Messenger levels of communication to families has increased. Actions towards metric 2.5e were effective; this is possible due to creating a welcoming environment around school-based events.

Actions toward metric 2.6a were effective due to increasing partnerships.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

Actions towards metric number 2.1a and 2.1b were changed for to address ineffectiveness. Each site established an MTSS team to prevent chronic absenteeism. Additional FTE were added, such as School Social Workers and Community School Liaisons to support students and their families with attendance barriers.

Actions towards metric number 2.1c were changed to address ineffectiveness. Each site now has a Wellness Center that the School Social Worker and Community Schools Liaison support identified students and families.

Actions towards metric number 2.2a were changed to address ineffectiveness. Each site now has a Wellness Center that the School Social Worker and Community Schools Liaison support identified students and families.

Actions towards metric number 2.2b were changed to address ineffectiveness. Students are monitored and supported through the Marshall Family Resource Center and increased school to home communication, monitored through PowerSchool.

Actions towards metric number 2.2d were changed to address the ineffectiveness, IXL was implemented and staff is receiving professional development with the implementation of Visible Learning. Also, the establishment of the MTSS Team at the high school allows for students to be more closely monitored and supported.

Actions towards metric number 2.3a-c were changed to address ineffectiveness.

The district has implemented Restorative Practice Support Specialist, Behavior Support Aides, and Wellness Centers to support students' social-emotional needs. There has also been an increase in School Psychologist and School Social Worker FTE, as well as hiring Community Schools Liaisons, and each site has a Board Certified Behavior Analyst support to provide wrap-around services to students.

Actions towards metric number 2.4a-h were changed to address ineffectiveness. Each site now has a Wellness Center, School Social Worker, and Community Schools Liaison support identified students and families. The elementary middle schools have also added FTE for Restorative Practice Support Specialists. There has also been an increase in school to home communication through the implementation of Remind, Facebook, and PowerSchool Messenger.

Actions towards metric 2.4h changed by adding 2.0FTE Physical Education Teachers at the elementary level.

Actions towards metric 2.5b-d were not met; changed due to ineffectiveness. The implementation of Remind, Facebook, and PowerSchool Messenger has increased levels of communication to families.

A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.

Goals and Actions

Goal

Goal #	Description
3	Eureka City Schools student subgroup - homeless/McKinney-Vento students - will experience growth in each California Dashboard identified performance area - specifically Chronic Absenteeism and College and Career Readiness equal to that of other ECS groups of students.

Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
3.1 CA Dashboard College and Career Preparedness (Homeless)	2019 CA Dashboard 8.3%	2021: College/Career Indicator (CCI) Report: HOMELESS STUDENTS = 41 students, 12.3% prepared	2022: College/Career Indicator (CCI) Report: no report for this year due to reset of the Dashboard	2023 CA Dashboard 14.3%	50% of homeless students will be identified as College and Career prepared
3.2 a Data Quest Chronic Absenteeism all Students (Homeless) 3.2 b CA Dashboard Chronic Absenteeism grades K-8th (Homeless)	Data Quest 2019-20 Chronic Absenteeism Rate, Total HOMELESS STUDENTS = Chronically absent= HOMELESS STUDENTS (no data due to COVID) Dashboard 2019-20 (no data due to COVID)	Data Quest: 2020-21 Chronic Absenteeism Rate, Total HOMELESS STUDENTS = 192 students, Chronically absent=85 HOMELESS STUDENTS 43.6% Dashboard 2020-21 (no data due to COVID)	Data Quest: 2021-22 Chronic Absenteeism Rate, Total HOMELESS STUDENTS = 259 students, Chronically absent=143 HOMELESS STUDENTS 55.2% Dashboard 2021-22 51.3%	Data Quest: 2022-23 Chronic Absenteeism Rate, Total HOMELESS STUDENTS = 281 students, Chronically absent= 149 HOMELESS STUDENTS 53% Dashboard 2022-23 51.8%	13% of homeless students will be identified as Chronically Absent
3.3 Data Quest Graduation Rate	2020 Graduation Rate: # of Homeless	2021 Graduation Rate: # of Homeless	2022 Graduation Rate: # of Homeless students in cohort= 38	2023 Graduation Rate: # of Homeless students in cohort= 37	Graduation rate of 85% or higher for Homeless students

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
	students in cohort= 29 # Homeless students graduated= 23 % Homeless students graduated 79.3%	students in cohort= 46 # Homeless students graduated= 33 % Homeless students graduated 71.7%	# Homeless students graduated= 33 % Homeless students graduated 86.8%	# Homeless students graduated= 26 % Homeless students graduated 70.3%	

Goal Analysis

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

The CCI indicator showed positive growth over the three years but did not achieve the desired outcome. Actions implemented to increase this measure include completion of CTE pathways, an increase in A-G completion, and access to dual enrollment. Counselors worked with students to ensure they were aware of opportunities and on track to complete one of the three options. The number of homeless students considered prepared increased from 8.3% to 14.3%. Chronic absenteeism for K-8th grade stayed relatively flat but decreased by 2.2%, including 9th-12th grades on Data Quest. Community school liaisons and wellness centers focused on increasing attendance for homeless students, along with the Marshall Family Resource Center working with families. Graduation rate saw the most change up and down over the three-year period. Counselors and administrators were able to increase graduation rates in 2022, mainly due to COVID legislation allowing for waiving credits. The waiver went away for the class of 2023.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

There were no significant deviation from budget to estimated actuals.

An explanation of how effective or ineffective the specific actions were in making progress toward the goal during the three-year LCAP cycle.

A broader focus on the areas of the CCI that apply to more students, including homeless, led to an increase in both overall rates and rates for homeless students. Many students take advantage of dual enrollment and CTE pathway opportunities, and the focus is not just on increasing A-G rates or AP testing. EHS has increased the homeless graduation rate from 87% for the class of 2022 to 93.3% for the class of 2023. Close monitoring by counselors and the wellness center at EHS led to the increase. A significant decline was seen at Zoe Barnum,

where the rate declined from 86.7% to 57.1%. A deeper dive revealed that our CALPADS report for Zoe was not accurate. There were also issues with students being reported as dropouts from Zoe when they should have been cleared from Zoe in CALPADS.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

Changes will be made to the desired outcomes in the 2024-25 LCAP based effectiveness of the action. Some changes were made this year and will continue due to initial positive results. Community schools will continue to focus on homeless students, particularly with wrap-around services for families aimed at getting to the root of the attendance issue vs a band-aid approach. This includes expanding transportation options. Graduation rates are being watched at Zoe, particularly on an individual student basis. We have analyzed Zoe's data on a student basis and put better tracking systems in place for progress monitoring student credit completion, this system will continue to be refined. Zoe has both CSI and Equity Multiplier funding to increase services by hiring staff to focus on graduation rates and attendance. This will include more opportunities for work-based learning. A timeline will be followed for all CALPADS reports to be reviewed at the site level in draft form for correction before submission to CDE.

A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.

Instructions

For additional questions or technical assistance related to the completion of the Local Control and Accountability Plan (LCAP) template, please contact the local county office of education (COE), or the California Department of Education’s (CDE’s) Local Agency Systems Support Office, by phone at 916-319-0809 or by email at lcff@cde.ca.gov.

Complete the prompts as instructed for each goal included in the 2023–24 LCAP. Duplicate the tables as needed. The 2023–24 LCAP Annual Update must be included with the 2024–25 LCAP.

Goals and Actions

Goal(s)

Description:

Copy and paste verbatim from the 2023–24 LCAP.

Measuring and Reporting Results

- Copy and paste verbatim from the 2023–24 LCAP.

Metric:

- Copy and paste verbatim from the 2023–24 LCAP.

Baseline:

- Copy and paste verbatim from the 2023–24 LCAP.

Year 1 Outcome:

- Copy and paste verbatim from the 2023–24 LCAP.

Year 2 Outcome:

- Copy and paste verbatim from the 2023–24 LCAP.

Year 3 Outcome:

- When completing the 2023–24 LCAP Annual Update, enter the most recent data available. Indicate the school year to which the data applies.

Desired Outcome for 2023–24:

- Copy and paste verbatim from the 2023–24 LCAP.

Timeline for completing the “**Measuring and Reporting Results**” part of the Goal.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for Year 3 (2023–24)
Copy and paste verbatim from the 2023–24 LCAP.	Copy and paste verbatim from the 2023–24 LCAP.	Copy and paste verbatim from the 2023–24 LCAP.	Copy and paste verbatim from the 2023–24 LCAP.	Enter information in this box when completing the 2023–24 LCAP Annual Update.	Copy and paste verbatim from the 2023–24 LCAP.

Goal Analysis

Using actual annual measurable outcome data, including data from the Dashboard, analyze whether the planned actions were effective in achieving the goal. Respond to the prompts as instructed.

A description of any substantive differences in planned actions and actual implementation of these actions.

- Describe the overall implementation of the actions to achieve the articulated goal. Include a discussion of relevant challenges and successes experienced with the implementation process. This must include any instance where the LEA did not implement a planned action or implemented a planned action in a manner that differs substantively from how it was described in the adopted LCAP.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

- Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures and between the Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services, as applicable. Minor variances in expenditures or percentages do not need to be addressed, and a dollar-for-dollar accounting is not required.

An explanation of how effective or ineffective the specific actions were in making progress toward the goal during the three-year LCAP cycle.

- Describe the effectiveness or ineffectiveness of the specific actions in making progress toward the goal during the three-year LCAP cycle. “Effectiveness” means the degree to which the actions were successful in producing the desired result and “ineffectiveness” means that the actions did not produce any significant or desired result.
 - In some cases, not all actions in a goal will be intended to improve performance on all of the metrics associated with the goal.
 - When responding to this prompt, LEAs may assess the effectiveness of a single action or group of actions within the goal in the context of performance on a single metric or group of specific metrics within the goal that are applicable to the action(s). Grouping actions with metrics will allow for more robust analysis of whether the strategy the LEA is using to impact a specified set of metrics is working and increase transparency for educational partners. LEAs are encouraged to use such an approach when goals include multiple actions and metrics that are not closely associated.
 - Beginning with the development of the 2024–25 LCAP, the LEA must change actions that have not proven effective over a three-year period.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

- Describe any changes made to this goal, expected outcomes, metrics, or actions to achieve this goal as a result of this analysis and analysis of the data provided in the Dashboard or other local data, as applicable.
 - As noted above, beginning with the development of the 2024–25 LCAP, the LEA must change actions that have not proven effective over a three-year period. For actions that have been identified as ineffective, the LEA must identify the ineffective action and must include a description of the following:
 - The reasons for the ineffectiveness, and
 - How changes to the action will result in a new or strengthened approach.

California Department of Education
November 2023

2024-2025 LCAP Update

September 12, 2024

The Team

Gary Storts

**Jennifer
Johnson**

Mario daCosta

Rachel Brakeman

Kristi Puzz

Paul Claussen

Andrew Dehart

CSEA- Katie Levy

Accomplishments

<u>August</u>	Completed Annual Update with input from HCOE
	Completed LCAP for 2024-25 with final approval from HCOE
	Completed Local Indicators
	Completed Federal Addendum
	Completed Overview for Parents/Guardians

Updates and Changes Since June

Program

- Contributing action descriptions revised or updated
- Cross referenced lowest performing student groups in plan summary and metrics
- Updated identified need for class size reduction

Fiscal

- Cross referenced goals with expenses in goals 3, 4, and 5
- Updated projected additional LCFF concentration funding

Approval

Congratulations! After complete program and fiscal reviews, your 2024-25 LCAP meets approval criteria. A letter will be sent to your LEA on or before September 15 confirming approval.



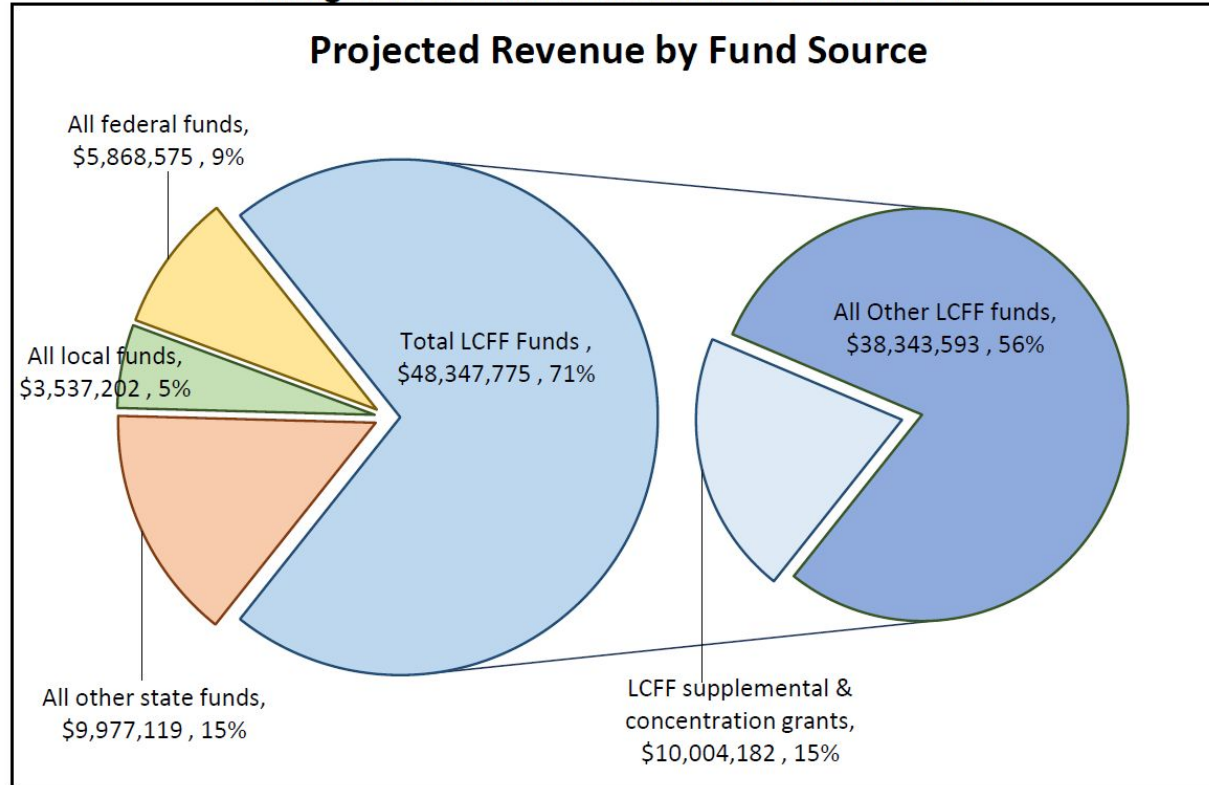
Humboldt County Superintendent of Schools LCAP Compliance Review 2024-2027

Eureka City Schools

Name of Reviewer	Review complete
Fiscal: Vanessa Fouquette	<input checked="" type="checkbox"/>
Program: Janice <u>Lourenzo</u>	<input checked="" type="checkbox"/>
SELPA Consultation: Your LEA has complied with Education Code Section 52062 (a)(5), requiring SELPA and LEA Consultation to ensure that specific actions for individuals with exceptional needs are included in the Local Control and Accountability Plan and the LCAP is aligned with the SELPA Local Plan.	<input checked="" type="checkbox"/>

Overview for Part

Budget Overview for the 2024-25 School Year



This chart shows the total general purpose revenue Eureka City Schools expects to receive in the coming year from all sources.



September 10, 2024

Photo by Max Forster

Questions ?

AGENDA ITEM

Agenda Title: Consideration of Resolution #24-25-006 with Appendixes Regarding Sufficiency of Instructional Materials - Education Code 60119 and Certification of Provision of Standards-Aligned Instructional Materials, as Required by CCR, Title 5, Section 9531

Meeting Date: September 12, 2024

Item: Discussion/Action

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is being asked to approve Resolution #24-25-006 Regarding Sufficiency of Instructional Materials, Education Code 60119. Additionally, the Governing Board is being asked to certify compliance with all regulations regarding Instructional Materials per EC 60421 (a) and California Code of Regulations Title 5, Section 9531 (a).

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

In order to be eligible to receive instructional materials funds, the governing board of each district and county office of education is required to hold an annual public hearing and adopt a resolution that each pupil in the district has sufficient textbooks or instructional materials to use in class and to take home. This requirement applies to specified subjects that are aligned to the academic content standards and consistent with the content and cycles of the curriculum framework adopted by the State Board. Governing boards that have met the requirements of Education Code section 60119 and have also certified compliance with the Instructional Materials Funding Realignment Program (IMFRP) requirements regarding provision of adopted standards-aligned instructional materials for all students (Education Code Section 60422) may spend 100% of any remaining IMFRP funds from that year's allocation for other approved purposes. The Governing Board may schedule this certification in conjunction with the annual public hearing required for instructional materials.

STRATEGIC PLAN/PRIORITY AREA:

Areas 1, 2, 4, 5 & 6

HISTORY *(list previous staff or board action(s) with dates if possible)*

This resolution is brought before the Board of Trustees annually.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

There is no cost associated with this item. However, failure to comply with this requirement can result in the loss of 2024-2025 State Instructional Material Funding.

WHO *(list the name of the contact person(s), job title, and site location)*

Jennifer Johnson, Assistant Superintendent of Educational Services

ATTACHMENTS:

Description

- ▣ Resolution #24-25-006 Instructional Materials
- ▣ Mathematics 2024-2025 - Appendix A
- ▣ Science 2024-2025 - Appendix B
- ▣ History and Social Science 2024-2025 - Appendix C
- ▣ English Language 2024-2025 - Appendix D

**EUREKA CITY SCHOOLS
RESOLUTION #24-25-006**

**RESOLUTION REGARDING SUFFICIENCY OR INSUFFICIENCY OF
INSTRUCTIONAL MATERIALS:**

Whereas, the governing board of Eureka City Schools District, in order to comply with the requirements of *Education Code* Section 60119 held a public hearing on September 12, 2024 at 6:30 pm, which is on or before the eighth week of school (between the first day that students attend school and the end of the eighth week from that day) and which did not take place during or immediately following school hours, and;

Whereas, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

Whereas, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders (if the district or county office has a bargaining unit) in the public hearing, and;

Whereas, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the district/county office of education, and;

Whereas, the definition of “sufficient textbooks or instructional materials” means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

Whereas, sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

- Mathematics – See Appendix A
- Science - See Appendix B
- History-social science - See Appendix C
- English/language arts, including the English language development component of an adopted program - See Appendix D

Whereas, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes, and;

Whereas, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive;

Therefore, it is resolved that for the 2024-2025 school year, the Eureka City Schools District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

Signed on behalf of the Eureka City Schools Board of Trustees,

9/12/2024

Eureka City Schools-Mathematics
Appendix A

Elementary:

TK - 5: McGraw-Hill, Everyday Mathematics, Adopted in 2016

SDC: McGraw-Hill, Connecting Math Concepts, 2015

Middle:

6-8 Big Ideas Math, Adopted 2022

High School:

Algebra Readiness by McDougal Littell, Adopted 2009

Algebra 1: California Common Core by Pearson, Adopted 2015

Geometry: Concepts and Skills by McDougal-Littell, Adopted 2005

Geometry: Common Core by Pearson, Adopted 2015

Algebra 2: Common Core by Pearson, Adopted 2012

The Practice of Statistics 6th Edition by Bedford Freeman Worth, Adopted 2022

AP Calculus: by Bedford, Freeman and Worth, Adopted 2023

Precalculus with Limits by Houghton-Mifflin, Adopted 1997

Trigonometry: Functions and Application by Addison-Wesley, Adopted 2000

Eureka City Schools-Science
Appendix B

Elementary:

K-5: Foss Science Kits Delta Education, Full Option Science- Standards Aligned
Adopted in 2007

Middle:

6-8 Amplify Science, Adopted in 2022

High School:

Earth Science: Geology, the Environment, and the Universe by Glencoe, Adopted 2006

Biology 7th ed. by Pearson Prentice Hall, Adopted 2006

Anthony's Textbook of Anatomy & Physiology by Mosby & Elsevier, Adopted 2008

Marine Biology by McGraw Hill, Adopted 2013

Modern Chemistry; Holt Reinhart, Winston; Adopted 2006

Conceptual Physics: The High School Physics Program by Pearson Prentice Hall, Adopted
2006

Environmental Science for the AP Course by WH Freeman, Adopted 2016

Plant & Soil Science: Fundamentals and Applications by Delmar Cengage Learning, Adopted
2016

Eureka City Schools-History and Social Science
Appendix C

Elementary:

K-5 History Social Studies, TCI adopted 2022

Middle:

Teacher Curriculum Institute (TCI), Adopted 2017

6th History Alive, The Ancient World

7th History Alive, The Medieval World and Beyond

8th History Alive, The United States through Industrialism

High School:

10th Grade: *History Alive! World Connections* by TCI, Adopted 2017

10 Grade AP: *Traditions & Encounters: A Global Perspective on the Past* by McGraw-Hill,
Adopted 2019

11th Grade: *History Alive!, Pursuing American Ideals* by TCI, Adopted 2018

11th Grade AP: *Fabric of a Nation: A Brief History with Skills and Sources* by BFW Publishers,
Adopted 2020

12 Grade: *Econ Alive! The Power to Choose* by TCI, Adopted 2011

Government Alive! Power, Politics, and You by TCI, Adopted 2020

12th Grade AP: *American Government, Institutions and Policies* by Cengage Learning, Adopted
2021

Eureka City Schools-English Language Arts
Appendix D

Elementary:

TK-3: Amplify CKLA, adopted 2023
4-5: Amplify CKLA, adopted 2023
ELD: EL Achieve, Systematic ELD, adopted 2017
SDC: McGraw Hill, Reading Mastery, adopted 2015

Middle:

6-8: Amplify, adopted 2020
ELD: EL Achieve, Systematic ELD, adopted 2017

High School:

Edge Grammar & Writing, National Geographic, adopted 2011
The Language of Composition; Bedford, Freeman, Worth, adopted 2011
Literature (2009); McDougal Littell, adopted 2011
The Oedipus Plays of Sophocles, Penguin Books, adopted 1996
House on Mango Street by Sandra Cisneros, adopted 2004
Of Mice and Men by John Steinbeck, Penguin Books, adopted 2000
Animal Farm by George Orwell, Harcourt Brace Jovanovich, adopted 2009
Lord of the Flies by William Golding, Putnam Publishing Group, adopted 2006
To Kill a Mockingbird by Harper Lee, Harper & Row, adopted 2001
A Raisin in the Sun by Lorraine Hansberry, RH, adopted 2010
The Crucible by Arthur Miller, Penguin Books, adopted 1970
The Great Gatsby by F. Scott Fitzgerald, Macmillan, adopted 1997
Shakespeare, adopted 1997
Secret Life of Bees by Sue Monk Kidd, Penguin Books, adopted 2003
Night by Elie Wiesel, Bantam Books, adopted 1996
Siddhartha by Herman Hesse, New Directions, adopted 2009
The Odyssey by Homer, Doubleday, adopted 1970
The Awakening by Kate Chopin, SoHo Books, adopted 2011
Invisible Man by Ralph Ellison, Vintage International, adopted 2012
How to Read Literature Like a Professor by Thomas C. Foster, Harper Perennial, adopted 2011
They say I say-Academic Writing, adopted 2018
Uncharted Territory, A high School Reader, adopted 2018
ELD: EL Achieve, Systematic ELD, adopted 2017

AGENDA ITEM

Agenda Title: Consideration of the Advancement of Transitional Kindergarten (TK) Student to Kindergarten
Meeting Date: September 12, 2024
Item: Discussion/Action

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to discuss and approve the advancement of a Transitional Kindergarten (TK) Student #30546 to Kindergarten at Alice Birney.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

The TK student #30546 has been assessed by Principal Kristin Sobilo and educational staff at Alice Birney. It has been determined that the TK student is academically, socially and emotionally prepared for Kindergarten. The advancement of the the TK to Kindergarten student has been reviewed and approved in collaboration with Assistant Superintendent Jennifer Johnson and Director of Student Services Lisa Claussen.

STRATEGIC PLAN/PRIORITY AREA:

Priority Area 3: Mental Health, Social-Emotional Wellness, and Family Engagement

HISTORY *(list previous staff or board action(s) with dates if possible)*

Not applicable for this item.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

Not applicable for this item.

WHO *(list the name of the contact person(s), job title, and site location)*

Lisa Claussen, Director of Student Services

ATTACHMENTS:

Description

- TK to Kinder #30546 Summary 2024-2025



To: Jennifer Johnson / Educational Services
From: **Kristin Sobilo, Principal, Alice Birney Elementary**
Date: September 4, 2024
RE: Student 30546

Despite being born five days after the September 2, 2019 cutoff for kindergarten enrollment, Student 30546's academic and developmental readiness for kindergarten is evident. His mother has requested the team consider placement in kindergarten, as she wants Him to be appropriately challenged, considering he already attended preschool last year. The Alice Birney team fully supports this request, and we confidently recommend Student 30546 be placed in Kindergarten for the 2024-2025 school year.

Student 30546 has shown significant progress in his academic abilities. He can identify nine lowercase and 12 uppercase letters, demonstrating a strong foundation in literacy skills. Additionally, He can produce three consonant sounds (n, j, c) and is beginning to develop his phonemic awareness.

In mathematics, Student 30546 has demonstrated the ability to independently write numbers 1-12 in sequential order. He can also count verbally up to 30. These skills show that Student 30546 is ready to develop his mathematical abilities further in a kindergarten setting.

Furthermore, Student 30546 has shown fine motor skills by cutting with scissors and using paste to glue objects together.

Student 30546 also exhibits knowledge of basic shapes, including circles, triangles, squares, rectangles, and hexagons. His curiosity about an "octagon" also shows his eagerness to learn and explore new concepts.

Considering all of these factors and the fact that Student 30546 demonstrates typical social skills of a kindergarten student, the school team fully supports his placement in Kindergarten for this school year. This decision will give Student 30546 the appropriate challenge and academic stimulation level, ensuring continued growth and development.

AGENDA ITEM

Agenda Title: Summer Maintenance Projects Report

Meeting Date: September 12, 2024

Item: Discussion

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to receive a report on Summer Maintenance Projects.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

This report will provide an update on Summer Maintenance Projects that were completed during the summer break.

STRATEGIC PLAN/PRIORITY AREA:

Priority Area 14: Clean, safe, functional, attractive classrooms, facilities and grounds.

HISTORY *(list previous staff or board action(s) with dates if possible)*

This is an annual report.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

Not applicable.

WHO *(list the name of the contact person(s), job title, and site location)*

Paul Ziegler, Assistant Superintendent of Business Services

ATTACHMENTS:

Description

- Summer Maintenance List

2024 Summer Project List

Alice Birney

Completed:

- Remove Smartboard and install whiteboard in classroom 11

Scheduled:

- Replace AC unit for server room (O&M Industries)

District Office

Completed:

- Roof replacement - MFP Rating 1 (American Foam Experts; Roof deck repair by ECS staff)

Corp Yard

Scheduled:

- Construct Laundry Building (Fall 2024)

EHS

Completed:

- Recoat Main Building roof - MFP Rating 4 (American Foam Experts)
- Bleacher certification and tune-up (American Eagle)
- Install classroom speakers in MB 203 and MB 215
- Kitchen serving lines modifications
- Tennis court resurfacing (Champion Courts Inc.)
- Paint exterior of Science Building and Cafeteria - MFP rating 5
- Install projectors, screens and speakers in Science Building
- Deliver and assemble tables for Science Classrooms
- Install new heater in IT 103
- Reorientation of projector per principal in MB 224
- Install projector and screen in MB 228
- Install vape sensors in Science Building restrooms

In-progress:

- Install Conference Room monitor and computer connections

Grant

Completed:

- Remove/replace storage cargo container

Scheduled:

- Install ball walls on new cargo container (Fall 2024)

Lafayette

Completed:

- Install two additional security cameras
- Leaking gas lines replaced to heaters in Classrooms 22 and 23

In-progress:

- Install projector, screen, and speakers in Cafeteria

Lincoln

Completed:

- Seal coating asphalt playground and courtyards - MFP rating 2 (GSR)
- Restripe playground
- Move elementary music storage to EHS
- Repair ceramic floor tile in restroom
- Repair server room AC (O&M Industries)
- Replace water heater for outer wing classrooms

Other:

- Install utilities for Wellness Center washer and dryer (*Grant funded, awaiting approval*)

Jacobs

In-progress:

- Repair irrigation system and level Rotary Field - MFP rating 1

Washington

Completed:

- Seal coating asphalt playground and courtyards - MFP rating 1 (GSR)
- Restripe playground
- Restripe Parking Lot
- Install bike path on enclosed kindergarten playground area
- Repair bubbled flooring in cafeteria. (*Floor in need of replacement with polished concrete or new flooring - MFP rating 2*)
- Classroom furniture move
- Install 10 additional Wi-Fi access points
- Field prep for athletics (*Ongoing*)

In-progress:

- Install cafeteria speakers
- Repair playground matting (*Additional material ordered*)

Scheduled:

- Replace AC unit for server room (O & M Industries)

Winship

Completed:

- Siding dry rot repair H-5/H-6 - MFP rating 1 (*H-6 completed*)
- New flooring installation H-6 (North Coast Floor and Tile)
- Projector and speaker installation H-6
- Install projector and screen ACES room in Cafeteria
- Bleacher certification and tune-up (American Eagle)
- Convert Library Bookroom to Staff Break Room
- Convert D-1 to Textbook Room/teaching space

In-progress:

- Install 10 additional Wi-Fi access points

Scheduled:

- Replace AC unit for server room (O & M Industries)

Winzler

Completed:

- Restripe parking lot
- Paint bike path on playground
- Install projector and screens in 4 classrooms

In-progress:

- Install playground balance beam and fall zone tiles

Other:

- Install TV monitor in conference room (*TV monitor on order*)

Zane

Completed:

- Roof replacement P-3/P-4 and Kitchen - MFP Rating 2
- Siding dry rot repair P-3/P-4 -MFP Rating 2
- Field Prep for EHS and Zane athletics (*Ongoing*)
- Bleacher certification and tune-up (American Eagle)
- Install 26 classroom speakers
- Repair sink hole by Cafeteria. Storm drain line separated at pipe joint.
Contracted repair with Wahlund Construction

In-progress:

- Install 16 additional Wi-Fi access points
- Continue painting exterior - MFP rating 2

AGENDA ITEM

Agenda Title: Annual Update on Athletic Programs at Eureka City Schools

Meeting Date: September 12, 2024

Item: Discussion

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to received the annual report on athletic programs in Eureka City Schools.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

This is an annual update to the Board.

STRATEGIC PLAN/PRIORITY AREA:

Priority Area 13: Physical Health

HISTORY *(list previous staff or board action(s) with dates if possible)*

This is an annual item.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

Not applicable.

WHO *(list the name of the contact person(s), job title, and site location)*

Omar Khattab, Athletic Director and Assistant Principal at Eureka High School
Gary Storts, Superintendent

ATTACHMENTS:

Description

- Athletics Update

Eureka City Schools Athletics Update- 2024-25

**Omar
Khattab**

Athletic Director



1 Year Plan Update

- **Branding Awareness**
- **Align ECS Athletic Programs**
 - **Coaching Expectations**
 - **Document Alignment**
- **Updated Website and Handbook**
 - **Athletic Documents Digitized (Google Drive)**
- **Student Leadership**
 - **Commissioners / Student Athlete Advisory Committee (SAAC)**
- **Bringing the Hall of Fame Committee back**



1 Year Plan Update

- **Branding Awareness**

- **New Gym and Field Rebuilds and Logger Branding (worked closely with our ECS team and Construction teams for new J Willard Gymnasium and currently working with teams on Albee Stadium.) Working as a conduit to the community on the future facilities- Rotary, Media, ECS Community- Community Engagement and Media Relations.**
- **Working Closely with the Boosters and our Vendors to align our brand. Professional and Consistent Marketing Materials.**
- **Having intentional conversations with our student athletes and our parents about the representation of the Logger Brand and EHS/ECS at large. Unique Identity.**
- **Currently developing a clear Vision and Mission statement that is aligned with “Portrait of a Student-Athlete Graduate”.**

1 Year Plan Update

- **Align ECS Athletic Programs-**

- **Working Collaboratively with both Kayla and Bobby/Kaitlyn as well as Admin teams at Winship and Zane to align our Athletic Programs. Sharing Coaching Guidelines and Expectations, common documents, sports physical night, special middle school invites to games, increased communications, minutes consequences- and the work continues.**
- **Coaching Expectations**
- **Have made several coaching changes to align with the philosophy I am trying to implement with all coaches- Coaching as an Extension of the Classroom- Coaches are teachers. Honing in on a coaching staff that understands our roles and responsibilities as educators.**
- **Document Alignment**
- **Working collaboratively with the Athletics assistant Hanna Sample to refine and align our Coaches Handbook, EHS/Zane/Winship Department of Athletics, Student-Athlete, and Parent**

1 Year Plan Update

- **Updated Website and Handbook**

- **Athletic Documents Digitized**

- **We have identified- unified and consistent communication as a challenge to not only our Athletics Program but to many of our schools as well. We have identified technology platforms that could help solve these issues. However, instead of just EHS adopting something new to alleviate this issue, we have decided to make a change as a district to our Web platform and to how we communicate at large with the our community of students, parents and beyond. We are currently in the process of making some district wide changes here.**

1 Year Plan Update

- **Student Leadership**

- **Commissioners / Student Athlete Advisory Committee (SAAC)**

- **This has been a real joy to work with such amazing students here at EHS with our Student Government group of Commissioners, but also with our SAAC Committee students and the HDNL at large. The student input that these student-athletes provides is invaluable.**

- **Bringing the Hall of Fame Committee back**

- **Actively working with EHS Alumni to reinstate a Hall of Fame Committee that was shelved due to loss and Covid.**

3 Year Plan Continues

- **Branding Consistency- core elements:
Vision Statement, Value Proposition, and our Position in the
community**
- **Vertical Integration of Athletic Programs**
- **Competitive Coaching Hiring Pool**
- **Create Student Section (The Log House)**
- **Facilities Completion**



5 Year Plan Continues

- **Total Branding Impact, Value and Consistency**
- **Varsity Club Council (Quarterly Meeting)**

AGENDA ITEM

Agenda Title: Update to the Board on the Survey Results Regarding the Jacobs Property
Meeting Date: September 12, 2024
Item: Discussion

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Board will receive an update on the survey results regarding the Jacobs property.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

At the Board meeting on August 29, 2024, the Board directed staff to send out a survey to those impacted by a possible sale of Jacobs. The survey was distributed to all families with students at Alice Birney Elementary, as well as to all Eureka City Schools families residing within a six-block radius of the Jacobs campus.

STRATEGIC PLAN/PRIORITY AREA:

Subject does not apply to a Strategic Plan Priority Area

HISTORY *(list previous staff or board action(s) with dates if possible)*

Not applicable.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

Not applicable.

WHO *(list the name of the contact person(s), job title, and site location)*

Gary Storts, Superintendent

ATTACHMENTS:

Description

- Jacobs Campus Survey

Engagement Summary

Gary Storts, Eureka City Schools
September 5, 2024

As Eureka City Schools considers the future of the Jacobs campus, what are the most important factors or features you believe should be prioritized to best support the needs and aspirations of your family and the wider school community?



PARTICIPATION

Breakdown of Participation



75
Participants



33
Thoughts



331
Ratings



WORDCLOUD
Top Rated





THOUGHTS

Key Thoughts



Safety of Students No words needed

4.3  (20 )

Ranked #1 of 33

Anything besides what is is now. This is directly behind my house and it's becoming a dump. This needs to be turned into something positive. Because we have to live in this neighborhood and I'm tired of seeing this property turn into a free for all wasteland.

4.2  (16 )

Ranked #2 of 33

A community center for families and children possibly with an indoor gym, pool, skating rink, climbing rock, room spaces and rental for Birthdays. Eureka needs a community center where families can enjoy without having to pay a big cost. Also, other towns nearby have access to one.

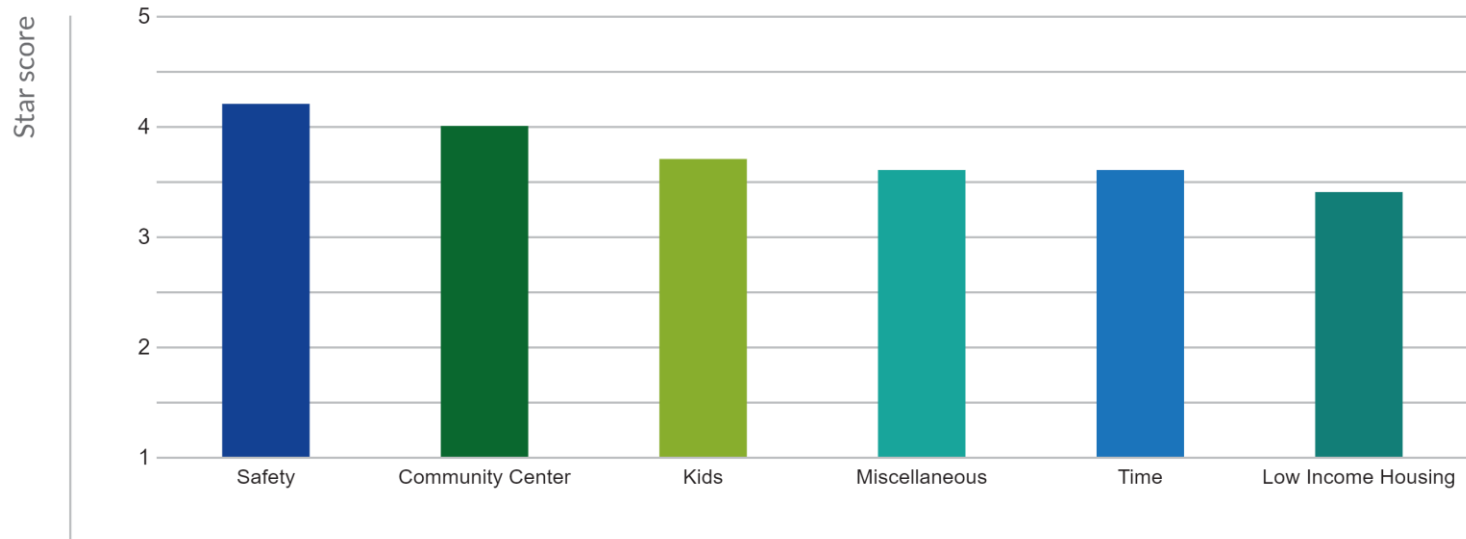
4.2  (13 )

Ranked #3 of 33



KEYWORD THEMES

Top Themes by star score



AGENDA ITEM

Agenda Title: Information Only: October 2024 - Review of CDE Calendar of Events
Meeting Date: September 12, 2024
Item: Information Only

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

October 2024

California School Bus Safety Month

The CDE encourages you to recognize October as California School Bus Safety Month.

Character Education Month

The CDE encourages you to recognize each October as Character Education Month.

Crime Prevention Month

The CDE encourages you to recognize each October as National Crime Prevention Month.

Filipino American History Month

The CDE encourages you to recognize each October as Filipino American History Month.

National Disability Employment Awareness Month

The CDE encourages you to recognize each October as National Disability Employment Awareness Month (36 United States Code 121).

National Energy Awareness Month

The CDE encourages you to recognize each October as National Energy Awareness Month.

Rosh Hashanah Begins** (10/2/2024)

Rosh Hashanah begins at sundown on October 2, 2024. On Rosh Hashanah, Jews celebrate God's creation of the world. Rosh Hashanah lasts for 48 hours,

and it usually occurs during the month of September but this year takes place in October.

Rosh Hashanah Ends** (10/4/2024)

Rosh Hashanah concludes at nightfall on October 4, 2024.

World Teachers' Day (10/5/2024)

The CDE encourages you to annually recognize October 5 as World Teachers' Day. This day was first created by the United Nations Educational, Scientific, and Cultural Foundation (UNESCO) in 1966 and remains a holiday today, celebrated every year on October 5.

National Fire Prevention Week (October 6–12, 2024)

The CDE encourages you to recognize October 6–12, 2024 as National Fire Prevention Week. It has been observed the week including October 9th since 1922.

Child Health Day (10/7/2024)

The CDE encourages you to recognize October 7, 2024 as Child Health Day (36 United States Code 105). Child Health Day is celebrated annually on the first Monday of October.

World Mental Health Day (10/10/2024)

The CDE encourages you to annually recognize October 10 as World Mental Health Day.

Yom Kippur Begins** (10/11/2024)

Yom Kippur begins at sunset on October 11, 2024 and ends at sunset on October 12, 2024.

Yom Kippur Ends** (10/12/2024)

Yom Kippur ends at sunset on October 12, 2024.

Week of the School Administrator (October 13–19, 2024)

The CDE encourages you to recognize October 13–19, 2024 as Week of the School Administrator (California *Education Code* Section 44015.1). 44015.1. In observance of the importance of educational leadership at the school, school district, and county levels, the second full week in the month of October of each year shall be designated as "Week of the School Administrator". Schools, school districts, and county superintendents of schools are encouraged to observe the week with public recognition of the contribution that school administrators make to successful pupil achievement.

Columbus Day (10/14/2024)

The CDE encourages you to recognize October 14, 2024 as Columbus Day (36 United States Code 107). Columbus Day is celebrated annually on the second Monday of October and is not recognized as a school holiday in California.

Indigenous People's Day* (10/14/2024)

The CDE encourages you to recognize October 14, 2024 as Indigenous

People's Day. It is observed annually on the second Monday in October. Indigenous People's Day is a holiday in the United States that celebrates and honors Native American peoples and commemorates their histories and cultures.

National School Lunch Week (October 14–18, 2024)

The CDE encourages you to recognize October 14–18, 2024 as National School Lunch Week. The week beginning on the second Monday in October is recognized as National School Lunch Week. (36 United States Code Section 132).

White Cane Safety Day (10/15/2024)

The CDE encourages you to annually recognize October 15 as White Cane Safety Day (36 United States Code 142).

World Food Day (10/16/2024)

The CDE encourages you to annually recognize October 16 as World Food Day.

America's Safe Schools Week (October 20–26, 2024)

The CDE encourages you to recognize October 20–26, 2024 as America's Safe Schools Week. America's Safe Schools Week occurs annually during the third full week in October, starting on Saturday.

Digital Citizenship Week (October 21–25, 2024)

The CDE encourages you to recognize October 21–25, 2024 as Digital Citizenship Week. This event is one of many efforts in California to build capacity for students and families to make safe, smart, and ethical decisions in the digital world. Digital Citizenship Week is recognized the third week of October each year.

National School Bus Safety Week (October 21–25, 2024)

The CDE encourages you to recognize October 21–25, 2024 as National School Bus Safety Week.

United Nations Day (10/24/2024)

The CDE encourages you to annually recognize October 24 as United Nations Day.

Make a Difference Day (10/26/2024)

The CDE encourages you to recognize October 26, 2024 as Make a Difference Day. Make a Difference Day has been celebrated on the fourth Saturday of October since 1992.

WHY (*briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans*)

Information only.

STRATEGIC PLAN/PRIORITY AREA:

Subject does not apply to a Strategic Plan Priority Area

HISTORY *(list previous staff or board action(s) with dates if possible)*

Not applicable.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

Not applicable.

WHO *(list the name of the contact person(s), job title, and site location)*

Not applicable.