

**Eureka City Schools Board of Education**

2100 J Street, Eureka, CA 95501

**Regular Meeting**

7:00 PM

**May 4, 2017**

**MINUTES**

**A. CALL TO ORDER OF STUDY SESSION (Room 114)**

President Ollivier called the study session to order at 5:02 p.m.

Members Present: Johnson, Ollivier, Davis, Taplin, Duncan

Members Absent: None

Staff Present: Van Vleck, Ziegler, Davies-Hughes, Alexander, Will, Harris

**B. STUDY SESSION**

- (1) Annual Report on Advancement Via Individual Determination (AVID)  
*Referred to the Board by:*  
*Michael Davies-Hughes, Assistant Superintendent Educational Services*

Kristina Christiansen, Director for Advanced Via Individual Determination (AVID), presented the Annual AVID Report to the Board. AVID is a schoolwide transformation focused on leadership, systems, instruction and culture. AVID works with the LCAP to promote college and career readiness. AVID started at ECS in 2005-06 and was initially a single elective class. In 2017-18 AVID will have five elective classes at EHS, one class at Zane and one class at Winship. AVID elementary will also be implemented at Grant Elementary School in grades 4 and 5. By next year, 75% EHS teachers will have received some form of AVID training. A copy of the ECS Dashboard, relating to AVID, was provided to the Board.

The ECS AVID program has been given the sign of distinction by AVID, meaning AVID practices have been implemented throughout the school, not just in the elective class. The ECS AVID team will be moving towards becoming an AVID National Demonstration School. Christiansen provided the Board with an update on AVID at each site. Students involved in the AVID programs at Winship and EHS shared the AVID techniques they are using at their schools and what the AVID family means to them. Tara Sanchez, an AVID teacher, spoke about how AVID has impacted her teaching style and has a positive impact on students.

- (2) Food Services Department Update  
*Referred to the Board by:*  
*Paul Ziegler, Assistant Superintendent of Business Services*

Laura Chase, Director of Food Services, introduced Danielle Johns, the new part-time Director of Food Services and part-time culinary teacher at Zoe Barnum. An update was provided to the Board on the staff at Central Kitchen and which employee covers which school site.

Chase shared about partnerships with local associations, such as the Cattlemen's Association, which was resulted in special menu items such

as Cattlemen's Chili. Alice Birney students also made the award-winning salsa in the local Salsa Recipe Competition, which is now being sold at Eureka Natural Foods. The Fresh Fruit and Vegetable Program at Alice Birney is also going well and students are enjoying the fresh fruit and vegetables being provided. Food Services staff have been receiving training from Chef Tony on food preparation and safety. The Nutrislice website is also up and running which provides current and upcoming menus, along with nutritional values, for the food being served at ECS sites. This summer, Food Services will be hosting a Summer Meal Program which will meet a need in the community and offer free breakfast and lunch to anyone under the age of 18.

**C. CALL TO ORDER OF OPEN SESSION**

**D. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

No public comment.

**E. CLOSED SESSION (Closed to Public) (Room 118)**

President Ollivier moved the meeting to closed session.

Members Present: Johnson, Ollivier, Davis, Duncan, Taplin

Members Absent: None

Staff Present: Van Vleck, Ziegler, Davies-Hughes, Alexander, Will

- (3) Employee discipline, dismissal, release, appoint, accept the resignation of or otherwise affect the employment status of a public employee (GC § 54957)
- (4) Conference with labor negotiator Superintendent Van Vleck regarding Eureka Teachers Association, Classified White and Blue Collar Units, and/or Unrepresented Employees (Confidential and Classified and Certificated Management) (GC § 54957.6)
- (5) Conference with Superintendent – Pending Litigation, One Case (GC § 54956.9)
- (6) Conference with Superintendent – Litigation, Timothy Regan v. ECS, et al., One Case (GC § 54956.9)

**F. RECONVENING OF OPEN SESSION**

President Ollivier reconvened the meeting at 7:07 p.m.

Members Present: Johnson, Ollivier, Davis, Taplin, Duncan, Wotherspoon

Members Absent: None

Staff Present: Van Vleck, Ziegler, Davies-Hughes, Alexander, Will, Harris

**G. REPORT OUT FROM CLOSED SESSION**

No action to report on Closed session Items E(3), E(4), E(5) or E(6).

**H. PLEDGE OF ALLEGIANCE TO THE FLAG – Grant Elementary School**

Students from Grant Elementary School led the Board in the flag salute and provided an update on their favorite things about Grant School.

## **I. ADJUSTMENTS TO THE AGENDA**

- (7) Approval of the Agenda - No adjustments to the Agenda.

*It was M/S by Johnson/Taplin to approve the Agenda. Student Board Representative: aye 1, no 0, absent 0. Governing Board: ayes 5, noes 0, absent 0. Motion carried.*

## **J. INFORMATION**

- (8) Student Reports – None.
- (9) Superintendent's Report - Van Vleck introduced Tammi Wagner as the new Principal at Lafayette Elementary School. ECS is getting ready to start the process of approving the next Student Board Member and Henry Wotherspoon's last Board meeting will be June 8, 2017. Van Vleck congratulated Wotherspoon as one of the five finalists for the Innovate Business Challenge on May 25, 2017.
- (10) Board Members' Report
- Wotherspoon reported the new issue of the EHS Bark has been printed and copies were provided to the Board members. The EHS Players will have their dinner theater, Flowers for One, on May 12<sup>th</sup> and 13<sup>th</sup> and tickets can be purchased at the EHS Finance Office. Three of the five finalists for the Innovate Business Challenge are from EHS and Wotherspoon is excited to represent EHS again this year.
  - Johnson recently had lunch at Lafayette Elementary School and enjoyed the Cattlemen's Chili. She enjoyed visiting with students and staff.
  - Taplin attended the reception for the WASC team at Zoe and states it was very interesting. She also attended the parade and was very proud of the representation of ECS schools.
  - Ollivier was pleased to receive a letter from Washington Elementary School noting it was selected as a California Honor Roll Recipient. She is proud of the success and performance of Washington Elementary School. The Washington Carnival is next week, May 12, 2017, and there will be lots of fun things to do.
  - Davis also attended the reception for the visiting WASC team. She notes the WASC team's hard work to come and perform these visits. She appreciates the WASC team's collaboration and ability to convey best practices to other schools. She also appreciates the amazing teachers that work with the PTA the wonderful things they do for the community and students.
  - Duncan has been very busy with baseball and coaching his kids. He is excited to be able to have both his children on the same team this year.

## **K. PUBLIC COMMENT ON NON-AGENDA ITEMS**

Pat Person, Library/Media Tech at Grant, addressed the Board regarding the virtual author Skype held last week. This was an exciting event and students enjoyed coming up with questions to ask the authors. It was an exciting experience for the students to be able to participate in this process in this interactive way.

Ruth Mitchell addressed the Board regarding the Human Library series coming to EHS. This is the first year of this two-day event. The purpose is to develop exposure and create discussion relating to diversity and human rights. This type of communicate creates open and honest conversations leading to greater tolerance within the community.

David Demant, ETA President, invited the Board to the ETA End-of-Year Celebration and Retirement Reception on June 1, 2017 from 4:00-6:00 p.m. at the Elk's Lodge in Eureka.

## **L. CONSENT CALENDAR**

It was M/S by Taplin/Johnson to approve the following Consent Calendar items:

- (11) Minutes of the Regular Meeting from April 13, 2017  
*Referred to the Board by:*  
*Fred Van Vleck, Ed.D., Superintendent*
- (12) Approval of Personnel Action Report #14  
*Referred to the Board by:*  
*Renaë Will, Director of Personnel Services and Public Affairs*
- (13) Approve Inventory Transfer Form for the 2017 Transit Wagon Purchased by the North Coast Agriculture Partners (NCAP) for the Eureka High School Agriculture Program  
*Referred to the Board by:*  
*Fred Van Vleck, Ed.D., Superintendent*
- (14) Approve Memorandum of Understanding Between Fortuna Union High School District as Financial Agent for North Coast Agriculture Partners and Eureka City Schools  
*Referred to the Board by:*  
*Fred Van Vleck, Ed.D., Superintendent*
- (15) Resolution 16-17-030, Recognizing May 9, 2017 as "Dia del Maestro/Day of the Teacher"  
*Referred to the Board by:*  
*Fred Van Vleck, Ed.D., Superintendent*
- (16) Resolution 16-17-031, Recognizing May 21-27, 2017 as "Classified School Employee Week"  
*Referred to the Board by:*  
*Fred Van Vleck, Ed.D., Superintendent*
- (17) Quarterly Report to the Governing Board as Mandated by the State, In Regards to the Williams Lawsuit  
*Referred to the Board by:*  
*Michael Davies-Hughes, Assistant Superintendent Educational Services*
- (18) Memorandum of Understanding between Eureka City Schools (ECS) and College of the Redwoods (CR) concerning Adult Education Funds  
*Referred to the Board by:*  
*Paul Ziegler, Assistant Superintendent of Business Services*

- (19) Field Trip: EHS Backpacking Club Field Trip to Lost Coast/Punta Gorda Lighthouse on May 19-21, 2017  
*Referred to the Board by:*  
*Fred Van Vleck, Ed.D., Superintendent*
- (20) Specify the Positions of Painter (2 positions) and Grounds Maintenance Specialist as Short Term Effective June 19, 2017 - August 18, 2017  
*Referred to the Board by:*  
*Renae Will, Director of Personnel Services and Public Affairs*
- (21) Resolution 16-17-034 in Support of SB 751 - Fix the Reserve Cap  
*Referred to the Board by:*  
*Fred Van Vleck, Ed.D., Superintendent*

*Student Board Representative: aye 1, no 0, absent 0. Governing Board: ayes 5, noes 0, absent 0. Motion carried.*

#### **M. DISCUSSION/ACTION**

- (22) Resolution #16-17-032, Authorization for Negotiated Sale of Tax Revenue Anticipation Notes (TRAN)  
*Referred to the Board by:*  
*Paul Ziegler, Assistant Superintendent of Business Services*

Ziegler addressed the Board regarding Tax Revenue Anticipation Notes (TRAN). Adopting the resolution does not obligate the District to enter into the TRAN but it provides the District the option. Ziegler believes the TRAN will need to be utilized this year. It is Ziegler's recommendation the Board adopt the Resolution authorizing the use of the TRAN.

It was M/S by Davis/Johnson to take action and approve Resolution #16-17-032, Authorization for Negotiated Sale of Tax Revenue Anticipation Notes (TRAN). Student Board Representative: aye 1, no 0, absent 0. Governing Board: ayes 5, noes 0, absent 0. Motion carried.

- (23) Elimination of Classified Position - Instructional Assistant Special Ed III (Resolution 16-17-033)  
*Referred to the Board by:*  
*Renae Will, Director of Personnel Services and Public Affairs*

Will addressed the Board regarding the elimination of one classified position (Instructional Assistant Special Ed III). The student in this position no longer requires the support of this instructional aide and the employee in this position has already moved into another open SCIA position.

It was M/S by Johnson/Taplin to take action and approve Elimination of Classified Position - Instructional Assistant Special Ed III (Resolution 16-17-033). Student Board Representative: aye 1, no 0, absent 0. Governing Board: ayes 5, noes 0, absent 0. Motion carried.

- (24) New Classified Blue Collar Job Description - Summer Programs Cook  
Referred to the Board by:  
Renaë Will, Director of Personnel Services and Public Affairs

The Summer Programs Cook position is being created to oversee the new Summer Program that Food Services will be running. The Summer Program was discussed during Study Session and will provide breakfast and lunch to children in the community.

It was M/S by Johnson/Taplin to take action and approve the New Classified Blue Collar Job Description - Summer Programs Cook. Student Board Representative: aye 1, no 0, absent 0. Governing Board: ayes 5, noes 0, absent 0. Motion carried.

## N. DISCUSSION

- (25) Annual District English Learner Advisory Committee (DELAC) Report  
Referred to the Board by:  
Michael Davies-Hughes, Assistant Superintendent Educational Services

Davies-Hughes introduced Donna Doherty to present to the Board on the District's English Learner Advisory Committee (DELAC). Doherty has been a teacher at EHS for 30 years and believes DELAC has a huge impact on services to students. Doherty provided information to the Board on DELAC membership (consisting of parents, administrative, support staff and site representatives), DELAC responsibilities and accomplishments. Accomplishments of the DELAC Committee include increased attendance at the meetings (including variety and diversity), review of reports received from sites on the needs and successes relating to DELAC, met with FPM auditor, received reports on EL data, FPM findings, EL budget and the LCAP. The DELAC also collaborated to create suggestions and input for the LCAP writing committee.

- (26) Annual Report on ECS Instructional Coaching  
Referred to the Board by:  
Michael Davies-Hughes, Assistant Superintendent Educational Services

Kristin Sobilo presented to the Board on the instructional coaching team at ECS. The instructional coaching team is focused on student learning and the primary objective and goal is to deliver high-quality education and professional development. As of May 2017, 76% of ECS teacher have completed one coaching cycle this year (at least six coaching sessions). Sobilo reviewed the coaching cycle process with the Board, which includes (1) CCSS (includes determining a behavior goal, establishing learning targets, selecting formative assessments), (2) Student Centered (student work drives discussion, delivery of lesson, coach modeling), and (3) Reflection (how did the students learn the goals, what steps need to be taken). The instructional team has modeled content in over 50 classes this year.

- (27) World History (TCI) Textbook Adoption  
Referred to the Board by:  
Michael Davies-Hughes, Assistant Superintendent Educational Services

Jennifer Johnson, as part of the Curriculum Committee, introduced the World History (TCI) textbook to the Board. The current world history text book is out-of-date and it needs to be updated. TCI brings in many primary source documents and electronic resources to the students, such as a digital version of the book. TCI works on the premise of an active and engaged classroom and helps keep the students involved. TCI is also a cultural and relevant curriculum, which is relevant to the climate grant, settlement agreement, etc. It is the Curriculum Committee's recommendation the Board adopts the TCI textbook. The Board requests this item be brought back as a Consent item.

- (28) December 2016 Special Board Policy Updates and Revision to BB 9150 - Student Board Members

*Referred to the Board by:*

*Fred Van Vleck, Ed.D., Superintendent*

This is the first reading of the December 2016 Special Board Policy Updates from CSBA and also revision to Board Bylaw 9150 – Student Board Members. The Board requests this item be brought back as a Consent item.

**O. CLOSED SESSION**

Closed session did not continue.

**P. RECONVENING OF OPEN SESSION**

Not applicable.

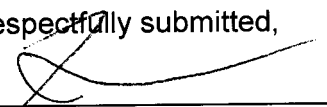
**Q. REPORT OUT FROM CLOSED SESSION**

Closed session did not continue.


**R. ADJOURNMENT**

President Ollivier adjourned the meeting at 8:30 p.m.

Respectfully submitted,

  
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Fred Van Vleck, Ed.D.  
Secretary of the Board of Education

  
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Recording Secretary, Micalyn Harris

  
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CLERK OF THE BOARD

*05/23/17*  
\_\_\_\_\_  
DATE

The next regular meeting will be held on May 23, 2017 at 7:00 p.m. in the Boardroom #116 at 2100 J Street, Eureka, CA.