

**Eureka City Schools Board of Education**

2100 J Street, Eureka, CA 95501

**Regular Meeting**

7:00 PM

**February 2, 2017**

**MINUTES**

**A. CALL TO ORDER OF STUDY SESSION (Room 118)**

President Ollivier called the study session to order at 4:33 p.m.

Members Present: Johnson, Ollivier, Davis, Taplin, Duncan

Members Absent: None

Staff Present: Van Vleck, Ziegler, Davies-Hughes, Alexander, Will, Harris

**B. STUDY SESSION**

(1) Fiscal Stability Plan

*Referred to the Board by:*

*Paul Ziegler, Assistant Superintendent of Business Services*

Ziegler addressed the Board and discussed the need for a Fiscal Stability Plan and the ability to act on it. The Board is provided a copy of a letter from Lynette Kerr with the Humboldt County Office of Education (HCOE), dated January 31, 2017. Ziegler notes the District needs to take this matter seriously and put together a plan that can be implemented in order to reduce the structural deficit and bring the District into a balanced budget.

Van Vleck addressed the Board and notes the CSEA ratification is on the Agenda for consideration and approval during the regular meeting on February 2, 2017. The Board will need to decide if they are willing to make the necessary cuts in order to afford the tentative agreement with CSEA. No decisions on specific cuts will be made, only a determination if the Board wants to make cuts to afford the agreement. The final determination regarding the Fiscal Stability Plan is an open session conversation. This matter will be moved to closed session tonight, as the conversation directly relates to the Board's ratification of the CSEA agreement.

**C. CALL TO ORDER OF OPEN SESSION**

**D. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

David Demant asked the general format of what will occur after this matter is referred to closed session. Van Vleck indicates that during closed session suggestions will be provided to the Board on what cuts can be made to afford the ratification of the agreement. No decisions will be made in closed session by the Board. The conversation regarding the fiscal stability plan will continue at another Board meeting in open session, if the Board chooses to ratify the tentative agreement with CSEA.

**E. CLOSED SESSION (Closed to Public) (Room 118)**

President Ollivier moved the meeting to closed session.

Members Present: Johnson, Ollivier, Davis, Duncan, Taplin

Members Absent: None

Staff Present: Van Vleck, Ziegler, Davies-Hughes, Alexander, Will

- (2) Employee discipline, dismissal, release, appoint, accept the resignation of or otherwise affect the employment status of a public employee (GC § 54957)
- (3) Conference with labor negotiator Superintendent Van Vleck regarding Eureka Teachers Association, Classified White and Blue Collar Units, and/or Unrepresented Employees (Confidential and Classified and Certificated Management) (GC § 54957.6)
- (4) Conference with Legal Counsel – Litigation with Pacific View Charter School, One Case (GC § 54956.9)
- (5) Conference with Superintendent – Pending Litigation, One Case (GC § 54956.9)
- (6) Consideration of Student Expulsion (EC Sec. 48918(c) or 760030) [Student #16-17-005, Resolution #16-17-022]

**F. RECESS to Room 114 for Classified Employee Reception at 6:45 p.m.**

The Board attended the Classified Employee Reception in Room 114.

**G. RECONVENING OF OPEN SESSION (Room 116)**

President Ollivier reconvened the meeting at 7:04 p.m.

Members Present: Johnson, Ollivier, Davis, Taplin, Duncan, Wotherspoon

Members Absent: None

Staff Present: Van Vleck, Ziegler, Davies-Hughes, Alexander, Will, Harris

**H. REPORT OUT FROM CLOSED SESSION**

There was no action to report on closed session Items E(2), E(3), E(4) or E(5). Closed session Item E(6) will be discussed in open session.

**I. PLEDGE OF ALLEGIANCE TO THE FLAG**

**J. BOARD RECOGNITION**

- (7) Classified Employee Award Presentation

The following classified employees were nominated for the Classified Employee of the Year and received certificates:

- Kayla Davis, Secretary from Winzler Children's Center
- Amy Chase, Library Technician from Alice Birney
- Rory Hickey, Night Custodian from Lafayette
- Marlene Cordero-Stauffacher, Instructional Assistant from Washington
- Kelly Wigington, Monitor from Grant
- Tiffany Marmon, Counseling Clerk from Winship
- Nancy Walsh, Library Technician from Zane (unable to attend)
- Melinda Ward, Counseling Office Secretary from Eureka High School

- Kathleen Matthews, Food Service Worker from Lincoln
- Lori Culver, Food Services Warehouse Lead from Food Services (unable to attend)

Each nominated classified employee was introduced by their site Principal and information was shared with the Board and attendees about the qualities that make the nominated employee such a wonderful employee of ECS.

Amy Chase was recognized as the District level Classified Employee of the Year.

#### **K. PUBLIC HEARING**

- (8) Waiver Request To The California State Board of Education To Eliminate The Election Requirement Under Education Code § 5020(A) In Order To Establish Individual Trustee Areas From Which District Governing Board Members Will Be Elected

##### Public Comment

Jacob Cohen, parent from the Pine Hill area, conveyed to the Board the importance of the public being informed and individual accountability. He is looking forward to having a strong voice and being heard and appreciates the Board providing that opportunity.

#### **L. ADJUSTMENTS TO THE AGENDA**

- (9) Approval of the Agenda

No adjustments to the Agenda.

*It was M/S by Davis/Duncan to approve the Agenda. Student Board Representative: aye 1, no 0, absent 0. Governing Board: ayes 5, noes 0, absent 0. Motion carried.*

#### **M. INFORMATION**

- (10) Student Reports
- Karli Roberts provided a student update on the activities of the EHS FFA. The FFA has been busy participating in the application and award season. The FFA is proud of its members for pushing themselves in opportunities that are above the Chapter and being recognized for their achievements throughout the State of California. Roberts provided a run-down of the student accomplishments to the Board. Roberts notes and appreciates the support the FFA receives from ECS. The annual dinner and action went very well and the FFA receive a lot of support from the community.
- (11) Superintendent's Report
- Van Vleck is one of the coaches helping out with the ag mechanic team at EHS this year. He is excited to be able to help teach the students and assist in competitions. He was also the Emcee and

auctioneer for the annual FFA dinner and auction and indicated a tremendous amount of money was raised.

(12) Board Members' Report

- Wotherspoon reported that EHS' winter formal (the "Snow Ball") is this weekend. Many students at EHS are glad that finals week is over. He is glad to be half-way through his Senior year that the second semester has started. He recently went to San Francisco with the drama club and saw a play called "Finding Neverland" and it was excellent. The next edition of the EHS Bark will be out soon and he will be delivering copies to the District Office.
- Johnson recently attended lunch at Zane and also attended the FFA dinner and auction. The amount of support received from the community was very impressive.
- Taplin attended the Winzler site visit and was very impressed. She notes that it was wonderful to see the children and the activities they are involved in. Fran also attended the Every Student Succeeds Breakfast and states it was a heartfelt event.
- Ollivier also attended the Every Student Succeeds Breakfast and appreciated the inspiring stories. She enjoyed getting to meet the students and hear how they have risen above their challenges.
- Davis attended the Freshman Open House at the high school. It was done very well and she commends EHS Principal Jennifer Johnson for the event, which was standing room only. She also attended the FFA dinner and is amazed by the generosity of the community. She also thanked Winship Principal Shellye Horowitz for allowing her to use a conference room at Winship for an arts event.
- Duncan has enjoyed attending many sports events recently. He notes the Zane basketball team is doing amazing and has been fun to watch. His son has done well this year, despite having broken his nose three times.

**N. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**David Demant** addressed the Board regarding the School Climate Grant. He recently met with Michael Davies-Hughes and Kristin Sobilo regarding the grant. He is excited about the possibility of a "hub" for students but is concerned about the timeframe as these are big projects. He believes the projects are scheduled for "tomorrow" instead of "now" and is worried about the impact on the students and staff. There needs to be an "in the meantime" plan, even if it is not the final solution. He receives many calls relating to issues at the sites. The District needs more "boots on the ground" and he suggests that the Board should consider hiring a Student Services Coordinator to help free up the people that need to be focusing on the students. Demant appreciates the work being done by the Board.

**Joe Bonomini** addressed the Board regarding safety issues at EHS. He is concerned that students are not traveling in buses and instead are being transported in personal vehicles. He notes concern about various situations, including when he was unable to speak with EHS administrators about an unsafe situation involving the volleyball team. He is concerned with parents being involved in coaching activities when they are not qualified. This is not fair to the programs or to EHS. He also notes other concerns and specific issues with the

administrative team and the AD. He would like to work with administrators to resolve these issues to help bring EHS back to where it needs to be.

## **O. CONSENT CALENDAR**

It was M/S by Johnson/Taplin to approve the following Consent Calendar items:

- (13) Minutes of the Regular Meeting from January 12, 2017  
*Referred to the Board by:*  
*Fred Van Vleck, Ed.D., Superintendent*
- (14) Minutes of the Special Meeting from January 13, 2017  
*Referred to the Board by:*  
*Fred Van Vleck, Ed.D., Superintendent*
- (15) Approval of Personnel Action Report #9  
*Referred to the Board by:*  
*Renae Will, Director of Personnel Services and Public Affairs*
- (16) Short Term Position – Elementary Library Technician  
*Referred to the Board by:*  
*Renae Will, Director of Personnel Services and Public Affairs*
- (17) Field Trip: EHS Auto Tech Overnight Trip to Sacramento, CA on January 21, 2017  
*Referred to the Board by:*  
*Renae Will, Director of Personnel Services and Public Affairs*
- (18) Field Trip: EHS Players Field Trip to Ashland, OR on June 20-23, 2017  
*Referred to the Board by:*  
*Renae Will, Director of Personnel Services and Public Affairs*
- (19) Field Trip: EHS Players Field Trip to San Francisco, CA on January 21-22, 2017  
*Referred to the Board by:*  
*Renae Will, Director of Personnel Services and Public Affairs*
- (20) Field Trip: Annual AP Literature Field Trip to Ashland, OR on May 19, 2017 - May 21, 2017  
*Referred to the Board by:*  
*Renae Will, Director of Personnel Services and Public Affairs*
- (21) Field Trip: EHS Instrumental Music Students to Attend a Music Tour in Chico, CA on March 9-10, 2017  
*Referred to the Board by:*  
*Renae Will, Director of Personnel Services and Public Affairs*
- (22) Field Trip: EHS DECA Field Trip to Santa Clara, CA on March 1-5, 2017  
*Referred to the Board by:*  
*Renae Will, Director of Personnel Services and Public Affairs*

- (23) Notice of Completion for Pierson Company and for American Modular Systems: Alice Birney Three-Classroom Addition  
*Referred to the Board by:*  
*Paul Ziegler, Assistant Superintendent of Business Services*

*Student Board Representative: aye 1, no 0, absent 0. Governing Board: ayes 5, noes 0, absent 0. Motion carried.*

**P. DISCUSSION/ACTION**

- (24) Consideration of Student Expulsion (EC Sec 48918(c) or 760030) [Student #16-17-005; Resolution # 16-17-022]  
*Referred to the Board by:*  
*Laurie Alexander, Director of Student Services*

It was M/S by Davis/Johnson to take action and approve Student Expulsion (EC Sec 48918(c) or 760030) [Student #16-17-005; Resolution # 16-17-022]. Student Board Representative: aye 1, no 0, absent 0. Governing Board: ayes 5, noes 0, absent 0. Motion carried.

- (25) Certify the Public Disclosure Summary and Ratify Changes to the 2016-2018 Collective Bargaining Agreement between Eureka City Schools Governing Board and CSEA Redwood Chapter 88 Blue and White Collar Units  
*Referred to the Board by:*  
*Renae Will, Director of Personnel Services and Public Affairs*

Will addressed the Board and indicated the Board is being asked to ratify the agreement. Van Vleck notes that the reality of this agreement is that the Board will need to take a close look at the budget and what will be to be cut in order to afford the ongoing raise for CSEA.

It was M/S by Johnson/Duncan to take action and approve and Certify the Public Disclosure Summary and Ratify Changes to the 2016-2018 Collective Bargaining Agreement between Eureka City Schools Governing Board and CSEA Redwood Chapter 88 Blue and White Collar Units. Student Board Representative: aye 1, no 0, absent 0. Governing Board: ayes 5, noes 0, absent 0. Motion carried.

- (26) Resolution 16-17-021: Application to California Energy Commissions Bright Schools Program for Prop 39 Projects Technical Assistance  
*Referred to the Board by:*  
*Paul Ziegler, Assistant Superintendent of Business Services*

The purpose of this application is to evaluate the best option for replacement of the boilers at Zane and Winship. If the boilers were replaced with heat and power generation systems, it would potentially help defray the energy costs at the respective sites. Another option might be to replace the boilers with other boilers and both options need to be evaluated. This application and resolution will help the District move forward in seeing which direction to go in.

It was M/S by Johnson/Taplin to take action and approve Resolution 16-17-021: Application to California Energy Commissions Bright Schools Program for Prop 39 Projects Technical Assistance. Student Board Representative: aye 1, no 0, absent 0. Governing Board: ayes 5, noes 0, absent 0. Motion carried.

- (27) Hiring of William Allison, 1.0 FTE Elementary Music Teacher, Grades 4 and 5 Beginning Band, Alice Birney, Grant, Lafayette and Washington Elementary Schools (Employed on the Basis of a Provisional Internship Permit)

*Referred to the Board by:*

*Renae Will, Director of Personnel Services and Public Affairs*

ECS has had a difficult time hiring a music teacher. The Governing Board is being asked to approve the hiring of William Allison through a Provisional Internship Permit (PIP). Support systems for William Allison have been put in place (including working with other District staff and Michael Davies-Hughes).

It was M/S by Taplin/Johnson to take action and approve the Hiring of William Allison, 1.0 FTE Elementary Music Teacher, Grades 4 and 5 Beginning Band, Alice Birney, Grant, Lafayette and Washington Elementary Schools (Employed on the Basis of a Provisional Internship Permit). Student Board Representative: aye 1, no 0, absent 0. Governing Board: ayes 5, noes 0, absent 0. Motion carried.

- (28) Hiring of Hallyann Roper, 0.2 FTE Seventh Grade Mathematics Teacher, Zane Middle School (Employed on the Basis of a Provisional Internship Permit)

*Referred to the Board by:*

*Renae Will, Director of Personnel Services and Public Affairs*

ECS had a difficult time hiring a mathematics teacher. The Governing Board is being asked to approve the hiring of Hallyann Robert through a Provisional Internship Permit (PIP). She will be informally mentored by Beth Baker and participate in professional development.

It was M/S by Taplin/Ollivier to take action and approve the Hiring of Hallyann Roper, 0.2 FTE Seventh Grade Mathematics Teacher, Zane Middle School (Employed on the Basis of a Provisional Internship Permit) Student Board Representative: aye 1, no 0, absent 0. Governing Board: ayes 5, noes 0, absent 0. Motion carried.

- (29) Waiver Request To The California State Board of Education To Eliminate The Election Requirement Under Education Code § 5020(A) In Order To Establish Individual Trustee Areas From Which District Governing Board Members Will Be Elected

*Referred to the Board by:*

*Fred Van Vleck, Ed.D., Superintendent*

Van Vleck addressed the Board regarding the long process of changing the election areas from at-large to individual trustee areas. This change is being made due changes in the law. The final step of this process is to

request a waiver through the California State Board of Education. The District would like to ask the California Department of California to waive the election requirement for this change to the election area, which is a common request. As part of the process, the District has had the intent to request the waiver reviewed by the District English Learner Advisory (DELAC) and no objections have been received. The District has also reached out to the bargaining groups. CSEA has indicated it is neutral and ETA has no objection.

Board President Ollivier indicates the purpose of this is to properly represent the constituency.

It was M/S by Johnson/Taplin to take action and approve Waiver Request To The California State Board of Education To Eliminate The Election Requirement Under Education Code § 5020(A) In Order To Establish Individual Trustee Areas From Which District Governing Board Members Will Be Elected. Student Board Representative: aye 1, no 0, absent 0. Governing Board: ayes 5, noes 0, absent 0. Motion carried.

## **Q. DISCUSSION**

### **(30) Pre-School Program Overview**

*Referred to the Board by:*

*Laurie Alexander, Director of Student Services*

Laurie Alexander introduced Maikken Bass, the Director of Winzler Children's Center (WCC). Bass provided an overview to the Board on enrollment and other student demographics. She also reviewed the current programs at Winzler which include a Part Day School Year State Preschool, Extended Day Full Year State Preschool, Special Day Preschool Autism Class and a Preschool Speech Program. WCC currently has over 18 employees. The biggest update at WCC this year is the Autism Special Day class, which provides early intervention to students and eventually will help students transition to regular classrooms. Bass also discussed the updates at the Winzler including the bond improvement list and areas they are focusing on based on the California Department of Education State Preschool review. WCC focuses on the strategic goals during program implementation and curriculum framework. The plans of goals of WCC include preschool connectivity, integration of special education, preschool/TK/K continuum and collaboration, increasing academic sophistication, financial stability and continuing to grow the program.

### **(31) IRS Mileage and Per Diem Rates**

*Referred to the Board by:*

*Paul Ziegler, Assistant Superintendent of Business Services*

Mileage and per diem rates have changed for 2017 and is now 53.5 cents per mile. There has been a slight decrease in the reimbursement rate for the use of a private car. The rate for travel meals and incidentals remains the same.



- (32) Annual Report on Effectiveness of Activities Funded by Title I  
*Referred to the Board by:*  
*Michael Davies-Hughes, Assistant Superintendent Educational Services*

Davies-Hughes presented to the Board on "Title I Funding at ECS – Effectiveness of Activities 2015-16." ECS currently has six Title I schools. Schools are identified to receive Title I funding based on students that receive free and reduced lunches. Schools that have 35% of students receiving free or reduced lunch receive Title I funding. ECS schools currently receiving Title I funding including Alice Birney, Grant, Lafayette, Washington, Winship and Zane. Parents of students attending a schools receiving Title I funds have the right to ask for meetings and trainings, review the result of annual parent involvement effectiveness surveys, make suggestions for Title I funding, review the school's achievement data and parent involvement plan, etc. There are also requirements regarding curriculum and assessments for schools using Title I funds. Title I funds are also used to fund various positions, including library techs, student service coordinators, intervention teachers, instructional coaches, administrative assistants and homeless education coordinators.

- (33) Local Control Accountability Plan Update  
*Referred to the Board by:*  
*Michael Davies-Hughes, Assistant Superintendent Educational Services*

Davies-Hughes provided a update to the Board on where the District is at on the Local Control Accountability Plan Update (LCAP). The writing team includes Bath Holcomb, Jennifer Johnson, Jeannie Wilhelm, Brad Albee, Melissa Cooke and Michael Davies-Hughes. The LCAP will be brought to the Board in two sections as well as at a public hearing later in the year. There have been changes this year to the evaluation rubrics and the District is working on getting familiar with these changes.

- (34) Report on Eureka City Schools Transportation Department  
*Referred to the Board by:*  
*Paul Ziegler, Assistant Superintendent of Business Services*

Paul Ziegler introduced Dan Pires, the Director of Transportation. Pires addressed the Board and provided a transportation update on staffing, the bus fleet (11 large buses total, 7 used every day and 4 small buses, 3 used daily), number of students utilizing specialized transportation, etc. A "snap shot in a day in transportation" was shown to the Board, showing what bus picks up at different sites, the number of students picked up, the total miles driven, etc. The Transportation Department will be looking into the possibility of applying for a bus grant, most likely requesting a high-tech diesel or compressed natural gas bus. The grant is for \$165,000, which is almost full payment on the bus. Ziegler notes ECS' appreciation for the great work done by Dan Pires and his team in the Transportation Department.

- (35) Revision of Assistant Supervisor of Food Services Job Description and Placement on the Classified Management Salary Schedule  
*Referred to the Board by:*  
*Renae Will, Director of Personnel Services and Public Affairs*

Laura Chase, the Director of Food Services, has asked for an assistant to work on special projects in food services. The Governing Board is asked to discuss the revision of the Assistant Supervisor of Food Services job description and placement on the Classified Management Salary Schedule. The Board requests this item be brought back on Consent.

**R. CLOSED SESSION**

Closed session did not continue.

**S. RECONVENING OF OPEN SESSION**

**T. REPORT OUT FROM CLOSED SESSION**

Not applicable - closed session did not continue.

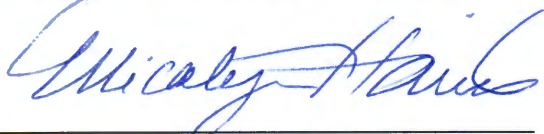
**U. ADJOURNMENT**

President Ollivier adjourned the meeting at 9:04 p.m.

Respectfully submitted,



Fred Van Vleck, Ed.D.  
Secretary of the Board of Education



Recording Secretary, Micalyn Harris

  
CLERK OF THE BOARD

2/16/17  
DATE

The next regular meeting will be held February 16, 2017 at 7:00 p.m. in the Boardroom #116 at 2100 J Street, Eureka, CA.